

Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, March 25, 2013 at 7:00PM
Executive Session @ 6:00 PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehighton Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:00 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

***Notice of Executive Session to discuss personnel.

Public Comment on Agenda - None

Presentations -

1. **Rachel Quinn** – Middle School Summer Camp
 - *July 8 – August 9, 2013*
 - *Students Entering Grades 5 – 7*
 - *9 a.m. – 1 p.m.*
 - *Student Funded / Supervised*
 - *Focus on Wellness / Academics*
2. **HS Student – Chris Windbeck** – Odyssey of the Mind – *Thank you for support*

Communications -

1. Superintendent's Report – Mr. Cleaver
 - *PSSA's testing during April 2013*
 - *Thank you to Business Dept. for developing "Budget at a Glance" document to be used as a guide during the budgeting process. Can be found on website. Will be continually updated.*
 - *Received bids for removal of asbestos at EP and MA Elementary Schools. Working with JMSI and our Architect, EI Assoc.*
 - *Invited to join the Colonial League. Options are being reviewed.*
 - *Reminder to outside group that the District will not allow outside groups/individuals to dump debris between the Softball Field and HS.*
2. Board President's Report – Mr. Ahner
 - *Congratulations to Mrs. Howland and Mrs. Cordes for the "Read on the Roof" Program. Mrs. Howland read "Teacher from the Black Lagoon" from the Franklin Elem. Roof. Franklin Grade 1 and 4 students made a presentation to the Board.*
 - *Congratulations to HS Wrestling freshmen who made the Mtn. Vly. Wrestling MVC Team.*
3. Lehigh Memorial Library Report – Mr. Finnegan
 - *Meeting on 3/21/2013*
 - *Lighting and Ceiling Tiles have been replaced.*
4. Legislative Policy Committee of PSBA Report – Mr. Resh
 - *Mr. Ahner set-up meetings with Sen. Yudichak and Rep. Heffley which have been postponed until April.*
 - *Weatherly School District is hosting an informative meeting with Congressman Barletta and Rep. Heffley on April 3, 2013.*
 - *Mr. Ahner was invited to speak in Harrisburg, PA for Pi Day.*
5. Title I Advisory Committee Report – Mr. Zimmerman - none
6. CCTI Report - Mr. Yenser
 - *162 Applicants – Largest total*
7. CLIU Report – Mr. Wentz
 - *Meeting 3/17/2013*
 - *School Board Conference scheduled for April 30, 2013 at LCCC.*
 - *Special Needs Golf Benefit on June 18, 2013*
8. Student Representative Report – Nicole Schnell
 - *4/24 – Red Cross Blood Drive*
 - *FBLA – State Competition in Hershey*
 - *4/5 – Movie Night – Free to the public*
 - *4/7 – Volleyball Tournament*
 - *4/12 – 13 – HS Musical*
 - *Other upcoming events: coffee night – open mike / team Twister / outdoor dance*

9. Solicitor's Report – Attorney William Schwab - written
10. Building/Grounds Report - Mr. Wentz
 - Next meeting – 4/9/13
11. LCCC – Mr. Stern
 - Next meeting – 4/4/13
 - CCTI invited to be part of opinion committee
12. Academic Affairs Committee Report – Mr. Stern
 - Meeting 3/14/13 – 20 attended
 - Core Curriculum / PSSA's / HS reform / Honors Courses / Curriculum content groups at IU
 - Next meeting – 5/1/13 at 4 p.m.

Approval of Minutes -

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Minutes of the February 25, 2013, regular meeting.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Financial Matters -

Activities Report MOTION by Mr. Finnegan, SECONDED by Mr. Stern to approve the Lehighton Area High School Activities Fund for February 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Payment Of Bills MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the Payment of Bills:

General Fund	\$ 599,289.92
Benefits	\$ 32,743.60
Food Service Fund	\$ 64,534.41
Capital Reserve	\$ _____
Athletic Fund	\$ <u>19,534.80</u>
Total	\$ 716,102.73

VOTE: YES - 8 NO - _____ ABSENT - _____ ABSTENTIONS - 1 (Krause)
Motion carried.

Treasurer's Report MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Common Core Workshops Approved MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve Leon Brong, Cory Hartsell, Stephen Hlushak, Melissa Volcskai, George Ebbert and Michael Feifel to attend Literacy for the Common Core through Reading Apprenticeship Workshops at the Carbon Lehigh Intermediate Unit on August 6, 7, 8, 2013; October 24, 25, 2013; and February 6, 2014, at a cost of \$350.00 per person (if registered before March 15, 2013 in CPETracker buy 2 registrations, 3rd one free). The cost will be 50/50 split to be taken from the 2012-13 Curriculum budget and the 2012-2013 High School budget.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

L. Brong Conference Approved MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve Leon Brong to attend the Eastern Conference on the Teaching of Psychology, June 21 & 22, 2013 at the James Madison University in Staunton, VA at a cost of \$441.20 (includes registration/lodging/mileage) to be paid out of the High School 2012-2013 budget.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Lawn Service Contract Approved MOTION by Mr. Yenser, SECONDED by Mr. Wentz to approve a one (1) year extension of the Lawn Mowing Service Contract.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Bognet
Final
Payment** MOTION by Mr. Finnegan, SECONDED by Mr. Stern to approve the final payment to Bognet Inc. in the amount of \$3,741.50 on the High School Hot Water Heater Replacement project.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Science Dept
Waste
Material** MOTION by Mr. Krause, SECONDED by Mr. Yenser to approve a proposal from JMSI Environmental Corp. for the disposal of waste science department chemical projects in the amount of \$3,165.00.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Pymt. For
ADM
HVAC Unit** MOTION by Mr. Stern, SECONDED by Mr. Finnegan to approve the first and final payment to L & S Electrical Construction Co., Inc. in the amount of \$22,520.00 for District Administrative Office HVAC Unit Replacement.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Board's
Response to
2-17-12 Perf.
Audit Rpt.** MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman that the Lehigh Area School Board hereby adopts the "**Lehigh Area School Board's response to the February 17, 2012 Performance Audit Report issued by the Pennsylvania Auditor General**" and authorizes the Superintendent to sign same.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Personnel -

Coursework Approvals MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the following requests for pre-approval of courses for continuing education:

1. **Natasha Brown** – May 13 – June 23, 2013 / Curriculum & Instruction
2. **Tavia Cardell** – June 17 – July 25, 2013 / Practicum in Reading Instruction: Corrective & Remedial
3. **Tavia Cardell** – August 26 – December 13, 2013 / Leadership for Reading Educators
4. **Kenneth Eck, Jr.** – June 3 – August 4, 2013 / Action Research for Ed. Change
5. **Kenneth Eck, Jr.** – June 3 – August 4, 2013 / Ed. Assessment to Guide Instruction
6. **James Gurka** – April 1 – May 15, 2013 / Introduction to Sp. Education & Exceptional Learners
7. **James Gurka** – April 23 – May 23, 2013 / Literacy & Learning Using the SAS System
8. **James Gurka** – May 14 – June 20, 2013 / Internet Literacy for Educators
9. **James Gurka** – July 1 – 18, 2013 / Using Print Media to Support Education
10. **James Gurka** – July 1 – August 4, 2013 / Utilizing Emerging Technology to Improve Learning
11. **Amber Konek** – May 16 – June 30, 2013 / Intro to Sp. Education & Exceptional Learners
12. **Amber Konek** – July 1 – 18, 2013 / Using Print Media to Support Education
13. **Amber Konek** – July 1 – 18, 2013 / Using Assessment to Guide Instruction
14. **Jacob Marushak** – May 13 – June 23, 2013 / SAS for PA Educators
15. **Jacob Marushak** – May 13 – June 23, 2013 / Using Print Media to Support Ed.
16. **Jacob Marushak** – May 16 – June 30, 2013 / Intro to Sp. Education & Exceptional Learners
17. **Jacob Marushak** – July 1 – August 4, 2013 / Utilizing Emerging Technology to Improve Learning
18. **Beth Perkins** – May 6 – June 23, 2013 / Technology Leadership
19. **Amanda Yusella** – May 14 – June 20, 2013 / Internet Literacy for Educators
20. **Amanda Yusella** – July 1 – 18, 2013 / Using Print Media to Support Education

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Substitutes Approved MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

VOTE: YES - 2 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Athletic
Hires**

MOTION by Mr. Hill, SECONDED by Mr. Finnegan to approve the **Athletic** hires for the **2012-2013** and **2013-2014** school year (per attachments).

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Support
Employees
Retirement**

MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to accept the intent to retire for the following support employees, effective the end of the 2012-2013 school year:

1. **Coleen Rampulla** - Paraprofessional - Hired January 29, 1996
2. **Mary G. Moyer** - Cafeteria Worker - Hired August 25, 2006
3. **Stephen Holland** - Groundskeeper - Effective June 30, 2013
Hired November 14, 1988

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**A. Graver
Resignation**

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to accept the following resignation:

1. **Allen Graver** - Asst. Baseball Coach - effective February 19, 2013

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Emp. #553
Uncomp.
Leave
Approved**

MOTION by Mr. Krause, SECONDED by Mr. Stern to approve one-half (1/2) uncompensated leave day for **Employee # 553**, since all sick leave has been exhausted for this school year.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**FMLA
Leaves**

MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #316** - effective April 9 - 23, 2013
2. **Employee #228** - effective February 25, 2013
3. **Employee #574** - effective April 5, 2013
4. **Employee #1081** - effective May 2, 2013

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Support
Sick Bank
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz that a sick bank be established for **employee #1038** by the support association members. This shall be an exception to the Board Sick Bank Policy.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	X	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	☐	X	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	☐	X
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 6 NO - 2 ABSENT - _____ ABSTENTIONS - 1 - Finnegan

Motion carried.

**Emp. #930
Uncomp.,
Parental
Leave
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Zimmerman to approve the following employee, **#930**, for an uncompensated, parental leave to follow a FMLA leave and begin April 18, 2013 until September 27, 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Miscellaneous -

- School** MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following
- Journey** School Journey requests:
- Request**
1. **HS Scholastic Scrimmage (S. Leitzel/M. Volcskai)** – March 26, 2013 – to Weatherly, PA to complete in Carbon Co. Academic Quiz Bowl
 2. **HS Ski Club (Doug Bowman)** – April 3, 17; May 1, 15, 2013 (3:30 – 8 pm) – to the North Summit Climbing Gym for the purpose of Indoor Rock Climbing
 3. **FR Grade 3 (L. Zimmerman)** – April 24, 2013 (8:45 a.m. – 2:45 p.m.) – to travel Quiet Valley Farm Historical Farm for a field trip.
 4. **HS FBLA (K. Mychalyszyn-Simko/M. Fisher)** – May 3, 2013 (7 a.m. – 7 p.m.) – to travel to Inner Harbor, MD for FBLA Annual Trip.
 5. **MS Grade 6 Maroon Team (J. Lusch)** – May 2 2013 (9 a.m. – 2 p.m.) – to the Scottish Rite Cathedral to see the Chamber Theatre Production of “Eureka”
 6. **MS Grade 6 White Team (T. Serfass)** – May 2, 2013 (8:30 a.m. – 2 p.m.) – to the Scottish Rite Cathedral to see the Chamber Theatre Production of “Eureka”
 7. **FR Kindergarten (M. Kibler/F. Hlavaty/M. Barilla)** – May 17, 2013– (9 a.m. – 2:15 p.m.) – to the Lehigh Valley Zoo
 8. **HS – FCCLA Club (J. McHugh)** – May 18, 2013 (6 a.m. – 9 p.m.) – to New York City for an educational trip.
 9. **MS Grade 5 Maroon Team (J. Molchany)** – May 20, 2013 (7:40 – 2 p.m.) – to travel to the Poole Wildlife Sanctuary to study science activities.
 10. **MS – Grade 5 White Team (C. Knappenberger)** – May 23, 2013 – (7:45 a.m. – 2 p.m.) – to travel to Jim Thorpe/Lansford to explore local history
 11. **FR Grade 4 (D. Gerber/A. Hedash/T. Strausberger/D. Sirsky)** – May 30, 2013 (8 a.m. – 4 p.m.) – to travel to an Amish Farm in Lancaster, PA
 12. **FR Grade 2 (M. Cox/C. Hoppes/R. Roberts)** – May 31, 2013 (9:30 a.m. – 3 p.m.) – to travel to the Bear Mtn. Butterfly Sanctuary
 13. **MS Grade 8 (E. Mushrush/J. Lopata)** – June 3, 2013 (8:30 a.m. – 7 p.m.) to Hershey Park for 8th Grade Celebration
 14. **HS Gr. 11 & 12 Honors Chemistry (J. McCarroll)** – April 19, 2013 (7 a.m. – 2:30 p.m.) – to travel to Quaker Chemical to give students a first-hand look at career possibilities.
 15. **FR Grade 3 (L. Zimmerman)** – May 6, 2013 (8:45 a.m. – 2 p.m.) – to travel to Mauch Chunk Lake Park for the Envirothon.
 16. **SD Grade 3 (J. Boyle)** – May 6, 2013 (8:45 a.m. – 2 p.m.) to travel to Mauch Chunk Lake Park for the Envirothon.
 17. **SD Grade 2 (J. Grasso/L. Barth/D. Herman)** – May 17, 2013 (12:10 – 2 p.m.) to travel to the Health Fair at the Lehigh Recreation Ctr.
 18. **EP Gr. 4 Chime Ensemble (S. Stufflet)** – May 22, 2013 (3:45 – 4:45 p.m.) – to visit Pleasant Trees Nursing Home to perform.
 19. **FR & MA Elementary Gifted (D. McKain/J. Blakeslee)** – May 29, 2013 (8:45 a.m. – 2 p.m.) – to travel to the Allentown Art Museum.
 20. **EP Grade 3 (D. Schnell)** – May 6, 2013 (8:45 a.m. – 2:30 p.m.) – to travel to the Mauch Chunk Lake Park for the Envirothon.
 21. **HS AP Statistic Students (G. Laviolette)** – April 20, 2013 (7 a.m. – 4 p.m.) – to travel to Easton HS or Lafayette College for AP Statistics Exam Practice & Preparation

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Homebound Instruction MOTION by Mr. Stern, SECONDED by Mr. Hill to approve homebound instruction for the following student: **Student #16068.**

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Programs -

Use of School Property MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to approve Use of School Property for:

1. **Christian Churchmen Softball League (DelRoy Ruch)**- May 28 - August 9, 2013 (6 - 8:30 p.m.) to use the JV Softball Field for softball games.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

1st Reading Policy #003 MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to approve the 1st reading of the revisions of the following Lehigh Area School District Policies:

1. **#003 - Functions**

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

2013 Graduation MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to approve **Friday, June 7, 2013**, at 7:00 p.m. for Commencement for the Class of 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Dual Enroll. w/ LCCC MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve a Dual Enrollment Agreement between Lehigh Area School District and Lehigh Carbon Community College.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Payment Of Bills MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the additional Payment of Bills:

General Fund	\$ 30,256.16
---Health Benefits	\$ -----
Food Service Fund	\$ 131.90
Capital Reserve	\$ -----
Athletic Fund	\$ -----
Total	\$ 30,388.06

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Sp. Ed. Extended Sch. Yr. Program MOTION by Mr. Hill, SECONDED by Mr. Finnegan to approve the Lehigh Area School District-run Special Education Extended School-Year Program to be held July 8 - 26, 2013, from 9 a.m. - 12 p.m. at the Franklin Elementary School.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Use of School Property MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve Use of School Property for:
1. LABC Track (Julie Harris) April 2, April 18, 2013 (5:30 - 8:00 p.m.) to use the MS Foyer for LABC Track Sign-ups.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____
Motion carried.

1st Reading MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve the 1st reading of the revisions of the following Lehigh Area School District Policies:
Policy #334.1 1. #334.1 – Sick Bank

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	X	☐	☐	☐
Mr. William J. Hill, Jr., Member	☐	X	☐	☐
Mr. Dave Krause, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	☐	X	☐	☐

VOTE: YES - 7 NO - 2 ABSENT - _____ ABSTENTIONS - _____
 Motion carried.

Summer Wellness Program MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to establish a Summer Wellness Program for Grades 5, 6, and 7 (entering) students at a cost not to exceed \$2,000.00.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____
 Motion carried.

3. **Mr. Stern** - Questioned whether or not community meetings have been scheduled regarding the building projects.

Mr. Cleaver Answered – A District-wide Feasibility Plan will be released to the public when finished. This plan will address these issues. The Plan will be taken to the Board for approval.

Courtesy of the floor / Public Comment - None

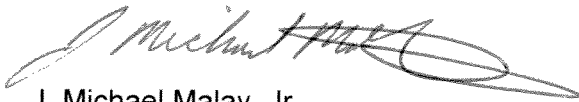
Adjournment -

Next regular scheduled meeting is Monday, April 22, 2013.

MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to adjourn the meeting at 8:38 p.m.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of March 25, 2013 include Pages 1 through 13)