Lehighton Area School District

Lehighton, Pennsylvania

Regular Meeting of School Board
Monday, February 25, 2013 at 7:00PM
Executive Session @ 6:00 PM

Minutes

Pledge of Allegiance

Call to Order - A regular meeting of the Lehighton Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:00 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	☐	X
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

***Notice of Executive Session

Public Comment on Agenda

1. **Atty. Schwab** – Addressed new Courtesy of the Floor format. This section to respond on agenda items. Other issues will be addressed at the end of the agenda.

Presentations -

1. **CCTI Student Representatives / David Reinbold** – CCTI Update
   - *--- Career-Tech Month Celebrated with activities / displays*
   - *--- 45+ have signed up for SADD*
   - *--- Red Ribbon Week in October – dangers of prescription meds*
   - *--- March 5 – Career & Expo Open House*
   - *--- January 9-23 – Keystone tests on-line*
   - *--- Tours/shadowing for new students*

2. **Bryan Buffington –** LASD Band Uniforms – *New uniforms modeled*
3. **Jeff Miller (JMSI)** – Asbestos Removal (MA & EP)
   --- *90% of the work will be done over the summer while buildings are vacant*
   --- *March 1 – anticipate to advertise for bids*
   --- *March 13 – walk-throughs in buildings*
   --- *$250,000 – not to exceed*

   Comments by Mr. Cleaver:
   --- *Classrooms will be done first.*
   --- *Furniture will be taken to the all-purpose room for storage*
   --- *Our employees will install carpet squares which can be reused at another building*
   --- *Starting school after Labor Day*

Communications -

1. Superintendent's Report – *Mr. Cleaver*
   --- *Governor's 2013-14 budget proposed slight increase in Basic Ed. And ABG Funding*
   --- *Budget proposal of a small decrease in Sp. Ed.*
   --- *Two areas the hardest hit are PSERS and Health Ins.*
2. Board President's Report – *Mr. Ahner*
   --- *Congratulations to district scholar athletes*
3. Lehighton Memorial Library Report – *Mr. Finnegan - absent*
4. Legislative Policy Committee of PSBA Report – *Mr. Resh*
   --- *Mr. Ahner, Mr. Cleaver, Mr. Resh and Mr. Rehrig (Lehighton Boro) attended the Harrisburg Budget Summit*
   --- *The community needs to contact our legislators to voice concern regarding budget cuts*
   --- *HS graduation projected rate increase to 90% in 2020*
5. Title I Advisory Committee Report – *Mr. Zimmerman*
   --- *Title I funding cut by $8,000*
6. CCTI Report - *Mr. Yenser – Reported by CCTI students*
7. CLIU Report – *Mr. Wentz – Vote on budget this evening*
8. Student Representative Report – *Nicole Schnell*
   --- *March 1-3 – Juggle Fest – sponsored by HS drama club*
   --- *March 4 – Beginning of spring sports*
   --- *March 6 – Science Olympia*
   --- *March 11 – Parent-Teacher Conferences*
   --- *March 22 – Graduation Projects Due*
   --- *April 12-13 – Musical Production*
9. Solicitor's Report – *Attorney William Schwab – written*
   --- *Notice of Executive Session*
10. Building/Grounds Report - *Mr. Wentz*
    --- *Possibility to fix retaining wall*
    --- *Stage Curtain*
    --- *Board and Administrators to have a day to clean-up the FR track area and wooded path*
11. LCCC – *Mr. Stern*
    --- *Budget vote this evening*
    --- *New program: Transition Program – would allow a student who did not made the cut to enter college to live on campus and earn LCCC credits for one year. If successful, can enroll in college the next year.*

Approval of Minutes -

MOTION by Mr. Hill, SECONDED by Mr. Zimmerman to approve the Minutes of the January 28, 2013, regular meeting.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Financial Matters -

Activities Report

MOTION by Mr. Yenser, SECONDED by Mr. Zimmerman to approve the Lehighton Area High School Activities Fund for January 2013.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Payment Of Bills

MOTION by Mr. Krause, SECONDED by Mr. Wentz to approve the Payment of Bills:

General Fund	$ 417,647.63
Benefits	$ ----------
Food Service Fund	$ ----------
Capital Reserve	$ ----------
Athletic Fund	$ 6,994.00
Total	$ 424,641.63

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Treasurer's Reports

MOTION by Mr. Yenser, SECONDED by Mr. Krause to approve the following reports:

a. Revenue Report
b. Budget Report
c. Treasurer's Reports
    1. General Fund
    2. Capital Reserve Fund
    3. Food Service Fund

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Refund 2012 Occ. Tax – D. Ackernecht

MOTION by Mr. Hill, SECONDED by Mr. Wentz to refund Occupational Tax for year 2012 in the amount of $137.50 to Darin Ackernecht.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

School World Contract Approved

MOTION by Mr. Stern, SECONDED by Mr. Krause to approve the contract submitted by School World for the district's internet pages. This is required to add the item to E-Rate.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Conferences Approved

MOTION by Mr. Wentz, SECONDED by Mr. Stern to approve attendance at the following conferences:

1. **Kyle Spotts –** to attend the 46th Annual PA State Athletic Directors Assoc. Conference at the Hershey Lodge on **March 13 – 15, 2013** at a budgeted cost not to exceed **$950.00**.
2. **Members of the Football Staff (Tom McCarroll, Tim McCarroll, Jim Gurka, Brian McHale, Steve Hluschak, Charles Sterling, Brian Miller and Justin Fritz)** to attend the West Virginia University coaching clinic on **April 12 & 13, 2013** at a budgeted cost not to exceed **$600.00.**

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

2013-14 CCTI Budget Approved

MOTION by Mr. Yenser, SECONDED by Mr. Zimmerman to adopt Resolution #12/13-02, the 2013-2014 Proposed Budget for the Carbon Career & Technical Institute.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	☐	☐	☐	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

2013-14 CLIU#21 Budget Approved

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to adopt the 2013-2014 Proposed General Operating Budget of the Carbon Lehigh Intermediate Unit #21, Resolution #12/13-03.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	☐	X	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 7 NO - 1 ABSENT - 1 ABSTENTIONS - _____

Motion carried.

2013-14 LCCC Budget Approved

MOTION by Mr. Stern, SECONDED by Mr. Wentz to adopt the 2013-2014 Capital and Operating Budget of the Lehigh Carbon Community College, Resolution #12/13-04.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Dave Krause, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

JMSI Approved To Prepare A Bid For Asbestos Removal (EP / MA)

MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve JMSI to prepare bid documents and advertise bid for the asbestos removal project at Mahoning and East Penn Elementary schools as presented by Jeff Miller (JMSI).

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Proposal For Snow Removal Denied

MOTION by Mr. Stern, SECONDED by Mr. Krause to allow the District's administration to request proposals for Snow Removal Services.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	X	☐	☐
Mr. John Finnegan, Member	☐	☐	X	☐
Mr. William J. Hill, Jr., Member	☐	X	☐	☐
Mr. Dave Krause, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	☐	X	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	☐	X	☐	☐
Mr. Rocky Ahner, President	☐	X	☐	☐

VOTE: YES - 3 NO - 5 ABSENT - 1 ABSTENTIONS - _____

Motion Denied.

Application For Alternate Clean Energy Grant Approved

MOTION by Mr. Stern, SECONDED by Mr. Resh authorizing the District to request grant of one million five hundred thousand dollars ($1,500,000) under the Commonwealth's Alternative and clean Energy Program. The grant money, if obtained, will be used for the Construction, Renovation, and Conversion of the East Penn Elementary School and the Mahoning Elementary School into High Performance Buildings. The district designates its Superintendent, Jonathan J. Cleaver, and its Business Manager, J. Michael Malay, CPA, as the official(s) to execute all documents and agreements between the District and the commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Personnel -

Coursework Approved

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the following requests for pre-approval of courses for continuing education:

1. **Michael Feifel** – March 9 – May 4, 2013 / Civil War & Reconstruction
2. **Amber Konek** – March 19 – April 22, 2013 / Active & Engaging Strategies for the Inclusive Classroom
3. **Jacob Marushak** – March 19 – April 22, 2013 / Active & engaging Strategies for the Inclusive Classroom
4. **Jessica Scholl** – March 5 – April 29, 2013 / Successful Teaching for Acceptance of Responsibility

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Substitutes Approved

MOTION by Mr. Krause, SECONDED by Mr. Wentz to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Athletic Hires

MOTION by Mr. Yenser, SECONDED by Mr. Krause to approve the **Athletic** hires for the **2012-2013 and 2013-2014** school years (per attachments).

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Retirements Accepted

MOTION by Mr. Stern, SECONDED by Mr. Wentz to accept the intent to retire for the following support employees, effective the end of the 2012-2013 school year:

1. **Ruth A. Shellhammer** – Paraprofessional – Hired March 30, 2005
2. **Carol A. Steigerwalt** – Paraprofessional – Hired August 27, 2001

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Resignations Accepted

MOTION by Mr. Yenser, SECONDED by Mr. Krause to accept the following resignations:

1. **Karl Bisbing** – Part-time Cleaner – effective February 4, 2013
2. **Heather Spotts** – Long-term Professional Substitute – effective March 1, 2013
3. **Elizabeth Wallace** – Librarian – effective February 7, 2013

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Miscellaneous –

School Journey Requests Approved

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the following School Journey requests:

1. **LAHS Band (Bryan Buffington)** – March 6 - 9, 2013 – to Bangor High School to participate in the Region V Band Festival.
2. **EP Gr. K & 1 (J. Bruch/ R. Zerbe/ K. Betz/ N. Zehner) –** April 13, 2013 (8:30 a.m. – 4 p.m.) – for a field trip to the Please Touch Museum in Philadelphia, PA.
3. **SD Kdg. (S. Maloney / C. Gandy / D. Rakos) –** April 26, 2013 (8:45 a.m. – 1:30 p.m.) – for a field trip to Bounce "U" in Allentown, PA.
4. **MA Gr. 3 (PTO) –** May 2 2013 (8:45 a.m. – 4 p.m.) – for a field trip to a Reading Phillies Game.
5. **SD Gr. 4 (M. Dillman/ B. Cressley)** – May 3, 2013– (9:30 a.m. – 2:45 p.m.) - to travel to the Christ Evangelical Free Church for PA Dutch Day.
6. **MS – Gr. 5 Envirothon Team (Chris Knappenberger)** – May 7, 2013 – (8:21 a.m. – 2 p.m.) - to travel to CCEEC to compete against local school teams.
7. **MS – Gr. 6 – 8 (Chris Knappenberger)** – May 8, 2013 (9 a.m. – 2 p.m.) – to travel to CCEEC to compete against local school teams.
8. **SD Gr. 4 (M. Dillman / B. Cressley)** – May 16 - 17, 2013 (½ days) – for a walking tour of Lehighton as part of the Social Studies curriculum.
9. **SD Gr. 3 (J. Boyle / C. Weiss/ J. Wentz / K. Wilk)** – May 17, 2013 (8:45 a.m. – 2 p.m.) for a field trip to Lehigh Valley Zoo.
10. **MA Gr. 4 (R. Rupell)** – May 20, 2013 (8:45 a.m. – 4 p.m.) for a field trip to the State Museum of PA
11. **HS – Top 10% Banquet** – May 22, 2013 at 6:30 p.m. – to be held at the Franklin Twp. Fire Company.
12. **SD Gr. 2 (L. Barth / B. Crosley / J. Grasso / D. Herman)** – May 24, 2013 (8:40 a.m.) – for a field trip to Parkland High School Performing Arts Center for the play, "Junie B. Jones".
13. **EP Kdg. (K. Betz / N. Zehner)** – March 28, 2013 (9 – 11 a.m.) for a field trip to the Pleasant Trees Nursing Home to provide an Easter celebration for the residents.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Homebound Instruction Approved

MOTION by Mr. Krause, SECONDED by Mr. Stern to approve homebound instruction for the following student: **Student #15020 and Student #52164.**

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Motion carried.

Programs -

Use of School Property Approved

MOTION by Mr. Hill, SECONDED by Mr. Stern to approve Use of School Property for:

1. **LABC Girls Basketball (Julie Harris)** – March 3, 2013 (1 - 6 p.m.) to use the Middle School Gym / refreshment stand for the All-Star Games and moving-up / medal ceremony.
2. **Lehighton Band (Paul Smith)** – April 7, 2013 (1:30 – 4:30 p.m.) to use the Middle School Auditorium and Band Room for the Annual Spring Concert.
3. **Senior All-Night Party (Shawn Everett)** – April 21, 2013 (11 a.m.) to use the High School Gymnasium for a basket raffle.
4. **Melody's Dance Studio (Deb & Jeff Fernandez)** – June 21 (3 - 9 p.m.) and June 22, 2013 (11 a.m. – 9 p.m.) to use the High School Auditorium / Band Room / Concession Stand for a dance recital.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS _____
Motion carried.

2nd Reading/ Adoption Policies
#123
#718

MOTION by Mr. Krause, SECONDED by Mr. Yenser to approve the **2nd reading and adoption** of the revisions of the following Lehighton Area School District Policies:

1. **#123 –** Interscholastic Athletics
2. **#718 –** Commercial Partnership and Sponsorship Agreements

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Title I/ Community Event Approved

MOTION by Mr. Stern, SECONDED by Mr. Krause to approve the community event between Lehighton Borough and our District Title I staff promoting community / parent involvement, to be held **Thursday, June 13, 2013** (5:30 – 8:30 p.m.) at the Lehighton community Pool. Needed funding to be paid through Title I, 2012-13. Raindate – Friday, June 14, 2013.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Track & Field Practice Approved

MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve the Track and Field team to practice on Sunday, May 5, 2013, to prepare for the MVC Championship Meet on Monday, May 6, 2013.

VOTE:YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Jr. Class Yard Sale Approved

MOTION by Mr. Krause, SECONDED by Mr. Yenser to approve the LAHS Junior Class to host a yard sale on May 25, 2013 (8 a.m. - noon) on the track and/or field near the math wing to raise money for their senior expenditures. 10 x 10 spots will be sold to community members / students.

VOTE:YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Student Graduation Project Approved

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve Riley Durishin (student) to raise funds for the American Cancer Society in Lehighton High School, February 25 – March 8, 2013 as part of her graduation project.

VOTE:YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

2013-2014 School Calendar Approved

MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve the **2013-2014** School Calendar for the Lehighton Area School District.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion –
1. Addendum –

Payment Of Bills

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the additional Payment of Bills:

General Fund	$ 1,215,680.10
---Health Benefits	$ 33,037.00
	$ 32,948.40
Food Service Fund	$ 89,491.21
Capital Reserve	$ ----------
Athletic Fund	$ 37,476.67
Total	$ 1,408,633.38

VOTE: YES - 7 NO - _____ ABSENT - 1 ABSTENTIONS - 1 (Krause)
Motion carried.

Exxon Mobile Fleet Card Approved

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the Business Administrator to complete and sign all documents required to open an Exxon Mobil Fleet Account for gasoline and diesel fuel purchases for District vehicles and equipment.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

T. Tkach Approved For PIL Course

MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to approve Timothy Tkach to attend Transforming Education Through Connections, a PIL Act 45 Approved Course, a 3-Session Program, at the CLIU #21 on March 11, April 17, and May 22, 2013 at a cost of $375.00 plus mileage (paid through 2012-2013 Curriculum budget).

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Homebound Approved

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the attached, revised student Homebound Instruction form.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

FMLA Leave Acknowledged

MOTION by Mr. Yenser, SECONDED by Mr. Stern to acknowledge FMLA leave for the following employee, not to exceed 12 weeks:

1. **Employee #1038** – effective February 19, 2013

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

2. **Thomas Zimmerman** – addressed the new bookkeeper in the cafeteria department for verification that she is paid by the food service and still falls under the guaranteed cost.

3. **Hal Resh** – provided brochures including websites for the PA budget.

Courtesy of the floor / Public Comment –

1. **Lori Hahn** – regarding professional negotiations. Where do the funds come from to pay board negotiator. **** Mrs. Hahn left before the Courtesy of the Floor.*

Adjournment -

Next regular scheduled meeting is Monday, March 25, 2013.

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to adjourn the meeting at 8:10 p.m.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____

Respectfully submitted

J. Michael Malay, Jr.
Board Secretary

(Minutes of February 25, 2013 include Pages 1 through 12)