

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, January 29, 2013 at 7:00PM
Executive Session @ 6:00 PM

Minutes

Pledge of Allegiance

*** Moment of silence for Mahoning, Grade 2 Student, Devin Gombert ***

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:00 p.m.

Roll Call -

	Present	Absent
Mr. John Finnegan, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Dave Krause, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	X	☐
Mr. Rocky Ahner, President	X	☐
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

***Notice of Executive Session

Courtesy to the Floor -

1. **Bruce Koch** - Teacher Negotiation Team - Addressed Hostile Negotiation Environment
2. **Matthew Fisher** - Teacher Negotiation Team - Treat teachers as an asset / not a detriment. We teach children. Principles over profit.

Presentations -

1. **Jonathan Cleaver** – January Board Member Recognition
2. **Gretchen Laviolette** – LASD Holiday Educare Program Report - Handout
3. **Matthew Fisher** – FBLA Presentation –
 - LASD – 104 members
 - PA ranked 3rd highest in Nation
 - LASD ranked 20th in the state
4. **Douglas Bowman** – Report on volunteer work in NY and NJ due to Hurricane Sandy - Video

Communications -

1. Superintendent's Report – Mr. Cleaver
 - *Snow Days – Changes in School Calendar*
 - *Cyber/Charter School Recalculations*
 - *PlanCon Update (EP / MA)*
 - *Finance Committee*
2. Board President's Report – Mr. Ahner
 - *Thanks to Aaron Sebelin for kind assistance with teachers / students / and parents due to the loss of a student.*
3. Lehighton Memorial Library Report – Mr. Finnegan
 - *Meeting – January 31, 2013 – 8 p.m.*
4. Legislative Policy Committee of PSBA Report – Mr. Resh
 - *Handout*
 - *House bill in process which would prohibit school starting prior to Labor Day*
 - *PDE denied eight Cyber Charter Schools*
 - *Pension Reform*
 - *Summit in Harrisburg – 2/21/13*
5. Title I Advisory Committee Report – Mr. Zimmerman
 - *Mandatory Review scheduled between February - May*
 - *Next Meeting – 2/1/13 at 7:45 a.m.*
6. CCTI Report – Mr. Yenser
 - *CCTI Student Reps will attend our next board meeting*
7. CLIU Report – Mr. Wentz
 - *Next meeting – 1/30/13*
8. Student Representative Report – Nicole Schnell
 - *NHS will host Miller Keystone Blood Bank*
 - *Benchmark tests for Algebra*
 - *Course Selection*
 - *2/4/13 Assembly – Cyber Bullying*
9. Solicitor's Report – Attorney William Schwab
 - *Written Report*
 - *Issues discussed in Exec. Session*
10. Building/Grounds Report – Mr. Wentz
 - *Backboards*
 - *Tree hiding security cameras*
 - *Security in Schools*
11. LCCC – Mr. Stern
 - *Budget books mailed*

Approval of Minutes -

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to approve the Minutes of the **December 17, 2012**, special meeting, with correction on Page 4, Finance, Item G, to vote 7 (Yes), 1 (no), 1 (Absent).

VOTE: YES - 8 NO - _____ ABSENT - _____ ABSTENTIONS - 1

Motion carried.

MOTION by Mr. Zimmerman, SECONDED by Mr. Finnegan to approve the Minutes of the **January 14, 2013**, special meeting, with correction on Page 2, Finance, Item A, to vote 6 (Yes), 3 (no) .

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Financial Matters -

Activities Report

MOTION by Mr. Finnegan, SECONDED by Mr. Hill to approve the Lehigh Area High School Activities Fund for December 2012.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Payment Of Bills

MOTION by Mr. Krause, SECONDED by Mr. Wentz to approve the Payment of Bills:

General Fund	\$ 586,703.15
Benefits	\$ _____
Food Service Fund	\$ 63,982.27
Capital Reserve	\$ _____
Athletic Fund	\$ <u>14,132.80</u>
Total	\$ 664,818.22

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Treasurer's Reports MOTION by Mr. Yenser, SECONDED by Mr. Zimmerman to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 - 1. General Fund
 - 2. Capital Reserve Fund
 - 3. Food Service Fund

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Per Capita/ Occ. Tax Exemptions Approved MOTION by Mr. Finnegan, SECONDED by Mr. Yenser to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Z. Werner 2012 Occ. Tax Refund MOTION by Mr. Wentz, SECONDED by Mr. Krause to refund Occupational Tax for year 2012 in the amount of \$260.00 to Zachary Werner.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

J. Rutter 2012 Occ. Tax Refund MOTION by Mr. Yenser, SECONDED by Mr. Hill to refund Occupational Tax for year 2012 in the amount of \$245.00 to Joel P. Rutter.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following bids for property in the County's Repository for Unsold Properties (Items G through J) in one motion:

Map # 70A10-30-S3 (G) To approve the bid of \$1,111.00 on property: Map Number 70A10-30-S3, this property is in the County's Repository for Unsold Properties.

Map # (H) To approve the bid of \$1,002.00 on property: Map Number 41-12A16.03, this
41-12A16.03 property is in the County's Repository for Unsold Properties.

Map # (I) To approve the bid of \$1,002.00 on property: Map Number 41-12-A16.04,
41-12-A16.04 this property is in the County's Repository for Unsold Properties.

Map # (J) To approve the bid of \$1,016.24 on property: Map Number 42-9-C5, this
42-9-C5 property is in the County's Repository for Unsold Properties.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

FBLA MOTION by Mr. Wentz, SECONDED by Mr. Krause to approve the supplemental
Supplem. funding application not to exceed the amount of **\$3,500.00** for the **FBLA** to attend
Funding the State Leadership Conference in Hershey, PA on April 15 - 17, 2013.
Approved

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Conferences MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve attendance at
Approved the following conferences:
1. **Lory Frey** - A/CAPA Conference in Hershey, PA, March 25-27, 2013 at a cost of \$504.00.
2. **Rebecca Mastroddi** - A/CAPA Conference in Hershey, PA, March 25-27, 2013 at a cost of \$591.69.
3. **Timothy Tkach** - PAFPC Conference in Pittsburgh, PA, April 14-17, 2013, at cost not to exceed \$1,179.53 (Title I funds).

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

L. Welkey MOTION by Mr. Finnegan, SECONDED by Mr. Krause to approve attendance at
Conference the following conferences:
Approved 1. **Laura Welkey** - PMEA In-Service Conference in Erie, PA, April 18-20, 2013 at a cost not to exceed \$656.16.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Gorman
Audit Rpt.
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Krause to accept audit report from Gorman & Associates, P.C. for fiscal year ending June 30, 2012.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Tax
Collectors'
Reports
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to approve the annual Tax Collectors' reports.

NOTE: These reports are on file at the Administration office for your review.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Personnel -

**Coursework
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the following requests for pre-approval of courses for continuing education:

1. **Floyd Brown** - January 28 - March 15, 2013 / Collaborative Leadership for Evaluation
2. **Wendy Bussey-Williams** - February 23 - March 23, 2013 / Reading Across the Curriculum
3. **Michele Kirsch** - February 23 - March 23, 2013 / Reading Across the Curriculum
4. **Michele Kirsch** - February 7 - April 11, 2013 / Designing Motivation for All Learners
5. **Melissa Volcskai** - January 31 - May 17, 2013 / Curricular & Instructional Evals

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**2012-2013
Substitutes
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Krause to approve the attached list of candidates for the **2012-2013 Substitute** list pending clearances.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Athletic
Hires
Approved**

MOTION by Mr. Finnegan, SECONDED by Mr. Wentz to approve the **Athletic** hires for the **2012-2013 and 2013-2014** school years (per attachments).

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**FMLA
Leaves**

MOTION by Mr. Hill, SECONDED by Mr. Stern to acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #1305** - effective approximately May 14, 2013
2. **Employee #927** - effective approximately May 15, 2013

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Retirements
Accepted**

MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to accept the intent to retire for the following professional employees, effective as follows:

1. **Mary Arieta** - HS Business Teacher - Hired January 11, 1982, effective at the expiration of sick days
2. **Kelly Eisenhauer** - HS English Teacher - Hired September 11, 1978, effective at the expiration of sick days
3. **Bruce Koch** - MS Industrial Arts Teacher - Hired August 8, 1994, effective the end of the 2012-2013 school year:
4. **Kathleen Lewis** - Gr. 2 Teacher - Mahoning - Hired June 29, 1970, effective the end of the 2012-2013 school year:

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Winter
Recovery
Hires
Approved**

MOTION by Mr. Wentz, SECONDED by Mr. Zimmerman to approve the recommendation to hire **Heather Spotts** and **Richard Bennett** as instructors for the Winter Recovery Program at the High School at the contracted rate for no more than 15 hours per position for a total of 30 hours, beginning February 4 - 28, 2013.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Addendum Item H moved to main agenda:

**LAESPA
2012-2016
Contract
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the contract between the Lehigh Area School District and the Lehigh Area Educational Support Personnel Association for the period July 1, 2012 to June 30, 2016.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. John Finnegan, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Statement from Mr. Rocky Ahner, Board President: Thanks for cooperation of all involved.

**Fact-Finder
Report
Dated 1-7-13**

MOTION by Mr. Stern, SECONDED by Mr. Yenser to accept the Fact-finders report dated January 7, 2013 by Michael W. Krchnar, Jr.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. John Finnegan, Member	X	☐	☐	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Dave Krause, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Member	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	X	☐	☐	☐
Mr. Rocky Ahner, President	X	☐	☐	☐

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Statement from Atty. Paul Blunt (District Negotiator):

- Happy with Fact-Finder Report – in best interest for all.
- We acknowledge the work with support group on negotiations.
- Public will be informed of Fact-Finders Report on February 6, 2013 at 7 p.m. in the High School Auditorium.

Miscellaneous -

School Journey Requests Approved	MOTION by Mr. Stern, SECONDED by Mr. Zimmerman to approve the following School Journey requests: 1. HS Scholastic Scrimmage (Sharon Leitzel/Melissa Volcskai) - January 29, 2013 (8:30 am - 12:30 pm) - to Bethlehem, PA to compete in Scholastic Scrimmage 2. HS Band (Bryan Buffington) - February 19-22, 2013 - to travel to Weatherly HS for Carbon County Band Festival. 3. Gr. 8 Ace Team (Susan McElvar) - February 25 & 26, 2013 (7:30 a.m. - 3 p.m.) - to travel to Catasauqua Middle School for the Gr. 8 ACE Competition 4. EP/FR Grade 4 (Susan Stufflet) - February 27, 2013 (12:15 - 2:15 p.m.) - to the LAMS for a concert, "Bach to School." 5. MS Music Express Jr. (Laura Welkey) - April 3 - 5, 2013- to travel to Washington, DC to participate in "America Sings" Festival. 6. HS - FBLA (Kim Mychaliszyn-Simko / Matthew Fisher) - April 15 - 17, 2013 - to Hershey, PA for the FBLA State Leadership Conference. 7. EP Gr. 3 (Diane Schnell) - April 23, 2013 (9 a.m. - 2 p.m.) - to the Lehigh Gap Nature Center. 8. Sixth Sense Team(Susan McElvar / Sherry Hoffman) - April 25-26, 2013 to travel to Panther Valley High School for 6th Sense Competition. 9. LAHS Concert Choir (David Perkins) - May 3, 2013 (5:30 a.m. - 11 p.m.) to travel to Jackson, NJ to perform in a music adjudication for evaluation. 10. EP Grades 2, 3, 4 (D. Schnell, C. Haupt, P. Bonser, B. Breiner) - May 7, 2013 (8:50 a.m. - 2:45 p.m.) to the DaVinci Science Center. 11. FR Gr. 4 Chime Ensemble (Susan Stufflet) - May 21, 2013 (4 - 5:15 pm) - to the Lehighton Elderly Housing to perform. 12. EP Gr. 4 Chime Ensemble (Susan Stufflet) - May 21, 2013 (4 - 5:15 pm) - to the Lehighton Elderly Housing to perform. 13. MA Grade 2 (A. Boyle/K. Lewis/K. Stahler) - May 8, 2013 (8:45 a.m. - 2 p.m.) - to the Lehigh Gap Nature Center. 14. MA Grade 1 (S. Rodgers / K. Miller) - May 7, 2013 (8:45 a.m. - 1:45 p.m.) - to Bear Mountain Butterfly for a field trip. 15. LAHS Class of 2013 (Dorothy Hartney) - March 23, 2013 (7 a.m. - 9 p.m.) - to sponsor a bus trip to New York City. The trip is open to any community member. 16. HS Girls Basketball Team - January 30, 2013 - to travel Lehigh University for a Women's Basketball game. Students will travel to the event in District vans driven by the coaching staff. There will be no cost to the district. 17. HS - FCCLA (Julie McHugh) - March 23, 2013 (8 a.m. - 12 p.m.) - to travel to the Carbon Plaza Mall for a bake sale.
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VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Student Teacher Acknowledged MOTION by Mr. Stern, SECONDED by Mr. Wentz to acknowledge Alura Benek, an Albright College student, as a student teacher assigned to the High School.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Surplus Approved MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to approve the attached surplus items.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

Programs -

Use of School Property MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve Use of School Property for:

1. Palmerton Preschool (Sherry Mertz) - May 22, 2013 (5:30 - 8 p.m.) to use the Middle School Auditorium for their Preschool Graduation Ceremony.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS _____

Motion carried.

MOTION by Mr. Krause, SECONDED by Mr. Zimmerman to move Items B and C in one motion.

2nd Read/Adoption: (B) To approve the **2nd reading and adoption** of the revisions of the following Lehigh Area School District Policies:

#006, #336 1. **#006** - Meetings

#707.1, #903 2. **#336** - Personal Necessity Leave

3. **#707.1** - Emergency and Disaster Plans

4. **#903 - Attachment** - Public Participation in Board Meetings

1st Reading: (C) To approve the **1st reading** of the revisions of the following Lehigh Area School District Policies:

#123, #718 1. **#123** - Interscholastic Athletics

2. **#718** - Commercial Partnership and Sponsorship Agreements

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

2013-2014 MOTION by Mr. Finnegan, SECONDED by Mr. Hill to approve the 2013-2014
HS Prog. Of Program of Studies for the Lehigh Area High School.
Studies
Approved

VOTE: YES - 8 NO - 1 ABSENT - _____ ABSTENTIONS - _____

Motion carried.

Old Business for Discussion -

1. Rocky Ahner - Appointment of Athletic Committee
-- Wayne Wentz
-- Thomas Zimmerman

New Business for Discussion -

1. Addendum -

Payment MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the
Of Bills additional Payment of Bills:

General Fund	\$	119,378.02
---Health Benefits	\$	-----
Food Service Fund	\$	680.00
Capital Reserve	\$	-----
Athletic Fund	\$	<u>87.75</u>
Total	\$	120,145.77

VOTE: YES - 8 NO - _____ ABSENT - _____ ABSTENTIONS - 1

Motion carried.

Theatrical MOTION by Mr. Zimmerman, SECONDED by Mr. Stern to approve the proposal
Control from Pittsburgh Stage Inc. to purchase a Theatrical Control Console at a cost of
Console \$9,161.00 through the Co-Stars Purchasing Program.
Approved

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Pole Vault
Quote
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Hill to approve the quote from M-F Athletic to purchase a Pole Vault Pit Package at a cost of \$12,690.00.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**SD & HS
Elevator
Safety Tests**

MOTION by Mr. Finnegan, SECONDED by Mr. Hill to approve the elevator safety test work orders from ThyssenKrupp Elevator for Unit #2 at Shull-David Elementary School in the amount of \$844.00 and Unit # 3, 4, and 5 at the High School in the amount of \$2,531.00.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**2012-13
Substitutes
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the following candidates for the **2012-13** Professional Substitute List, pending clearances: **Katie Baskin, Stephanie Gombert, Megan Hoppes, Danielle Mertz, and Kaitlin Mikitka.**

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**FMLA
Leave**

MOTION by Mr. Stern, SECONDED by Mr. Krause to acknowledge an FMLA leave for **Employee #751**, effective January 28, 2013, not to exceed 12 weeks.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

**Coursework
Approved**

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to approve the following requests for pre-approval of courses for continuing education:

1. **Jennifer Kovach** - January 28 - May 17, 2013 / Assessing & Evaluating Literacy

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____

Motion carried.

2. **Dave Krause** - April deadline for PSBA Conference Presentations
Maintenance program for pole vault

3. Hal Resh - State Legislators Meet & Greet - No date yet.
LHS will be acknowledged by PASR

4. Rocky Ahner -

MOTION by Mr. Ahner, SECONDED by Mr. Resh to form an Academic Affairs Committee to review programs K-12. The Committee will consist of: two Board Members, 2 Elementary staff, 2 Middle School staff, 2 High School staff, Administrators as needed, Superintendent, and Curriculum Coordinator.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

5. Larry Stern - 2013 Stadium issues need to be addressed
Change in League affiliations - gaps in activities.

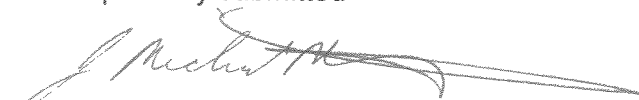
Adjournment -

Next regular scheduled meeting is Monday, February 25, 2013.

MOTION by Mr. Zimmerman, SECONDED by Mr. Wentz to adjourn the meeting at 8:24 p.m.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Respectfully submitted



J. Michael Malay, Jr.
Board Secretary

(Minutes of January 29, 2013 include Pages 1 through 13)