

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, January 27, 2014 at 7:00PM
Executive Session @ 5:45 PM

Minutes

Pledge of Allegiance

*** A moment of silence was offered for former teacher/Board Member,
Bernard Nalesnik.

Call to Order - A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7 p.m.

Roll Call -

	Present	Absent
Mr. Rocky Ahner, Member	X	☐
Mr. William J. Hill, Jr., Member	X	☐
Mr. Stephen L. Holland, Member	X	☐
Mr. Hal Resh, Vice-President	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	X	☐
Mr. Thomas Zimmerman, Member	☐	X
Mrs. Gloria Bowman, President	☐	X
Mr. Michael Malay Jr., Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Ms. Bonnie Cortese, Recording Board Secretary	X	☐

** Notice of Executive Session for Personnel / finance / litigation purposes.

Public Comment on Agenda - None

Presentations -

- 1. Gretchen Laviolette - Update on Holiday Educare Program - Handout**
- 2. Administration Team - PVAAS Presentation - PowerPoint**

Communications -

1. Superintendent's Report - *Mr. Cleaver*
 - *January Board Recognition Month - Board Member Certificates*
 - *Donated weight room equipment from Coordinated Health*
 - *Gov. Corbett scheduled to deliver 2014-2015 Budget Presentation to joint session of the General Assembly on February 4th.*
 - *Snow Make-up day on February 14th. Last day of school at this point June 13th*
2. Board President's Report - *Mrs. Bowman - Absent*
3. Leighton Memorial Library Report - *Mr. Zimmerman - Absent*
4. Legislative Policy Committee of PSBA Report - *Mr. Ahner - No report*
5. Title I Advisory Committee Report - *Mrs. Bowman - Absent*
6. CCTI Report - *Mr. Yenser*
 - *Mr. Cleaver is the 2014 CCTI Superintendent of Record*
 - *District champions - Skills USA*
7. CLIU Report - *Mr. Wentz*
 - *Next IU Mtg. - 1/29/2014*
8. Student Representative Report - *Nicole Schnell - Absent - Mr. Reichl*
 - *Winter Credit Recover Class to begin Feb. 3rd*
 - *Exams scheduled for 1/28 & 29 - Modified bell schedule if we have a late start*
 - *Course schedules begin Friday 1/31*
 - *Cyber Bullying program rescheduled to Feb. 10th*
 - *Scholastic Scrimmage vs. Northampton on 1/28 - To be taped by Blue Ridge*
 - *Thanks to Mr. Spotts for good job rescheduling sports schedules with bad weather*
9. Solicitor's Report - *Attorney William Schwab - Written*
10. Building/Grounds Report - *Mr. Wentz - Mr. Holland*
 - *Building & Grounds Mtg. was fruitful*
 - *Thanks to Dave Nothstein for answering some questions*
 - *Purchased new benches at Shull-David - should be delivered shortly*
11. LCCC - *Mr. Stern*
 - *Starting 2nd semester at the Jim Thorpe campus*
 - *Still in a search for LCCC President and Financial Officer*
12. Academic Affairs Committee Report - *Mrs. Bowman - Absent - Mr. Cleaver*
 - *Items discussed at the recent meeting: PVAAS - School Proficiency Profile, New District Programs, Curriculum*

Approval of Minutes -

MOTION by Mr. Hill, SECONDED by Mr. Ahner to approve the Minutes of the December 16, 2013, regular meeting.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried.

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the Minutes of the January 13, 2014, workshop meeting.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried.

Financial Matter -

Activities Fund MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve the Lehigh Area High School Activities Fund for December 2013.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried.

Payment of Bills MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve the Payment of Bills:

General Fund	\$ 1,362,765.95
Benefits	\$ 2,768.33
Food Service Fund	\$ 43,922.04
Capital Reserve	\$ _____
Athletic Fund	\$ <u>19,707.70</u>
Total	\$ 1,429,164.02

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried.

**Treasurer's
Reports**

MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve the following reports:

- a. Revenue Report
- b. Budget Report
- c. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Food Service Fund

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Per Capita/
Occ. Tax
Exemptions**

MOTION by Mr. Hill, SECONDED by Mr. Yenser to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Approve
Bid Map #
72-7-B14**

MOTION by Mr. Stern, SECONDED by Mr. Ahner to approve the bid of \$1,577.77 on property: Map Number 72-7-B14, this property is in the County's Repository for Unsold Properties.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Approve
Bid Map #
85A-35-A-15**

MOTION by Mr. Stern, SECONDED by Mr. Ahner to approve the bid of \$945.00 on property: Map Number 85A-35-A-15, this property is in the County's Repository for Unsold Properties.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Tax
Collector's
Reports**

MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve the annual Tax Collectors' reports for East Penn Twp., Franklin Twp., Lehighton Borough, Parryville Borough, and Weissport Borough.

NOTE: These reports are on file at the Administration office for your review.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

**Act 1
Resolution
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve the attached Act 1 Resolution (#13/14-05).

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Rocky Ahner, Member	X	☐	☐	☐
Mr. William J. Hill, Jr., Member	X	☐	☐	☐
Mr. Stephen Holland, Member	X	☐	☐	☐
Mr. Hal Resh, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	X	☐	☐	☐
Mr. Andrew Yenser, Treasurer	X	☐	☐	☐
Mr. Thomas Zimmerman, Member	☐	☐	X	☐
Mrs. Gloria Bowman, President	☐	☐	X	☐

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

**Carb. Co.
Tax Collec.
Delegate
Resolution
Approved**

MOTION by Mr. Hill, SECONDED by Mr. Yenser to approve the attached Carbon County Tax Collection Committee Appointment of Delegate Resolution (#13/14-06).

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

**2012-2013
Final
Budget
Transfers**

MOTION by Mr. Wentz, SECONDED by Mr. Stern to approve the fiscal year 2012-2013 final budget transfers.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

L. Frey & R. Mastroddi A/CAPA Conference MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve **Lory Frey and Rebecca Mastroddi** to attend the A/CAPA Conference (Child Accounting) at the Hershey Convention Center from March 19 - 21, 2014 at a budgeted cost not to exceed \$600.00 each. Included in the cost will be registration, hotel, and mileage.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Conferences Approved: MOTION by Mr. Hill, SECONDED by Mr. Wentz to approve attendance at the following conferences:
T. Tkach 1. **Timothy Tkach** - PAFPC Conference in Seven Springs, PA, April 27-30, 2014, at a cost not to exceed \$1,362.12 (Title I funds).
C. Reichl 2. **Craig Reichl and Charles Bachert** - PETE & C Conference in Hershey, PA, February 9-12, 2014, at a cost not to exceed \$679.62 (Curriculum Funds).
C. Bachert

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

eLearning Forum Approved MOTION by Mr. Hill, SECONDED by Mr. Stern to approve **Rebecca Tite, June Potts, and Kelli Costenbader** to attend the PA Excellence in eLearning Forum at the Valley Forge Casino Resort, King of Prussia, from March 12-14, 2014. The registration and overnight accommodations are at no cost to the district. Total cost for mileage and meals in approximately \$274.80 to be paid by the curriculum budget.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

D. Perkins Approved PMEA Chorus MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve **David Perkins** to attend the PMEA Region V Chorus in Chambersburg, PA from February 13 - 15, 2014 at a cost not to exceed 303.80 including hotel room, meals, and mileage.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Asst. Bd.
Secretary
Position
Created**

MOTION by Mr. Ahner, SECONDED by Mr. Hill that the Board establish the position of Assistant Board Secretary to carry out all duties of the Board Secretary in the absence of the Board Secretary or vacancy in the position.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

**B. Cortese
Approved
Asst. Bd.
Sec.**

MOTION by Mr. Stern, SECONDED by Mr. Wentz that Bonnie Cortese be named as Assistant Board Secretary.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

**PenTelData
Fiber Serv.
Contract
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Ahner to approve (3) year contract with PenTeleData to provide fiber services to the schools of the Lehigh Area School District starting July 1, 2014.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

**Athletic
Trainer
Agreement**

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the attached Assignment of Athletic Trainer Agreement.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

Personnel -

Coursework Requests MOTION by Mr. Stern, SECONDED by Mr. Ahner to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Melissa Geiser** - January 6 - March 9, 2014 / Dev. Independent Readers K-3
2. **Melissa Geiser** - February 24 - April 27, 2014 / Dev. Comprehension Part I
3. **Beth Hudlow** - January 20 - April 27, 2014 / School Law for Principals
4. **Beth Hudlow** - January 21 - April 15, 2014 / Sch. Mgmt. & Communication
5. **Benjamin Tkach** - January 20 - May 20, 2014 / Autism Scope & Sequence
6. **Drewann Troutman** - January 21 - April 22, 2014 / Integrating Tech. into Curr.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2013-2014 Substitutes MOTION by Mr. Hill, SECONDED by Mr. Stern to approve the attached list of candidates for the **2013-2014 Substitute** list pending clearances.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

2013-2014 Athletic Hires MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the **Athletic** hires for the **2013-2014** school years (per attachments).

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

FMLA Leaves MOTION by Mr. Yenser, SECONDED by Mr. Stern to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #669** - effective approximately January 9, 2014
2. **Employee #395** - effective date tentative - when needed

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**C. Bachert
Hired as
MS Asst.
Principal**

MOTION by Mr. Ahner, SECONDED by Mr. Hill to approve the hire of **Charles Bachert** as Middle School Assistant Principal, effective January 28, 2014 at a pro-rated salary of \$65,000.00.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**C. Bachert
Resignations
Accepted**

MOTION by Mr. Stern, SECONDED by Mr. Wentz to accept the following resignations for **Charles Bachert** upon approval of his hire as Middle School Assistant Principal, effective January 28, 2014:

1. Grade 5 - 8 Business/Computer Teacher
2. Grade 5 - 8 Computer Department Head
3. Middle School FBLA Advisor

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Retirements
Accepted**

MOTION by Mr. Ahner, SECONDED by Mr. Stern to accept the intent to retire for the following professional employees, effective the end of the 2013-2014 school year (unless otherwise noted):

1. **Faye Hlavaty** - Elementary Kdg. Teacher, effective June 15, 2014 or after should the school year run beyond that date - Hired July 23, 2001
2. **John Lopata** - MS History Teacher - Hired August 13, 1979
3. **Kaye Miller** - Elementary Gr. 1 Teacher - effective June 15, 2014 or after should the school year run beyond that date - Hired July 8, 1974
4. **Margaret Wetzal** - HS German Teacher - Hired December 12, 1977

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

**Winter
Recovery
Hires**

MOTION by Mr. Hill, SECONDED by Mr. Stern to approve the recommendation to hire **Maria Van Norman** and **Richard Bennett** as instructors for the Winter Recovery Program at the High School at the contracted rate for no more than 15 hours per position for a total of 30 hours, beginning February 2014.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Miscellaneous -

- School Journey Requests** MOTION by Mr. Stern, SECONDED by Mr. Ahner to approve the following School Enrichment Journey requests:
1. **Gr. 7 Maroon & White (Yvette Sharrow / Joe Yescavage)** - March 4, 2014 (8:30 a.m. - 2 p.m.) - to the Blue Mtn. Ski Resort as a class trip.
 2. **Gr. 7 & 8 Band (Beth Hudlow)** - March 7, 2014 (7:15 a.m. - 10 p.m.) - to So. Lehigh Middle School to participate in the PMEA District 10 Band Fest
 3. **Gr. 5 & 6 Chorus (Thomas Weidner)** - April 15, 2014 (2:30 - 6:45 p.m.) - To Rascal's in Allentown, PA for a reward/party for student participation.
 4. **EP Gr. 2, 3, 4 (P. Bonser/ B. Breiner / M. Barilla / J. Grasso)** - April 23, 2014 (8:30 a.m. - 4:30 p.m.) - to the Camdem Aquarium in NJ.
 5. **Gr. 11 & 12 (Samantha Kistler / G. Kosciolek)** - April 25, 2014 (7:45 a.m. - 2:15 p.m.) to LCCC to Transition Academy for post-secondary training.
 6. **EP Grade K & 1 (Rhonda Zerbe)** - May 16, 2014 (8:30 a.m. - 5 p.m.) - to the Philadelphia Zoo for class trip.
 7. **FR Gr. 4 (A. Hedash/D. Gerber/ T. Strausberger/ A. Rheinhardt)** - May 29, 2014 (8 a.m. - 4 p.m.) - to Lancaster, PA to an amish farm.
 8. **LAHS Band (Bryan Buffington)** - May 30, 2014 (8 a.m. - 1 p.m.) to New York City to attend a theatrical production.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

- Student Teachers Acknowledged** MOTION by Mr. Stern, SECONDED by Mr. Hill to acknowledge the following student teachers and their assignments, effective January 22, 2014:
1. **Megan Wagner** (Bloomsburg University) - Assigned to Kira Stahler / MA
 2. **Shane Becker** (Bloomsburg University) - Assigned to Denise Gerber / FR
 3. **Jared Brownmiller** (E. Stroudsburg University) - Assigned to:
Mark Maholick - MS and Melissa Volcskai - HS

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

Programs -

- Use of School Property** MOTION by Mr. Stern, SECONDED by Mr. Ahner to approve Use of School Property for:
1. **LAHS Volleyball (TJ O'Connor)** - Sunday (February 23, 2014) 5:30 - 8 p.m. - to use the High School gym open gym volleyball practice.
 2. **Class of 2014 All Night Party Committee (Cindy Cordova)** - March 15, 2014 (5 - 8 p.m.) and March 16, 2014 (10 a.m. - 4 p.m.) - to use the HS gym and concession stand to set-up and hold a basket raffle. Previously approved for April 12 & 13, 2014. Dates changed.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

2014-2015 HS Program Of Study Approved MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve the 2014-2015 Program of Studies for the Lehigh Area High School.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

Old Business for Discussion - None

New Business for Discussion -

1. Addendum -

Reimburse. Tax Monies To Richard Swarcheck MOTION by Mr. Stern, SECONDED by Mr. Hill approve the reimbursement to Richard Swarcheck in the amount of \$63.95 for Mahoning Township and Carbon County 2013 taxes which were collected and deposited by the Lehigh Area School District.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

2. Mr. Cleaver -

Due to the weather forecast for tomorrow, there will be a two-hour delay tomorrow (1/28/14).

3. Mr. Hill -

Reminder that there will be a board workshop meeting on February 10th at 7 p.m.

Courtesy of the floor / Public Comment -

1. Sylvia Quigley - Shared information regarding her granddaughter's success in field hockey - USA Sports.

Adjournment -

**Next regular scheduled meeting is the regular meeting on Monday,
February 24, 2014.**

MOTION by Mr. Hill, SECONDED by Mr. Stern to adjourn the meeting at 8:20 p.m.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____ Motion carried

Respectfully submitted



Bonnie M. Cortese
Assistant Board Secretary

(Minutes of January 27, 2014 include Pages 1 through 12)