

Lehighton Area School District

Lehighton, Pennsylvania

Reorganization Meeting of School Board

Monday, December 5, 2016, at 7:00PM

Minutes

Pledge of Allegiance

Call to Order – A re-organization meeting of the Lehighton Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:00 p.m.

Roll Call

	Present	Absent
Mr. Richard R. Beltz, Vice-President	X	☐
Mrs. Stacey L. Duerst, Member	X	☐
Mr. Duane R. Eidem, Member	X	☐
Mr. Stephen L. Holland, Member	X	☐
Mr. David L. Krause, Member	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer (via phone)	X	☐
Mrs. Gloria Bowman, President	X	☐
Mr. Brian Feick, Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Mrs. Melissa Wagner, Recording Secretary	X	☐

Public Comment on Agenda - None

Presentations

1. Bowmanstown Rod and Gun Club

- Contribution from Bowmanstown Rod & Gun Club of \$5,000 to the District. The board accepted the monies and thanked the presenters.
- "Small investment into our future". – Gordon

2. SPAC Certificates – Mr. Timothy Tkach

- Presented a certificate to Jackie Hansler, parent who attended the SPAC conference in Seven Springs as a Title I parent.
- Appreciate the parents taking time out of their busy schedule to attend the 4-day conference.

Election of Temporary President

Current President presides and opens nominations for Temporary President.

Mr. Wentz nominates Mr. Stern for Temporary President.

Current President calls for other nominations.

(1) MOTION by Mr. Stern, SECONDED by Mr. Krause to close nominations.

VOTE: YES - 2 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

(2) MOTION by Mr. Krause, SECONDED by Mr. Eidem to elect Mr. Stern, as Temporary President.

VOTE: YES - 2 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Election of President

Temporary President presides and calls for nominations for President.

Mr. Krause nominates Mrs. Bowman for President.

Temporary President calls for other nominations.

(1) MOTION by Mr. Wentz, SECONDED by Mr. Eidem to close nominations.

VOTE: YES - 2 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

(2) MOTION by Mr. Krause, SECONDED by Mr. Eidem to elect Mrs. Bowman, as President.

VOTE: YES - 2 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

The President assumes the Chair.

Mrs. Bowman – Thank you for your support and personally thanked every board member who is committed to this district and for working together.

Election of Vice President

President presides and calls for nominations for Vice President.

Mr. Stern nominates Mr. Krause for Vice President.

President calls for other nominations.

(1) MOTION by Mr. Stern, SECONDED by Mr. Eidem to close nominations.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

(2) MOTION by Mr. Wentz, SECONDED by Mr. Eidem to elect Mr. Krause, as Vice President.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

President will conduct the appointment of the following positions:

Negotiations/Personnel Committee (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (4): Mr. Richard Beltz, Co-Chair
Mr. Larry Stern, Co-Chair
Mr. Duane Eidem
Mrs. Stacey Duerst

Budget/Finance Committee (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): Mr. Andrew Yenser, Chair
Mr. Richard Beltz
Mrs. Stacey Duerst

Building and Grounds Committee (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): Mr. Stephen Holland, Chair
Mr. Wayne Wentz
Mr. Larry Stern

Policy Committee (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): Mr. David Krause, Chair
 Mr. Larry Stern
 Mrs. Gloria Bowman

Wellness Committee (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointee (1): Mrs. Stacey Duerst

Lehighon Memorial Library Board (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (2): Mrs. Stacey Duerst
 Mr. Andrew Yenser

Athletic Committee (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): Mr. Wayne Wentz, Chair
 Mr. Stephen Holland
 Mr. Larry Stern

Legislative Policy Committee of PSBA (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (2): Mr. David Krause, Chair
 Mr. Duane Eidem

Advisory Committee of Title I (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointee (1): Mrs. Gloria Bowman

Academic Affairs Committee (December 2016 to December 2017)
(President may decide to defer the assignment of committees until a later date.)

Appointees (3): Mr. Larry Stern, Chair
 Mrs. Gloria Bowman
 Mr. David Krause

Carbon County Area Vocational-Technical School (CCAVTS) Authority
(January 2017 to January 2022)
(President may decide to defer the assignment of committees until a later date.)

Appointee (1): Mr. Duane Eidem

PSBA Liaison (January 2017 to January 2018)
(President may decide to defer the assignment of committees until a later date.)

Appointee (1): Mrs. Gloria Bowman, Liaison
Mr. David Krause, Alternate

President will conduct election of the following positions:

Carbon Career & Technical Institute Representative to Joint Operating Committee
(December 2016 to December 2017)

President calls for nominations.

Mr. Wentz nominates Mr. Yenser.

MOTION by Mr. Krause, SECONDED by Mr. Eidem to close nominations and elect, Mr. Yenser as Carbon Career & Technical Institute Representative to Joint Operating Committee.

VOTE: YES - 2 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Carbon Career & Technical Institute Alternate Representative to Joint Operating Committee (December 2016 to December 2017)

President calls for nominations.

Mr. Yenser nominates Mr. Holland

MOTION by Mr. Krause, SECONDED by Mr. Stern to close nominations and elect Mr. Holland, as Carbon Career & Technical Institute Alternate Representative to Joint Operating Committee.

VOTE: YES - 2 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Calendar of Regular School Board Meetings:

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the Lehigh Area School District Regular School Board Meeting Schedule.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Calendar of Workshop School Board Meetings:

MOTION by Mr. Stern, SECONDED by Mr. Holland to approve the Lehigh Area School District Workshop School Board Meeting Schedule.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Communications

1. Superintendent's Report - Mr. Cleaver
 - *Notified that Shull-David received the Title I Distinguished School Award for the 15-16 school year. Congratulations to Mr. Sebelin and his staff.*
 - *Thanked Mr. Reichl and high school staff for hosting the Aevium program that focuses on helping youth who struggle with depression and suicide.*
 - *District is in full holiday concert mode and encourage everyone to attend at least one concert. Please check the website for times and places.*
 - *The business office is continuing to work on the budget for the 17-18 school year. The plan is to have the preliminary budget prepared and presented at the next finance meeting on Tuesday, December 15th.*

Approval of Minutes

MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the Minutes of the November 21, 2016, regular meeting.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Financial Matters

**Per Capita/
Occ. Tax** MOTION by Mr. Stern, SECONDED by Mr. Krause to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Occ. Tax
Changes** MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve Occupational Tax Assessment Changes as per the attached list.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

**Auth. To Pay
Invoices** MOTION by Mr. Stern, SECONDED by Mr. Holland to authorize Mr. Feick, Business Administrator to approve payments for invoices through December 22, 2016, and to issue checks for said invoices. All payments will be included in the January 2017 Board Meeting.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Read Nat. MOTION by Mr. Krause, SECONDED by Mr. Stern to approve the purchase of 500 web-based site licenses of "Read Naturally Live" a researched-based Reading intervention program. This program will be used in the four (4) Elementary Buildings and the Middle School. Total cost is \$5,766.34. Funding through the 2016-17 Technology budget.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Personnel

2016-17 Sub. List MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve the attached list of candidates for the **2016-2017 Substitute List** pending clearances.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Ath. Hires MOTION by Mr. Holland, SECONDED by Mr. Wentz to approve the attached list of Athletic hires for the **2016-2017** school year.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Courses Approved MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve the following requests for pre-approval of courses for continuing education:

1. **Michael Feifel** – January 9-March 4, 2017/Rise of Modern America

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

FMLA Approved MOTION by Mr. Holland, SECONDED by Mr. Stern to acknowledge FMLA leaves for the following employee, not to exceed 12 weeks:

1. **Employee #258** – effective January 26, 2017

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Hires Approved MOTION by Mr. Stern , SECONDED by Mrs. Duerst to approve the following hires for the 2016-2017 School Year per the professional contract:

1. **Brandi Lees** – After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)
2. **Vicky Meyer**– After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)
3. **John Stemler** – After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)
4. **Jessica Habas**– After-School Student Supervision Program at the MS/\$30.00 per hour for no more than 5 total hours per week (shared)

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

After-School Program MOTION by Mr. Krause, SECONDED by Mr. Wentz to approve the Keystone Exam and PSSA after-school program for LASD students to be held at the High School, Middle School, and all elementary buildings on Monday and Wednesday's. High School and Middle School will run from 2:30 p.m.-4:00 p.m. and the elementary building from 3:30 p.m-5:00 p.m. Elementary & Middle School will start on 1/23/17 and continue to 3/29/17. High School will start on 1/23/17 and continue to 4/26/17. Funding through the 2016-17 Ready to Learn Grant.

Mrs. Bowman – Will that include any transportation?

Mr. Tkach – Yes. It will be covered by the grant.

Mr. Feick – I think we are also using the CAFRA program to provide free meals.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Hiring of Remediation Staff MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve hiring up to eight (8) Elementary teachers and eight (8) Middle School teachers, certified in PSSA content areas, to teach during the PSSA after-school remediation program beginning 1/23/17 and ending 3/29/17. It will be for two (2) days per week (Monday & Wednesday) and two (2) hours per day at the contracted rate. Funding through the 2016-17 Ready to Learn Grant.

Mr. Krause - Are these funds tied to specific programs or do we have flexibility?

Mr. Cleaver - We do have flexibility within the grant. This is something we did two years ago and it was very successful.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Resignation Accepted MOTION by Mr. Stern, SECONDED by Mr. Wentz to accept the resignation of the following employee:
1. **Megan Bauder** - Lunch-Time Aide - effective December 7, 2016.

VOTE: YES - 9 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

C. Marchetti MOTION by Mr. Krause, SECONDED by Mr. Holland to approve a paid
Paid Professional Study Leave for **Cristi Marchetti**, Fulbright Scholarship Recipient, for
Prof. Leave the second semester of the 2016-2017 school year.

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Miscellaneous

Sch. Jrny. MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve the following
Requests School Journey requests:

1. **Ecology/Bio (B. Daubert)** – January 9, 2017 – 7:40 a.m.-4:00 p.m. – to travel to Harrisburg – PA State Farm Show (HS Budget & Student Cost)
2. **MS Jazz Ensemble (T. Weidner)** – March 10, 2017 – 5:00 p.m.-11:30 p.m. – to travel to Bethlehem (MS Music Budget)
3. **MS Jazz Ensemble (T. Weidner)** – March 17, 2017 – 5:00 p.m.-11:30 p.m. – to travel to Bethlehem (MS Music Budget)
4. **Grades 5-6 Band (T. Weidner)** – April 28, 2017 – 11:00 a.m.-8:30 p.m. – to travel to Kutztown Area School District (MS Music Budget)
5. **Grades 5-6 Band (T. Weidner)** – May 19, 2017 – 3:30 p.m.-10:00 p.m. – to travel to Reading Fightin' Phils (Student Cost)
6. **HS FCCLA (J. McHugh)** – December 11, 2016 – 2:00 p.m.-4:00 p.m. – to travel to Summit Nursing Center for Holiday Visit/ Bingo with Residents (No Cost)
7. **Scholastic Scrimmage (S. Leitzel)** – December 6, 2016 – 7:00 a.m.-2:30 p.m. – to travel Bethlehem (School Van)

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Programs

Use of Sch. MOTION by Mr. Stern, SECONDED by Mr. Eidem to approve Use of School
Property Property for:

1. **Interact Club (Cristi Marchetti)** – April 27, 2017 (4:00 p.m.-8:00 p.m.), April 28, 2017 (4:00 p.m.-10:00 p.m.), April 29, 2017 (4:00 p.m.-10:00 p.m.) – High School Outside Fields (Former Stadium) – L.E.A.F. Carnival Fundraiser
2. **Shull-David PTO (Mary Lichtenwalner)** – January 20, 2017 (Snow Date: January 27, 2017) – 4:00 p.m.-9:00 p.m. – Shull-David Elementary Multi-Purpose – Family Night
3. **LAHS Class of 2017 (Dorothy Hartney)** – January 15, 2017 – 5:00 p.m.-10:00 p.m. – Franklin Elementary Multi-Purpose – Winter Formal

VOTE: YES - 9 NO - _____ ABSENT - _____ ABSTENTIONS - _____
Motion carried.

Old Business for Discussion

Mrs. Bowman – Trees for Troops was extremely successful in our school and community.

Mr. Wentz – Thank you to all the staff and students who participated. Needed a second FedEx truck to ship the trees.

Mr. Stern – Where are we with the front entrance to the Middle School?

Mr. Hauser – By the end of this week it should be ready to occupy.

Mr. Cleaver – Hoping by the end of January to have the cafeteria and library ready. We are hoping to have the library approved earlier.

Mrs. Bowman – The outside of the high school? Begin again in spring?

Mr. Cleaver – We are waiting on the trim/flashing to be re-bent because of some inaccuracies and then they can begin again.

New Business for Discussion - None

Courtesy of the Floor / Public Comment - None

Adjournment

Next tentatively scheduled workshop meeting is Monday, January 9, 2017, and the next tentatively scheduled regular meeting is Monday, January 23, 2017.

MOTION by Mr. Eidem, SECONDED by Mr. Wentz to adjourn the meeting at 7:36 p.m.

VOTE: YES - 2 NO - ____ ABSENT - ____ ABSTENTIONS - ____
Motion carried.

Respectfully submitted



Brian Feick
Board Secretary

(Minutes of December 5, 2016, include Pages 1 through 11.)