

Lehigh Area School District

Lehigh, Pennsylvania

Building Committee Workshop Meeting
Monday, July 10, 2017, at 7:00 PM
Administration Board Room
Executive Session @ 6:20 PM

Minutes

Pledge of Allegiance

Call to Order - A workshop meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:03 p.m.

Roll Call

	Present	Absent
Mr. Richard R. Beltz, Member	☐	X
Mrs. Stacey L. Duerst, Member	X	☐
Mr. Duane R. Eidem, Member	X	☐
Mr. Stephen L. Holland, Member	X	☐
Mr. David L. Krause, Vice-President	☐	X
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	☐	X
Mr. Andrew Yenser, Treasurer	X	☐
Mrs. Gloria Bowman, President	X	☐
Mr. Brian Feick, Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Mrs. Melissa Wagner, Recording Secretary	X	☐

**** Notice of Executive Session for real estate, personnel matters and contract extension for the Superintendent.**

Public Comment on Agenda - None

Presentations

1. Construction Updates

a. Karl Kauffman

- High School
 - Installed new roof at media area
 - Replacing carpeting in Library area
 - Basically inside is finished, just finishing up the exterior siding
- Middle School
 - Refinishing terrazzo floors
 - Finishing overhead drop-ins in the lobby area
 - Auditorium
 - Finished overhead drop-ins, painting walls, installed wood acoustical clouds, wooden panels installed around perimeter, starting flooring next week and seats towards the end of the month
- Elementary Center
 - Currently doing exterior veneer along the south classroom wing
 - Installation of air barrier along the back
 - Roof is about 85% on this area and we will move on to the north wing next week
 - Steel erection is complete

Mrs. Bowman – It sounds like we are on track with the timing?

Karl Kauffman - Yes, we should be completely enclosed and water tight by the end of October.

- Middle School Parking Lot - when the wearing course was removed at the middle school, the following was found:
 - There is 2½" of binder in some areas and other areas with non-existent or deteriorated sub-base.
 - Did a proof roll of the area to measure the stability of the lot. No soft spots were viewed. Feels it is a solid base to work off of.
 - One option is complete removal and replacement of the entire cross section with a new sub-base, binder course and wearing course at a cost of \$165,000-\$182,000. Alternative option is to selectively remove the areas with no binder and put in a new binder and then put a new wearing course over the entire lot for a cost of about \$47,000. The engineer feels that the first option would be about 25 years wear and the alternate would be 20 years wear. Recommending to do the alternative option.

Mrs. Bowman – We would be ready to make this move asap?

Karl Kauffman – Yes.

Mr. Feick – This is the lot in front of the building. We are putting money in to the Capital Reserve Fund for the back lot when we remove the modulares. That one will need to be re-built.

Mr. Hauser – The rear lot was never intended to be a parking lot. I believe it was for tennis courts.

Mrs. Bowman – What about the lower lot?

Karl Kauffman – The alligator cracking at the lower lot usually means no base, you will probably have the same issues.

Mr. Feick – If this change order is approved by the board, can you move on this now?

Karl Kauffman – Yes, we are ready to move on this now.

b. EI Associates – Dan Bierzonski, Naoko Elder, Ann Long

Dan Bierzonski

- Furniture package at the Elementary Center came in at \$50,000 under budget.*
- Paperwork has been prepared, if the board approves the contract, to review and prepare the contracts to be sent out to get underway.*

Mrs. Bowman – What is the warranty package on the furniture?

Naoko Elder - They should be under warranty. It will be checked and sent to you.

Communications - None

Approval of Minutes - None

Financial Matter

Furniture Package for Elem. Center MOTION by Mr. Stern, SECONDED by Mr. Eidem to approve PlanCon F Attachment C, the Post-Bid Opening Notification form, indicating the acceptance of responsible low-bid contracts and approved Alternate Bid items, to award the following construction contract for the project known as the Lehigh Area Elementary Center, PlanCon No. 3789, contingent upon receipt of bonds, insurance, and necessary agency approvals; and authorize the Architect, EI Associates, and the Administration to prepare and submit PlanCon Part I to the Pennsylvania Department of Education.

Contract No. 5 – Furniture Package C – WB Mason Co. accept Base Bid of \$516,239.00.

Rejecting all alternates, for a final contract price of \$516,239.00.

Rejecting all other Furniture Packages and alternates.

TOTAL CONSTRUCTION COST - \$516,239.00.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Andrew Yenser, Treasurer	X	☐	☐	☐
Mr. Richard R. Beltz, Member	☐	☐	X	☐
Mrs. Stacey L. Duerst, Member	X	☐	☐	☐
Mr. Duane R. Eidem, Member	X	☐	☐	☐
Mr. Stephen Holland, Member	X	☐	☐	☐
Mr. David Krause, Vice-President	☐	☐	X	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	X	☐
Mrs. Gloria Bowman, President	X	☐	☐	☐

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -
Motion carried.

School Physician 2017-2018 MOTION by Mr. Stern, SECONDED by Mr. Holland to approve a contract with Dr. Thomas E. Munshower, DO, for the 2017-2018 school year paid as follows: 6,000.00 stipend paid with signed contract and per exam fee of \$7.00 per physical exam and \$3.00 per Scoliosis examination.

Mr. Feick – Next spring I will work with the nurses to do an RFP for this.

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -
Motion carried.

Personnel

Conf. Sec. to Asst. to Supt. Job Description MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve the following revised job descriptions, pending solicitor review and approval:

1. Confidential Secretary to Assistant to the Superintendent (former Confidential Secretary to Curriculum/Grants)

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -
Motion carried.

Act 93
Comp. Plan
7/1/17-
6/30/22

MOTION by Mr. Stern, SECONDED by Mr. Eidem that the July 1, 2017 to June 30, 2022 Compensation Plan for Administrators and Managers Agreement (Act 93) is hereby approved, as reviewed by the Lehigh Area School District's Solicitor.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Richard R. Beltz, Member	☐	☐	X	☐
Mrs. Stacey L. Duerst, Member	X	☐	☐	☐
Mr. Duane R. Eidem, Member	X	☐	☐	☐
Mr. Stephen Holland, Member	X	☐	☐	☐
Mr. David Krause, Vice-President	☐	☐	X	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	X	☐
Mr. Andrew Yenser, Treasurer	X	☐	☐	☐
Mrs. Gloria Bowman, President	X	☐	☐	☐

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -
Motion carried.

Resignations Accepted MOTION by Mr. Eidem, SECONDED by Mrs. Duerst to accept the resignation of the following employees:

1. **Zachary Feifel** - Part-Time Cleaner - effective July 6, 2017
2. **Craig Reichl** - High School Principal - effective August 4, 2017

Mrs. Bowman - With sadness we accept the resignation of our HS principal. He's done a wonderful job. We wish him and Zachary good luck.

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -
Motion carried.

Miscellaneous

Fac. Use Agr. w/PASD MOTION by Mr. Holland, SECONDED by Mr. Yenser to approve the Facilities Use Agreement between the Lehigh Area School District and the Palmerton Area School District for the 2017-2018 school year.

Mr. Stern - This is all finished?

Atty. Schwab - Yes, we went through a number of revisions, but it is in final form. Palmerton School District has approved it at their board meeting.

Mr. Stern - When is their project set to be done?

Atty. Schwab - In theory, I was told end of July but I don't think that will happen.

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -
Motion carried.

Programs - None

Old Business for Discussion - None

New Business for Discussion

MS Parking Lot Change Order MOTION by Mr. Eidem, SECONDED by Mr. Stern to approve change order to Middle School project to partially replace and add additional wearing layer to parking lot in front of building for amount not to exceed \$46,820.

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -
Motion carried.

Mrs. Bowman – Congratulations to the 3 FBLA students who went to California and took 3rd place in Banking and Finance in the nation. They were Ryan Moerder, Matthew Eckhart and Mason Smith. Congratulations to our advisors, Mr. Kotch and Mr. Miller. Very proud of all of them.

Would also like to recognize the Franklin Township Babe Ruth Age 13 who received a district title and Franklin 8-10 little league also took a title.

Mr. Yenser – Would also like to recognize Zackary Klotz who placed in the SkillUSA competition.

Courtesy of the floor / Public Comment - None

Adjournment

Next scheduled meeting is the regular meeting on Monday, July 24, 2017, at 7:00 p.m.

MOTION by Mr. Eidem, SECONDED by Mr. Stern to adjourn the meeting at 7:30 p.m.

VOTE: YES - 6 NO - ABSENT - 3 ABSTENTIONS -

Respectfully submitted



Brian Feick
Board Secretary

(Minutes of July 10, 2017, include Pages 1 through 6.)