

Lehigh Area School District

Lehigh, Pennsylvania

Building Committee Workshop Meeting

Monday, June 12, 2017, at 7:00 PM

Administration Board Room

Executive Session @ 6:45 PM

Minutes

Pledge of Allegiance

Call to Order - A workshop meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:18 p.m.

Roll Call

	Present	Absent
Mr. Richard R. Beltz, Member	X	☐
Mrs. Stacey L. Duerst, Member	X	☐
Mr. Duane R. Eidem, Member	X	☐
Mr. Stephen L. Holland, Member	X	☐
Mr. David L. Krause, Vice-President	☐	X
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	X	☐
Mr. Andrew Yenser, Treasurer	☐	X
Mrs. Gloria Bowman, President	X	☐
Mr. Brian Feick, Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Mrs. Melissa Wagner, Recording Secretary	X	☐

***Notice of Executive Session for personnel and litigations purposes.*

Public Comment on Agenda

Presentations

1. Construction Updates – Jonathan Cleaver & Karl Kauffman

- Mr. Cleaver
 - A lot of progress still taking place. We had a transition team meeting today with the process of moving in to the Elementary Center. The team consists of about 15 members and the dialogue was about 1-1½ hours. Notes will be sent out to the board.
 - Being that these projects are LEED, there are curriculum requirements with building an educational facility. We will plan open houses at the Middle School, High School, and Elementary Center at least twice a year.
 - I believe we have received our ACE grant payments for the Middle School and High School.
- Karl Kauffman gave an update on the Middle School and High School Renovations and Elementary construction.
 - High School
 - Interior work is done.
 - Finishing up some exterior work.
 - Roof re-coating beginning of July.
 - Middle School
 - Working in the auditorium.
 - Finishing areas and touch-ups.
 - Working on sidewalks and front parking lot.
 - Will be finished with MS & HS by the end of the summer.
 - Elementary Center
 - When referring to the areas of the Elementary Center in the reports, the south classroom area is the closest to the high school, middle area is the administration area and media center and then the north is other classrooms and the gymnasium area.
 - All steel is erected in the classroom areas. Currently setting the gym roof joists. Should finish setting up the steel by the end of this month.
 - Exterior framing on the south classroom wing.
 - Hopefully we will see brick going up next week.

Mr. Feick – Will they rough coat the parking lot this week (at the elementary center)?

Mr. Kauffman – I believe that is scheduled for Thursday and Friday this week.

Mrs. Bowman – Do you have the punch list from the HS of all things that need to be corrected?

Mr. Kauffman – Yes, we do. (The list of items found when renovating the high school.)

Mr. Stern – When will the shutdown of electrical occur at the Middle School?

Mr. Hauser – We've been in contact with the borough. But nothing has been scheduled yet.

Mr. Cleaver – It will be a week or so of shutdown at the Middle School.

Communications - None

Approval of Minutes – None

Financial Matter

NEF Stipend J. Cleaver MOTION by Mr. Stern, SECONDED by Mr. Wentz to approve a two year stipend for Mr. Jonathan J. Cleaver, Superintendent, for years 2017-2018 and 2018-2019 in the amount of \$900.00 per month and \$450.00 per month, respectively for the purpose of providing case study work to the National Education Foundation. The two year stipend will be paid out of the NEF grant funding.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

NEF Stipend B. Feick MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve a two year stipend for Mr. Brian Feick, Business Manager, for years 2017-2018 and 2018-2019 in the amount of \$900.00 per month and \$450.00 per month, respectively for the purpose of providing financial data to the National Education Foundation. The two year stipend will be paid out of the NEF grant funding.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

J. Boschi Medical Access MOTION by Mr. Wentz, SECONDED by Mr. Stern to approve the contract with Joanne Fox Boschi, MSN, CPNP, CLNC, approved provider in the Medical Access program and the Lehigh Area School District.

Mr. Cleaver – Signatures are needed for billing Medical Access. This person is certified to do this and will be on an as needed basis.

Mr. Feick – Previously the IU did this. They no longer offer the service.

VOTE: YES - 7 NO - _____ ABSENT - 2 ABSTENTIONS - _____
Motion carried.

Personnel

Hire App. M. Christman MOTION by Mr. Wentz, SECONDED by Mr. Holland to approve the recommendation to hire the following employee in accordance with the respective contracts, pending clearances:

1. **Meghan Christman** - Secretary to the Business Office (\$32,500.00), effective July 1, 2017

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

Miscellaneous

MOU w/ Borough Traffic Light MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve the Memorandum of Understanding between the Borough of Lehighton and the Lehighton Area School District to establish the terms and conditions under which the traffic signal will be constructed and maintained at the intersection of 9th Street and Bridge Street.

Mr. Beltz – Conditions are not established yet?

Mr. Cleaver – The District has the responsibility to pay for the traffic light.

Atty. Schwab – The District is responsible to pay for the light and \$10,000 for future maintenance. Most of it will be a warranty matter.

Mr. Feick – We don't know when the light will go up.

Mr. Beltz – The borough or PennDot will put up the light?

Mr. Cleaver – No, it will be bid like a regular project.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -
Motion carried.

Programs - None

Old Business for Discussion - None

New Business for Discussion - None

Courtesy of the floor / Public Comment

Adjournment

Next scheduled meeting is the regular meeting on Monday, June 26, 2017, at 7:00 p.m.

MOTION by Mr. Eidem, SECONDED by Mrs. Duerst to adjourn the meeting at 7:34 p.m.

VOTE: YES - 7 NO - ABSENT - 2 ABSTENTIONS -

Respectfully submitted



**Brian Feick
Board Secretary**

(Minutes of June 12, 2017, include Pages 1 through 5.)