

Lehigh Area School District

Lehigh, Pennsylvania

Regular Meeting of School Board
Monday, January 30, 2017, at 7:00 PM
Executive Session @ 5:30 PM

Minutes

Pledge of Allegiance

Call to Order – A regular meeting of the Lehigh Area School Board was held in the Administration Building, Conference Room A, on the above date and called to order at 7:18 p.m.

Roll Call

	Present	Absent
Mr. Richard R. Beltz, Member	X	☐
Mrs. Stacey L. Duerst, Member	X	☐
Mr. Duane R. Eidem, Member	X	☐
Mr. Stephen L. Holland, Member	X	☐
Mr. David L. Krause, Vice-President (via phone)	X	☐
Mr. Larry Stern, Member	X	☐
Mr. Wayne Wentz, Member	☐	X
Mr. Andrew Yenser, Treasurer	X	☐
Mrs. Gloria Bowman, President	X	☐
Mr. Brian Feick, Business Manager	X	☐
Mr. Jonathan Cleaver, Superintendent	X	☐
Attorney William Schwab, Solicitor	X	☐
Mrs. Melissa Wagner, Recording Secretary	X	☐

****Notice of Executive Session for negotiations and other contracts.**

Presentations

1. Educare - Ms. Deb McKain

- *Thanked everyone involved to make Educare a success.*
- *140 students (56 families) benefited from the program this year.*
- *It is a very beneficial program and we hope to continue for many years.*

2. NAEP Test – Mrs. Patti Ebbert

- *Mrs. Ebbert is the project coordinator for the National Assessment Education Process testing. Franklin Elementary was chosen by PDE to participate in the testing.*
- *The testing will be held on February 28, 2017, with an a.m. and p.m. session. Organizers from PDE will be on site to administer the tests.*
- *This is for collection of data only; the test does not count against the students.*

Public Comment on Agenda

1. Bruce Koch – Item H

- *Spoke on behalf of the 6 tax collectors regarding concerns about the resolution on tonight's agenda.*
- *5 out of the 6 tax collectors use the Municipal Tax System (MTS). If required to use the IU system, it is only for the school district and would need a second program for county and local. The IU system is \$4,500 more than MTS program.*
- *Billing errors were not tax collectors fault. Fault of the district.*

Communications

1. **Superintendent's Report – Mr. Cleaver**
 - *School will be in session on Friday, February 17th (snow make-up day)*
 - *Encouraged audience to look at the reports regarding elimination of property tax.*
 - *January is School Board Appreciation Month. Thanks the board and recognized each member with a certificate. Very fortunate to have a dedicated group of individuals whose main priority is the students.*
2. **Student Representative Report – High School Student**
 - *No report.*
3. **Finance Report - Mr. Feick**
 - *Department of Labor & Industry has changed the amounts on bids as of 1/1/17. \$10,700 for telephonic and anything over \$19,700 must go out for bid.*
 - *Department of Education Review of Cafeteria – received letter that all was good. Thanked Connie Almer and staff.*
4. **Board President's Report – Mrs. Bowman**
 - *Annual board report is on the website.*
 - *District Happenings:*
 - *Remediation program beginning at elementary and middle school.*
 - *MS Play – Annie at the HS – 2/7 & 2/8*
 - *MS continues pizza program, ACE to Tamaqua, 8th grade students did course selection*
 - *HS – Leadership opportunities with the Red Cross and Aevium, 41 students went to the Farm Show*
 - *Franklin – Author scheduled and Run Club is starting*
 - *Mahoning – STEM Club has begun*
5. **Leighton Memorial Library Report – Mrs. Duerst/Mr. Yenser**
 - *20,000 visits last year to the library*
 - *\$95,000 in expenses for 2016*
 - *Would like to see increase in funding at local level*

6. Legislative Policy Committee of PSBA Report – Mr. Krause
 - PSBA is having Winter Town Hall Meetings – Bloomsburg & Kingston
 - PDE – PA Index to replace SPP – Fall of 2018 – Focus on college and career measures.
 - House Bill 76 – School Tax Elimination – Encouraged all to contact your Senator
7. Title I Advisory Committee Report – Mrs. Bowman
 - Met on January 13, 2017
 - Pool event is June 14, 2017
 - Spring Parent Nights are being planned for individual buildings
 - Parent Advisory meeting will be held on February 21, 2017 at 6:30 p.m.
8. CCTI Report - Mr. Yenser
 - CCTI holding steady at 400 students
 - SKILS USA – received gold – Lehighton students are Zac Klotz, Aaron Reichard, Shannon Arnold and John Stafiniak
 - DECA – Lehighton students are Colby Zerbe, Morgan Newman, Kaitlin Silliman and Anastasia Billar
9. CLIU Report – Mrs. Bowman
 - Met on January 26, 2017
 - Presented with wooden clocks made by the Youth Forestry Camp for board appreciation
 - 68 Lehighton students being serviced.
 - Next meeting is March 20, 2017.
10. Solicitor's Report – Atty. William Schwab
 - Addendum to the board agenda regarding the borough work on Bridge Street – temporary easement needed.
11. Building/Grounds Report - Mr. Holland
 - Reviewed the building and grounds minutes from January 10, 2017, with the board and audience.
 - Discussed poor lighting on Mahoning Street entrance to HS and working with borough.
 - Maintenance was trained on new heating system.
 - Richie Arieta was renewed for lawn care service.
 - Mrs. Bowman – All public minutes from Building and Grounds and Finance will be put on the district website.
12. LCCC – Mr. Stern
 - A new initiative to improve student success and retention has been created. The acronym for the program is ICARE which stands for I Can Assess, React and Engage the student.
 - The Business and Hospitality programs are trying to get more involved with local businesses.
 - LCCC is adding GED classes in the morning at CCTI.
 - Despite slight dip in enrollment, LCCC is in very good shape financially.
13. Academic Affairs Committee Report – Mr. Stern
 - No report.
14. Policy Committee Report – Mrs. Bowman
 - Three policies on tonight's agenda for first readings.
15. Athletic Committee Report – Mr. Stern
 - Boys' Basketball team record stands at 14 & 4. Qualifies for Districts with 4 games to go.
 - Girls' Basketball team record stands at 7 & 10. They need to win 3 out of 4 of the remaining games to make Districts.
 - Wrestling program qualified for District playoffs as the 7th seed and will take on the 10th seed, Panther Valley.
 - Spring teams will soon begin practice.
 - The next athletic meeting will be held on February 14th at 7:30 a.m.

16. Wellness Committee Report – Mrs. Duerst
➤ Working towards a Wellness Fair for the spring. More details to follow.

Approval of Minutes

MOTION by Mr. Holland, SECONDED by Mr. Stern to approve the Minutes of the December 5, 2016, regular meeting.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____ Motion carried.

MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve the Minutes of the January 9, 2017, workshop meeting.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____ Motion carried.

Financial Matter

Activities Fund MOTION by Mr. Holland, SECONDED by Mr. Stern to approve the Lehigh Area High School and Lehigh Area Middle School Activities Fund for November & December 2016.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____ Motion carried.

Payment of Bills MOTION by Mr. Stern, SECONDED by Mr. Eidem to approve the Payment of Bills:
December

General Fund	\$ 2,588,632.42
--Benefits	\$ 549,844.13
--Payroll (November)	\$ 1,346,140.39
--Debit Card	\$ 5,465.69
Food Service Fund	\$ 139,833.32
Capital Projects	\$ 601,193.02
Athletic Projects	\$ 2,789.82

January

General Fund	\$ 616,418.09
--Benefits	\$ 4,664.16
-- Payroll (December)	\$ 1,347,685.44
--Debit Card	\$ 0.00
Food Service Fund	\$ 60,108.89

Capital Projects	\$ 2,413,647.44
Athletic Projects	\$ <u>0.00</u>
Total (Dec. & Jan.)	\$ 9,676,422.81

Note: Members with questions or requesting a copy of any payment, please contact the Business Office prior to the scheduled meeting.

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

UGI Agreement MOTION by Mr. Yenser, SECONDED by Mrs. Duerst to authorize Business Administrator to sign service extension agreement with UGI for the new elementary center.

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

Construction Accounts Approved MOTION by Mr. Stern, SECONDED by Mr. Eidem to approve payment on the following projects from the corresponding construction accounts for a total of \$1,516,803.82 pending documentation verification and solicitor review:

1. **Stadium Project**
Barry Isett & Associates, Inc. Invoices #0110369, #0110842 \$ 6,300.85
2. **Middle School**
Albarell Electric, Inc. App #5 \$126,609.35
McClure Company App #8 \$ 67,737.00
Jay R Reynolds, Inc. App #10 \$ 19,477.19
Quandel App #23 \$ 11,030.33
EI Associates Invoice #P10000013507 \$ 4,363.16
JMSI Environmental Corp Invoice #0117-06 \$ 1,018.50
\$230,235.53
3. **High School**
Albarell Electric, Inc. App #5 \$ 118,883.00
McClure Company App #8 \$ 35,908.32
Jay R. Reynolds, Inc. App #9 \$ 714.87
Quandel App #23 \$ 11,030.33
JMSI Environmental Corp \$ 1,629.60
EI Associates Invoices # P10000013505, #P10000013504 \$ 5,914.08
\$ 174,080.20
4. **Elementary Center**
UGI Utilities, Inc. (establish service connection) \$ 50,343.00
EI Associates Invoices # P10000013502, #P10000013504 \$ 25,446.49
Barry Isett & Associates Invoice #0111324 \$ 2,075.00

Quandel App #23
Lobar Inc., App #2
Lehighton Water Authority Invoice # 16

\$ 11,030.34
\$1,015,447.27
\$ 1,845.14
\$1,106,187.24

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Treasurer's Reports MOTION by Mr. Yenser, SECONDED by Mrs. Duerst to approve the following reports:

- a. Budget/Revenue Report
- b. Treasurer's Reports
 1. General Fund
 2. Capital Reserve Fund
 3. Capital Projects Fund
 4. Food Service Fund

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Per Capita/ Occ. Tax MOTION by Mr. Stern, SECONDED by Mr. Yenser to approve exemptions from Per Capita and/or Occupational Tax per the attached list.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Unsold Prop. Approved MOTION by Mr. Stern, SECONDED by Mr. Holland to approve the bids on property as follows in the County's Repository for Unsold Properties:

1. Bid of \$ 960.00 on property, Map Number 70A13-28-K13.01.
2. Bid of \$ 960.00 on property, Map Number 70A13-28-K14.
3. Bid of \$ 960.00 on property, Map Number 70A13-28-K15.
4. Bid of \$ 1,500.00 on property, Map Number 55A-50-B51.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Tax Coll.
Comp.
App. w/
Revisions**

MOTION by Yenser, SECONDED by Mr. Stern to approve the Tax Collector Compensation Resolution # 16/17 - #02 (*with changes to compensation only*).

Mr. Yenser suggested to table Item H. Atty. Schwab asked to reconsider because the resolution must be approved by February 14th and our next board meeting is on February 13th and if we have a snow day, we would not have a resolution. Atty. Schwab suggested changing the software piece of the resolution and making a motion. The Board could also make a motion to give discretion to the Finance Committee or Business Department to approve the resolution. Mr. Feick suggested to remove the software piece and go back to the first draft with an increase of \$.5 each year from 2018-2021. Mr. Feick also stated that it is the tax collectors responsibility to have the bills go out correctly, not the school district. Atty. Schwab agreed with Mr. Feick. Mr. Beltz suggested that it be tabled until the Finance Committee can meet with the tax collectors. Mrs. Bowman suggested to set the meeting for Monday, February 6, 2017 at 6:00 p.m. with all tax collectors to come to an agreement on bill reviews and nay other items without placing blame.

The previous year's resolution with the only change in compensation of \$.5 per year was agreed upon in the above motion.

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

**Act 1 Res.
Approved** MOTION by Mr. Yenser, SECONDED by Mr. Holland upon recommendation by the Finance Committee to approve the Act 1 resolution (16/17-#03) to stay under the index as well as recommending no tax increase for the 2017-2018 school fiscal budget year.

Roll Call Vote:

	<u>Yes</u>	<u>No</u>	<u>Absent</u>	<u>Abstention</u>
Mr. Richard R. Beltz, Member	X	☐	☐	☐
Mrs. Stacey L. Duerst, Member	X	☐	☐	☐
Mr. Duane R. Eidem, Member	X	☐	☐	☐
Mr. Stephen Holland, Member	X	☐	☐	☐
Mr. David Krause, Vice-President	X	☐	☐	☐
Mr. Larry Stern, Member	X	☐	☐	☐
Mr. Wayne Wentz, Member	☐	☐	X	☐
Mr. Andrew Yenser, Treasurer	X	☐	☐	☐
Mrs. Gloria Bowman, President	X	☐	☐	☐

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

TCC Delegates MOTION by Mr. Stern, SECONDED by Mrs. Duerst to appoint the following delegates to the Carbon County Tax Collection Committee of Delegation Resolution:
1. Tina Champ, Delegate
2. Melissa Wagner, Alternate Delegate

VOTE: YES - _____ NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Tax Coll. Reports MOTION by Mr. Stern, SECONDED by Mr. Holland to approve the annual Tax Collector's reports for East Penn Twp., Franklin Twp., Lehighton Borough, Parryville Borough, Mahoning Twp. and Weissport Borough.

Note: These reports are on file at the Administration office for your review.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

L. Welkey Conf. Approved MOTION by Mr. Yenser, SECONDED by Mr. Eidem to approve Laura Welkey to attend the 2017 Biennial Eastern Division Conference (NAFME) at the New Jersey Music Education Association, on April 5-8, 2017, at a cost not to exceed \$950.00. Funding through the 2016-17 Middle School Budget.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

M. Statham Conf. Approved MOTION by Mr. Stern, SECONDED by Mr. Eidem to approve Marcus Statham to attend the Pennsylvania Technology Expo and Conference (PETE & C) at the Hershey Lodge, February 21-24, 2017, at a cost not to exceed \$1,500.00. Funding through the 2016-17 Curriculum and Technology Budget.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

2017 Ed. Congress Conf. App. MOTION by Mr. Stern, SECONDED by Mr. Holland to approve **Jonathan Cleaver, Suzanne Howland, and Sean LeDonne** to attend the 2017 Education Congress: Delving Deeper into the Every Student Succeeds Act at the Radisson Hotel, Harrisburg, March 29-30, 2017, at a cost not to exceed \$1,500.00. Funding through the 2016-17 Superintendent Budget.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Adv. Bus. Equip. Agreement MOTION by Mrs. Duerst, SECONDED by Mr. Stern to approve the contract with Advanced Business Equipment for a four (4) year lease beginning July 1, 2017, in the amount of \$4,829.07 monthly, paid through the Building Level Budgets.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

E. Pagotto Conf. Approved MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve **Erica Pagotto** to be a mentor teacher for the James Madison Legacy Project, Torrance, CA, February 23-27, 2017, at a cost not to exceed \$270.00. All travel expenses will be covered by the Department of Education Grant except for the cost of a substitute for 3 days.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Portnoff Approved MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve the retention of Portnoff Law Association Ltd. to collect the District's delinquent real estate taxes.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Powell, Rogers & Speaks App. MOTION by Mr. Yenser, SECONDED by Mr. Stern to approve the retention of Powell, Rogers, and Speaks to collect the District's delinquent per capita and occupation taxes.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**PASAP-
PAMLE
Conf. App.**

MOTION by Mr. Stern, SECONDED by Mr. Eidem to approve **Kali Andrew and Rachel Quinn** to attend the PASAP-PAMLE 2017 Conference at The Penn Stater, State College, PA, February 26-28, 2017, at a cost not to exceed \$1,200.00. Funding through the 2016-17 Middle School Budget.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Personnel

**Subs.
Approved**

MOTION by Mr. Yenser, SECONDED by Mr. Eidem to approve the attached list of candidates for the **2016-2017 Substitute List** pending clearances.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Ath./Ex.
Approved**

MOTION by Mr. Holland, SECONDED by Mr. Stern to approve the **Athletic/Extra-Curricular** hires for the **2016-2017** and **2017-2018** school year (per attachment).

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Courses
Approved**

MOTION by Mr. Stern, SECONDED by Mr. Holland to approve the following requests for pre-approval of courses/Programs of Study for continuing education:

1. **Kali Andrew** - January 9-May 5, 2017/School Nursing
2. **Adrienne Fedor** - January 23-May 13, 2017/Grad Seminar in Art Education
3. **Benjamin Tkach** - March 6-April 23, 2017/Social & Ethical Issues in Online Learning
4. **Craig Reichl** - January-May 2017/Superintendent Certification and Internship

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Hires Approved MOTION by Mr. Eidem, SECONDED by Mr. Yenser to approve the following hires for the 2016-2017 School Year per the professional contract:

1. **David Hauser** - Winter School Credit Recovery/ \$30.00 per hour for no more than 30 total hours
2. **Jessica Schafer** - Long-Term Substitute, Spring Semester, assigned to the High School at \$42,750.00 (Step 3, Bachelors)

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

After School Remediation Hires App. MOTION by Mr. Eidem, SECONDED by Mr. Stern to approve the following hires for the After School Remediation Support Program for State Tested curriculum. They will be hired at their current contracted hourly rate of \$30.00 per hour for a total of two (2) hours per day and two (2) days per week. The program will run from January 23, 2017 to March 29, 2017.

- | | |
|----------------------|----------------------|
| 1. Sydney Schafer | 10. Jennifer Lopata |
| 2. Denise Gerber | 11. Jena Wank |
| 3. Brooke Breiner | 12. Brandi Lees |
| 4. Colleen Hoppes | 13. Jessica Habas |
| 5. Diane Brownmiller | 14. Vicky Meyer |
| 6. Norine Zehner | 15. C. Jeannie Weiss |
| 7. Jessica Grasso | 16. Theresa Kokinda |
| 8. Karen Blisard | 17. John Henne |
| 9. Jennifer Tracy | 18. Diane Schnell |

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

FMLA Approved MOTION by Mr. Stern, SECONDED by Mrs. Duerst to acknowledge FMLA leaves for the following employees, not to exceed 12 weeks:

1. **Employee #299** - effective April 18, 2017
2. **Employee #1068** - effective April 24, 2017

VOTE: YES - 8 NO - ABSENT - 1 ABSTENTIONS -
Motion carried.

Sch. Jnys.
Approved

MOTION by Mr. Eidem, SECONDED by Mr. Yenser to approve the following School Enrichment Journey requests:

1. 8 ACE (S. McElvar) – February 21-22, 2017 – 7:30 a.m.-3:30 p.m. – to travel to Tamaqua High School (School Van)
2. LAMS – Grade 7 (Y. Sharrow, J. Yescavage) – February 28, 2017 – 8:30 a.m.-2:00 p.m. – to travel to Blue Mountain Ski Resort (PTO Sponsored)
3. SuccessMaker Winning Classes Grades K-2 (M. Volcskai) – March 28, 2017 – 8:30 a.m.-5:00 p.m. – to travel to the Franklin Institute (NEF Sponsored)
4. Music Express, Jr. (L. Welkey) – March 30, 2017 – 7:15 a.m.-7:15 p.m. – to travel to New York City (Activities Account)
5. SuccessMaker Winning Classes Grades 3-6 (M. Volcskai) – March 30, 2017 – 8:30 a.m.-5:00 p.m. – to travel to the Franklin Institute (NEF Sponsored)
6. 7th & 8th Grade Band (B. Hudlow) – March 31, 2017 – 7:30 a.m.-9:00 p.m. – to travel to Blue Mountain High School Intermediate Band Fest (LAMS Budget)
7. FBLA (T. Miller, K. Kotch) – April 3-5, 2017 – 7:00 a.m.-3:00 p.m. – to travel to Hershey for FBLA State Leadership Conference (FBLA Budget & Supplemental)
8. 5th & 6th Grade Chorus (T. Weidner) – April 19, 2017 – 2:30 p.m.-7:00 p.m. – to travel to Revolutions Bowling in Bethlehem (Student Sponsored)
9. SD – Grade 4 (B. Cressley, M. Dillman) – April 20 & 21, 2017 – 10:00 a.m.-2:45 p.m. – Lehighton History Walk (No Cost)
10. FR – Grades K-4 (C. Gandy, S. Maloney, M. Scimeca, P. Bonser, W. Bussey-Williams, L. Zimmerman, R. Roberts, M. Cox) – April 26, 2017 – 8:45 a.m.-5:30 p.m. – to travel to Hershey Park/Chocolate World (PTO Sponsored)
11. MA – Kindergarten (V. Kocher, M. Geiser, S. Kistler) – April 27, 2017 – 8:45 a.m.-2:30 p.m. – to travel to the Crayola Factory (PTO Sponsored)
12. SD – Kindergarten (D. Rakos) – April 27, 2017 – 8:45 a.m.-2:30 p.m. – to travel to the Crayola Factory (PTO Sponsored)
13. LAHS Chorus (J. Schafer) – April 28, 2017 – 10:00 p.m.-6:00 a.m. – to travel to Laserdome, Manheim (Choral Boosters)
14. 6th Sense Team (S. McElvar, S. Hoffman) – May 2 & 3, 2017 – 7:25 a.m.-3:30 p.m. – to travel to Panther Valley High School (School Van)
15. MA – Grade 4 (R. Rupell, A. Swanson) – May 17, 2017 – 8:45 a.m.-2:45 p.m. – to travel to Quiet Valley, Stroudsburg (PTO Sponsored)
16. EP – Grades 3 & 4 – (M. Barilla) – May 18, 2017 – 8:00 a.m.-4:30 p.m. – to travel to Medieval Times, Lyndhurst, NJ (PTO Sponsored)
17. SD – Grade 4 (B. Cressley, M. Dillman) – May 19, 2017 – 9:15 a.m.-3:00 p.m. – to travel to Zion U.C.C. Church for PA Dutch Day (No Cost)
18. MA – Grade 3 (K. Blisard, C. Kresge) – May 22, 2017 – 8:45 a.m.-2:30 p.m. – to travel to Lehigh Valley Zoo (PTO Sponsored)
19. SD – Grade 3 (J. Wentz) – May 22, 2017 – 8:45 a.m.-2:30 p.m. – to travel to Lehigh Valley Zoo (PTO Sponsored)
20. LAHS Chorus (J. Schafer) – May 24, 2017 – 7:30 a.m.-10:00 p.m. – to travel to New York City (Choral Boosters)
21. SD – Grade 1 (M. Petit-Clair, J. Matika, M. Schaeffer) – 8:45 a.m.-1:30 p.m. – to travel to ImagiNation (PTO Sponsored)
22. SD – Grade 4 (B. Cressley, M. Dillman) – May 23, 2017 – 7:45 a.m.-5:00 p.m. – to travel to Lancaster County (PTO Sponsored)

23. FR – Grade 4 (D. Gerber, D. Sirsky, A. Hedash, J. Fritz) – May 31, 2017 – 8:00 a.m.-4:30 p.m. – to travel to Lancaster County (PTO Sponsored)

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Student Teacher MOTION by Mr. Stern, SECONDED by Mr. Holland to acknowledge the following student teacher for the spring semester 2016-2017:

1. **Robert Heydt – Kutztown University – Art – Middle School**

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Programs

Use of Sch. Prop. App. MOTION by Mr. Eidem, SECONDED by Mrs. Duerst to approve Use of School Property for:

1. **LAHS Boys' Basketball Parents Club (Corey Schaeffer) – March 5, 2017 – 5:00 p.m.-8:00 p.m. – High School Cafeteria – Banquet**
2. **Mahoning PTO (Karen Shaffer) – 1/31/17, 2/8/17, 2/15/17 – 6:00 p.m.-7:00 p.m. – Mahoning Elementary Library – Dance Committee Meetings**
3. **Mahoning PTO (Karen Shaffer) – February 24, 2017 (Snow Date: 3/3/17) – 3:00 p.m.-9:30 p.m. – Mahoning Elementary Multi-Purpose Room & Classroom – Dance**
4. **Franklin PTO (Mindy Scheirer) – Tuesdays & Thursdays – 1/24/17-4/8/17 – 3:15 p.m.-6:00 p.m. – Franklin Elementary Gym & Outside Fields – Run Club**
5. **LAMS PTO (Kim Nothstein) – February 7 & March 7, 2017 – 2:30 p.m.-5:00 p.m. – Middle School – Fundraiser Pick-Up**
6. **LAHS Lehigh Takedown Club (Fred Kemmerer) – 2/28/17, 3/28/17, 4/25/17, 5/30/17 – 6:00 p.m.-7:30 p.m. – High School Classroom – Club Meetings**
7. **LAHS Guidance (Kelli Costenbader) – January 26, 2017 – 6:30 p.m.-8:30 p.m. – High School Auditorium – Course Selection**
8. **CMP Drug & Alcohol (Jamie Drake) – April 13, 20, & 27, 2017 – 6:00 p.m.-8:00 p.m. – High School Auditorium – Reality & Hope Program**
9. **Shull-David PTO (Mary Lichtenwalner) – February 10, 2017 (Snow Date: 2/24/17) – 4:00 p.m.-9:30 p.m. – Shull-David Multi-Purpose – Family Karoke Night**
10. **SWPBIS (Craig Reichl) – March 8, 2017 – 7:30 p.m.-10:00 p.m. – High School Gym – Career Fair**
11. **LAHS Softball Parents Club (Kara Newton) – 1/31/17 & 2/14/17 – High School Classroom – Parents Meeting**
12. **Rhythm & Sole Dance Center (Patricia Breitfeller) – June 17, 2017 & June 18, 2017 – 7:00 a.m.-4:00 p.m. & 12:00 p.m.-5:00 p.m. – High School Auditorium & Classrooms – Dance Recital**
13. **LAHS Show Choir (Jessica Schafer) – 1/28/17, 2/1, 4, 8, 11, 15, 18, 22/17, 3/1, 5, 7, 9, 12, 21, 23, 26, 28, 30/17 – Various times – High School Classroom – Show Choir Rehearsals**

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**1st Readings
Approved** MOTION by Mr. Stern, SECONDED by Mrs. Duerst to approve the 1st Reading of the following Lehigh Area School District Policies:

1. #113.3 – Confidentiality of Special Education Student Information
2. #351 – Drug and Substance Abuse
3. #904 – Public Attendance at School Events.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**MS Wellness
Prog. App.** MOTION by Mrs. Duerst, SECONDED by Mr. Eidem to approve the Lehigh Area School District-run Lehigh Middle School Summer Wellness Program to be held July 10 – August 11, 2017, from 9 a.m. – 1 p.m. based at the Middle School.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**Pool Event
Approved** MOTION by Mr. Stern, SECONDED by Mr. Holland to approve the community event between Lehigh Borough and our District Title I staff promoting community / parent involvement, to be held Wednesday, June 14, 2017, (5:00 – 8:00 p.m.) with a rain date of Thursday, June 15, 2017, at the Lehigh Community Pool. Needed funding to be paid through Title I, 2016-17.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

**HS Program
of Studies** MOTION by Mr. Stern, SECONDED by Mr. Eidem to approve the Lehigh Area High School 2017-2018 Program of Studies.

VOTE: YES - 8 NO - _____ ABSENT - 1 ABSTENTIONS - _____
Motion carried.

Old Business for Discussion - None

New Business for Discussion

Easement Approved MOTION by Mr. Holland, SECONDED by Mr. Eidem to approve the temporary easement agreement between the Lehigh Area School District and Lehigh Borough to access the Ashtown Drive Bridge for repair.

VOTE: YES - 8 NO - ____ ABSENT - 1 ABSTENTIONS - ____
Motion Carried.

Courtesy of the floor / Public Comment

1. Nan Cressley - Contract

- *Paraprofessional at Franklin. All take pride and care in their work.*
- *Shared two examples of what she does for children at Franklin.*
- *Important for support staff to reach out to children.*
- *Staff is devoted.*
- *Wants a contract that is fair and as soon as possible.*

Mr. Cleaver – Negotiating team will tentatively meet on February 13th with the committee. There have been administrative proposals given to the negotiating team and it is up to the team to share the information.

Other

Mr. Eidem – Attended the Franz Kline unveiling at the Allentown Museum of Art. Was disappointed that there was not art teacher or art students from Lehigh.

Atty. Schwab – As part of the purchase of the mural from the Legion, the museum will be working with the art department at the school and there will be an original size replica placed at the middle school.

Adjournment

Next workshop meeting is scheduled on Monday, February 13, 2017, and the next regular scheduled meeting is on Monday, February 27, 2017, at 7:00 p.m.

MOTION by Mr. Eidem, SECONDED by Mr. Stern to adjourn the meeting at 8:50 p.m.

VOTE: YES - 8 NO - ____ ABSENT - 1 ABSTENTIONS - ____

Respectfully submitted



Brian Feick
Board Secretary

(Minutes of January 30, 2017, include Pages 1 through 15.)