

Lehigh Area School District
1000 Union Street
Lehigh, PA 18235
Monday, April 25, 2022 at 7:00 PM
BOARD MEETING - MINUTES



1. Opening Exercises

A. Opening Exercises

Opening exercises included the Pledge of Allegiance and a moment of silence.

B. Call to Order

Board President, J. Beers called the Board Meeting to order at 7:09 PM

C. Meeting Announcements

An Executive Session was held on March 28, 2022 at 6:00 PM for personnel and legal discussions.

A Board Meeting was held on March 28, 2022 at 7:00 PM

A Budget Meeting was held on April 4, 2022 at 6:00 PM.

An Executive Session was held after the Budget Meeting on April 4, 2022 for personnel discussions.

A Workshop Meeting was held on April 11, 2022 at 6:00 PM.

An Executive Session was held prior to this Meeting at 6:15 PM for personnel and legal discussions.

The May 9, 2022 Workshop Meeting will be canceled for the Superintendent Search.

D. Roll Call

PR/AB

PR	Ms. Joy Beers	PR	Mr. Nathan Foeller	PR	Mrs. Kerry Sittler
PR	Mr. Richard R. Beltz	PR	Mr. Jeremy Glaush	PR	Ms. April Walker
PR	Ms. Barbara Bowes	PR	Mr. Brian Shaner	PR	Mr. Walter Zlomsowitch

Also Present:

Mr. John W. Corby, Acting Superintendent

Dr. Keith Boyer, Acting Assistant Superintendent

Mr. Edward Rarick, Business Administrator

Ms. Janine Partenio, Recording Secretary

Brent Borzak, Jeffry Deutsch, Matt Kizicki, James Gurka, Sue Benczkowski, Nicole Hayes, Jarrad Hedes, Suzanne Howland, Stephen Ebbert, Gabriella DiDea, Josiah Kimmel, Dache Zelrick, Laura Foeller, Liz Rosco, Allison Foeller, and Patricia Sterner

E. Presentations/Recognition

1. CCTI Presentation - Brent Borzak

B. Borzak introduced himself and said he was very gracious in his new role as Director at CCTI. He thanked N. Foeller as the CCTI representative. He discussed the new hospital and how it has one of the highest growing projected employment rates. He stated that was one of 15 vocational programs listed as highest growth and all were CCTI Programs. He explained the CCTI program and how it prepares for entry level employment. He said there were 400 students with 87 from Lehigh. He mentioned that they had top of the line equipment and was a well-rounded school. He discussed the Cooperative Education Program and how it creates community building jobs that cannot be outsourced. He explained that 5th grade has become a target interest group and they would be offering a two week summer camp for grades 5-8. He invited the Board to do a tour or to hold a meeting at their facility. He discussed a few projects that the CCTI students were working on and introduced 12th Grade student Matt Kizicki. M. Kizicki explained the Skills USA competition he had competed in and how he received 3rd Place in Skills USA in 11th Grade. He thanked CCTI for introducing him to machining and appreciated that they had taught him interviewing and soft skills. J. Deutsch introduced himself as the Business Manager at CCTI and gave an update on the 22-23 Budget. He thanked the Board for supporting CCTI and approving the budget. He said this was the 9th year in a row without an increase and felt they have been very fiscally responsible. B. Bowes felt they had excellent management. N. Foeller recommended the Board take a tour of the facility and see the great option available for students looking to lead into the workforce.

2. Lehigh Area eSports Presentation - James Gurka

J. Gurka introduced himself as a High School teacher and eSports advisor. He thanked the Board for approving

the eSports club in December and mentioned that they had 40 students join their first meeting in January. He said their first Tournament was in March and felt they had lots of support for the students. He said one qualified as #1 in the tour and they would be looking to expand with the IU 20 & 29. He mentioned they were able to secure a gaming grant for some equipment. Two High School students spoke in support of the program and said that games were the future of sports. One said there were many scholarships and job opportunities. J. Gurka said \$2.8 Million is available for scholarships. The students thanked the Board. J. Gurka mentioned there was a zoom session in March explaining a league merger. B. Shaner asked what games they play. J. Gurka said Rocket League, League of Legends and Super Smash Brothers. J. Glaush was glad to see that it was off to a great start. J. Corby thanked J. Gurka for stepping up as the advisor. J. Gurka explained how he holds the students to the same accountability and standards as athletics and said it is a very safe online environment.

3. Nutrition Group, Inc. Presentation - Sue Benczkowski

S. Benczkowski introduced herself as the regional manager of the Nutrition Group. She thanked the Board and said she wanted to reintroduce the Nutrition program to them since their annual renewal would be coming soon. She introduced N. Hayes as the District onsite Food Service Director. S. Benczkowski reviewed a powerpoint presentation with the Board. She reviewed the company's Leadership Team and Corporate Support. She explained the Budget and the negative guarantee. She discussed the reimbursement rates and explained their projection that many parents will not participate in the lunch program the next year if the government waivers discontinue. She hoped that the waivers would be extended in the meantime but so far, there has not been an extension and it has been budgeted for that. B. Shaner asked about the decreasing enrollment. S. Benczkowski said they used the numbers the District gave them for enrollment. She said products are costing more, and are up 10% and paper and cleaning products were up 6%. B. Shaner asked about the Breakfast budget. S. Benczkowski said it was through March. N. Foeller asked for a big picture view on how it works with District employees. S. Benczkowski said there were 6 Food Service employees and 19 Nutrition Group employees. She said 6 employees are managers and the rate is much higher. She mentioned how the District was billed for usage.

F. Public Comment

L. Rosco asked the Board to review the rules and regulations for seniors for Prom tickets. She said the tickets are not refundable and non-transferrable. She stated she was told it was for security purposes. She explained how her daughter is mainly a student at LCCC and does not have strong friendships at the High School. She said her daughter purchased two tickets for \$75 each and didn't see why she could not take another Lehighton Student instead of her boyfriend who was over the age of allowable attendance. She did not feel another Lehighton student would be a security risk. She said Prom is May 6, 2022. S. Howland explained how Mrs. Hartney is the advisor for the Prom and the Student Handbook explains all the stipulations on page 18 and students are required to sign a contract. She mentioned that clearances are all checked for each person coming to prom. She said there were 255 tickets sold and all outside guests were checked and asked for ID. She said she spoke to the advisor who spoke with the other Lehighton student's parents and the parents were fine with their decision. L. Rosco said she would like to revisit it and bring it to the Board's attention to maybe allow changes up to a certain time. B. Shaner asked if the handbook states the ages. S. Howland said yes and read the portion from the handbook from pages 17 and 18 with specifics and rules. She said it is also shared on the High School website. J. Glaush felt it was a valid argument. S. Howland said Mrs. Hartney would be happy to meet and discuss it. P. Sterner felt it was a life lesson to students to read contracts that they are signing. J. Glaush did not agree with the stipulations as they were set for the Prom. S. Howland offered to have them meet with the student advisor.

A. Foeller expressed that she did not have any disrespect toward P. Sterner as a new Cheerleading Coach. She said she loves the team and was ecstatic for Devon to be a new head coach. She said Devon was asked to step up as a co-coach and she did. She was shocked to see her overlooked and asked the Board to look it over and discuss Devon Linaberry as the new Cheerleading Coach.

G. Reports

• Superintendent

J. Corby, Acting Superintendent gave the following Updates:

Superintendent Search

- The application deadline has passed and the Intermediate Unit is reviewing the application packets and vetting the candidates. The Board is currently agreeing upon a schedule in which all interviews and the selection of the new superintendent will take place. The hope is to conduct the entire process during the month of May or, if needed, the first week of June. The goal is to have the new superintendent on board for part of the summer where he or she can gain familiarity with the District and the administrative staff and then welcome students and staff to start the new school year.

Traffic Patterns

In an effort to always provide a safe environment for our students, staff and visitors, we will be implementing a new traffic pattern during the high school arrival process. The new pattern change will go into effect on Monday, May 2nd and will mainly affect the student drop-off process. We will be communicating the changes throughout the week.

- **Student Board Representatives**

G. DiDea and J. Kimmel gave an update of the following event happenings:

Scholarship Awards

Top 10%

Junior Class Raffle

Prom on May 6 at Penn's Peak

FBLA State Leadership Conference

Lehighon Borough Mural

Drama Production

Mrs. Pagotto ran the Boston Marathon

PSSA's

End of Year Party fundraiser

Book Swap and Title Night at the Elementary Center

They asked the Board if there could be a bus available for college tours which could bring students and parents. N. Foeller said some colleges may be able to support that idea. J. Beers asked them to put together a proposal for the Board.

- **Business Administrator**

E. Rarick, Business Administrator, gave the following update:

Good Evening, the business office would like to give a warm welcome to our new accountant Amanda Kilroy who started working for the district last week. Her background and experience has already proven beneficial. The Business office is pleased to report fiscal revenue receipts of \$38,821,756 which is 90.88% of expected 21-22 totals. Total expenditures for the same time period were \$31,097,264 equal to 72.95% of projected 21 22 totals. Over the next few weeks the business office looks forward to completing is 22-23 proposed final budget for the district for approval at the May 23rd board meeting.

- **Committees**

None at the time

H. Minutes

MOTION by B. Bowes, SECONDED by K. Sittler, to approve the Minutes of the March 28, 2022 Board Meeting and April 11, 2022 Workshop Meeting.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

2. Financial Matters

Consent Agenda utilized for items A-C

A. * Donations

* Accept the following donations:

Donation of \$7,344.59 from Giant to be used for the District Back Pack Buddy Program.

Donation of \$140.00 from Griff's Ale Haus & Grille to be used for the Title I Reading Program at the Elementary Center.

Donation of \$2,000.00 from the LAHS Girls Softball Parents Club to be used for the purchase of Softball equipment.

B. * Toshiba Copier Lease

* Approve the lease agreement between the Lehighon Area School District and Toshiba for Five year Copier lease program per Costars State Agreement Pricing 001-005.

C. * BerkOne Document Preparation

* Accept pricing from Berk One for records retention processing at the High school per the attachment.

MOTION by J. Glaush, SECONDED by N. Foeller.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

J. Beers thanked everyone for the donations. B. Bowes discussed the Back Pack Buddy Program and how it runs through Second Harvest. She asked if the money would stay at the District and Second Harvest would not have to provide the items that the District purchases. E. Rarick said that was correct.

D. Frontline Education - Financial Forecasting

MOTION by N. Foeller, SECONDED by J. Glaush, to accept the Frontline education agreement for Forecast 5 Analytics software.

E. Rarick explained how this program was recommended by the solicitor and is being used by many districts. He said the model is already developed for projecting multi-year scenarios. He stated this was for a one year contract, but the District is able to continue it. J. Beers said it was for 1 year and 2 months. B. Shaner asked if they required 5 licenses. E. Rarick said they would need about 3 but the number did not affect the cost. J. Glaush asked if there were any multi-year deals. E. Rarick said they could possibly revisit that upon renewal. J. Corby felt this was an incredible piece of software and the District does not have the ability to do that at the moment. B. Bowes asked if this is what the Auditor General recommended for a multi-year budget. E. Rarick said it was recommended for the District to project.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

E. All American Athletics

MOTION by J. Glaush, SECONDED by N. Foeller, to approve All American Athletics for the annual recoating of the gym floors at the High School, Middle School and Elementary Center for a total cost of \$13,600.00. Scheduling will be coordinated to limit the impact on daily activities and will be paid out of the 2022-2023 Building and Grounds Budget.

B. Shaner asked how often this was completed. J. Corby said almost every year and felt it was a very good price. He said the company has been very good and the work is planned for July when the Gym will not be in use. He believed it was the third year they would be doing this. B. Shaner asked if this was budgeted. E. Rarick said yes, out of the building and grounds budget.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

F. The Safeway Driving School, Inc.

MOTION by A. Walker, SECONDED by K. Sittler, to approve the vendor contract between The Safeway Driving School, Inc. and the Lehigh Area School District for Driver Education Services.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Consent Agenda utilized for items G-K

G. Activities Funds

Approve the Lehigh Area High School and Lehigh Area Middle School Activities Funds for 2022

H. Per Capita/Occupational Tax Exemptions

Approve the attached exemptions from Per Capita and/or Occupational Tax.

I. Budget Transfer

Approve the transfer of funds from 10-1110-271-20-500 Reg Ed Medical to 10-2350-331 District Wide Legal Expenditures in the amount of \$20,000.

J. Food Service Transfer

Make the following transfer from the General Fund To Food Service Fund Per Commonwealth deposit information.

March NSLP State Reimbursement \$5,495.60

March NSLP Federal Reimbursement \$180,378.66

March Child/Adult Food Care Reimbursement \$2,791.04

K. Reports

Approve the following Reports:

April 2022

1. Condensed Board Summary
2. Expenditure Report
3. Revenue Report
4. Treasurer's Report

MOTION by N. Foeller, SECONDED by A. Walker.

B. Bowes mentioned how she preferred the previous reports since she felt they had more detail. E. Rarick said he could switch it back; however, he liked how the new reports totalled the categories. W. Zlomsowitch hoped that people understood that there was going to be a ton of legal expenses until many items got resolved. J. Glaush felt if things were done openly and honestly then they would not be spending this money.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

L. Payment of Bills

MOTION by W. Zlomsowitch, SECONDED by N. Foeller, to approve the following Payment of Bills:

April 2022

General Fund:

--Non-Negotiable	\$ 11,016.01
--Regular Checks	\$1,322,715.94
--Credit Card	\$ 0.00
Debit Card:	\$ 2,296.93
Payroll (March):	\$1,257,496.79
Food Service Fund:	\$ 104,667.69
Total:	\$2,698,193.36

B. Bowes stated she almost did not approve this; however, she received information this morning that changed her mind. B. Shaner asked about non-negotiables being listed twice. E. Rarick explained those were retiree payments which show up monthly and pay a recurring bill.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

3. Personnel

Consent Agenda utilized for items A-B

A. Candidates for Employment

Approve the following candidates for employment in accordance with the respective contracts:

1. **Stephanie Gustafson** - Middle School Art Teacher - Date Effective April 26, 2022 at Step 3 with annual salary of \$45,000 prorated for the 2021-2022 School Year.
2. **Kali Andrew** - Department Head for Pupil Services - Date effective April 26, 2022, at a stipend of \$1,300.00 prorated for the 2021-2022 School Year.
3. **Michael Palinchak** - Lead Building Utility Custodian - Date effective June 1, 2022 at a stipend of \$1,700 prorated for the 2021-2022 School Year. Stipend will increase to \$1,900 for the 2022-2023 School Year.
4. **Shawn Fronheiser** - Part-time Cleaner - Date effective April 26, 2022, pending any necessary documentation, at Step 1 with an hourly rate of \$9.82.
5. **Warren Malick** - Day Shift Custodian - Date effective May 31, 2022 at Step 2 with an annual salary of \$27,056.00 prorated for the 2021-2022 School Year.
6. **Bradley Akers** - Evening Utility Custodian - Date effective May 9, 2022 at Step 2 with an annual salary of \$31,070.00 prorated for the 2021-2022 School Year.
7. **Kenneth Eck** - Evening Custodian - Date effective May 2, 2022, pending any necessary documentation, at Step 1 with an annual salary of \$25,569.00 prorated for the 2021-2022 School Year.
8. **Marilynn Ruch** - Custodian - Date effective April 19, 2022 at Step 1 with an annual salary of \$25,569.00 prorated for the 2021-2022 School Year.
9. **Sandra Hedmeck** - Evening Custodian - Date effective May 23, 2022, pending any necessary documentation, at Step 1 with an annual salary of \$25,569.00 prorated for the 2021-2022 School Year.
10. **Ashly Shannon** - EC Summer Cleaner - Date effective June 13, 2022, pending any necessary documentation, at an hourly rate of \$9.82.
11. **Shawn Fronheiser** - HS Summer Cleaner - Date effective June 13, 2022, pending any necessary documentation, at an hourly rate of \$9.82.
12. **Jennifer Nonweiler** - HS Summer Cleaner - Date effective June 13, 2022, pending any necessary documentation, at an hourly rate of \$9.82.
13. **Shelly Frantz** - HS Summer Cleaner - Date effective June 13, 2022, pending any necessary documentation, at an hourly rate of \$9.82.
14. **Joseph Lutsko** - MS Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
15. **Candy Kunkle** - MS Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
16. **Kelly Fadden** - EC Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
17. **Alicia Moyer** - EC Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
18. **Virginia Fairchild** - Admin Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
19. **Joseph Beck** - HS Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
20. **Sandra Sterling** - MS Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
21. **Brienna Bartholomay** - EC Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
22. **Grace Sterling** - EC Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
23. **Allane Kistler** - EC Summer Cleaner - Date effective June 13, 2022 at current rate of pay.
24. **Christina Brong** - Title 1 Math Summer Program Teacher at \$31.00 per hour
25. **Rhonda Zerbe** - Title 1 Math Summer Program Teacher at \$31.00 per hour
26. **Marijane Petit-Clair** - Title 1 Reading Summer Program Teacher at \$31.00 per hour
27. **Linda Kasperski** - Title 1 Reading/Math Summer Program Paraprofessional at current rate of pay
28. **Bonnie Helmer** - Title 1 Reading/Math Summer Program Paraprofessional at current rate of pay
29. **Rachel Quinn** - Academics and Adventures Summer Program at \$31.00 per hour
30. **Kali Andrew** - Academics and Adventures Summer Program at \$31.00 per hour

B. Candidates for the Substitute List

Approve the following list of requested candidates for the 2021-2022 Substitute List, pending any necessary paperwork:

Mary Boaz - Substitute Teacher - effective April 26, 2022 at \$90.00 per day

MOTION by B. Bowes, SECONDED by J. Glaush.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

C. Candidates for Athletic Coaching/Manager or Extracurricular Activities Meeting Apr 25, 2022

MOTION by B. Shaner, SECONDED by B. Bowes, to approve the following requests for Athletic Coaching/Manager Candidates, as per contracted rates, pending any necessary paperwork:

2022-2023 School Year

Assistant Football – **Michael Feifel, Tyler Cann, Michael Lusch, Cory Hartsell, Charles Sterling**

Assistant Middle School Football – **George Ebbert, Brian McHale**

Volunteer Football – **Randan Solt, Justin Smith, Kyle Spotts**

Assistant Cross Country – **Anthony Pagotto**

Assistant Boys Soccer – **Anthony Rossino**

Assistant Volleyball – **Danielle Zastko**

Head Cheerleading Coach – **Patricia Sterner**

J. Beers asked to reconsider the cheerleading coach position. P. Sterner explained to the Board that she had 25 years experience as a cheerleader and coach. She said it was her dream job and that she bleeds “cheering.” She guaranteed that she would not let anyone down and will give the position everything that she had. She explained that it would be a transition but she would not let it fall. She said she planned on putting the PRIDE back into it. She understood that the Board was in a tough position because there were students that have an issue with the coach selection. She explained that safety is her number 1 priority and would not have anyone do anything that she knew they were not prepared for. She said she never had a flier hit the ground in her 16 years total as a base. J. Beers said she had no complaints regarding P. Sterner and it was no reflection on her. P. Sterner said she totally understood the situation of the girls from experience. She mentioned that she had gone through a cheering coach transition when she was cheering in High School and knows the difficulty it presents when dealing with students, especially seniors. N. Foeller thanked P. Sterner for her application. He said there was a process and he would abstain from the vote. He wished the cheerleading team a fantastic year. J. Glaush liked that P. Sterner’s main concern was safety of the students. P. Sterner said she was CPR Certified and safety is her priority. W. Zlomsowitch made a motion to table the vote. There was no second. D. Zelrick mentioned that her son was the mascot and stated that they never received proper communication from the coaches about his schedule. She mentioned how the mascot falls under cheering and whoever is supposed to contact them, never did. P. Sterner stated the mascot falls under cheering and would be included with all notifications and letters. She said the goal would be to get a 2nd mascot since there is another uniform available. S. Howland explained there was a donation given in 2019 for an additional mascot uniform. B. Shaner asked how many students were involved. P. Sterner said there were 7 squads of 15-20 girls, depending on tryouts and available uniforms. J. Glaush suggested speaking with Kyle Spotts.

Roll Call Vote:

	Yes	No	Absent	Abstention
Mr. Jeremy Glaush, Member	X	0	0	0
Mr. Brian Shaner, Member	X	0	0	0
Mrs. Kerry Sittler, Member	X	0	0	0
Ms. April Walker, Member	0	0	0	X
Mr. Walter Zlomsowitch, Member	0	X	0	0
Mr. Richard R. Beltz, Vice President	X	0	0	0
Ms. Barbara Bowes, Treasurer	X	0	0	0
Mr. Nathan Foeller, Member	0	0	0	X
Ms. Joy Beers, President	X	0	0	0

VOTE: YES - 6 NO - 1 ABSENT - 0 ABSTENTIONS - 2

Motion Passed

Consent Agenda utilized for items D-F

D. Pre-Approval of Employee Continuing Education Courses

Approve the following requests for pre-approval of courses/Programs of Study for employee continuing education:

1. **Employee #1036** – May 9-July 31, 2022/School Management and Communication (\$1,614.00)
2. **Employee #1476** – May 4-June 1, 2022/ADHD: An Educator's Guide (\$270.00)

E. Resignations

Approve the following resignations:

Stephanie Gustafson – Long Term Remediation Substitute for Middle School - Effective immediately pending approval of employment for Middle School Art Teacher.

F. Acknowledgment of FMLA Leave

Acknowledge FMLA leave for the following employees, not to exceed 12 weeks:

1. **Employee #1078** – effective May 9, 2022

2. **Employee # 892** - effective April 1, 2022 for Intermittent Leave

MOTION by R. Beltz, SECONDED by J. Glaush.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

4. Programs

A. Second Reading of Policy 824

B. Bowes asked the Board to entertain moving Policy 824 and accepting it as a second reading.

* MOTION by J. Glaush, SECONDED by N. Foeller, to move and accept Policy 824 as a second reading and final approval.

B. Shaner asked to include the Title IX report form to the policy since it references it. The Board agreed.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

B. * First Reading of Policies

* MOTION by J. Glaush, SECONDED by A. Walker, to move the following policies for First Reading for Public Review and Comment:

204 - Attendance

204.1 - Truancy Procedures

227 - Controlled Substances/Paraphernalia

702 - Gifts, Grants, Donations

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

C. * Second Reading and Final Approval of Policies

* MOTION by J. Glaush, SECONDED by N. Foeller, to approve the following policies for Second Reading and Final Approval:

011 - Board Governance Standards/Code of Conduct

103 - Discrimination/Title IX Sexual Harassment Affecting Students

104 - Discrimination/Title IX Sexual Harassment Affecting Staff

226 - Searches

622 - GASB Statement 34/Capitalization

903 - Public Participation in Board Meetings

824 - Maintaining Professional Adult/Student Boundaries

B. Bowes appreciated the grammar correction in policy 011.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

Consent Agenda utilized for items D-E

D. * CLIU #21 Facilities Plan Recommendation

Approve the Carbon Lehigh Intermediate Unit #21 Facilities Plan Recommendation

E. * CLIU #21 Notice of Adoption

Approve the Carbon Lehigh Intermediate Unit # 21 Notice of Adoption of Approved LEA Policies, Procedures and Use of Funds.

MOTION by B. Bowes, SECONDED by K. Sittler.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

F. * Use of School Property

* MOTION by B. Bowes, SECONDED by A. Walker, to approve Use of School Property for the following requests:

1. * **LAMS (Rachel Quinn)** - April 4-June 1, 2022 (Monday, Tuesday, Wednesday) - 2:30-3:30 PM - Middle School Gym/Outside Fields - Spring Intramurals

2. **1st Grade (Missy Petit-Clair)** - May 3, 2022 - 1:00-3:00 PM (Rain date of May 4, 2022) - Multipurpose Stadium - HS Track Demonstration for 1st Grade showing the importance of Physical Activity

3. **Lehighon Football (Tom McCarroll)** - April 22, 29, May 6, 13 & 20, 2022 - 6:00-7:00 AM - High School Gym and Fitness Center - Morning Workouts/Breakfast Club

4. **High School (Suzanne Howland)** - May 19, 2022 - 9:15-10:15 AM - High School Auditorium - "Stepping Out" Program - Informational Session with DA Michael Greek

5. **Lehighon Boys Basketball Parents Club (Trevor Miller)** - July 11-14, 2022 - 8:00 AM-1:00 PM - Elementary Center Gym - Youth Basketball Camp

6. **Kindergarten (Ashley Lichtenwalner)** - May 24, 2022 - 9:00-10:15 AM - Multipurpose Stadium - Kindergarten Dance Party

7. **Kindergarten (Ashley Lichtenwalner)** - May 23, 2022 - 8:30 AM-3:00 PM - Multipurpose Stadium & Outside Fields - Field Trip with Bounce Houses
8. **Kindergarten (Ashley Lichtenwalner)** - June 7, 2022 - 9:00 AM-3:00 PM - Outside Fields - Kickball
9. **Lehigh Educational Support Personnel (Lori German)** - May 10, 2022 - 3:30-5:00 PM - Middle School Auditorium - General Membership Meeting
10. **LAEC PTO (Lindsay Hittner)** - May 16 & 18, 2022 - 6:30-8:30 PM - Elementary Center Cafeteria and PTO Room - PTO Meetings

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

G. School Enrichment Journeys

MOTION by B. Bowes, SECONDED by N. Foeller, to approve the following School Enrichment Journey requests, observing all necessary COVID-19 mitigation precautions:

1. **LAEC 2nd Grade** - May 9, 2022 (Rain Date: May 10, 2022) - 11:15 AM-2:30 PM- Lehigh Grove - Grade Level Scavenger Hunt
2. **LAEC 4th Grade** - June 1, 2022 (Raindates June 2 and June 3, 2022) - 10:30 AM-2:30 PM - Borough of Lehigh - Heritage Walk - historical walking tour of Lehigh Borough
3. **LAEC 1st Grade** - May 23 & 24, 2022 (Raindates May 31 & June 2, 2022) - 9:00 AM-2:00 PM - Downtown Lehigh/Grove - Tour of Library, STEAM Activities and Physical Activity
4. **LAEC 1st Grade** - June 3, 2022 - 9:30 AM-2:30 PM - Lehigh Grove - Physical Activity & Social Skills
5. **LAMS 7 White/Maroon** - May 11, 2022 - 7:30 AM-2:00 PM - Scranton Wilkes-Barre PNC Field - Railriders STEM School Day Baseball Game
6. **National Honor Society** - May 24, 2022 - 8:30 AM-4:00 PM - Baer Memorial Field - Senior Games

B. Shaner asked about the 2nd Grade going to Crystal Cave. D. Zelrick said there are two separate trips with the second grade classes split into two dates. W. Zlomsowitch thought it was great that the students are getting out and doing things again.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

H. Summer Library Program

MOTION by R. Beltz, SECONDED by K. Sittler, to approve the Summer Reading Program for Elementary Students at the Elementary Center Library on Wednesdays, June 15-August 24, 2022 - 9:00 AM-12:00 PM and 5:00 PM-8:00 PM (alternating weeks). Funding will be provided through the ARP ESSER learning Loss Grant.

B. Shaner asked about the program. J. Partenio, Suzanne Howland and S. Ebbert reviewed the history.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

5. Miscellaneous

None at the time

6. Old Business for Discussion

A. Spyglass Preliminary Review

E. Rarick explained how the Board approved the agreement previously for Spyglass to evaluate the correct market rates for the District. He said the evaluation was complete and they deemed the District as running efficiently.

B. Library Liaison Discussion

J. Beers explained that G. Maholick had been asking about the position for a long time. She said the documents were reviewed and the solicitor felt that since there was a financial relationship, there should be a Board Member appointed as a liaison. She said the Library asked to appoint a Board Member.

MOTION by W. Zlomsowitch, SECONDED by N. Foeller to add a motion for Gail Maholick to be on the Library Committee.

VOTE: YES - 8 NO - 1 ABSENT - 0 ABSTENTIONS - 0

MOTION by W. Zlomsowitch, SECONDED by B. Bowes to appoint Gail Maholick as the Library Liaison.

N. Foeller asked about the situation with the Library and them asking for a Board Member. J. Beers did not think the Library would mind if Gail was on, she believed they were just frustrated without having a representative. D. Zelrick asked if that would change everything with the other committees where a financial relationship exists. She felt it would set a precedent. J. Beers was not sure what would be in the future, but she did believe in being consistent. She asked if there was any Board Member interested in stepping forward as a Library Liaison. B. Shaner said he would do it if they needed someone as a Board Member.

Roll Call Vote:

Yes No Absent Abstention

Mr. Brian Shaner, Member	0	X	0	0
Mrs. Kerry Sittler, Member	0	X	0	0
Ms. April Walker, Member	0	X	0	0
Mr. Walter Zlomsowitch, Member	X	0	0	0
Mr. Richard R. Beltz, Vice President	X	0	0	0
Ms. Barbara Bowes, Treasurer	0	0	0	X
Mr. Nathan Foeller, Member	X	0	0	0
Mr. Jeremy Glaush, Member	X	0	0	0
Ms. Joy Beers, President	0	X	0	0

VOTE: YES - 4 NO - 4 ABSENT - 0 ABSTENTIONS - 1

Motion Failed

Since, B. Shaner had interest in serving, J. Beers appointed B. Shaner as the Library Liaison.

7. New Business for Discussion

A. District Curriculum Update

S. Howland discussed the credits needed for graduation. She said they reduced the 28 credits to 26 credits and they are currently at 26. She explained that the state is at 21 credits. She reviewed the block schedule and the ability to receive 32 credits and graduate early or go on a work study. W. Zlomsowitch asked if there's capability of having 24 by junior year. S. Howland said yes, but they must meet the state requirements of core courses. W. Zlomsowitch asked how it changed from 28 to 26. S. Howland said it was due to scheduling changes. W. Zlomsowitch asked if it was Board approved. S. Howland stated there was a graduation policy where the last addition was from 2020. W. Zlomsowitch mentioned that it could go forward in a Workshop Meeting for discussion. J. Beers explained how Dr. Boyer has been reviewing curriculum and would be meeting with Department heads. K. Boyer said they were currently going through the scope and sequence and saw an extra math for Elementary. S. Howland said there is one of four additional pathways along with the Keystones. She said that could be the SAT, PSAT, or ASVAB tests. K. Boyer explained how the curriculum updates are a massive job and has been working on some good job descriptions for Department Heads. He said their next meeting will be on May 5. W. Zlomsowitch wanted to hear a report in June. J. Corby said yes, they would bring a report and a recommendation.

B. Borough Liaison Discussion

J. Beers stated that she would like to attend the next Borough Meeting and see how the District could build a strong relationship with the Borough. She will come back with a recommendation to the Board.

C. Sixth Sense Team

J. Glaush wished to officially recognize our 6th Grade Sixth Sense team for placing third in the multidistrict competition. J. Partenio shared the Weekly Update post from April 8, 2022 for the public to see the announcement shared regarding the Sixth Sense Team's achievements. S. Ebbert encouraged the Board to review the District's Weekly Updates. He said the students are doing a great job. He mentioned that the Sixth Sense members completed two days with eight other schools and qualified for finals. He said they went to competition but lost to Pleasant Valley and Northwestern Lehigh. He said when they move onto 8th Grade they have 8 Ace and then Scholastic Scrimmage at the High School. B. Shaner asked if there was anything available for the 7th Grade. S. Ebbert explained how they do the Envirothon, which is also done in the Elementary Center and High School. W. Zlomsowitch thanked S. Howland and S. Ebbert for staying to give information.

8. Communications

A. Directors' Concerns

A. Walker mentioned that on Wednesday, April 13, 2022, she toured the Elementary Center along with Dr. Boyer, Dr. McGalla and Mr. Sebelin. She said it was an amazing experience and was very impressed with the teacher's passion for education. She mentioned that Mrs. Brownmiller was overwhelmed and doing her job with grace and dignity. She also mentioned that on April 20, 2022, she toured the High School along with Dr. Boyer, Mr. Corby and Mrs. Howland. She said she was able to experience the care and concern for the students and was able to interact with the teachers. She was very impressed with the students and the faculty. She explained that students that achieved the highest scores were listed on placards by the gym, but the High School did not have funding to continue with that project. S. Howland explained that they had run out of wall space and lack of funding. A. Walker mentioned about the artwork and murals in the bathrooms were gorgeous. She mentioned her niece was able to be a part of the artwork.

W. Zlomsowitch mentioned about the parent concerned with prom. He stated that parents need to be involved and only get involved when there's an issue. J. Glaush said they were a Board that listens and they were there to discuss concerns.

B. Public Comment

None at the time.

C. Adjournment

MOTION by K. Sittler, SECONDED by B. Bowes, to adjourn the Meeting.

VOTE: YES - 9 NO - 0 ABSENT - 0 ABSTENTIONS - 0

The April 25, 2022 Board Meeting was adjourned at 9:47 PM.

Respectfully Submitted,

Edward Rarick, Board Secretary
By Janine Partenio, Recording Secretary