

MINUTES OF THE BOARD OF SCHOOL DIRECTORS
LAMPETER-STRASBURG SCHOOL DISTRICT
Administration Building
1600 Book Road
Lancaster, Pennsylvania 17602
April 3, 2023

President Melissa S. Herr called the meeting to order at 7:31 p.m. and opened the meeting with the pledge of allegiance and a moment of silence.

PRESENT: Board Members, Mr. James H. Byrnes, Mrs. Melissa S. Herr, Mr. Dustin D. Knarr, Mrs. Suzanne S. Knowles, Ms. Kelly A. Osborne, Mr. Matthew E. Parido, Mrs. Kari A. Steinbacher, Mr. Andrew L. Welk; Superintendent, Dr. Kevin S. Peart; Assistant Superintendent, Dr. Andrew M. Godfrey; Business Manager, Mr. Keith A. Stoltzfus; Assistant Business Manager, Mrs. Amanda M. Allison; Administrators, Mrs. Karen L. Staub, Mr. William E. Griscom, Jr., Dr. Benjamin J. Feeney, Dr. Scott K. Rimmer, Mrs. Eva G. Seckman, Mrs. Alicia C. Kowitz, Mr. Cory S. Robison, Dr. Jeffrey T. Smecker, Dr. Michele B. Westphal; Student Representatives, Miss Maggie Swarr and Miss Lauren Livengood; and visitors.

ABSENT: Board Member, Mrs. Audra R. Spahn

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA ITEMS

No comment.

MINUTES

Mr. Byrnes moved and Mr. Parido seconded the motion to approve the Minutes of the regularly scheduled meetings on March 6 and March 20, 2023.

A voice vote was unanimous in favor of the motion.

COMMUNICATIONS AND RECOGNITION

Mr. Welk and Mrs. Kowitz recognized March Students of the Month from Martin Meylin Middle School.

Mr. Welk and Dr. Feeney recognized March Pioneer Superlatives and Students of the Month from Lampeter-Strasburg High School.

Dr. Smecker recognized the fifth grade STEM Design Team from Hans Herr Elementary School.

Dr. Peart recognized Martin Meylin Middle School students who have artwork displayed in the Board room.

Dr. Peart shared the following communications:

1. Bahurka, Rose M. – a letter of resignation.
2. Masterson, Diana M. – a letter of resignation.
3. Musser, Erica N. – a letter requesting a leave of absence.

TREASURER'S REPORT – Mr. Keith A. Stoltzfus

Mr. Stoltzfus read the treasurer's report as attached to these Minutes.

Thereafter, Mr. Parido moved and Mr. Welk seconded the motion to accept the treasurer's report as submitted and to approve the payment of bills for the General Fund in the amount of \$3,856,600.17, Cafeteria Fund checks in the amount of \$157,849.70, High School Athletic Fund checks in the amount of \$2,826.74, Capital Reserve Fund checks in the amount of \$142,416.27, Capital Projects Fund checks in the amount of \$2,529,045.28, and Athletic Account Officials in the amount of \$2,344.20.

A voice vote was unanimous in favor of the motion.

ACADEMIC COMMITTEE – Mr. Matthew E. Parido, Chairperson

Mr. Parido reported on the Academic Committee held earlier in the evening.

BUILDINGS AND GROUNDS COMMITTEE – Mr. James H. Byrnes Chairperson

Mr. Byrnes reported on the Buildings and Grounds Committee meeting from March 20, 2023.

BOARD OF REVIEW COMMITTEE – Mrs. Melissa S. Herr, Chairperson

No report.

FINANCE COMMITTEE – Mr. Dustin D. Knarr, Chairperson

Mr. Knarr reported that the Finance Committee will be meeting on April 11, 2023, at 6:30 p.m.

PERSONNEL COMMITTEE – Mrs. Suzanne S. Knowles, Chairperson

Mrs. Knowles reported that the Committee met this evening and recommends all agenda items for approval.

CURRICULAR ISSUES AND FEDERAL PROGRAMS – Dr. Andrew M. Godfrey, Representative

Dr. Godfrey reported on Title I and Federal programs.

STUDENT REPRESENTATIVES – Miss Maggie Swarr, Miss Lauren Livengood

Miss Livengood reported on events at Lampeter Elementary School, Hans Herr Elementary School, and Martin Meylin Middle School.

Miss Swarr reported on events at Lampeter-Strasburg High School.

APPROVAL OF RESIGNATIONS

Mrs. Knowles moved and Mr. Welk seconded the motion to approve resignations from the following individuals:

- a. Rose M. Bahurka, special education teaching assistant, Hans Herr Elementary School, retroactively effective to February 24, 2023.
- b. Diana M. Masterson, kitchen helper, Lampeter Elementary School, retroactively effective to March 6, 2023.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – PROFESSIONAL

Mrs. Knowles moved and Mr. Welk seconded the motion to approve the employment of the following individuals in professional positions:

- a. Angelo N. Albanese as an extended substitute Spanish teacher at Lampeter-Strasburg High School effective on or about May 9, 2023, through the end of the 2022-2023 school year. Mr. Albanese is certified in Spanish PK-12. He will be compensated daily at \$407.49 based upon Step 6, Level M30 of the District compensation agreement.
- b. Ellen M. Hixson as an extended substitute art teacher at Lampeter Elementary School (80%) and Lampeter-Strasburg High School (20%) retroactively effective to on or about March 20, 2023, through May 1, 2023. Ms. Hixson is certified in Art PK-12. She will be compensated daily at \$313.19 based upon Step 1, Level B of the District compensation agreement.

A voice vote was unanimous in favor of the motion.

APPROVAL OF EMPLOYMENT – SUPPORT

Mrs. Knowles moved and Mr. Welk seconded the motion to approve the employment of Mary Ellen Gingerich as a special education teacher assistant at Hans Herr Elementary School retroactively effective to March 21, 2023. Ms. Gingerich will become a category C support employee and will be compensated \$15.00 per hour.

A voice vote was unanimous in favor of the motion.

APPROVAL OF ADDITIONAL ASSIGNMENTS

Mrs. Knowles moved and Mr. Welk seconded the motion to approve additional assignments for the following individuals:

- a. Lyndsey M. Keener, special education teacher, Hans Herr Elementary School. Ms. Keener will extend her additional assignment as extended substitute special education teacher at Hans Herr Elementary School through the end of the 2022-2023 school year. She will continue to be paid an additional daily rate of \$100.93 for this assignment.
- b. Kimberly A. Schoff, special education teacher assistant, Martin Meylin Middle School. Ms. Schoff will have an increase in hours from 830 to 1,008 annual hours retroactively effective to March 20, 2023. She will remain a category D support employee with no change in compensation.

A voice vote was unanimous in favor of the motion.

APPROVAL OF A LEAVE OF ABSENCE

Mrs. Knowles moved and Mr. Welk seconded the motion to approve a partial leave of absence for the following individuals:

- a. Gerald L. Landis, custodian, Lampeter Elementary School, effective April 3, 2023, through on or about July 4, 2023.
- b. Erica N. Musser, special education teacher, Hans Herr Elementary School, retroactively effective to March 20, 2023, through the end of the 2022-2023 school year.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUPPLEMENTAL CONTRACT CORRECTION AND ADDITION

Mrs. Knowles moved and Mr. Welk seconded the motion to approve corrections and an addition to 2022-2023 supplemental contracts:

a. Taylor Garraffa	Soccer – Girls	\$202.00	Deletion
b. Michelle Diffendarfer	Soccer – Girls	\$202.00	Addition
c. Kylie Turner	Swimming	\$993.15	Addition

A voice vote was unanimous in favor of the motion.

APPROVAL OF 2023-2024 COACH

Mrs. Knowles moved and Mr. Welk seconded the motion to approve Timothy Evans as the new head volleyball coach for the 2023-2024 season.

A voice vote was unanimous in favor of the motion.

APPROVAL OF SUBSTITUTES

Mrs. Knowles moved and Mr. Welk seconded the motion to approve 2022-2023 substitutes, as follows:

Certified Substitutes

Eggleston, Elise A.	Music Education PK-12 – Millersville University Student
Kuhns, Paige B.	Grades PK-4; Special Education PK-12 – Eastern University Student

Emergency Certified Substitutes

Goebel, Rebecca L.	All Instructional Areas PK-12
Palmoski, Carol K.	All Instructional Areas PK-12

Support Staff Substitutes

Kauffman, M. David
Mowrer, Kristi E.

A voice vote was unanimous in favor of the motion.

APPROVAL OF MIDDLE SCHOOL ENGLISH LANGUAGE ARTS TEXTBOOK ADOPTION

Mr. Parido moved and Mrs. Knowles seconded the motion to approve the textbook, StudySync, grades 6, 7, and 8, to support the English Language Arts curriculum at Martin Meylin Middle School.

A voice vote was unanimous in favor of the motion.

APPROVAL OF AN INSTRUCTIONAL SERVICES CONTRACT WITH LANCASTER-LEBANON IU13

Mr. Byrnes moved and Mr. Knarr seconded the motion to approve a contract with Lancaster-Lebanon IU13 for hybrid/personalized learning instructional services.

A voice vote was unanimous in favor of the motion.

APPROVAL OF POLICIES (SECOND AND FINAL READING)

Mr. Byrnes moved and Mrs. Steinbacher seconded the motion to approve updated and new policies (second and final reading), as follows and as attached to these Minutes:

- a. Policy 137 Home Education Program
- b. Policy 137.1 Extracurricular Participation by Home Education Students
- c. Policy 137.2 NEW Participation in Cocurricular Activities and Academic Courses by Home Education Students
- d. Policy 137.3 NEW Participation in Career and Technology Education Programs by Home Education Students

A voice vote was unanimous in favor of the motion.

NEW BUSINESS

Mrs. Herr shared contents of Board folders.

OPPORTUNITY FOR PUBLIC COMMENT

No comment.

MEETING ADJOURNED

The meeting was properly adjourned at 8:13 p.m.

Mary E. Williams
Secretary