

**St. Michael –Albertville Public Schools  
JOB DESCRIPTION**

<b>JOB TITLE</b>	<b>DEPARTMENT/SECTION</b>	<b>SUPERVISOR</b>
Water Safety Instructor & Paraprofessional	Middle School East	Teacher/Principal
<b>JOB SUMMARY:</b>  Responsible for assisting certified professionals in working with students in the pool and other areas of the school		
<b>QUALIFICATIONS:</b>  Requires a high school diploma or equivalent (GED) and the ability to work with staff who provide services to students; must have WSI, CPR and Red Cross First Aid; two years post high school studies or successfully completed ParaPro.		
<b>TASK NO.</b>	<b>DESCRIPTION</b> WORK YEAR: Student Days plus 1 In-service Day	<b>FREQUENCY</b>

- |   |                                                                                                                |     |
|---|----------------------------------------------------------------------------------------------------------------|-----|
| 1 | Provide supplemental reinforcement of lessons, individually or in small groups in cooperation with the teacher | 30% |
| 2 | Assist mainstream staff with students                                                                          | 30% |
| 3 | Aid in instruction in the pool                                                                                 | 15% |
| 4 | Assist with classroom instruction, including preparation of classroom materials                                | 10% |
| 5 | Supervise students as assigned                                                                                 | 5%  |
| 5 | Attend meetings, workshops and training sessions as directed by supervisor                                     | 5%  |
| 6 | Perform other related duties as assigned                                                                       | 5%  |

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SUPERVISOR'S APPROVAL

\_\_\_\_\_  
DATE

\_\_\_\_\_  
COMMITTEE'S APPROVAL

\_\_\_\_\_  
DATE