



School Psychologist

Department: Special Services

Contract: 186 Days

Supervisor: Director of Special Services

Status: Exempt

JOB SUMMARY

Under the direction of the director of student services, the School Psychologist is directly responsible for conducting comprehensive psycho-educational evaluations utilizing problem-solving and standardized assessments. The School Psychologist monitors the completion of special education evaluations and participates in Individual Education Plan (IEP) conferences and problem-solving meetings, designing systems, programs, and services that maximize students' social, emotional, and educational success. In collaboration with staff, families, students, and communities the school psychologist promotes safe, healthy, and supportive learning environments.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Administers, scores, analyzes, and interprets intellectual, academic, social/emotional/behavioral, and other psychometric assessments.
- Conducts systematic observations and functional behavior assessments.
- Interviews parents, teachers, and others to gather relevant data regarding student performance.
- Integrates all elements of assessment data into a cohesive whole for the purpose of resolving initial referral question(s) and determining eligibility for special education.
- Edits and finalizes the evaluation team written report.
- Communicates test results, conclusions, and recommendations clearly and concisely through oral and written reporting to school staff, parents, and other service providers, as appropriate.
- Consults with school staff, administration, and parents in resolving students' academic, social, emotional, and behavioral concerns.
- Collaborates with school staff and/or parents in the design, implementation, and evaluation of behavioral and other interventions, including crisis intervention and behavior intervention plans.
- Consults and collaborates with mental health, medical, social services, and other community providers, as appropriate.



- Provides technical assistance to school staff and parents regarding behavior management, child development and special education procedures, as necessary and appropriate.
- Consults as a member of the building-level student support/intervention team for the purpose of reviewing referrals and determining appropriate actions.
- Provides direct and indirect services specified within students' IEPs.
- Maintains required student records and completes all district and state reporting requirements.
- Attends training sessions, conferences, seminars, department, and district meetings.
- Provides and/or assists in professional development for staff, parents, and/or community.
- Serves on District committees, task forces, work groups, etc., as requested.
- Keeps abreast of changing developments and research trends in educational psychology as well as special education due process requirements.

Requirements & Qualifications

- Type of Degree: Ed.S., or comparable
- Major field of study or degree emphasis: School Psychology or Educational Psychology

License/Certification

- Licensed as a School Psychologist by the MN Board of Teaching

Essential Knowledge Requirement

- Understanding of the psychometric properties of various test instruments.
- Working knowledge of the principals, practices, and ethical standards of School Psychology.
- Working knowledge of special education laws, rules and regulations and of district policies and procedures; and the ability to apply these to help ensure District compliance.
- Ability to deal effectively and appropriately with students, parents and other educational professionals regarding student concerns and problems.
- Ability to consult with school personnel in developing and implementing research-based academic and behavioral interventions for students.
- The skill and ability to communicate - both orally and in writing.



Essential Skills required to perform the work

- Ability to communicate ideas clearly and concisely, both verbally and in writing.
- Ability to transport self between and among school sites throughout the District.
- Basic computer literacy - word processing, data entry.

Assignments

Special education staff work by district assignment and may be moved between buildings and/or programs based on student needs, location of certain programs, student count(s), and applicable licensure.

Equal Employment Opportunity Employer

The St. Michael-Albertville School District is an equal employment opportunity employer who applies veteran's preference during hiring in accordance with applicable laws and district policy. The STMA District does not unlawfully discriminate on the basis of race, color, creed, religion, national origin, marital status, sex, status with regard to public assistance, disability, sexual orientation, age, family care leave status, or veteran status.