



Health and Safety Minutes
Wednesday February 3, 2021

Albertville Primary

Terese Gammell -Para

Big Woods

Cory Hanson – Physical Education

Community Education Center

Lisa Becker – Kids Play Coordinator

District Office

Douglas Birk - HR
Shannon Swanson-Jarosak – HR
Michelle Hayes - HR
Jason Bichler – B&G
Shane Lammo – District Maintenance
Jeff Blake – B&G

St. Michael Elementary

Brian Bebeau - Custodial

Health

Andrea Mischke – District Nurse

High School

Joseph Peatrowsky – Science

Fieldstone Elementary

Middle School East

Gerald Bade - Custodial

Middle School West

Ryan Antony – AD & Dean

Other

Daniel Holcomb – IEA
Steve Lichtenberg - SFM



Approve December 2020 Meeting Minutes:

Minutes were approved by the committee.

Review Injury Reports

There have been five injuries since December 2nd, the last safety committee meeting. There were three medical claims and no lost time claims. Two of the injuries were due to a slip/trip/fall hazard.

The district has sent out emails periodically on winter safety and has placed the SFM posters and signs throughout the district buildings.

Old Business

Stop the Bleed Kits (On Hold) – All the kits are located in the AED storage boxes. Employees have been trained at each building. Andrea was going to provide training at the safety committee meeting on April 1st. This training will be TBD in the future for all members who are interested.

Formaldehyde Exposure Testing (On Hold) – The target date of monitoring was scheduled for the spring of 2020. The testing will be TBD depending on when biology dissection labs in the future at the HS, MSW and MSE.

HS Pod Door Security (On Hold)– The pod doors for the science/art wing need to be manually closed and locked in case of an emergency. Other pod doors in the school are magnetic and lock automatically in an emergency. This item is currently on hold due to all doors being propped open because of COVID-19 and reducing high touch points (door handles and bars)

HS Chemical Storage Cabinet Ventilation – The flammable cabinet and acid cabinet in chemical storage room at the HS was not operating properly. Shane Lammo has fixed the problem.

Albertville Primary Door B and Door G – The doors were being held open with wedges. Shane Lammo (District Maintenance) worked on the doors and now they have a hold open feature.

New Business

Indoor Air Quality Walkthrough and Ventilation Assessment – Every year IEA conducts an IAQ assessment of all rooms and offices in the district to measure different IAQ parameters (Temperature, Humidity, CO, CO2) and observe any moisture issues. These measurements and observations help the district identify any ventilation issues and concerns. The elementary schools had these assessments conducted last week. The middle schools and high school will be scheduled when the students are back.

Forklift and Powered Pallet Jack Training – The training will be conducted in March. This training is required for operators every three years. Please let Jason Bichler know if you need to have anyone trained.

Mock OSHA Inspection – Every year we have mock OSHA inspections at various schools throughout the district. This is to prepare the staff for a real OSHA inspection and help identify hazards that need to be corrected. The inspections will occur at Middle School West, St. Michael Elementary, and Albertville Primary this year.

Hand Sanitizer Installations – Touch-free hand sanitizer stations have been installed in all offices, classrooms and general spaces. This eliminates the need for sanitizer bottles in every classroom.

Secondary Schools In-Person Learning Resumes – Elementary schools are back in session. The Middle Schools and High School will be back in-person on February 16th.

Vaccine Update – The district is advocating for vaccines to become available to staff that would like it.

Lockdown Upgrade at Primary Update – Systems with automated voicing and strobe lights will be installed this month. The system will be tested afterschool and training for staff will be conducted on February 16th. The district has budgeted for an upgrade to one elementary school every fiscal year.

Open Discussion

St. Michael Elementary New Equipment – Discussion on a new playground game/item that would need to be constructed.

Snow Removal – The district has a new snow removal company this year. If a school has concerns with the placement of snow, please contact Jason Bichler.

If you have health and safety questions or suggestions – feel free to contact your buildings safety committee representative!

**Next Meeting: Wednesday, April 7th
Location: Virtual (Google Meet)
Time: 3:30 PM**