



Health and Safety Minutes
Wednesday February 2, 2022

Albertville Primary

Anna Lammo – Food Services
Meagan Phillips - Music

Big Woods

None

Community Education Center

None

District Office

Jason Bichler – B&G
Shane Lammo – District Maintenance
Jeff Blake – District Grounds
Michelle Hayes – Human Resources

St. Michael Elementary

Brian Bebeau - Custodial

Health

None

High School

None

Fieldstone Elementary

Mary Spaulding - Education

Middle School East

Gerald Bade - Custodial

Middle School West

Ryan Antony – AD & Dean

Other

Daniel Holcomb – IEA

Approve December 2021 Meeting Minutes:

Minutes were approved by the committee.

Review Injury Reports

There's been six reports since the last committee meeting. 3 reports were medical incidents, and 3 reports were incident only. The medical incident reports consisted of an employee tripping over a hula hoop, employee hitting their nose while pulling kitchen pans apart, and an employee assisting with a medical emergency.

The OSHA 300A form is required to be posted from 2/1 – 4/30.

Old Business

Formaldehyde Exposure Testing (On Hold) – The Chemical Hygiene Officer (CHO) Joe Peatrowsky for the High School did not attend the meeting. IEA will follow-up with Joe to schedule formaldehyde exposure testing for science teachers during dissection labs.

HS Pod Door Security (On Hold)– The pod doors for the science/art wing need to be manually closed and locked in case of an emergency. Other pod doors in the school are magnetic and lock automatically in an emergency. Jason Bichler is obtaining quotes and will need to be included in the LTFM budget.

New Business

COVID-19 Updates – The concern that was brought up last meeting with discussed with district administration. The district will be obtaining KN95 masks from the state to hand out to staff. Jason Bichler is awaiting notification to

pick-up and will disburse to all schools. Reach out to Jason Bichler know if any schools need PPE since there's stock left in the MSW warehouse.

Districtwide Noise Monitoring (1/10 – 1/14) – 34 staff members participated in the monitoring last month. The staff departments included: Band, Choir, Industrial Technology, Food Service, Maintenance, Grounds, Custodial (1st and 2nd shift). HS Choir and Grounds will still be on the District Hearing Conservation program based on the results. We need to conduct retesting on 4 employees due to limited classroom activities the day of testing.

Inspections – Fume Hood/Science Lab/Eyewash & Shower (12/3 & 12/6) – These occurred in December. The reports have been shared with the Chemical Hygiene Officers at the HS and Middle Schools. The fume hoods were within recommended face velocity range. District maintenance has been working on the corrective actions on the reports.

Indoor Air Quality Walkthroughs - An IEA technician will be out to all buildings to monitor the air in every room and office this week (2/2-2/4). The monitoring device will read Temp, Humidity, CO, CO2. The technician will look for any moisture or odor concerns. This is an annual walkthrough that is conducted in all district buildings.

State Fire Marshal Inspections – The district is 95% completed with the corrective actions from the Fire Marshal inspections. Jason Bichler will be sending completed reports to the Fire Marshal tomorrow. Reports were shared with building admin and custodial staff.

SPED Swing Inspections – Discussion, update and plan – The custodial staff has been requested to conduct inspections of the swing set-up (anchor point, trusses, carabiner, etc.).

Lockdown Drills Emotional Safety – A short video will be created (1-2 minutes) for teachers to use. A script will also be created to conduct a calming routine if the staff doesn't want to use the video. There will be more to come with this action item.

Tier II Reporting – This is an annual reporting requirement to the Department of Public Safety and Homeland Security. The district needs to report any hazardous chemical in excess of 10,000 lbs. The district has underground storage tanks with fuel oil at all locations so these are reported. This is due 3/1 and was completed today.

Open Discussion

Alberville Primary Food Service PPE – Anna Lammo to work with Joe (Food Service Manager) to have the proper PPE for the kitchen. IEA to assist if needed.

Winter Walking Safety Video – Jason Bichler has been approached to make a video on winter walking safety. Jason and others to brainstorm video ideas.

If you have health and safety questions or suggestions – feel free to contact your buildings safety committee representative!

Next Meeting: April 6, 2022

Location: MSW – Staff Development Room

Time: 3:30 p.m. – 4:30 p.m.