

ASB CONSTITUTION

Approved March 2023

CONSTITUTION OF THE ASSOCIATED STUDENT BODY OF EL MODENA HIGH SCHOOL

ARTICLE I - NAME, MASCOT, COLORS, AND ALMA MATER

Section 1

The name of this organization shall be the Associated Student Body of El Modena High School. The mascot is the Vanguard. The official school colors of El Modena High School are cardinal and gold.

Section 2

The official Alma Mater shall be as follows:

El Modena proudly we salute you,
We are loyal to the cardinal and the gold.
Stand with strength in every endeavor
These are the things we hold...
Vanguard victories, Vanguard memories,
Sing it to the sky
For the honor of the Vanguards
For El Modena High

ARTICLE II – PURPOSE

The purpose of the Associated Student Body shall be to promote school spirit, encourage and support school activities, be inclusive of all El Modena High School students in a variety of activities, stimulate high ideals for education and democracy, foster positive relationships among students, faculty, administration, and the Board of Education, and to uphold the traditions of El Modena High School.

ARTICLE III - MEMBERSHIP AND PRIVILEGES

Section 1

All Students enrolled in El Modena High School shall be members of the Associated Student Body, subject to its rules and entitled to its privileges.

Section 2

Every student enrolled at El Modena High School shall automatically become an active member. Active members are entitled to:

- A. Run and serve in Student Leadership in accordance with election and appointment guidelines.
- B. Participate in CIF athletic competition in accordance with CIF rules.
- C. Vote in ASB elections, class elections, and special elections in accordance with election procedures.
- D. Participate in school clubs and organizations in accordance with club constitutions.

ARTICLE IV - EXECUTIVE CABINET AND EXECUTIVE CABINET AND STUDENT LEADERSHIP

Section 1

The Executive Cabinet of the Associate Student Body shall be the President, Vice-President, Secretary and Treasurer. The Executive power shall be vested in the Associated Student Body President who shall act with the advice with the advice and consent of the student cabinet.

Section 2 Student Leadership

- A. Student Leadership shall consist of the (4) Executive Cabinet members, the Presidents of the Freshman, Sophomore, Junior and Senior classes, Activities, Awards & Special Events Commissioners, Sports Commissioner, Technology Commissioners, Public Relations Commissioners, Creative Design Commissioners, Elections & School Board Representative, Club Council Commissioners, Spirit Commissioner, Community Service Commissioner, Historian, Construction & Supply Commissioner, MECHA Representative, PAL Representative, Frontline Media Representative, Yearbook Representative, Special Program Representative, and ASB Assistant (as needed). Diversity, Equity, and Inclusion commissioner.
- B. If an applicant is fit to be a part of Student Leadership but all positions are filled, another position may be created, or the candidate may be designated to an already existing position and those duties will be shared among the members at the discretion of the Activities Directors.
- C. All foreign exchange students shall be honorary, non-voting members of the Student Cabinet.
- D. The duties of Student Leadership shall consist of the general promotion and supervision of all student body activities. These duties include handling elections of ASB Executive Cabinet and Class Presidents/Vice Presidents. These duties also include approval of all student body activities, promoting and producing rallies, assemblies, spirit weeks and dances, and handling all financial business of the Associated Student Body.
- E. All members of Student Leadership shall be voting members, except the ASB President who may vote only in the case of a tie.

Section 3

All Student Leadership Members of the Associate Student Body shall serve for the duration of one school year and the prior summer. All Student Leadership Members are expected to attend Summer Leadership Camp.

Section 4

All Student Leadership members (elected and appointed) must be enrolled in the Student Leadership class and shall be required to participate in activities where and when assigned or needed.

Section 5

Student Leadership shall work in cooperation and conjunction with the Activities Directors.

Section 6

Official Student Leadership general meetings shall consist of a quorum that shall be defined as a two-thirds majority of the current Student Leadership.

Section 7 Qualifications for ASB Officers

The Associated Student Body leadership may have no grade of D, F or an Unsatisfactory U grade in conduct the semester prior to being elected and while in office and have and maintain at least a two-point-five (2.5) overall, non-weighted academic grade point average at semester grading period while in office. Failure to maintain grades will result in ASB suspension until the next grading period to raise grades to ASB standards. Failure to raise grades will result in removal from ASB for the rest of the year.

Section 8

All members of Student Leadership must abide by the behavioral expectations and rules set in the EMHS Student Guidelines. Any student who does not follow school rules and district policies during their term of service will be removed from Student Leadership as determined by the Activities Directors and El Modena High School Administration. Student Leadership members must be model members of the El Modena community, maintain good school attendance, follow dress-code, and display good sportsmanship both on and off campus.

ARTICLE V - STUDENT LEADERSHIP DUTIES

Section 1 Elected Positions and Responsibilities

ASB president - The ASB President

- Presides at all ASB meetings
- Official Representative for ASB at all public events
- Call special meetings when necessary
- Oversee all student body activities
- Be the official student representative of El Modena High School
- Act as the liaison at the PTSA monthly meetings as ASB/student representative and advertise ASB activities in PTSA emails
- Determine the agenda for all meetings
- Vote in formal meeting only to break a tie
- Have the power to appoint committees
- Help where needed

ASB Vice President - The ASB Vice President

- Perform the duties of the president in her/his absence
- Coordinated with PAL Commissioner on Freshmen Activities

- Assume the duties and the title of the Student Body President if the President is removed from or leaves office
- Calls roll at ASB meetings
- Review and update the master calendar in the main office weekly
- Help where needed

ASB Secretary - The ASB Secretary

- Write and maintain the minutes of the student council meetings, including obtaining administration signatures
- Create electronic copies of meeting minutes to post on school website
- Maintains official ASB Calendar
- Write all formal letters and Thank You cards for ASB
- Take ASB attendance at all meetings/activities
- Create ASB Student Council contact list each semester
- Be responsible for updating Meeting Minutes Binder with ASB Bookkeeper and electronically on school website
- Help where needed

ASB Treasurer - The ASB Treasurer

- Approve expenditures of ASB monies for ASB authorized expenses
- Work directly with the ASB Bookkeeper on all financial matters
- Make financial reports of ASB expenditures
- Oversee the approval of all fundraisers
- Be responsible for and maintaining of the records of the financial reports including ensuring meeting approved expenditures are posted on the school website.
- Help where needed

Senior Class President - The Senior class President

- Organize and maintain all senior activities
- Make sure all seniors in ASB are working to benefit the campus
- Develop the senior calendar within the first month of school
- Hold senior class council and whole class meetings once per month
- Assist ASB President when needed
- Have sufficient and informative weekly report due every formal meeting
- Direct ASB seniors to facilitate all senior activities
- Submit senior clear list to attendance during Spirit Week
- Submit recorded skit and script to ASB director per Spirit Week guidelines
- Co-run senior class social media
- Update and maintain Senior Class bulletin board/social media
- Work directly with senior class advisors throughout the year
- Help where needed

Junior Class President - The Junior class President

- Organize and maintain all junior activities
- Make sure all juniors in ASB are working to benefit the campus
- Hold junior class council and whole class meetings a minimum of once per month
- Develop the junior class calendar within the first month of school
- Have sufficient and informative weekly report due every formal meeting
- Direct ASB juniors to facilitate prom and prom activities
- Submit junior clear list to attendance during Spirit Week
- Submit recorded skit and script to ASB director per Spirit Week guidelines

- Co-run junior class social media
- Update and Maintain Junior Class bulletin board
- Work directly with junior class advisors throughout the year
- Help where needed

Sophomore Class President - The Sophomore Class President

- Organize and maintain all sophomore activities
- Develop the sophomore calendar within the first month of school
- Make sure all sophomores in ASB are working to benefit the campus
- Hold sophomore class council and whole class meetings a minimum of once per month
- Have sufficient and informative weekly report due every formal meeting
- Submit sophomore clear list to attendance during Spirit Week
- Submit recorded skit and script to ASB director per Spirit Week guidelines
- Co-run sophomore class social media
- Update and maintain Sophomore Class bulletin board
- Work directly with sophomore class advisors throughout the year
- Help where needed

Freshmen Class President

- Organize and maintain all sophomore activities
- Make sure all freshmen in ASB are working to benefit the campus
- Develop the freshmen class calendar within the first month of school
- Hold freshmen class council and whole class meetings a minimum of once per month
- Have sufficient and informative weekly report due every formal meeting
- Submit freshmen clear list to attendance during Spirit Week
- Submit recorded skit and script to ASB director per Spirit Week guidelines
- Co-run freshmen class social media
- Update and maintain freshmen Class bulletin board
- Work directly with freshmen class advisors throughout the year
- Help where needed

Section 2 Appointed Positions and Job Responsibilities

ASB Activities, Awards & Special Events Commissioner

- Plan all major annual ASB activities including but not limited to assemblies, Homecoming halftime show, and Homecoming dance
- Design, and execute dance themes working with peers and outside vendors
- Make balloon arches & balloon decorations for student related events
- Collaborate with Creative Design Commissioner(s) for murals needed for assemblies & dances
- Be actively involved with outreach to engage a greater number of Vanguards in campus-wide activities
- Organize and execute Vanguards of the Quarter awards
- Help administration with Honor Roll assemblies
- Help with Accepted Board and other student recognition activities
- Help where needed

ASB Creative Design Commissioners

- Design and execute all ASB murals for assemblies and special events
- Work with other commissioners to ensure poster creation as needed
- Collaborate with committees on what posters need to be made

- Work with PR commissioners on advertising & publicity
- Help where needed

ASB Public Relations Commissioner

- Oversee publicity for individual and group activities of students attending El Modena High School.
- Design and produce flyers/graphics to advertise events
- Design and produce social media graphics/posts for ASB to post
- Submit timely updates for website (including ASB page)
- Liaison with clubs, groups, and programs to get their activities advertised
- Find new and innovative ways to publicize events
- Help where needed

ASB Diversity Inclusion and Equity Commissioner

- Actively involved in student across all of campus
- Works with Activities Directors on data regarding the engagement of students with ASB activities
- Adds context to ASB activities to ensure that all Vanguards feel represented
- Organize the International Week assembly involving all culture clubs on campus
- Help where needed

ASB Tech Commissioners

- Oversee all technological production including but not limited to assemblies, rallies, lunchtime activities, school wide events, and evening/night events
- Set up and clean up all tech equipment
- Responsible for all sound at assemblies, pep rallies, and any other special events where sound is needed.
- Keep inventory of batteries, mics, sound system, cords, etc.
- Help where needed

ASB Sports Commissioner

- Advertise weekly ALL playoff/rival/major athletic events
- Assist with Pep Rallies, at least one pep rally for each sport in season
- Attend Athletic Director's meetings to get coaches' input
- Make sure EVERY sports team has one highly publicized game through posters, social media, and bulletin boards that ASB would attend. "Game of the Week"
- Work with Athletic Director to organize Signing Day ceremony
- Work with each teams' coaches to recognize an athlete of the week from every team in season
- Help where needed

ASB Clubs Commissioner

- Organize and run club rush Fall & Spring
- Work with ASB Bookkeeper and all Clubs on holding monthly meetings, taking meeting notes and filing class notes with bookkeeper
- Submit club updates for website every quarter
- Contact clubs regarding participation in events on campus
- Collaborate with clubs to create engaging campus-wide club activities
- Liaison between the clubs and the community as well as other school groups
- Help where needed

ASB Elections & School Board Representative

- Be a member of school site council

- Represent the students of EMHS at all Orange Unified School Board meetings
- Present an overview of EMHS to the OUSD school board (1x/year)
- Bring a greater awareness of School Board proceedings to student body
- Organize ASB elections
- Organize Freshmen elections
- Help where needed

ASB Community Service Commissioner

- Organize and execute Fall and Spring charity event
- Work with College & Career Technician to publicize community service events
- Organize & execute all outreach to local feeder schools
- Liaison between the school and the community as well as other school groups
- Help where needed

ASB Historian

- Take photos of school related events including but not limited to assemblies, pep rallies, back to school night, plays, Coffee night, Awards, etc.
- Make a scrapbook of school events to keep in ASB room at the end of the year.
- Oversee saving all activities-related articles from newspapers concerning ASB activities
- Save photos to ASB drobox or other shared cloud platform
- Work with Broadcast to produce end of the year ASB video
- Help where needed

ASB Supplies & Construction Commissioner

- ASB set designer working in conjunction with Activities, Awards, and Special Event Commissioners to create props for events
- Organize and maintain supply cabinets
- Coordinate with Publicity, Communication, and Tech Commissioners on a weekly basis to find out what supplies are needed.
- Monitor supplies - paper, blue tape, batteries, paint, brushes, etc.
- Ensure that all supplies are put away at end of ASB period
- Ensure Vanco storage is organized
- In charge retrieving and returning tables needed for student activities
- Keep inventory of ASB supplies
- Help where needed

ASB Broadcast and Communication Commissioners

- Responsible for school communication of all Vanguard events and happenings
- Be concise and informative in announcements, broadcast or otherwise
- Willing to speak during school events, assemblies, and other school activities
- Meet weekly with Publicity, Clubs, Sports, Rowdy Rooters, and all other commissioners involved with publicizing student activities
- Work with public relations to ensure that communication gets to all students and teachers.
- Check calendars
- Help where needed

ASB Community Events and Hospitality Commissioner

- Work with PTSA for parent volunteers for dances
- Work with administration, counselors, and activities directors on events such as Showcase, 8th grade parent nights, athletic nights, Back to School nights
- Work with public relations for advertising of community events

- Make balloon arches & balloon decorations for community-based events
- Keep inventory of balloons, fishing line, and other balloon materials ensuring what ASB needs for events is always on hand
- Work with Activities, Awards, and Special Event commissioners as needed
- Help where needed

ASB Rowdy Rooter Commissioner

- Attend athletic events
- Attend all Rowdy Rooter meetings and activities
- Work with Public Relations, and Sports Commissioner to advertise events
- Work with Athletics Commissioner to create “Game of the Week” ensuring each sport is covered at least once per season.
- Work with Rowdy Rooter members to enhance athletic events
- Work as liaisons between ASB and Rowdy Rooters club members
- Help where needed

ASB Assistant & Teacher Liaison (as needed)

- Maintain Birthday & ASB calendars
- Keep Mrs. Rivera & Mrs. Mull organized
- Work with Public Relations and Historian to ensure an up-to-date EMHS website with correct activities dates
- Communicate school events to teachers on a regular basis
- Develop and manage a teacher recognition program
- Help where needed.

ASB Spirit Commissioner (appointed by Cheer advisor)

- Collaborate and work in conjunction with Rowdy Rooter Commissioner organizing all pep rallies
- Work in conjunction with Rowdy Rooter and Special Program Commissioners for creating school activities and events which will help increase enthusiasm in our school athletics and other programs
- With Rowdy Rooters and Sports Commissioner, plan a minimum of one pep rally for every sport in season
- Work as a liaison between cheer and ASB
- Assist in coordinating pep rallies
- Help where needed

ASB VAPA Commissioner (appointed by VAPA department)

- Act as a liaison between VAPA and ASB and the student body
- Promotes VAPA activities throughout the year, including fundraisers
- Update the Activities Calendar accurately to include all VAPA activities
- Actively involve ASB students in supporting VAPA throughout the school year
- Actively involve VAPA students in ASB activities throughout school year
- Help where needed

ASB Special Programs Commissioner

- Act as a liaison between CTE, AVID, Special Education, and ASB and the student body
- Promote Special Program activities throughout the year, including fundraisers
- Update the Activities Calendar to include all Special Programs activities
- Actively involve ASB students in supporting Special Programs’ activities throughout the school year
- Actively involve Special Program students in ASB activities throughout school year

- Help where needed

ASB MECHA Commissioner (appointed by MECHA advisor)

- Act as a liaison between ASB and MECHA members
- Promote campus activities and engage MECHA members in these activities throughout the year
- Collaborate with Club Commissioner to create engaging campus-wide club events
- Develop activities in collaboration with Activities Commissioners that appeal to a wider student body audience
- Work with Community Service Commissioner to for greater outreach
- Perform campus outreach to involve a greater number of students on campus
- Help where needed.

ASB Journalism Commissioner (appointed by Journalism advisor)

- Create Frontline Weekly news
- Oversee submitting events to local paper and school newspaper concerning ASB activities
- Act as a liaison between local press including but not limited to, Foothill Sentry, OC Register, and local news channels
- Work with Commissioners of Publicity, Outreach, and Activities to know all upcoming activities to publish
- Help where needed

ASB Yearbook Editor in Chief (appointed by Yearbook advisor)

- Act as a liaison between ASB and the yearbook
- Collaborate with ASB historian for photographic coverage of all Vanguard activities
- Collaborate with Public Relations and Broadcast to produce professional-level social media content
- Collaborate with Journalism EIC to produce professional-level press releases
- Work with all groups on calendar of Vanguard activities
- Help where needed

ASB Video Historian (appointed by EMTV advisor)

- Take video at many EMHS events throughout the year as determined by Activities Director
- Edit video footage, in a timely manner. for appropriate distribution on social media, websites, and for use by EMHS organizations
- Must be a member of ASB and EMTV
- Coordinate coverage for broadcast based on ASB calendar
- Collaborate with Tech Crew for video coverage
- Take videos of EMHS-related events including but not limited to assemblies, pep rallies, back to school night, plays, Coffee night, Awards, etc.
- Share event video clips with Digital Media class for publication
- Work with EMTV representative to edit and publish video content
- Help where needed

ASB PAL Commissioner (appointed by PAL advisor)

- Organize & execute freshmen and student connection to campus
- Work with each class & class board to develop bonding activities for each class
- Actively involve PAL in all student campus events
- Help where needed

ARTICLE VI - CLASS COUNCIL & CLUB COUNCIL

Section 1 Class Councils

- A. Each class shall elect Class Council representatives consisting of the Class President, Vice President, secretary, and treasure. Class councils must hold one whole class meeting monthly. A faculty advisor must oversee each Class Council and whole class meeting. Class council and whole class notes must be on file in ASB bookkeeping office.
- B. Class Councils serve for the duration of one school year.
- C. The duties of the Class Council shall be to supervise and promote activities and projects for the individual class and the entire student body, and to uphold and maintain the traditions of the class.
- D. The Class Council is responsible for organizing Spirit Week, involving as much of the entire class as possible.
- E. The Class Council will oversee designating a class gift to the school at the end of the class's senior year. If there are remaining funds in a graduated class account, Student Leadership may decide on and dedicate a class gift.

Section 2 Club Council

- A. The Inter Club Council shall consist of the appointed Club Council Commissioner and the Club Presidents.
- B. The purpose of the Club Council shall be to represent the student population as a communication link between the administration and the students at El Modena High School. Club Council will participate in the planning and implementation of given student body activities pertaining to all EMHS Clubs and Organizations.
- C. The Club Council shall conduct quarterly meetings and serve until the end of the school year. Club council notes must be on file in ASB bookkeeping office.

ARTICLE VII - ELECTION AND APPOINTMENT PROCEEDINGS

Section 1 Candidate Qualifications

- 1. Shall be currently a member of the Associated Student Body in good disciplinary standing.
- 2. Shall have a GPA of at least 2.5, unweighted, at time of application and in the previous semester.
- 3. Shall not have any more than one "unsatisfactory" mark in citizenship in high school, and none currently or in the immediately preceding grading period.
- 4. Any action which violates Education Code 48900 (reasons for suspension) shall result in ineligibility of the candidate.
- 5. The student may also not incur more than 5 hours of detention per year or have an outstanding history of attendance problems (cuts, excessive absences, tardies) as determined by the Activities Director, the Administration and school policy.

6. Shall not have a disciplinary suspension/transfer during high school or the year prior to the school year of candidacy.
7. Shall comply with all school and district policies.
8. Shall attend official Student Leadership events throughout the school year in which they serve and summer prior.
9. Shall be a member of the class in which the position they are running for serves, in the case of an elected position.
10. Shall have at least one year of prior Student Leadership experience and be a senior class member at El Modena High School to run for the following:
 1. ASB President
11. All standards mentioned in Article VII, Section 1 must be maintained during tenure.
12. All standards in Article IV apply.

Section 2 Respective Electorates

1. The following positions shall be elected by the Associated Student Body in its entirety.
 1. ASB President
 2. ASB Vice President
 3. ASB Treasurer
 4. ASB Secretary
2. Class officers shall be elected by their respective class in their entirety.

Section 3 Election Proceedings

Election procedures and dates that are not in conflict with existing policy shall be determined by the ASB Cabinet and/or Administration.

The Activities Directors and Elections Commissioner shall be responsible for the oversight and execution of the election proceedings.

1. All candidates must do the following to be eligible for candidacy:
 1. Complete an official application packet.
 2. Submit current grades
 3. ASB Directors shall obtain recommendations for candidates, ASB director for executive officer, or from Class advisor for class officer.
2. Once approved for candidacy
 1. Shall sit for panel interview with ASB Directors, Administration Representative, ASB Clerk and select teachers.
 2. Candidates will be scored on their interview answers and teacher evaluations
 3. Candidates will create a video speech to be broadcast to student body.

4. Shall follow the official election rules, guidelines and regulations determined by the Elections Committee and Activities Directors.
5. Any negative campaigning against another candidate for any office will immediately revoke eligibility. Including but not limited to social media posts, visual, verbal, and physical bullying, along with harassment through candidate peers. Including asking other candidates not to run thus reducing the competition
3. Candidates shall be allowed at least three days of campaigning prior to the official election.
4. Voting shall proceed as follows:
 1. Candidates for office are ranked by their scores from panel interview, teacher evaluation, and by popular vote in an efficient logical method.
 2. The top four scoring candidates will be placed on the executive board, their determined position will be decided by Activities Directors and Elections Commissioner.
 3. Election results shall be made public in a manner to be determined by the Elections Committee and Activities Director.
 4. All voting results must remain confidential until results are made public, upon which time numerical results will remain confidential unless there is a request from administration.
5. The Activities Director and the Executive Cabinet shall be responsible for the interpretation and enforcement of rules and regulations pertaining to eligibility of candidates and elected and appointed student leaders of the school.
6. No student shall be eligible to hold office after attending high school for more than four years.

Section 4 ASB Freshmen Appointee Procedure

1. Freshmen will be appointed from middle schools by the end of the first week of May unless special circumstances arise.
2. A freshmen appointee packet will be made available online for all prospective applicants.
3. Appointee board will oversee all appointee interviews.
4. Activities Directors, Activities Clerk, and ASB President will decide the members of the board.
5. No more than three ASB members shall oversee the appointee interview at one time. The board could and would rotate when necessary.
6. All board members' opinions will be taken into consideration, but the Activities Directors and Activities Clerk have the ultimate decision on appointee positions.
7. All freshmen appointees will be given a specific position in ASB at the time of decisions.
8. All the specific freshmen spots (President, Vice President, Treasurer, Secretary, members at large) must be filled, but it is up to the Activities Directors whether, current as of March 2023 the possible freshmen representative spots will be filled.
9. There may not be more than seven freshmen appointed onto ASB.

Section 5 Disputing Results

1. A candidate for election may demand to view official election results, which will occur according to the following:
 1. The candidate is required to submit a petition to view electronic results within the remainder of the school day on which the results in contention are made public.
 2. Such a petition must include fifteen signatures of members of the Associated Student Body, as well as the approval of the Activities Director, current ASB Vice President, and Assistant Principal.
 3. Result of dispute is final and may not be contested.

Section 6 Special Elections

1. A Run-off election shall occur in the event of a tie in an election, general or special, according to the following:
 1. Shall occur within five days of such election which requires it.
 2. Shall have proceedings determined by the Elections Committee and Activities Director.
2. A Recall Election shall occur if an elected officer displays obvious and intentional disregard or abuse of the powers, duties, and responsibilities inherent to the office, or blatant disrespect to the Faculty, Staff, ASB, or School in general, according to the following:
 1. Any member of the ASB may initiate a petition for recall of an elected official due to a specific impetus.
 2. Such a petition must include the signatures of 40% of the Associated Student Body to be submitted for approval.
 3. Such a petition must be approved in a Recall Committee to consist of the Activities Directors, Principal, or relevant administrator, ASB President or highest ranking ASB official not in question, in which the Committee will approve the recall if it sees fit after hearing testimony from all relevant parties.
 4. If such a petition is approved by the Recall Committee, the Student Leadership Cabinet shall determine and announce the date and logistical proceedings for a Recall Election.
 5. Such a Recall election shall be based on popular vote of the Associated Student Body, with a two-thirds majority required to recall the official under contention.
 6. If an official is recalled from office, an acting successor shall be appointed to serve the remainder of the term according to Article VII, Section 9.

Section 7 Elected and Appointed Removal

1. All members of the Student Leadership, elected or appointed, are subject to removal from office for any and all of the following reasons:
 - A. Repeated failure to attend ASB events and official meetings.
 - B. Dereliction of the duties and responsibilities of their respective office.

- C. Repeated failure to represent the Associated Student Body in a manner and behavior expected of the office as determined by school policies, the Activities Director, and Administration.
 - D. Failure to maintain the academic and behavior standards aforementioned in Article IV, Section 7 of this Constitution.
 - E. Action showing obvious and intentional disregard and disrespect of the Associated Student Body, Faculty, or School.
 - F. Other exigent circumstances determined by the Administration and Activities Director to warrant removal from office.
2. Removal shall be determined by the Student Leadership Cabinet, with the final authority of action to lie with the Activities Directors and Administration.
 3. Upon vacation of office due to removal, a member of the Student Leadership may be appointed to fulfill the duties and responsibilities of the office according to Article V.

Section 8 Resignation

Any member of the Student Leadership may resign from office due to inability to faithfully execute the duties and responsibilities of their office.

1. An official Writ of Resignation must be submitted to the Student Leadership Cabinet by the member requesting resignation.
2. The ASB President and Activities Director shall be responsible for approving such Writ of Resignation.
3. Any elected office or appointed duties left vacant due to resignation may be filled by a member of the Student Leadership according to Article V.

Section 9 Vacancy and Succession

Upon vacancy of elected office for reasons of removal, recall, resignation or incapacitation, the following procedures shall be adopted:

1. Upon vacancy of the office of ASB President, the following succession proceedings shall be enacted:
 - A. The ASB Vice President shall assume the duties and responsibilities of the office of ASB President.
 - B. The ASB Secretary shall assume the duties and responsibilities of the office of ASB Vice President, in addition to and conjunction with the duties and responsibilities of the office of ASB Secretary.
 - C. If the ASB Vice President is unable to assume the duties and responsibilities of the office of ASB President, the line of succession shall proceed as follows:
 1. ASB Secretary
 2. ASB Treasurer
 3. Senior Class President
 4. Junior Class President
 5. Sophomore Class President
 6. Freshman Class President

- D. Holding two offices simultaneously due to succession proceedings in Article VII shall entail the duties and responsibilities of both offices to the member of Student Leadership holding such offices.
2. Upon vacancies of the offices of ASB Vice President, ASB Secretary, ASB Treasurer, and Class Presidents, the Student Leadership members shall appoint a member of Student Leadership to assume the duties and responsibilities of such offices.
 - A. Candidates eligible for appointment to the office of Class President must come from the class they shall represent; candidates eligible for appointment to the offices of ASB Vice President, ASB Secretary, and ASB Treasurer may come from the Student Leadership in general.
 - B. Holding two offices simultaneously due to succession proceedings in Article VII entail the duties and responsibilities of both offices to the member of Student Leadership holding such offices.
3. Upon vacancy of appointed office for reasons of removal, resignation or incapacitation, the Student Leadership Cabinet may appoint a member of the Associated Student Body to assume the duties and responsibilities of such office. Candidate must meet all Student Leadership requirements and be approved by Activities Director and Administration.

Section 10

No member of Student Leadership may hold more than one elected office simultaneously, except for succession proceedings and appointments specified in Article VII.

Section 11

All Student Leadership members must be committed to attending ASB Camp during the summer unless a valid reason can be given.

Section 12

All Student Leadership Members are expected to be knowledgeable about school rules and regulations pertaining to student conduct and to follow them, setting the proper example for other students. A history of disciplinary violations coupled with requests from school officials to adhere to school rules is grounds for removal or suspension from office. Possession, use, or publicizing the use of alcoholic beverages or any controlled substance on campus or at any school function, or on social media will result in immediate resignation or removal from office and/or Student Leadership.

ARTICLE VIII - ASSOCIATED STUDENT BODY DISBURSEMENTS

Section 1

ASB funds may not be spent without the approval of both the Student Leadership members and the school administration.

Section 2

Prior to the expenditure of any ASB funds, an ASB Purchase Order form must be filled out and signed by an authorized officer, and the advisor of the organization to be charged. Then the Purchase Order and request must be approved by a majority vote of the Student Leadership, recorded in meeting notes, and signed by an ASB officer. Final approval must then be secured from the Administration with the signature of the principal, or his/her designated representative before the expenditures are made.

Section 3

Goods and/or services requiring payments from student body, class, club, or other organization funds are not to be ordered without prior approval of both the Student Leadership and the school Administration.

ARTICLE IX - SCHOOLWIDE ORGANIZATIONS

Section 1

Any member of the Associated Student Body, notwithstanding circumstances of reprimand, may petition the Student Leadership members to form a club on campus.

1. In order for a petition to be considered, the club must have a completed application as well as a member of the faculty to serve as an official Advisor.
2. Applications may be picked up in the ASB Bookkeeping office.

Section 2

Once a petition is granted, a request for charter shall be submitted to the Inter Club Council Commissioner, with such a charter to include the following:

1. Statement of purpose
2. Signatures of all leadership members, as well as the Faculty Advisor.
3. Official Club Constitution to include, but not limited to the following:
 1. Club name
 2. Club purpose
 3. Club membership and officers
 4. Club elections and installations
 5. Club meeting times and locations
 6. Advisor commitment statement

Section 3

Such a request for charter shall be approved by the Student Leadership Members, Activities Directors, and the Administration of El Modena High School.

Section 4

The purpose of any club or organization shall be consistent with Orange Unified School District policies and regulations.

Section 5

Failure of a club to comply with the rules and regulations shall be subject to potential probation and dissolution. A warning shall be issued to the club officers and Faculty Advisor(s) prior to reprimand from Student Leadership.

Section 6

Each club must reapply for charter status at the beginning of each school year and new clubs may be chartered at the beginning of each semester.

Section 7

All ASB organizations must receive approval from Student Leadership and/or the El Modena High School administration before making financial obligations. Money earned by ASB organizations must be spent for the benefit of the students of El Modena High School unless specifically permitted in advance by Student Leadership and the Administration.

ARTICLE X - INTERPRETATION OF THE CONSTITUTION

Section 1

The Student Leadership shall interpret this constitution for the Associated Student Body of El Modena High School.

ARTICLE XI - ADMINISTRATIVE INTERVENTION

Section 1

Because the power of this constitution is granted to the Associated Student Body by the Principal of El Modena High School and the Orange Unified School District Board of Education, and their power is in turn granted by statute of the State of California, all decisions and activities of the student Leadership are subject to the approval of the principal or his/her designated representative(s). The principal, as the representative of the Board of Education, is responsible for the welfare of the students, and may intervene or deny any activities proposed by the Student Leadership as well as the Associated Student Body.

Section 2

The Administration and Activities Directors reserve the right to remove or deny a candidate from office, or any other Student Leadership member, due to issues of discipline or exigent circumstances.

ARTICLE XII - AMENDMENTS

Section 1

Any member of the Associated Student Body may propose constitutional amendments. Proposed amendments shall be put to a vote of the Associated Student Body if they are first passed by a two-thirds vote of the Student Leadership. Amendments shall be ratified by a simple majority of the voting members of the Associated Student Body as well as the consent of the Activities Director and Principal of El Modena High School.

Section 2

Administration and Activities Director may propose changes to the constitution. These constitutional changes shall be put to a vote by members of Student Leadership with a two-thirds majority vote for the amendment to be ratified.

ARTICLE XIII - RATIFICATION

Ratification of this Constitution shall require a two-thirds vote from Student Leadership present at an official Ratification meeting, as well as the consenting signature of the Activities Directors, Student Leadership Members, and Principal of El Modena High School. Ratification of this constitution occurred on Monday, March 13, 2023 by a vote of 31 ASB members for ratification and 7 members against ratification, and 3 members absent.

ARTICLE XIV - POWERS NOT SPECIFIED

The powers not delegated to the Associated Student Body or Student Leadership members by the Constitution, nor prohibited by the Orange Unified School District, are reserved to the Activities Directors respectively, or to the Student Leadership Executive Cabinet.

ARTICLE XV - EQUALITY FOR ALL STUDENTS

The Orange Unified School District Governing Board along with El Modena High School is committed to providing equal opportunity for all individuals in education. District programs, activities, practices, and employment shall be free from discrimination, harassment, intimidation, and bullying based on race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression; the perception of one or more of such characteristics; or association with a person or a group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance within a school under the jurisdiction of the Superintendent.