



Seattle Preparatory School

Assistant Coach – Rowing

Position Announcement

School Mission and Description:

Seattle Preparatory School is a Catholic, Jesuit college preparatory school with an enrollment of 785 students. Seattle Prep is guided by its mission statement: *We embrace the Ignatian ideals that God may be found in all things, that each person is sacred and that we are created to serve others in community. Our mission is to form discerning, transformational leaders who are intellectually competent, spiritually alive, open to growth, loving and committed to justice.* Located in the North Capitol Hill neighborhood of Seattle, Seattle Prep seeks qualified professionals to partner in our mission of forming “men and women for others.”

Job Description

Seattle Prep is hiring a part-time **Assistant Coach for Rowing**. The position’s primary responsibility, under direction of the Program Head of Rowing and the Athletic Director, is to support all functions of the sport, in forming a team and teaching the skills that will help Seattle Prep run a program that lives out the school’s mission while competing at the top level in the sport.

Essential Duties and Responsibilities:

- Demonstrate a passion for coaching and deep knowledge of the sport.
- Support the assigned levels of the program, developing a strong culture that permeates throughout the program.
- Effectively teach team and individuals strategies and techniques.
- Be able to clearly communicate to all constituents in the program.
- Work with the Program Head of Rowing to foster a culture of multisport participation, prioritizes physical strength development and emphasizes mental health.
- Assist in maintaining and maximizing a strong partnership with College Club of Seattle.
- Support a calendar of activities for both in- and out-of-season activities which maximizes available time on the water and prioritizes success in a strong academic setting.
- Seek continuing education opportunities (clinics, attending college practices, working camps, etc).
- Maintain compliance with all Seattle Preparatory School, US Rowing, Safe Sport and other applicable rules and regulations.

Required Qualifications:

- Experience and Expertise in the sport
- Prior coaching experience at the high school or college level (preferred.)
- 21 years of age or older
- Possess a valid driver’s Washington Driver’s License
- Seeking continuing education opportunities in the sport
- Available for all practice sessions, workouts, games and related meetings
- Current First Aid and CPR certifications

Other Details:

- *Terms of Employment:* Part Time, 400 hours over 12 months, Level 3
- *Reporting:* Reports to the Program Head of Rowing and the Athletic Director
- *Job Classification:* This position is classified as Exempt – Not Overtime Eligible under the FLSA and the WMWA
- *Stipend Range:* \$10,620 -17,085 annually. Any offered salary is determined based on internal equity, internal salary ranges, market data, applicant's skills and prior relevant experience, degrees, and certifications.
- *Benefits:* Paid Sick Days
- *Additional Requirements:* Successful completion of criminal history background check and Safe Environment training

Nondiscrimination Policy:

Seattle Preparatory School does not discriminate in its employment decisions or practices on the basis of gender, age, race, color, marital status, honorably discharged veteran or military status, national and ethnic origin, sexual orientation or any disability which can be reasonably accommodated in the administration of its educational policies and school administered programs. If you would like an accommodation in the hiring process, please reach out to employment@seaprep.org.

Application Process

Please submit a resume, cover letter and list of 3 professional references with contact information to sreed@seaprep.org