

The Putnam County Educational Service Center Governing Board's regular meeting was held on April 12, 2023, at 9:00 AM.

Approved the board agenda and any addendum(s) to the agenda as presented, and to approve minutes of the last meeting.

Approved to pay bills and the financial report as presented.

The Board reviewed the current use and future needs of Federal Funds. There were no public participants in attendance. There was two visitors in attendance.

Administrative Report was presented by Dr. Jan Osborn.

1. The AWR-148 Crisis Management for School-Based Incidents was facilitated at the Putnam County EMA office on March 13th by EMA Director Brian Hilvers. Approximately thirty law enforcement, fire, and safety team members, along with Dr. Osborn and several other superintendents, participated in the eight-hour training.
2. The Homeland State Inspection was conducted at the Annex on March 29th.
3. The 2023-24 SORSA insurance application was completed by Mike Siebeneck, Ann Niese, Donna Hoyt, and Dr. Osborn with the help of Rob Fawcett, UIS Insurance Agency.
4. On March 16th, a Zoom training was held for ESC staff regarding using and purchasing educational materials from the TpT resource website.
5. We are reviewing several additional safety features to be included at our ESC and Annex Facility, including the possible installation of glass safety film.
6. Mr. Karl Schimmoeller, CIC, notified us that he and the grant application team successfully obtained an initial twenty training slots in the new Ohio Advanced Manufacturing Consortium for Good Jobs Challenge Work Advance Project. The program is tentatively scheduled to start this summer.
7. Mr. Herman and Mrs. Basinger were proud to announce the great news that 17 of 17 local Putnam County teachers passed their RESA assessment on their first attempt. Congratulations to our successful teachers!
8. Mr. Herman and Mrs. Basinger shared a report that stated the high level of success and approval of county teachers who participated in the Ohio Blended Collaborative.
9. The final details for many of the ESC summer programs are now in place. These camps include; STEM Camp Grades K-2 and 3-5, Camp Invention in partnership with the Inventors Hall of Fame for Grades 4-5, The Quarry Farm Camp, Robotics and Coding, 4-H Clovers CODE, STNA training for High school students, Rhodes State Mobile Lab, Jump Start Transition, OT Camp, and a potential Summer Speech Camp.
10. Congratulations and a big thank you to Ottoville Board President Landin, fellow board members, Superintendent Wehri, and their staff for hosting The OSBA Northwest Region Spring Conference. The evening was informative, inspiring, and entertaining to those in attendance.
11. We are looking forward to attending the Vantage Career Center Annual Board dinner Thursday, April 13th.
12. We are beginning to address our staffing needs for the next school year.
13. Thanks to our local county superintendents for their intense, vigilant, and thoughtful decision-making they encountered last week with the severe storm threat that moved through our area. The safety of our students and staff was their top priority throughout the event.

Executive session Pursuant to Ohio Revised Code Section 121.22 (G)(1) to consider employment of an employee.

Approved the 2023-2024 certified and classified employees' contracts

Approved the employment of the following personnel actions:

Summer School Teachers -- Approve the following individuals to monitor summer school classes on an as needed basis, and pending adequate student enrollment: Katie Mullenkamp, Math; Mark Odenweller, Social Studies; Susan Jones, Science; Cecelia Trampke-Kindt, English/Language Arts.

Approve the same summer teachers as above to monitor summer classes for the migrant program, and Gary Herman and Melissa Basinger to administer program at their daily rate, all as-needed basis.

Migrant Program – Pending licensure as needed for in-person and virtual programming:

- Teachers: Jeanette Weaver, Marlene Griffith, Stella Martinez, Candace Meyer, Linda Maxson, Edmida Hintz, Michelle Niese, Karen Gillespie, Noemi Pedroza, Marilyn Shepard, and Marissa Pedroza-Erickson, Wixey.
- Teacher Aide: Pat Brennehan, Marilyn Shepard, Mary Beth Recker, Dolores Garcia, and Anadel Rosario Roldain, Wixey.
- Migrant Project MORE Support: TBD, Wixey.
- Records Clerk: Shelly Kruse, Wixey.
- Technology Coordinator: Vance Poteet at his ESC hourly contracted rate.

Summer Food

- Cook: Joan Ellerbrock, Wixey
- Food Server: Kim Trehan, Wixey.

Leipscic 21st Century Summer Program –

- Coordinator: Jacie Eding, Wixey
- Teachers: Lori Ann Hemenway, Tami Wensink, Abbie Like, Janice Kaufman, Karen Gillespie, Rachel Langhals, Mike Spangler, Emily Frick, Nathan Coil, Cailey Deitering, Jenny Apple, Wixey

ARP Extended Learning and Recovery Grant

Stem Camp

- Teachers: Molly Haberman, Beth Moening, Sharon Siebeneck, Stephanie Myers, Wixey
- Aide: Lori Hagemann, Wixey

Robotics and Coding Camp

- Nathan Schmidt, teacher, Wixey

O.T. Camp

- Kari Rump, COTA/L, Wixey
- Karissa Gerdeman, COTA/L, Wixey

Secretarial: Katelyn Gerding supplemental days up to 9 days @ her 22-23 secretarial rate.

Preschool Intervention Specialist – Hope Wischmeyer at Step 0 contingent upon proper licensure for the 23-24 school year at Ottawa-Glandorf Early Discovery Preschool.

Substitute Custodian: Kim Trehan, Wixey.

Resignation – Carlee McCluer, Intervention Specialist, at Pandora-Gilboa effective at the end of her 22-23 contract.

Authorize Superintendent Osborn to employ staff if needed prior to the next board meeting.

Approved resolutions in honor of National Administrative Professionals Day and National Teachers Day.

Approved the addendum to the substitute teacher list.

Approved the addendum to the ESC only substitute teacher list.

RECORDS COMMISSION MEETING

Approved the updated Records Retention Schedule (RC-2) and submit to the State for approval.

Reviewed recent State testimony and email. Putnam County Arts Festival sent a thank you letter to the ESC Board. The ESC Board acknowledged a recent donation.

Meeting adjourned. The next scheduled Board meeting will be held at 9:00 am May 8, 2023 in the Putnam County Educational Service Center Board Room.