

The organizational meeting of the Putnam County Educational Service Center Governing Board was held on **January 9, 2023**, at 9:00 AM at the Putnam County Educational Service Center.

The meeting was called to order and Oath of Office was given to the new board member.

Roll call was completed and board members received a digital and hard copy of the latest Ohio Ethics Laws.

Nominated Mr. Ruhe as President, and Mr. Goecke as Vice President.

The regular board meetings for 2023 be held on the second Monday of every month at 9:00 AM in the Putnam County Educational Service Center Board Room. Compensation was approved for a maximum of twenty (20) meetings per year at \$125.00 per meeting.

Moved to authorize the treasurer to pay bills coming due before board meeting dates and to amend appropriations as needed throughout the year in order to balance accounts.

Approved Mr. Goecke serve as legislative liaison to the Ohio School Boards Association, and Mrs. Schnipke as an alternate.

Approved the following standing authorizations for 2023:

Investment of Inactive Funds – authorize the treasurer to invest inactive and interim funds at the most productive interest rate.

Fund Transfer – permit Treasurer to advance money from one fund to another.

Appointment of Purchasing Agent – authorize the Superintendent to serve as the purchasing agent for the school district, with a limit of \$25,000 (*last year - \$25,000*)

Signature on Legal Documents -- Approve Jan Osborn as an authorized signer on behalf of the Putnam County Educational Service Center Governing Board for all legal documents.

Compliance with Civil Rights Act – said Board in the expenditure of Federal Funds continues to comply with the Civil Rights Act of 1965 and with all other appropriate State and Federal Statutes, standards, and regulations.

Participation in State or Federal Projects – authorization for the Superintendent and Treasurer, without further action by said Board, to apply on behalf of said district to participate in any Federal and State projects or programs for which approval by said Board is required.

Public Depository Authorizations for all financial institutions in Putnam County.

Professional Meetings and Conferences – authorize Superintendent to attend educational meetings and conferences and make necessary trips in connection with the Putnam County ESC, and authorize Superintendent to approve staff members' attendance at professional meetings and conferences for the calendar year.

Set Mileage Reimbursement Rate: \$ .62.5 per mile. (ESC current rate .62.5, 2023 IRS rate .62.5)

Employ Personnel on Part-time as-needed Basis and accept resignations received prior to board meeting: authorize Superintendent to employ part-time, as needed personnel for the calendar year, and to accept resignations received prior to next board meeting.

Official Media: Designate the following as official newspapers for board news: Putnam County Sentinel, and The Putnam County Educational Service Center website.

Current BCI/FBI Rate Approval: BCI: \$37.00 per report and FBI: \$37.00 per report. Putnam County Schools: BCI: \$32.00 per report and FBI: \$32.00 per report.

Approved Mr. Goecke and Mr. Hohlbein to serve on the Buildings and Grounds Committee.

Approved Mr. Sukup and Mrs. Schnipke to serve on the Finance Committee.

Approved Dr. Jan Osborn, Mike Siebeneck, and Ann Niese to serve as public records designees on the board's behalf for training.

Approved the following salary rates effect 1-1-2023.

Sub Teacher Rate: \$110.00/day – ESC payroll

Teacher Tutoring Rate: \$21.00/hour

Teacher Support Rate: \$16.92/hour, Wixey

Sub. Teacher Aide Rate: Step 0 on ESC teacher aide pay scale

Licensed SLP and Licensed OT long term sub-rate: \$175/day

Summer Speech Therapist: \$28/hour

**The regular meeting of the Putnam County Educational Service Center was held following the organizational meeting.**

Approved the board agenda and any addendum(s) to the agenda as presented and to approve minutes from the previous meeting.

Approved the payment of bills and financial report as presented .

Dr. Jan Osborn, Superintendent, recognized the ESC Board Members for their years of service and support of public education.

Dr. Jan Osborn, Superintendent, presented the administrative report.

1. January is School Board Appreciation month. Dr. Osborn thanked the board on behalf of himself and staff for their ongoing dedication and service.
2. Reviewed the federal child count for Putnam County.
3. Overview of first semester.
4. Annual School Safety Plans have been approved for the ESC and ESC Annex.
5. Annual Fire Inspection completed for ESC and ESC Annex.
6. Update on the licensure amendment being worked on by Representative Jim Hoops.
7. Review of scheduled building maintenance.
8. Science Fair and Arts Festival update.
9. Discussion regarding school psychologist and preschool special education teachers.

Approved the addendum to the substitute teacher list for all local districts as presented.

Moved to name “Anti-Harassment Compliance Officers” per policy #5517 as follows: elementary and secondary curriculum coordinators.

Approved the Title IX Team, Gary Herman and Melissa Basinger-Coordinators, Dr. Jan Osborn-Decision Maker, and Scott Scriven LLP-Investigator.

Reservations for the Apollo All Area Boards Dinner on Thursday, February 2<sup>nd</sup> was discussed.

Meeting adjourned at 10:08 am.

The next Putnam County ESC Board Meeting will be held on February 13<sup>th</sup> at 9:00 am at the Putnam County ESC.