



Office of the Registrar
DROP/ADD Form
for 3rd Year Electives

Please complete the requested information below to drop/add a third year elective. **Official drop/add deadline is 30 days prior to the start of the rotation.** After the Registrar’s approval, you will receive an email confirmation for the drop/add.

Name: _____ Date: _____

Request to Drop:

Name of Elective: _____

Start Date: Month ____ Day ____ Year ____ End Date: Month ____ Day ____ Year ____

Request to Add:

Name of Elective: _____

Start Date: Month ____ Day ____ Year ____ End Date: Month ____ Day ____ Year ____

Approval Signatures:

Student’s Signature Date

Registrar Date

FOR OFFICE USE ONLY

_____ Date processed in PeopleSoft

_____ Filed in student file

_____ Email notifications of drop/add sent to course coordinators

_____ Email of course changes sent to student