



TOWN OF PUTNAM CT VETERANS ADVISORY COMMITTEE (VAC) **AGENDA**

Tuesday, May 9, 2023 @ 7:00 PM (*2nd Tuesdays of the month*)

Putnam Municipal Complex - Community Room 201

200 School Street, Putnam, CT

[Join Zoom Meeting](#)

<https://us04web.zoom.us/j/79649428759?pwd=JJpRZwnaSh6HKHDlnUQaahRFilxUae.1>

Meeting ID: 796 4942 8759

Passcode: 73L3E0

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1. Call to Order by the Committee Chairman
 2. Pledge of Allegiance
 3. Public Comment – 3 – minute maximum per person
 4. Approval of the Minutes
 - A. Minutes from last VAC meeting – April 11, 2023 (see attached)
 5. Communications
 6. Reports of Standing Committees
 - A. Cemetery Committee
 - B. Flagpole Grove Street Monument
 - C. Memorial Day Parade Committee
 7. Reports of Special Committee
 - A. Veterans Park (127 Church St) Revitalization Project Fundraising
 - B. Veterans Park (127 Church St) Revitalization: Phase I
 - C. Local Cemeteries Project (CT General Statutes Title 27, Chapter 506 27-123)
 8. Unfinished Business
 9. Grant Considerations and Updates
 10. New Business
 - A. Discuss memorial bricks for fundraising
 - B. Appoint 3 Members to act as Trustees to conduct Quarterly Audits of books and records
 11. Public Comment – 3- minute maximum per person
 12. Adjournment

<p>Members: Robert Challinor Jr., David Gilbert, Alan R. Joslin, Michael Vassar, Jim Bradley, Brian Maynard, Hans W. Lowell. Willie Bousquet (Ex Officio – Town of Putnam Parks and Recreation Department Head) Mayor Barney Seney (Ex Officio – Town of Putnam Executive Head). Memorial Day Parade & Event Committee: Arthur “Buster” Corey, Harold Charbonneau</p>

TO BE APPROVED
Veterans Advisory Committee Meeting
Minutes of April 11, 2023

TOPIC		DISCUSSION	
PRESENT:		Robert Challinor Jr., David Gilbert, Alan R. Joslin, Michael Vassar, Jim Bradley,	
ABSENT:		Brian Maynard, Willie Bousquet (Ex Officio – Town of Putnam Parks and Recreation Department Head) Mayor Barney Seney (Ex Officio – Town of Putnam Executive Head). Hans W. Lowell	
1.	Call to Order	called the meeting to order at 7:07 PM	
2.	Pledge of Allegiance		
3.	Public Comment	None	
4.	Approval of the Minutes	Approval of 11 Oct 2022 Committee Minutes carried unanimously.	
5.	Communications	Communications were updated documents to IRS for consideration of 501©(3) status.	
6.	Reports of Standing Committees	A	Cemetery Project reports that a list of Veterans buried in each cemetery in the Town of Putnam is being digitized currentl. Dave Gilber is working on names from Putnam Hieghts and Munyan Rd Cemeteries as well as Grove St Cemetery
		B	Flagpole was ordered by sending check to Narragansett Flags for 50% of total.
7.	Reports of Special Committees	A	Special Project reports that Mr. Haydecker's (Troop 25) Eagle Project at the Grove Street Monument has completed. This will be followed by the Committee's recommendation to replace the Flagpole at that location (Quoted at \$4,720 from Narragansett Flags):
		B	-Fundraiser: Chicken BBQ planned for April 2023
		C	Veteran's Park (127 Church Street) – The Parks and Recreation Department, Albert J. Breault Veterans of Foreign Wars Post 1523, American Legion Post 21, the Veteran's Coffee House and other local Veterans have been working on a proposal for redesigning the grounds and re-configuring the Veteran's Memorials to accommodate Putnam's revitalization and any future need for Memorials for Veterans. Bid for the fencing the divide the Congregation B'nai Shalom Synagogue and Park

		D	<p>property still needed. Mayor Seney will contact Congressman Joe Courtney's Office to seek a Grant to assist with Funding of this project. The Beirut Memorial has been received by the Town and is awaiting this project for installation. Deary Electrical is being consulted for Electrical needs at the location. The VFW and American Legion will be contacting their respective Foundations for financial grants to assist this project. Future sale of Commemorative Bricks to encircle the Flagpole will also assist with the funds needed for this location.</p> <p>Local Cemeteries – VFW Post 1523 has opened discussions with the Saint Mary's Church Cemetery Association and the Park Street Cemetery Association to discuss Liabilities in an ongoing project to locate and restore all Local Veteran's burial markers within the Town. Research is still needed on local privately owned Cemeteries to identify if there are any Local Veterans that have missed being honored in burial. The VFW Post will put together Liability Binders for the Cemetery Associations for project work. This project is to uphold the Town of Putnam's legal responsibility through CT General Statutes Title 27, Chapter 506 § 27-123. Discussion on establishing the 3 appointed Veterans for the Cemetery oversight task force taken and tabled. Alan Joslin, David Gilbert and Hans Lowell identified as points of contact.</p>
8.	Unfinished Business		Veterans Park – Print outs of the proposed plan given to members. And will discuss the phases at next meeting Need schematic with drawing for all improvements electrical and sidewalks
9.	Grant Consideration and Updates		NONE
10.	New Business	A B C D	<p>Need to reach out to vendor and get information to start raising funds for the monuments thru the sales of memorial bricks that will be placed around the flagpole.</p> <p>Motion made by Alan J. and 2nd by Jim B to purchase briefcase and office supplies required for the Chairman to complete assigned tasks on behalf of the committee</p> <p>Memorial Day need to appoint committee and have it overseen by the Veterans Advisory Committee</p> <p>Need to appoint members at next meeting to act as trustees to complete Quarterly audits of the books and records</p>
11.	Public Comment		NONE
12.	Adjournment		Dave G made a motion to adjourn at 7:55 PM. The motion was seconded by Michael Vassar and passed unanimously.