

MEETING MINUTES

1. **CALL TO ORDER: 5:30 P.M.**

2. **CONVENE TO REGULAR MEETING**

A. **Flag Salute**

The flag salute was led by Trustee Watkins.

B. **Roll Call**

The following board members were present:

LaTisa Brooks
Kenneth Chin
Alison Proctor
Shara Watkins

C. **Approval of Agenda: January 26, 2023**

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Shara Watkins

D. **Approval of Minutes: November 17, 2022**

Motion Passed: Passed with a motion by Trustee Chin and a second by Trustee Proctor.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Shara Watkins

3. **STATEMENTS**

A. **Public Statements Related to Non-agenda Topics:**

Zoya Salameh, a 1st-grade teacher at Beresford, spoke about cultural proficiency and awareness of one's own culture and requested to keep the culturally responsive curriculum and practice task force.

Marcella Cardoza McCollum indicated that she attended the Dismantling the School to Prison Pipeline event at the District office and expressed that it was a great event; she is proud of our district for this type of meeting and thanked everyone involved. She looks forward to more of that.

B. Public Statements Related to Agenda Items: Persons will be called on at the appropriate time

C. Foundation / Committee / PTA Council Reports

Trustee Proctor reported that she attended the first Sanctuary Task Force meeting where they focused on two goals; parent education night and a list of family resources.

Trustee Chin indicated that he attended the first San Mateo Foster City Education Foundation meeting, where they spoke about the readathon, which begins on January 20th and ends on February 3rd.

D. SMETA / CSEA / SMEAA Updates

Alicia Aragon thanked the maintenance and operation department for their response during the storm.

Katherine Pratt reported that the bargaining team met with the District, worked on the middle school MOU block schedule, and reached a tentative agreement. Also, SMEAA sent 20 of the newest teachers to the new educator's weekend. They are looking forward to hearing about their experience at the conference.

Jessica Notte, Principal of Borel Middle School, reported that they opened a wellness center, added a 4th counselor, increased camera coverage, talked to students about the harmful effect of vaping, had their PTA cultural fare festival where 18 countries were represented, and it was open to the public. The school has been focusing on safety, student achievement, and equity and also had 15 students for language reclassification.

Angienette Estonina, Principal of College Park Elementary, shared the highlights about the year the rabbit event at the school. Also reported that College Park received the California Distinguished Award and that she and a group of teachers will attend the award ceremony in Los Angeles. Thanked her amazing school community for their commitment to the work and working hard every day. Ms. Estonia also invited everyone to the Lunar Parade in San Francisco.

Alberto Belmudez, College Park Parent and DELAC Representative, thanked the district for the excellent mandarin program at college park.

E. Announcements

Trustee Proctor indicated that she has participated as a judge for two spelling bees, one at San Mateo Park and one at Foster City School. She has enjoyed participating in

those. She also thanked Trustee Watkins and Superintendent Ochoa for last night's presentation at the REACH, Fly, and SMFCSD Event about Disrupting the School to Prison Pipeline; it was well attended.

Trustee Watkins announced that they collaborated with REACH, an organization of elected officials of color in San Mateo County, and Fly, which is an organization that supports youth that has been involved in the Juvenile Justice System and does a lot of advocacy work and collaborated on an event where we talked about the history and an overview of the school to prison pipeline and some of the work we have done in this District and had the opportunity for a community member to engage in breakout sessions. There were about 50 people in attendance from various organizations. It was set up with music, candles, and food. Trustee Wakins thanked the district staff that helped put this special event together for all the attendees

F. Superintendent Report

Superintendent Ochoa thanked our district's many educators and staff and expressed that we are aware of the terrible tragedy that took place in Monterey Park, Half Moon Bay, California. It leads our team members to think about how we can work together and support one another, be mindful of how precious our lives are, and be thankful for our staff that came to work and talked to kids and our teenagers about the tragic incidents that happened a couple of weeks ago.

Superintendent Ochoa also reported that San Mateo Park had a massive tree down near the playground, Parkside had three classrooms with leaks, Foster City School had drainage and sewer issues, and Sunnybrae had a large pool of water in the construction area that affected the playground.

Diego Perez assisted and designed a document that will be shared with the community about the update of our district, which was rated high in academics in ELA and Math according to the CA dashboard.

Expressed that Sister City Inagi is visiting Foster City on February 4, and we are excited about their visit. Many thanks to Steve Okamoto and the City of Foster City, who helped with the planning.

4. PROPOSED CONSENT AGENDA (v)

A. BUSINESS/FINANCE

1. Ratification of Agreement of Landlord Consent and Release Agreement with T-Mobile/Dish Wireless L.L.C. ("Dish")
2. Ratify Change Order No.1 to Rodan Builders, Inc. - Bowditch Middle School - Drama & Science Buildings
3. Ratification of Contracts & Consultants \$45,000 and Under
4. Approval of District Expenditure Report

5. Ratify contract to Specialty A/C Products Inc. for HVAC Replacement Project Phase II - Audubon Elementary School
6. Ratify Change Order No. 2 to Rodan Builders - Meadow Heights Increment No. 1
7. Ratify contract to Znap Fly - HVAC Replacement Project Phase II
8. Ratify contract to Strawn Construction for HVAC Replacement Project Phase II Bid Package #1
9. Ratify contract to Specialty A/C Products Inc. for HVAC Replacement Project Phase II - San Mateo Park Elementary School-
10. Approval of E-Rate Bid Evaluations - ISP Services

B. HUMAN RESOURCES

1. New Hires and Assignment Changes
2. Personnel Report: Resignations, Releases, and/or Retirements

C. STUDENT SERVICES

1. Williams Quarterly Report
2. 2022-2023 NPS Contract Summary
3. Nikki Eddy Consulting Agreement

Trustee Chin asked to pull item 4a3, and Trustee Proctor asked to pull item 4c3

Motion Passed: Passed with a motion by Trustee Chin and a second by Trustee Proctor.

Yes LaTisa Brooks
 Yes Kenneth Chin
 Yes Alison Proctor
 Yes Shara Watkins

Item 4a3

Public Comments: The following members of the public made comments regarding this item:

Randy Paynter

Marcella Cardoza

Motion Passed: Passed with a motion by Trustee a Proctor second by Trustee Brooks.

Yes LaTisa Brooks
 Abstain Kenneth Chin

Yes Alison Proctor

Yes Shara Watkins

4c3

Motion Passed: Passed with a motion by Trustee a Proctor second by Trustee Brooks.

Yes LaTisa Brooks

Yes Kenneth Chin

Yes Alison Proctor

Yes Shara Watkins

Clarifying Questions from the Board:

Trustee Proctor indicated that she wanted to highlight this contract and support this item.

5. BUSINESS / FINANCE

A. Resolution No.21/22-23 Authorizing The Issuance Of 2020 General Obligation Bonds (Measure T), Series B, And Actions Related Thereto. (V)

Patrick Gaffney indicated that an election was held in the San Mateo-Foster City School District on November 3, 2020, for the issuance and sale of general obligation bonds ("Bonds") of the District for various purposes in the maximum amount of \$409,000,000 (the "Measure T"). The District now desires to finance certain projects approved under Measure T by issuing its second series of Bonds under Measure T in an amount not-to-exceed \$150,000,000.

Clarifying Questions from the Board:

Trustee Brooks asked for a background of the firm that will be assisting with the transaction.

Patrick Gaffney indicated that they have been working with Chet for quite some time, and his firm will enable us to proceed with the transaction.

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Brooks and a second by Trustee Chin.

Yes LaTisa Brooks

Yes Kenneth Chin

Yes Alison Proctor

Yes Shara Watkins

6. HUMAN RESOURCES

A. Classified Employee Seniority List (V)

Diana Tavares indicated that this is an annual classified employee seniority list sorted by job group in order of seniority to make sure we have an accurate list and ask for approval.

Board Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

None

Motion Passed: Passed with a motion by Trustee Chin and a second by Trustee Brooks.

Yes	LaTisa Brooks
Yes	Kenneth Chin
Yes	Alison Proctor
Yes	Shara Watkins

7. STUDENT SERVICES

A. Preschool Update - 2022-2023

Cristina Haley, Turnbull Principal, provided an update on the preschool program, indicating that the program is thriving. Also included an overview of the funding, planned program locations, current enrollment, inclusion, and community engagement.

Clarifying Questions from the Board:

None

Public Comments:

None

Board Comments:

Trustee Chin thanked Cristina for the presentation, expressed that he is happy to see the program growing, and asked if they coordinate with the city when we grow the program.

Trustee Proctor shared her appreciation for the program and inquired about the population if we are meeting the needs, and how many kids we have that need the program.

Trustee Watkins thanked Cristina for the presentation and inquired about the support that is now being provided to families as they apply, that there are barriers to entry into the

system, and how we are considering putting families first. Trustee Watkins added that she is very grateful to the team for supporting all that work.

B. Special Education Update

Heather Morgan presented to the Board of Trustees with program, fiscal, and staffing updates and implications for the Special Education Department. Program updates included student performance data, planned program locations, and staffing and financial mid-year information.

Amy Fickenscher, chair of the Special Education District Advisory Committee (SEDAC) and a parent of two children in the District, both receiving special education services, indicated that SEDAC had had three meetings this year and has shared community resources at each meeting. All meetings were very well attended and had about 50 people, including parents and school staff.

Clarifying Questions from the Board:

Trustee Chin, thanked Heather Morgan and Amy Fickenscher for their presentation and inquired if the Philippines employees are District or contracted employees.

Trustee Proctor inquired about the enormous financial increase of \$1.2 million on the NPS comparisons and the reason behind it.

Heather Morgan indicated that the increase is from many agencies increasing their costs by 25% to 30%. Still, they are going through individual cases to see if they have over-encumbered a little since this is a mid-year actual. Also will see if there are any line items in there for encumbrances that don't need to be, and we're going to try to reduce those PO and remove them if they are not accurate.

Public Comments:

The following member of the public had comments about this item:

Anya

Amy Fickenscher

Randi Paynter

Marcella Cardoza

Jennifer

Amy Connors

Board Comments:

Trustee Proctor thanked Amy Fickenscher for her comments about what is next when we look at this data. Also made a comment about budget and cost, and when she is presented with information, she will ask questions about seeing a significant increase in two years. She would not be doing her job if she didn't ask that question.

Trustee Chin thanked everyone for the presentation, commented about the data on the CASP and the internal assessment in the fall, and is optimistic about it. He is excited that District staff could go to the Philippines to fill positions. Also commended that there are other things to discuss, like the visas and housing, but he hopes that we keep these employees for years.

Superintendent Ochoa indicated that it is exciting to know that children with special needs and all children in our District have increasing opportunities to learn in an engaging way that doesn't separate them from their peers.

Trustee Watkins thanked them for the presentation and commented that being grounded in the data allows us to have conversations. It is an important place to be, and she appreciates folks sharing the impact it had. Looking across the data for students with disabilities, we must consider the programmatic and staffing implications and involve our community when making those connections.

8. SUPERINTENDENT SERVICES / BOARD

A. Review of Proposed Equity Task Force Resolution - First Reading

Superintendent Ochoa indicated that this is the first review of a proposed Equity Task Force for members of the public to ask questions.

Clarifying Questions for the Board:

Trustee Proctor inquired about the timeline to see when they will be done.

Superintendent Ochoa responded to Trustee Proctor's question indicating that if the process begins in February, the completion would be by December of 2023.

Public comments:

Randi Paynter inquired if the district staff is aboard with this or if this is only coming from Trustee Watkins or the Superintendent.

Marcella Cardona commented that it is important that students are involved in a meaningful way and to encourage them to recruit people actively.

Board Comments:

Trustee Watkins indicated that it had been 5 years since the first resolution was brought to the board, and the District was different now; it is exciting to bring alignment and work together.

Trustee Chin thanked everyone for the presentation and indicated that it is moving the alignment to what it was 5 years ago. He is excited about it and commented on using the world review rather than allocating the resources to achieve equity on page two of the report.

Trustee Proctor thanked everyone for the presentation and liked that we have the Strategic Plan and the Equity. We are setting our priorities and focus and appreciate that we are meeting and are excited about it.

Trustee Brooks thanked everyone for working on this amazing plan and looks forward to experiencing the results.

B. Review of Proposed Special Education Prioritization Resolution- First Reading

Superintendent Ochoa indicated that this resolution comes with collaboration with SEDAC and also President Watkins and Trustee Proctor working, and tonight's item is an acknowledgment for special education needs and that there is more work to be done and that work is being described in this proposed resolution.

Clarifying Questions from the Board:

None

Public Comments: The following public member commented about this time:

Anya

Randi Paynter

Marcella

Board Comments:

Trustee Watkins thanked Amy Fickenscher and Jennifer Mayman for their collaboration on this which was very instrumental.

Trustee Proctor indicated that having a resolution means that we are doing better. This is a commitment to the students and is looking forward to listening, and we want to hear what is going on and want to do better. Trustee Proctor thanked everyone that was involved in this.

Trustee Chin thanked everyone for working on this.

Trustee Brooks thanked everyone who worked on this and looked forward to the results.

C. APPROVE RESOLUTION NO. TO FILL BOARD VACANCY BY PROVISIONAL APPOINTMENT AND ESTABLISH PROCEDURE FOR THE APPOINTMENT OF A PROVISIONAL BOARD MEMBER (V)

Superintendent Ochoa indicated that the express purpose of filling the vacancy created by Noelia Corzo, who we all know now serves on the San Mateo County Board of Supervisors. The resolution is provided this evening for discussion, recommendation, and approval. The vacancy is an at-large position, meaning a potential candidate could live anywhere in San Mateo or Foster City to qualify for the provisional appointment for two years. Any interested candidate would submit the application to the Superintendent's Office, Superintendent Ochoa, or Executive Assistant Tatiana Sandoval; the timeline is opening if it passes tomorrow, and closing is February 16th. Candidates will be invited to our regular board meeting on February 23rd at 5:00 pm for the board to engage in an interview of the candidates and vote to a provisional appointee and swearing in. The board recommended taking this action.

Clarifying Questions From the Board:

Trustee Watkins inquired if they could add a Special Board Session to discuss the process.

Public Comments:

Randi Paynter inquired about the appointment process and the interview questions on the agenda.

Superintendent Ochoa informed that the California Board of Education produces extensive materials recommending possible interview questions for the board's approval with the knowledge of how we might tweak to meet the School District reality and situation to include school wellness, achievement, and equity.

Board Comments:

Trustee Watkins requested a special study session to discuss the process we want to follow and be as transparent as possible.

Trustee Chin expressed his concerns regarding the logistics of choosing a candidate and having enough time to ask questions.

Superintendent Ochoa indicated that he had just sent a message to legal counsel, and they confirmed that the board is authorized to hold a meeting for the purpose of the interviews for the provisional trustee. We will look at some dates to hold that meeting.

Trustee Proctor indicated that would like to share the information about the open trustee position with the local newspapers and social media, or interested candidates could attend the Board Community Workshop and ask questions directly to the trustees.

Trustee Brooks indicated that she would like to suggest that the applicants can share special information in addition to the questions that are being asked to get a better idea.

Motion Passed: Passed with a motion by Trustee Proctor and a second by Trustee Chin.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Shara Watkins

9. BOARD MEMBER STATEMENTS AND REQUESTS FOR FUTURE AGENDA ITEMS

Trustee Watkins took this moment to acknowledge the tragedies of our local communities and Southern California and indicated that these are challenging times and is grateful that our students have access to additional support.

Trustee Chin echoed what Trustee Wakins said. It is incredibly hard to see this stuff happen throughout the United States, and it is very difficult to comprehend. We have families and teachers who live in that community, and it is very hard to imagine that this just happened. They

should take advantage of the resources we have available. In addition, he wished everyone a Happy Lunar Year.

Trustee Brooks expressed that her heart goes to the families, children, and communities affected by these devastating events. Also reported that she is very proud of the District for the support and resources that the families are receiving.

10. FUTURE MEETING DATES

Regular Board Meeting:

- February 23, 2023
- March 23, 2023

Board Study Session:

- February 9, 2023 - Math K-8
- March 9, 2023 - Early Literacy

11. PUBLIC COMMENTS ON CLOSED SESSION ITEMS

Public Comments:

None

The Regular Board Meeting recess to close session at 9:26 pm.

12. RECESS TO CLOSED SESSION

- A. Conference with Legal Counsel – Existing Litigation (§ 54956.9) Name of Case: San Mateo-Foster City School District vs. David Swift, et al.

13. RECONVENE TO OPEN SESSION

- A. Report of Closed Session

The Board of Trustees unanimously approved an offer to settle the litigation San Mateo - Foster City School District versus David Swift as all the districts agreed to release all claims in exchange for a payment of \$70,000 by defendants David Swift and Shiloh United.

14. ADJOURNMENT

- A. Adjournment (v)

Motion Passed: Passed with a motion by Trustee Chin and a second by Trustee Brooks.

Yes LaTisa Brooks
Yes Kenneth Chin
Yes Alison Proctor
Yes Shara Watkins

The Board Meeting adjourned at 9:37 pm.