

DOWNINGTOWN AREA BOARD OF EDUCATION
Administrative Office James E. Watson Staff Development Room
Wednesday, February 9, 2022
6:30 p.m.

BOARD MEETING AGENDA

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. PUBLIC INPUT ON ACTION ITEMS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes. Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

E. SUPERINTENDENT'S REPORT

- 1. Superintendent Update
- 2. Communications Audit Survey
 - a. Over the past several weeks, the Chester County Intermediate Unit has hosted over 16 focus groups with internal and external DASD stakeholders as part of a communication audit. Thank you to everyone who participated in these focus groups.

In order to gather additional information and make sure all of our stakeholders have an opportunity to share their perspective, we invite all DASD families and community members to participate in a survey. To complete this brief survey, please visit www.dasd.org/commsurvey by February 14.

- 3. Capital Budget – Dr. Lonardi, Dr. Chance, Dr. Mattei, Mr. Matyas, Mr. Lauver

F. REPORTS

- | | |
|----------------------------|---|
| 1. Student Representatives | Carly Etter
Jesslyn Geevarghese
Aerin Yoder |
| 2. Student Life Report | Director Bertone |
| 3. Cultural Equity Report | Director Gurthy |
| 4. Intermediate Unit | Director Gurthy |
| 5. DARC | Vice President Ghrayeb |
| 6. Education Foundation | Director Blust |
| 7. Legislative Committee | Dr. MacNeal |
| 8. Communities That Care | Director Ross |
| 9. Wellness Committee | Director Ross |

G. OLD BUSINESS

H. CONSENT AGENDA

1. Approval of Minutes
 - a. Board Meeting – January 12, 2022
2. Approval of Disbursements
3. Approval of Financial Reports
 - a. Treasurers Reports
 - b. Tax Reports
 - c. Budget Reports
 - d. Activity Reports
 - e. Investment Accounts
4. Personnel
 - a. Approval of the Personnel items
5. Curriculum
 - a. Approval of a contract with ASFVISION, LLC for motivational speaking services for disability awareness
Total Cost: \$500
Contract Dates/Length: 2/10/22 – 4/19/22
Funding Source: Pupil Services
Budget Year: 2021 – 2022
 - b. Approval of the purchase of 60 Wacom drawing tablets for use in Art courses at East, West, and STEM
Total Cost: \$17,820
Funding Source: Curriculum Capital
Budget Year: 2021 – 2022
 - c. Approval of a settlement agreement and release with the parents of a DASD student (#2683314825)
Total Cost: NTE \$41,315
Contract Dates/Length: 2/10/22 – 6/30/22
Funding Source: Special Education
Budget Year: 2021 – 2022
 - d. Approval of a settlement agreement and release with the parents of a DASD student (#2829157974)
Total Cost: 2021 - 2022: \$235,000, 2022 - 2023: \$25,000
Contract Dates/Length: 2/10/22 – 6/30/23
Funding Source: Special Education
Budget Year: 2021 – 2022; 2022 – 2023
 - e. Approval of the following one-time field trips:

Curricular:
 1. DHSE, DHSW, STEM – Grades 9-12, Social Studies – EF Tour: Eastern Europe, Berlin, Dresden, Prague, Krakow, Slovakia, and Budapest – June 19-28, 2023 (Tentative dates)

- no days missed
 - 2. DHSE, DHSW, STEM – Grades 9-12, Social Studies – EF Tour: WWII & The Western Front, UK, France, Belgium, Germany, and Austria – June 13-27, 2022 (Tentative dates) – no days missed
 - 3. (DHSE, DHSW), STEM - Grades 9-12, FBLA – FBLA State Leadership Conference 2022, Hershey, PA – April 10-13 2022 – no days missed
- 6. Finance
 - a. Approval for the disposal, sale or donation of items on the attached list
 - b. Approval of the following Student Activity Clubs:
 - 1. DHSW Delta Phi Alpha (National German Honorary Society) – The Delta Phi Alpha seeks to recognize excellence in the study of German and to provide an incentive for higher scholarship. The Society aims to promote the study of the German language, literature and civilization and endeavors to emphasize those aspects of German life and culture which are of universal value and which contribute to humanity’s eternal search for peace and truth. They would like to raise funds selling German-themed seasonal items, having a possible restaurant night and selling t-shirts. The funds will be used to cover the cost of induction, graduation cords, and for occasional German language and culture related field trips
- 7. Facilities
 - a. Approval for the architect and the Director of Facilities to meet with the new West Bradford Township Engineer and Supervisors to review the proposed plan for the possible construction of a 5/6 Center on a parcel of land at Bradford Heights Elementary School, and to contact the third-party Waste Water Treatment Plant Operator to request an extension on the reservation of sewer effluent capacity for the possible new building
 - b. Approval of the submission to the Pennsylvania Department of Education of Plancon J for the final accounting of the construction of the new Uwchlan Hills Elementary School
- 8. Technology
 - a. Approval to purchase a total of 15 HP printers for the middle schools
Total Cost: NTE \$15,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023
- 9. Administrative
 - a. Approval of the discipline of one high school student. The specific terms of the discipline shall be controlled by a written adjudication, incorporated herein by reference

I. ACTION AGENDA

Personnel Report – Director Blust

1. **Request approval to contract with the Chester County Intermediate Unit for human resource generalist staffing services**
Total Cost: \$2,548.35 per week
Contract Dates/Length: 2/10/22 – 7/31/22
Funding Source: Human Resources
Budget Year: 2021 – 2022; 2022 – 2023
2. **Request approval of a \$50.00 flat rate for a 7.5 hour day (with a .5 hour duty free lunch) or a flat rate of \$25.00 for a half day (3 hours or less) to be paid to a qualified support staff substituting for a teacher, in addition to the employee's daily rate**
3. **Request approval for hourly rates for seasonal extra help positions to be equal to the equivalent substitute rate. The clerical and technology positions will be equal to the central office clerical substitute rate. The custodial/maintenance positions will be equal to the custodial substitute rate, with an additional \$2 per hour for the maintenance positions**

Finance Report – Director Houghton

1. **Request approval of a renewal contract with ServiceMaster for administrative facility and construction services. Yearly percent increases to the four-year contract can be up to 4% and will be based upon performance review. The agreement may be terminated by either party with 30 days of notice**
Total Cost: \$208,835.60 for the 2021-2022 Base Year
Contract Length: 2021 – 2025
Funding Source: General Fund, Facilities Department
Budget Years: 2021 – 2022; 2022 – 2023; 2023 – 2024; 2024 – 2025
2. **Request adoption of a resolution approving an agreement of sale with Carvana, LLC or its affiliate for the sale of property currently owned by the District in Uwchlan Township consisting of approximately 240 acres known as the “Siemens Property” and being Tax Parcels 33-1-25, 33-1-26, 33-1-27, 33- 1-28 and 33-1-28.1, said agreement of sale to be attached to such resolution and included in the minutes of this meeting**

Technology Report – Director Bertone

1. **Request approval to purchase hardware with installation services from CM3 to complete the upgrades of the school wide paging systems at all DASD schools**
Total Cost: NTE \$125,000
Funding Source: Capital Budget
Budget Year: 2022 – 2023

J. ANY OTHER ITEMS THAT REQUIRE THE ATTENTION OF THE BOARD

1. Elementary Town Hall Meetings

2. Technology Fees

- K. VISITORS** – The Downingtown Board of Directors encourages public comment from its citizens. Each community member may speak for a period of no longer than 2 minutes. Please understand that this is not a time for dialogue with the board; rather the board will listen to all comments and consider them in further deliberations. Our individual e-mail addresses are on the website if you'd like to contact your individual board representative. We ask that you please direct complaints of a personnel nature regarding an individual employee directly to the superintendent.

L. INFORMATION

1. The following policies are submitted for public review and scheduled for approval on March 9, 2022:

- | | | |
|----|-----|---|
| a. | 610 | Purchases Subject to Bid Quotation |
| b. | 611 | Purchases Budgeted |
| c. | AG | Administrative Guideline: 626 Procurement |
| d. | 827 | Conflict of Interest |

2. School Board Meetings

In accordance with Act 93 of 1998 (Sunshine Law), the Board of School Directors met on the following dates in executive session to discuss items in one or more of the following areas: personnel, litigation, legal matters confidential information, labor relations, school security, real estate or land acquisition.

January 26, 2022

February 2, 2022

February 9, 2022

The next Committee of the Whole meeting is scheduled for March 2, 2022 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

The next regular School Board Meeting is scheduled for March 9, 2022 starting at 6:30 p.m. in the James E. Watson Staff Development Room of the Administrative Office.

3. Enrollment Report

The attached enrollment report has been submitted from the district database as of February 1, 2022.

M. ADJOURNMENT