

# **BLAIRSTOWN TOWNSHIP BOARD OF EDUCATION**

**Blairstown, New Jersey 07825**

**[www.blairstownelem.net](http://www.blairstownelem.net)**

## **MINUTES**

**Friday, March 31, 2023 Meeting**

**5:00PM**



### **A. CALL TO ORDER**

Mr. Cook called the meeting to order at 7:03 pm.

### **B. FLAG SALUTE**

**C. ROLL CALL** by Matthew P. Herzer, Business Administrator

Present: Mrs. Allison, Mr. Cook, Mr. Doell, Mrs. Hambos, Mrs. Hawkswell, Mrs. McElroy (arrived at 7:05 pm), Mrs. Sikkes, Mr. Van Valkenburg

Absent: Ms. Klein

### **D. NOTICE OF MEETING**

This is a regular meeting of the Blairstown Township Board of Education. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk. A copy of the notice was posted on the bulletin board of the Board of Education offices as well as on the front door of the Blairstown Elementary School in accordance with the Open Public Meetings Act.

### **E. PUBLIC COMMENTS ON AGENDA ITEMS**

None.

**F. EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Blirstown Township Board of Education, that it is necessary to meet in executive session to discuss certain items involving:

Personnel

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The Minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to an open session to conduct business at the conclusion of the executive session.

**Voice Vote:**

Motion by Mrs. Hambos, second by Mrs. Sikkesto go into executive session at 7:05 pm.

Against: None      Abstained: None      Absent: Ms. Klein

**G. RECONVENE PUBLIC SESSION**

**Voice Vote:**

Motion by Mrs. McElroy, second by Mr. Van Valkenburg to leave executive session at 8:15 pm.

Against: None      Abstained: None      Absent: Ms. Klein

**R23-143 Accept Resignations**

**BE IT RESOLVED**, that the Board of Education, upon recommendation by the Superintendent to accept the resignation of Matthew Herzer, Business Administrator effective April 6, 2023.

Motion by Mrs. McElroy, second by Mr. Van Valkenburg

**Roll Call:** by Matthew P. Herzer, Business Administrator

Against: None      Abstained: None      Absent: Ms. Klein and Mrs. Hambos

**R23-144 Appoint Board Attorney**

**BE IT RESOLVED**, that the Board of Education appoints the retainer agreement between it and the legal firm of Scarinci and Hollenbeck pursuant to the terms of that letter and authorizes the Superintendent to authorize the delivery of all paper and electronic files to the firm.

Motion by Mrs. Sikkes, second by Mrs. McElroy

**Roll Call:** by Matthew P. Herzer, Business Administrator

Against: None          Abstained: None          Absent: Ms. Klein and Mrs. Hambos

**H. ADJOURNMENT**

**Voice Vote:**

Motion by Mrs. Sikkes, second by Mr. Doell to leave the meeting at 8:17 pm.

Against: None          Abstained: None          Absent: Ms. Klein

Respectfully submitted,

Matthew P. Herzer

School Business Administrator