

**ROBBINSDALE SPANISH
IMMERSION SCHOOL** 
PARENT TEACHER ORGANIZATION

General Assembly Meeting Agenda: April 25, 2023

Meeting is held in-person at the school (Media Center) and online via Zoom (<https://us02web.zoom.us/j/88280637327>).
If attending in-person, please sign-in via paper sheet. If attending online, [please sign in here](#).

(Attendees: 28, online: 2)

Agenda:

- Welcome (Jessica Chapman) - 2 minutes
- Introductions (Round table: please share name, role at the school/PTO and/or children names/grade. What is your favorite moment from this year?) - 5 minutes
- Intern Intro #1 (Jeru) - 5 minutes
 - From El Salvador, working with kinder through 4th grades. Loves MN but hates the snow.
 - Intern bio: [Jeru's bio](#)
- Update from the Principals - (Ken Habel & Dr. Alejandra Estrada-Burt) - 10 minutes
 - Math Masters Thank you
 - Math Master's Coach/4th grade teacher, Sra. Sybrant presented a thank you card to the PTO from the Math Masters students
 - Math Masters is currently composed of (16) 5th grade students. Sra. Sybrant has been coaching for 8 years.
 - Team competed in a regional competition recently and were very appreciative of the PTO grant that allowed them to have matching team t-shirts
 - Administrative assistants' day tomorrow- Jessica M.& Rocio in RSI main office
 - Continuing to work on biliteracy curriculum. All grades have new science units they are planning to launch for next school year
 - Media Center furniture - still in the works. Changes to Media Center spaces are planned, including Makers Space moving, and flexible seating being added.
- April Teacher Feature: Kindergarten Teachers - 5 minutes
 - Sra. Gulling and Sra Ortiz
 - All interns are working in kinder classrooms and kinder teachers are so appreciative of their help!
 - One major highlight from the year was the 123Andres concert. 123Andres music and videos are used daily in literacy curriculum.
 - Growth in what students have been learning from the beginning towards the end of the school year has been huge. Teachers are looking forward to smaller class sizes next year.
 - Teachers would love to see BenchMark Decodable sets available to use in their classrooms.
 - Principals are looking into cost and also into funding sources
- PTO Board Vote (Jessica) - 5 minutes
 - President: Nominees: Jessica Chapman & SueLynn Junkert as Co-Presidents
 - Vice President: Nominees: Tiffany Knudsen & Toby Breuch as Co-Vice Presidents
 - Treasurer: Nominees: Morgan Wallace & Sarah Meagher as Co-Treasurers
 - Secretary: Nominees: Amanda Houge and Mariah Messer as Co-Secretaries
 - Britta Weidner made a motion to vote. Sarah Lynn seconded the motion. The motion passed unanimously.
- Treasurer's Report (Morgan Wallace- Johnson) - 15 minutes
 - Treasurer's report: [Treasurer's Report 3.31.23](#)
 - March Skate Night raised over \$2000
 - 2023-2024 Budget Proposal, Discussion & Vote
 - [2023-24 Proposed PTO Budget](#)
 - Budget proposed for 2023-24 presented. Sarah Taylor made a motion to vote. Emily Gulling seconded the motion. The motion passed unanimously.
 - Morgan estimating an excess reserves of \$8,870, although amount cannot be finalized currently due to ongoing events and spending still planned for this school year.
 - Proposed suggestions for excess reserves:
 - STEM Night - \$1200
 - RAZ Kids classroom licensures- \$4000

- Math Masters T-shirts - \$250
 - Increasing community support fund
 - 123Andres in-house field trip concert for grade levels AND community concert - \$1500
 - STEM/STEAM Club w/ Sra. Bridge ~ \$1000
 - Grade level grants - \$3000 (\$500 per grade level)
- Proposal made to vote on STEM Night, RAZ Kids classroom licensures, Math Masters funding for the 2023-24 budget. Nicole Micheel Armstrong made a motion to vote. Kristi Loeck seconded the motion. The motion passed by majority.
- Proposal made to vote on excess funds at a future general assembly meeting as details about exact funds available as well as proposed spending amounts can be known in greater detail.
- Proposal made to approve 123 Andres in-house field trip concert for grade levels AND community concert so that planning could begin for the fall. Kristi Loeck made a motion to vote. Nicole Micheel Armstrong seconded the motion. The motion passed by majority.
- It is possible that an additional General Assembly meeting will need to be called this spring to vote on the increase of the community support fund, STEM/STEAM Club funding, w/ Sra. Bridge, and Grade-level grants. These items could also be approved at the first General Assembly meeting of the 2023-24 school year. Board and attendees agreed to wait on these until final accounting was completed so that a more accurate reserves amount would be known.
- Intern Intro #2 (Mari) - 5 minutes
 - From Colombia, works with almost all grade levels. Wanted to be an intern to see if she wanted to continue on the career and education path to become a teacher, and has found that she definitely does.
 - Favorite thing in MN: her host and aunt/uncle families & Winter
 - Intern bio: [Mari's intern bio](#)
- Program/Fundraiser Updates & Volunteer Needs - 8 minutes
 - Teacher/Staff Appreciation Week (Jessica)
 - Still looking for coordinators or additional help in planning
 - May 8th-12th
 - Yearbook (Jessica)
 - Yearbook has been submitted. A few extra yearbooks have been purchased.
 - Had previously voted as a PTO to use funds to ensure that all 5th graders receive a yearbook. Enough yearbooks were donated that the PTO only needs to purchase 4 yearbooks.
 - Fiesta Fun Fair (FFF committee)
 - May 19th, 6-8pm @ RSI
 - Please purchase tickets in advance if possible! All games and food are on punch cards, 1-4 punches per food/game/activity. No cash accepted within the carnival unless purchasing a punch card
 - Middle school volunteers require a parent present at the event, highschoolers can volunteer independently
 - Largest volunteer need of any event- 137 spots
 - Sign up to volunteer: <https://signup.com/go/xgBgvDg>
 - Purchase presale punch cards here: <https://rsispto-104801.square.site/fiesta-fun-fair>
 - Intern Open House (Missy)
 - Tentatively being planned for Wednesday, 5/24
 - Informal event, held at the playground at RSI, to include tables for informal conversation with host families, aunt/uncle families
 - Hoping to give families more interaction with interns and information on the intern program
 - Would like to pay the interns for their time at the event; 2 hour event, \$15/hr per intern, \$300 total.
 - Proposal made to utilize up to \$320 to pay the interns. Sarah Meagher made a motion to vote. Toby Breusch seconded the motion. The motion passed unanimously.
 - Healthy Send Off (Mariah Emerson)
 - Friday, June 2nd
 - Each grade will have approx. 50 minutes to do fun activities outside including a yoga station, relays, and DJ Howie
 - Volunteers will be needed to run stations and lead classes to/from stations
 - Watch for upcoming volunteer opportunities on the PTO SignUp page: <https://signup.com/Group/32702953766093000/>
 - 5th Grade Farewell (Toby)
 - T-shirt design approved and planning is underway for the 6/6 event

Scan code for volunteer SignUp



- Open Floor (Anyone) - Remaining time to 7:30 pm

Upcoming Events:

- ☆ 4/29 Gertens Plant Sale pick up @ RSI front parking lot, 1pm - 3pm
- ☆ 5/8 - 5/12 Teacher/Staff Appreciation Week
- ☆ 5/19 Fiesta Fun Fair, 6pm - 8pm @ RSI
- ☆ 5/22 Lost and Found Clean Out
- ☆ 5/24 Intern Open House
- ☆ 5/25 Spirit Wear orders distributed to students
- ☆ 5/29 No School - Memorial Day
- ☆ 6/2 Healthy Send Off
- ☆ 6/6 5th Grade Farewell
- ☆ 6/7 Last Day of School

**All are invited to join us for an informal social gathering
at Schuller's in Golden Valley following this meeting.**

2022-23 RSIS PTO Board Members

Jessica Chapman & SueLynn Junkert as Co-Presidents
Toby Breuch & Tiffany Knudsen as Co-Vice Presidents
Morgan Wallace & Sarah Meagher as Co-Treasurers
Amanda Houge & Mariah Messer as Co-Secretaries

Have questions or want to get involved?

Email: rsispto@gmail.com
Facebook: [facebook.com/RSISPTO](https://www.facebook.com/RSISPTO)
Website: <https://rsi.rdale.org/families/pto>
Volunteer Interest & Current Needs:
<https://signup.com/Group/32702953766093000/>
Online Store: squareup.com/store/rsispto