

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL/REGULAR MEETINGS
JANUARY 14, 2008

HIGH SCHOOL CAFETERIA

AGENDA

- I. Call to Order and Roll Call by the President
- II. The next regular meeting will be held according to provisions agreed to in the Organizational Meeting.
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletions(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meeting and the Regular Meeting held December 17, 2007, as presented.
 - B. It is recommended that the Board of Education approve the December, 2007 Financial Report, as presented.
 - C. It is recommended that the Board of Education establish Fund 071 Sales Tax – Capital Grants Fund as one of the funds of the district and amend the FY08 Appropriations to include this fund, as provided in Addendum #I.
 - D. It is recommended that the Board of Education adopt the FY 2009 Tax Budget, as presented in Addendum #II.
- VI. Board Members' Agenda Items
 - A. Superintendent's Search
- VII. Communications
- VIII. Hearing of Individuals and/or Delegation Representatives
- IX. Old Business - None
- X. New Business - None

XI. Superintendent's Agenda

A. Administrative Contracts

B. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

- HS Auditorium – 2/12/08 – 6:00-10:00 PM – Swiftwater Awareness Class – Medina County Joint Fire Training Committee
- HE Cafeteria/Dining Room/Art Room/Gym/Room 210 – 3/14 –4:30-6:00 PM 3/15 –7:00 AM to 2:00 PM & 3/16 – 5:00 AM to 5:00 PM – Buzzard Day – Hinckley Chamber of Commerce

CONSENT AGENDA – PERSONNEL

I. Employment – Certified Substitutes – Addendum #III

I recommend the Board of Education approve the attached list of certified substitutes and home tutors for use the remainder of the 07/08 school year, as presented by the MCECSC.

II. Resignation – Classified

I recommend the Board of Education accept the resignation of Kelley Holland, office aide, effective 12/21/07.

III. Change of Status – Classified

I recommend the Board of Education approve the following changes in status for the following, as listed:

- A. Debbie McDermott – HS Cook – from 2 ¼ hours per day to 4 hours per day
- B. Charlene Corvo – HS Cook – from 2 ¼ hours per day to 4 hours per day

IV. Employment – Classified

I recommend the Board of Education approve the employment of Fallon Myers as a 2 ½ -hour per day special education student-specific aide at Granger Elementary, effective 1/14/08 through the end of the 2007/08 school year – Step 2/0 yrs - \$13.84 per hour.

V. Employment – Administrative Supplemental Agreement

I recommend the Board of Education approve amending Daryl Kubilus's 2006-09 administrative contract of employment to adjust his annual allotment of paid vacation, effective with this 2007-08 contract year, from 20 to 25 days.

VI. Employment – Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2007-08 school year, as listed:

1. Donna Wolford – After School Intervention Tutor - \$25.00 per hour
2. Brooke Slamka– After School Intervention Tutor - \$25.00 per hour
3. Gina Miyamoto– After School Intervention Tutor - \$25.00 per hour
4. Barbara Knerem– After School Intervention Tutor - \$25.00 per hour
5. Violet Frye– After School Intervention Tutor - \$25.00 per hour
6. Alesci Hawkins– After School Intervention Tutor - \$25.00 per hour
7. Emily Kaplack– After School Intervention Tutor - \$25.00 per hour
8. N’ecole Ast– After School Intervention Tutor - \$25.00 per hour
9. Erica McCrodden– After School Intervention Tutor - \$25.00 per hour
10. Cheryl Fields– After School Intervention Tutor - \$25.00 per hour
11. Amanda Spaulding– After School Intervention Tutor - \$25.00 per hour
12. Brenda Skinner– After School Intervention Tutor - \$25.00 per hour
13. Donna Wolford – Summer Literacy Camp - \$30.00 per hour
14. Gina Miyamoto– Summer Literacy Camp - \$30.00 per hour
15. Amanda Spaulding– Summer Literacy Camp - \$30.00 per hour
16. Rachel Eshbaugh– Summer Literacy Camp - \$30.00 per hour
17. Nancy Nicholas– Summer Literacy Camp - \$30.00 per hour
18. Julie Spaite– Summer Literacy Camp - \$30.00 per hour
19. Barb Knerem– Summer Literacy Camp - \$30.00 per hour
20. Chaunette Sulzbach– Summer Literacy Camp - \$30.00 per hour
21. Violet Frye– Summer Literacy Camp - \$30.00 per hour
22. Alesci Hawkins– Summer Literacy Camp - \$30.00 per hour
23. Sue Eisenhut– Summer Literacy Camp - \$30.00 per hour
24. Carol Grande– Summer Literacy Camp - \$30.00 per hour
25. Emily Kaplack– Summer Literacy Camp - \$30.00 per hour
26. Erica McCrodden– Summer Literacy Camp - \$30.00 per hour
27. Cheryl Fields– Summer Literacy Camp - \$30.00 per hour

VII. Classified/Exempt Salaries – 2007/08

I recommend the Board of Education approve an increase in the hourly rate for John Cimbulich, from \$19.28 to \$20.05, effective 1/18/08.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XII. Executive Session

Personnel

XIII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 25, 2008
7:00 P.M.
High School Cafeteria

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – March 17 at Sharon Elementary
- III. Pledge of Allegiance
- IV. Board President Administers Oath of Office to Treasurer
- V. Addition(s) and/or Deletions to the Agenda
- VI. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Organizational Meeting, with amending the terms of office for the President and Vice-President to 2008, and the Regular Meeting held January 14, 2008, as presented.
 - B. It is recommended that the Board of Education approve the January, 2008 Financial Reports, as presented.
 - C. It is recommended that the Board of Education establish Fund 450 SchoolNet Plus FY08 as one of the funds of the district and amend the FY08 Appropriations, as provided in Addendum #I.
 - D. It is recommended that the Board of Education amend the Five Year Forecast with Assumptions, for FY08, FY09, FY10, FY11 and FY12, as provided in Addendum #II.
- VII. Board Members' Agenda
 - A. Superintendent's Search
- VIII. Hearing of Individuals and/or Delegation Representatives
- IX. Old Business – None

X. New Business – None

XI. Superintendent’s Agenda

- A. Middle School Education – Discussion Item
- B. Communications Committee – Discussion Item
- C. Board Meeting Location – Discussion Item
- D. OSBA Policy Update Service

I recommend the Board of Education approve the OSBA Policy Update Service, as presented.

E. Approval of Bus Specifications

I recommend the Board of Education approve the bus specifications and grant authorization to accept bids, as presented.

F. Approval of HS Out-of-State Trip

I recommend the Board of Education approve a High School Robotics Team trip to Flint, MI, taken from March 6, 2008 through March 8, 2008, as presented.

G. Approval of HS Out-of-State Trip

I recommend the Board of Education approve a High School Added Attraction Vocal Jazz Choir trip to Western Michigan University, taken from March 14, 2008 through March 16, 2008, as presented.

H. County Service Agreement for 2008/2009 School Year

I recommend the Board of Education approve the County Service Agreement for the 2008/2009 school year, as presented.

I. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
➤ Granger Elementary Photography Club	Thomas & Sandra Savage	Digital Camera /\$150.00
➤ Granger Elementary	Granger PTO	4 Panasonic Digital Cameras/\$666.00

J. Approval of Applications for Use of Facilities/Waiver of Fees

High School

- HS Auditorium – 4/23/2008 – 3:30PM -9:00PM – MC/ESC presentation – Why Gender Matters – Leonard Saxe
- HS Auxiliary Gym – 4/24/2008 – 6:30AM -3:30PM – VOFT – Mark Munyon
- HS Auditorium – 5/17/2008 – 6:00PM-11:00PM – Mr. Hornet Contest - Year book – Vicki Turner
- HS Auditorium Lobby – 1/29/2008 – 6:00PM – 9:00PM – Festival of Music Reception – HS Band – Ed Marquette
- HS Auditorium, Cafeteria & Choir Room – 3/19/2008 – 2:00PM – 8:30PM – MS Boys Choir Workshop Concert – Emily Miller
- HS Cafeteria & Kitchen – 2/3/2008 – 6:00Am – 10:00AM – Pancake Breakfast to District Wrestling Tournament – Highland Youth Wrestling/Highland Travel Baseball – Mike Houska
- HS Cafeteria – 4/12/2008 – 6:00OPM – 9:30PM – Girl Scout Father/Daughter Dance – Girl Scouts – Beth Herman
- HS Room D258 – 4/15, 17, 22, 24/2008 – 4:00PM-8:00PM – Pathwise Training – Ann Johnson
- HS Cafeteria – 3/8/2008 – 9:00AM – 1:00PM – District Girl Scout Event – Girls Scouts – Beth Herman
- HS Auditorium and cafeteria – 3/17/2008 – 5:30PM – 9:00PM – Highland Youth Soccer Banquet – Victoria Struble

Middle School

- MS Cafeteria, Art Room, Stage Area, West Gym & rooms 603,605,607,609,611 6/20/2008 & 6/23-27, 2008 – 7:00AM – 4:00PM – Camp Science Adventures – Annette Barzal
- MS West Gym – 5/14/2008 – 4:00PM – 8:30PM – 5th grade D.A.R.E. Graduation – Deputy Sharon Centner

Sharon Elementary

- SE Parking Lot – 2/9/2008 – 9:00AM – 3:00PM – Auction Parking – Janchar & Daso Auctioneers – Larry Janchar
- SE Gym – Wednesdays - 1/16/2008 through end of year – 6:30PM – 8:00PM – Highland U-12 Travel Softball – Todd Ringer
- SE Gym – Monday Evenings – 1/28/2008 through end of year – 6:00PM – 9:00PM - RAH U-10 Girls Softball – Laurie Gayner
- SE Music Room – Wednesdays – 4/2,9,16,23,30 & 5/7, 2008 – 3:30PM – 5:00PM – Drama Club – Mary Fran Kudla

Granger Elementary

- GE Cafeteria – Tuesdays – 4/1,8,15,22,29 & 5/6, 2008 – 3:30PM – 5:00PM – Drama Club – Mary Fran Kudla

Hinckley Elementary

- HE Room 210 – Tuesdays - 4/1,8,15,22,29 & 5/6, 2008 – Drama Club – Highland Community Education – Mary Fran Kudla
- HE Cafeteria – 1/24/2008 – 7:00PM – Cub Scout Meeting – Theresa Smith

CONSENT AGENDA – PERSONNEL

A. Employment – Certified Substitutes/Home Tutors – Addendum # III

I recommend the Board of Education approve the attached list of certified substitutes and home tutors, as presented by the MCESC for the remainder of the 2007/2008 school year.

B. Employment – Classified

I recommend the Board of Education approve the employment of Kristi Deka as a 5 ½ hour per day High School Office Aide, effective 2/4/2008 through the end of the 2007/08 school year – Step 4/5 yrs - \$13.06 per hour.

C. Change in Status – Classified

I recommend the Board of Education approve the following changes in status for the following, as listed:

A. Laura Adams from substitute aide to Library Aide at Hinckley Elementary, 4 hrs per day, effective 1/29/2008, Step 2/0 yrs - \$12.72 per hour.

B. Ann Marie Platten from Library Aide, 4 hours per day to Office Aide 5.8 hours per day, at Hinckley Elementary, effective 1/18/2008 – Step 2/0 yrs - \$12.72 per hour.

D. Resignation – Classified

I recommend the Board of Education accept the resignation of Bryan Benditz, bus driver, effective 1/30/2008.

E. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2007/08 school year, “as needed basis”, as listed:

1. Jean Sudimak – Sub Custodian - \$8.00 per hour
2. Suzanne Peterlin – Sub Secretary/Aide - \$8.00 per hour.

F. Employment – Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment for the 2007-2008 school year, as listed:

1. Jim Addington – Asst. Boys Track HS – 13 yrs - \$5,030
2. Bob Berry – Asst. Boys Track HS – 18 yrs - \$5,030
3. Nancy Bloom – Boys Tennis - \$0
4. Ty Damon – JV Boys Tennis – 6yrs - \$4,007
5. Jay Grissom – 9th Baseball – 1 yrs - \$3,325
6. Jeremie Hoop – MS Head Girls Track – 2 yrs - \$2,984
7. Nate Howard – Asst. Girls Track HS – 3 yrs - \$4,007
8. Bill Kubinski – Asst. Boys Track HS – 15 yrs - \$5,030
9. Devan Lippincott – Asst. Girls Track HS – 9 yrs - \$4,689
10. Mandi Myser – Head Softball Coach – 5 yrs - \$5,371
11. Kristine Nerlich – Asst. Softball – 0 yrs - \$3,325
12. Mark Raczynski - Asst. Boys Track MS – 1 yr - \$2,302
13. Tim Snook – JV Baseball – 18 yrs - \$5,030
14. Jeff Stroup – 7th Girls Basketball – 2 yrs - \$2,984
15. Amy Szyndler – Asst. Girls Track MS – 3 yrs - \$2,643
16. Joe Timco – Head Boys Track MS – 3 yrs - \$3,325
17. Brett Ventura – Asst. Track MS – 0 yrs - \$2,302
18. Mike Weyand – Asst. Baseball – 3 yrs - \$3,666
19. Dana Kenneley – Home Tutor - \$25 per hr – 2007/08 school year
20. Maria Crano – In-Home Tutor - \$25 per hr – 2007//08 school yr
21. Donna Wolford – In-Home Tutor - \$25.00 per hr – 2007/08 school yr

G. Approval of Memorandum of Agreement

I recommend the Board of Education approve a Memorandum of Agreement with Mary Fran Kudla, Community Education Director for payment of \$2200.00 for the Winter, 2008 session.

- H. Approval of Substitute Salary Increase
 - I recommend the Board of Education approve a substitute salary increase, as listed:
 - 1. Sub Bus Drivers from \$13.50 per hr to \$14.50 per hour
 - 2. Sub Cooks from \$7.00 per hour to \$8.00 per hour
 - I. Resolution of Non-Renewal – Co-Curricular Contract of Employment – Addendum #IV
 - J. Resolution of Termination of Non-Certified – Addendum # V
- XII. Executive Session
- Personnel
- XIII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
March 17, 2008
7:00 P.M.
SHARON ELEMENTARY SCHOOL

A G E N D A

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – April 21 at the High School Cafeteria
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletions to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meeting and the Regular Meeting held February 25, 2008, as presented.
 - B. It is recommended that the Board of Education approve the February 2008 Financial Report, as presented.
 - C. It is recommended that the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor” be approved, as presented in Addendum #I.
- VI. Board Members’ Agenda
 - A. Superintendent’s Search
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business – None
- IX. New Business

Presentation of new policy for adoption on April 21, 2007:

 - A. Anti-Bullying Policy – JFCF and JFCF-R – Addendum #II

X. Superintendent's Agenda

- A. Rental Fees – Discussion Item
- B. Professional Development – Curriculum Update – Discussion Item
- C. Acceptance of Bus Bids

I recommend the Board of Education approve the bids placed for new school buses, as approved in the specifications adopted at the February 25, 2008 Board of Education Meeting, as presented.

D. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
➤ Highland Middle School	Church of Jesus Christ Latter Day Saints	Piano/\$500.00
➤ Highland High School	Tammi Velez	Dell Computer, Monitor and Printer/\$1358.00

E. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waiver of fees:

High School

- HS Auditorium, Cafeteria, Band Room, Ensemble Room, Choir Room & all available Home Rooms – 4/25/08 & 4/26/08 – Friday – 2:30PM to 12:00AM and Saturday – 7:00AM to 4:00PM – Hosting OMEA State Contest – Chris Ilg
- HS Practice Room – 2/25/08 – 6/6/08 – Tuesdays – 2:30PM – 9:00PM – Piano Lessons – Robert Weidig
- HS Cafeteria – 3/15/08 – 12:00PM – 1:00PM – Rugby Club – Fred Warmbrodt
- HS Gym – 3/11/08 & 3/17/08 – 8:00PM – 9:30PM – AAU Basketball Practice – Gary Phillips
- HS Auditorium – 5/15/08 – 3:00PM – 7:00PM – Mr. Hornet Dress Rehearsal – Vicki Turner
- HS Cafeteria – 4/7/08 – 7:00PM – Health Fair Meetings – Therese Jagger
- HS Cafeteria & Kitchen – 5/3/08 – 8:00AM – 1:00PM – Pancake Breakfast & Football Registration – Highland Youth Football – Michael Treb

Middle School

- MS East Gym – 6/3/08 – 4:30PM – 8:30PM – RAH Girls Softball Team Pictures – RAH – Susan Motil
- MS Parking Lot – 4/26/08 – 9:00AM -2:00PM – Girl Scout Troops 1366/ 369/48 – Michele Maruna

Granger Elementary

- GE Soccer Field – 3/08 – 8/08 - As per attached list – Highland Youth Soccer – Bill Zufall III

Hinckley Elementary

- HE Music Room – 3/03/08 & 3/7/08 – 3:30PM – 4:30 PM – Brownie Troop 401 – Maureen Fragnoli
- HE Music Room – Tuesdays – 4/1, 8, 15, 22, 29/08 & 5/6/08 – 3:30PM – 5:00PM – Drama Club – Mary Fran Kudla
- HE Gym – 3/10,12,17, 19 , 4/2, 7, 14, 16 21, 23, 28 , & 5/1, 5, 7, 12, 14 – 6:30PM – 9:00PM – NEO Run & Stun – Tim Williams
- HE Cafeteria – 4/3/08 – 7:00PM – Cub Scouts – Theresa Smith
- HE Outside Pavilion – 5/3/08 – 12:00PM – 5:00PM – Boy Scout Troop 520 – Sandra Phillips
- HE Front & Side Parking Lot – 9/6/08 – Entire Day – Hinckley Cub Scout Pack 3520 – Hinckley Community Garage Sale – Deborah Prescenzi

Fees Not Waived

- HS Auditorium and related areas – 6/16/08 – 6/21/08 – Dance Recital – Medina Dance Center – Jessica Franklin
- MS Parking Lot – 7/13/08 – 6:30AM – 4:30PM – Akron Bicycle Club – Robert M. Whittington Jr.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

- A. LEECA Service Agreement – 2008/09

I recommend the Board of Education enter into the LEECA Service Agreement for the 2008/2009 school year, as presented.

CONSENT AGENDA – PERSONNEL

- A. Employment – Certified Substitutes/Home Tutors – Addendum # III

I recommend the Board of Education approve the attached list of certified substitutes and home tutors for use the remainder of the 2007/08 school year, as submitted by the MCESC.

B. Retirement – Certified

I recommend the Board of Education accept the “intent to retire” from Dr. John J. Opperman, Director of Special Education, effective July 1, 2008.

C. Employment – Certified – Maternity Leave

I recommend the Board of Education approve Sharon Elementary First Grade Teacher, Kathryn Medley’s unpaid leave from 8/20/08 through the birth of her child, sick leave from the birth to Doctor’s release, FMLA leave from Doctor’s release for specified 12 weeks and unpaid leave through the end of 2008/09 school year.

D. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2007/08 school year, on an “as needed basis”, as listed:

1. Janet Lawrence – Sub Secretary/Aide - \$8.00 per hour
2. Karen Howard – Sub Secretary/Aide - \$8.00 per hour
3. Magali Polick – Sub Secretary/Aide - \$8.00 per hour

E. Employment – Student Worker

I recommend the Board of Education hire High School student Erica Maher, on an “as needed basis” at \$6.85 per hour as a student worker, effective 3/10/08, for the remainder of the 2007/08 school year. This position is required by a Middle School student’s IEP.

F. Employment – Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment for the 2007/2008 school year, as listed:

1. Heather Reed – HS Girls Track Asst. – 0 yrs - \$3666.00
2. Bill Welsh – JV Girls SB – 0yrs - \$3666.00
3. Kevin Glenn – Girls Intramural Basketball – 1 yr - \$1620.00

G. Administrative Contracts of Employment

The following contracts are going to expire at the end of this school year; therefore I recommend new contracts of employment, beginning with the 2008/2009 school year, as listed:

1. Jim Reusch – Director of Operations – 3 years
2. Pete Ulrich – Associate High School Principal – 3 years
3. Stacie Rastok – Hinckley Elementary Principal – 3 years
4. Ray Braunscheidel – Assistant Middle School Principal – 3years

XI. Executive Session

Personnel

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
APRIL 21, 2008

A G E N D A

- I. Call to Order and Roll Call by the President
- II. The next regular meeting will be held May 19, 2008 at 7 P.M. in the High School Cafeteria.
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meetings held March 3, 2008, March 9, 2008, March 24, 2008 and the Regular Meeting held March 17, 2008, as presented.
 - B. It is recommended that the Board of Education approve the March 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve closing the following funds and transferring the cash balances as presented:

<u>High School</u>			
<u>From</u>			<u>To</u>
200-9210	HS Green Club	\$204.74	018-9011 HS General
200-9220	HS Close Up	\$44.79	
200-9223	HS Post Prom	(\$41.95)	
200-9327	HS Oceanography	<u>\$446.69</u>	
		\$654.27	

<u>Middle School</u>			
200-9203	MS Art Club	\$.03	018-9012 MS General
 - D. It is recommended that the Board of Education amend the FY08 Appropriations, as presented in Addendum # I.
- VI. Board Member's Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

Adoption of new board policy, as presented at the Regular Meeting held March 17, 2008:

- A. JFCF and JFCF-R

IX. New Business – None

X. Superintendent's Agenda

- A. Robotics Team Demonstration

- B. Latch Key Rates for 2008/2009 school year.

I recommend that effective with the 2008/2009 school year, the Board of Education establish the Highland Latchkey Program rates as follows:

\$7.00 Per Day A.M. or P.M.
\$13.00 Per Day Both Sessions
\$35.00 Per Week A.M. or P.M.
\$65.00 Per Week Both Sessions

- C. Elementary Guidance Counselor – Discussion Item

- D. Acceptance of Foreign Exchange Student/Waiver of Fee

I recommend the Board of Education accept the following Foreign Exchange Student and Waive all associated education fees for the 2008/2009 school year:

1. Silje Bjorgeengen, from Norway. Silje is being sponsored by PAX Academic Exchange and will be residing with Marcia and Christopher Karwowski.

- E. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

High School

- HS Main Gym or Auxiliary – Tuesdays & Thursdays – 2/08 through 5/08 – 5:00PM – 10:00PM – NEO Mavericks Basketball Youth Team – Elizabeth Gilbert
- HS Main Gym – 4/1, 4/8, 4/15, 4/22 & 4/29/08 – 5:30PM – 7:00PM – AAU Basketball Practice – SWISH – Nick Steffas
- HS Cafeteria – 5/10/08 – 8:00AM – 1:00PM – Highland Youth Football Registration – Cheryl Treb

- HS Choir Room, Band Room, Ensemble Room – 7/21/08 – 7/25/08 & 7/28/08 – 7/30/08 – 8:30AM – 12:30PM – Medina County Honor’s Ensemble Rehearsal – Michael McClintock
- HS Main & Auxiliary Gym – Fridays – 6/13, 6/20, 6/27, 7/11 & 7/18/08 – 7:30AM – 12:30PM – Girls Jr. High Basketball League – Mary Becker/Mike Pacak

Middle School

- MS Cafeteria – 4/22/08 – 6:30PM – 8:30PM – Cub Scout Pack #3511 – Heather Dune
- MS Track – Mondays 3/31/08 – 6/6/08 – 6:00PM – 7:00PM – Special Olympics Track Team Practice – Ruth Glas

Sharon Elementary

- SE Cafeteria – 9/24, 10/22, 11/19, 12/17/08 & 1/28, 2/25, 3/25, 4/29, 5/27/09 – 2:30PM-5:30PM – Market Day – Cheryl Kerr

Fees Not Waived

- HS Main & Aux Gym/MS East & West Gym/ HE Gym – 4/25/08 – 5:00PM – 11:00PM, 4/26/08 – 8 :00AM – 11:00PM, 4/27/08 – 8:00AM – TBA – King James Tournament – Drew Joyce

F. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
Mr. James Baiera	Highland High School	Pentium I & II Computer With 3 Monitors/ Printer/ Scanner/Trackball/ Cables/Video Camera/ VHS Portable Recorder Player/\$500.00
PPG Industries	Sharon General Fund	\$1000.00
Verizon	Sharon General Fund	\$103.54
Target Corp.	Sharon General Fund	\$844.84
Sharon PTO	Sharon Student Body	COSI Program/\$930.00
Sharon PTO	Sharon Technology	Turning Point/\$3502.00
Sharon PTO	Sharon Teachers	Class Items/\$1969.68

CONSENT AGENDA – AGREEMENTS/CONTRACTS

A. Agreement for 2008/2009 with Millennium Rehabilitation for Athletic Training Coverage.

I recommend the Board of Education enter into an agreement with Millennium Rehabilitation for Athletic Training Coverage for the 2008/2009 school year, as presented.

- B. Educational Service Center of Lorain County Agreement for the 2008/2009 school year.

I recommend the Board of Education enter into a multi-agreement contract with the Educational Service Center of Lorain County for the 2008/2009 school year, as presented.

CONSENT AGENDA – PERSONNEL

- A. Employment of Certified Substitutes/Home Tutors Addendum # II

I recommend the Board of Education approve the attached list of certified substitutes and home tutors for use for the remainder of the 2007/2008 school year, as submitted by the MCECSC.

- B. Administrative Salary Index for 2008/2009

The Superintendent recommends the Index for the Administrative Salaries be established at 1.75% for the 2008/09 school year.

- C. Adoption of Systems Technician Salary Schedule – Addendum # III

I recommend the Board of Education adopt the revised Systems Technician Salary Schedule, effective 7/1/08, as presented.

- D. Employment – Administrative Supplemental Agreement

I recommend the Board of Education approve amending Jim Reusch's 2005-08 administrative contract of employment to adjust his annual allotment of paid vacation, effective with this 2007/2008 contract year, from 22 to 25 days.

- E. Retirement – Certified

I recommend the Board of Education accept the notification from Deborah Waldron, Sharon Art Teacher, to retire effective July 1, 2008.

- F. Approval of FMLA – Certified

1. I recommend the Board of Education approve 12 weeks of FMLA for Wendy Shemo, Granger 5th Grade Teacher, (after exhausting her sick leave) for the birth of her child, then followed by parental leave for the remainder of the 2008/2009 school year.

2. I recommend the Board of Education approve 12 weeks of FMLA for Jaclyn Raub, Middle School Teacher, (use of sick leave until physicians release) for the birth of her child, anticipated date of return 12/15/08.

G. Change in Status – Certified

I recommend the Board of Education approve a change in status for Amy Szyndler, from Middle School Foreign Language Exploratory Teacher, 5 hours per day, to full time High School Spanish Teacher, effective with the 2008/2009 school year.

H. Revision of FMLA – Certified

I recommend the Board of Education approve an extension of Family Medical Leave for Laura Franz, Sharon Elementary 3rd Grade Teacher, for an additional two week period from April 1, 2008 to April 14th, 2008.

I. Resignation – Classified

I recommend the Board of Education accept the following resignations, as listed:

1. John F. Koch – Sub Custodian – effective April 11, 2008.
2. Lori Sanford – Special Education Aide – effective at the beginning of the 2008/2009 school year

J. Resignation – Certified

I recommend the Board of Education accept the resignation of Meghan Carney, Hinckley 2nd Grade Teacher, effective with the beginning of the 2008/2009 school year.

K. Employment – Tutor

I recommend the Board of Education employ Fred Pollock, as an Alternative School Tutor, effective 3/5/08, at \$30.00 per hour.

L. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment, to be used on an “as needed basis”, as listed:

1. Lisa Skinner - Sub Secretary/Aide - \$8.00 per hour - 07/08 school year
2. April Burchett - Sub Secretary/Aide - \$8.00 per hour - 07/08 & 08/09 school years
3. Randy Bevins - Sub Bus Driver - \$14.50 per hour - 07/08 school year
4. Annelise Funfgeld - Sub Cook/Custodian - \$8.00 per hour - 07/08 & 08/09 school years
5. Nancy Gillentine - Sub Cook - \$8.00 per hour - 07/08 school year

M. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment, for the remainder of the 2007/2008 school year, as listed:

1. Kelly Coddling – Home Tutor - \$25.00 per hour, effective 4/14/08
2. N’ecole Ast – Home Tutor - \$25.00 per hour, effective 4/14/08.

N. Employment – Certified

I recommend the Board of Education employ the following on one-year supplemental contracts of employment, effective 6/9/08 – 8/15/08, as listed:

1. Jeremie Hoop – Summer School Teacher - \$30.00 per hour
2. N’ecole Ast – Summer School Teacher - \$30.00 per hour

O. Employment – Student Workers

I recommend the Board of Education employ the following on one-year limited contracts of employment, to be used on an “as needed basis”, at \$6.85 per hour, as listed:

1. Anna McCarty – Summer Technology Aide – 07/08 & 08/09 school years
2. Samantha Madonia – Summer Technology Aide – 07/08 & 08/09 school years
3. Patrick Beck – Summer Technology Aide – 07/08 & 08/09 school years

P. Administrative Contract/Classified/Exempt Salaries 2008/2009

The Superintendent recommends that the salary of Kevin “Bo” Kuntz be established at \$64,566.00 for the 2008/2009 school year.

I recommend the Board of Education approve the hourly rates for the following exempt employees for the 2008/2009 school year:

Kathalee Brashares	\$21.93	Tracy Goebel	\$27.21
Cynthia Brenstuhl	\$20.36	Joan Lawrence	\$20.03
Jerome Cimbulich	\$24.03	Sue Liszniansky	\$23.47
John Cimbulich	\$20.71	Gary Loomis	\$20.44
Ken Coddling	\$26.21	Evelyn Makarek	\$29.21
Sherri Gager	\$26.21	Roger Saffle	\$36.79

EMPLOYMENT – CERTIFIED – 2008/2009 SCHOOL YEAR

A. New Continuing Contracts

The following employees are eligible for continuing contracts of employment, effective with the 2008/2009 school year:

- | | |
|--------------------|----------------------|
| 1. Timothy Budd | 7. Kathryn Medley |
| 2. Kim Dominak | 8. Jaclyn Raub |
| 3. Colleen Hyland | 9. Natalie Sesler |
| 4. Christine Lewis | 10. Alicia Steinmetz |
| 5. Chris Luker | 11. Vicki Turner |
| 6. Erica McCrodden | |

B. New One Year Contracts

I recommend the Board of Education grant new one-year contracts of employment for the 2008/2009 school year, to the following certified staff members:

- | | | |
|----------------------|-----------------------|------------------------|
| 1. N'ecole Ast | 8. Mike Gibbons | 15. Rebecca Metz |
| 2. Christy Boger (T) | 9. Kirsten Horstman | 16. Mandi Myser |
| 3. Lindsay Booth (T) | 10. Karen Howe | 17. Kristine Nerlich |
| 4. Kim Clendaniel | 11. John Kopowski (T) | 18. Jennifer Peck (T) |
| 5. Kelly Coddling | 12. Thomas Lombardo | 19. Brenda Skinner (T) |
| 6. Rachel Eshbaugh | 13. Andrew Lynden | 20. Margaret Thonnings |
| 7. Jennifer Fascione | 14. Gus Matheou | 21. Elizabeth Trifon |

C. New Two Year Contracts

I recommend the Board of Education grant new two year contracts of employment, effective with the 2008/2009 school year, to the following certified staff members:

- | | | |
|------------------------|-----------------------|------------------------|
| 1. Sara Atkins | 15. Cynthia Haney (T) | 29. Jeffrey Nicholas |
| 2. Melissa Beattie | 16. Marcy Hughes (T) | 30. Julie Parker |
| 3. Robert Berry | 17. Moriah Ice | 31. Kimberly Pay |
| 4. Julie Boggs (T) | 18. Chris Ilg | 32. Trent Perrin |
| 5. Victoria Boltja | 19. Dana Kenneley | 33. Fred Pollock |
| 6. Sharon Buckingham | 20. Bonnie Kubilus | 34. Kim Reichelt |
| 7. Adam Cestaro | 21. Michelle Large | 35. Kathleen Salmonski |
| 8. Patricia Clark (T) | 22. Lynne Ledford | 36. Amy Szyndler |
| 9. Kelly D'Annolfo | 23. Devan Lippincott | 37. Joseph Timco |
| 10. Susan Eisenhut | 24. Pamela Loch | 38. Cheryl Valasik (T) |
| 11. Cheryl Fields | 25. Paul Lushes | 39. Amy Vorndran |
| 12. Paula Fox (T) | 26. Ed Marquette | 40. Donald Warren |
| 13. Mille Frambaugh | 27. Kyle Milich | |
| 14. Charles Franchetti | 28. Emily Miller | |

D. Extended Time Contracts

I recommend the following certified employees be granted extended time for the 2007/2008 school year, on a per diem basis, as listed:

- | | |
|------------------------------|------------------------------|
| 1. Jim Addington – 20 days | 7. Paul Lushes – 15 days |
| 2. Sara Atkins – 6 days | 8. Debra Mazur – 6 days |
| 3. Jane Ellis – 2 days | 9. Elaine Reichart – 20 days |
| 4. Janet Hogue – 5 days | 10. Betty Sepe – 5 days |
| 5. Claudia Johnson – 20 days | 11. Donna Scranton – 6 days |
| 6. Susan Koenig – 2 days | 12. Craig Tasker – 20 days |

F. Resolution of Non-Renewal – Addendum # IV

XI. Executive Session

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
APRIL 21, 2008
7:00 PM

HIGH SCHOOL CAFETERIA

ADDITIONS TO THE AGENDA

X. Superintendent's Agenda

G. 2008/2009 Calendar Change

Because of conflicts with state testing and preparation, I recommend the Board of Education adjust the calendar for the 2008/2009 school year, to change Spring Break from 4/10/09 – 4/20/09 to 4/3/09 – 4/13/09. Testing dates came late from the Ohio Department of Education, so we will have to make this change.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 19, 2008

AGENDA

- I. Call to Order and Roll Call by the President
- II. The next regular meeting will be held June 16, 2008 at 7 P.M. in the High School Cafeteria.
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meeting held April 7, 2008 and the Regular Meeting held April 21, 2008, as presented.
 - B. It is recommended that the Board of Education approve the April 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education amend the FY 08 Appropriations as presented in Addendum #I.
 - D. It is recommended that the Board of Education amend the 5 Year Forecast with Assumptions for FY08, FY09, FY10, FY11 and FY12 as presented in Addendum #II.
 - E. It is recommended that the Board of Education participate in the OASBO/Sheakley UniService 2009 Ohio Worker's Compensation Group Rating Plan, as presented in Addendum #III.
 - F. It is recommended that the Board of Education approve the agreement with eCollect of Ohio, as presented in Addendum #IV.
 - G. It is recommended that the Board of Education authorize the Treasurer to establish the following fund as one of the funds of the District, and approve the Student Activity Purpose, Policy and Budget, as presented in Addendum #V.

200-9201 MS Recycling Club

\$1,500.00

- H. It is recommended that the Board of Education authorize the following transfer of funds:

From:	To:	
001 General Fund	004 Building Fund	\$4,631.50
	300 Athletic Fund	\$4,706.17
	006 Food Service Fund	\$4,706.17
	018 HS Principal's Fund	\$4,706.16
018 MS Principal's Fund	200 MS Recycling Club	\$2,000.00
300 HS Cheerleading	300 MS Cheerleading	\$ 250.00

VI. Board Member's Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business – None

IX. New Business – None

X. Superintendent's Agenda

- A. Membership in OHSAA for 2008/2009

I recommend the Board of Education authorize continued membership in the Ohio High School Athletic Association for the 2008/2009 school year, as presented.

- B. Authorization to Accept Bids – High School Chiller Sound Proofing

I recommend the Board of Education approve the specifications for Panelized Acoustical Treatment and grant authorization to bids, as presented.

- C. Athletics – Booster Club/Fund Raising

- D. Facility Usage – Discussion Item

- E. Lunch Price Increase – Discussion Item

F. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
KENMAR Lawn & Garden Co.	Highland Local Schools	35 tons road salt/ \$5250.00
Verizon	Hinckley General Fund	\$35.27
Barnes & Noble	Hinckley General Fund	Book Fair Proceeds/ \$633.57
Hinckley PTO	Hinckley General Fund	Art Mural Supplies/ \$782.76
Hinckley PTO	Hinckley General Fund	Award Ribbons/ \$235.46
Hinckley PTO	Hinckley General Fund	COSI Program/\$930.00
Hinckley Hills	Hinckley General Fund	Audubon Subscription/ \$150.00

G. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

High School

- HS Practice Field — 5/9/08 – Powder Puff Rugby – time TBA – Bo Kuntz
- HS Cafeteria, Lobby, Auditorium Lobby Area – HHS Alumni Association Annual Dinner – 5:00 PM – 10:00 PM – Tim Winter
- HS Auditorium, Cafeteria, Library Computer Lab, 5 Classrooms – 8/13/08 – 7:00 AM – 3:00 PM – LEECA – Betty Sepe
- HS Cafeteria – 5/28/08 – Rugby Banquet – 7:00 PM – 9:00 PM – Fred Warmbrodt

Granger Elementary

- GE Elementary – 1st & 3rd Tuesdays – 2008/2009 school year – 6:00 PM – 8:00 PM – Girl Scout Troop 1366 – Michele Maruna

Fees Not Waived

- HS Auditorium & Cafeteria – 5/31/08 – 9:00 AM – 2:00 PM - Ohio College of Massotherapy – Korylee Perrin

CONSENT AGENDA – PERSONNEL

A. Employment Certified Substitutes/Home Tutors – Addendum # VI

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the remainder of the 2008/2009 school year, as submitted by the MCESC.

B. Retirement – Certified

I recommend the Board of Education accept the intent to retire at the end of the 2007/2008 school year from the following:

1. Diana Coddington – Hinckley 1st Grade Teacher
2. Pamela Morisak – Hinckley 1st Grade Teacher
3. Cathy Miller – Hinckley 4th Grade Teacher
4. Fen Lewis – High School Tutor

C. Retirement – Classified

I recommend the Board of Education accept the intent to retire at the end of the 2007/2008 school year from the following:

1. Carolyn Smith – Middle School Office Aide
2. Sharon Auber – Bus Driver

D. Change in Status – Certified

I recommend the Board of Education approve a change in status for Donna Wolford from Hinckley Elementary Reading Specialist to Hinckley Elementary 2nd Grade Teacher, effective with the 2008/2009 school year.

E. Employment – Certified

I recommend the Board of Education approve a new 2 year contract for Roberta Somerville, effective with the 2008/2009 school year.

F. Employment – Certified

I recommend the Board of Education employ Lee Marie Palencar, as the Sharon Elementary Art Teacher – BA/Step 1, \$36,964.00 – effective with the 2008/2009 school year.

G. Reinstatement – Administrative

I recommend the Board of Education approve the reinstatement of Dr. John Opperman, Director of Special Education, effective August 1, 2008.

H. Employment – Supplemental

I recommend the Board of Education approve Summer School supplemental contracts of employment for the summer of 2008, \$30.00 per hour on an “as needed” basis for the following:

- | | | |
|---------------------|-------------------|--------------------|
| 1. Suzette Burtoft | 6. Brian Marcelli | 11. Jodi Rain |
| 2. Timothy Cameron | 7. Nicole McGaha | 12. Mark Raczynski |
| 3. Kelly D’Annolfo | 8. Kyle Milich | 13. Jeff Rollyson |
| 4. Keidi Ehrgott | 9. Mandi Myser | 14. Don Warren |
| 5. Devan Lippencott | 10. Fred Pollock | 15. Bill Welsh |

I. Employment – Supplemental

I recommend the Board of Education employ Lynne Ledford, 7th Grade Teacher, as a home tutor, at \$25.00 per hour, on an “as needed basis”, for the remainder of the 2007/2008 school year.

J. Employment – Co-curricular/Supplemental

I recommend the Board of Education approve the following on one-year limited supplemental contracts of employment for the 2008/2009 school year:

1. Mary Becker – Head Girls Golf Coach – 1 yr - \$3802.00
2. Chris Kestner – Head Boys Basketball Coach – 11 yrs - \$7693.00
3. April Kossman – Dance Coach – 3 yrs - \$3449.00
4. Devan Lippencott – Head Girls Cross Country – 5 yrs - \$4510.00
5. Tom Lombardo – Head Football Coach – 17 yrs - \$7693.00
6. Paul Lushes – Head Girls Track – 12 yrs - \$5925.00
7. Mandi Myser – Head Softball Coach – 6 yrs - \$5571.00
8. Lisa Reynolds – Head Girls Tennis – 5 yrs - \$4510.00
9. Lisa Reynolds – Head Boys Tennis – 5 yrs - \$4510.00
10. Jeff Rollyson – Head Baseball Coach – 12 yrs - \$5925.00
11. Jason Rutkowski – Head Girls Soccer – 0 yrs - \$4510.00
12. Mark Savoia – Head Wrestling – 15 yrs - \$7693.00
13. Josh Victor – Head Boys Cross Country – 13 yrs - \$4864.00
14. Josh Victor – Head Boys Track – 16 yrs - \$5925.00
15. Larry Wilhelm – Head Golf Coach – 12 yrs - \$5217.00
16. Jill Williams – Head FB Cheerleading Coach – 5 yrs - \$4156.00
17. Jill Williams – Head Bball Cheerleading Coach – 5 yrs - \$4156.00
18. Bill Zufall – Head Boys Soccer – 10 yrs - \$5925.00

K. Change in Status – Classified

I recommend the Board of Education approve a change in status for Lisa Skinner, Sharon Elementary Playground Aide to Sharon Elementary Special Education Inclusion Aide, effective with the 2008/2009 school year.

L. Employment – Classified Substitutes

I recommend the Board of Education employ Stacey Meyer, as Sub Cook, on one-year limited contract of employment, effective 4/22/08, “as needed basis”, at \$8.00 per hour.

EMPLOYMENT – CLASSIFIED – 2008/2009 SCHOOL YEAR

1. New Continuing Contracts

The following employees are eligible for new continuing contracts of employment, effective with the 2008/2009 school year.

- | | | |
|--|---|---|
| a. <u>Custodian</u>
Elmer Bockmuller | b. <u>Special Ed. Aides</u>
Sharon Klaehn | c. <u>Latchkey</u>
Diane Bloniak
Kathy Krejci |
| d. <u>Bus Drivers</u>
Bethany Faught
Sherry Marsh
Sandra Prochaska
Dale Salsbury | e. <u>Cooks</u>
Barbara Killeen
Kathryn King
Kellie Sandy- Barna | f. <u>Aides</u>
Cathy Wolanin |
| g. <u>Mechanic</u>
Joseph Prezenkowski | h. <u>Mechanic's Helper</u>
Brian Klippel | |

2. New Two-Year Contracts

The following employees are eligible for new two-year contracts of employment, effective with the 2008/2009 school year:

- | | | |
|---|---|---|
| a. <u>Aides</u>
Laura Adams
Kristi Deka
Robyn Eastman
Thomas Farren
Linda Goodwin
Bev Major
Ann Marie Platten
Lisa Viollilo
Cindy Wade
William Welsh
Sheila Wilson | b. <u>Special Ed. Aides</u>
Kim Daniels
Kathy Grudosky
Fallon Myers | c. <u>Bus Drivers</u>
Richard Campbell
Kelly Faught
Leonard Reshni
Jim Westfall |
| | d. <u>Cooks</u>
Lisa Bogus
Kim Holtzapple
Debby McDermott
Lisa Stewart
Sharon Walter | e. <u>Latchkey</u>
Renay Kapusinski
Cassandra Vikowski |

3. Classified Substitutes – 2008/2009

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/2009 school year on an “as needed basis”:

a. Student Workers

Patrick Beck – Technology
Emily Kudla – Office
Holly Linehan – Technology
Samantha Madonia – Technology
Anna McCarthy – Technology
Krysta Pesarchick – Technology

b. Cooks

Tracy Becker
Annelise Funfgeld
Nancy Gillentine
Lorraine Guenther
Suzanne Haoui
Teresa Knyszek
Christine Koval
Janis Onderisin

c. Aides

Laura Adams	Ann Krautheim
Nancy Baldwin	Kathleen Krejci
Cheryl Barnes	Janet Lawrence
Anntherese Biesiada	Becky MacWhade
Diane Bloniak	Bev Major
April Burchette	Linda Myers
Carla Deininger	Sherri Nassos
Peggy Dietz	Suzanne Peterlin
Barbara Donovan	Magali Polick
Robyn Eastman	Tish Roginski
Tina Erdos	Jennifer Simonis
Karen Froats	Lisa Skinner
Melissa Ginesi	Christine Trout
Beth Gingrich	Cindy Wade
Judy Hale	Vesna Webel
Jackie Harris	Eva Wheaton
Karen Howard	Anka Wiencek
Theresa Jagger	Sheila Wilson
Lea Ann Krause	Sharon Wolny

d. Custodians

Joshua Adams
Christopher Bailey
Susannah Bender
Jennifer Brenstuhl
Jane Carsten
David Click
Melissa Cook
Jeremy Elias
Annelise Funfgeld
Stephen Glick
William Musser
Julie Parker
Kurt Parker
Clair Simko
Jean Sudimak
Laura Vallen
Dennis Werner
Diana Westfall

e. Bus Drivers

Ken Bishop
Randy Blevins
Jane Carsten
Robert Day
Howard Eakin
Rebecca Fela
David Haber
Ed Hilkowski
George Jacynycz
Sherri Kedzior
Sharon Szerensci
James Wade

4. Resolution of Reduction in Force of Non-Certified Contract of Employment – Addendum # VII
 5. Resolution of Termination of Non-Certified Substitutes – Addendum # VIII
- XI. Executive Session
- Personnel
- XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 19, 2008

ADDITIONS TO THE AGENDA

CONSENT AGENDA – PERSONNEL

M. Employment – Certified

I recommend the Board of Education employ the following for the 2008/2009 school year on one-year contracts of employment, as listed:

1. Amanda Spaulding – Hinckley Elementary 1st Grade Teacher – BA/Step 0 - \$35,372.00
2. Alesci Hawkins – Hinckley Elementary 1st Grade Teacher – BA/Step 1 - \$36,964.00
3. Christina DeCarbo – Hinckley Elementary Reading Specialist – BA/Step 0 - \$35,372.00

N. Change in Status – Certified

I recommend the Board of Education approve the change in status for Laurie Boedicker from Curriculum Technology Resources Teacher, 184 days per year, Step 12 to Director of Curriculum and Instruction, 260 days per year, \$92,000.00, effective August 1, 2008.

**RESOLUTION OF REDUCTION IN FORCE OF
NON-CERTIFIED CONTRACT OF EMPLOYMENT**

BE IT RESOLVED by the Highland Local School District Board of Education, due to the fact that Lori Houska was hired as a “student specific” aide,

AND, due to the fact that the student in question no longer requires her services, that Lori Houska’s contract is suspended, effective April 25, 2008;

BE IT FURTHER RESOLVED that the District Treasurer is authorized and directed to furnish Lori Houska with written notice of this Resolution affecting her layoff.

RESOLUTION OF TERMINATION OF NON-CERTIFIED SUBSTITUTES

BE IT RESOLVED by the Board of Education of the Highland Local School

District that the one-year limited non-teaching substitute contracts of employment for

Marsha Bebout – Cook

Catherine Bender – Custodian

Eric Berthold – Custodian

Glenn Carpenter – Bus Driver

Lynne Bianchinni – Aide

Anna Cahlik – Aide

Carla Deininger – Cook

Emily Delahanty – Student Worker

Sean Delap – Custodian

Joanne Fox – Cook

Philip Fox – Custodian

Gail Gold – Cook

Angela Greenwich – Cook

Shay Hann – Custodian

Sarah Hanselman-Myers – Aide

Ellie Hansen – Student Worker

Nancy Krohn– Aide

Joseph Lane – Student Worker

Michelle Legan – Custodian

Tanya Liszniansky – Custodian

Edward Lohn – Custodian

Michelle Loomis – Custodian

Julie Mangano – Cook

Kristin Matushevski – Custodian

Erica Maher – Student Worker

Ellen Minozzi– Aide

Patrica Napoli – Cook

Lynn Nawalaniec – Aide

James Oppman– Custodian

Aelish Patterson – Student Worker

Dan Pullen – Custodian

John Rinicella – Custodian

Paul Stacy – Bus Driver

Peter Stefanchik – Custodian

Robert Sudimak – Bus Driver

Joy Summers – Aide

Danielle Turner – Student Worker

Donna Wagner – Cook

Jim Westfall – Bus Driver

be terminated at the end of the 2008/2009 school year.

BE IT FURTHER RESOLVED that the Treasurer is authorized and directed to furnish those listed notice of the Board's intention to non-renew their contracts of employment.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 16, 2008

HIGH SCHOOL CAFETERIA

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 21, 2008 – HS Cafeteria
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held May 19, 2008, as presented.
 - B. It is recommended that the Board of Education approve the May, 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the Resolution for Fiscal Procedures for FY09, as presented in Addendum #I.
 - D. It is recommended that the Board of Education authorize the Treasurer to amend, modify and transfer FY08 Appropriations as necessary to complete FY08 transactions in accordance with the final revision of the FY08 Certificate of Estimated Resources. The Treasurer will have a complete listing of modifications and transfers on file June 30, 2008 which will be provided at the Regular Meeting held in July.
 - E. It is recommended that the Board of Education approve the Temporary Appropriations for FY09, as presented in Addendum #II.
 - F. It is recommended that the Board of Education authorize the Treasurer to advance the following funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
001 General Fund	300 Athletic Fund 516-9008 IDEA Part B 573-9008 Title V 587-9008 Early Childhood	\$ 13,200.00 \$153,000.43 \$ 1,108.92 <u>\$ 1,574.66</u>
	Total	\$155,684.01

VI. Board Members Agenda Items

A. Board Presentation

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. New High School Counselor – Discussion Item

B. Approval of Increase in Lunch Prices

I recommend the Board of Education approve the increase in lunch prices from \$2.50 to \$2.75, effective with the 2008/2009 school year.

C. Resolution for Acceptance of Tuition Students for 2008/2009

I recommend the Board of Education accept Trenton Pfister and Stephen Pfister, as tuition students for the 2008/2009 school year, as presented – Addendum # III

D. Renewal of Membership in Alliance for Adequate School Funding

I recommend the Board of Education renew membership in the Alliance for Adequate School Funding for the 2008/2009 school year at a cost of \$3,500.00.

E. Transportation Reimbursement Resolution for 2008/2009

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$172 and is pursuant to ORC 3327.01 and State Board Standards ED-917.02.

F. High School Student Handbook Additions/Changes for 2008/2009

I recommend the Board of Education approve the Additions/Changes (content only) to the High School Student Handbook for 2008/2009 as presented, including amended page 39.

G. Elementary School Student Handbook Additions/Changes for 2008/2009

I recommend the Board of Education approve the Additions/Changes (content only) to the Elementary School Student Handbook for 2008/2009 as presented.

H. Approval of Middle School Student Fees 2008/2009

I recommend the Board of Education approve the Middle School Student Fees for the 2008/2009 school year, as presented.

I. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities/waiver of fees as listed:

High School

- HS Cafeteria, Auxilary Gym, Gym, Band or Choir Room, 2nd Floor Hallways – 10/24/08 – After 3:45PM & 10/25/08 – Until 5:00PM – Highland Health Fair – Linda Collins
- HS Practice Room – 6/9/08 – 8/23/08 – 10:00AM – 4:00PM – Clarinet Lessons – Tom Mundell
- HS Practice Room – 6/8/08 – 8/23/08 – 3:00PM – 7:00PM – Piano Lessons – Robert Weidig

Granger Elementary

- GE – Cafeteria, Gym, Library, Art Room, 4 Classrooms & Staff Lounge – 6/9/08 – 6/20/08 – 8:30AM – 12:30PM – Highland Safety Week – Tammy Kunze
- GE – Offices – Mondays & Tuesdays – 6/16/08 – 8:00AM – 2:30PM – Tutoring – Rachel Eshbaugh & Julie Spait

Hinckley Elementary

- HE Art Room – 1st & 3rd Mondays – 3:30PM – 5:00PM – Girl Scout Meetings – Jen Sobolewski

CONSENT AGENDA – CONTRACT/AGREEMENT

A. Memorandum of Agreement – Highland Community Education

I recommend the Board of Education approve an agreement with Mary Fran Kudla, Community Education Director – Spring - 2008 - \$2,200, as presented.

CONSENT AGENDA – PERSONNEL

A. Employment Certified

I recommend the Board of Education employ the following certified individuals on one-year limited contracts of employment for the 2008/2009 school year as listed:

1. Allison Bonhard – Middle School Language Arts – BA+15/Step 2 – \$40,253.00
2. Nicole McGaha – Middle School Math – BA/Step 1 - \$36,964.00
3. Kelly Powell – Sharon Elementary Long Term Substitute 3rd Grade – (one year only) – BA/Step 0 - \$ 35,372.00
4. Michael Tipple – Middle School Foreign Language Exploratory – BA/Step 2 - \$38,555.00
5. John Mancuso – Elementary Guidance Counselor – MA/Step 1 – \$41,916.00

B. Employment – Classified

I recommend the Board of Education employ Brenda Hennessey as Sharon Elementary Lunchtime Aide – 2 hours per day – Step 0/0 yrs. - \$13.08 per hour – 184 days per year – effective with the 2008/2009 school year.

C. Extended Time – Certified

I recommend the Board of Education approve extended time for the following, as listed:

1. Gus Matheou – HS Technology/Business Teacher – Additional six (6) days for the 2008/2009 school year, at the appropriate per diem.
2. Laurie Boedicker – Technology Resources Teacher – Additional ten (10) days for the 2007/2008 school year, at the appropriate per diem.

D. Change of Status – Certified

I recommend a change in status for the following certified employees, effective with the 2008/2009 school year, as listed:

1. Cathy Wilhelm – Middle School Language Arts – from full time to half time- 7:20AM – 11:05AM – 184 days – \$38,295.00
2. Tracy Goebel – Community Information Coordinator to Middle School Language Arts Teacher half time – 10:40AM – 2:25PM – 184 days – BA+30/Step 8 – \$25,821.50
3. Sue Pruchnicki – Hinckley LD Resource Room Teacher to Hinckley 4th Grade Teacher
4. Moriah Ice – Elementary Guidance Counselor to Elementary/Middle School Counselor

E. Resignation – Classified Substitutes

I recommend the Board of Education accept the following resignations as listed:

1. Lisa Skinner – Substitute Aide – effective 2008/2009 school year
2. Robyn Eastman – Substitute Aide – effective 2008/2009 school year

F. Resignation – Certified

I recommend the Board of Education accept the resignation of Trent Perrin, Assistant Band Director, effective with the 2008/2009 school year.

G. Retirement – Classified

I recommend the Board of Education accept the intent to retire, effective June 30, 2008, from the following:

1. Peter A. Stefanchik, High School Custodian
2. Howard Dearth – Hinckley Elementary Custodian

H. Disability Retirement

I recommend the Board of Education accept the notification of Disability Retirement, effective September 1, 2008 from Joanna Hershberger, Middle School LD Tutor.

I. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/09 school year, on an “as needed basis”, as listed:

1. Jennifer Brenstuhl – Sub Aide – \$8.00 per hour
2. Barbara Lesure – Sub Aide – \$8.00 per hour
3. Brenda Roth Hennessey – Sub Aide – \$8.00 per hour

J. Employment –Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year limited, supplemental contracts of employment for the 2008/2009 school year, as listed:

1. Annette Cross – Student Council – 29 yrs - \$4,510
2. Annette Cross – Ski Club – 16 yrs - \$2,388
3. Annette Cross – Bowling Club – 16 - \$2,388
4. Janet Hogue – NJHS – 7 yrs - \$1326
5. Marcy Hughes – Power of the Pen Grade 7 – 6 yrs - \$1,326
6. Marcy Hughes – Power of the Pen Grade 8 – 6 yrs - \$1,326
7. Emily Miller – MS Choir Director – 4 yrs - \$1,326
8. Emily Miller – Drama Club – 1 yr - \$1,680
9. Emily Miller – Drama Musical Prod. – 4 yrs - \$2,034
10. Mark Raczynski – MS Newspaper – 1 yr - \$1.680

11. Bill Turner – Jazz Band – 11 yrs - \$2,388
12. Don Warren – Drama Tech. Director – 0 yrs - \$1,326
13. Cathy Wilhelm – Yearbook Advisor – 19 yrs - \$2,741
14. Jennifer Fascione – Summer School – \$30.00 per hour
15. Andrew Lynden – Summer School – \$30.00 per hour
16. Jill Quayle – Head Volley Ball Coach – 0 yrs. \$4,510.00
17. Matt Sheets – Head Girls Basketball Coach – 6 yrs. - \$7,340.00
18. Don Warren – After School Detention – \$25.00 per hour
19. Tom Howell – Home Tutor - \$25.00 per hour

K. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment, on an “as needed” basis, for the remainder of the 2007/2008 school year and for the 2008/2009 school year, as listed:

1. Jillian Koehler – Sub Custodian6 - \$8.00 per hour
2. Tim Webel – Sub Custodian - \$8.00 per hour
3. Daniel Squire – Sub Custodian - \$8.00 per hour
4. Andrea Lawrence – Sub Custodian - \$8.00 per hour

L. Change in Status – Classified Substitutes

I recommend the Board of Education approve the following changes in status, for the remainder of the 2007/2008 school year, and the 2008/2009 school year, as listed:

1. Krysta Pesarchick – from student worker to sub aide - \$8.00 per hour
2. Holly Linehan – from student worker to sub aide - \$8.00 per hour

M. Employment – Summer Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment on an “as needed” basis for the remainder of the 2007/2008 school year and for the 2008/2009 school year, as listed:

1. Shay Hann – Sp. Ed. Summer Program at her current hourly rate
2. Sharon Klaehn – Sp. Ed. Summer Program at her current hourly rate
3. Jessica Pierce – Sp. Ed. Summer Program at her current hourly rate
4. Melissa Ginesi – Sp. Ed. Sub Aide Summer Program - \$8.00 per hour
5. Vincent Licursi – Sp. Ed. Sub Aide Summer Program - \$8.00 per hour
6. Danielle Turner – Sp. Ed. Sub Aide Summer Program - \$8.00 per hour
7. Sara Atkins – Sp. Ed. Summer Program - \$30.00 per hour
8. Vicki Boltja – Sp. Ed. Summer Program - \$30.00 per hour
9. Linda Ginesi – Sp. Ed. Summer Program - \$30.00 per hour
10. Dana Kenneley – Sp. Ed. Summer Program - \$30.00 per hour
11. Lisa Scherler – Sp. Ed. Summer Program - \$30.00 per hour
12. Donna Scranton – Sp. Ed. Summer Program - \$30.00 per hour
13. Julie Spaite – Sp. Ed. Summer Program - \$30.00 per hour

N. Employment – Supplemental

I recommend the Board of Education employ the following Home Tutors on an “as needed” basis, effective May 20, 2008 – June 6, 2008, as listed:

1. Patricia Clark - \$25.00 per hour
2. Paula Fox - \$25.00 per hour

O. Employment – Supplemental

I recommend the Board of Education employ the following on an “as needed” basis for the remainder of the 2007/2008 school year and for the 2008/2009 school year, as listed:

1. Bryan Mravec – Light and Sound Tech Director - \$20.00 per hour
2. Hannah Chamberlain – Light and Sound Tech Director - \$20.00 per hour effective, 6/6/08

P. Administrative Contracts of Employment

The following contracts are going to expire at the end of this school year; therefore I recommend new contracts of employment, as listed:

1. Evelyn Makarek – Director of Food Services – 3 years
2. Roger Saffle – Director of Technology – 3 years

XI. Executive Session

A. Personnel

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 16, 2008

ADDITIONS TO THE AGENDA

X. Superintendent's Agenda

J. Acceptance/Rejection of Panelized Acoustical Treatment Bids

K. Resolution of Acceptance of Tuition Student for 2008/2009

I recommend the Board of Education accept Christian Crozier, as a tuition student for the 2008/2009 school year, as presented – Addendum # IV

CONSENT AGENDA – PERSONNEL

Q. Resignation – Administration

I recommend the Board of Education accept the resignation of Daryl Kubilus Jr., High School Principal effective, August 1, 2008.

R. Employment – Summer Supplemental

I recommend the Board of Education employ Ken Lane, Special Education Aide, on an “as needed” basis, effective June 9, 2008 for the remainder of the 2007/2008 school year and for the 2008/2009 school year.

Correction

C. Resignation – Certified

I recommend the Board of Education accept the resignation of Trent Perrin, HS/MS Instrumental Musical Teacher, and Assistant Band Director, (supplemental contract) effective with the 2008/2009 school year.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 21, 2008

HIGH SCHOOL CAFETERIA

AGENDA

- I. Call to Order and Roll Call by the Vice President
- II. The next Regular Meeting will be held August 18, 2008 at 7 PM in the High School Cafeteria.
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held June 16, 2008, as presented.
 - B. It is recommended that the Board of Education approve the June 2008 Financial Report, with inclusion of FY08 appropriation modifications and transfers, as presented.
- VI. Board Members Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business – None
- IX. New Business – None
- X. Superintendent's Agenda
 - A. High School Chillers – Discussion Item
 - B. Request for Approval of Waiver Days – Addendum #1

I recommend the Request for Approval of three (3) Waiver Days for the 2008/2009 school year.

C. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

FROM	TO	ITEM/VALUE
Judy Duve	Granger Library	200 Library and Reference books \$1870.00
Granger PTO	Granger Elementary	Classroom Games \$300.00
Granger PTO	Granger Elementary	COSI Program \$730.00
Granger PTO	Granger Elementary	5 th Gr. Calculators \$1595.16
Granger PTO	Granger Elementary	Printing Donation & Reading Prizes \$700.00
M & G Polymers	Granger Elementary	Recycle Club \$1000.00
Nonni's Food, Inc.	Granger Elementary	4 th & 5 th Grade Technology \$800.00
Barnes and Noble	Granger & Sharon Elementary Schools	Proceeds from Book Fair GE- \$428.47 SE - \$428.46
Sharon PTO	Sharon Classrooms	Teacher's Wish List \$2369.54
Sharon PTO	Sharon Elementary	Physical Education Equipment/\$321.99
Brenda Roth-Hennessey	Sharon Elementary	2 Ornamental Trees \$80.00
Sharon PTO	Sharon – 3 rd Grade	Technology \$612.00
Sharon PTO	Sharon – 5 th Grade	Handicap Awareness Program \$255.00

D. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities/waiver of fees as listed:

High School

- HS Band Department – Thursdays – 6/14/08 – 8/30/08 – 11:00 AM – 7:00 PM - Summer Band Lessons – Nathan Heath
- HS Practice Room – Monday & Thursday Summer Afternoons – Saxophone Lessons – Matt Tieman
- HS Band Room – Summer Week Days – 2:00PM – 6:00PM – Drumline Camp/Lessons – Jim Huff
- HS Practice Room – Summer Tuesdays – 10:00AM – 1:30PM – Oboe Music Lessons – Dana Kingsmill

Granger Elementary

- GE – Cafeteria – Every Other Tuesday – September – May – 6:30 PM-8:00PM – Girl Scout Troop 203 – Anita Finucane
- GE- Cafeteria – 1st & 3rd Thursdays – 3:30 PM – 5:30 PM – Girls Scout Meetings – Janis Onderisin

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2008/2009 school year, as presented:

- A. LEEMC Agreement regarding Ohio Schools Council 2008-2009
- B. Agreement with Judy Harpley, orientation and mobility specialist, to provide services for visually impaired students.
- C. Agreement with Shelley Mack, for providing Braille and other services to visually impaired students.
- D. Agreement with Wendy Lane for physical therapy services.
- E. Agreement with AbiliKids, Mike Esposito, for assistive technology and augmentative communication services.
- F. Agreement with Rebecca Mohler and Associates, including Cheri Harney and Terry Wells for occupational therapy services.
- G. Agreement with Medina County YMCA Phoenix School for providing educational services to referred students.
- H. Agreement with Educational Funding Group, Inc. for E-rate Funding

CONSENT AGENDA - PERSONNEL

- A. Employment – Certified

I recommend the Board of Education employ the following certified individuals on one-year limited contracts of employment for the 2008/2009 school year, as listed:

1. LeAnne Grabowski – Middle School Tutor – 6 hrs/0 yrs – 184 days – \$33,192.86
2. Lindsy Martin – Middle School Tutor – 6 hrs/0 yrs – 184 days – \$33192.86
3. Anne Yarema – Granger Long Term Substitute 5th Grade Teacher – BA/Step 0 – 184 days – \$35,372.00
4. Jeanette Kirk – High School Health Teacher – 1/6th time – MA/Step 10 – no benefits - \$9638.83
5. Jamie Holcomb – Music Teacher – MA +15/Step 5 – 184 days – \$50,759.00
6. Robert Gilbert – MS Guidance – MA/Step 0 – 184 days – \$40,147.00

B. Change in Status – Certified

I recommend the Board of Education approve a change in status for the following certified employees, effective with the 2008/2009 school year, as listed:

1. Paula Fox – High School Tutor to High School Intervention Specialist – BA/Step 11 – 184 days – \$52,881.00
2. Jennifer Peck – Middle School Tutor to Hinckley LD Resource Room Teacher – BA+30/Step 10 – 184 days – \$54,897.00
3. Jim Addington – Middle School Guidance to High School Guidance – MA+30/Step 11 – 184 days – \$63,139.00

C. Resignation – Certified

I recommend the Board of Education accept the resignation of Sheri Buckingham, Granger 2nd Grade Teacher, effective July 14, 2008.

D. Resignation – Classified

I recommend the Board of Education accept the resignation of William Welsh, Middle School Study Hall Monitor, effective August 1, 2008.

E. Change in Status – Classified

I recommend the Board of Education approve a change in status for the following classified employees, effective with the 2008/2009 school year, as listed:

1. Barbara Killeen – Granger Cook/Cashier – 3.75 hours per day to Middle School Office Aide, 5.8 hours per day, Step 2/0 yrs. - \$13.08 per hour
2. Mike Douglas – MS/HS Custodian to Hinckley Custodian – effective July 14, 2008
3. William Musser – Sub Custodian to HS Custodian – 8 hrs per day – Step2/0 yrs – \$14.68 per hour

F. Resignation – Classified

I recommend the Board of Education accept the following classified employee resignations, as listed:

1. Anka Wienczek – Substitute Aide – effective June 23, 2008
2. Tina Erdos – Substitute Aide – effective July 1, 2008

G. Employment – Classified Substitutes

I recommend the Board of Education employ Donna Weeks as a Substitute Bus Driver, on a one-year limited contract of employment, effective with the 2008/2009 school year, on an “as needed basis”, at \$14.50 per hour.

H. Extended Time – Certified

I recommend the Board of Education approve ten (10) days extended time for Robert Gilbert – MS Guidance – for the 2008/2009 school year, at the appropriate per diem.

I. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year limited, supplemental contracts of employment for the 2008/2009 school year, (with the exception as noted *), as listed:

1. Jen Augenstein – MS Football Cheerleading – 2 yrs - \$1,326.00
2. Mary Becker – 1/3 Weight Room HS Winter – 3 yrs - \$1,149.67
3. Bob Berry – MS Cross Country – 18 yrs - \$4,510.00
4. Shannon Birch – Asst. Football Cheerleading Volunteer – \$0
5. Travis Bonfiglio – Asst. Boys' Soccer Volunteer – \$0
6. Mike Broadbent – Asst. Girls' Soccer – 0 yrs - \$3,802.00
7. Tim Budd – Asst. HS Football Coach – 7 yrs - \$5,217.00
8. Adam Cestaro – Asst. Girls' Golf Volunteer – \$0
9. Steve Cika – MS Football Coach– 33 yrs - \$4,510.00
10. Gary Cox – Freshman Football Coach – 15 yrs - \$5,217.00
11. Andrew Dutt – JV Girls' Golf Coach – 0 yrs - \$3,095.00
12. Andrew Dutt – 1/3 Weight Room HS Spring – 3 yrs - \$1,149.67
13. Jennifer Fascione – MS-8th Gr. Volleyball Coach – 1 yr - \$3,095.00
14. Jim Florian – FB Equipment Manager – 1 yr - \$2,388.00
15. Gina Fox – Asst. Girls' Soccer – 0 yrs - \$3,802.00
16. Mike Gibbons – Asst. HS Football Coach – 2 yrs - \$4,156.00
17. Courtney Gillespie – Asst. Girls' Soccer Volunteer – \$0
18. Nate Howard – Asst. HS Football Coach – 4 yrs - \$4,510.00
19. Jim Kenney – JV Boys' Golf – 1 yr - \$3,095.00
20. April Kossman – Flag Squad – 0 yrs - \$1,680.00
21. Ken Lane – 1/3 Weight Room HS Fall - \$1,149.67
22. Maria Lohnes – MS/7th Gr. Volleyball Coach – 1 yr - \$3,095.00
23. Paul Lushes – Asst. HS Football Coach – 17 yrs - \$5,571.00
24. Scott Mercer – Freshman Football Coach – 0 yrs - \$3,802.00
25. Rebecca Metzko – 9th Grade Football Cheerleading – 0 yrs – \$1,326.00
26. Amy Reynolds – Asst. HS Volleyball Coach – 0 yrs - \$3,802.00
27. Matt Sheets – ½ HS Faculty Manager – 0 yrs – \$2,608.50
28. * Tim Snook – ½ HS Faculty Manager for 2007/08 – 3 yrs - \$2,685.50
29. Tim Snook – ½ HS Faculty Manager – 4 yrs - \$2,785.50
30. Tim Snook – Asst. HS Football Coach – 19 yrs - \$5,571.00
31. Jaclyn Spirtos – JV Girls' Tennis – 1yr - \$3,095.00
32. Joe Timco – Asst. Boys' Soccer – 5 yrs - \$4,864.00

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
August 18, 2008

HIGH SCHOOL CAFETERIA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – September 15, 2008 – HS Cafeteria
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held July 21, 2008 as presented.
 - B. It is recommended that the Board of Education approve the July, 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the 2008/2009 Petty Cash Accounts, as presented in Addendum # I.
 - D. Discussion – PaySchools Update
- VI. Board Members Agenda Items
 - A. OSBA Appointment of Delegate and Alternate
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business - None
- X. Superintendent's Agenda
 - A. Approval of Bus Routes – 2008/2009

I recommend the Board of Education approve the Highland School Bus Routes for 2008/2009, as presented.

- B. Amend 2008/2009 Student Fees for Middle School and Granger, Hinckley, and Sharon Elementary Schools

It is recommended the Board of Education approve the amended Student Fees for Middle School and Granger, Hinckley and Sharon Elementary Schools, as presented.

- C. Transportation Release – 2008/2009

I recommend the Board of Education approve a transportation release for Taylor Myers, 9th Grade, to Copley-Fairlawn Schools for transportation purposes. Taylor will attend CVCA. There is no cost to the Highland Board.

- D. Resolution for Acceptance of Tuition Student for 2008/2009

I recommend the Board of Education accept Ella Davidson, 6th grade Middle School, as a tuition student for the 2008/2009 school year, as presented – Addendum #II

- E. Administrative Salary Index Resolution

It is recommended that Resolution #08-04-62 dated April 21, 2008 be rescinded and move to reconsider the Administrative Salary Index at 2.00% for the 2008/2009 school year.

- F. 2008/2009 Calendar Change

The Ohio Department of Education has requested that districts avoid the first three weeks in February for waiver dates. As a result, I recommend the Board of Education adjust the calendar for the 2008/2009 school year, to reflect the following waiver day change from February 13, 2009 to February 27, 2009, as presented.

- G. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of school facilities and waive associated fees:

Middle School

- MS East Gym – 8/11/08 – 8/14/08 & 8/18/08-8/20/08 & All Tuesdays and Thursdays in September – 6:00 – 7:30 PM – during inclement weather only – Youth Cheerleading Practice – Danette Paich
- MS Room 809 – Fridays as listed – 9/12/08 – 5/22/09 – After school until 4:00PM - Youth for Christ – Huddle Group – Steve Pausch

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2008/2009 school year, as presented:

- A. Membership Agreement with North Coast Quality Collaborative
- B. Agreement with Medina County Health Department for School Health Services
- C. Consulting Contract with Diversity Initiatives
- D. Agreement with Pat Mitchell, RN, dba PJM Pediatrics for specialized nursing services on M-W-F for a medically fragile student with a significant disability, as presented.
- E. Agreement with Richard Buesch, dba Always Home / LTC Nursing for specialized services on Tuesday –Thursday for a medically fragile student with a significant disability, as presented.
- F. Agreement with Windfall Industries / M.A.P.S.T.A.R.T., to provide transition services in a workshop setting according to students' IEP's, as presented.
- G. Agreement with Goodwill Vocational Services, to provide transition services in a retail sales setting according to students' IEP's, as presented.
- H. Agreement with Spring Garden Waldorf School, to provide educational services to a student on an IEP with serious medical needs, as presented.
- I. Agreement with Rose-Mary Center to provide OT/PT and speech/language services to a Highland resident student on an IEP in a residential setting, as presented.
- J. Agreement with Heartland Behavioral Healthcare, to provide mental health services for students enrolled in the CFIT program, as presented.
- K. Agreement with Medina County Board of MRDD

CONSENT AGENDA – PERSONNEL

- A. Employment - Certified Substitutes /Home Tutors 2008/2009 – Addendum # III

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors, for the 2008/2009 school year, as submitted by the MCESC.

B. Change in Status – Administration

I recommend the Board of Education approve a change in status for Ray Braunscheidel, from Middle School Assistant Principal, 204 days per year to High School Assistant Principal, 214 days per year, \$80,000.00, effective August 1, 2008.

C. Change in Status – Classified

I recommend the Board of Education approve a change in status for the following classified employees, effective with the 2008/2009 school year, as listed:

1. Steve Glick, substitute custodian to full time custodian, \$14.68 per hour, Step 2/0 yrs. experience, effective August 19, 2008.
2. Linda Goodwin, Middle School Aide, from 4.5 hours per day to 5.5 hours per day

D. Change in Status – Certified

I recommend the Board of Education approve a change in status for the following certified employees, effective with the 2008/2009 school year, as listed:

1. Amanda Spaulding – Hinckley 1st Grade Teacher to Granger 2nd Grade Teacher
2. Christina DeCarbo – Hinckley Reading Specialist Tutor, to Hinckley 1st Grade Teacher, \$35,372.00, BA/Step 0 experience, 184 days

E. Employment – Administration

I recommend the Board of Education employ Jonathan “Rob” Henry, Middle School Assistant Principal, 204 days per year, \$69,845.00, effective August 1, 2008.

F. Retirement – Classified

I recommend the Board of Education accept the notification from Joe Vorndran, Mechanic, to retire effective January 1, 2009.

G. Resignation – Classified

I recommend the Board of Education accept the following resignations, as listed:

1. Fallon Myers – Special Education Aide – effective July 29, 2008.
2. Renee Lewandowski – HS Study Hall Monitor – effective immediately

H. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year substitute contracts of employment on an “as needed basis” for the 2008/2009 school year, as listed:

1. Sharon Auber – Sub Bus Driver - \$ 14.50 per hour
2. Christine Koehler – Sub Cook - \$8.00 per hour
3. Carole Orosz – Sub Cook - \$8.00 per hour
4. Laura Kalfas – Sub Aide - \$8.00 per hour

I. Employment – Certified

I recommend the Board of Education employ Kristen Knapik as the Hinckley Reading Specialist Tutor - \$30.066 per hour – 7 hours per day - BA/Step 0 yrs. experience – 184 days per year, effective with the 2008/2009 school year.

J. Employment – Classified

I recommend the Board of Education employ the following classified individuals on one-year limited contracts of employment for the 2008/2009 school year, (with the exception as noted*), as listed:

1. Kerry S. Trefz – Middle School Study Hall Monitor – \$13.08 per hour – Step 2/0 yrs. experience – 4.5 hours per day – 189 days
2. Kathleen Krejci – Special Education Aide/Student Specific Kdg. – \$14.23 per hour – Step 2/0 yrs. experience – 6.5 hours per day – 99 days
3. *Margaret Hackett – Summer School Special Education Aide - \$14.89 per hour – Step 6/7 yrs. experience – effective 8/4/08 – 8/7/08.

K. Extended Time – Administration

I recommend the Board of Education approve ten (10) days extended time for John Opperman, Director of Special Education, for the 2008/2009 school year, at the appropriate per diem.

L. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve Maternity/Parental Leave for Sara Atkins, School Psychologist, as follows: 6 weeks maternity leave effective with the birth of her child, then family medical leave through March 30, 2009.

M. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year limited, supplemental contracts of employment for the 2008/2009 school year, as listed:

1. Jill Bouton – ½ MS School Faculty Manager – 4 yrs. - \$2,432.00
2. Kyle Brooks – Department Chair – 7 yrs. - \$2,388.00
3. Dawn Butsch – Mentor Teacher – 0 yrs. - \$2,388.00
4. Kelly D'Annolfo – Mentor Teacher – 0 yrs. - \$2,388.00
5. Andrew Dutt – Convolutions Advisor – 4yrs. - \$2,741.00
6. Kathy Fisher – Drama (Black Box) – 21 yrs. - \$2,741.00
7. Kathy Fisher – Drama (Fall Play) – 21 yrs. - \$2,741.00
8. Veronica Godlaski – Mentor Teacher – 0 yrs. - \$2,388.00
9. Tracy Goebel – School Newspaper Advisor – 6 yrs. - \$2,388.00
10. Jamie Holcomb – HS Asst. Band Director – 3 yrs. - \$3802.00
11. Colleen Hyland – Mentor Teacher – 2 yrs. - \$2,388.00
12. Chris Ilg – Musical Production Director – 18yrs. - \$4,864.00
13. Chris Ilg – HS Choir Director – 18 yrs. - \$6,632.00
14. Gary Kaminski – Department Chair – 6yrs. - \$2,388.00
15. Chris Kestner – Department Chair – 5 yrs. - \$2,388.00
16. Ken Lane – Sound & Lighting Technician - \$20.00 per hour
17. Rebecca Lee – Drama Tech Director – 4 yrs. - \$1,326.00
18. Rebecca Lee – Musical Tech Director – 4 yrs. - \$1,326.00
19. Devan Lippincott – Summer Proficiency Tutor – \$30.00 per hour
20. Andrew Lynden – High School Student Council – 2 yrs. - \$2,388.00
21. Ed Marquette – Band Director High School – 8 yrs. - \$6,279.00
22. Ed Marquette – HS Jazz Band Director – 3 yrs. - \$1,326.00
23. Tina McKeen – VOFT Advisor – 7 yrs. - \$1,326.00
24. Barb Ott – Convolutions Advisor – 21 yrs. - \$3,802.00
25. Barb Ott – Department Chair – 7 yrs. - \$2,388.00
26. Barb Ott – Key Club Advisor – 4 yrs. - \$1,326.00
27. Barb Ott – Mentor Teacher – 1 yr. - \$2,388.00
28. Mark Raczynski – Saturday Detention Monitor – \$25.00 per hour
29. Mark Raczynski – Mentor Teacher – 0 yrs. - \$2,388.00
30. Jodi Rain – Junior Prom Advisor – 2 yrs. - \$1,326.00
31. Maryann Rechner – ½ MS Faculty Manger – 3 yrs. - \$2,432.00
32. Elaine Reichart – Saturday Detention Monitor – \$25.00 per hour
33. Elaine Reichart – Mentor Teacher – 1 yr. - \$2,388.00
34. Kris Rutledge – Mentor Teacher – 1 yr. - \$2,388.00
35. Craig Tasker – Saturday Detention Monitor – \$25.00 per hour
36. Bill Turner – HS Asst. Band Director – 15 yrs. - \$4,864.00
37. Vicki Turner – High School Yearbook – 4yrs. - \$2,741.00
38. Vicki Turner – Saturday Detention Monitor – \$25.00 per hour
39. Pete Ulrich – Saturday Detention Monitor – \$25.00 per hour
40. Fred Warmbrodt – Ski Club Advisor – 16 yrs. - \$2,388.00
41. Fred Warmbrodt – Department Chair – 7 yrs. - \$2,388.00
42. Cathy Wilhelm – Mentor Teacher – 0 yrs. - \$2,388.00
43. Pat Zarych – Department Chair – 7 yrs. - \$2,388.00

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
September 15, 2008

HIGH SCHOOL CAFETERIA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – October 20, 2008 – Hinckley Elementary
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held August 18, 2008, as presented.
 - B. It is recommended that the Board of Education approve the August, 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the Student Activity Purpose, Policy and Budgets for FY09, as presented.
 - D. It is recommended that the Board of Education approve the FY09 Appropriations, as presented in Addendum #1.
- VI. Board Members Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business - None
- X. Superintendent's Agenda
 - A. Local Report Card Presentation by Laurie Boedicker
 - B. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
Pete Ulrich	Highland High School	8'x12' American Flag for the front of the school - \$101.45

C. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of school facilities and waive associated fees:

High School

- HS Gym – 9/2/08 – 10/28/08 – 6:00PM – 7:30PM – Practice – Pete Chabra
- HS Cafeteria – 10/28/08 – 5:30PM – 9:00PM – Girl Scout Halloween Party – Beth Herman
- HS Cafeteria – 4/25/09 – 6:00PM – 9:30PM – Girl Scout Father Daughter Dance – Beth Herman
- HS Choir Room – 9/22, 10/20, 11/24, 1/5, 2/23, 3/16 & 4/27 – 7:00PM – Choir Booster Meetings – Tracee Teresko
- HS Auditorium Hall (lobby) – 10/22, 12/11, 12/12, 12/13, 12/17 & 3/10/09 – 6:00PM – Receptions Choir Boosters – Tracee Teresko
- HS Cafeteria – 9/9, 9/22, 9/23, 9/24, 10/1, 10/4, 10/7, 10/9, – 2:30PM – 3:30PM – HHS Men’s Soccer – Nancy Gillentine
- HS – Room F404 – 9/17/08 – 10/29/08 – 7:00PM – 9:00PM – Akron Power Squadron – John Sutherland
- HS Auditorium/Cafeteria/Band Room/ Ensemble Room/Choir Room – 5/1/09 from 2:30PM – 12:00AM & 5/2/09 – 7:00AM – 4:00PM – Hosting Choirs for OMEA State Contest – Chris Ilg
- HS Choir Room – Tuesdays & Thursdays – 4:30PM – 9:00PM & Saturdays – 8:45AM – 4:00PM – 2008/2009 school year – Voice Lessons – Kate Ilg
- HS Cafeteria – 2/28/09 – 3:00PM – 9:00PM – Granger Cub Scout Pack # 3511 Banquet – Christopher Karwowski
- HS Cafeteria – 8/22, 8/29, 9/5, 9/12, 9/19, 9/26, 10/3, 10/10, 10/17 & 10/24 – Football Mom’s Club – Brenda Houska
- HS Room 404 – 10/21/08 – 5/21/09 – 2008/2009 school year – 2:50PM – 6:00PM – Town & Country Driving School – Nancy Ralls
- HS Band Room – Wednesdays – 9/3/08 – 5/27/09 – 6:30PM – 9:15PM – Medina Community Band – Marcus Neiman

Hinckley Elementary

- HE Art Room – 9/16/08 -5/19/08 – every other Tuesday – 3:30PM – 5:00PM – Girl Scout Troop #1129 – Jenny Austin
- HE Art Room - 9/8/08 – 5/11/08 – every other Monday – 3:30PM – 5:00PM – Girl Scout Troop #401 – Maureen Fragnoli

Granger Elementary

- GE Cafeteria – 1st & 3rd Wednesdays – September through June – 6:30PM – 8:00PM – Girl Scout Troop – Tracy Daniels
- GE Library – 9/9/08 – 5/19/08 – every other Tuesday – 3:25PM – 5:00PM – Brownie Troop #130 – Laura Hagen
- GE Library – 9/9/30 – 6:30PM – 8:30PM – Cub Scout Pack #3511 – Heather Dune
- GE Gym – Mondays – November through April – 6:00PM – 7:30 PM – RAH Softball – Dale Jarvis

Sharon Elementary

- SE Cafeteria – 1st & 3rd Thursdays – November through May – 6:45PM – 8:15PM – Cub Scout Pack # 3411 – Lisa Gardner
- SE Cafeteria – 9/10/08 – 5/13/08 – every other Wednesday – 7:00PM – 8:00PM – Cub Scout Webelos #3411 – Daniel Fousek
- SE Cafeteria – 1st & 3rd Wednesdays – 6:30PM – 8:00PM – Girl Scout Troop #813 – Gretchen Dragich
- SE Cafeteria – Tuesdays – 2008/2009 school year – 7:00PM – 8:00PM – Boy Scout Troop #411 – John Hoopingarner
- SE Cafeteria – 1st & 3rd Tuesdays – 2008/2009 school year- 3:30PM – 5:00PM – Girl Scouts – Melissa Schreiner
- SE Cafeteria – 2nd & 4th Tuesdays – 2008/2009 school year – 3:30PM – 5:00PM – Girl Scouts – Melissa Schreiner
- SE Cafeteria – 1st & 3rd Thursdays – 2008/2009 school year – 3:30PM – 5:00PM – Girl Scouts Troop #792 – Kristen Oberhaus
- SE Cafeteria – 2nd & 4th Wednesdays – 2008/2009 school year – 3:30PM – 5:00PM – Girl Scouts Brownie Troop #1139 – Lisa Evans
- SE Cafeteria – 9/4, 9/17, 10/9 & 10/22 – 6:30PM – 7:45PM – Cub Scout Pack #3411 – Lisa Fousek
- SE Cafeteria – 1st & 3rd Wednesdays – 2008/2009 school year – 3:30PM – 4:45PM – Girl Scouts – Wendy Worrall

Fees Not Waived

High School

- HS Both Gyms/Coaches Room – 10/26/08 – 8:00AM – 8:00PM – Cheer Competition – Shannon Birch
- HE Gym – Mondays & Wednesdays – December 08 through May 09 – 5:30PM – 9:00PM – Junior Olympic Volley Ball Practice – Lisa Nischt

CONSENT AGENDA – PERSONNEL

- A. Employment - Certified Substitutes /Home Tutors 2008/2009 – Addendum # II

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors, for the 2008/2009 school year, as submitted by the MCESC.

- B. Change in Status – Classified

I recommend the Board of Education approve a change in status for the following classified employees, from substitute bus drivers to bus drivers effective 9/17/08, as listed:

1. Kenneth (Dan) Bishop
2. Jane Carsten
3. Sharon Szerensci
4. James Wade
5. Donna Weeks

C. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year substitute contracts of employment on an “as needed basis” for the remainder of the 2008/2009 school year, (with the exceptions as noted*), as listed:

1. Erica Loomis – Sub Cook- \$ 8.00 per hour
2. *Melissa Frederick – Sub Cook - \$8.00 per hour – effective 9/8/08
3. Margaret Spurio – Sub Cook - \$8.00 per hour
4. Danielle Turner – Sub Aide - \$8.00 per hour
5. Jennifer Donahue – Sub Cook - \$8.00 per hour
6. *Sheila Vidmar – Sub Driver - \$14.50 per hour – effective 8/15/08
7. Chris DiGiacobbe – Sub Aide - \$8.00 per hour
8. *Jeffrey Miller – Sub Custodian - \$8.00 per hour – effective 8/25/08
9. * Bethany Faught – Sub Custodian - \$8.00 per hour – effective 9/8/08

D. Employment – Classified

I recommend the Board of Education employ the following classified individuals on one-year limited contracts of employment for the 2008/2009 school year, (with the exceptions as noted*), as listed:

1. *Annette Galbincea – MS Lunch/Recess Aide – Step 2/0 yrs experience – \$13.08 per hour – 1.5 hours per day – 173 days – effective 9/8/08
2. *Antoinette Montague – HE 5th Grade Educational Aide – Step 2/0 yrs experience – \$13.08 per hour – 5.5 hours per day – effective 8/28/08 – 1 year only
3. *Adam Snook – HS Study Hall Monitor – Step 2/0 yrs experience – \$13.08 per hour – 6.5 hours per day – effective 9/16/08

E. Approval of FMLA/Parental Leave– Certified

I recommend the Board of Education approve 12 weeks of FMLA for Erica McCrodden, HE 5th Grade Teacher, (use of sick leave until physician’s release) effective with the birth of her child, followed by Parental Leave for the remainder of the 2008/2009 school year.

F. Employment – Student Workers

I recommend the Board of Education hire High School students Melissa Erikson and Nate Gottschick, on an “as needed basis” at \$6.85 per hour as student workers, effective August 1, 2008 through November 15, 2008. These positions are required to assist a student with a disability who is involved in sports activities.

G. Employment – Classified

I recommend the Board of Education employ Cassandra Vikowski as a GE Student – Specific Special Education Aide, 2.5 hours per day – Step 2/0 yrs experience - \$14.23 per hour, effective 9/2/08.

H. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year limited, supplemental contracts of employment for the 2008/2009 school year, as listed:

1. Ast, N'ecole – Home Tutor - \$25.00 per hour
2. Belzer, Kyle – Boys Soccer Volunteer - \$0
3. Clendaniel, Kim – Mentor Teacher – 0 yrs - \$2,388.00
4. DeLozier, Katie – Tech Theater Student - \$10.00 per hour
5. Drake, Larry – Varsity Asst. Girls Basketball – 0 yrs - \$4,156.00
6. Fisher, Kathy – Auditorium Manager – 4 yrs - \$5,571.00
7. Franchetti, Charles – MS Football Asst. – 4 yrs - \$2,741.00
8. Hadler, Elizabeth – 8th Grade Basketball – 0 yrs - \$3,095.00
9. Harmon, Robert – Asst. Boys Varsity B Soccer – 3 yrs – \$4,156.00
10. Kenneley, Dana – Home Tutor - \$25.00 per hour
11. Lee, Rebecca – Drama Tech Director – 4 yrs - \$1,326.00
12. Lee, Rebecca – Tech. Theater Adult - \$20.00 per hour
13. Lottig, Dave – JV Girls Basketball – 0 yrs - \$4,156.00
14. Lucci, Emily – Asst. HS Volley Ball – 0 yrs - \$3,802.00
15. Martin, Lindsi – 7th Grade Basketball – 0 yrs - \$3,095.00
16. Mravec, Bryan – Tech Theater Adult - \$20.00 per hour
17. Mravec, Bryan – Drama Tech. Director – 0 yrs - \$1,326.00
18. Natoli, Chase – Boys Soccer Volunteer - \$0
19. Nawalaniec, Nate – Tech Theater Student - \$10.00 per hour
20. Ott, Barbara – National Honor Society – 1 yr - \$1,326.00
21. Quayle, Bill – 9th Grade Volley Ball – 0 yrs - \$3,802.00
22. Rollyson, Jeff – MS Football Volunteer - \$0
23. Seth, Cassie – 9th Grade Girls Basketball – 0 yrs - \$3,802.00
24. Werner, Dennis – MS Football – 7 yrs - \$4,156.00

XI. Executive Session

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 20, 2008
HINCKLEY ELEMENTARY CAFETERIA
7:00 P.M.

- I. Call to Order and Roll Call by the President
- II. Pledge of Allegiance
- III. Appointment of New Board Member
 - A. President administers oath of office to the new board member.
 - B. President accepts nominations for vice-president and takes roll call to close nominations.
 - C. President accepts motion to appoint nominated vice-president.
 - D. President administers oath of office to newly appointed vice-president.
- IV. The next regular meeting will be held November 17, 2008 at 7:00 P.M. in the High School Cafeteria.
- V. Addition(s) and/or Deletion(s) to the Agenda
- VI. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held September 15, 2008 and the Special Meeting held September 21, 2008, as presented.
 - B. It is recommended that the Board of Education approve the September, 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the Resolution adopting a Section 403(b) Plan, as presented in Addendum #I.
 - D. It is recommended that the Board of Education amend the FY09 Appropriations, as presented in Addendum #II.
 - E. It is recommended that the Board of Education approve the 5 Year Forecast with Assumptions for FY09, FY10, FY11, FY12 and FY13, as presented in Addendum #III.
- VII. Board Members' Agenda Items
- VIII. Hearing of Individuals and/or Delegation Representatives

Lori Miller – Highland Foundation Project Coordinator

IX. Old Business – None

X. New Business

XI. Superintendent's Agenda

A. Recommendation of Facilities Study – Discussion Item

B. Resolution – Payment in Lieu of Transportation – Addendum # IV

C. Authorization to Amend MCS/ESC Agreement

I recommend the Board of Education approve the authorization to amend Medina County Schools ESC Agreement, as presented.

D. Approval of High School Out-of-State Trip

I recommend the Board of Education approve an out-of-state Highland High School Choir trip to Chicago leaving April 15th, 2009 and returning April 18, 2009, as presented.

E. Approval of High School Out-of-Country Trip

I recommend the Board of Education approve an out-of-country Highland High School trip to Costa Rica leaving April 2, 2009 and returning April 11, 2009, as presented.

F. Acceptance of Donations

I recommend the Board of Education accept the following donation, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
High School	Harold & Kay Kaufman	Computer/\$250.00
Sharon Art Room	James Young	Art Book/\$100.00
Sharon Garden	Jenny Napier-Wagar	Maintenance/ \$500.00
Sharon General Fund	Sharon Community Trusts	Assemblies & Supplies/ \$2,500.00
Sharon Miscellaneous	Holy Martyrs Catholic Church St. Vincent DePaul Society	Student Supplies/ \$200.00
Sharon Elementary	PPG Industries Foundation	Arts for Learning/ \$1,000.00

Sharon Library	Sharon Women's Club	\$75.00
Hinckley Room 207	Hinckley PTO	Rug/\$571.88
Hinckley General Fund	Target	\$400.14
Hinckley Elementary	Brilliant Electric Sign	Bldg Sign Repairs Undisclosed Amount

G. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waiver of fees:

High School

- HS E305 – Mondays/Tuesdays/Thursdays 2008-2009 school year – Voice Lessons – Jill Hornickel
- HS Cafeteria – 9/15/08, 9/17/08 & 10/1/08 – Girls Soccer away games – Lisa Petek
- HS Cafeteria – 9/17/08 – Football Mom's Meeting – 7:00PM – 8:30PM – Brenda Houska
- HS Cafeteria – 9/30/08 & 10/14, 2008 – 6:00PM – 8:00PM – Youth Wrestling Meeting & Sign Up – Mark Savoia
- HS Blackbox & Theater – 3/12/09 – 3:30 PM -10:00PM & 3/13/09 – 8:00AM – 12:00PM/3:30PM – 10:00PM – Granger Elementary & PTO – Linda Collins
- HS D258 – Mondays through February 2009 – 2:30PM – 3:30 PM – Chess Club – Susan Jackson
- HS Alt. Small Gym – Saturdays- September 2008 through June 2009 – 6:30AM – 9:00AM – Basketball – John Caruso
- HS Cafeteria – 3/14/09 – 9:00AM – 1:00PM – Girl Scout International Tea – Diane Hendershot
- HS Cafeteria/Auditorium/Ensemble Room/Choir Room – 3/26/09 – 1:00PM – 9:00PM – Choir Concert – Emily Miller
- HS B116, B117, B120, B123, B124 –2/7/09, 4/4/09 & 6/13/09 – 7:00AM – 2:00PM - ACT Assessment – Elaine Reichart
- HS Cafeteria, Aux & Main Gym, Auditorium, F404 & Restrooms – 11/28/08 – 7:00AM – 1:00PM – Softball Fundraiser – Mandi Myser

Middle School

- MS West Gym – Thursdays – 11/13/08 – 3/26/09 – 6:00PM – 8:50PM – Men's Basketball League – John Cizmada
- MS Cafeteria/Lobby/Restrooms – 10/26/08 – 10:00AM – 1:00PM – Highland Community Health Fair & Bike Tour – Barbara Wright

Granger Elementary

- GE Gym – 10/13/08 – 3/31/09 – Mondays – 7:00PM – 8:30PM & Wednesdays – 6:00PM – 7:30PM – Highland Hornets 5th Grade Travel Basketball – Jarrod Fry
- GE Gym – Tuesdays or Thursdays – 11/08 & 12/08 – with noted exceptions – 6:00PM – 7:30PM – Softball Skills Clinics – Dale Jarvis
- GE Gym – Fridays – 10/1/08 – 12/15/08 – 7:00PM – 8:30PM – Softball Practice RAH 10U Girls Fast Pitch – Russ Bentz

Hinckley Elementary

- HE Room 210 or Room 206 – 2nd & 4th Mondays – 10/08- 5/09 – 3:30PM – 4:30PM – Daisy Troop #1444 – Victoria Tiff
- HE Gym – Mondays & Tuesdays – 10/13/08 – 3/11/09 – 7:00PM – 8:30PM – Basketball Travel League Practice – Bill Luth

Sharon Elementary

- SE Cafeteria – 2nd & 4th Mondays – 10/08 – 5/09 – 3:30PM – 5:00PM – Girl Scout Meetings – Lisa Gardnes
- SE Cafeteria/Lobby/Restrooms – 10/26/08 – Highland Community Health Fair & Bike Tour – Barbara Wright
- SE Cafeteria – 1st & 3rd Mondays – 2008-2009 school year – 3:30PM – 5:00PM – Brownie Troop #13 – Tanya Headrick

Fees Not Waived

- HS Auditorium – 10/2/08 – 6:30PM – 9:00PM – University of Notre Dame Information Night – Brian Davis
- HS Both Gyms – 3/15/09 – 8:00AM – 8:00PM – Cheerleading Competition – Shannon Birch
- HS Gym – 5/3/09 – 3:30PM - United Force Training Center – Susan Osborne
- HS Back Gym – 1/6/090 – 5/6/09 – one day a week – 5:00PM – 9:00PM – Player's Choice Volleyball – Terese Klucar
- HS Auditorium – 6/4/09 – 5:00PM – 8:00PM – 6/5/09 – 5:00PM – 9:00PM & 6/6/09 – 1:00PM – 4:00PM – Dance Recital – Once Upon a Dream – Shannon Scott
- HE Cafeteria/Kitchen/Art Room/Gym/Rooms 209 & 210 – 3/14/09 – 7:00AM – 2:00PM – 3/15/09 – 6:00AM – 5:00PM – Buzzard Day – Martha Catherwood
- HS Auxiliary Gym – Fridays – 10/31/08- 2/27/09 – 7:00PM – 8:30PM – CYO – St. Francis Xavier Basketball – Mary Becker

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements, as presented:

- A. OSBA Policy Service Contract
- B. Revised Agreement with Always Home /LTC Nursing for specialized nursing services for a student with disabilities, effective 8/25/08
- C. Agreement with Medina County MR/DD to provide adult workshop services to a Highland student with disabilities per his IEP, effective 10/13/08

- D. Agreement with Medina City School District CFIT to provide educational services to a Highland student with disabilities per his IEP, effective 8/25/08
- E. Revised Agreement with Educational Service Center of Cuyahoga County at the Rose-Mary Center School to provide educational services to a Highland student with disabilities per her IEP, effective 8/25/08
- F. Pupil Transportation Agreement with Suburban School Transportation Company, Inc.
- G. Pupil Transportation Agreement with Cindy Bucklin to provide transportation for a Highland student with disabilities per his IEP, effective 9/25/08.
- H. Community Reinvestment Area Compensation Agreement with Medina County, Sharon Township Trustees and D & K Sands, LLC, doing business as Cletronics, Inc.

CONSENT AGENDA – PERSONNEL

- A. Employment – Certified Substitutes/Home Tutors – Addendum #V

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors, as presented by the MCESC.
- B. Extended Time – Certified

I recommend the Board of Education approve ten (10) days extended time for Moriah Ice, MS/HE Guidance Counselor, retro-actively to the start of the 2008-2009 school year.
- C. Change in Status – Classified

I recommend the Board of Education approve a change in status for the following classified employees, as listed:

 1. Donna Weeks – Bus Driver – from Step 2/0 yrs. experience – to Step 4/5 yrs. experience – effective 10/21/08
 2. Jane Carsten – Bus Driver – from Step 2/0 yrs. experience – to Step 2/1 yr. experience – effective 10/21/08
 3. Judy Eakin – HS Special Education Aide – from 6.5 hours per day to 7 hours per day – effective 9/22/08
 4. Ken Lane – HS Special Education Aide – from 6.5 hours per day to 7 hours per day – effective 10/3/08
 5. Luciana McCartney – HS Special Education Aide – from 4 hours per day/5 days a week to 5.5 hours per day/3 days a week – effective 10/13/08

D. Employment – Classified

I recommend the Board of Education employ the following classified individuals on one-year limited contracts of employment, as listed:

1. Julie Mainzer – HS Special Education Aide – 5.5 hours per day – Step 2/0 yrs. experience - \$14.23 per hour – effective 10/8/08
2. Jennifer Brenstuhl – HE Latchkey Aide PM – Step 2/0 yrs experience – \$11.33 per hour – effective 10/13/08
3. Laura Kalfas – HE Special Education Aide – 5.5 hours per day – Step 2/0 yrs. experience - \$14.23 per hour – effective 9/29/08 – one year only
4. Jennifer Donahue – HS Cook – 3.5 hours per day – Step 2/0 yrs. experience - \$11.90 per hour – effective 9/29/08
5. Susanne Haoui – GE Cook – 3.75 hours per day – Step 2/0 yrs. experience - \$11.90 per hour – effective 9/29/08
6. Mary Wiford – GE Latchkey Aide AM – 2.25 hours per day – Step 2/0 yrs. experience - \$11.33 per hour – effective 10/21/08
7. Ann Marie Krautheim – HS Special Education Aide – 5.5 hours per day – Step 2/0 yrs. experience – 2 days per week – effective 10/14/08

E. Employment – Student Worker

I recommend the Board of Education employ Michelle Bianchini as a Student Worker – HE Latchkey Aide PM – 2.5 hours per day – \$6.85 per hour – 2 days per week – effective 10/6/08

F. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the remainder of 2008/2009 school year, on an “as needed” basis, as listed:

1. Mary Wiford – Substitute Aide - \$8.00 per hour
2. Elizabeth Borling – Substitute Aide - \$8.00 per hour
3. Tracy Spradlin – Substitute Cook - \$8.00 per hour
4. Renee Lenhard – Substitute Aide - \$8.00 per hour
5. Annette Galbincea – Substitute Aide - \$8.00 per hour

G. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve Maternity Leave for Cynthia Haney, Sharon Elementary IE Tutor from 12/2/08 thru 1/30/09, followed by Parental Leave for the remainder of the 2008-2009 school year and the 2009-2010 school year.

H. Change in Status – Certified

I recommend the Board of Education approve a change in status for the following certified employees, as listed:

1. Leanne Grabowski Svihlik – MS Special Education IE Tutor – 6 hours per day to 7 hours per day – effective retroactively to the start of the 2008-2009 school year.
2. Lindsay Booth Limperos – GE Special Education Tutor to GE Special Education Intervention Specialist – BA/Step 1 – effective 10/20/08.

I. Employment – Supplemental/Co-Curricular

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/2009 school year, as listed:

1. Tony Boutwell – 8th Boys' Basketball – 10 yrs. – \$3,804.00
2. Don Bunker – Asst. Boys' Basketball Volunteer – \$0
3. Suzette Burtoft – Asst. Forensics Advisor – 2 yrs. – \$1,326.00
4. Adam Cestaro – JV Boys' Basketball – 5 yrs. – \$5,217.00
5. Steve Cika – MS Head Wrestling – 34 yrs. – \$4,510.00
6. Kip Cullen – Asst. HS Wrestling – 0 yrs. – \$4,156.00
7. Andrew Dutt – Intramural Boys' Basketball – 3 yrs. – \$2,034.00
8. Mike Gibbons – MS Asst. Wrestling – 1 yr. – \$2,388.00
9. Devon Griffin – Forensics Advisor – 5 yrs. – \$5,146.00
10. Colin Kibler – Asst. HS Wrestling Volunteer – \$0
11. Phil Lazar – Asst. HS Wrestling – 5 yrs. – \$5,217.00
12. Chris Luker – Asst. Boys' Basketball – 1 yr. – \$4,156.00
13. Paul Lushes – 9th Boys' Basketball – 8 yrs. – \$4,864.00
14. Mike McMullen – 7th Boys' Basketball – 19 yrs. – \$4,510.00
15. Michael Reynolds – Asst. Tennis Volunteer - \$0
16. Larry Savoia – Asst. HS Wrestling Volunteer - \$0
17. Matt Sheets – Intramural Girls' Basketball – 0 yrs. – \$1,680.00
18. Jay Smith – Asst. HS Wrestling – 4 yrs. – \$4,510.00
19. Tom Sours – Asst. HS Wrestling Volunteer – \$0
20. Elizabeth Trifon – Home Tutor - \$25.00 per hour
21. Bart Young – Asst. HS Wrestling Volunteer – \$0

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XII. Executive Session

XIII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 17, 2008

A G E N D A

- I. Call to Order and Roll Call by the President
- II. The next regular meeting will be held December 15, 2008 at 7 P.M. at Granger Elementary.
- III. Pledge of Allegiance
- IV. Appoint replacement member to serve as OSBA Legislative Liaison for 2008
- V. Addition(s) and/or Deletion(s) to the Agenda
- VI. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meeting held October 12, 2008 and the Regular Meeting held October 20, 2008, as presented.
 - B. It is recommended that the Board of Education approve the October, 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education amend the FY09 Appropriations, as presented in Addendum #1.
 - D. It is recommended that the Board of Education authorize the Treasurer to return the advances of the following funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
516-9008 IDEA Part B	001 General Fund	\$153,000.43
573-9008 Title V		\$ 1,108.92
587-9008 Early Childhood		<u>\$ 1,574.66</u>
		\$ 155,684.01

- VII. Board Member's Agenda Items
- VIII. Hearing of Individuals and/or Delegation Representative

IX. Old Business – None

X. New Business – None

XI. Superintendent’s Agenda

A. Presentation of Curriculum Needs for 2009/2010 – Laurie Boedicker

B. Approval of High School Out-of-State Ski Club Trip

I recommend the Board of Education approve an Out-of-State Highland High School Ski Club trip to Breckenridge, Colorado leaving January 15, 2009 and returning January 19, 2009, as presented.

C. Awarding of a High School Diploma

I recommend the Board of Education award a Highland High School Diploma to Vietnam Veteran, Terry L. Jackson.

D. Acceptance of Donation

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HS Robotics Club	FM Global	\$300.00
HS Football Athletics	North Gateway Tire	Box Truck Use For Equipment Transport
HS Football Athletics	North Gateway Tire	100 Championship T-shirts/\$600.00
HS Football Athletics	Brooker Insurance	100 Football Play-Off T-shirts/\$600.00
HS Football Athletics	Athletic Boosters	Uniform Donation/ \$8500.00
HS Football Athletics	AGS Custom Graphics	750 Spirit Posters/ \$1000.00
HS Football Athletics	Athletic Boosters	500 Spirit Posters/ \$200.00

E. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

High School

- HS Practice Room – Fall/Spring – Thursdays – 3:00 PM – 8:00 PM – Lessons – Tim Huff
- HS Band Area – Thursdays – 2008/2009 school year – 3:00 PM – 8:00 PM – Lessons – Brian Bishop
- HS Cafeteria – 12/18/08 – 6:00 PM – 10:00 PM – Choir Reception – Tracee Teresko – Choir Boosters
- HS B126 – 2008/2009 school year – 2:50 PM – 3:10 PM – Tutoring – Elizabeth Trifon
- HS Auxiliary Gym, Main Gym, Wrestling Room – Sundays – 11/16/08 through 2/8/09 – 8:00 AM – 5:00 PM – Youth Wrestling League – Mark Savoia
- HS Main & Auxiliary Gyms – 10/08 through 2/09 as listed – 6:00 PM – 9:00 PM – Highland Girls Youth Basketball – Matt Sheets
- HS F404 – 11/17/08 through 11/26/08 – 2:40 PM – 5:40 PM – Driver Training Classes – Heights Driving School – Dave Breth

Middle School

- MS Art Room – 1st & 3rd Fridays 11/7/08 through 5/15/09 as listed – 2:20 PM – 4:00 PM – Girl Scout Troop # 212 – Susan Schmidt
- MS West Gym – Thursdays – 11/13/08 through 3/26/09 with noted exceptions – 6:00 PM – 8:50 PM – Highland Men's Basketball – John Cizmadia
- MS Cafeteria & Rest Rooms – 10/25/08 – 10:00 AM – 1:00 PM – Health Run Registration & Awards – Ginny Schneider
- MS East Gym – Thursdays – 11/6/08 through 3/19/09 – 7:30 PM – 9:30 PM – Faculty Basketball – Chris Luker

Granger Elementary

- GE Gym – Tuesdays & Thursdays – 1/13/09 through 3/19/09 – 6:00 PM – 9:00 PM – Highland Youth Soccer – Bobby Harmon
- GE Cafeteria – 12/6/08 – 7:00 AM – 12:00 PM – Breakfast With Santa – Granger PTO – Ann Petersen

CONSENT AGENDA – AGREEMENTS/CONTRACTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2008/2009 school year, as presented:

- A. Medina County Economic Development Corporation Membership
- B. Agreement with Medina County ESC through the law firm of McGown, Markling & Whalen Co., L.P.A. to provide services.
- C. Agreement with Medina County ESC for providing English as a second language services to referred students.
- D. Agreement with Karen Heichel, interim school psychology services provider.
- E. Agreement with Medina County ESC, revised to include, providing substitute school psychologist services.

CONSENT AGENDA – PERSONNEL

A. Employment of Certified Substitutes/Home Tutors Addendum # II

I recommend the Board of Education approve the attached list of certified substitutes and home tutors for use for the remainder of the 2008/2009 school year, as submitted by the MCESC.

B. Employment – Administrative

I recommend the Board of Education employ Dawn Marzano as Director of Communications, 260 days per year, \$82,000.00, (pro-rated for the 2008/2009 school year) effective January 1, 2009 and on a per diem basis (\$315.385) beginning November 18, 2008 through December 31, 2008.

C. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/2009 school year, on an “as needed basis”, as listed:

1. Mary Paulus – Substitute Aide - \$8.00 per hour
2. Barb Simmons – Substitute Aide -\$8.00 per hour

D. Resignation – Classified

I recommend the Board of Education accept the resignation of Cheryl Treb, Middle School Cook, effective January 6, 2009.

E. Change in Status – Classified

I recommend the Board of Education approve a change in status for Ann Marie Krauthem, HS Special Education Aide, from \$14.23 per hour, Step 2/0 yrs experience, to \$14.57 per hour, Step 4/5 yrs. experience, effective 10/14/08.

F. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment, for the 2008/2009 school year, as listed:

1. Bill Gutbrod – Asst. HS Football – 54 yrs. – \$5,571.00
2. Jim Kenney – 9th Boy’s Asst. Basketball – 0 yrs. – \$1,326.00
3. Nicole McGaha – After School Tutor - \$25.00 per hour
4. Michael Reynolds – Asst. Girl’s Tennis – 0 yrs. – \$1,326.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Personnel

XII. Adjourn