

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL/REGULAR MEETINGS
JANUARY 13, 2009

A G E N D A

- I. Call to Order and Roll Call by the President
- II. The next regular meeting will be held according to provisions agreed to in the Organizational Meeting.
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held December 15, 2008, as presented.
 - B. It is recommended that the Board of Education approve the December, 2008 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the following scholarship award, as presented in Addendum #I:
 1. The Elley St. Clair Memorial Scholarship/Coaches Award
 - D. It is recommended that the Board of Education adopt the FY 2010 Tax Budget, as presented in Addendum #II.
 - E. It is recommended that the Board of Education amend the FY09 Appropriations, as presented in Addendum #III.
- VI. Board Member's Agenda Items
- VII. Hearing of Individuals and/or Delegation Representative
- VIII. Old Business – None
- IX. New Business

The following revised board policy – Model Student Acceleration for Advanced Learners – IKEB – Addendum #IV, is presented for adoption at the regular Board of Education meeting February 17, 2009.

X. Superintendent's Agenda

- A. Recognition of School Board Members for School Board Recognition Month
- B. Resolution – Payment in Lieu of Transportation – Addendum # V
- C. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

High School

- HS F404 – 2/2/09 through 2/20/09 – 2:30 PM – 4:40 PM – Heights Driving School - Linda S. Morgan

Middle School

- MS Cafeteria, Rooms 603,605,607,609,611, Art Room & Stage Area – 6/12/09 – set up and 6/15/09 through 6/19/09 – 7:00 AM – 4:00 PM – Camp Science Adventures – Annette Barzal

Hinckley Elementary

- HE Gym & Gym Lobby – 2/24/09 – 1:00 PM – 8:30 PM – Red Cross Blood Drive – Suzanne Peterlin

CONSENT AGENDA – AGREEMENTS/CONTRACTS

I recommend the Board of Education approve the following contracts and/or agreements, as presented:

- A. Agreement with Community School Builder for Web Hosting Services and Content Management System from 2/1/09 – 6/30/09
- B. Agreement with Community School Builder for Web Hosting Services and Content Management System from 7/1/09 to 6/30/10

CONSENT AGENDA – PERSONNEL

- A. Employment of Certified Substitutes/Home Tutors Addendum # VI

I recommend the Board of Education approve the attached list of certified substitutes and home tutors for use for the remainder of the 2008/2009 school year, as submitted by the MCESC.

- B. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/2009 school year, on an “as needed basis”, as listed:

1. April Harrison – Sub Cook - \$8.00 per hour – effective 1/5/09
2. Samuel Vanni – Sub Bus Driver - \$14.50 per hour
3. Joseph Ulrich – Sub Bus Driver - \$14.50 per hour – effective 1/5/09
4. Sue Foran – Sub Bus Driver - \$14.50 per hour – effective 1/5/09

C. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve the Maternity/Parental Leave for the following certified individuals:

1. Emily Miller, Middle School Vocal Music, 6 weeks Maternity Leave effective with the birth of her child, (anticipated due date of 3/6/09), then Parental Leave for the remainder of the 2008/2009 school year and the 2009/2010 school year.
2. Amy Szyndler, High School Spanish, 6 weeks Maternity Leave effective with the birth of her child (anticipated due date of 2/20/09), followed by Parental Leave for the remainder of the 2008/2009 school year.
3. Alicia Steinmetz, Sharon Elementary 5th Grade Teacher, 8 weeks Maternity Leave effective with the birth of her child, (anticipated due date of 3/7/09), with a return date of 5/4/09.

D. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment, for the 2008/2009 school year, as listed:

1. Lindsy Martin – MS Girls' Track Asst. – 0 yrs. - \$2,388.00
2. Mark Raczynski – MS Boys' Track Asst. – 2 yrs. - \$2,388.00
3. Joe Timco – MS Boys' Track Head Coach – 4 yrs. - \$3,449.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL MEETING
January 13, 2009
HIGH SCHOOL CAFETERIA
7:00 P.M.

- I. Call to Order and Roll Call by the President
- II. Pledge of Allegiance
- III. Nomination and Election of Officers
 - A. Appoint President pro-tem to conduct organizational meeting.
 - B. President pro-tem accepts nominations for board president and takes roll call to close nominations.
 - C. President pro-tem accepts motion to appoint nominated member president.
 - D. President pro-tem administers oath of office to newly elected president.
 - E. Newly appointed president accepts nominations for vice-president and takes roll call to close nominations.
 - F. Newly appointed president accepts motion to appoint nominated member vice-president.
 - G. President administers oath of office to newly elected vice-president.
 - H. Appoint member to serve as OSBA Legislative Liaison for 2009.
 - I. Appoint member to serve as OSBA Student Achievement Liaison for 2009.
- IV. Approval of Membership in OSBA - 2009

It is recommended the Board of Education approve membership in OSBA for 2009 - \$5,351.00.
- V. Treasurer's, President's and Superintendent's Bond

It is recommended that a performance bond be purchased in the amount of \$100,000 for the treasurer, board president and superintendent.
- VI. Appointment of Legal Counsel for the ensuing school year
 - A. Britton Smith Peters & Kalail Co., L.P.A.
 - B. McGown, Markling & Whalen Co.
 - C. Scott, Scriven & Wahoff, LLP
 - D. Squire, Sanders & Dempsey

VII. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for its' regular monthly meetings. The 2008 schedule was:

Date: Third Monday (with specific variations)

Time: 7:00 P.M.

Place: High School Cafeteria, except October-Hinckley/March-Sharon/
December-Granger

The following schedule is suggested, including variations:

Tuesday – February 17 – High School

Monday – March 16 – Sharon Elementary

Monday – April 20 – High School

Monday – May 18 – High School

Monday – June 15 – High School

Monday – July 20 – High School

Monday – August 17 – High School

Monday – September 21 – High School

Monday – October 19 – Hinckley Elementary

Monday – November 16 – High School

Monday – December 14 – Granger Elementary

VIII. Federal Programs

The Highland Board of Education resolves to participate in Federal Programs, Special Education, IDEA-Part B, Title V, Title IV-A, Early Childhood IDEA Title II-A, and any other Federal Programs for FY2010. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY2010.

IX. Service Fund

It is recommended that a Board of Education Service Fund be established in accordance with ORC3315.15.

X. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 17, 2009
7:00 P.M.
High School Cafeteria

A G E N D A

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – March 16, 2009 at Sharon Elementary
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletions to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Organizational Meeting and the Regular Meeting held January 13, 2009, as presented.
 - B. It is recommended that the Board of Education approve the January, 2009 Financial Reports, as presented.
 - C. It is recommended that the Board of Education amend the FY09 Appropriations, as provided in Addendum #I.
 - D. It is recommended that the Board of Education amend the Five Year Forecast with Assumptions, for FY09, FY10, FY11, FY12 and FY13, as provided in Addendum #II.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

Adoption of revised Policy – Model Student Acceleration for Advanced Learners – IKEB, as presented at January Board of Education Meeting.
- IX. New Business – None
- X. Superintendent's Agenda
 - A. Discussion Item – Athletic Boosters Signage Proposal

- B. Adoption of School Calendar for 2009/2010 and 2010/2011 – Addendum # III

I recommend the Board of Education adopt the attached school calendars for the 2009/2010 and 2010/2011 school years, as presented.

- C. ACT Test Administration Pay Rates

I recommend the Board of Education establish the following rates of pay for ACT Test Administration, as listed:

1. Test Site Supervisor(s) - \$35.00 per hour
2. Test Administrator(s) - \$25.00 per hour

(Note – Highland will be reimbursed by ACT for approximately 80% of costs as a National Test Site.)

- D. Approval of High School Debate Team Trip

I recommend the Board of Education approve a High School Debate Team trip to the Ohio High School Speech League State Tournament in Mason, Ohio leaving Thursday, March 5, 2009 and returning March 7, 2009, as presented.

- E. Approval of High School Out-of-State Trip

I recommend the Board of Education approve an out-of-state High School Jazz Choir trip to Western Michigan University leaving Saturday, March 21, 2009 and returning Sunday, March 22, 2009, as presented.

- F. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
High School Robotics Club	John Beck	\$700.00
High School Robotics Club	EBO Group	\$2000.00
Hinckley Elementary	Hinckley PTO	COSI Program/\$800.00
Hinckley Elementary	Hinckley PTO	Young Audiences Program \$1600.00
Middle School	Nowak Tour & Travel	Robofest/\$70.00
Middle School	Sharon Printing	Robofest/\$100.00
Middle School	Trillium Creek	Robofest/\$100.00
Middle School	Medical Resources	Robofest/\$100.00
Middle School	Jeneen Lapp, D.D.S.	Robofest/\$70.00
Middle School	Brooker Ins. Agency, Inc.	Robofest/\$260.00
Middle School	Douglas McLaughlin & Associates	Robofest/\$100.00
Middle School	Anonymous	Robofest/\$100.00
Middle School	Wolff Brothers Supply	Robofest/\$70.00
Middle School	Bil-Jac Foods, Inc.	Robofest/\$260.00
Middle School	Mr. & Mrs. Swartz	Robofest/\$25.00

G. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

High School

- HS Gym, Cafeteria, Concessions – 3/7/09 – 7:30 AM – 2:00 PM – Robofest – Kim Clendaniel
- HS Gym – 2/28/2009 – 5:00 PM – 10:00 PM – Jump Rope Competition Show – Revere Heartbeats – Cheri Timura
- HS Cafeteria – 5/9/09 & 5/16/09 – 8:00 AM – 1:00 PM – Highland Youth Football Registration – Michael & Cheryl Treb

Middle School

- MS West Gym – 3/21/09 – 9:00 AM – 1:00 PM – Rube Goldberg Club Machine Contest – Shar Crutchley

Sharon Elementary

- SE Gym – Thursdays – 1/15/09 – 6/6/09 – 6:00 PM – 8:00 PM – Highland U12 Travel Softball – Cherie Rininger

CONSENT AGENDA – AGREEMENTS/CONTRACTS

I recommend the Board of Education approve the following contracts and/or agreements, as presented:

- A. LEECA Internet Service Provider Contract
- B. MCESC Service Agreement for 2009/2010
- C. Inter-District Special Education Cooperative Agreement

CONSENT AGENDA – PERSONNEL

- A. Employment – Certified Substitutes/Home Tutors – Addendum # IV

I recommend the Board of Education approve the attached list of certified substitutes and home tutors, as presented by the MCESC for the remainder of the 2008/2009 school year.

- B. Employment – Certified

I recommend the Board of Education employ the following certified individuals on one-year limited contracts of employment, as Middle School Title I Tutors, 5.8 hours per day, effective February 2, 2009, for the 2008/2009 school year, as listed:

1. Roshelle Dewey – \$30.066 per hour – 0 years experience
2. Helen Latkovic – \$31.835 per hour – 4 years experience
3. Rebecca Ryan – \$30.066 per hour – 0 years experience
4. Rebecca Young – \$30.066 per hour – 0 years experience

C. Resignation – Classified

I recommend the Board of Education accept the resignation of Tammie Jackson, bus driver, effective 1/14/2009.

D. Revision of Maternity/Parental Leave – Certified

I recommend the Board of Education approve a revision in the Maternity/Parental Leave for the following certified employees:

1. Laura Franz, Sharon Elementary 3rd Grade Teacher, as follows: Sick Leave from 2/11/2009 through 3/2/09, Maternity Leave from 3/3/09 through 4/28/09 and Family Medical Leave for the remainder of the 2008/2009 school year.
2. Alicia Steinmetz, Sharon Elementary 5th Grade Teacher, as follows: Sick Leave from 3/2/09 through 3/7/09, Maternity Leave from 3/9/09 through 4/20/09 and Family Medical Leave from 4/27/09 through 5/1/09.

E. Employment – Certified

I recommend the Board of Education employ Yang Zhang, as the High School Chinese Mandarin Teacher, MA + 15/Step 0 years experience, \$41,916.00, 184 days per year, effective with the 2009/2010 school year.

F. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/09 school year, on an “as needed basis”, as listed:

1. Patricia Buell – Sub Bus Driver – \$14.50 per hour – effective 1/27/09
2. Kathy Duale – Sub Aide – \$8.00 per hour
3. Cassie Seth – Sub Aide – \$8.00 per hour
4. Brooke Held-Sudimak – Sub Custodian – \$8.00 per hour

G. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year limited contracts of employment, as Intervention Tutors, at \$25.00 per hour, for the remainder of the 2008/2009 school year, as listed:

- | | |
|-------------------|----------------------|
| 1. Cheryl Fields | 8. Joy Makin |
| 2. Violet Frye | 9. Gina Miyamoto |
| 3. Katie Garman | 10. Toni Montague |
| 4. Colleen Hyland | 11. Kelly Powell |
| 5. Kristen Knapik | 12. Brenda Skinner |
| 6. Barb Knerem | 13. Amanda Spaulding |
| 7. Lauren Kugler | 14. Donna Wolford |

H. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment for the 2008/2009 school year and the 2009/2010 school year, as listed:

1. N'ecole Ast – Summer School Teacher – \$30.00 per hour
2. Linda Ginesi – Summer School Teacher – \$30.00 per hour
3. Linda Ginesi – Home Tutor – \$25.00 per hour
4. Jeremie Hoop – Summer School Teacher – \$30.00 per hour
5. Dana Kenneley – Summer School Teacher – \$30.00 per hour
6. Brenda Skinner – Home Tutor – \$25.00 per hour
7. Kerry Trefz – Home Tutor – \$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

- A. Personnel
- B. Negotiations

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 16, 2009
7:00 P.M.
Sharon Elementary Cafeteria

A G E N D A

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – April 20, 2009 at Highland High School Library
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held February 17, 2009, as presented.
 - B. It is recommended that the Board of Education approve the February 2009 Financial Report, as presented.
 - C. It is recommended that the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor” be approved, as presented in Addendum #I.
 - D. It is recommended that the Board of Education amend the FY09 Appropriations, as provided in Addendum #II
- VI. Board Members’ Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business – None
- X. Superintendent’s Agenda
 - A. Presentation of Governor’s Educational Reform Proposal
 - B. Athletic Passes 2009/2010 – Discussion Item
 - C. Akron General Lodi Community Hospital Service Proposal

I recommend the Board of Education approve the agreement with Akron General Lodi Community Hospital for the annual physicals for school bus and van drivers, as presented.

D. Approval of High School Out-of-State Trip

I recommend the Board of Education approve an out-of-state High School Robotics Team trip to the Pittsburgh Regional Competition leaving Thursday evening, March 12, 2009 and returning Saturday, March 14, 2009, as presented.

E. Approval of Bus Specifications/Authorization to Bid

I recommend the Board of Education approve the bus specifications and grant authorization to accept bids, as presented.

F. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
High School Robotics Club	ViaSat	\$1,000.00
High School Robotics Club	WVIZ	\$1,000.00
High School Robotics Club	OAI	\$715.00
Hinckley Elementary	Hinckley Women's Club	3 rd grade SS Supplies /\$150.00
Hinckley Elementary	McGuffey's Educational Resources	Ed. Supplies /\$386.85
Highland Middle School	McGuffey's Educational Resources	Ed. Supplies /\$5619.80

G. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees:

High School

- HS Cafeteria – 2/28/09 – 10:00 AM – 2:00 PM – NFL Flag Football Registrations – Michael Matranga
- HS Cafeteria – 3/10/09 – 6:00 PM – 8:00 PM – Youth Wrestling Banquet – Mike Houska
- HS Auditorium – 4/24/09 – 3:00 PM – 7:00 PM & 4/25/09 – 5:00 PM – 11:00 PM – Mr. Hornet Rehearsal & Contest – Vicki Turner
- HS Cafeteria/Hallway/Auxiliary Gym/Band Room/Small Rooms Adjoining Cafeteria – 10/23/09 – 5:00 PM – 9:00 PM & 10/24/09 – 7:00 AM – 4:00 PM – Highland Community Health Fair – Linda Collins
- HS Lower Level/Lobby/B Wing Classrooms – 9/12/09, 10/24/09, 12/12/09, 2/6/10, 4/10/10, 6/12/10 – 7:00 AM – 1:00 PM – National ACT Testing – Elaine Reichart
- HS Cafeteria & Lobby Area of Auditorium – 10/17/09 – 4:00 PM – 10:00 PM – Alumni Dance – Kelly Coddling

CONSENT AGENDA – AGREEMENTS/CONTRACTS

I recommend the Board of Education approve the following contracts and/or agreements, as presented:

- A. LEECA Service Agreement for 2009/2010
- B. 2009/2010 Pepsi Contract
- C. Agreement with Community Education Director – Winter 2009
- D. Agreement with Medina County MR/DD for Adult Workshop Services

CONSENT AGENDA – PERSONNEL

- A. Employment – Certified Substitutes/Home Tutors – Addendum # III

I recommend the Board of Education approve the attached list of certified substitutes and home tutors, as presented by the MCESC for the remainder of the 2008/2009 school year.

- B. Retirement – Classified

I recommend the Board of Education accept the retirement of Jerome Cimbulich, Maintenance Assistant, effective July 1, 2009.

- C. Employment – Classified

I recommend the Board of Education employ Joseph Catherwood, as Bus Mechanics Helper, \$15.18 per hour, Step 0/ 0 years experience, 8 hours per day, 260 days per year, effective March 17, 2009.

- D. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve the Maternity/Parental Leave for Julie Boggs, High School IE Tutor, as follows: 6 weeks Maternity Leave effective with the birth of her child, (anticipated due date of March 20, 2009), then Parental Leave for the remainder of the 2008/2009 school year.

- E. Revision of Maternity/Parental Leave – Certified

I recommend the Board of Education approve a revision in the Maternity/Parental Leave for Wendy Shemo, Sharon Elementary 5th Grade Teacher, as follows: an extension of her Parental Leave to include the 2009/2010 school year.

- F. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2008/2009 school year, on an “as needed basis”, as listed:

1. Tristin Kennerly – Substitute Aide - \$8.00 per hour

2. Linda Santora – Substitute Custodian - \$8.00 per hour

G. Employment – Student Worker

I recommend the Board of Education employ Kaitlyn Laugesen as a student worker, (“track buddy”) for a student with a disability, \$7.30 per hour, effective 3/9/09 through 5/29/09.

H. Employment – Supplemental/Co-curricular

I recommend the Board of Education employ the following on one-year supplemental contracts of employment for the 2008/2009 school year, as listed:

1. Jim Addington – Test Room Supervisor - \$25.00 per hour
2. Jim Addington – Asst. Boys’ HS Track – 14 yrs. - \$5,217.00
3. Jen Augenstein – MS Basketball Cheerleading – 2 yrs. - \$ 1,326.00
4. Christi Boger – Home Tutor - \$25.00 per hour
5. Ray Braunscheidel – Test Room Supervisor - \$25.00 per hour
6. Jennifer Brothers – Asst. Girls’ HS Track – 0 yrs. - \$3,802.00
7. Ty Damon – JV Boys’ Tennis – 7 yrs. - \$4,156.00
8. Tanya Dolata – Test Room Supervisor - \$25.00 per hour
9. Kathy Fisher – Test Room Supervisor - \$25.00 per hour
10. Jay Grissom – Asst. Baseball Volunteer - \$ 0
11. Claudia Johnson – Test Room Supervisor - \$25.00 per hour
12. Lindsi Martin – MS Girls’ Track Asst. – 0 yrs. - \$2,388.00
13. Kristine Nerlich – JV Softball – 1 yr. - \$3,802.00
14. Mark Raczynski – MS Boys’ Track Asst. – 2 yrs. - \$2,388.00
15. Elaine Reichart – Test Room Supervisor - \$25.00 per hour
16. Elaine Reichart – Test Site Supervisor - \$35.00 per hour
17. Matt Sheets – 9th Baseball – 0 yrs. - \$3,802.00
18. Adam Snook – Test Room Supervisor - \$25.00 per hour
19. Katie Stull – Test Room Supervisor - \$25.00 per hour
20. Craig Tasker – Test Room Supervisor - \$25.00 per hour
21. Craig Tasker – Test Site Supervisor - \$35.00 per hour
22. Pete Ulrich – Test Room Supervisor - \$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Negotiations

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
APRIL 20, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – May 18, 2009 at High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held March 16, 2009, with corrections, and amend the Minutes of October 20, 2008, Item I 9. to read \$4,156, instead of \$5,146, as presented.
 - B. It is recommended that the Board of Education approve the March 2009 Financial Report, as presented.
 - C. It is recommended that the Board of Education amend the FY09 Appropriations, as presented in Addendum #I.
 - D. It is recommended that the Board of Education approve the Judith I. Bowman Memorial Scholarship, as presented in Addendum #II.

Alan Bowman – Presentation of Scholarship
- VI. Board Member's Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business – None
- IX. New Business – None
- X. Superintendent's Agenda
 - A. High School Wrestling Team Recognition

Bo Kuntz, Mark Savoia, Tyler Houska
 - B. Robotics Team Presentation

Gus Matheou

C. PaySchools Online Payment Proposal – Discussion Item

D. Stadium Signage Program

I recommend the Board of Education approve the Highland Athletic Boosters Stadium Signage Program, as presented.

E. Medina City Schools Excess Cost Agreement 2008/2009

I recommend the Board of Education approve the following agreement with the Medina City Schools, to provide educational services for a Highland High School student enrolled in the CFIT program for the 2008/2009 school year, as presented.

F. Approval of Ashland University Field Experience Agreement

I recommend the Board of Education approve the Ashland University Field Experience Agreement, as presented.

G. Approval of High School Out-of-Country Trip

I recommend the Board of Education approve an out-of-country Highland High School trip to Costa Rica leaving December 16, 2009, and returning December 24, 2009, as presented.

H. Acceptance of Bus Bids

I recommend the Board of Education approve the bids placed for new school buses, as approved in the specifications adopted at the March 16, 2009 meeting, as presented.

I. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Sharon Elementary	McGuffey's Ed. Resources	School Supplies/\$798.95
Sharon Elementary	Target	\$1,142.51
Sharon Library	Sharon PTO	Books/\$152.30
Sharon Elementary	Sharon PTO	Classroom Wish Lists/ \$3,776.27
Sharon Elementary	Sharon PTO	COSI Assembly/\$1,000.00
Sharon Elementary	Sharon PTO	Technology Gr. 3 & 4/ \$1,282.30
Sharon Elementary	Sharon PTO	Vocal Music – Instruments/ \$5,685.45
Hinckley Elementary	Hinckley PTO	Playground Equipment/ \$12,498.00
Hinckley Elementary	Hinckley Hills Golf Course	Audubon Membership/ \$150.00
Special Ed. Dept.	Ms. Doris Carlton	CCTV/\$900.00
High School Robotics Club	FM Global	\$1,400.00

J. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Cafeteria – 3/21/09 – 12:00 PM – 1:00 PM – Rugby Club lunch practices – Fred Warmbrodt
- HS Auditorium/Black Box/Make-Up/Dressing Rooms/Restrooms – 3/19/09, 3/20/09 & 3/21/09 – 4:00 PM – 11:00 PM – Spring Play – Kathy Fisher
- HS Cafeteria & Auditorium – 5/16/09 – 1:00 PM – 5:00 PM – Bridging Ceremony for Girl Scouts – Beth Herman
- HS Track – Mondays – 3/20/09 – 6/9/09 – 6:00 PM – 7:00 PM – Special Olympics Track Team Practice – Ruth Glas
- HS/MS/HE – Gym – Wednesdays – 3/25/09 and 4/15/09 through 5/20/09 – 7:00 PM – 9:00 PM – AAU Basketball Practice – Sandy Delehanty
- HS Gym – Thursdays – 3/12/09 – 5/28/09 – 7:00 PM – 8:30 PM – NEO Basketball Practice – Elizabeth Gilbert
- HS Cafeteria – 4/24/09 – 5:00 PM – 9:00PM – Girl Scouts Pasta Dinner/Silent Auction – Beth Herman Troop #32

Middle School

- MS West Gym – 5/6/09 – 4:00 PM – 9:00 PM – D.A.R.E. Graduation – Deputy Centner

Hinckley Elementary

- HE Parking Lot – 9/11/09 evening 5:00 PM for set-up – 9/12/09 – 7:00 AM – 4:30 PM – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Deborah Prescenzi

Fees Not Waived

- HS Auxiliary Gym – 5/16/09 – 9:00 AM – 1:00 PM – Black Belt Test – Chun Ma Tae Kwon Do Academy – Gyeong Jeon

CONSENT AGENDA – PERSONNEL

A. Employment Certified Substitutes/Home Tutors – Addendum # III

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the remainder of the 2008/2009 school year, as submitted by the MCESC.

B. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve Maternity Leave for Melissa Beattie, Hinckley Elementary 2nd Grade Teacher from her anticipated birth date of May 8, 2009, through the end of the 2008/2009 school year.

C. Retirement – Certified

I recommend the Board of Education accept the retirement of Fred Pollock, High School Math Teacher, effective June 1, 2009.

D. Retirement – Classified

I recommend the Board of Education accept the retirement of Judy Eakin, High School Special Education Aide, effective July 1, 2009.

E. Employment – Classified

I recommend the Board of Education employ Deborah Quinn Korte, as Middle School Cook, \$11.90 per hour, Step 0/0 years experience, 5.75 hours per day, effective March 23, 2009.

F. Employment – Classified Substitutes

I recommend the Board of Education employ the following, on one-year limited contracts of employment, on an “as needed basis,” for the remainder of the 2008/2009 school year, as listed:

1. Cassandra Vikowski – Substitute Aide - \$8.00 per hour
2. Teresa Knyszek – Substitute Aide - \$8.00 per hour

G. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2008/2009 school year, as listed:

1. Bob Berry – Asst. Boys’ HS Track – 19 yrs. - \$5,217.00
2. Jeremie Hoop – MS Girls’ Track Head Coach – 3 yrs. - \$3,449.00
3. Nate Howard – Asst. MS Track – 4 yrs. - \$2,741.00
4. Colleen Hyland – Home Tutor – \$25.00 per hour – effective 2/26/09
5. Bill Kubinski – Asst. Boys’ HS Track – 16 yrs. - \$5,217.00
6. Becky Metzger – 9th Cheerleading Basketball – 0 yrs. - \$1,326.00
7. Bill Welsh – JV Softball – 1 yr. - \$3,802.00
8. Mike Weyand – Asst. Varsity Baseball – 4 yrs. - \$3,802.00

EMPLOYMENT – CERTIFIED – 2009/2010 SCHOOL YEAR

A. New Continuing Contracts

The following employees are eligible for new continuing contracts of employment, effective with the 2009/2010 school year:

- | | |
|-------------------|--------------------|
| 1. Kim Clendaniel | 6. Andrew Lynden |
| 2. Nate Howard | 7. Kimberly Pay |
| 3. James Kenney | 8. Penny Reed |
| 4. Michelle Large | 9. Kathy Salmonski |
| 5. Paul Lushes | 10. Joseph Timco |

B. New One-Year Contracts

I recommend the Board of Education grant new one-year contracts of employment, effective with the 2009/2010 school year, to the following certified staff members:

- | | |
|------------------------|------------------------|
| 1. Amy Barwidi (T) | 17. Lindsay Limperos |
| 2. Christie Boger (T) | 18. Thomas Lombardo |
| 3. Allison Bonhard | 19. John Mancuso |
| 4. Jennifer Brothers | 20. Lindsi Martin (T) |
| 5. Kelly Coddling | 21. Gus Matheou |
| 6. Christina DeCarbo | 22. Nicole McGaha |
| 7. Mike Gibbons | 23. Rebecca Metzo |
| 8. Robert Gilbert | 24. Mandi Myser |
| 9. Tracy Goebel | 25. Lee Marie Palencar |
| 10. Andy Gopp | 26. Brenda Skinner (T) |
| 11. Alesci Hawkins | 27. Amanda Spaulding |
| 12. Jamie Holcomb | 28. Leanne Svihlik (T) |
| 13. Kirsten Horstman | 29. Margaret Thonnings |
| 14. Karen Howe | 30. Michael Tipple |
| 15. Kristen Knapik (T) | 31. Ann Yarema |
| 16. Lauren Kuglar (T) | |

C. New Two-Year Contracts

I recommend the Board of Education grant new two-year contracts of employment, effective with the 2009/2010 school year, to the following certified staff members:

- | | |
|-----------------------|------------------------|
| 1. Jennifer Ansberry | 20. Michael McClintock |
| 2. N'ecole Ast | 21. Gina Miyamoto (T) |
| 3. Frank Bonezzi | 22. Kristine Nerlich |
| 4. Ty Damon | 23. Nancy Nicholas |
| 5. Tanya Dolata | 24. Jennifer Peck |
| 6. Andrew Dutt | 25. Jodi Rain |
| 7. Rachel Eshbaugh | 26. Lisa Reynolds |
| 8. Violet Frye (T) | 27. Norma Roessler |
| 9. Jane George (T) | 28. Jeffrey Rollyson |
| 10. Carole Grande (T) | 29. Mark Savoia |
| 11. Ellen Harner | 30. Lisa Scherler |
| 12. Jeremie Hoop | 31. Brooke Slamka |
| 13. Emily Kaplack | 32. Jason Smith |
| 14. Robin Kennedy | 33. Julie Spaite |
| 15. Barbara Knerem | 34. Mary Subtle (T) |
| 16. John Kopowski (T) | 35. Chaunette Sulzbach |
| 17. Rebecca Lee | 36. Elizabeth Trifon |
| 18. Amy Lyon | 37. Pat Wise |
| 19. Joy Makin | 38. Bernadette Yu |

D. Extended Time Contracts

I recommend the following certified employees be granted extended time for the 2009/2010 school year, on a per diem basis, as listed:

- | | |
|------------------------------|-------------------------------|
| 1. Jim Addington – 20 days | 9. Paul Lushes – 5 days |
| 2. Sara Atkins – 6 days | 10. Debra Mazur – 6 days |
| 3. Jane Ellis – 2 days | 11. John Opperman – 10 days |
| 4. Robert Gilbert – 10 days | 12. Elaine Reichart – 20 days |
| 5. Janet Hogue – 5 days | 13. Betty Sepe – 5 days |
| 6. Moriah Ice – 10 days | 14. Donna Scranton – 6 days |
| 7. Claudia Johnson – 20 days | 15. Craig Tasker – 20 days |
| 8. Susan Koenig – 2 days | |

E. Administrative Contracts of Employment

The following Administrators are recommended for new contracts of employment, beginning with the 2009/2010 school year, as listed:

1. John Deuber - Middle School Principal – 3 years
2. Connie Marzullo – Sharon Elementary Principal – 3 years
3. John Opperman – Director Special Education – 3 years

F. Resolution of Non-Renewal of Limited Contracts – Addendum # IV

EMPLOYMENT – CLASSIFIED – 2009/2010 SCHOOL YEAR

1. New Continuing Contracts

The following employees are eligible for new continuing contracts of employment, effective with the 2009/2010 school year:

- | | | |
|---|-------------------------------------|--|
| a. <u>Bus Drivers</u>
Amy Dean
Dennis Kocab | b. <u>Aides</u>
Cheryl Skarupa | c. <u>Cooks</u>
Charlene Corvo |
| d. <u>Custodians</u>
Mike Douglas
Craig Holbein
Linda Reagle | e. <u>Latchkey</u>
Tish Roginski | d. <u>Special Ed. Aides</u>
Luciana McCartney
Jessica Pierce
Meg Vandenberg |

2. New Two-Year Contracts

The following employees are eligible for new two-year contracts of employment, effective with the 2009/2010 school year:

- | | | |
|--|--|---|
| a. <u>Bus Drivers</u>
Ken Bishop
Jane Carsten
Sharon Szerensci
James Wade
Donna Weeks | b. <u>Special Ed. Aides</u>
Laura Kalfas
Ann Marie Krautheim
Kathleen Krejci
Julie Mainzer | c. <u>Cooks</u>
Jennifer Donahue
Suzanne Haoui
Deborah Korte |
|--|--|---|

d. Custodians
William Musser

e. Study Hall Monitors
Adam Snook
Kerry Trefz

f. Latchkey
Mary Wiford

g. Aides
Annette Galbincea
Brenda Hennessey

h. Mechanic's Helper
Joe Catherwood

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER
CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 18, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 15, 2009 at High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meeting held April 6, 2009 and the Regular Meeting held April 20, 2009, as presented.
 - B. It is recommended that the Board of Education approve the April 2009 Financial Report, as presented.
 - C. It is recommended that the Board of Education authorize the Treasurer to Return the Advance of the following fund:

<u>From</u>	<u>To</u>	<u>Amount</u>
300 Athletic	001 General Fund	\$13,200
 - D. It is recommended that the Board of Education amend the FY 09 Appropriations as presented in Addendum #I.
 - E. It is recommended that the Board of Education amend the 5 Year Forecast with Assumptions for FY09, FY10, FY11, FY12 and FY13, as presented in Addendum #II.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business – None
- IX. New Business
 - Revision of Skilled Maintenance Technician Job Description – Addendum #III

X. Superintendent's Agenda

- A. Financial Advisory Panel
- B. LEP Presentation – Nancy Nimmo, Linn Sommerfeld and Stacie Rastok
- C. Approval of Bleacher Repair Specifications/Authorization to Bid

I recommend the Board of Education approve specifications for the Middle School and Granger Elementary bleacher repairs and grant authorization to bid, as presented.

D. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland Local Schools	KENMAR	32 Tons Road Salt/ \$2,240.00

E. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS Track & Field – 5/19/09 – 6:30 PM – 8:30 PM – Cub Scout Olympics – Cub Scout Pack 3511 – Aaron C. Von Harten
- HS Cafeteria – 5/27/09 – 6:00 PM – 8:00 PM – Rugby Banquet – Rugby Club – Fred Warmbrodt
- HS Rugby Field – 6/8/09, 6/10/09, 6/12/09, 6/15/09, 6/17/09 & 6/19/09 – 9:00 AM – 11:00 AM – ACL Prevention Camp – Millennium Rehabilitation – Tim Hoynes

Granger Elementary

- GE Cafeteria – 1st & 3rd Tuesday – September 2009 through May 2010 – 6:00 PM – 8:15 PM – Junior Girl Scout Meetings – GSNEO Troop 1366 – Michele Maruna

Hinckley Elementary

- HE Art Room – 2nd Thursday of each month – September 2009 through May 2010 – 3:30 PM – 5:00 PM – GSNEO/Brownie Troop 1394 – Monica Maglosky

Sharon Elementary

- SE Music Room – 6/22/09 – 6/26/09 – 9:00 AM – 12:00 PM – Community Education Classes – Mary Fran Kudla

Fees Not Waived

- HS Auditorium, Choir Room, Black Box – 6/8/09 – 6/11/09 from 12:00 PM – 6:00 PM & 6/12/09 from 5:00 PM – 10:00 PM – Rehearsals & Voice Performance – Kate Ilg's Voice Studio

- HS Auditorium, Black Box, Band Room, Choir Room, Practice Room – 6/15/09 - 6/18/09 from 3:00 PM – 9:00 PM – 6/19/09 from 5:00 PM – 10:00 PM – 6/20/09 from 12:00 PM – 10:00 PM – Medina Dance Center Recital – Jessica Franklin

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements, as presented:

- A. Membership Agreement with OHSAA for 2009/2010
- B. Community Education Director Agreement – Spring 2009
- C. Millennium Rehabilitation Agreement 2009/2010
- D. Autism Consultation Service Agreement
- E. C-FIT Program Agreement with Medina City Schools 2009/2010

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A through P, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # IV

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the remainder of the 2008/2009 school year, as submitted by the MCESC.

- B. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve Maternity Leave for Mandi Myser, High School Physical Education Teacher, from her child's anticipated birth date of May 26, 2009, through the end of the 2008/2009 school year.

- C. Revision of Maternity/Parental Leave – Certified

I recommend the Board of Education approve a revision in the Maternity/Parental Leave for Amy Szyndler, High School Spanish Teacher, as follows: an extension of her Parental Leave to include the 2009/2010 school year.

- D. Retirement – Certified

I recommend the Board of Education accept the retirement of the following certified individuals, effective June 1, 2009.

1. Fred Warmbrodt – High School Math Teacher
2. Patricia Zarych – High School Art Teacher

E. Resignation – Certified

I recommend the Board of Education accept the resignation of Lindsay Martin, Middle School IE Tutor, effective June 5, 2009.

F. Resignation – Classified

I recommend the Board of Education accept the resignation of Kellylynn Faught, Bus Driver, effective June 4, 2009.

G. Employment – Certified

I recommend the Board of Education employ Rachel Gamin, as the District Orchestra Teacher, \$57,833.00, MA/Step 10, effective with the 2009/2010 school year.

H. Employment – Classified

I recommend the Board of Education approve a new two-year contract for Stephen Glick, HS/MS Custodian, effective with the 2009/2010 school year.

I. Change in Status – Classified

I recommend the Board of Education approve a change in status for Emily Kudla, from student worker at \$7.30 per hour, to substitute aide at \$8.00 per hour, effective June 8, 2009 for the remainder of the 2008/2009 school year.

J. Extended Time – Certified

I recommend the Board of Education approve up to twenty (20) days extended time for Tom Lombardo, Varsity Football Coach, from June 5, 2009 through August 19, 2009, at his per diem.

K. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment, on an “as needed basis” for the 2009/2010 school year, as listed:

1. Patrick Beck – Student Worker - \$7.30 per hour
2. April Burchett – Sub Aide - \$8.00 per hour
3. Emily Kudla – Sub Aide - \$8.00 per hour
4. Samantha Madonia - Student Worker - \$7.30 per hour
5. Anna McCarthy – Student Worker - \$7.30 per hour
6. Krysta Pesarchick – Sub Aide - \$8.00 per hour

L. Employment – Summer Supplemental

I recommend the Board of Education approve supplemental contracts of employment for Summer School and Summer Literacy Camp 2009, \$30.00 per hour, on an “as needed basis” for the following:

- | | | |
|----------------------|----------------------|------------------------|
| 1. Jenny Brothers | 12. Barbara Knerem | 23. Rebecca Ryan |
| 2. Christina DeCarbo | 13. Lauren Kugler | 24. Kathy Salmonski |
| 3. Timothy Dentler | 14. Andrew Lynden | 25. Mark Savoia |
| 4. Rachel Eshbaugh | 15. Joy Makin | 26. Sandy Schilling |
| 5. Cheryl Fields | 16. Brian Marcelli | 27. Julie Spaite |
| 6. Violet Frye | 17. Nicole McGaha | 28. Amanda Spaulding |
| 7. Katie Garman | 18. Gina Miyamoto | 29. Chaunette Sulzbach |
| 8. Jane George | 19. Toni Montague | 30. Kerry Trefz |
| 9. Carol Grande | 20. Nancy Nicholas | 31. Don Warren |
| 10. Alesci Hawkins | 21. Kelly Powell | 32. Donna Wolford |
| 11. Terese Klucar | 22. Jeffrey Rollyson | |

M. Employment – Classified Substitutes

I recommend the Board of Education employ Karen Rusnak, sub custodian, \$8.00 per hour, on an “as needed basis” for the remainder of the 2008/2009 school year and for the 2009/2010 school year.

N. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2008/2009 school year, as listed:

1. Adam Snook – 9th Baseball Asst. Volunteer – \$0
2. Brett Ventura – HS Asst. Girls’ Track – 1 yr. - \$3,802.00

O. Resolution of Non-Renewal of Non-Certified Contracts of Employment – Addendum # V and # VI

P. Resolution of Termination of Non-Certified Substitutes – Addendum # VII

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Collective Bargaining, Personnel, and Court Action.

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 15, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 20, 2009 at High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held May 18, 2009, as presented.
 - B. It is recommended that the Board of Education approve the May, 2009 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the Resolution for Fiscal Procedures for FY10, as presented in Addendum #I.
 - D. It is recommended that the Board of Education authorize the Treasurer to amend, modify and transfer FY09 Appropriations as necessary to complete FY09 transactions in accordance with the final revision of the FY09 Certificate of Estimated Resources. The Treasurer will have a complete listing of modifications and transfers on file June 30, 2009 which will be provided at the Regular Meeting held in July.
 - E. It is recommended that the Board of Education approve the Temporary Appropriations for FY10, as presented in Addendum #II.
 - F. It is recommended that the Board of Education authorize the following transfer of funds:

<u>From</u>	<u>To</u>	<u>Amount</u>
001 General Fund	300 Athletic Fund	\$ 13,100.00

- VI. Board Members' Agenda Items

Resolution of Recognition for Outstanding Service for Dr. Nancy G. Wingenbach – Addendum # III
- VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

Adoption of Revised Job Description – Skilled Maintenance Technician – as presented at the May 18, 2009 Board meeting.

IX. New Business – None

X. Superintendent's Agenda

- A. Approval of HEA and HSSA Negotiated Agreements July 1, 2009 – June 30, 2012

I recommend the Board of Education approve the HEA and HSSA Negotiated Agreements July 1, 2009 – June 30, 2012.

- B. Acceptance of Bleacher Repair Bids

I recommend the Board of Education approve the bids placed for bleacher repairs, as approved in the specifications adopted at the June 15, 2009 meeting, as presented.

- C. Approval of Highland Student Fees for the 2009/2010

I recommend the Board of Education approve the Highland Student Fees for the 2009/2010 school year, as presented.

- D. High School Student Handbook Additions/Changes for 2009/2010

I recommend the Board of Education approve the Additions/Changes to the High School Student Handbook for 2009/2010, as presented.

- E. Acceptance of Foreign Exchange Students/Waiver of Fees

I recommend the Board of Education accept the following Foreign Exchange Students and waive all associated education fees for the 2009/2010 school year:

1. Karen Isabel Rasines from Chile, Karen is being sponsored by Youth For Understanding and will be residing with Reverend Thomas and Mrs. Laurie Joyce.
2. Felicitas Solscheid from Germany, Felicitas is being sponsored by ISE, a member of CSIET and will be residing with Dr. Dennis and Mrs. Kay Gaishauser.

- F. Transportation Reimbursement Resolution for 2008/2009

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$172 and is pursuant to ORC 3327.01 and State Board Standards ED-917.02.

G. Resolution for Acceptance of Tuition Students for 2009/2010

I recommend the Board of Education accept Trenton Pfister and Stephen Pfister, as tuition students for the 2009/2010 school year, as presented in Addendum # IV.

H. Acceptance of Donations

I recommend the Board of Education accept the following donations as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Hinckley Elementary	Hinckley PTO	Labor for Playground/Installation/\$5,460.00
Granger Elementary	Granger PTO	Reading Program Prizes/\$350.00
Granger Elementary	Granger PTO	COSI on Wheels/\$1,000.00
Granger Elementary	Granger PTO	1 st Grade Classroom Reading Materials/\$300.00
Granger Elementary	Granger PTO	Lexia Learning System Online Software/\$2,061.75

I. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS B227, D258, D260, D256, C252, F404, D259, D261, Practice Field, Tutor Room off Cafeteria, Auditorium Lobby – 6/22/09 – 6/26/09 – 8:15 AM – 3:45 PM – Community Education Classes – Mary Fran Kudla
- HS F404 – Wednesdays – 8/5/09 – 8/19/09 at 10:30 AM – 1:45 PM and 8/26/09 – 9/2/09 at 6:00 PM – 9:15 PM – Community Education ACT class – Mary Fran Kudla

Middle School

- MS East Gym – 8/10/09 – 10/31/09 – (inclement weather only) – 5:30 PM – 7:30 PM – Youth Cheerleading Practice – Danette Paich

Granger Elementary

- GE Library & Speech Rooms – 6/15/09 – 8/19/09 – 8:00 AM – 2:00 PM – Summer Tutoring – Colleen Hyland
- GE Cafeteria, Gym, Library, 4 Classrooms – 6/5/09, 6/8/09 – 6/12/09 & 6/15/09 – 6/19/09 – Highland Safety Week Program – Tammy Kunze

Sharon Elementary

- SE Cafeteria – 1st & 3rd Tuesdays each month – 3:30 PM – 5:00 PM – Girl Scouts – Melissa Schreiner

- SE Cafeteria – 2nd & 4th Tuesdays each month – 3:30 PM – 5:00 PM – Girl Scouts – Melissa Schreiner
- SE – Cafeteria – 1st & 3rd Wednesdays each month – 3:30 – 4:45 PM – Brownie Troop 1087 – Hilary Mastrianni
- SE – Cafeteria – 1st & 3rd Thursdays each month – 3:30 PM – 5:30 PM – Girl Scouts – Daisy Troop – Pamela S. Murray
- SE – Cafeteria – 2nd & 4th Thursdays each month – 3:25 PM – 5:00 PM – Girls Scout Troop 792 – Kristen Oberhaus
- SE Cafeteria – 9/13/09, 10/21/09, 11/18/09, 12/16/09, 1/27/10, 2/24/10, 3/24/10, 4/28/10, & 5/26/10 – 2:45 PM – 6:00 PM – Market Day – Cheryl Kerr

Fees Not Waived

- HS Auditorium and Cafeteria – 5/30/09 – 8:30 AM to 11:30 PM – Ohio College of Massotherapy – Debbie Smith
- HS Auditorium, Cafeteria, Library, B225 & 3 Classrooms – 8/12/09 – 7:00 AM – 3:00 PM – LEECA Media Services Meeting – Betty Sepe

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, as presented:

- A. Renewal of Membership in the Alliance for Adequate School Funding.
- B. Agreement with Denise Sawan Caruso, for autism and behavior management consultation services.
- C. Agreement with Judy Harpley, for orientation and mobility services for students with visual disabilities.
- D. Agreement with Wendy Lane and Associates, for physical therapy services.
- E. Agreement with Shelley Mack, for services as a teacher of the visually impaired.
- F. Agreement with Rebecca Mohler and Associates, for occupational therapy services.

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A. through J. , as presented.

- A. Approval of Maternity/Parental Leave – Certified

I recommend the Board of Education approve Maternity Leave for the following certified individuals:

1. Tanya Dolata, High School English Teacher, as follows: 6 weeks Maternity Leave effective with the birth of her child, (anticipated due

date of 9/21/09,) with a return date of 11/2/09.

2. Brooke Slamka, Hinckley 5th Grade Teacher, as follows: 6 weeks Maternity Leave effective with the birth of her child (anticipated due date of 10/27/09,) with a return date of 12/8/09.

B. Change of Status – Certified

I recommend the Board of Education approve a change in status for Christie Boger, Hinckley Tutor to Hinckley Intervention Specialist – BA/Step 7 – \$47,328.00, effective with the 2009/2010 school year.

C. Classified Exempt Salaries 2009/2010

I recommend the Board of Education approve an hourly rate increase of 1.75% for all exempt classified employees for the 2009/2010 school year.

D. Employment – Classified

I recommend the Board of Education employ Karen Pokrandt, as a temporary Central Office Assistant, on an “as needed basis”, at her current hourly rate, effective June 19, 2009 through August 10, 2009.

E. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ Doug Perkins as the JV Baseball Coach, \$3802.00, with 0 years experience, for the 2008/2009 school year.

F. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment for the 2009/2010 school year, on an “as needed basis”, (* with the noted exception) as listed:

1. David Augustynovich – Sub Bus Driver - \$14.50 per hour
2. Jane Carsten – Sub Custodian - \$8.00 per hour
3. Jennifer Brenstuhl – Sub Custodian - \$8.00 per hour
4. *Sue Foran – Sub Custodian - \$8.00 per hour – eff. 08/09 school year
5. Annelise Funfgeld – Sub Custodian - \$8.00 per hour
6. Jillian Koehler – Sub Custodian - \$8.00 per hour
7. Andrea Lawrence – Sub Custodian - \$8.00 per hour
8. Julie Parker – Sub Custodian - \$8.00 per hour
9. Jean Sudimak – Sub Custodian - \$8.00 per hour
10. Laura Vallen – Sub Custodian - \$8.00 per hour
11. James Van Deusen – Sub Bus Driver - \$14.50 per hour
12. Tim Webel – Sub Custodian - \$8.00 per hour

G. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Allison Bonhard – MS NJHS ½ time – 0 yrs - \$675.00
2. Jill Bouton – MS Faculty Manager 1 – 5 yrs - \$4,229.00
3. Kim Clendaniel – MS NJHS ½ time – 0 yrs – \$675.00
4. Kim Clendaniel – MS Robotics Coordinator – 0 yrs - \$1,350.00
5. Annette Cross – MS Ski Club – 17 yrs - \$2,429.00
6. Annette Cross – MS Student Council – 30 yrs - \$4,589.00
7. Annette Cross – MS Bowling Club – 17 yrs - \$2,429.00
8. Tracy Goebel – MS Drama Club Advisor – 0 yrs - \$1,710.00
9. Thomas Howell – Home Tutor - \$25.00 per hour
10. Marcy Hughes – MS Power of the Pen 7th – 7 yrs - \$1,350.00
11. Marcy Hughes – MS Power of the Pen 8th – 7 yrs \$1,350.00
12. Sarah Justik – Softball Volunteer - \$0
13. Emily Miller – MS Musical Director – 5 yrs - \$3,509.00
14. Doug Perkins – JV Baseball – 0 yrs. - \$3,802.00
15. Mark Raczynski – MS School Paper – 2 yrs - \$1,710.0
16. Maryann Rechner – MS Faculty Manager 2 – 4 yrs - \$3,509.00
17. William Turner – MS Jazz Band – 12 yrs - \$2,429.00
18. Don Warren – MS Drama/Musical Prod. Asst – 1 yr - \$1,350.00
19. Don Warren – MS After School Detention - \$25.00 per hour
20. Cathy Wilhelm – MS Yearbook Advisor – 20 yrs - \$2,789.00

H. Employment – Summer Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment on an “as needed basis” for the remainder of the 2008/2009 school year and for the 2009/2010 school year, as listed:

1. Peggy Hackett – Spec. Ed. Summer Program at current hourly rate
2. Lindsay Limperos – Home Tutor - \$ 25.00 per hour
3. Danielle Turner – Spec. Ed. Summer Program at \$8.00 per hour

I. Employment - Certified

I recommend the Board of Education employ the following certified individuals for the remaining 2008/2009 school year, as listed:

1. Jodi Rain – OGT Summer Instructor - \$30.00 per hour
2. Rebecca Lee – OGT Summer Instructor - \$30.00 per hour

J. Employment – Summer Supplemental

I recommend the Board of Education employ the following individuals for the 2009/2010 school year, as listed:

1. Vicki Boltja – Summer School – \$30.00 per hour
2. Donna Scranton – Summer School – \$30.00 per hour
3. Shay Hann – Spec. Ed. Summer Program at current hourly rate
4. Sharon Klaehn – Spec. Ed. Summer Program at current hourly rate

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER
CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Personnel

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 27, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – August 17, 2009 at High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held June 15, 2009, as presented.
 - B. It is recommended that the Board of Education approve the June 2009 Financial Report, with inclusion of FY09 Appropriation modifications and transfers, as presented.
 - C. It is recommended that the Board of Education designate the following financial institution as a depository of public monies for the Highland Local School District:

TriState Capital Bank, Cleveland, Ohio
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business – None
- IX. New Business – None
- X. Superintendent's Agenda
 - A. Presentation of Science Curriculum Adoption K-8 for 2009/2010 School Year – Laurie Boedicker
 - B. Elementary School Student Handbook Additions/Changes for 2009/2010

I recommend the Board of Education approve the Additions/Changes to the Elementary School Student Handbooks for 2009/2010, as presented.

C. Request for Approval of Waiver Days – Addendum # I

I recommend the Request for Approval of three (3) Waiver Days for the 2009/2010 school year.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, as presented:

- A. Agreement with WVIZ for Participation in State Supported Instructional Television and Technology Services – No Cost
- B. Agreement regarding The Ohio Schools Council Lake Erie Educational Media Consortium
- C. Medina County MRDD Agreement for support services in the Achievement Center's Adult Workshop for a High School student with special needs
- D. Medina County Health Department Agreement for School Health Services for the 2009/2010 School Year
- E. Agreement with AbiliKids, LLC for "as needed" speech/language and physical therapy direct services and consultative services
- F. Goodwill Vocational Services Agreement for vocational and transitional services to selected students with special needs
- G. Agreement with Rose-Mary Center for the provision of speech/language therapy, OT and PT services to a Highland student residing in the Rose-Mary Center

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A through K, as presented.

A. Resignation – Certified

I recommend the Board of Education accept the resignation of the following certified individuals, effective with the end of the 2008/2009 school year, as listed:

1. N'ecole Ast – Hinckley Autism Teacher
2. Brenda Skinner – Sharon Elementary Tutor

B. Resignation – Classified

I recommend the Board of Education accept the resignation of Kerry Trefz, Middle School Study Hall Monitor, effective with the end of the 2008/2009 school year.

C. Employment – Certified

I recommend the Board of Education employ the following certified individuals on one-year limited contracts of employment for the 2009/2010 school year, as listed:

1. Brett Bartlett – MS Long Term Substitute 7th Grade Math Teacher – BA/Step 0 – \$35,991.00
2. Stephanie Itzoe – HS Long Term Substitute Spanish Teacher – BA/Step 0 – \$35,991.00
3. Terese Klucar – HS English Teacher – MA/Step 5 – \$49,848.00
4. Helen Latkovic – HS Math Teacher – MA/Step 4 - \$48,048.00
5. Courtney Monastra – HE Autism Teacher – MA/Step 4 - \$48,048.00
6. Jennifer Nerlich – MS Tutor – 6 hours per day/0 years experience – \$30.592 per hour
7. Jeremy Radey – HS Social Studies – BA/Step 0 - \$35,991.00
8. Estella Sproat – MS Long Term Substitute Choir Teacher – BA/Step 0 - \$35,991.00
9. Anna Taylor – MS 8th Grade Math Teacher – MA/Step 5 – \$49,848.00
10. Barrie Whittington – SE Tutor – 5 hours per day/3 years experience – \$30.592 per hour

D. Change of Status – Certified

I recommend the Board of Education approve a change of status for the following certified individuals, effective with the 2009/2010 school year, as listed:

1. Nicole McGaha, Middle School Math Teacher, to High School Math Teacher
2. Pat Wise, $\frac{3}{4}$ time High School Art Teacher and $\frac{1}{4}$ time Hinckley Art Teacher, to full time High School Art Teacher

E. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited contracts of employment for the for 2008/2009 school year, as listed:

1. Devan Lippincott – Asst. Girls' HS Track Coach – 10 yrs. – \$5,217.00
1. Chad Schmock – Asst. Boys' Tennis Coach – 2 yrs – \$1,326.00

F. Change of Status – Classified

I recommend the Board of Education approve a change of status for the following classified individuals, effective with the 2009/2010 school year, as listed:

1. Cassie Vikowski, Sharon Elementary Aide to High School Special Education Aide, 5.5 hours per day, Step 4/4 years experience, \$14.82 per hour, 189 days
2. Kathleen Krejci, GE Student Specific Special Education Aide, 6.5 hours per day, 99 days to GE Student Specific Special Education Aide, 7 hours per day, 189 days

G. Employment – Classified

I recommend the Board of Education employ the following classified individuals, on one-year limited contracts of employment for the 2009/2010 school year, as listed:

1. Janet Lawrence as HS Special Education Aide, 5.5 hours per day, Step 2/0 years experience, \$14.48 per hour, 189 days
2. Barbara Lesure as SE Student Specific Special Education Aide, 4 hours per day, Step 2/0 years experience, \$14.48 per hours, 189 days

H. Employment – Classified Substitutes

I recommend the Board of Education employ Brian White, Sub Custodian, \$8.00 per hour, on one-year limited contract of employment for the 2009/2010 school year, effective 7/1/09.

I. Employment – Classified Substitutes

I recommend the Board of Education employ Ann Marie Platten, as a Substitute Aide, \$8.00 per hour, for the remainder of the 2008/2009 school year, effective 6/11/09.

J. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Mary Becker – HS Weight Room Supervisor 1/3 time – 4 yrs - \$929.67
2. Mary Becker – HS Girls' Head Golf – 2 yrs - \$3,869.00
3. Bob Berry – MS Cross Country – 19 yrs - \$4,589.00
4. Shannon Birch – HS Asst Cheerleading Coach – 1 yr - \$1,710.00
5. Travis Bonfiglio – HS Asst Boys' Soccer – 0 yrs - \$3,869.00
6. Tim Budd – HS Asst FB Coach – 11 yrs - \$5,669.00
7. Steve Cika – MS Head FB – 34 yrs - \$4,589.00
8. Gary Cox – HS Asst FB Coach – 16 yrs - \$5,669.00
9. Andrew Dutt – HS Asst Girls' Golf – 1 yr - \$3,149.00
10. Andrew Dutt – HS Weight Room Supervisor 1/3 time – 4 yrs - \$929.67
11. Gina Fox – HS Asst Girls' Soccer – 1 yr – \$3,869.00

12. Charles Franchetti – MS Asst FB – 6 yrs - \$3,509.00
13. Elizabeth Hadler – HS Asst Girls' Tennis – 0 yrs - \$3,149.00
14. Nate Howard – HS Asst FB Coach – 5 yrs - \$5,309.00
15. Jim Kenney – HS Asst Boys' Golf – 2 yrs - \$3,149.00
16. April Kossman – Flag Team Advisor – 1 yr - \$1,710.00
17. Devan Lippincott – HS Girls' Head Cross Country – 6 yrs - \$4,949.00
18. Maria Lohnes – MS Head VB 7th – 2 yrs - \$3,149.00
19. Tom Lombardo – HS Head FB – 18 yrs - \$7,828.00
20. Paul Lushes – HS Asst FB – 18 yrs - \$5,669.00
21. Scott Mercer – HS Asst FB – 1 yr - \$4,229.00
22. Rebecca Metzger – HS Asst Cheerleading Coach – 1 yr - \$1,710.00
23. Mark Raczynski – MS Weight Room Supervisor – 0 yrs - \$2,429.00
24. Lisa Reynolds – HS Girls' Head Tennis – 6 yrs - \$4,949.00
25. Jason Rutkowski – HS Girls Head Soccer – 4 yrs - \$4,949.00
26. Cassie Seth – HS Faculty Manager 2/3 – 0 yrs – \$3,539.32
27. Cassie Seth – Cert. Strength/Cond. 1/2 - 0 yrs - \$1,574.50
28. Cassie Seth – HS Girls Head Basketball – 2yrs - \$6,388.00
29. Chad Schmock - HS Asst Girls' Tennis Vol. – 0
30. Tim Snook – HS Asst FB – 20 yrs - \$5,669.00
31. Josh Victor – HS Boys' Head CC – 14 yrs - \$5,309.00
32. Denis Werner – MS Asst FB – 8 yrs - \$3,509.00
33. Larry Wilhelm – HS Boys' Head Golf – 13 yrs - \$5,309.00
34. Jill Williams – Cheerleading Advisor – 6 yrs - \$4,949.00
35. Billy Zufall – HS Boys' Head Soccer – 11 yrs - \$6,028.00

- K. Resolution of Reduction in Force of Non-Certified Contract of Employment – Addendum # II

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

- XI. Executive Session
- XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 27, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

ADDITION TO THE AGENDA

X. Superintendent's Agenda

D. Resolution of Necessity

I recommend the Board of Education adopt the Resolution of Necessity, as presented.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 17, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – September 21, 2009 – High School Media Center at 7:00 PM. Records Retention Committee Meeting at Central Office at 6:15 PM
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meetings held July 26, 2009 and July 27, 2009, as presented.
 - B. It is recommended that the Board of Education approve the July 2009 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the establishment of the following fund:

200-9227 Debate & Speech Team Fund
 - D. It is recommended that the Board of Education approve payment of \$1,383.97 to United Business Supply for first aid supplies.
 - E. It is recommended that the Board of Education approve the 2009/2010 Petty Cash Accounts, as presented in Addendum # I.
- VI. Board Members' Agenda Items

Delegate Appointment for Annual Business Meeting of OSBA on November 9, 2009
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business – None

X. Superintendent's Agenda

- A. Presentation of the Proposed Special Education Model Policies and Procedures – Dr. John Opperman

- B. Adoption of 2009/2010 Science Curriculum K-8

I recommend the Board of Education adopt the 2009/2010 Science Curriculum K-8, as presented at the regular meeting held July 27, 2009.

- C. Approval of Bus Routes – 2009/2010

I recommend the Board of Education approve the Highland School Bus Routes for 2009/2010, as presented.

- D. Season Ticket Passes 2009/2010

I recommend the Board of Education approve the Highland Athletic Department and Highland Athletic Boosters 2009/2010 Season Ticket Passes Proposal presented at the March 16, 2009 Board Meeting.

- E. Transportation Release – 2009/2010

I recommend the Board of Education approve the transportation release for Taylor Myers, 10th grade and Mallory Myers, 9th grade, to Copley-Fairlawn Schools for transportation purposes. Taylor and Mallory will attend CVCA. There is no cost to the Highland Board.

- F. Transportation Release - 2009/2010

I recommend the Board of Education release the following students to Wadsworth City Schools for the 2009/2010 school year for transportation purposes only. There is no cost to the Highland Board:

1. Caroline Burns, 4th Grade to Sacred Heart
2. John Burns, Kindergarten to Sacred Heart
3. Rachel Burns, 2nd Grade to Sacred Heart

- G. Transportation of Pupils by Non-Resident School District

I recommend the Board of Education accept the Consent and Release from Medina City Schools to Transport Pupils by Non-Resident School District, Highland Local, as presented, for the following:

1. Emma Advent, Medina City Schools to St. Hilary
2. Grace Advent, Medina City Schools to St. Hilary
3. Cindy McNellie, Medina City Schools to Medina Christian Academy

H. Acceptance of Foreign Exchange Student/Waiver of Fee

I recommend the Board of Education accept the following Foreign Exchange Student and Waive all associated education fees for the 2009/2010 school year:

1. Victoria Fernandez Nystrom, from Uruguay. Victoria is being sponsored by Youth For Understanding USA and will be residing with Richard and Cynthia Linehan.

I. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HS Marching Band	Highland Band Boosters	50 uniforms/\$21,809.68
HS Marching Band	Highland Band Boosters	50 Raincoats & Hats/ \$4,705.10
HS Marching Band	Highland Band Boosters	3 Z-Racks/ \$1,575.00
Band Directors	Highland Band Boosters	3 Zoom H-2 Handy Portable Stereo Recorders/\$502.38

J. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS Practice Room #6 – Mondays – 6/9/09 through 8/24/09 – 12:00 PM – 9:00 PM – Flute Lessons – Ashley Schank
- HS Practice Room – 6/10/09 – 12:00 PM – Clarinet Lessons – Tom Mundell
- HS Band Room – Wednesdays – 5:00 PM – 6:00 PM and Thursdays – 12:00 PM – 5:00 PM - 6/18/09 – 8/25/09 – Music Lessons – Allison Hopkins
- HS Band Area – Summer 2009 – Thursdays – 11:00 PM – 5:00 PM – Private Lessons – Brian Bishop
- HS Music Band Area – June 2009 – August 2009 – 9:00 AM – 6:00 PM – Instrumental Instruction – Nathan Heath
- HS Cafeteria – 8/13/09 – 9:00 AM – 3:00 PM – OSSPEAC – Professional
- Development – Linda Ginesi
- HS Band Room – Wednesdays – 9/09 – 5/10 – 6:30 PM – 9:15 PM – Rehearsal Medina Community Band – Marcus Neiman
- HS Cafeteria – 8/28, 9/4, 9/11, 9/25, 10/2, 10/9, 10/16, 10/23 and 10/30 – 2:30 PM – Football Player Dinners – Highland Football Mom’s Club – Arlene Smith
- HS Cafeteria – 9/3, 9/22, 9/24, 10/6 and 10/15 – 2:30 PM – 3:30 PM – Boys Soccer Dinners – Highland Soccer – Nancy Gillentine

Middle School

- MS Cafeteria, Restrooms, Foyer, Parking – 10/25/09 – 8:00 AM – 12:00 PM – Highland Health Fair & Bike Tour – Barbara Wright

Hinckley Elementary

- HE Cafeteria, Restrooms, Foyer, Parking – 10/25/09 – 8:00 AM – 12:00 PM – Highland Health Fair & Bike Tour – Barbara Wright

Sharon Elementary

- SE Cafeteria, Restrooms, Foyer, Parking – 10/25/09 – 8:00 AM – 12:00PM – Highland Health Fair & Bike Tour – Barbara Wright

Fees Not Waived

HS Room 404 – 9/21/09-9/24/09, 9/28/09-10/1/09, 10/20/09-10/23/09, 10/26/09-10/29/09, 12/7/09-12/10/09, 12/14/09-12/17/09, 1/19/10-1/22/10, 1/25/10-1/28/09, 2/16/10-2/19/10, 2/22/10-2/25/10, 3/15/10-3/18/10, 3/22/10-3/25/10, 4/19/10-4/22/10, 4/26/10-4/29/10, 5/17/10-5/20/10 & 5/24/10-5/24/10-5/27/10 – 2:50 PM – 6:00 PM – Town and Country Driving School – Nancy Ralls

- K. Recognition from the American Red Cross Pint Size Heroes Program

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, items A through E, as presented:

- A. Pupil Transportation Agreement during the 2009/2010 school year with the following parents: Mr. & Mrs. Barry Bucklin and Mr. & Mrs. Mark Simko
- B. Agreements for Specialized Nursing Services for a medically fragile student during the 2009/2010 school year with the following providers: Pat Mitchell, RN dba PJM Pediatrics and Richard Buesch, dba Always Home/LTC Nursing
- C. Agreement for Preschool and Elementary School-Age Special Education Consultant Services during the 2009/2010 school year with Karen Heichel.
- D. Medina County Board of Developmental Disabilities Agreement to provide special education and related services to selected Highland students during the 2009/2010 school year
- E. Spring Garden Waldorf School Agreement to provide educational services in a protected environment to a Highland student with a lethal airborne peanut allergy during the 2009/2010 school year.

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A through J, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2009/2010 school year, as submitted by the MCESC.

B. Resignation – Certified

I recommend the Board of Education accept the resignation of the following certified individuals, effective with the end of the 2008/2009 school year, as listed:

1. John Kopowski – High School Tutor
2. Joe Timco – Middle School Social Studies Teacher
3. Vicki Turner – High School AP English Teacher

C. Resignation – Classified

I recommend the Board of Education accept the resignation of the following classified individuals, effective with the end of the 2008/2009 school year, as listed:

1. Lisa Bogus – Hinckley Cook
2. Adam Snook – High School Study Hall Monitor

D. Employment – Certified

I recommend the Board of Education employ the following certified individuals on one-year limited contracts of employment for the 2009/2010 school year, as listed:

1. Bonnie Bodnar-Gomez – MS Social Studies Teacher – MA/Step 0 - \$40,850.00
2. Bruce Folkerth – HS AP English Teacher – MA/Step 5 - \$49,848.00
3. Katie Hatch – HS ¼ time & HE ¾ time Art Teacher – BA/Step 0 - \$35,991.00

E. Employment – Classified

I recommend the Board of Education employ the following classified individuals on one-year limited contracts of employment for the 2009/2010 school year, as listed:

1. Letitia Roginski – Sharon Lunchtime Aide – 2 hours per day – Step 2/3 years experience - \$13.31 per hour
2. Cassie Seth – HS Study Hall Monitor – 6.5 hours per day – Step 2/0 years experience - \$13.31 per hour

F. Resolution to Amend

It is recommended that administrative/supervisory contracts be amended by 1.75% for the 2009/2010 contract year and revised where appropriate to meet current legal/statutory requirements.

G. Employment – Student Worker

I recommend the Board of Education employ Nate Gottschick as a student worker, to help a student with a disability, \$7.30 per hour, effective 8/10/09 through 10/30/09.

H. Change of Status – Certified

I recommend the Board of Education approve a change of status for Amy Vorndran, Sharon Kindergarten Teacher – from part time at 99 days to full time at 184 days, effective with the 2009/2010 school year.

I. Change of Status – Classified

I recommend the Board of Education approve a change of status for Cassie Vikowski, HS Special Ed. Aide, from Step 4/4 years experience to Step 4/5 years experience, effective with the 2009/2010 school year.

J. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Jim Addington – ACT Testing Proctor - \$25.00 per hour
2. Mary Becker – HS Math Dept Head – 0 yrs - \$1,710.00
3. Kyle Brooks – HS Eng Dept Head – 8 yrs - \$2,429.00
4. Jennifer Brothers – MS Head VB 8th – 2 yrs - \$3,149.00
5. Suzette Burtoft – HS Forensics/Speech Adv – 3 yrs - \$3,509.00
6. Katie DeLozier – Student Tech Asst - \$10.00 per hour
7. Kim Dominak – Home Instruction Tutor - \$25.00 per hour
8. Andrew Dutt – Convolutions Advisor – 5 yrs - \$3,509.00
9. Kathy Fisher – HS Auditorium Mgr – 5 yrs - \$6,388.00
10. Kathy Fisher – HS Drama Director – 22 yrs - \$3,869.00
11. Bruce Folkerth – HS Yearbook Advisor – 0 yrs - \$2,429.00
12. Tracy Goebel – HS School Paper Advisor – 7yrs - \$2,429.00
13. DeVon Griffin – HS Forensics/Debate Adv – 6 yrs - \$4,229.00
14. Jamie Holcomb – HS Asst Band Dir – 4 yrs - \$3,869.00
15. Chris Ilg – HS Choir Director – 19 yrs - \$6,748.00
16. Chris Ilg – HS Musical Production Director – 19 yrs - \$4,949.00
17. Claudia Johnson – ACT Testing Proctor - \$25.00 per hour
18. Gary Kaminski – HS Science Dept Head – 7 yrs - \$2,429.00
19. Chris Kestner – HS Social Studies Dept Head – 6 yrs - \$2,429.00
20. Bonnie Kubilus – HS Art Dept Head – 0 yrs - \$1,710.00
21. Ken Lane – Sound & Lighting Tech - \$20.00 per hour
22. Rebecca Lee – Sound & Lighting Tech - \$20.00 per hour
23. Chris Luker – ACT Testing Proctor - \$25.00 per hour
24. Chris Luker – HS Ski Club Advisor – 0 yrs - \$1,350.00
25. Andrew Lynden – HS Student Council – 3 yrs - \$3,509.00
26. Ed Marquette – HS Band Director – 9 yrs - \$6,388.00
27. Tina McKeen – VOFT Advisor – 8 yrs - \$1,350.00
28. Bryan Mravec – Sound & Lighting Tech - \$20.00 per hour

29. Nate Nawalaniec – Sound & Lighting Tech - \$20.00 per hour
30. Barb Ott – Convolutions Advisor – 22 yrs - \$3,869.00
31. Barb Ott – HS Foreign Language Dept Head – 8 yrs - \$2,429.00
32. Barb Ott – HS National Honor Society – 2 yrs - \$1,350.00
33. Barb Ott – Key Club Advisor – 5 yrs - \$1,350.00
34. Kim Pay – Saturday Detention Monitor - \$25.00 per hour
35. Jeremie Pesek – Home Instruction Tutor - \$25.00 per hour
36. Mark Raczynski – Saturday Detention Monitor - \$25.00 per hour
37. Jodi Rain – Saturday Detention Monitor - \$25.00 per hour
38. Karen Ransom – HS Asst Soccer Coach – 0 yrs - \$3,869.00
39. Elaine Reichart – Saturday Detention Monitor - \$25.00 per hour
40. Elaine Reichart – ACT Test Supervisor - \$35.00 per hour
41. Betty Sepe – After School IE Tutor/As Needed - \$25.00 per hour
42. Jaclyn Spirtos – HS Girls Asst Tennis Coach – 2 yrs - \$3,149.00
43. Stacy Tessena – Home Instruction Tutor - \$25.00 per hour
44. Mary Talbot – Sound & Lighting Tech - \$20.00 per hour
45. Craig Tasker – ACT Test Supervisor - \$35.00 per hour
46. Craig Tasker – Saturday Detention Monitor - \$25.00 per hour
47. Bill Turner – HS Asst Band Director – 16 yrs - \$4,949.00
48. Pete Ulrich – ACT Testing Proctor - \$25.00 per hour
49. Pete Ulrich – Saturday Detention Monitor - \$25.00 per hour

CLASSIFIED SUBSTITUTES – 2009/2010 SCHOOL YEAR

I recommend the Board of Education employ the following on one-year limited contracts of employment, on an “as needed basis” for the 2009/2010 school year:

a. Aides

Laura Adams	Annette Galbincea	Ann Krautheim	Jennifer Simonis
Nancy Baldwin	Kathleen Krejci	Janet Lawrence	Danielle Turner
Sheryl Barnes	Judy Hale	Becky MacWhade	Cindy Wade
Diane Bloniak	Jackie Harris	Bev Major	Vesna Webel
Elizabeth Borling	Karen Howard	Suzanne Peterlin	Eva Wheaton
Peggy Dietz	Theresa Jagger	Magali Polick	Mary Wiford
Barb Donovan	Laura Kalfas	Tish Roginski	Sharon Wolny
Kathy Duale	Lea Anne Krause	Barb Simmons	

b. Cooks

Melissa Frederick
Annelise Funfgeld
Nancy Gillentine
Lorraine Guenther
Rochelle Harmon
April Harrison
Teresa Knyszek
Erica Loomis
Carole Orosz
Tracy Spradlin
Margaret Spurio

c. Custodians

Bethany Faught
Linda Santora
Clair Simko
Denis Werner
Diana Westfall

d. Bus Drivers

Randy Blevins
Patricia Buell
Robert Day
Howard Eakin
Sue Foran
Dawn Gribble
Ed Hilkowski

George Jacynycz
Sheri Kedzior
James Rodgers
Joseph Ulrich
Samuel Vanni
Sheila Vidmar
Denis Werner

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER
CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 21, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting - October 19, 2009 – Hinckley Elementary - 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Special Meeting held August 7, 2009 and the Regular Meeting held August 17, 2009, as presented.
 - B. It is recommended that the Board of Education approve the August, 2009 Financial Report, as presented.
 - C. It is recommended that the Board of Education approve the Student Activity Purpose, Policy and Budgets for FY10, as presented.
 - D. It is recommended that the Board of Education approve the FY10 Appropriations, as presented in Addendum # I.
 - E. It is recommended that the Board of Education approve the Resolution authorizing participation in the SchoolPool Program to purchase retail electric power services from FirstEnergy Solutions Corporation, as presented in Addendum # II.
 - F. It is recommended that the Board of Education approve the Resolution authorizing participation in the Ohio School Business Officials Group Rating Program with Sheakley UniService for the 2010 group rating plan year, as presented in Addendum # III.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business – None

X. Superintendent's Agenda

A. Adoption of Special Education Model Policies and Procedures

I recommend the Board of Education adopt the Special Education Model Policies and Procedures, as presented at the regular meeting held August 17, 2009.

B. Transportation Release – 2009/2010

I recommend the Board of Education approve the transportation release for Michael Dallas, 2nd grade and Scott Dallas, Kindergarten, to Wadsworth City Schools for transportation purposes. Michael and Scott will attend Sacred Heart. There is no cost to the Highland Board.

C. Transportation of Pupils by Non-Resident School District

I recommend the Board of Education accept the Consent and Release from Wadsworth City Schools to Transport Pupils by Non-Resident School District, Highland Local, for Joseph and Matthew Pavlak to Medina Christian Academy, as presented.

D. Change of Dates – Out of Country Trip

I recommend the Board of Education approve a change of dates for the High School Trip to Costa Rica from December 16, 2009 through December 24, 2009, as presented at the regular meeting on April 20, 2009 to April 4, 2010 through April 13, 2010.

E. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland High School	Pete Ulrich	8' x12' American Flag/\$101.45
Hinckley Elementary	Holy Martyr's Church	Student Supplies/\$200.00
Hinckley Elementary	Hinckley PTO	Computer Monitors/\$233.40
Hinckley Elementary	Hinckley PTO	Carnegie Science Center Program/\$500.00
Hinckley Elementary	Hinckley PTO	Mobile Productions Program \$500.00
Hinckley Elementary	Hinckley PTO	COSI Program/\$1,000.00
Hinckley Elementary	Hinckley PTO	Talbert's Bulletin Boards \$2,500.00
Hinckley Elementary	Hinckley PTO	ArtsEcho Performance/\$800.00
Sharon Library	Sharon Women's Club	\$100.00
Sharon Elementary	Target	\$347.42
Sharon Elementary	Holy Martyr's Church	Student Supplies/ \$200.00
Sharon Elementary	Jenny Napier-Wagar	Garden Maintenance/\$200.00
Sharon Elementary	Artsonia	\$83.06
Sharon Elementary	Sharon PTO	Classroom Wish List/\$980.80
Sharon Elementary	Sharon PTO	Technology/\$4,412.58
Sharon Elementary	Sharon PTO	Classroom Support/\$1,562.27

F. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS Cafeteria –9/2/09, 9/16/09, 9/30/09 & 10/14/09 – 2:40 PM – 3:30 PM – Away Game Meals for Girls Soccer Team – Lisa Petek
- HS Kitchen/Cafeteria – 9/3/09 – 4:00 PM – 7:00 PM – PTO Spaghetti Dinner–Marilyn Metta-Graham (**Facility Costs Waived**)
- HS Gym – 9/27/09, 10/4/09, 10/11/09, 10/18/09, 10/23/09 & 11/1/09 – 3:30 PM – 8:00 PM – Youth Fall Basketball League – Tom Harrington (**Facility Costs Waived**)
- HS Cafeteria – 10/10/09 – 9:00 AM – 4:00 PM – Mattress Sale Fundraiser – Speech and Debate Team – Suzette Burtoft
- HS Black Box/Dressing Room – 9/10/09 – 11/14/09 – 2:30 PM – 4:00 PM & 2:30 PM – 10:00 PM for 11/5/09 – 11/14/09 – Fall Play – Kathy Fisher
- HS Choir Room – Monday/Tuesday/Thursday – 9/21/09-6/11/10 – 3:00 PM – 9:00 PM – Voice Lessons – Kate Ilg
- HS Practice Room # 1 – Thursdays – 10/1/09 – 6/3/10 – 2:30 PM – 9:00 PM – Low Brass Lessons – BJ Bishop
- HS Practice Room # 4 – Thursdays – 10/1/09 – 6/3/10 – 2:00 PM – 9:00 PM – Trumpet Lessons – Nathan Heath
- HS Practice Room # 1 – Thursdays – 10/1/09 – 6/3/10 – 2:30 PM – 7:30 PM – Piano Lessons – Robert Weidig
- HS Practice Room # 3 – Wednesdays & Thursdays – 10/1/09 – 6/3/10 – 2:30 PM – 7:00 PM – Percussion Lessons – Jim Huff
- HS Room E305 – Mondays/Tuesdays/Thursdays – 9/21/09 – 6/3/10 – 2:30 PM – 6:00 PM – Voice Lessons – Jill Hornickel
- HS Practice Room #6 – Mondays & Wednesdays – 10/5/09 – 6/2/10 – 2:30 PM – 7:00 PM – Flute Lessons – Ashley Shank
- HS Cafeteria – 10/28/09 – 4:30 PM – 9:00 PM – Girl Scout Halloween Party – Beth Herman
- HS Lower Parking Lot – 10/4/09 – 8:00 AM – 3:00 PM – Driving Training Granger Fire Dept – Charles McCown

Middle School

- MS Choir Room – 10/9/09, 10/23/09, 11/6/09, 11/20/09, 12/4/09, 12/11/09, 1/8/10, 1/22/10, 2/5/10, 2/19/10, 4/16/10, 4/30/10, 5/14/10 & 5/14/10 – 2:30 PM – 3:30 PM – Huddle Group – Barb Pfister
- MS Cafeteria/Kitchen – 10/16/09 – 4:00 PM – 8:00 PM – Highland Alumni Dinner – Tim Winter

Granger Elementary

- GE Cafeteria – 9/3/09 – 6:00 PM – 8:30 PM – BSA Pack 3512 – Aaron Von Harten
- GE Cafeteria – 1st & 3rd Thursdays each month – 3:30 PM – 5:00 PM – Girl Scouts – Janis Onderisin
- GE Cafeteria – 1st & 3rd Wednesdays each month – 6:30 PM – 8:00 PM – Girl Scout Troop 1429 – Tracy Daniels

- GE Class Room/Art Room/Gym/Music Room – 10/14/09 – 4/13/10 – 3:30 PM – 4:30 PM – Community Education – Mary Fran Kudla
- Hinckley Elementary
- HE Room 209 – 2nd & 4th Mondays each month – 3:30 PM – 5:00 PM – Girl Scout Troop 401 – Suzanne Peterlin
 - HE – KDG Room – 2nd & 4th Tuesdays each month – 3:30 PM – 5:00 PM – Girl Scout Troop 1129 – Jenny Austin
 - HE Art Room – 1st & 3rd Mondays each month – 3:30 PM – 4:30 PM – Girl Scout Daisy Troop 1444 – Victoria Tifft
 - HE KDG Room – 1st & 3rd Mondays each month – 3:30 PM – 5:00 PM – Girl Scouts Troop 1243 – Jen Sobolewski
 - HE Class Room/Art Room/Music Room – 10/13/09 – 4/15/10 – 3:30 PM – 4:30 PM – Community Education – Mary Fran Kudla
- Sharon Elementary
- SE Cafeteria – Thursdays each month – 7:00 PM – 8:30 PM – Cub Scout Pack 3411 Webelos 1 – Den 2 – Lisa Gardner
 - SE Cafeteria – 2nd & 4th Mondays each month – 3:30 PM – 5:00 PM – Girl Scout Troop 233 – Lisa Gardner
 - SE Cafeteria – 9/4/09, 9/18/09, 10/2/09 & 10/23/09 – 3:30 PM – 5:00 PM – Cub Scout Pack 3411 Bears Den 2 – Jennifer Pinchot
 - SE Cafeteria – Tuesdays each month – 7:00 PM – 8:00 PM – Boy Scout Troop 411 – Karen Froats
 - SE Cafeteria – 1st & 3rd Mondays – 3:30 PM – 5:00 PM – Girls Scout Troop # 13 Brownies – Paula Kenne
 - SE Cafeteria – 2nd Wednesday every month – 10/13/09 – 6/3/10 – 6:30 PM – 7:30 PM – Tiger Cub Den Meeting – Sherri Buck
 - SE Class Room/Art Room/Gym – 10/15/09 – 4/14/10 – 3:30 PM – 4:30 PM – Community Education – Mary Fran Kudla

Fees Not Waived

- HS Main Stage – 6/16/10 – 3:00 PM – 11:00 PM, 6/17/10 – 4:00 PM – 11:00 PM, 6/18/10 – 5:00 PM – 10:00 PM & 6/19/10 – 5:00 PM 11:00 PM – Trinity Dance Company 2010 Recital – Kelly Parks
- HS Kitchen/Cafeteria – 9/3/09 – 4:00 PM – 7:00 PM – PTO Spaghetti Dinner–Marilyn Metta-Graham (**Cafeteria Staff**)
- HS Gym – 9/27/09, 10/4/09, 10/11/09, 10/18/09, 10/23/09 & 11/1/09 – 3:30 PM – 8:00 PM – Youth Fall Basketball League – Tom Harrington (**Custodial Costs**)

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, items A through E, as presented:

- A. Public School Works Services Agreement to provide a web-based program designed to manage the development, implementation, and tracking of safety and regulatory compliance requirements for all district employees.
- B. Pupil Transportation Agreement with Suburban School Transportation Company, Inc.

- C. Greater Cleveland Educational Development Center Membership
- D. Agreement with Wingspan Care Group for providing educational services to a Highland student with Autism per his IEP
- E. Agreement with Medina Achievement Center, Adult Workshop, for providing transitional and vocational services from August 25, 2009 through December 18, 2009 to a Highland student on an IEP

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A through L, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # IV

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2009/2010 school year, as submitted by the MCESC.

- B. Retirement – Certified

I recommend the Board of Education accept the retirement of Elizabeth Watt, HS Resource Room Teacher, effective July 1, 2009.

- C. Employment – Certified

I recommend the Board of Education employ Kelly Moran, High School LD Tutor, 7 hours per day/0 years experience, \$30.592 per hour, on a one-year limited contract of employment, effective August 31, 2009.

- D. Employment – Certified

I recommend the Board of Education employ Fred Pollock, as the High School IE After School Tutor, 26 hours per week, BA/Step 0, \$23,888.99, on a one-year limited contract of employment, effective August 31, 2009.

- E. Employment – Classified

I recommend the Board of Education employ the following classified individuals on one-year limited contracts of employment for the 2009/2010 school year, as listed:

1. Melissa Frederick – Middle School Cook – 2 hours per day – Step 2/0 years experience – \$12.11 per hour – effective August 21, 2009
2. Peggy Dietz – Hinckley Student Specific Special Education Aide – 5.5 hours per day – Step 2/0 years experience - \$14.48 per hour – effective August 25, 2009
3. Nancy Rischar – Granger Latchkey Assistant PM – 2.75 hours per day – Step 2/0 years experience – \$12.55 per hour – effective September 22, 2009

F. Approval of Maternity Leave – Certified

I recommend the Board of Education approve the Maternity Leave for Alesci Hawkins, Hinckley 1st Grade Teacher, effective with the birth of her child, (anticipated due date of February 19, 2010) with a return date of April 13, 2010.

G. Change of Status – Certified

I recommend the Board of Education approve a change of status for Patricia Clark, from High School LD Tutor to High School Resource Room Teacher, BA + 15/Step 12, \$57,001.26, effective August 31, 2009.

H. Employment – Testing Proctors & Detention Monitors

I recommend the Board of Education employ Pete Ulrich and Ray Braunscheidel as Testing Proctors and Pete Ulrich as a Detention Monitor, \$25.00 per hour, on one-year limited contracts of employment, to be used on an “as needed basis” for the 2009/2010 school year.

I. Revision of Maternity/Parental Leave – Certified

I recommend the Board of Education approve a revision in the Maternity/Parental Leave for Laura Franz, Sharon 3rd Grade Teacher, resulting in an extension of her Parental Leave to include the 2009/2010 school year.

J. Employment – Supplemental

I recommend the Board of Education employ Tracy Goebel and Cathy Wilhelm on limited contracts of employment for 8/11/09, 8/13/09 and 8/18/09 for a total of 9 hours each at \$25.00 per hour for Middle School Curriculum Writing.

K. Employment – Classified Substitutes

I recommend the Board of Education employ the following on one-year limited contracts of employment on an “as needed basis” for the remainder of the 2009/2010 school year, as listed:

1. Michelle Almady – Sub Aide - \$8.00 per hour
2. Nancy Crews – Sub Aide - \$8.00 per hour
3. Eileen Dennis – Sub Cook - \$8.00 per hour
4. Teresa Knyszek – Sub Aide – \$8.00 per hour
5. Wilson Pay Jr. – Sub Bus Driver - \$14.50 per hour
6. Brenda Roth-Hennessey – Sub Aide – \$8.00 per hour
7. Jill Schroth – Sub Aide - \$8.00 per hour
8. Robert Scotta – Sub Bus Driver - \$14.50 per hour
9. Dianne Wallace – Sub Bus Driver - \$14.50 per hour

L. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Jim Addington – Nat'l Testing Proctor - \$25.00 per hr
2. Jennifer Bailey – Saturday Detention Monitor - \$25.00 per hr
3. Mary Becker – HS Dept Chair Math – 0 yrs - \$1,710.00
4. Kyle Brooks – HS Dept Chair English – 8 yrs - \$2,429.00
5. Jennifer Brothers – MS Head VB Coach 8th – 2 yrs - \$3,149.00
6. Suzette Burtoft – HS Forensics/Speech Adv – 3 yrs - \$3,509.00
7. Katie DeLozier – Student Tech Asst - \$10.00 per hr
8. Tanya Dolota – Nat'l Testing Proctor - \$25.00 per hr
9. Kim Dominak – Home/After School Tutor - \$25.00 per hr
10. Andrew Dutt – HS Convolutions Advisor – 5 yrs - \$3,509.00
11. Kathy Fisher – HS Auditorium Mgr – 5 yrs - \$6,388.00
12. Kathy Fisher – HS Drama Director – 22 yrs - \$3, 869.00
13. Kathy Fisher – Nat'l Testing Proctor - \$25.00 per hr – eff 9/12/09
14. Jim Florian – Athletic Dept Equip Mgr – 2 yrs - \$3,869.00
15. Bruce Folkert – HS Yearbook Advisor – 0 yrs - \$2,429.00
16. Mike Gibbons – HS Asst Football Coach – 3 yrs - \$4,589.00
17. Mike Gibbons – Cert Strength & Cond Coach ½ – 0 yrs - \$1,574.50
18. Tracy Goebel – HS School Paper Advisor – 7yrs - \$2,429.00
19. DeVon Griffin – HS Forensics/Debate Adv – 6 yrs - \$4,229.00
20. Tom Harrington – HS Head Basketball Coach – 3 yrs - \$6,747.00
21. Jamie Holcomb – HS Asst Band Dir – 4 yrs - \$3,869.00
22. Chris Ilg – HS Choir Director – 19 yrs - \$6,748.00
23. Chris Ilg – HS Musical Production Director – 19 yrs - \$4,949.00
24. Claudia Johnson – Nat'l Testing Proctor - \$25.00 per hr – eff 9/12/09
25. Gary Kaminski – HS Dept Chair Science – 7 yrs - \$2,429.00
26. Patty Keberle – Nat'l Testing Proctor - \$25.00 per hr
27. Patty Keberle – Saturday Detention Monitor - \$25.00 per hr
28. Chris Kestner – HS Dept Chair Social Studies – 6 yrs - \$2,429.00
29. Bonnie Kubilus – HS Dept Chair Art – 0 yrs - \$1,710.00
30. Ken Lane – Sound & Lighting Tech - \$20.00 per hr
31. Rebecca Lee – Sound & Lighting Tech - \$20.00 per hr
32. Chris Luker – Nat'l Testing Proctor - \$25.00 per hr – eff 9/12/09
33. Chris Luker – HS Ski Club Advisor – 0 yrs - \$1,350.00
34. Andrew Lynden – HS Student Council Adv.– 3 yrs - \$3,509.00
35. Ed Marquette – HS Band Director – 9 yrs - \$6,388.00
36. Tina McKeen – HS VOFT Advisor – 8 yrs - \$1,350.00
37. Emily Miller – MS Choir Director – 5 yrs - \$1,350.00
38. Courtney Monastra – Home/After School Tutor - \$25.00 per hr
39. Bryan Mravec – Sound & Lighting Tech - \$20.00 per hr
40. Nate Nawalaniec – Sound & Lighting Tech - \$20.00 per hr
41. Barb Ott – HS Convolutions Advisor – 22 yrs - \$3,869.00
42. Barb Ott – HS Dept Chair Foreign Lang. – 8 yrs - \$2,429.00
43. Barb Ott – HS National Honor Society – 2 yrs - \$1,350.00
44. Barb Ott – HS Key Club Advisor – 5 yrs - \$1,350.00
45. Kim Pay – Saturday Detention Monitor - \$25.00 per hr
46. Jeremie Pesek – Home/After School Tutor - \$25.00 per hr
47. Mark Raczynski – Saturday Detention Monitor - \$25.00 per hr
48. Jodi Rain – Saturday Detention Monitor - \$25.00 per hr – eff 9/12/09
49. Karen Ransom – HS Asst Soccer Coach Girls – 0 yrs - \$3,869.00
50. Elaine Reichart – Saturday Detention Monitor - \$25.00 per hr
51. Elaine Reichart – Nat'l Testing Site Supervisor - \$35.00 per hr – eff 9/12/09

52. Elaine Reichart – Nat'l Testing Proctor - \$25.00 per hr
53. Heather Schilling – MS Cheerleading Advisor – 0 yrs - \$1,710.00
54. Bob Sefcik – HS Asst Soccer Coach Boys – 0 yrs - \$3,869.00
55. Betty Sepe – Home/After School Tutor - \$25.00 per hr
56. Jaclyn Spirtos – HS Asst Tennis Coach Girls – 2 yrs - \$3,149.00
57. Mary Talbot – Sound & Lighting Tech - \$20.00 per hr
58. Craig Tasker – Nat'l Testing Proctor - \$25.00 per hr
59. Craig Tasker – Nat'l Testing Site Supervisor - \$35.00 per hr
60. Craig Tasker – Saturday Detention Monitor - \$25.00 per hr
61. Stacy Tessena – Home/After School Tutor - \$25.00 per hr – eff 8/26/09
62. Bill Turner – HS Asst Band Director – 16 yrs - \$4,949.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER
CERTIFICATION WHEN APPLICABLE.

- XI. Executive Session
- XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 19, 2009
HINCKLEY ELEMENTARY CAFETERIA
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – November 16, 2009 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held September 21, 2009, as presented.
 - B. It is recommended that the Board of Education approve the September, 2009 Financial Report, as presented.
 - D. It is recommended that the Board of Education amend the FY10 Appropriations, as presented in Addendum #I.
 - E. It is recommended that the Board of Education approve the 5 Year Forecast with Assumptions for FY10, FY11, FY12, FY13 and FY14, as presented in Addendum #II.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business – None
- X. Superintendent's Agenda
 - A. Recognition of Dr. Nancy Wingenbach as the Ohio School Board Association's Northeast Ohio Outstanding Board Member Recipient
 - B. Recognition of Rita Jean Wagar as an Ohio School Board Association 2009 Media Honor Roll Recipient
 - C. Levy Update

- D. It is recommended that the Board of Education approve the following courses taught at the Middle School which meet the criteria for High School credit: Algebra I, Geometry, Spanish I and Chinese I.
- E. Resolution – Payment in Lieu of Transportation – Addendum # III
- F. Approval of Out-of-State High School Band Trip

I recommend the Board of Education approve a High School Band Trip to Williamsburg, Virginia, for the Dixie Classic Festival, leaving on Wednesday, April 28, 2010 and returning Saturday, May 1, 2010, as presented.

- G. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
High School Band	Lester Eckert	\$1254.00
High School Robotics Club	Lockheed Martin	\$1500.00
Granger Elementary	Anonymous	Clinic Ice Maker/\$159.36
Middle School	Jeff & Marjorie Holland	8 Birch Trees/\$1,000.00
Middle School	Bret Chronister	Installation Labor/\$210.00

- H. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS Cafeteria – Friday – 5/28/10 – 3:30 PM – 10:00 PM – Band Banquet – Ed Marquette
- HS Cafeteria – Thursday – 2/18/10 – 3:30 PM – 6:30 PM – All Star Band Dinner – Ed Marquette
- HS Classroom – Mondays – 10/12/09 – 3/1/10 – 2:30 PM – 3:30 PM – Chess Club – Susan Jackson
- HS Choir Room – Mondays – 9/28/09, 10/26/09, 11/23/09, 1/25/10, 2/22/10, 3/22/10 & 4/19/10 – 7:00 PM – 9:00 PM – Choir Booster Meetings – Susan Jackson
- HS Practice Field, Library Lobby, Cafeteria, Auditorium Lobby, Lower Level Lobby, Media Center, Classrooms – 9/26/09 – 12/9/09 – Various Days & Times Between 8:30 AM – 9:00 PM – Highland Community Education – Mary Fran Kudla
- HS Auditorium – Thursday – 9/24/09 – 2:30 PM – 4:30 PM – Debate Fundraiser – Suzette Burtoft
- HS Both Gyms – Saturdays – 9/19/09 – 6/7/10 – 7:00 AM – 9:00 AM – Men’s Basketball – John Caruso
- HS Auxiliary Gym – Thursdays – 11/5/09 – 3/14/10 – 7:00 PM – 9:00 PM – Faculty Basketball – Chris Luker

- HS Cafeteria – Wednesday – 11/11/09 – 4:00 PM – 9:00 PM – Veteran’s Day Dinner – Christopher Karwowski
- HS Auditorium – Friday - 2/11/10 – 5:30 PM – 10:00 PM & Saturday – 2/12/10 – 5:30 PM – 11:00 PM – Granger Talent Show – Linda Collins
- HS Cafeteria, Gym & Concession Stand – Friday – 3/12/10 – & Saturday – 3/13/10 – 7:30AM – 2:00 PM – Robofest – Kim Clendaniel
- HS Auditorium, Black Box & Lobby – Monday – Wednesday – 6/7/10 – 6/9/10 – 2:00 PM – 5:00 PM – Thursday – 6/10/10 – 4:00 PM – 9:00 PM & Friday – 6/11/10 – 6:00 PM – 10:00 PM – Voice Recital – Kate Ilg **(Facility Costs Waived)**
- HS Wrestling Room, Auxiliary Gym, Main Gym – Sundays – 12/6/09 – 2/7/10 – 7:00 AM – 7:00 PM – Youth Wrestling – Mark Savoia **(Facility Costs Waived)**

Middle School

- MS West Gym – Friday – 10/16/09 – 7:30 AM – 3:00 PM – Softball Pitching Clinic – Mandi Myser

Granger Elementary

- GE Cafeteria & Gym – Thursday – 12/17/09 – 6:00 PM – 8:30 PM – Girl Scout Cookie Rally – Kristen Oberhaus
- GE Cafeteria – 2nd & 4th Thursdays – 3:30 PM – 5:00 PM – Daisy Girl Scouts – Amy Watt

Hinckley Elementary

- HE Gym & Cafeteria – Friday – 11/6/09 – 4:00 PM – 6:00 PM & Saturday – 11/7/09 – 8:00 AM – 6:00 PM – PTO Ladies’ Day Expo – Stacie Rastok
- HE Gym & Lobby – Tuesday – 2/23/10 – 1:00 PM – 8:00 PM – Red Cross Blood Drive – Hinckley PTO – Suzanne Peterlin

Sharon Elementary

- SE Cafeteria – Fridays – 10/9/09 & 10/23/09 – 6:45 PM – 8:00 PM – Cub Scout Meeting Pack 3411 – Lisa Fousek
- SE Parking Lot – Saturday – 10/10/09 & Sunday – 10/11/09 – 12:00 PM – 6:00 PM – Fall Foliage Tour Overflow Parking – Diane Turner

Fees Not Waived

- HE Gym – Mondays & Wednesdays – 11/30/09 – 5/12/10 – 5:30 PM – 9:00 PM – National Volleyball Academy – Lisa A. Nischt
- HS Auditorium – Thursday – 6/3/10 – 5:00 PM – 8:00 PM – Friday – 6/4/10 – 6:00 PM – 9:00 PM & Saturday – 6/5/10 – 2:00 PM – 5:00 PM – Dance Recital – Shannon Scott
- HS Both Gyms – Saturday – 3/13/10 – 7:00 PM – 11:00 PM & Sunday – 3/14/10 – 7:00 AM – 9:00 PM – Cheerleading Competition – Shannon Birch
- HS Auditorium, Black Box & Lobby – Monday – Wednesday – 6/7/10 – 6/9/10 – 2:00 PM – 5:00 PM – Thursday – 6/10/10 – 4:00 PM – 9:00 PM & Friday – 6/11/10 – 6:00 PM – 10:00 PM – Voice Recital – Kate Ilg **(Technical Support Costs)**
- HS Wrestling Room, Auxiliary Gym, Main Gym – Sundays – 12/6/09 – 2/7/10 – 7:00 AM – 7:00 PM – Youth Wrestling – Mark Savoia **(Custodial Costs)**

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, items A through B, as presented:

- A. Greater Cleveland School Superintendents' Association (GCSSA) Membership
- B. Agreement with Educational Service Center of Cuyahoga County at the Rose-Mary Center School to provide educational services to a Highland student with disabilities per her IEP

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A through G, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # IV

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2009/2010 school year, as submitted by the MCESC.

- B. Employment – Certified

I recommend the Board of Education employ the following certified individuals on one-year limited contracts of employment, as listed:

1. Cheryl Klucar – Sharon 3rd Grade Long Term Substitute Teacher – BA/Step 0, \$35,991.00 – effective August 20, 2009
2. Roshelle Dewey – Middle School Title I Tutor – 5.8 hours per day – \$30.592 per hour – 0 years experience – effective October 12, 2009
3. Tina Montgomery – Middle School Title I Tutor – 5.8 hours per day – \$30.592 per hour – 0 years experience – effective October 12, 2009

- C. Employment – Classified

I recommend the Board of Education employ the following classified individuals on one-year limited contracts of employment, as listed:

1. Sheilah Wilson – Student Specific Special Education Aide for a home-based program – \$14.48 per hour – Step 0/0 years experience – 5 hours per week – effective October 12, 2009, on a timesheet
2. Karen Howard – Granger Student Specific Special Education Aide - \$14.48 per hour – Step 0/0 years experience – 5.5 hours per day – effective October 20, 2009

- D. Change of Status – Classified

I recommend the Board of Education approve a change in status for the following substitute bus drivers, to regular bus drivers, effective 9/28/09, as listed:

1. Randy Blevins – \$15.93 per hr – 0 years experience – 4 hrs per day
2. Sue Foran – \$15.93 per hr – 0 years experience – 4 ¼ hrs per day
3. Jim Rodgers – \$15.93 per hr – 0 years experience – 5 hrs per day

C. Change of Status – Certified

I recommend the Board of Education approve a change in status for Andrew Dutt, from HS Weight Room Supervisor 1/3 time to HS Weight Room Supervisor ½ time.

F. Employment – Classified Substitutes

I recommend the Board of Education employ Kimberly Lewis, sub cook, \$8.00 per hour, on a one-year limited contract of employment on an “as needed basis” for the remainder of the 2009/2010 school year.

G. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Steve Cika – MS Head Wrestling Coach – 35 yrs - \$4,589.00
2. Mike Gibbons – MS Asst Wrestling Coach – 2 yrs - \$2,429.00
3. Elizabeth Hadler – MS Head Basketball Coach Girls 7th – 1 yr - \$3,149.00
4. Tom Harrington – Intramural Boys Basketball – 3 yrs - \$2,069.00
5. April Kossman – HS Dance Team Advisor – 4 yrs - \$3,509.00
6. Larry Lawson – MS Head Basketball Coach Boys 7th – 0 yrs - \$3,149.00
7. Phil Lazar – HS Asst Wrestling Coach – 6 yrs - \$5,309.00
8. Rebecca Lee – HS Asst Drama/Musical Production (Stage Production May 2010) – 5 yrs - \$2,429.00
9. Kristine Nerlich – HS Science Club Advisor – 0 yrs - \$3,149.00
10. Cassie Seth – Intramural Girls Basketball – 1 yr - \$1,710.00
11. Tim Snook – HS Faculty Manager 1/3 – 6 yrs - \$2,129.33
12. Simon Spelling – HS Asst Soccer Coach – 7 yrs - \$4,949.00
13. Elizabeth Trifon – HS Asst Forensics/Debate/Speech Advisor – 0 yrs - \$1,350.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

- A. Personnel
- B. Building Requests

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 16, 2009
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 14, 2009 – Granger Elementary – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held October 19, 2009, as presented.
 - B. It is recommended that the Board of Education approve the October, 2009 Financial Report, as presented.
 - C. It is recommended that the Board of Education amend the FY10 Appropriations, as presented in Addendum #1.
 - D. It is recommended that the Board of Education authorize the Treasurer to take such steps as are necessary prior to December 2, 2009 to join Consumers Gas Cooperative for the purpose of effecting natural gas service to Highland Middle School and Granger Elementary School. (This action is necessary to ensure continuity of service in light of the Public Utilities Commission of Ohio's September 23, 2009 order approving the transfer of gas service and assets from Columbia Gas of Ohio, Inc. to CGC and will affect gas service only as to these two District schools.)
- VI. Board Members' Agenda Items
 - A. Acceptance of Retirement – Treasurer

It is recommended that the Board of Education accept the Retirement of Mary M. Markle, Treasurer, effective August 1, 2010.
 - B. Boy Scout Troop 511 in attendance for Citizenship in the Community Merit Badge
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business – None

X. Superintendent's Agenda

A. Levy – Discussion

B. Approval of High School Out-of-State Ski Club Trip

I recommend the Board of Education approve an Out-of-State High School Ski Club Trip to Breckenridge, Colorado leaving January 14, 2010 at 4:30 PM and returning January 18, 2010, as presented. (No Missed School Days)

C. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
High School Robotics Club	John Beck	\$350.00

D. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS Cafeteria – 12/1/09,12/3/09,12/9/09, 12/14/09, 1/6/10, 1/13/10, 1/27/10, 2/3/10, 2/10/10 & 2/17/10 – 3:30 PM – 5:00 PM – Pre Game Girls Basketball Team Dinners – Cassie Seth

Granger Elementary

- GE Gym – Mondays 11/16/09 – 4/19/10 – 6:00 PM – 7:30 PM – Baseball Training/Conditioning/Fundamentals – RAH – Ryan Meikle
- GE Cafeteria – 2nd & 4th Wednesdays every month – 3:30 PM – 5:00 PM – Girl Scout Troop Meeting – Melissa Schreiner

Hinckley Elementary

- HE KDG or Music Room – 1st & 3rd Wednesdays every month – 3:30 PM – 5:30 PM – Girls Scout Troop 1369 – Tara Scullion
- HE Gym – Tuesdays & Thursdays – 11/3/09 – 2/25/10 – 5:30 PM – 8:30 PM – 5th & 6th Travel Basketball Practice – Cassie Seth
- HE Gym – Mondays – 1/4/10 – 4/26/10 – 3:30 PM – 4:30 PM – After School Jazzercise – Mary Fran Kudla

Sharon Elementary

- SE Gym – Tuesdays – November through March – 6:30 PM – 7:30 PM – Softball Pitching Practice – Dale Jarvis
- SE Gym – Wednesdays – 10/28/09 – 5/26/10 – 6:30 PM – 8:30 PM – Indoor Softball Practice – Eric Mizner

Fees Not Waived

- HE Gym – Fridays 10/30/09 – 1/29/10 – 6:00 PM – 7:30 PM – CYO Basketball Practice – Mary & Matt Becker

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, items A through C, as presented:

- A. OSBA Service Agreement to provide the Treasurer's Search
- B. Agreement with Community Education Director – Fall 2009
- C. Language Learning Associates Agreement – As Needed

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A through G, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2009/2010 school year, as submitted by the MCESC.

- B. Employment – Classified

I recommend the Board of Education employ Barbara Burnside, Middle School Student Specific Special Education Aide, \$14.82 per hour, Step 4/5 years experience, 5.5 hours per day, on a one-year limited contract of employment, effective November 17, 2009.

- C. Change of Status – Supplemental

I recommend the Board of Education approve a change in status for the following employees' supplemental contracts:

1. Tom Harrington from HS Basketball Coach Boys 3 yrs to 4 yrs experience
2. Tom Harrington from Intramural Basketball Boys 3 yrs to 0 yrs experience
3. Cassie Seth from Intramural Basketball Girls 1 yr to 0 yrs experience
4. Cassie Seth from HS Faculty Manager 2/3 time to ½ time
5. Tim Snook from HS Faculty Manger 1/3 time to ½ time

- D. Change of Status – Classified

I recommend the Board of Education approve a change in status for Lisa Stewart, Middle School Cook, from 2 ¼ hours per day to 3 ¼ hours per day, effective November 17, 2009.

- E. Revision of Maternity Leave – Certified

I recommend the Board of Education approve a revision in the Maternity Leave for Tanya Dolata, High School English Teacher resulting in an extension of her Maternity Leave through November 25, 2009.

F. Employment – Classified Substitutes

I recommend the Board of Education employ the following classified individuals, on one-year limited contracts of employment on an “as needed basis” for the remainder of the 2009/2010 school year.

1. Pam Crawford – Sub Cook - \$8.00 per hour
2. Bonnie Filips – Sub Cook – \$8.00 per hour – effective 11/6/09
3. Bonnie Fililps – Sub Aide - \$8.00 per hour
4. Denise Grecenek – Sub Aide – \$8.00 per hour
5. April Harrison – Sub Aide – \$8.00 per hour
6. Cindy Wiswesser – Sub Cook - \$8.00 per hour

G. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Brett Bartlett – HS Asst Basketball Coach Boys – 0 yrs - \$4,229.00
2. Andrew Bene – HS Asst Basketball Coach Boys Volunteer - \$0
3. Kyle Brooks – Mentor Teacher – 3 yrs - \$2,789.00
4. Ron Hall – MS Detention Monitor - \$25.00 per hour – effective 11/5/09
5. Colleen Hyland – Mentor Teacher – 3 yrs - \$2,789.00
6. Patty Keberle – Home/After School Tutor - \$25.00 per hour
7. Chris Luker – Mentor Teacher – 0 yrs - \$2,429.00
8. Melany Malquest – Mentor Teacher – 0 yrs - \$2,429.00
8. Ed Marquette – HS Jazz Band – 4 yrs - \$1,350.00
9. Mike McMullen – MS Head Basketball Coach 8th – 20 yrs - \$4,589.00
10. Barb Ott – Mentor Teacher – 2 yrs - \$2,429.00
11. Jaclyn Raub – Mentor Teacher – 0 yrs - \$2,429.00
12. Maryanne Rechner – Mentor Teacher – 0 yrs - \$2,429.00
13. Allison Stover – HS Asst Volleyball Coach – 0 yrs - \$3,869.00
14. Jonah Wilson – HS Asst Football Coach – 0 yrs - \$4,229.00
15. Pat Wise – Mentor Teacher – 0 yrs - \$2,429.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Personnel

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 14, 2009
GRANGER ELEMENTARY
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – January 4, 2010 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. It is recommended that the Board of Education approve the Minutes of the Regular Meeting held November 16, 2009, as presented.
 - B. It is recommended that the Board of Education approve the November, 2009 Financial Report, as presented.
 - C. It is recommended that the Board of Education amend the FY10 Appropriations, as presented in Addendum # I.
 - D. It is recommended that the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor” be approved, as presented in Addendum # II.
 - E. It is recommended that the Board of Education authorize the sale of old uniforms by the Athletic Department.
- VI. Board Members’ Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business - None
- IX. New Business

New and/or Revised Draft Policies in preparation for 1st reading at the next Board of Education Meeting on January 4, 2010, as presented.
- X. Superintendent’s Agenda
 - A. Budget Reduction Discussion

- B. Changes to 2010/2011 High School Program of Studies – Pete Ulrich
- C. Acceptance of Donations

I recommend the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Robotics Club	Edith Coman	\$15.00
Highland Athletic Dept.	Sandra S. Frommeyer	\$25.00/Memory of David Eisenhart
Highland Athletic Dept.	Barbara Reynolds	\$20.00/Memory of David Eisenhart
Highland Athletic Dept.	James & Phyllis Harrison	\$40.00/Memory of David Eisenhart
Highland Athletic Dept.	Kay & Donald Beavers	\$100.00/Memory of David Eisenhart

- D. Approval of Applications for Use of Facilities/Waiver of Fees

I recommend the Board of Education approve the following requests for use of facilities and waive associated fees, **with the noted exceptions**, as listed:

High School

- HS Cafeteria – Friday – 12/11/09 – 2:30 PM – 9:00 PM – Band Fruit Fundraiser Distribution – Ed Marquette
- HS Gym Lobby – Saturday – 1/30/10 – 8:00 AM – 12:00 PM – RAH Girls Softball Registration – Brent Belsole
- HS Main Gym – Mondays & Thursdays – 1/7/10 – 2/25/10 – 8:00 PM – 9:00 PM – Highland Athletes Training – Corey Miller

Middle School

- MS Gym – Tuesdays/Wednesdays/Thursdays – 11/09 – 3/10 – 6:00 PM – 9:30 PM – Highland Travel Basketball – Tom Harrington
- MS West Gym – Thursdays – 12/10/09 – 3/18/10 – 7:30 AM – 10:30 AM – Highland Men’s Basketball League – John CizMadia
- MS Choir Room – Friday – 11/20/09 – 7:00 PM – Piano Recital – Emily Miller

Granger Elementary

- GE Gym – Tuesdays/Wednesday/Thursdays – 11/09 – 3/10 – 6:00 PM – 9:30 PM – Highland Travel Basketball – Tom Harrington
- GE Gym – Wednesdays – 11/09 – 3/10 – 6:00 PM – 7:30 PM – RAH Girls Softball Pitchers & Catchers – Brent Belsole

Hinckley Elementary

- HE – Kitchen/Cafeteria/Art Room/Gym/Room 211 – Saturday – 3/20/10 – 7:00 AM – 2:30 PM & Sunday – 3/21/10 – 5:30 AM – 4:30 PM – Buzzard Day – Martha Catherwood (**Facility Costs Waived**)

Sharon Elementary

- SE Garden & Classroom – Tuesday – 4/27/10 – 3:45 PM – 6:45 PM – Wild Teacher Workshop – Elizabeth W. Schnabe

Fees Not Waived

- HE – Kitchen/Cafeteria/Art Room/Gym/Room 211 – Saturday – 3/20/10 – 7:00 AM – 2:30 PM & Sunday – 3/21/10 – 5:30 AM – 4:30 PM – Buzzard Day – Martha Catherwood (**Custodial Costs**)

CONSENT AGENDA – CONTRACTS/AGREEMENTS

I recommend the Board of Education approve the following contracts and/or agreements for the 2009/2010 school year, items A through D, as presented:

- A. Kent State University Field Experience/Student Teaching Agreement
- B. Achievement Center Agreement to increase the amount of time in the Adult Workshop for a student with disabilities
- C. Achievement Center Agreement to conduct a 90 day assessment for a student with multiple disabilities
- D. Achievement Center Agreement to provide transitional work experiences to select Highland students

CONSENT AGENDA – PERSONNEL

I recommend the Board of Education approve the following personnel items A through D, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

I recommend the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2009/2010 school year, as submitted by the MCESC.

- B. Employment – Student Worker

I recommend the Board of Education employ Victoria Teresko as a Student Worker, \$7.30 per hour, in the Special Education Department on an “as needed basis”, effective January 4, 2010 through February 22, 2010.

- C. Employment – Classified Substitutes

I recommend the Board of Education employ the following classified individuals, on one-year limited contracts of employment on an “as needed basis” for the remainder of the 2009/2010 school year.

1. Melinda Bazemore – Sub Aide - \$8.00 per hour
2. Christine Koehler – Sub Cook - \$8.00 per hour

D. Employment – Co-curricular/Supplemental

I recommend the Board of Education employ the following on one-year limited supplemental contracts of employment for the 2009/2010 school year, as listed:

1. Adam Cestaro – HS Freshman Football Coach - 0 yrs - \$3,869.00
2. Kathy Fisher – HS Drama Director Spring – 22 yrs - \$3,869.00
3. Bruce Hulme – HS Asst Wrestling Coach – 0 yrs - \$4,229.00
4. Ken Lane – HS Weight Room Supervisor ½ - 4 yrs - \$1,394.50
5. Gus Matheou – HS Robotics Advisor – 0 yrs - \$2,429.00
6. Amelia Reynolds – HS Asst Volleyball Coach – 1 yr - \$3,869.00
7. Tom Sours – HS Asst Wrestling Coach Volunteer - \$0

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Personnel

XII. Adjourn

AMENDED APPROPRIATION RESOLUTION
City, Exempted Village, Joint Vocational or Local Board of Education
Rev.Code Sec. 5705.38
.....

The Board of Education of the Highland Local School District,
Medina County, Ohio, met in Regular session on the 14th day of December,
2009, at the office of Granger Elementary with the following members present:

moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Education of the Highland Local
School District, Medina County, Ohio, that to provide for
the current expenses and other expenditures of said Board of Education, during
the fiscal year, ending June 30th, 2010, the following sums be and the
same are hereby set aside and appropriated for the several purposes for which
expenditures are to be made and during said fiscal year, as follows, viz:

	2010 Appropriations	Prior FY Carry Over	Total Appropriation
001 GENERAL			
1100 REGULAR INSTRUCTION	12,264,175.40	28,905.51	12,293,080.91
1200 SPECIAL INSTRUCTION	2,557,734.95	8,152.18	2,565,887.11
1300 VOCATIONAL INSTRUCTION	302,230.00	.00	302,230.00
1400 ADULT/CONTINUING INSTRUCTION	.00	.00	.00
1900 OTHER INSTRUCTION	286,942.61	.00	286,942.61
2100 SUPPORT SERVICES - PUPILS	1,503,204.00	13,575.79	1,516,779.79
2200 SUPP SERV- INSTRUCTIONAL STAFF	1,570,261.00	8,497.89	1,578,758.89
2300 SUPPORT SERV.-BO. OF EDUCATION	25,669.00	1,635.35	27,304.35
2400 SUPPORT SERV- ADMINISTRATIVE	1,987,711.00	24,914.39	2,012,625.39
2500 FISCAL SERVICES	822,823.00	2,847.50	825,670.50
2600 SUPPORT SERVICES - BUSINESS	51,784.00	7,050.42	58,834.42
2700 OPERATION & MAINT OF PLANT SER	3,041,840.24	76,315.94	3,118,156.18
2800 SUPPORT SERV - PUPIL TRANSPOR.	1,582,441.00	48,511.70	1,630,952.70
2900 SUPPORT SERVICES - CENTRAL	246,551.00	1,018.00	247,569.00
3100 FOOD SERVICES OPERATIONS	.00	.00	.00
4100 ACADEMIC & SUBJECT ORIENTED	132,857.00	.00	132,857.00
4500 SPORT ORIENTED ACTIVITIES	694,202.00	10.00	694,212.00
4600 SCHL & PUBLIC SERV CO-CURRIC.	21,383.00	.00	21,383.00
5100 SITE ACQUISITION SERVICES	.00	.00	.00
5200 SITE IMPROVEMENT SERVICES	23,302.00	.00	23,302.00
5300 ARCHITECTURE & ENGINEERING SER	.00	10,000.00	10,000.00
5500 BLDG. ACQUISITION & CONSTRUCT.	.00	.00	.00
5600 BUILDINGS IMPROVEMENT SERVICES	500.00	.00	500.00
5900 OTHER FACIL ACQUI. & CONSTRUC.	.00	.00	.00
7200 TRANSFERS	.00	.00	.00
7400 ADVANCES OUT	.00	.00	.00
7500 REFUND OF PRIOR YEARS RECEIPTS	.00	.00	.00
Total for 001 GENERAL	27,115,611.20	227,434.85	27,343,045.85
002 BOND RETIREMENT			
002 BOND RETIREMENT	3,131,546.75	.00	3,131,546.75
003 PERMANENT IMPROVEMENT			
003 PERMANENT IMPROVEMENT	4,805.90	.00	4,805.90
004 BUILDING			
004 BUILDING	3,822.12	.00	3,822.12
006 FOOD SERVICE			
006 FOOD SERVICE	1,111,262.00	48,894.00	1,160,156.00
007 SPECIAL TRUST			
007 SPECIAL TRUST	900.00	.00	900.00
008 ENDOWMENT			
008 ENDOWMENT	3,600.00	500.00	4,100.00
009 UNIFORM SCHOOL SUPPLIES			
009 UNIFORM SCHOOL SUPPLIES	113,338.00	.00	113,338.00
014 ROTARY-INTERNAL SERVICES			
014 ROTARY-INTERNAL SERVICES	45,236.00	.00	45,236.00
018 PUBLIC SCHOOL SUPPORT			
018 PUBLIC SCHOOL SUPPORT	99,468.00	1,164.97	100,632.97
019 OTHER GRANT			
019 OTHER GRANT	66,274.01	.00	66,274.01
020 SPECIAL ENTERPRISE FUND			
020 SPECIAL ENTERPRISE FUND	164,265.00	3,452.00	167,717.00
024 EMPLOYEE BENEFITS SELF INS.			
024 EMPLOYEE BENEFITS SELF INS.	849,062.46	.00	849,062.46
031 UNDERGROUND STORAGE TANK FUND			
031 UNDERGROUND STORAGE TANK FUND	.00	.00	.00
071 CAPITAL GRANTS			
071 CAPITAL GRANTS	1,383,384.88	428,499.65	1,811,884.51
200 STUDENT MANAGED ACTIVITY			
200 STUDENT MANAGED ACTIVITY	276,045.00	.00	276,045.00
300 DISTRICT MANAGED ACTIVITY			
300 DISTRICT MANAGED ACTIVITY	166,054.00	455.00	166,509.00
401 AUXILIARY SERVICES			
401 AUXILIARY SERVICES	22,749.20	.00	22,749.20
432 MANAGEMENT INFORMATION SYSTEM			
432 MANAGEMENT INFORMATION SYSTEM	9,920.99	.00	9,920.99
440 ENTRY YEAR PROGRAMS			
440 ENTRY YEAR PROGRAMS	.00	.00	.00
451 DATA COMMUNICATION FUND			
451 DATA COMMUNICATION FUND	25,000.00	.00	25,000.00

	2010 Appropriations	Prior FY Carry Over	Total Appropriation
452 SCHOOLNET PROFESS. DEVELOPMENT	.00	.00	.00
499 MISCELLANEOUS STATE GRANT FUND	.00	.00	.00
516 IDEA PART B GRANTS	977,409.76	.00	977,409.76
532 FISCAL STABILIZATION FUND	285,701.42	.00	285,701.42
533 STIMULUS TITLE II-TECHNOLOGY	789.69	.00	789.69
551 LIMITED ENGLISH PROFICIENCY	2,897.15	.00	2,897.15
572 TITLE I DISADVANTAGED CHILDREN	109,773.32	.00	109,773.32
573 TITLE V INNOVATIVE EDUC PGM	.00	.00	.00
584 DRUG FREE SCHOOL GRANT FUND	5,800.33	.00	5,800.33
587 IDEA PRESCHOOL-HANDICAPPED	19,406.40	.00	19,406.40
590 IMPROVING TEACHER QUALITY	60,173.73	.00	60,173.73
599 MISCELLANEOUS FED. GRANT FUND	.00	.00	.00
Grand Total All Funds	36,054,297.29	710,400.27	36,764,697.56

seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Vote:

;
;
;
;
;
;

CERTIFICATE
(O.R.C. 5705.412)

RE:

IT IS HEREBY CERTIFIED that the Highland Local School District has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

DATED: _____

BY: _____
Treasurer

BY: _____
Superintendent of Schools

BY: _____
President, Board of Education

Amending Resolution dated March 16, 2009

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION) Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA County, Ohio, met in Regular session on the 14th day of December 2009, at the office of Granger Elementary with the following members present:

Five horizontal lines for listing members present.

Mr./Mrs. _____ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2009 and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District, MEDINA County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Com- mission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Sinking Fund				
Bond Retirement Fund	\$3,086,100			4.40
General Fund	\$14,556,987	\$3,468,716	4.90	60.60
Library Fund				
For PERM Improvement State				
TOTAL	\$17,643,087	\$3,468,716	4.90	65.00

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. years.	27.90	\$3,654,921
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. years.	8.00	\$1,645,541
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	6.80	\$2,128,480
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$1,737,088
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$1,748,988
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	5.50	\$2,496,047
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$570,661
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$575,261
Levy authorized by voters on for not to exceed _____ years.		
Levy authorized by voters on for not to exceed _____ years.		
Fund: Levy authorized by voters on _____ 20 for not to exceed _____ years.		

and be it further
 RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this
 Resolution to the County Auditor of Said County.

Mr./Mrs. _____ seconded the Resolution and the roll being called
 upon its adoption the vote resulted as follows:

Mr./Mrs. _____
 Mr./Mrs. _____
 Mr./Mrs. _____
 Mr./Mrs. _____
 Mr./Mrs. _____

Adopted the 14th day of December, 2009.

Treasurer of the Board of Education of the
Highland Local School District,
Medina County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, Medina County, ss.

I, Mary M. Markle, Treasurer of the Board of Education of the
Highland Local School District, in said County, and in whose custody the Files
and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original minutes of the
Regular Meeting held December 14, 2009

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 14th day of December, 20 09

Treasurer of the Board of Education of the
Highland Local School District,
Medina County, Ohio.

No. _____

BOARD OF EDUCATION,

SCHOOL DISTRICT,
_____ County, Ohio.

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR

(Board of Education)

Adopted _____, 20 ____

Treasurer

Filed _____, 20 ____

County Auditor

By _____
Deputy

Medina County Schools' ESC
124 West Washington Street
Medina, OH 44256-2270

11/19/2009

Phone: (330) 723-6393 Fax: (330) 723-0573

Substitute/Tutor Listing - Highland Local Schools

Both

Christa Hollis 7000 Ridge Rd Sharon Center OH 44274-	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: Middle School			Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hours Available:				Tutor Rate: \$15-\$20						
(330) 329-3715				Certification Area: 2 Year Provisional License-AD (7-12)-Life Science--Exp. 2011						

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Katherine Kallet 360 Quail Roost Drive Medina OH 44256-	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: Any			Yes	Yes	Yes	Yes	Yes	No	Yes
Hours Available:				Tutor Rate:						
(330) 721-8311				Certification Area: 1 Year Short-Term Substitute-General Education--Exp. 2010						
(330) 304-9089										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Robin Kocher 4492 Cliffwood Lane Brunswick OH 44212-	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: Any			Yes	Yes	Yes	Yes	Yes	No	No
Hours Available:				Tutor Rate:						
(330) 220-4344				Certification Area: 1 Year Long-Term Substitute-AD (7-12)-Integrated Science--Exp. 2010						
(216) 559-1136										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Substitute/Tutor Listing - Highland Local Schools

Michael Setser 1079 Brown Street Akron OH 44301- (330) 724-9322 (330) 860-0621	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
Preference:	grades 5-12			Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hours Available:										
Tutor Rate:	\$18.00									
Certification Area:	5 Year Long-Term Substitute-Multi Age (P-12)--Exp. 2014									
Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

John Talley 13435 Glenbrook Drive Strongsville OH 44136- (440) 638-4161 (330) 461-4486	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
Preference:	Any			Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hours Available:										
Tutor Rate:										
Certification Area:	1 Year Short-Term Substitute-General Education--Exp. 2010									
Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Kaye Wolfinger 264 Windfall Lane Wadsworth OH 44281- (330) 334-3599 (330) 606-2211	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
Preference:	7-12			Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hours Available:										
Tutor Rate:	\$15.00									
Certification Area:	5 Year Professional License-High School English (7-12)--Exp. 2014									
Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			

Substitute

Donna Heinbaugh 3229 Pincrest Drive Brunswick OH 44212- (330) 273-5430	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	No	M	T	W	Th	F	Sa	Su
Preference:	PK-8			No	No	No	No	No	No	No
Hours Available:										
Tutor Rate:										
Certification Area:	2 Year Provisional License-Early Childhood (P-3)-Reading--Exp. 2011									
Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None			
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Substitute/Tutor Listing - Highland Local Schools

Barry Jones 1234 Dover Drive Medina OH 44256- (330) 721-6719	Elem Yes	MS Yes	HS Yes	Tutor Days Available						
	Preference: PK-12			M No	T No	W No	Th No	F No	Sa No	Su No
	Hours Available: Tutor Rate: Certification Area: 1 Year Long-Term Substitute-Career Technical (4-12)-Integrated Business--Exp. 2010									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Suzanne Keller 120 N. Carpenter Rd Brunswick OH 44212- (330) 558-0231 (330) 410-5177	Elem Yes	MS Yes	HS Yes	Tutor Days Available						
	Preference: Any			M No	T No	W No	Th No	F No	Sa No	Su No
	Hours Available: Tutor Rate: Certification Area: 5 Year License-Mutli Age (3-21/Grade PK-12)-Music--Exp. 2010									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

John Lamade 770 Damon Drive Medina OH 44256- (330) 725-1616 (330) 416-1039	Elem No	MS Yes	HS Yes	Tutor Days Available						
	Preference: 7-12			M No	T No	W No	Th No	F No	Sa No	Su No
	Hours Available: Tutor Rate: Certification Area: 5 Year Professional License-AD (7-12)--Exp. 2013									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Matthew Loveless 13731 Olde Orchard Rd Strongsville OH 44136- (440) 878-9462 (440) 666-0936	Elem Yes	MS Yes	HS Yes	Tutor Days Available						
	Preference: Grades 1-8			M No	T No	W No	Th No	F No	Sa No	Su No
	Hours Available: Tutor Rate: Certification Area: Eighth Year Professional-Elementary (1-8)--Exp. 2010									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
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Substitute/Tutor Listing - Highland Local Schools

Timothy Maxworthy
365 S. Prospect Street
Medina OH 44256-

Elem	MS	HS
Yes	Yes	Yes
Preference: Any		

Tutor Days Available						
M	T	W	Th	F	Sa	Su
No	No	No	No	No	No	No

(330) 441-1577

Hours Available:

Tutor Rate:

Certification Area: 1 Year Short-Term Substitute-General Education--Exp. 2010

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Karen Patton
6385 Highland Green Drive
Medina OH 44256-

Elem	MS	HS
Yes	Yes	Yes
Preference: High School		

Tutor Days Available						
M	T	W	Th	F	Sa	Su
No	No	No	No	No	No	No

(330) 764-9209

Hours Available:

Tutor Rate:

Certification Area: 1 Year Short-Term Substitute-General Education--Exp. 2010

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Medina County Schools' ESC
124 West Washington Street
Medina, OH 44256-2270

11/19/2009

Phone: (330) 723-6393 Fax: (330) 723-0573

Substitute/Tutor Listing - Changes

Both

Pamela Allison 19250 Tanglewood Dr. North Royalton OH 44133- (440) 230-2329 (440) 554-6976	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: PK-8			Yes	Yes	Yes	Yes	No	No	No
Hours Available:				Tutor Rate: \$25.00						
Certification Area:				2 Year Provisional License-Early Childhood (PK-3)-Early Childhood Generalist (4-5)--Exp. 2010						

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Joan Bigham 3959 Talbot Drive Medina OH 44256- (330) 715-5334	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: PK-12			Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hours Available:				Tutor Rate:						
Certification Area:				5 Year Professional License-Vocational License-Family and Consumer Science Education, Homemaking and Consumer Education--Exp. 2014 1 Year Long-Term Substitute-Career Technical (4-12) Family and Consumer Science Education--Exp. 2010						

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Substitute

Shane Hruby 1199 Terrington Drive Brunswick Hills OH 44212- (330) 840-9887	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: K-9			No	No	No	No	No	No	No
Hours Available:				Tutor Rate:						
Certification Area:				1 Year Short-Term Substitute-General Education--Exp. 2010 1 Year Long-Term Substitute-Middle Childhood (4-9) Social Studies--Exp.2010						

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Substitute/Tutor Listing - Changes

Paul Rocco 970 Southport Drive Medina OH 44256- (330) 723-7841 (330) 416-1539	Elem	MS	HS	Tutor Days Available						
	No	No	Yes	M	T	W	Th	F	Sa	Su
	Preference: 7-12			No	No	No	No	No	No	No

Hours Available: FRIDAY ONLY-
Tutor Rate:
Certification Area: 1 Year Long-Term Substitute-Multi-Age (P-12) Music--Exp. 2010

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>				

Medina County Schools' ESC
124 West Washington Street
Medina, OH 44256-2270

11/19/2009

Phone: (330) 723-6393 Fax: (330) 723-0573

Substitute/Tutor Listing - Removals

Both

Lori Long
139 Fairlawn Avenue
Wadsworth OH 44281-

Elem	MS	HS
Yes	Yes	No
Preference: Elementary		

Tutor Days Available						
M	T	W	Th	F	Sa	Su
Yes	Yes	Yes	Yes	Yes	No	No

(330) 801-0752

Hours Available:

Tutor Rate: Negotiable

Certification Area: 2 Year Provisional License-Early Childhood (P-3) Reading--
Exp. 2011

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Substitute

Stafanie Jackson
7498 Ballash Road
Medina OH 44256-

Elem	MS	HS
Yes	No	No
Preference: P-3		

Tutor Days Available						
M	T	W	Th	F	Sa	Su
No	No	No	No	No	No	No

(330) 472-2437

Hours Available:

Tutor Rate:

Certification Area: 2 Year Provisional License-Early Childhood (P-3)--Exp. 2010

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Elizabeth Schnabel
7806 Emerald Run
Medina OH 44256-

Elem	MS	HS
Yes	Yes	Yes
Preference: K-12		

Tutor Days Available						
M	T	W	Th	F	Sa	Su
No	No	No	No	No	No	No

(330) 723-1035

(330) 461-4686

Hours Available:

Tutor Rate:

Certification Area: 5 Year License-Elementary (1-8); Biological Science (7-12);
General Science (7-12)--Exp. 2011

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input type="checkbox"/>						

Medina County Schools' ESC
124 West Washington Street
Medina, OH 44256-2270

12/4/2009

Phone: (330) 723-6393 Fax: (330) 723-0573

Substitute/Tutor Listing - Changes

Both

Nancy Powell P.O. Box 844 Westfield Center OH 44251- (330) 590-0313	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: Grades 1-8			Yes	Yes	Yes	Yes	Yes	Yes	Yes
Hours Available:				Tutor Rate: Negotiable						
Certification Area: 5 Year Long-Term Substitute-Early Childhood (P-3)--Exp.2014										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Substitute

Jacquelyn Ratcliffe 771 Columbia Road Valley City OH 44280- (330) 483-3386 (440) 823-9188	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
	Preference: Any			No	No	No	No	No	No	No
Hours Available:				Tutor Rate:						
Certification Area: 2 Year Provisional License-Multi-Age (P-12) Music--Exp. 2010										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Medina County Schools' ESC
124 West Washington Street
Medina, OH 44256-2270

12/4/2009

Phone: (330) 723-6393 Fax: (330) 723-0573

Substitute/Tutor Listing - Highland Local Schools

Both

Kevin Hawes 94 Scenic View Drive Copley OH 44321- (330) 607-0514 (330) 607-0514	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
Preference: Any				No	Yes	No	Yes	Yes	Yes	Yes
Hours Available:										
Tutor Rate:										
Certification Area:	1 Year Short-Term Substitute-General Education--Exp. 2010									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
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Substitute

Michael Adams 441 Summit Street Wadsworth OH 44281- (330) 334-4064 (330) 419-0232	Elem	MS	HS	Tutor Days Available						
	No	Yes	Yes	M	T	W	Th	F	Sa	Su
Preference: Grades 9-12				No	No	No	No	No	No	No
Hours Available:										
Tutor Rate:										
Certification Area:	5 Year Long-Term Substitute-Ad to Young Adult (7-12)- Integrated Mathematics-Physical Science/Physics--Exp. 2014									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Cheryl Borowiak 358-2 Eden Lane Medina OH 44256- (330) 523-0891	Elem	MS	HS	Tutor Days Available						
	Yes	Yes	Yes	M	T	W	Th	F	Sa	Su
Preference: Any				No	No	No	No	No	No	No
Hours Available:										
Tutor Rate:										
Certification Area:	1 Year Long-Term Substitute-Ad to Young Adult (7-12)- Integrated Language Arts--Exp. 2010									

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Substitute/Tutor Listing - Highland Local Schools

Anna Hall 5383 Wayside Drive Medina OH 44256- (330) 952-0979 (330) 304-2001	<table border="1"> <tr> <td>Elem</td> <td>MS</td> <td>HS</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>No</td> </tr> <tr> <td colspan="3">Preference: PK-5</td> </tr> </table> <p>Hours Available: Tutor Rate: Certification Area: 5 Year Long-Term Substitute-Early Childhood (P-3)--Exp. 2014</p>	Elem	MS	HS	Yes	Yes	No	Preference: PK-5			<table border="1"> <tr> <th colspan="7">Tutor Days Available</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>Sa</th> <th>Su</th> </tr> <tr> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> </tr> </table>	Tutor Days Available							M	T	W	Th	F	Sa	Su	No						
Elem	MS	HS																														
Yes	Yes	No																														
Preference: PK-5																																
Tutor Days Available																																
M	T	W	Th	F	Sa	Su																										
No	No	No	No	No	No	No																										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Marc Karla 621 F Marks Rd Brunswick OH 44212- (440) 821-7435 (440) 821-7435	<table border="1"> <tr> <td>Elem</td> <td>MS</td> <td>HS</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td colspan="3">Preference: grades 4-12</td> </tr> </table> <p>Hours Available: Tutor Rate: Certification Area: 1 Year Short-Term Substitute-General Education--Exp. 2010</p>	Elem	MS	HS	Yes	Yes	Yes	Preference: grades 4-12			<table border="1"> <tr> <th colspan="7">Tutor Days Available</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>Sa</th> <th>Su</th> </tr> <tr> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> </tr> </table>	Tutor Days Available							M	T	W	Th	F	Sa	Su	No						
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No	No	No	No	No	No	No																										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
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Ben Malecki 2373 Babcock Road Hinckley OH 44256- (440) 465-5245	<table border="1"> <tr> <td>Elem</td> <td>MS</td> <td>HS</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td colspan="3">Preference: Grades 7-12</td> </tr> </table> <p>Hours Available: Tutor Rate: Certification Area: 1 Year Long-Term Substitute-Ad to Young Adult (7-12)-Integrated Social Studies--Exp. 2010</p>	Elem	MS	HS	Yes	Yes	Yes	Preference: Grades 7-12			<table border="1"> <tr> <th colspan="7">Tutor Days Available</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>Sa</th> <th>Su</th> </tr> <tr> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> </tr> </table>	Tutor Days Available							M	T	W	Th	F	Sa	Su	No						
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Yes	Yes	Yes																														
Preference: Grades 7-12																																
Tutor Days Available																																
M	T	W	Th	F	Sa	Su																										
No	No	No	No	No	No	No																										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Brandi Seither 644 Smokerise Drive Medina OH 44256- (330) 590-0428	<table border="1"> <tr> <td>Elem</td> <td>MS</td> <td>HS</td> </tr> <tr> <td>Yes</td> <td>Yes</td> <td>Yes</td> </tr> <tr> <td colspan="3">Preference: PK-3</td> </tr> </table> <p>Hours Available: Tutor Rate: Certification Area: 2 Year Provisional License-Early Childhood (P-3)--Exp. 2010</p>	Elem	MS	HS	Yes	Yes	Yes	Preference: PK-3			<table border="1"> <tr> <th colspan="7">Tutor Days Available</th> </tr> <tr> <th>M</th> <th>T</th> <th>W</th> <th>Th</th> <th>F</th> <th>Sa</th> <th>Su</th> </tr> <tr> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> <td>No</td> </tr> </table>	Tutor Days Available							M	T	W	Th	F	Sa	Su	No						
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Yes	Yes	Yes																														
Preference: PK-3																																
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No	No	No	No	No	No	No																										

Buckeye	Brunswick City	Cloverleaf	Highland	Medina City	Career Center	Wadsworth City	None
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>