

HIGHLAND BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
JANUARY 12, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Pledge of Allegiance
- III. Nomination and Election of Officers
  - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as President of the Highland Local School District Board of Education for the 2015  
calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is \_\_\_\_\_.
  - B. Newly elected Board President accepts nominations for Board Vice-President, closes  
nominations, and takes a roll call vote to elect Board Vice-President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as Vice-President of the Highland Local School District Board of Education for the 2015  
calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice- President is \_\_\_\_\_.
  - C. Treasurer administers oath of office to newly elected Board President and Vice-  
President
  - D. Appoint member to serve as OSBA Legislative Liaison for 2015
  - E. Appoint member to serve as OSBA Student Achievement Liaison for 2015
  - F. Appoint member to serve as Board Liaison to the Highland Foundation

IV. Approval of Membership in OSBA - 2015

It is recommended that the Board of Education approve membership in OSBA for calendar year 2015.

V. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Britton, Smith, Peters & Kalail Co., L.P.A.
- B. McGown & Markling Co., L.P.A.
- C. Scott, Scriven & Wahoff, LLP
- D. Squire, Patton & Boggs, LLP

VI. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for its' regular monthly meetings.

The following schedule is suggested:

Monday	January 12	HHS	7:00 PM
Monday	February 9	HHS	7:00 PM
Monday	March 16	HHS	7:00 PM
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Monday	October 19	HHS	7:00 PM
Monday	November 16	HHS	7:00 PM
Monday	December 14	HHS	7:00 PM

It is recommended that the Board of Education approve the suggested schedule for calendar year 2015.

VII. Federal Programs

It is recommended that the Highland Board of Education will participate in all applicable Federal Programs for FY16. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY16.

VIII. Tax Advancements

It is recommended that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2015.

IX. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by Law.

X. Service Fund

It is recommended that a Board of Education establish a Service Fund in accordance with ORC 3315.15.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 12, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – February 9, 2015 – High School Media Center – 7:00 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on December 15, 2014, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2014 Financial Reports, as presented.

C. Approval of 2016 Alternative Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2016 Alternative Tax Budget, as presented.

D. Approval of Authorized Representatives

It is recommended that the Board of Education approve the resolution authorizing the Superintendent or Treasurer to act on behalf of the school district Board of Education related to the Highland High School Athletic Complex, as presented.

- V. Board Members' Agenda Items
- VI. Hearing of Individuals and/or Delegation Representatives
- VII. New Business

First reading of NEOLA Policies, as presented:

0000	Bylaws	5000	Students
1000	Administration	6000	Finances
2000	Program	7000	Property
3000	Professional Staff	8000	Operations
4000	Classified Staff	9000	Relations

- VIII. Old Business

IX. Superintendent's Agenda

- A. School Board Recognition Month
- B. CRA Presentation – Bethany Dentler
- C. Changes to 2015/2016 High School Program of Studies – Dana Addis

It is recommended that the Board of Education approve the changes to the 2015/2016 High School Program of Studies, as presented.

- D. Approval of Bus Specifications/Authorization to Bid – James Reusch

It is recommended that the Board of Education approve the bus specifications and grant authorization to accept bids, as presented.

- E. Resolution – Payment in Lieu of Transportation – Addendum # I

It is recommended that the Board of Education approve the Resolution for Payment in Lieu of Transportation, as presented.

- F. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
HS Speech & Debate	Mr. & Mrs. Bentley	\$25.00
HS Speech & Debate	Mr. & Mrs. Rossero	\$20.00
HS Speech & Debate	Nancy Dustin	\$30.00
HS Speech & Debate	OEConnection	\$100.00

- G. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Main Gym – Thursdays – 1/8/15 through 1/29/15 – 7:00 PM – 8:30 PM – Futsal Soccer Foot Skills – Jane Carsten

Middle School

- MS East Gym – Mondays & Thursdays – 2/19/15 through 3/26/15 – 5:30 PM – 8:00 PM – RAH Baseball & Softball – Gary Wright

Granger Elementary

- GE Gym – Mondays – 2/2/15 through 3/23/15 (except 2/16/15) – 6:00 PM – 7:30 PM – RAH Travel Baseball 8U – Mandi Myser

Hinckley Elementary

- HE Gym – Mondays – 2/2/15 through 3/23/15 (except 2/16/15) – 5:30 PM – 8:00 PM – RAH Baseball & Softball – Gary Wright
- HE Gym – Fridays in January 2015 & Thursdays in February 2015 – 6:00 PM – 7:00 PM – Futsal Soccer Training – Brian Fragnoli

Sharon Elementary

- SE Gym – Thursdays – 1/8/15 through 2/26/15 – 5:30 PM – 7:30 PM – Baseball Skills & Conditioning – Ryan Meikle

**Fees Not Waived**

- GE Gym – Wednesdays – 2/4/15 through 3/18/15 & 4/8/15 & 4/15/15 – 6:00 PM – 8:00 PM – Force Sports/Highland Youth – Rick Holland

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- A. Akron Medina Corporate Park II CRA Compensation Agreement
- B. Davis Water Treatment, Inc. Agreement
- C. NEXSTEP Educational Services Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2014/2015 school year, as submitted by the MCEC.

- B. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Dale Salsbury, Bus Driver, for the reason of retirement, effective 1/16/15.

- C. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Douglas Lowe, from 3<sup>rd</sup> shift High School Custodian, to 1<sup>st</sup> shift High School Custodian, effective 1/5/15.

- D. Employment – Classified

It is recommended that the Board of Education employ Tod Davis, on a one-year limited contract of employment, as a Skilled Maintenance Technician, for the 2014/2015 school year, effective 1/5/15.

- E. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment for the 2014/2015 school year, as listed:

1. Josh Arbour	HS Asst Basketball Coach Girls	2 yrs - \$4,517.00
2. Mark Bollinger	HS Asst Track Coach Boys	6 yrs - \$5,286.00
3. Nate Howard	MS Head Track Coach Boys	10 yrs - \$4,902.00
4. Patrick Martin	HS Asst Softball Coach	0 yrs - \$4,133.00
5. Marty Ryan	HS Asst Track Coach Girls	21 yrs - \$5,670.00

Highland Board of Education - Agenda  
January 12, 2015

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6. Tim Snook	MS Asst Track Coach Boys	5 yrs - \$3,748.00
7. Jake Voigt	HS Asst Track Coach Boys	0 yrs - \$4,133.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION  
OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN  
APPLICABLE.

X. Adjourn

**RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION**

**BE IT RESOLVED** that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

**BE IT FURTHER RESOLVED** the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

Hadley Slyder

Northside Christian Academy

Grade K



**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 1/9/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Amanda Glover	Lori Wallace
Samantha Michalik	Judith Weinerman
Jordan Smith	Kara Wojcik

**Highland Local Schools - Certified Substitute/Tutor Listing - Removals**

Naomi Matejin  
Linda Prochazka  
Deborah Purtz

**Highland Local Schools - Certified Substitute/Tutor Listing - Changes**

Kathleen Bosl	Judy Mengel
Nathan Broehl	James Simonelli
Barbara Channel	John Sims
Kyle Geiss	Leslie Wasserman
David Guseman	Nicole Wenneman
Andrea Hoelk	

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ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION  
OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN  
APPLICABLE.

X. Adjourn



HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
FEBRUARY 23, 2015  
MEDINA COUNTY CAREER CENTER  
6:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – March 16, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Organizational Meeting and Regular Meeting held on January 12, 2015, and the Emergency Meeting held on January 14, 2015, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the January 2015 Financial Reports, as presented.

- C. Approval of Fiscal Year 2015 Amended Appropriations

- It is recommended that the Board of Education amend the Fiscal Year 2015 Appropriations, as presented in Addendum # I.

- D. Approval of Bus Bid

- It is recommended that the Board of Education approve the bid placed by Rush Truck Centers of Ohio for a new school bus pursuant to the specifications adopted at the January 12, 2015 Regular Board Meeting, as presented.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

It is recommended that the Board of Education adopt the New and Revised Policies, as presented, by the Superintendent at the January 12, 2015 Board of Education Meeting, as listed:

0000	Bylaws	4000	Classified Staff	8000	Operations
1000	Administration	5000	Students	9000	Relations
2000	Program	6000	Finances		
3000	Professional Staff	7000	Property		

IX. New Business

X. Superintendent's Agenda

A. Approval of Out-of-State Robotics Trip

It is recommended that the Board of Education approve the High School Robotics Team Trip to the FIRST Robotics Greater Pittsburgh Regional Competition, leaving on March 5, 2015 and returning on March 7, 2015.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland MS & HS Choirs	Highland Choir Boosters	\$1,000.00
Highland Middle School	Matranga Family	February Staff Dinner
Hinckley Elementary	Hinckley PTO	\$1,429.00/Kindergarten Materials

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Black Box & Dressing Room – Wednesday – 5/20/15 – 3:00 PM – 9:00 PM – Thursday & Friday – 5/21/15 & 5/22/15 – 5:00 PM – 10:00 PM – Voice Recital – Kate Ilg
- HS Cafeteria – 3/21/15 – Saturday – 1:45 PM – 5:45 PM – HMS Musical Character Lunch & Cast Meal – Lissa Carririo
- HS Cafeteria & Kitchen – Thursday – 3/19/15 – 2:00 PM – 8:00 PM – Highland Pride Spaghetti Dinner – Dawn Marzano
- HS Cafeteria – Saturdays – 2/14/15, 2/28/15, 3/7/15, 3/21/15, 4/18/15, 5/9/15 & 5/16/15 – 11:00 AM – 12 Noon – 4-H Meetings – Tina McKeen
- HS Cafeteria – Wednesday – 2/25/15 – 5:30 PM – 8:00 PM – Youth Wrestling Banquet – Melissa Vazsonyi
- HS Auxiliary Gym – Saturdays – 3/7/15, 3/14/15 & 3/21/15 – 9:00 AM – 2:00 PM – RAH Baseball/Softball Clinics – Gary Wright

Hinckley Elementary

- HE Cafeteria – Friday – 2/20/15 – 6:00 PM – 11:00 PM – Family Bingo Night PTO – Rose-Marie Kendall

Sharon Elementary

- SE Gym & Cafeteria – Friday – 1/23/15 – 3:30 PM – 10:30 PM – Sharon Elementary Family Dance – Sharon PTO – Amy Crandall

Fees Not Waived

- MS East Gym – Tuesdays & Wednesdays – 2/24/15, 2/25/15, 3/3/15 & 3/4/15 – 7:00 PM – 9:00 PM – PCVC Volleyball Skills – Mark Ulrich
- HS Auxiliary Gym – Sunday – 3/1/15 – 11:00 AM – 4:00 PM – RAH Baseball/Softball Clinics – Gary Wright

## **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- A. Lifetouch Photographic Service Agreement
- B. Medina County Educational Service Center Agreement for 2015/2016
- C. Total Education Solutions – Professional Development (Orton-Gillingham Training)
- D. Mann Architects – Professional Services Contract Amendment
- E. Redtail Holdings, LLC CRA Compensation Agreement
- F. North Coast Council Managed Email Services Agreement

## **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2014/2015 school year, as submitted by the MCESC.

- B. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave requests of the following individuals:

1. Stephanie Abatangelo, High School Spanish Teacher, effective with the birth of her child, (anticipated due date of 5/8/15), with a return date of 8/17/15
2. Julie Humberson, Granger 3<sup>rd</sup> Grade Teacher, effective with the birth of her child, (anticipated due date of 4/27/15, with a return date of 8/17/15
3. Kristen Robinson, Hinckley 2<sup>nd</sup> Grade Teacher, effective with the birth of her child, (anticipated due date of 5/23/15), with a return date of 8/17/15

- C. Retirement – Classified

It is recommended that the Board of Education accept the resignation, for reason of retirement, of the following individuals:

1. Deborah Bishop, Bus Driver, effective 4/1/15
2. James Wade, Bus Driver, effective 3/1/15
3. Donna Weeks, Bus Driver, effective 3/1/15

D. Maternity Leave – Classified

It is recommended that the Board of Education approve the Maternity Leave Request of Laura Yax, Middle School Aide, effective with the birth of her child, (anticipated due date of 2/6/15), with a return date of 8/18/15.

E. Employment – Classified

It is recommended that the Board of Education employ Jonathan Cutler, as High School 3<sup>rd</sup> Shift Custodian, on a one-year limited contract of employment, for the 2014/2015 school year, effective 2/9/15.

F. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Kathy Grudosky, HS Special Education Aide, from 5.5 hours per day to 7 hours per day, effective 1/20/15.

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2014/2015 school year, as listed:

1. Emily Hummel, Substitute Aide, effective 2/24/15
2. Dale Salsbury, Substitute Bus Driver, effective 4/7/15
3. Daniel Wanzie, Substitute Custodian, effective 1/27/15

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2014/2015 school year, as listed:

1. Todd Hill	HS Asst Wrestling Coach – ½ time	0 yrs - \$2,258.50
2. James Scavuzzo	HS Asst Wrestling Coach – ½ time	0 yrs - \$2,258.50
3. Jacob Severyn	Sound & Lighting Tech/Student	\$10.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Highland Local Schools**  
**Fiscal Year 2015**  
**Amended Annual Appropriations**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>22,475,541.00</b>
Bond Retirement	002	2,464,050.00
Permanent Improvement	003	-
Building Fund	004	8,930,000.00
Food Service	006	1,166,875.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	90,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,472,270.00</b>
Public School Support	018	58,010.00
Local Grants	019	89,205.05
Special Enterprise Fund (Latchkey / Comm Ed)	020	222,500.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	3,775,000.00
Student Managed Activities	200	296,643.50
District Managed Activities	300	253,000.00
Auxiliary Services	401	85,122.85
SchoolNet Data Communications	451	9,000.00
Race to the Top	506	6,045.13
IDEA Part B - Special Education Grants	516	668,257.44
Title III - Limited English Proficiency	551	3,937.34
Title I Disadvantaged Children Grant	572	284,219.47
Early Childhood Special Education Grant	587	9,220.05
Improving Teacher Quality Grant	590	51,030.68
<b>Total All Funds</b>		<b>46,539,027.51</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 1/16/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Leah Howe	Nicole Peskura	Michael Robinson
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**Highland Local Schools - Certified Substitute/Tutor Listing - Changes**

Donald Flegal	Janis Koch	Katie Malkus
Michael McMullen	Christopher Reisner	Robert Smith

**Listings Dated 1/23/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Amanda Glover	Samantha Michalik	Jordan Smith
Lori Wallace	Judith Weinerman	Kara Wojcik

**Highland Local Schools - Certified Substitute/Tutor Listing - Changes**

Steve Borgis	Donald Flegal	Mark Hange	Marlene Knapp
Janis Koch	Katie Malkus	Michale McMullen	David Nagel
Christopher Reisner	Robert Smith	Jake Wright	

**Listings Dated 1/30/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Justin Bliss	Natalie Davis	Corrin Early	Lisa Flynn
Leah Howe	Rochelle Hunger	Randall Olsen	Nicole Peskura
Michael Robinson	Jeremy Salmonski	Samantha Semilia	Amber Shivak
Anna Vogelgesang	Jake Wright		

**Highland Local Schools - Certified Substitute/Tutor Listing - Changes**

Jeremy Salmonski

**Listings Dated 2/6/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Madison Balog	Joanne DeJough	Marilyn Durny	Jami Eshleman
Paul Kordich	Larry Miller	Ross Nicol	Megan Steinkerchner
Timothy Wieczorek	Shelbi Zeller		

**Highland Local Schools - Certified Substitute/Tutor Listing - Removals**

Gregory Boyes	Kristen Kartisek
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**Highland Local Schools - Certified Substitute/Tutor Listing - Changes**

Lisa Cancilla	David Guseman	Gwen Kraeff	John McDermott
Victoria Smith			

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 2/13/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Mark Anderson	Christina Kalessis	Ariel Wyatt
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**Highland Local Schools - Certified Substitute/Tutor Listing - Changes**

Ty Fritz	David Guseman
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**Listings Dated 2/17/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Madison Balog	Joanne DeJough	Marilyn Durny	Jami Eshleman
Paul Kordich	Larry Miller	Ross Nicol	Susanne Pruchnicki
Megan Steinkerchner	Timothy Wieczorek	Shelbi Zeller	

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 16, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – April 20, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Special Meeting held on February 23, 2015, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the February 2015 Financial Reports, as presented.
  - C. Acceptance of 2016 Tax Rates and Amounts

It is recommended that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # I.
  - D. It is recommended that the Board of Education grant authorization to accept proposals for lawn care maintenance services in accordance with the specifications, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business



X. Superintendent's Agenda

A. Approval of Out-of-State Trip

It is recommended that the Board of Education approve the High School Band and Orchestra Trip to Disney World Florida, leaving on January 1, 2016 and returning on January 6, 2016.

B. Appointment of Legal Counsel

It is recommended that the Board of Education appoint the following Legal Counsel:

1. Ennis Britton Co., L.P.A.
2. Smith, Peters, Kalail Co., L.P.A.

C. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Mayu Ito as a Foreign Exchange Student and waive all associated education fees for the 2015/2016 school year, as presented.

Mayu Ito is from Hokkaido, Japan and is sponsored by World Heritage International Student Exchange Program. She is residing with Don and Dana Rife of Wadsworth.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Hinckley Elementary	Hinckley PTO	COSI Chemistry Program/\$990.00
Sharon Elementary	Sharon PTO	Library Books/\$652.50
Sharon Elementary	Sharon PTO	Natural History Museum Trip/\$365.00
Sharon Elementary	Target	\$341.68
Sharon Elementary	Artsonia	Art Program Supplies/ \$877.53

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Wednesdays – 3/11/15, 4/8/15 & 5/13/15 – 7:00 PM – 9:00 PM – Highland Football Mom's Club Meetings – Lisa Rinard
- HS Cafeteria – Saturday – 4/18/15 & 4/25/15 – 9:00 AM – 1:00 PM – Youth Football Registration – Highland Youth Football – Jason Haney
- HS Auditorium – Friday – 4/10/15 – 2:30 PM – 7:00 PM – Mr. Hornet Competition Rehearsal – Tanya Dolata
- HS Auditorium – Saturday – 4/11/15 – 4:00 PM – 10:00 PM – Mr. Hornet Competition – Tanya Dolata

Sharon Elementary

- SE Gym/Stage/Cafeteria/Music Room – Thursday through Saturday – 3/12/15 – 3/14/15 – 6:30 PM – 9:30 PM on Thursday & Friday – 1:30 PM – 3:30 PM on Saturday – PTO Musical Production – Tristana Foutz

Fees Not Waived

- HS Auditorium – Wednesday & Thursday – 5/27/15 & 5/28/15 – 4:00 PM – 8:30 PM – Friday – 5/29/15 – 5:00 PM – 9:00 PM & Saturday – 5/30/15 – 11:00 AM – 6:30 PM – Once Upon a Dream Dance Recital – Shannon Scott
- HS Auditorium – Friday – 4/17/15 – 5:00 PM – 10:00 PM & Saturday – 4/18/15 – 12 Noon – 6:00 PM – Art in Motion/Tour De Force Dance Recital – Jessica Franklin
- HS Auditorium – Monday through Saturday – 6/8/15 – 6/13/15 – 4:00 PM – 9:00 PM on Monday & Tuesday, 3:00 PM – 10 PM on Wednesday & Thursday, 5:00 PM – 11:00 PM on Friday & 12 Noon – 7:00 PM on Saturday – Art in Motion/Tour De Force Dance Concert – Jessica Franklin
- HE Gym – Thursday – 2/26/15 & Tuesdays – 3/17/15, 3/24/15, 4/7/15, 5/5/15 & 5/19/15 – 6:00 PM – 9:00 PM – AAU Basketball Practice – Jack Banks
- MS East Gym – Friday – 3/20/15 – Mondays – 6:00 PM – 7:30 PM & Thursdays – 6:00 PM – 9 PM – 4/9/15 – 4/30/15, 5/4/15 & 5/14/15 – AAU Basketball Practice – Jack Banks
- MS West Gym – Monday & Wednesday – 3/2/15 & 3/4/15 – 7:00 PM – 9:00 PM – Mondays & Wednesdays – 3/9/15 through 3/25/15 – 6:00 PM – 9:00 PM – AAU Basketball Practice – Jack Banks
- MS East Gym – Fridays – 2/20/15 & 2/27/15 – 7:00 PM – 9:00 PM – Tuesdays & Wednesdays – 3/10/15 through 5/19/15 – 7:00 PM – 9:00 PM – AAU Youth Basketball 5<sup>th</sup> Grade – Edward Heben, Jr.

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through H, as presented:

- A. Highland Community Education Agreement – Winter 2015
- B. Marlee Properties, LLC CRA Compensation Agreement
- C. First Student, Inc. – Student Transportation Services
- D. College Credit Plus Agreement with Cuyahoga Community College
- E. College Credit Plus Agreement with Lake Erie College
- F. College Credit Plus Agreement with Lorain County Community College
- G. College Credit Plus Agreement with Hiram College
- H. College Credit Plus Agreement with the University of Akron

## CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2014/2015 school year, as submitted by the MCESC.

B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave request of Kara Samblanet, Sharon Elementary Kindergarten Teacher, effective with the birth of her child, (anticipated due date of 8/15/15), followed by Family Medical with a return date of 1/4/16.

C. Employment – Classified Substitutes

It is recommended that the Board of Education employ Holly Christy, as a Substitute Cook, on one-year limited contract of employment, on an “as needed basis”, for the remainder of the 2014/2015 school year.

D. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals, on an “as needed basis” for the 2014/2015 school year. (These wages are paid entirely from the respective sport’s club account):

1. Jack Banks – Basketball Clinic - \$367.50
2. Adam Cestaro – Basketball Clinic - \$367.50
3. Kyle Milano – Basketball Clinic - \$367.50

E. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2014/2015 school year, as listed:

1. Dawn Butsch	HS Spring Faculty Manager – 0 yrs	\$2,595.00
2. Bonnie Gomez	MS Asst Track Coach Girls – 0 yrs	\$2,595.00
3. Elizabeth Hadler	HS Asst Tennis Coach Boys	Volunteer
4. John Hopkins	HS Asst Track Coach Girls – 8 yrs	\$5,286.00
5. James Kenney	MS Asst Track Coach Boys & Girls – 9 yrs	\$3,748.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION)  
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA  
County, Ohio, met in \_\_\_\_\_ session on the \_\_\_\_\_ day of \_\_\_\_\_  
(Regular Or Special)  
20\_\_\_\_, at the office of \_\_\_\_\_ with the following members  
present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mr./Mrs. \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously  
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, **2015**  
and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate  
of each tax necessary to be levied by this Board, and what part thereof is without, and what part  
within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District,  
MEDINA County, Ohio, that the amounts and rates, as determined  
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further  
RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate  
of each tax necessary to be levied within and without the ten mill limitation as follows:

## SCHEDULE A

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Com- mission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Sinking Fund				
Bond Retirement Fund	\$2,128,400			3.00
General Fund	\$15,014,200	\$3,476,400	4.90	60.60
Emergency Fund	\$4,824,400			6.80
For PERM Improvement State				
TOTAL	\$21,967,000	\$3,476,400	4.90	70.40

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
<b>GENERAL FUND:</b>		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. years.	27.90	\$3,544,800
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. years.	8.00	\$1,677,000
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	6.80	\$2,232,000
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$1,830,200
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$1,843,200
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	5.50	\$2,662,800
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$609,700
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 years.	1.20	\$614,700
Emergency Levy authorized by voters on May 3, 2011 for not to exceed 10 years.	6.80	\$4,824,400
Levy authorized by voters on _____ for not to exceed _____ years.		
Fund: Levy authorized by voters on _____ 20 for not to exceed _____ years.		

and be it further

**RESOLVED**, That the Clerk of this Board be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Mr./Mrs. \_\_\_\_\_ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_  
School District,

\_\_\_\_\_  
County, Ohio

**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, \_\_\_\_\_ County, ss.

I, \_\_\_\_\_, Treasurer of the Board of Education of the

\_\_\_\_\_ School District, in said County, and in whose custody the Files

and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby  
certify that the foregoing is taken and copied from the original \_\_\_\_\_

now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_ School District,

\_\_\_\_\_ County, Ohio.

No. \_\_\_\_\_

\_\_\_\_\_  
BOARD OF EDUCATION,

\_\_\_\_\_  
SCHOOL DISTRICT,

\_\_\_\_\_ County, Ohio.

\_\_\_\_\_  
RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY AUDITOR

(Board of Education)

\_\_\_\_\_  
Adopted \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Filed \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 2/20/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Barbara Cumming	Jamie Herold	Janis Koch
Jourdan Krajcik	Timothy Miley	Cory Ott

**Listings Dated 2/27/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Barbara Cumming	Jamie Herold	Janis Koch
Jourdan Krajcik	Timothy Miley	Cory Ott
Dylan Ruff	Michelle Steffen	Holly Wilson

**Listings Dated 3/6/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Rachel Betz	Nathaniel Boyer	Yvonne Gangle
Kelsea Leppo	Larissa Oxley	



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 20, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – May 18, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on March 16, 2015, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the March 2015 Financial Reports, as presented.

C. Approval of Fiscal Year 2015 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2015 Appropriations, as presented in Addendum # I.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business
- X. Superintendent's Agenda
  - A. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Granger Elementary	Granger Women's Club	Preschool Supplies/\$150.00
Granger Elementary	Granger PTO	Classroom Supplies/\$350.00
Granger Elementary	Mr. & Mrs. Matranga	March Staff Luncheon

B. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Tuesday – 5/26/15 – 6:00 PM – 9:00 PM – Highland Rugby Banquet – Jacqueline Kubicki
- HS Auditorium & Lobby – Friday – 4/24/15 – 2:30 PM – 9:30 PM & Saturday 4/25/15 – 5:30 PM – 9:30 PM – Main Stage Spring Play – Thespians – Mariana Hardy
- HS Auditorium – Thursday – 10/22/15 – 7:00 PM – 10:00 PM – Medina County District Library Author Visit – Kelly Kroll
- HS Cafeteria & Back Storage Room – Friday – 5/1/15 – 4:00 PM – 11:00 PM & Saturday – 5/2/15 – 7:00 AM – 1:00 PM – OMEA State Choir Contest – Highland Choir Boosters – Chris DiGiacobbe

Middle School

- MS Pit & Front Parking Lot Lawn – 7/24/15 – 11/12/15 – 4:30 PM – 8:00 PM – Football & Cheer Practice – Highland Youth Football – Jason Haney
- MS Track – Mondays & Thursdays – 4/6/15 – 7/30/15 – 6:00 PM – 7:15 PM – (except 4/27/15) – Special Olympics Track Practice – Ruth Glas
- MS Band Room – Wednesdays – 6/3/15 – 7/29/15 – 6:30 PM – 9:30 PM – Medina Community Band Rehearsals – Marcus Neiman
- MS West Gym – Wednesday – 5/16/15 – 4:00 PM – 8:00 PM – 5<sup>th</sup> Grade D.A.R.E. Graduation – Deputy Centner

Granger Elementary

- GE Gym/Cafeteria/Several Classrooms – Monday through Friday – 6/1/15 – 6/5/15 & 6/8/15 – 6/12/15 – 7:00 AM – 1:00 PM – Highland Safety Week – Diane Bloniak

Hinckley Elementary

- HE Cafeteria – Friday – 4/10/15 – 3:30 PM – 4:30 PM – Girl Scout Parent Meeting – Amy Metzler
- HE Gym – Wednesdays – 4/1/15 – 5/6/15 – 6:00 PM – Highland Youth Soccer – Andrea Mooli

Fees Not Waived

- HS Wrestling Room – Mondays & Wednesdays – 4/1/15 – 5/27/15 – 4:15 PM – 8:00 PM – Alan Fried Wrestling – Alan Fried
- HS Room B117 – Mondays through Thursdays – 6/1/15 – 6/11/15 – 9:00 AM – 12 Noon – Town & Country Driving School – Nancy Ralls
- GE Baseball Field – Wednesdays – 5/20/15, 6/3/15 & 6/24/15 – 6:00 PM – 9:00 PM – Spring/Summer Baseball Games – Ryan Meikle
- HS Gym – Friday – 4/24/15 – 6:00 PM – 11:00 PM & Saturday – 4/25/15 – 8:00 AM – 11:00 PM – Youth Travel Team Basketball Tournament – Dru Joyce

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through E, as presented:

- A. Agreement with Communication and Learning Consultation Services, LLC
- B. Medina County Fiber Network Agreement – Port Authority

- C. Emergency Shelter Agreement with the Medina County Board of Developmental Disabilities
- D. Ohio Department of Transportation Contract for Sale & Purchase of Real Property (State Route 94 round-a-bout)
- E. Circle Lawn Care Services Agreement

#### **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2014/2015 school year, as submitted by the MCESC.

- B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Timothy Budd, High School Social Studies Teacher, effective at the end of the 2014/2015 school year.

- C. Revision of Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve a revision in the effective date of the Maternity/Family Medical Leave request of Kristen Robinson, Hinckley Elementary 2<sup>nd</sup> Grade Teacher, from 5/23/15 to 5/19/15.

- D. Employment – Certified Summer Supplemental – Extended Year Program

It is recommended that the Board of Education employ the following certified individuals, on one-year limited contracts of employment, on an “as needed basis”, at \$30.00 per hour, for the remainder of the 2014/2015 school year and the 2015/2016 school year, as listed:

- 1. Amanda Risley
- 2. Donna Wolford
- 3. Emily Young

- E. Employment – Classified Substitutes

It is recommended that the Board of Education employ Greg Stegeman, as a Substitute Bus Driver, on a one-year limited contract of employment, on an “as needed basis”, for the remainder of the 2014/2015 school year, effective 4/10/15.

- F. Bus Drivers – Classified Substitutes

It is recommended that the Board of Education approve an hourly rate of \$15.50 per hour for substitute Bus Drivers, effective 4/21/15.

G. Employment – Student Worker

It is recommended that the Board of Education employ Cameron Steiger, as a Tech Department Student Worker, on a one-year limited contract of employment, on an “as needed basis”, for the 2014/2015 school year.

H. Employment – Basketball Pep Band

It is recommended that the Board of Education employ the following individuals, for the 2014/2015 school year:

1. Kelly Harrison – Basketball Pep Band - \$350.00
2. Edward Marquette – Basketball Pep Band - \$75.00
3. Nathan Rudolph – Basketball Pep Band - \$225.00

I. Resignation – Co-curricular/Supplemental

It is recommended that the Board of Education accept the resignation of Michael Murphy, High School Head Boys Basketball Coach, effective 4/13/15.

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2014/2015 school year, as listed:

1. John Bialosky	HS Asst Baseball Coach – 0 yrs	\$4,133.00
2. Rob Gilbert	MS Head Track Coach – 1 yr	\$3,364.00
3. Benjamin Stobbs	HS Asst Baseball Coach – 12 yrs	\$5,670.00
4. Mike Weyand	HS Asst Baseball Coach – 8 yrs	\$5,286.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Special Recognition – Highland Pride Award Ceremony and Reception Recess

XII. Executive Session

Personnel

XIII. Adjourn

**Highland Local Schools**  
**Fiscal Year 2015**  
**Amended Annual Appropriations**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>22,475,541.00</b>
Bond Retirement	002	2,464,050.00
Permanent Improvement	003	-
Building Fund	004	8,930,000.00
Food Service	006	1,166,875.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	90,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,472,270.00</b>
Public School Support	018	58,010.00
Local Grants	019	89,205.05
Special Enterprise Fund (Latchkey / Comm Ed)	020	222,500.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	3,775,000.00
Student Managed Activities	200	296,643.50
District Managed Activities	300	253,000.00
Auxiliary Services	401	89,857.11
SchoolNet Data Communications	451	9,000.00
Race to the Top	506	6,045.13
IDEA Part B - Special Education Grants	516	668,701.29
Title III - Limited English Proficiency	551	3,937.34
Title I Disadvantaged Children Grant	572	265,509.12
Early Childhood Special Education Grant	587	9,220.05
Improving Teacher Quality Grant	590	50,366.66
<b>Total All Funds</b>		<b>46,524,831.25</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 3/13/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Anna Andrews

James Young

**Listings Dated 3/20/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Stephanie Howell

Katherine Wells

**Listings Dated 3/26/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Anthony Clark

Melinda Greenland

Donald Spickler

Suzanne Spiese

Karen Topping

**Listings Dated 4/2/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Stefanie Gaudino

Whitney Shields

Laura Willett

**Listings Dated 4/10/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Changes**

Stephanie Howell

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 18, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 29, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on April 20, 2015, and the Special Meeting held on May 6, 2015, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the April 2015 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2015 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2015 Appropriations, as presented in Addendum # I.
  - D. 2015 Five Year Forecast - May Update
  - E. Approval of Updated 2015 Five Year Forecast and Assumptions

It is recommended that the Board of Education approve the updated Five Year Forecast and Assumptions for the five year period ending June 30, 2019, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

IX. New Business

Conduct first reading for new and revised Board of Education Policies required by law:

- 1530 – Evaluation of Principals and Other Administrators
- 2210 – Curriculum Development
- 2413 – Career Advising
- 2430 – District-Sponsored Clubs and Activities
- 2430.02 – Participation of Community/STEM School Students in Extra-Curricular Activities
- 2510 – Adoption of Textbooks
- 2520 – Selection of Instructional Materials and Equipment
- 5114 – Nonimmigrant Students and Foreign-Exchange Students
- 5223 – Released Time for Religious Instruction
- 5330 – Use of Medications
- 5340 – Student Accidents
- 5350 – Student Suicide
- 5460 – Graduation Requirements
- 5336 – Care of Students with Diabetes
- 5830 – Student Fund-Raising
- 6108 – Authorization to Make Electronic Fund Transfers
- 6144 – Investments
- 7540.02 – District Web Page
- 7540.03 – Student Education Technology Acceptable Use and Safety
- 7540.04 – Staff Education Technology Acceptable Use and Safety
- 8325 – Receiving Legal Documents
- 8330 – Student Records
- 8390 – Animals on District Property
- 8400 – School Safety
- 8500 – Food Services
- 8510 – Wellness
- 8540 – Vending Machines
- 8550 – Competitive Food Sales
- 8660 – Incidental Transportation of Students by Private Vehicle
- 9211 – District Support Organizations

X. Superintendent's Agenda

A. Community Survey on Highland Facilities Presentation – Kathy Severinski, TRIAD Research Groups

B. High School Out-of-Country Trip – Mariana Hardy

It is recommended that the Board of Education approve the an Out-of-Country High School Trip to London, England, departing on 6/13/16 and returning on 6/21/16, as presented. This trip is paid for entirely by Highland students.

C. Adoption of High School, Middle School and Elementary School Handbooks and Student Fees for 2015/2016

It is recommended that the Board of Education adopt the High School, Middle School and Elementary School Handbooks and Student Fees for the 2015/2016 school year, as presented.



D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
High School Choirs	Highland Choir Boosters	\$232.00
Middle School	Middle School PTO	Class Trip Student Assistance, Academic Awards & Competitions/\$11,848.33

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Assorted Classrooms & Areas – Saturdays & Weeknights during 2015/2016 School Year – Various Times between 9:00 AM – 9:00 PM – Highland Community Education – Mary Fran Kudla

Middle School

- MS Band Room – Wednesday – 5/20/15 – 6:30 PM – 9:00 PM – Medina Community Band Rehearsal – Marcus Neiman

Granger Elementary

- GE Assorted Classrooms & Cafeteria –Weeknights during 2015/2016 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla

Hinckley Elementary

- HE Assorted Classrooms & Cafeteria –Weeknights during 2015/2016 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla

Sharon Elementary

- SE Assorted Classrooms & Cafeteria –Weeknights during 2015/2016 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla

**Fees Not Waived**

- HS Auditorium/Black Box/Band Room – Monday through Friday – 6/1/15 – 6/5/15 – 2:30 PM – 11:00 PM (various times) – Medina Centre for Dance Art/Trinity Dance – Kelly Parks
- Granger Varsity Baseball Field – Saturday through Monday – 5/23/15 – 5/25/15, Friday through Sunday – 6/19/15 – 6/21/15, Friday through Sunday – 7/3/15 – 7/5/15 & Thursday through Sunday – 7/16/15 – 7/19/15 – 8:00 AM – 6:00 PM – Baseball Tournament – Strike Force Baseball Academy – Ken Wilson
- Granger Varsity Baseball Field – Wednesdays – 5/20/15, 6/3/15, 6/24/15 & Sunday – 6/28/15 – 6:00 PM – 8:00 PM – Baseball Games – Elite Impact – Ryan Meikle

## **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2015/2016 school year, items A through C, as presented:

- A. Membership Agreement with OHSAA
- B. Final Forms Agreement
- C. Millennium Rehabilitation Athletic Training Services Agreement

## **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through T, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2014/2015 school year, as submitted by the MCEC.

- B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2014/2015 school year, as listed:

- 1. Moriah Ice, Elementary Guidance Counselor
- 2. Cynthia Spurgeon, High School Intervention Specialist

- C. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2015/2016 school year, as listed:

- 1. Austin Hannah, HS Math Teacher, BA/Step 0
- 2. Andrew Hoslar, HS Physics Teacher. BA + 30/Step 5

- D. Change of Status – Certified

It is recommended that the Board of Education approve a change of status for Connie Kurko, from Sharon Elementary IE Tutor to Granger Elementary Intervention Specialist, MA/Step 6, effective with the 2015/2016 school year.

- E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

- 1. Chris Gehring, MS Special Education Aide, effective May 29, 2015
- 2. Marie Baker, High School Cook, effective May 27, 2015

F. Maternity/Parental Leave – Classified

It is recommended that the Board of Education approve the Maternity Leave request of Marija Plouse, High School Cook, effective with the first work day of the 2015/2016 school year, (8/17/15), followed by Parental Leave, with a return date of 10/1/15.

G. Employment – Certified

It is recommended that the Board of Education employ Kathy Shaw on a limited contract of employment for the period 8/17/15 through 10/15/15, as a High School Long Term Substitute Intervention Specialist, MA/Step 0.

H. Employment – Certified Summer Supplemental – Extended Year Program

It is recommended that the Board of Education employ Kathy Shaw, on a one-year limited contract of employment, on an “as needed basis”, at \$30.00 per hour, for the remainder of the 2014/2015 school year and the 2015/2016 school year, as listed:

I. Employment – Classified Summer – Extended School Year Program

It is recommended that the Board of Education employ Sue Post, on a one-year limited contract of employment, on an “as needed basis”, at her regular hourly rate for the 2015/2016 school year.

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2014/2015 school year, as listed:

1. John Bialosky	HS Asst Baseball Coach	Volunteer
2. John DePiore	HS Asst Baseball Coach – 4 yrs	\$4,517.00

K. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Mary Becker	HS Head Golf Coach Girls ½ time – 8 yrs	\$3,070.00
2. Shelby Cowles	MS Power of the Pen 7 <sup>th</sup> – 0 yrs	\$1,462.00
3. Jason Cress	HS Asst Golf Coach Boys – 1 yr	\$3,411.00
4. Ty Damon	HS Asst Tennis Coach Girls – 14 yrs	\$4,970.00
5. Andrew Dutt	HS Head Golf Coach – 7 yrs	\$6,140.00
6. Andrew Dutt	MS Golf Club Advisor ½ time – 7 yrs	\$731.00
7. Robyn Eastman	MS Bowling Club Advisor – 3 yrs	\$1,462.00
8. Robyn Eastman	MS Faculty Manager – 3 yrs	\$3,801.00
9. Jim Florian	Athletic Dept. Equipment Manager – 8 yrs	\$5,360.00
10. Mike Gibbons	Certified Strength & Training Coach – 10 yrs	\$4,970.00
11. Mike Gibbons	HS Weight Room Supervisor – 10 yrs	\$4,191.00
12. Katie Hatch	HS Fall Faculty Advisor – 1 yr	\$5,750.00
13. Amy Lyon	HS Cheerleading Advisor – 10 yrs	\$5,750.00
14. Julile Malone	MS Asst Drama/Musical Prod. – 3 yrs	\$1,462.00

15. Julie Malone	MS Drama Club Advisor – 0 yrs	\$1,852.00
16. Emily Miller	MS Musical Director – 11 yrs	\$4,191.00
17. Mandi Myser	MS Faculty Manager – 1 yr	\$3,411.00
18. Kristen Oberhaus	HS Asst Soccer Coach Girls – 1 yr	\$4,191.00
19. Jeremie Pesek	MS Ski Club Advisor – 5 yrs	\$1,462.00
20. Lisa Reynolds	HS Head Tennis Coach Girls – 12 yrs	\$6,529.00
21. Nate Rudolph	MS Jazz Band – 3 yrs	\$1,462.00
22. Samantha Sandmann	HS Asst Soccer Coach Girls – 5 yrs	\$5,360.00
23. Sandy Schilling	Saturday Detentions Monitor	\$25.00 per hour
24. Sandy Schilling	MS Student Council Advisor ½ time – 5 yrs	\$2,290.00
25. Tim Snook	MS Head Football Coach – 26 yrs	\$4,970.00
26. Anna Taylor	MS National Honor Society Advisor – 5 yrs	\$1,462.00
27. Michael Tipple	MS Power of the Pen 8 <sup>th</sup> – 3 yrs	\$1,462.00
28. Jake Voigt	HS Asst Football Coach – 1 yr	\$4,580.00
29. Don Warren	MS Asst Drama/Musical Prod – 7 yrs	\$1,462.00
30. Rebecca Watson	MS Student Council Advisor ½ time – 5 yrs	\$2,290.00
31. Laura Yax	MS Cheerleading Advisor – 1 yr	\$1,852.00
32. Laura Yax	MS Yearbook Advisor – 1 yr	\$1,852.00

L. New One-Year Contracts – Certified 2015/2016 School Year

It is recommended that the Board of Education grant new one-year contracts of employment, to the following employees, effective with the 2015/2016 school year:

1. Katie Blower	12. Patrick Martin
2. Amanda Corrigan	13. Rachel Matejin
3. Shelby Cowles	14. Christopher Meyer
4. Anne Crawford	15. Andrea McKinney
5. Jason Cress	16. Molly Pellerite
6. Kelly Harrison	17. Amanda Risley
7. Kate Jones	18. Lisa Tecco (T)
8. Bethany Kennedy	19. Jake Voigt
9. Ashley Kwiatkowski	20. Monique Waters
10. Connie Kurko	21. John Whitman
11. Alicia Lambert	22. Emily Young

M. New Two-Year Contracts – Certified – 2015/2016 School Year

It is recommended that the Board of Education grant new two-year contracts of employment, to the following employees, effective with the 2015/2016 school year:

1. Josh Arbour	16. Lauren Lawson
2. Laura Blackledge	17. Julie Malone
3. Bernard Bolha	18. Lauren Meyers
4. Kayla Coffman	19. Weston Muniak
5. Brendan Dade	20. Robert Murray
6. Ty Damon	21. Norma Roessler
7. April Eckman	22. Nathan Rudolph
8. Violet Frye (T)	23. Kara Samblanet
9. Karen Gillihan	24. Lisa Scherler
10. Andy Gopp	25. Ashley Schroder
11. Carol Grande	26. Laura Stoner
12. Audrey Hinneberg	27. Mary Subtle (T)

- |                            |                   |
|----------------------------|-------------------|
| 13. Christina Jaber        | 28. Patricia Wise |
| 14. Stacy Keller           | 29. Bernadette Yu |
| 15. Kris Kosta-Stalder (T) |                   |

N. Extended Time Contracts – Certified – 2015/2016 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2015/2016 school year, on a per diem basis, for the following employees, as listed:

- |                              |                              |
|------------------------------|------------------------------|
| 1. Jim Addington – 14 days   | 6. Debra Mazur – 3 days      |
| 2. Sara Atkins – 3 days      | 7. Molly Pellerite – 14 days |
| 3. Rob Gilbert – 14 days     | 8. Donna Scranton – 3 days   |
| 4. Claudia Johnson – 14 days | 9. Craig Tasker – 14 days    |
| 5. Rachel Matejin – 1 day    |                              |

O. Administrative Contracts of Employments – 2015/2016 School Year

It is recommended that the Board of Education grant the following Administrators, new contracts of employment, effective August 1, 2015:

1. John Deuber – HS Assistant Principal/Athletic Administrator – 1 year
2. Carrie Knapp – HS Assistant Principal – 3 years

P. Extended Time Contract – Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2015/2016 school year.

Q. New Continuing Contracts – Classified – 2015/2016 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2015/2016 school year:

- |                             |                                |
|-----------------------------|--------------------------------|
| 1. Darci Cooper – Aide      | 5. Sherri Kedzior – Bus Driver |
| 2. Kara DiSanza – Cook      | 6. Barb Killeen – Secretary    |
| 3. Matt Douglas – Custodian | 7. Ramona Scolaro – Bus Driver |
| 4. Kim Ginley – Latchkey    | 8. Jill Schroth – Aide         |

R. New Two-Year Contracts – Classified – 2015/2016 School Year

It is recommended that the Board of Education grant the following employees new two-year contracts of employment, effective with the 2015/2016 school year:

- |                                  |                                  |
|----------------------------------|----------------------------------|
| 1. Paige Baranowski - Latchkey   | 9. Linda Gehring – Secretary     |
| 2. Laura Beatty – Aide           | 10. Patrick Holstein – Custodian |
| 3. Terrance Bernath – Bus Driver | 11. Emily Hummel – Latchkey      |
| 4. Dana Brumfield – Cook         | 12. Jennifer Lowe – Custodian    |
| 5. Jonathan Cutler – Custodian   | 13. Sharon Nehrenz – Cook        |
| 6. Tim Dentler - Aide            | 14. Sue Post – Aide              |
| 7. Bernice Ellis – Cook          | 15. Diane Schwandt – Aide        |
| 8. David Evans – Bus Driver      |                                  |

S. New Two-Year Contract – Exempt – 2015/2016 School Year

It is recommended that the Board of Education grant Tod Davis, Skilled Maintenance Technician, a new two-year contract of employment, effective with the 2015/2016 school year.

T. Employment – Student/Tech Workers

It is recommended that the Board of Education employ the following individuals as Student/Tech Workers, on limited contract of employment, on an “as needed basis”, for the 2015/2016 school year, as listed:

1. Michael Dolan
2. Cameron Steiger

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

XII. Adjourn

**Highland Local Schools**  
**Fiscal Year 2015**  
**Amended Annual Appropriations**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>22,475,541.00</b>
Bond Retirement	002	2,464,050.00
Permanent Improvement	003	-
Building Fund	004	8,930,000.00
Food Service	006	1,166,875.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	90,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,472,270.00</b>
Public School Support	018	58,010.00
Local Grants	019	89,205.05
Special Enterprise Fund (Latchkey / Comm Ed)	020	222,500.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	3,775,000.00
Student Managed Activities	200	296,643.50
District Managed Activities	300	253,000.00
Auxiliary Services	401	89,857.11
SchoolNet Data Communications	451	9,000.00
Race to the Top	506	6,045.13
IDEA Part B - Special Education Grants	516	668,701.29
Title III - Limited English Proficiency	551	4,173.87
Title I Disadvantaged Children Grant	572	265,509.12
Early Childhood Special Education Grant	587	9,220.05
Improving Teacher Quality Grant	590	50,366.66
<b>Total All Funds</b>		<b>46,525,067.78</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 4/17/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Ali Farzana

Benjamin Klafczynski

**Listings Dated 4/24/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Matthew Ansell

**Listings Dated 5/1/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Zachary Manning

Melissa Smith

**Listings Dated 5/8/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Lauren Sharnsky



HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
May 6, 2015  
HIGH SCHOOL MEDIA CENTER  
6:00 PM

Call to Order and Roll Call by the President

Next Regular Meeting – May 18, 2015 – High School Media Center – 7:00 PM

Pledge of Allegiance

Appointment of Treasurer Pro-Tempore

Executive Session

Personnel

Superintendent's Agenda

It is recommended that the Board of Education adopt the Updated Policy 2271 - College Credit Plus Program, as presented.

PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through D, as presented:

Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2014/2015 school year, as listed:

1. Maria Ciccolini, Middle School 7<sup>th</sup> Grade Language Arts Teacher
2. Thomas Lombardo, High School Economics Teacher
3. Mildred Frambaugh, Granger Elementary Vocal Music Teacher

Retirement – Classified

It is recommended that the Board of Education accept the resignation of Elmer Bockmuller, Middle School Custodian, for reason of retirement, effective August 1, 2015.

Employment – Certified

It is recommended that the Board of Education employ Michael Gibbons, as a Physical Education Teacher, on a one-year limited contract of employment, for the 2015/2016 school year.

Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Michael Gibbons, on a one-year limited supplemental contract of employment, for the 2015/2016 school year, as the High School Head Football Coach, 10 years' experience, \$8,479.00.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 29, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 20, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on May 18, 2015, and the Special Meeting held on June 3, 2015, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the May 2015 Financial Reports, as presented.

C. Approval of Fiscal Year 2015 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2015 Appropriations, as presented.

D. Approval of Fund Transfers

It is recommended that the Board of Education authorize the following fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	USS Fund (009)	\$12,000.00
<u>Reason:</u> Deficit spending created by HB 1.		

OHSAA (022)	Athletics (300-9000)	\$5,844.82
<u>Reason:</u> To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.		

E. Approval of Fund Advances

It is recommended that the Board of Education authorize the following advances to eliminate negative fund balances at fiscal year end:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Local Grants (019)	up to \$1,000
General Fund (001)	Sales Tax (071)	up to \$800,000

F. Approval of 2015/2016 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2015/2016 Petty Cash/Change Accounts, as presented in Addendum #I.

G. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum #II.

H. Approval of Westfield Bank as a Designated Depository

It is recommended that the Board of Education approve Westfield Bank as a designated depository for the District's active and interim funds in accordance with the Ohio Revised Code for the depository period ending August 23, 2016.

I. Declaration of Urgent Necessity

It is recommended that the Board of Education declare a case of urgent necessity and waive the procedures outlined in Ohio Revised Code section 3313.46 with respect to competitive bidding and authorize the administration to engage a contractor for the emergency removal and replacement of three existing retaining walls at Highland High School. The retaining walls are failing and require immediate replacement to provide for the safety and welfare of District students and employees.

J. Approval of Fiscal Year 2016 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2016, as presented.

VI. Board Members' Agenda Items

Resolution Requesting Additional Measures to Ensure Greater Accountability for Ohio's Charter Schools – Addendum # III

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

IX. Old Business

Conduct second and final reading for new and revised Board of Education Policies, as presented:

1530 – Evaluation of Principals and Other Administrators  
2210 – Curriculum Development  
2413 – Career Advising  
2430 – District-Sponsored Clubs and Activities  
2430.02 – Participation of Community/STEM School Students in Extra-Curricular Activities  
2510 – Adoption of Textbooks  
2520 – Selection of Instructional Materials and Equipment  
5114 – Nonimmigrant Students and Foreign-Exchange Students  
5223 – Released Time for Religious Instruction  
5330 – Use of Medications  
5340 – Student Accidents  
5350 – Student Suicide  
5460 – Graduation Requirements  
5336 – Care of Students with Diabetes  
5830 – Student Fund-Raising  
6108 – Authorization to Make Electronic Fund Transfers  
6144 – Investments  
7540.02 – District Web Page  
7540.03 – Student Education Technology Acceptable Use and Safety  
7540.04 – Staff Education Technology Acceptable Use and Safety  
8325 – Receiving Legal Documents  
8330 – Student Records  
8390 – Animals on District Property  
8400 – School Safety  
8500 – Food Services  
8510 – Wellness  
8540 – Vending Machines  
8550 – Competitive Food Sales  
8660 – Incidental Transportation of Students by Private Vehicle  
9211 – District Support Organizations

X. Superintendent's Agenda

A. Transportation Reimbursement Resolution for 2014/2015

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.01 and State Board Standards ED-917.02.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Granger Elementary	Granger PTO	Cameras/\$2,482.23
Granger Elementary	Granger PTO	COSI Programs/\$992.00
Granger Elementary	Granger PTO	L & L Kiln/\$928.00
Granger Elementary	Granger PTO	Classroom Support/\$1,864.30
Hinckley Elementary	Heinen's	\$157.00
Sharon Elementary	Sharon PTO	Garden Shed/\$2,193.00
Sharon Elementary	Sharon PTO	Classroom Support/\$3,084.92
Highland Local Schools	HAFA	\$380,000.00
HLS Athletic Department	Highland Athletic Boosters	Uniforms & Equipment/\$11,091.80
HLS Athletic Department	Highland Athletic Boosters	Tournament Expense Support/\$1,000.00
HLS Athletic Department	Highland Athletic Boosters	Baseball Field Renovation/\$2,500.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Auditorium & Black Box Rooms – Wednesday – 2/17/16, Monday – 2/22/16 & Friday – 2/26/16 – 4:00 PM – 10:30 PM – Granger Elementary Talent Show – LeAnn Gausman
- HS Cafeteria – Wednesdays – 8/12/15, 9/9/15, 10/14/15, 11/11/15 & 12/9/15 – 7:00 PM – Highland Football Mom's Meetings – Lisa Rinard
- HS Cafeteria – Saturday – 9/19/15 – 8:00 AM – 5:00 PM – Mattress Fundraiser – Highland Speech & Debate – Suzette Burtoft
- HS Cafeteria/Media Center/Entire Academic Wing/Upper & Lower Levels – Friday – 12/18/15 – 3:30 PM – 10:00 PM – PDQ Policy Debate Events – Suzette Burtoft
- HS Entire Building – Saturday – 12/19/15 – 6:00 AM – 7:00 PM – Speech & Debate Tournament – Suzette Burtoft
- HS Auditorium/Foyer/Upper & Lower B Wing Classrooms – Friday – 2/12/16 – 5:00 PM – Speech & Debate Awards/Community Night – Suzette Burtoft
- HS Auditorium/Black Box/Band Room/Makeup Room – Weekdays – 6/2/15 – 7/1/15 – 8:00 AM – 1:00 PM or 5:30 PM – 8:30 PM – Medina Youth Theatre – Ansley Valentine
- HS Band Room/Ensemble Room – Monday through Friday – 6/15/15 – 6/19/15 – 9:00 AM – 11:00 AM or 1:00 PM – 3:00 PM – Drum Line Practice – Jim Huff

Middle School

- MS West Gym & Cafeteria – Sunday – 7/26/15 – 9:00 AM – 3:00 PM & Monday – 7/27/15 – 5:00 PM – 9:00 PM – Highland Youth Football Equipment Distribution – Keith Heichel
- MS Band Room & West Gym Stage – Tuesdays in June & July – 9:00 AM – 1:00 PM – Group Lessons – Kelly Harrison
- MS Cafeteria or Room 805 – Mondays – 8/31/15 – 5/16/16 – 2:30 PM – 3:30 PM – Afterschool Club – Steve Van Meten
- MS Entire Building – Saturday – 12/19/15 – 6:00 AM – 7:00 PM – Speech & Debate Tournament – Suzette Burtoft

Granger Elementary

- GE Library – Weekdays – June through August – 8:30 AM – 2:00 PM – Granger Summer Tutoring – Julie Spaite
- GE Playing Field Area – Mondays/Tuesdays/Wednesdays – July/September/October 2015 & April/May 2016 – 5:30 PM – 7:30 PM – Soccer/Lacrosse Classes – Highland Community Education – Mary Fran Kudla
- GE Cafeteria – Saturday – 12/5/15 – 7:00 AM – 1:00 PM – PTO Santa Breakfast – LeAnn Gausman
- GE Entire Building – Saturday – 12/19/15 – 6:00 AM – 7:00 PM – Speech & Debate Tournament – Suzette Burtoft
- GE Soccer Field – Monday through Thursday – 7/20/15 – 7/23/15 – 4:30 PM – 6:30 PM – Highland Youth Soccer – Rick Holland

Sharon Elementary

- SE Entire Building – Saturday – 12/19/15 – 6:00 AM – 7:00 PM – Speech & Debate Tournament – Suzette Burtoft

Fees Not Waived

- GE Varsity Baseball Field – Wednesday – 6/17/15 – Tuesday – 6/30/15 & Wednesday – 7/22/15 – 6:00 PM – 8 PM – Summer Baseball – Ohio Bucs – John Blike III
- HS Room B117 – Mondays through Thursdays During School Year – 9/21/15 – 5/12/16 – 2:45 PM – 5:45 PM & June Session - 5/31/16 – 6/9/16 – 9:00 AM – 12 Noon – Town & Country Driving School – Nancy Ralls

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2015/2016 school year, items A through J, as presented:

- A. Alliance for High Quality Education Agreement
- B. Medina County Health Department School Services Agreement
- C. Suburban School Transportation Agreement
- D. Educational Service Center of Cuyahoga County Summer Service Agreement
- E. North Coast Council Service Agreement
- F. Capstone Land Holdings LLC – CRA Compensation Agreement
- G. Then Design Architecture Professional Design Svcs. – Retaining Wall Project
- H. ABC Therapy, Ltd. – Occupational Therapy Services Agreement
- I. ABC Therapy, Ltd. – Physical Therapy Services Agreement
- J. School Law Hotline Agreement with McGown & Markling Co. L.P.A.

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through K, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # IV

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

- B. Employment – Administration

It is recommended that the Board of Education employ Michael James, on a two year contract of employment, as the Middle School Assistant Principal, 204 days per year, effective August 1, 2015.

C. Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2014/2015 school year, as listed:

1. Hallie Smith, Middle School Intervention Specialist
2. Jake Voigt, Middle School Intervention Specialist

D. Employment – Certified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, for the 2015/2016 school year, as listed:

1. Lindsay Bond, Granger Elementary Vocal Music, MA+15/Step 5
2. Andrew Bruening, High School Science, MA/Step 5
3. Lisa Cancilla, Sharon Intervention/Enrichment Tutor, BA/2 yrs experience
4. Stephanie Marshall, High School Intervention Specialist, BA+30/Step 4
5. Samantha Taylor, Middle School Intervention Specialist, MA/Step 0
6. Morgan Wetzel, Elementary Guidance Counselor, MA/Step 0
7. Abigail Whitney, Middle School Intervention Specialist, BA/Step 5

E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Laura Yax, Middle School Aide, effective at the end of the 2014/2015 school year.

F. Employment – Classified

It is recommended that the Board of Education employ Ann Lyle, as a High School Special Education Aide, 5.5 hours per day, on a one-year limited contract of employment, for the 2015/2016 school year.

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis,” for the remainder of the 2014/2015 school year, as listed:

1. Debbie Bishop, Sub Bus Driver, effective 6/11/15
2. Timothy Garris, Sub Custodian, effective 6/1/15
3. Emily Hummel, Sub Custodian, effective 6/15/15
4. Donna Weeks, Sub Bus Driver, effective 6/11/15
5. Justin Wodzisz, Sub Custodian, effective 6/16/15

H. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director of the 2015 Spring Session and the 2015 Summer Session, as presented.



I. Classified Substitutes – 2015/2016 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed basis,” for the 2015/2016 school year:

1. Sub Bus Drivers
 

Debbie Bishop	Harold Kelly	Dale Salsbury
Robert Day	Diane Kocab	Greg Stegeman
Amy Dean	Ray Kornokovich	Samuel Vanni
Howard Eakin	Doug Lowe	Donna Weeks
George Jacynycz	Sandy Prochaska	Denis Werner
2. Sub Cooks
 

Carol Doak	Debra Pavlok	Jennifer von Harten
Jennifer Johnson	Candida Pulis	
3. Sub Custodians
 

Jane Carsten	Emily Hummel	Beth Webber
Annelise Funfgeld	Linda Santora	Nathan Webel
Timothy Garris	Laura Vallen	Justin Wodzisz

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Robert Murray, on a limited supplemental contract of employment, as a National Testing Proctor, on an “as needed basis,” for the 2014/2015 school year.

K. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

- |     |                 |                                    |                     |
|-----|-----------------|------------------------------------|---------------------|
| 1.  | Jim Addington   | National Testing Proctor           | \$25.00 per hour    |
| 2.  | Dana Addis      | National Testing Proctor           | \$25.00 per hour    |
| 3.  | Dana Addis      | Saturday Detention Monitor         | \$25.00 per hour    |
| 4.  | Josh Arbour     | HS Head Golf Coach Girls – ½ time  | 2 yrs – \$2,485.00  |
| 5.  | Josh Arbour     | MS Golf Club Advisor               | 2 yrs - \$1,462.00  |
| 6.  | Andrew Bruening | HS Robotics Advisor                | 0 yrs - \$3,801.00  |
| 7.  | Andrew Bruening | HS JR/SR Class Advisor             | 0 yrs - \$2,631.00  |
| 8.  | Andrew Bruening | Saturday Detention Monitor         | \$25.00 per hour    |
| 9.  | Suzette Burtoft | HS Forensics Debate/Speech Advisor | 9 yrs - \$4,970.00  |
| 10. | Suzette Burtoft | HS Dept. Chair – English           | 5 yrs - \$2,631.00  |
| 11. | John Carriero   | MS Asst Football Coach             | 2 yrs - \$2,631.00  |
| 12. | Adam Cestaro    | HS Head Basketball Coach Boys      | 13 yrs - \$8,479.00 |
| 13. | Adam Cestaro    | HS Intramural Boys                 | 13 yrs - \$3,021.00 |
| 14. | Kelly Coddling  | HS Ski Club Advisor                | 2 yrs - \$1,462.00  |
| 15. | Tanya Dolata    | HS Yearbook Advisor                | 5 yrs - \$3,801.00  |
| 16. | Tanya Dolata    | HS School Paper Advisor            | 2 yrs - \$1,852.00  |
| 17. | Tanya Dolata    | National Testing Proctor           | \$25.00 per hour    |
| 18. | John Dunning    | MS Asst Football Coach             | 1 yr - \$2,631.00   |
| 19. | Andrew Dutt     | HS Convolutions Advisor            | 11 yrs - \$4,191.00 |
| 20. | April Eckman    | HS Asst Forensics Debate/Speech    | 3 yrs - \$2,241.00  |
| 21. | Rachel Gamin    | HS Asst Drama/Musical Production   | 7 yrs - \$2,631.00  |
| 22. | Rob Gilbert     | National Testing Proctor           | \$25.00 per hour    |
| 23. | Tracy Goebel    | HS Convolutions-Academic Challenge | 2 yrs - \$2,631.00  |
| 24. | Bonnie Gomez    | HS Asst Golf Coach Girls           | 3 yrs - \$3,801.00  |
| 25. | Devon Griffin   | HS Asst Speech & Debate Advisor    | 12 yrs - \$3,021.00 |

26. Mariana Hardy	HS Drama Director/Spring Play	4 yrs - \$3,021.00
27. Mariana Hardy	HS Thespians Club Co-Advisor	Volunteer
28. Mariana Hardy	HS Asst Speech & Debate Advisor	1 yr - \$1,852.00
29. Kelly Harrison	HS Asst Band Director	1 yr - \$3,801.00
30. Kelly Harrison	HS Jazz Band	1 yr - \$1,462.00
31. Audrey Hinneberg	HS Key Club Advisor	3 yrs - \$1,462.00
32. Audrey Hinneberg	HS Asst Forensics Debate/Speech	1 yr - \$1,852.00
33. Audrey Hinneberg	Saturday Detention Monitor	\$25.00 per hour
34. Andrew Hoslar	HS/MS Asst Robotics Advisor	0 yrs - \$1,852.00
35. Chris Ilg	HS Choir Director	25 yrs - \$7,309.00
36. Chris Ilg	HS Musical Production Director	23 yrs - \$5,360.00
37. Claudia Johnson	HS National Honor Society Advisor	2 yrs - \$1,462.00
38. Claudia Johnson	National Testing Proctor	\$25.00 per hour
39. Chris Kestner	HS Dept Chair – Social Studies	12 yrs - \$3,021.00
40. Gabe Kirik	Sound & Lighting Technician/Adult	\$20.00 per hour
41. Carrie Knapp	National Testing Proctor	\$25.00 per hour
42. Carrie Knapp	Saturday Detention Monitor	\$25.00 per hour
43. Sue Koenig	National Testing Proctor	\$25.00 per hour
44. Bonnie Kubilus	HS Dept Chair – Fine Arts	4 yrs - \$2,241.00
45. Chris Luker	HS Dept Chair – Science	5 yrs - \$2,631.00
46. Andrew Lynden	HS Student Council Advisor	9 yrs - \$4,580.00
47. Andrew Lynden	National Testing Proctor	\$25.00 per hour
48. Dave Manson	HS Dept Chair – Math	5 yrs - \$2,631.00
49. Edward Marquette	HS Band Director	15 yrs - \$7,309.00
50. Tina McKeen	HS VOFT Advisor	14 yrs - \$2,631.00
51. Tina McKeen	HS Dept Chair – World Language	3 yrs - \$2,241.00
52. Darla Miller	Saturday Detention Monitor	\$25.00 per hour
53. Bryan Mravec	HS Auditorium Manager	4 yrs - \$6,140.00
54. Bryan Mravec	HS Asst Drama/Musical Prod/Black Box	8 yrs - \$2,631.00
55. Bryan Mravec	HS Asst Drama/Musical Prod/Theater	8 yrs - \$2,631.00
56. Bryan Mravec	HS Asst Drama/Musical Prod/Main Stage	8 yrs - \$2,631.00
57. Bryan Mravec	Sound & Lighting Technician	\$20.00 per hour
58. Bryan Mravec	HS Thespians Co-Advisor	Volunteer
59. Robert Murray	National Testing Proctor	\$25.00 per hour
60. Robert Murray	Saturday Detention Monitor	\$25.00 per hour
61. Kyle Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
62. Kyle Nawaleniec	HS Asst Drama/Musical Production	4 yrs - \$2,241.00
63. Nate Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
64. Kristine Nerlich	HS Science Club Advisor	6 yrs - \$4,580.00
65. Molly Pellerite	HS JR/SR Class Advisor	1 yr - \$2,631.00
66. Molly Pellerite	National Testing Supervisor	\$35.00 per hour
67. Molly Pellerite	SADD Advisor	2 yrs - \$1,462.00
68. Lisa Reynolds	HS Head Tennis Coach Boys	12 yrs - \$6,529.00
69. Nathan Rudolph	HS Asst Band Director	3 yrs - \$4,191.00
70. Sandy Schilling	Saturday Detention Monitor	\$25.00 per hour
71. Lauren Sharnsky	HS Asst Volleyball Coach	1 yr - \$4,191.00
72. Lisa Sharnsky	HS Asst Volleyball Coach	8 yrs - \$5,360.00
73. Paul Steve	HS/MS Asst Robotics Advisor	4 yrs - \$2,241.00
74. Katie Stull	National Testing Proctor	\$25.00 per hour
75. Craig Tasker	National Testing Site Supervisor	\$35.00 per hour
76. Craig Tasker	National Testing Proctor	\$25.00 per hour
77. William Zufall	HS Head Soccer Coach Girls	13 yrs - \$6,529.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**ADDENDUM #I**

**RESOLUTION RE-ESTABLISHING PETTY CASH/CHANGE ACCOUNTS 2015-2016**

Whereas, it is considered necessary and desirable to re-establish and adopt the Petty Cash/Change Accounts in the Highland Local School District, Medina County, Ohio; and

Whereas, the Petty Cash checking accounts are to be used by designated employees of the school district for the payment of inexpensive, miscellaneous items; and,

Whereas, the Change Accounts are to be used by designated employees of the school district, or subcontractors hired by the school district, to take in sales or gate receipts of various activities of the school district, such as, but not limited to, sporting and school events;

Whereas, the designated change accounts can be re-established as part of the petty cash checking accounts,

Be it therefore resolved, that the following Petty Cash/Change Accounts of the Highland Local School District are established and created for the purpose stated above, and that the Treasurer has established proper procedures and guidelines to be used in controlling such accounts in accordance with Section 3313.31 of the Ohio Revised Code:

Petty Cash accounts are to be re-established as follows:

<u>Maximum Account</u>	<u>Location</u>	<u>Max. Single Disbursement</u>	
1. \$600	High School	\$50	Dana Addis or Barbara Killeen
2. \$600	Middle School	\$50	Rob Henry or Phyllis Kulbis
3. \$500	Sharon Elem.	\$50	Kathryn Kowza or Veronica Hayes
4. \$500	Hinckley Elem.	\$50	Craig Caroff or Karen Rusnak
5. \$500	Granger Elem.	\$50	LeAnn Gausman or Tina Hummel
6. \$500	Special Education	\$50	Deb Yorko or Linda Gehring
7. \$300	Central Office	\$50	Laurie Boedicker or Sue Liszniansky
8. \$2,560	Athletic Dept.	\$150	John Deuber or Amy Dean

Change accounts are to be re-established as follows:

1. \$3,000	Athletic Dept.	N/A	John Deuber or Amy Dean
2. \$3,600	Food Service	N/A	Evelyn Makarek or Christina Hirz

## **Addendum # II**

### **RESOLUTION REGARDING FISCAL PROCEDURES**

BE IT RESOLVED, by the Board of Education of the Highland Local School District that the Treasurer be authorized to perform the following functions to facilitate the prompt, efficient, and compliant processing of fiscal transactions.

1. Pay salaries, wages, and other obligations when due within authorized appropriated amounts.
2. Sign payroll, general ledger, and other bank account checks with the mechanical signature system.
3. Issue "blanket" purchase orders up to \$250,000 in accordance with ORC 5705.41.
4. Invest funds, when practical, in Certificates of Deposit, authorized Federal Securities, and other allowable investments options in accordance with the Investment Policy.
5. Allocate interest income to the following funds in addition to the General Fund:

<u>Fund</u>	<u>Description</u>
006	Food Service
004-9014	High School Athletic Complex
007-9002	David J. Brock Special Trust
007-9003	Lou Vermillion Scholarship
007-9004	Rick Lappert Memorial Track & Field
008-0000	William & Ruth Kelly Scholarship
008-9002	Highland Pride Scholarship
008-9004	Allard Scholarship
401	Auxiliary Services

## **Resolution Requesting Additional Measures to Ensure Greater Accountability for Ohio's Charter Schools**

**WHEREAS**, strong local schools are essential for attracting and retaining residents and employers to Ohio's communities; and

**WHEREAS**, a fully funded, thorough and efficient system of public education is mandated by the Ohio Constitution; and

**WHEREAS**, charter schools were introduced to provide high quality and innovative educational options for students in failing districts, having now expanded to serve more than 120,000 students statewide (2013-2014) costing almost \$1 billion annually and funded with dollars set aside specifically for public school education; and

**WHEREAS**, while there are notable exceptions, in spite of receiving almost \$1 billion of public school funds, Ohio's charter schools have failed to live up to their promise to provide a high quality education, with only 1 in 10 Ohio charter school students attending a school rated as "high performing"; and

**WHEREAS**, in spite of their academic record and lack of transparency in spending, charter schools remain exempt from more than 150 State education Laws and from Ohio Department of Education minimum standards to receive a high school diploma; and they remain exempt from State Board of Education minimum standards in the assignment of professional personnel according to training and qualifications, the proper organization, administration and supervision of schools, as well as the admission and promotion of students; and

**WHEREAS**, Ohio's Auditor of State Dave Yost has argued that there is insufficient transparency about how state money is being spent by charter school operators; and

**WHEREAS**, the Highland Local School District receives on average \$1,502 per pupil in state funding; and

**WHEREAS**, the Highland Local School District incurs an average deduction from its state funding in the amount of \$6,415 per pupil for each Highland student attending a charter school; and

**WHEREAS**, the Highland Local School District experiences an average state funding shortfall of \$4,913 for each Highland student attending a charter school and must decide to bridge the gap by using local property taxes or reducing opportunities for its students.

**NOW THEREFORE BE IT RESOLVED**, that the Highland Local School District Board of Education urges the Governor of the State of Ohio and the Ohio General Assembly to enact meaningful laws to ensure greater accountability and transparency among Ohio charter schools, holding them to the same standards as public schools; and

**BE IT FURTHER RESOLVED**, that the Highland Local School District Board of Education requests through this resolution that the State of Ohio establishes a separate funding stream for charter schools that does not drain valuable resources from Ohio's public education system, and that once established would simplify and bring into the open the tracking of expenditures and return on financial investment made in Ohio's public charter schools.

Adopted by the Highland Local Board of Education at its Regular Meeting on June 29, 2015.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Board Vice President

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Board Member

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Treasurer

## SOURCES

Ohio Education Association, "How Local Revenues Subsidize Ohio Charter Schools", December 16, 2014

Ohio Revised Code 3414, June 30, 1997

Ravitch, Diana, "Charter Schools in Ohio Just Don't Work: Part 1", May 4, 2015

Seigel, Jim, "Ohio Senate Bill Tackles Charter School Reform", The Columbus Dispatch, May 13, 2015

Ohio Charter School Fact Sheet. The Thomas B. Fordham Institute, August, 2014.

[www.plunderbund.com/2013/11/10/](http://www.plunderbund.com/2013/11/10/) Reality Check: Ohio Charter Schools Are Exempt From Over 150 State Education Laws.

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 6/17/2015**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Adams, Robin	Carangio, William	Frank, Laura Lea	Mason, Thomas Lee
Ahluwalia, Rajeev	Carey, John	Geiss, Kyle	Matson, Kristelle
Albright, Lori	Carson, Barbara	Grayson Moore, Lisa	Matthews, Sharon
Andrews, Anna	Clifford, Carol	Hankey, Denise	McEntire, Marie
Baker, Alexandria	Comstock, Steven	Hansen, Robert	McMillan, Nina
Balog, Madison	Cooper, Darci	Hartke, Lindsay	Miley, Timothy
Balsinger, Ricky	Crislip, Jacob	Herold, Jamie	Miller, Catherine
Balukas, Andrius	Drurey, Brian	Hoerger, Steven	Miller, Jayne
Baun, Joy	Eshleman, Jami	Houska, Gabrielle	Miller, Liisa
Bazan, Sheila	Farzano, Ali	Hubert, Douglas	Miller, Nancy
Beaudry, Ashley	Faulds, Marisa	Kraeff, Gwen	Minnich, Kathleen
Bellinger, Robert D.	Febus, Susan	LaMancusa, Thomas	Nape, Veronica
Beverly, Linda	Filer, Gina	Lenzer, Melanie	Nied, Mary
Blankenship, Jason	Flama, Nancy	Maag, Elizabeth	Niedermyer, Sheri
Bosl, Kathleen	Flegel, Donald	MacWhade, Rebecca	Spickler, Donald
Browning, Margaret	Flynn, Lisa	Manning, Marilyn	Stacy, Bennie
Buttle, Chelsea	Fragnoli, Maureen	Marabito, Denise	Yanke, Steven



HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
June 3, 2015  
Board Administrative Office Conference Room  
5:30 PM

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 29, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through F:

A. Resignation – Certified

It is recommended that the Board of Education accept the resignation of John Whitman, High School Art Teacher, effective with the end of the 2014/2015 school year.

B. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Maureen Saluppo, Granger Elementary Special Education Aide, for reason of retirement, effective August 1, 2015.

C. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2015/2016 school year, as listed:

- 1. Michael Netting, HS Social Studies, MA/Step 0
- 2. Elizabeth Poltis, MS Intervention Specialist, BA+30/Step 1
- 3. Jamie Price, HS Social Studies, BA/Step 1

D. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2015/2016 school year, as listed:

- 1. Carol Doak, HS Cook, 3.25 hours per day, Step 2/1 year experience
- 2. Alissa Maschke, GE Sp. Ed. Aide, 5.5 hours per day, Step 2/0 years' experience

E. Change of Status - Classified

It is recommended that the Board of Education approve a change of status for Maria Melchiorre, from HE Library Aide to MS Sp. Ed. Aide, 5.5 hours per day, Step 6/7 years' experience, effective with the beginning of the 2015/2016 school year.

F. Extended Time Contracts – Certified – 2015/2016 School Year

It is recommended that the Board of Education grant a (3) three day supplemental extended time contract for Bethany Kennedy, HS Psychologist, for the 2015/2016 school year.

V. CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2015/2016 school year, item A, as presented:

A. Total Education Solutions Consultant Agreement

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

VI. Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JULY 20, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

**AGENDA**

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – August 17, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on June 29, 2015, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the June 2015 Financial Reports, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
- X. Superintendent's Agenda
  - A. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8
  - B. Proposal for International Travel to China and France in March 2016 – Darla Miller

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2015/2016 school year, items A through D, as presented:

- A. Medina City Juvenile Detention Center Agreement
- B. Evolve Academy Agreement
- C. Agreement with WORKS International, Inc.
- D. Vocational Training/Supportive Agreement with Medina Creative Accessibility

## CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Bernard Bolha, High School Intervention Specialist, effective at the end of the 2014/2015 school year.

C. Revision of Parental Leave – Certified

It is recommended that the Board of Education approve a revision in the Parental Leave of Kimberly Bowers, High School Math Teacher, resulting in a return date of January 4, 2016.

D. Employment – Certified

It is recommended that the Board of Education employ David Gelhar, as a High School Intervention Specialist, BA+30/Step 1, on a one-year limited contract of employment, for the 2015/2016 school year.

E. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Joanne Sours, Granger Special Education Aide, for the reason of retirement, effective August 1, 2015.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

1. Brandon Day	HS Asst Football Coach – 0 yrs	\$4,580.00
2. David Gelhar	HS Asst Football Coach – 0 yrs	\$4,580.00
3. Paul Lushes	HS Asst Football Coach – 24 yrs	\$6,140.00
4. Chris Meyer	HS Asst Football Coach – 7 yrs	\$5,750.00
5. Greg Shoults	HS Asst Soccer Coach Boys – 31 yrs	\$5,750.00
6. Josh Victor	HS Head Cross Country Coach Boys – 20 yrs	\$6,529.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 7/10/2015**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Braun, Charles	Romich, Philip
Brown, Wendy	Root, Dale
Cumming, Barbara	Rossero, Jacqueline
Cummings, Michael	Rump, Abigail
Dake, Nancy	Santora, Linda
DeGioia, Kathryn	Schlegel, Diane
Demczuk, Gail	Shkilevich, Barbara
Desman, Kathleen	Siliko, Laura
Erdos, Bethina	Simonelli, James
Erhard, Kelsie	Simonis, Jennifer
Holdman, Colleen	Simpkins, Anitra
Humphreys, Linda	Sizemore, Terry
Hussey, Kevin	Smith, Chelsea
Huth, Ellen	Smith, Melissa
Intermill-Shimko, Ellen	Smith, Victoria
Kellerstrass, Melinda	Snitzky, Thomas
Kensicki, Philip	Steinkerchner, Megan
Kobasic, Angela	Strapko, Jessica
Kuczynski, Victoria	Swanson, Sandra
Kukarola-Brown, Michele	Takala, Blake
Lance, Melissa	Tekaucic, Matthew
Leppo, Kelsea	Tsakiries, Theoflos
O'Neill, Kelsy	Turk, Camilla
Oravec, Shane	Turner, Cynthia
Paui, Edward	Velmin, Bianca
Petersen, Annette	Waggaman, Angela
Petersen, Richard	Weakland, Jennifer
Platner, John	Weinerman, Judith
Porter, Sonya	Wells, Katherine
Preston, Lenor	Wieczorek, Timothy
Puckett, Georgette	Wolfe, Kathleen
Pulis, Candida	Wurstle, Mark
Reitz, Joyce	Young, James
Rhoades, Rebecca	Ziegler, Jessica
Rinehart, Donna	Zitricki, Bonnie
Robison, Mark	Zywica, Renee
Roger, Alysia	

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 17, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – September 21, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on July 20, 2015, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the July 2015 Financial Reports, as presented.
  - C. Authorization to Participate in BWC Group Rating Program

It is recommended that the Board of Education authorize participation in the 2016 Workers' Compensation Group Rating Program as administered by CompManagement, Inc.
- VI. Board Members' Agenda Items
  - A. OSBA Capital Conference Delegate Appointment for Annual Business Meeting
  - B. Resolution in Opposition to Provisions in HB70 Limiting the Governing Authority of a Board of Education
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business

X. Superintendent's Agenda

A. Highland Athletic Boosters 2015/2016 Season Passes and Banner Program

It is recommended that the Board of Education approve the Highland Athletic Boosters 2015/2016 Season Passes and Banner Program, as presented.

B. Approval of 2015/2016 Bus Routes – James Reusch

It is recommended that the Board of Education approve the Highland School Bus Routes for the 2015/2016 school year, as presented.

C. Highland Local Schools World Language Adoption 2015 – Laurie Boedicker

It is recommended that the Board of Education adopt the Highland Local Schools World Language Textbooks, as presented.

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Fridays – 8/21/15 through 10/30/15 – 2:30 PM – Friday Night Meals – Football Mom's Club – Vickie Suran
- HS Parking Lot Area (HS Cafeteria – if raining) – Friday – 9/25/15 – 9:00 AM – 7:30 PM – Highland Athletic Boosters Pig Roast – Vicki Suran
- HS Media Center – Wednesday – 10/28/15 – 5:00 PM – 7:00 PM – Highland Foundation Project Showcase – Theresa Wright

Fees Not Waived

- MS Pit Practice Field – Monday/Tuesday/Wednesday – 7/20/15 – 7/22/15 – 9:00 AM to 12 Noon – Gibbons Youth Football Camp – Mike Gibbons
- MS West Gym – Tuesdays – 9/1/15 through 9/29/15 – 6:00 PM – 7:15 PM – Special Needs Basketball Clinic – Empower Sports – Thomas Heines
- Varsity Baseball Field – Saturday & Wednesday – 8/1/15 & 8/5/15 – 6:00 PM – 8:00 PM – Saturday – 8/8/15 – 10:00 AM – 12:30 PM – Impact Baseball 15U Tryouts – Ryan Meikle

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through E, as presented:

A. Monarch Agreement for Provision of Special Education & Related Services

B. Judith Ann Harpley Orientation & Mobility Services Agreement

C. Richard Buesch Epilogue Inc. Specialized Nursing Services Agreement

D. Cleveland Clinic Center for Autism Rehabilitation Agreement

E. Ohio Schools Council Membership & Cooperative Purchasing Program Agreement

## CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through M, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Jodi Rain, High School Science Teacher, effective at the end of the 2014/2015 school year.

C. Employment – Certified

It is recommended that the Board of Education employ Fred Pollock on a limited contract of employment for the period 8/17/15 through 12/18/15, as a High School Long Term Math Teacher, BA+15/Step 0.

D. Employment – Certified

It is recommended that the Board of Education employ Katelyn Diemand-Yauman on a limited one-year contract of employment, as a ½ time High School Art Teacher, MA/Step 0, beginning with the 2015/2016 school year.

E. Maternity/Family Medical/Parental Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Emily Miller, Middle School Vocal Music Teacher, effective with the birth of her child, (anticipated due date of 10/8/15), followed by Family Medical Leave from 11/20/15 through 2/12/16 and Parental Leave for the remaining 2015/2016 school year, returning at the beginning of the 2016/2017 school year.

F. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Ken Bishop, Bus Driver, for the reason of retirement, effective June 1, 2015.

G. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2014/2015 school year, as listed:

1. Jane Carsten, Bus Driver
2. Kimberly Flynn, Middle School Head Cook
3. Laura Kalfas, Special Education Aide



H. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Margaret Ward, Hinckley Special Education Aide from 5.5 hours per day to 6.5 hours per day, effective with the 2015/2016 school year.

I. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2015/2016 school year, as listed:

1. Lana McHolland, HE Special Education Aide, 5.5 hours per day
2. Danielle McLaughlin, GE Special Education Aide, 5.5 hours per day
3. Jennifer Weakland, MS Aide, 5.5 hours per day
4. Timothy Wieczorek, MS Special Education Aide, 5.5 hours per day
5. Justin Wodzisz, MS 2<sup>nd</sup> Shift Custodian, 8 hours per day

J. Employment – Consulting Services

It is recommended that the Board of Education employ Kimberly Flynn for consulting services to the Food Service Department, at \$15.00 per hour, as needed.

K. Classified Exempt Salaries

It is recommended that the Board of Education approve an hourly rate increase of 2% for all exempt employees for the 2015/2016, 2016/2017 and 2017/2018 school years.

L. Classified Substitutes – 2015/2016 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed basis”, for the 2015/2016 school year, as listed:

**Sub Aides**

Nancy Baldwin	Denise Grecenuk	Kimberly Kelps	Jacqueline Rossero
Sheryl Barnes	Karen Howard	Mary Kosman	Melissa Schreiner
Annette Galbincea	Emily Hummel	Chris Medwid	Laura Siliko
Kim Ginley	Therese Jagger	Candida Pulis	Judy Smith

**Sub Bus Drivers**

Ken Bishop	Jane Carsten
Katharine Blueter	James Maline

**Sub Custodian**

Daniel Wanzie

M. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

- |                     |                                      |            |
|---------------------|--------------------------------------|------------|
| 1. Bob Berry        | MS Head Cross Country Coach – 25 yrs | \$4,970.00 |
| 2. Gary Cox         | HS Asst Football Coach – 22 yrs      | \$6,140.00 |
| 3. Rob Gilbert      | MS Cross Country Coach – 0 yrs       | Volunteer  |
| 4. Jordon Nauman    | HS Asst Soccer Coach Boys – 0 yrs    | \$4,191.00 |
| 5. Michael Nettling | HS Asst Football Coach – 4 yrs       | \$4,970.00 |

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 7/17/2015**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Rose, Leonard  
Valigore-Boza, Tiffany

**Listings Dated 7/24/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Abraham, James	Cronin, Julie	McGrain, William	Taylor, Kimberly
Anderson, Mark	Grimes, Jeanne	Minger, Robert	Turner, Samantha
Bigham, Joan	Hawkins, Amy	Morales, Tiffany	Wallace, Lorilyn
Blankenship, Jason	Hoopingarner, Erin	Ramey, Susan	Willis, Cheryl
Browning, Roberta	Kasper, Charise	Renker, Rhonda	Ziska, Joan
Burge, Drew	Lamb, Bill	Simonis, Jennifer	Zumack, Cassondra
Byrne, Michael	LoBuglio, Mary Kaitlyn	Taylor, Barbara	

**Listings Dated 7/29/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Anderson, Mark	Luther, Edward	Samartano, Danielle	Wenneman, Nicole
Boyer, Nathaniel	Ocampo, Teresa	Schmitt, Jeffrey	Yablonski, Barbara
Ebersole, Beth	Pollock, Frederic	Sharnsky, Lauren	Zambetti, Noelle
Guseman, David			

**Listings Dated 8/7/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Aikey-Walker, Susan	Grosskopf, Janet	Shaw, Kathleen	White, Angela
Fife, Katie	Rodriguez, Robert	Simpkins, Anitra	Williams, Julie
Gore, Tiffany	Schroth, Jill	Vogelgesang, Anna	

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 21, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – October 19, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on August 17, 2015, and the Special Meeting held on August 31, 2015, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the August 2015 Financial Reports, as presented.

- C. Approval of Fiscal Year 2016 Annual Appropriations

- It is recommended that the Board of Education approve the Fiscal Year 2016 Annual Appropriations, as presented.

- D. Approval of Fund Transfers

- It is recommended that the Board of Education approve the transfer of \$2,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team competition fees for the 2015-2016 school year.

- E. Approval of Student Activity Program Purpose, Goals, and Budget

- It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2016, as presented.

- F. Approval of Medina County ESC Refund of Balance

- It is recommended that the Board of Education elect to receive the total ending cash balance held by the Medina County ESC relative to the Fiscal Year 2015 contract and not maintain a carry-over balance.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
- X. Superintendent's Agenda

A. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate Team	Carla Ponikvar	\$100.00
HHS Speech & Debate Team	John & Kathy Kerezy	\$40.00
HHS Speech & Debate Team	Gordon Food Service	\$8.24
HHS Athletic Department	Dr. Fran Terry	200 practice range balls & golf bag cart
Hinckley Elementary	Brian & Kiersten Madden	Garden Mulch
Hinckley Elementary	Hinckley PTO	\$143.43/ Reading Theme Outdoor Signs

B. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Practice Room – Wednesdays – During School Year – 2<sup>nd</sup> period through 4:00 PM – Voice Lessons – Kate Ilg
- HS Main Gym & Auxiliary Gym – Sunday – 9/27/15 – 1:30 PM – 6:30 PM – Pro Shot Shooting Basketball Clinic – Adam Cestaro
- HS Cafeteria – Wednesday – 8/26/15 – 6:00 PM – Freshman Football Kick-off Dinner – Laura Kalfas
- HS Practice Room – Wednesdays & Thursdays – During School Year – 12:30 PM – 4:00 PM – Voice Lessons – Denise Milner Howell
- HS Auditorium – Saturday – 10/17/15 – 8:00 PM – World Tour of Music Concert – ORMACO – Bryan Mravec
- HS Auditorium – Saturday – 4/9/16 – 8:00 PM – World Tour of Music Concert – ORMACO – Bryan Mravec

Middle School

- MS Band Room – Wednesdays – 9/30/15, 10/14/15, 11/18/15, 2/3/16, 3/2/16 & 5/4/16 – 6:30 PM – 9:10 PM – Medina Community Band Rehearsals – Gail Sigmund

Granger Elementary

- GE Cafeteria – 3<sup>rd</sup> Tuesdays of the Month – During School Year – 5:45 PM – 7:15 PM – Troop 90013 Girl Scout Meetings – Heather Lahoski
- GE Cafeteria – 3<sup>rd</sup> Wednesdays of the Month – During School Year – 6:00 PM – 7:30 PM – Troop 90085 Girl Scout Meetings – Tammie Whitaker
- GE Cafeteria – Various Mondays – During the School Year – 6:30 PM – 7:30 PM – Troop 90345 Girl Scout Meetings – Pamela Krutkiewicz

- GE Cafeteria – 3<sup>rd</sup> Thursdays of the Month – During School Year – 6:00 PM – 7:00 PM – Girl Scout Meetings – Kerry Kelly

Hinckley Elementary

- HE Parking Lot & Gym Bathrooms – Saturday – 9/12/15 – 8:00 AM – 4:00 PM – Community Garage Sale/Flea Market – Cub Scout Pack 3520 – Jenny Austin
- HE Room 108 – Various Mondays – During School Year – 3:30 PM – 4:45 PM – Troop 90417 Girl Scout Meetings – Amy Metzger
- HE Cafeteria & Gym – Thursday – 10/8/15 – 7:00 PM – Hinckley PTO Meeting & Babysitting – Kim Klunzinger
- HE Room 108 & Cafeteria – Various Thursdays – During School Year – 3:30 PM – 5:00 PM – Troop 90616 Girl Scout Meetings – Vicki Gibson
- HE Room 109 & Cafeteria – Various Mondays – During School Year – 3:30 PM – 5:00 PM – Pack 3520 Cub Scout Meetings – Vicki Gibson
- HE Parking Lot – Saturday – 10/24/15 – 4:00 PM – 6:00 PM – Hinckley Township Trick or Treat – The Greensmith – Kristyn Kolozvary

Sharon Elementary

- SE Cafeteria – 1<sup>st</sup> and 3<sup>rd</sup> Monday of the Month – During School Year – 3:25 PM – 4:45 PM – Troop 90203 Girl Scout Meetings – Jennifer Tople
- SE Cafeteria/Music Room – Monday – 9/21/15 – 7:00 PM – 9:00 PM – Sharon Community Trust Meeting – Sally Petersen
- SE Stage & Baseball Fields – Mondays & Wednesdays – 9/9/15 – 11/18/15 – 3:30 PM – 5:00 PM – Girls on the Run – Shar Crutchley

Fees Not Waived

- HS Auxiliary Gym – Sundays – 9/20/15, 10/18/15 & 10/25/15 – 8:30 AM – 4:30 PM & Thursday – 10/7/15 – 4:30 PM – 8:30 PM – Fried Wrestling Clinic – Alan Fried
- HS Auditorium/Black Box/Band Room – Saturday – 12/5/15 – 10:00 AM – 10:00 PM & Sunday – 12/6/15 – 1:00 PM – 7:00 PM – Dance Performance – Medina Centre for Dance Art – Kelly Parks
- HS Auditorium/Black Box/Band Room – Wednesday – Saturday – 5/15/16 – 5/28/16 – Dance Performance – Medina Centre for Dance Art – Kelly Parks

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, for the 2015/2016 school year, items A through G, as presented:

- A. STEPS Center for Excellence in Autism Contract
- B. Communication & Learning Consultation Services, LLC
- C. Medina County Board of Developmental Disabilities Agreement
- D. Partner Marketing, LLC – Advertising Services
- E. Naviance, Inc. – College and Career Readiness Services
- F. Educational Service Center of Cuyahoga County Instructional Services
- G. College Now Greater Cleveland – College Access, Financial Aid & Retention Consulting Services

## CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity and Family Medical Leave requests of the following individuals, as listed:

1. Annie Crawford, Hinckley Elementary Physical Education Teacher, effective with the birth of her child, (anticipated due date of 1/25/16), followed by Family Medical Leave with a return date of 4/4/16
2. Emily Young, Sharon Elementary Intervention Specialist, effective with the birth of her child, (anticipated due date of 1/11/16), with a return date of 2/23/16

C. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2015/2016 school year, as listed:

1. Amanda Fisher, MS Head Cook, Step 0, effective 9/14/15
2. Annette Galbincea, SE Latchkey Asst., Step 0/1 year experience, effective 9/22/15
3. Melissa Lance, Bus Driver, Step 0, effective 9/22/15
4. James Maline, Bus Driver, Step 0, effective 9/22/15
5. Mike O'Connor, HS 3<sup>rd</sup> Shift Custodian, Step 4/5 years' experience, effective 9/8/15

D. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an "as needed basis" for the 2015/2016 school year, as listed:

1. Marie Baker, Substitute Aide, effective 9/3/15
2. Kerry Kelly, Substitute Cook, effective 9/14/15
3. Lynn Metzger, Substitute Cook, effective 9/17/15
4. Joanne Sours, Substitute Aide, effective 10/1/15

E. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals for the 2015/2016 school year. (These wages were paid entirely from the respective sport's club account.)

1. Ty Damon	Tennis Camp	\$1,000.00
2. Elizabeth Hadler	Tennis Camp	\$800.00
3. Jeffrey McDivitt	Volleyball Camp	\$400.00

4. Lisa Reynolds	Tennis Camp	\$800.00
5. Colleen Scavuzzo	Volleyball Camp	\$200.00
6. Lauren Sharnsky	Volleyball Camp	\$200.00
7. Lisa Sharnsky	Volleyball Camp	\$200.00

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Josh Arbour	MS Head Basketball Coach Girls 7 <sup>th</sup>	\$3,801.00 – 3 yrs
2. Andrew Bruening	National Testing Proctor	\$25.00 per hour
3. Suzette Burtoft	Mentor Teacher	\$3,801.00 – 5 yrs
4. Lisa Cancilla	MS Cheerleading Advisor	\$1,852.00 – 0 yrs
5. Kim Clendaniel	Mentor Teacher	\$3,021.00 – 4 yrs
6. Kelly Coddling	National Testing Proctor	\$25.00 per hour
7. Jason Cress	MS Head Basketball Coach Boys 7 <sup>th</sup>	\$3,411.00 – 2 yrs
8. Ty Damon	National Testing Proctor	\$25.00 per hour
9. Alan Fried	HS Head Wrestling Coach	\$6,919.00 – 2 yrs
10. Rachel Gamin	Mentor Teacher	\$3,021.00 – 3 yrs
11. Andy Gopp	HS Asst Basketball Coach Girls	\$5,750.00 – 9 yrs
12. Jordan Gribble	HS Asst Football Coach	\$4,580.00 – 0 yrs
13. Andrew Hoslar	National Testing Proctor	\$25.00 per hour
14. Tyler Houska	HS Asst Football Coach	\$4,580.00 – 1 yr
15. Christina Jaber	MS Yearbook Advisor	\$1,852.00 – 0 yrs
16. Lauren Lawson	MS Head Volleyball Coach 7 <sup>th</sup>	\$3,411.00 – 0 yrs
17. Devan Lippincott	HS Head Cross Country Coach Girls	\$6,529.00 – 12 yrs
18. Andrew Lynden	Mentor Teacher	\$3,021.00 – 4 yrs
19. Melany Malquest	Mentor Teacher	\$3,021.00 – 4 yrs
20. Jeff McDivitt	HS Head Volleyball Coach	\$6,529.00 – 23 yrs
21. Darla Miller	National Testing Proctor	\$25.00 per hour
22. Darla Miller	Mentor Teacher	\$2,631.00 – 0 yrs
23. Colleen Scavuzzo	MS Head Volleyball Coach 8 <sup>th</sup>	\$3,411.00 – 0 yrs
24. James Scavuzzo	MS Head Wrestling Coach	\$3,411.00 – 1 yr
25. Sandy Schilling	MS School Paper Advisor – ½ time	\$926.00 – 0 yrs
26. Karen Valantasis	Mentor Teacher	\$2,631.00 – 2 yrs
27. Rebecca Watson	MS School Paper Advisor – ½ time	\$926.00 – 0 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official or the investigation of charges or complaints against a public employee, official, licensee or regulated individual, unless the public employee, official, licensee or regulated individual requests a public hearing.

XII. Adjourn



**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 8/14/2015****Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Cleary, Amanda	Imbrogno, Adam	Piersall, Pamela	Smith, Robert
Erhard, Kelsie	Kelps, Kimberly	Reinhart, Robert	Squire, Michele
Gregory, Graciele	McCafferty, Eric	Rothermel, Gerald	Veneer, Crystal
Hamilton, Karen	Ott, Cory	Salmonski, Jeremy	

**Listings Dated 8/21/15****Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Borowiak, Michael	Hange, Mark	Koch, Janis	Reinhart, Linda
Eubank, Alexandria	Howe, Leah	Madak, Robin	Urbansky, Sarah Lee

**Listings Dated 8/28/15****Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Adams, Donna	Hoopingarner, Erin	Oldfield, Ellen	Weakland, Jennifer
Asche, Paige	Kornokovich, Brittany	Rynties, Kristina	Wright, Miranda
Banach, Emily	Mason, Shari	Smith, Kaihla	
Byrne, Michael	Moorer-Oloyede, Sherri	Stahorsky, Jennifer	

**Listings Dated 9/4/15****Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Adams, Donna	Deighton, Jenny	Gregory, Graciele	Walton, Jennifer
Balog, Madison	Erhard, Kelsie	Guseman, David	
Belinger, Robert D.	Geiss, Kyle	Murphy, Melissa	
Carey, John	Giovinazzo, David	Waggaman, Angela	

**Listings Dated 9/11/15****Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Berken, Christina	Cox, Gary	McMullen, Matthew	Stratton, Kori
Brenstuhl, Kimberly	Hoopingarner, Erin	Morales, Tiffany	Synk, Mary
Chaney, Rebekah	Matson, Kristelle	Steinkerchner, Megan	Waggaman, Angela

**Listings Dated 9/18/15****Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Blankenship, Jason	Knowles, Lauren	McDemott, John	Renker, Rhonda
Hoelk, Andrea	Kruggel, Mia	Myatt, Amanda	
Hogan, Brenda	Lake, Bobby	Ocacio, Anthony	
Huffman, Justin	Liston, James	Pfister, Terri	

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 19, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – November 16, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on September 21, 2015, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the September 2015 Financial Reports, as presented.

C. Approval of Fiscal Year 2016 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

D. Approval of Insurance Renewal

It is recommended that the Board of Education approve the renewal of the Property, Inland Marine, Crime, General Liability, Automobile, and Umbrella insurance policies with Liberty Mutual Insurance through the Brooker Insurance Agency for the policy year ending September 30, 2016.

E. Authorization to Advertise and Accept Bids

It is recommended that the Board of Education grant authorization to advertise and accept bids for a new dishwasher for the food service department.

F. Authorization to Request Proposals

It is recommended that the Board of Education grant authorization to advertise and accept proposals for snow removal services.

G. Fiscal Year 2016 Five Year Forecast Discussion

H. Approval of Fiscal Year 2016 Five Year Forecast

It is recommended that the Board of Education approve the Fiscal Year 2016 Five Year Forecast and Assumptions for the five year period ending June 30, 2020, as presented.

VI. Board Members' Agenda Items

OSBA 10 Year Board Service Certificate for Dr. Norman Christopher

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

A. "Hidden In Plain Sight" Exhibit at Highland High School – November 4 at 6:00 PM

B. Conduct first reading for new and revised Board of Education Policies:

1130 – Conflict of Interest  
1630.01 – FMLA Leave  
2461 – Recording of District Meetings Involving Students and/or Parents  
3113 – Conflict of Interest  
3430.01 – FMLA Leave  
4113 – Conflict of Interest  
4430.01 – FMLA Leave  
5517.02 – Sexual Violence  
7510 – Use of District Premises  
8420 – Emergency Situations at Schools  
8452 – Automated External Defibrillators (AED)  
8500 – Food Services  
9211 – District Support Organizations

IX. Old Business

X. Superintendent's Agenda

A. OSBA Media Honor Roll – 2015

B. State Tests Presentation – Laurie Boedicker

C. Approval of Out-of-State Trip

It is recommended that the Board of Education approve the High School One Day Out-of-State Ski Club Trip to Peak N' Peak, New York on February 20, 2016. (The cost of the trip is being paid for by the participants.)

D. Payment in Lieu of Transportation – Addendum # II

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate	Angela R. Gasser DDS	\$100.00
HHS Speech & Debate	Mark & Glenna Jackson	\$500.00
HHS Speech & Debate	Doug Williams/SecuriTec Systems	\$500.00
HHS Speech & Debate	Hinckley Fire Dept. Community Fund	\$300.00
HMS	Middle School PTO	Student Fees & Recess Gear/\$841.32
Sharon Elementary	Sharon Community Trusts	\$3,800.00
Granger Elementary	Donald & Carol Baker	Magical Theater Performance/\$600.00
Hinckley Elementary	Hinckley PTO	Programs, Classroom Supplies & Parking Lot Striping/\$1,236.15

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Saturday – 3/12/16 – 9:30 AM – 1:00 PM – Girl Scout Troop 90401 Event – Maureen Fragnoli
- HS Gym – Saturday – 1/9/16 – 8:00 AM – 3:30 PM – Wrestling Tournament Fundraiser – Todd Hill

Middle School

- MS West Gym – Thursdays – 12/1/15 through 3/31/16 – 7:00 PM – 10:00 PM – Men's Thursday Night Basketball – David Haller

Granger Elementary

- GE Cafeteria – 1<sup>st</sup> Wednesday of the Month – During School Year – 6:00 PM – 7:00 PM – Girl Scout Meetings – Jennifer Smith

Hinckley Elementary

- HE Gym – Saturday – 1/9/16 – 8:00 AM – 3:30 PM – Wrestling Tournament Fundraiser – Todd Hill

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the Agreement with Dr. Lisa Audet – Communication and Learning Consultation Services, LLC for the 2015/2016 school year, as presented.

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCECSC.

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Abigail Whitney, Middle School Intervention Specialist, effective 10/16/15.

C. Employment – Certified

It is recommended that the Board of Education employ Brittany Kornokovich, on a limited contract of employment, as a Long Term Substitute Middle School Intervention Specialist, effective 10/12/15, for the 2015/2016 school year.

D. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve a the Maternity Leave request of Lisa Cancilla, Sharon Elementary IE Tutor, effective with the birth of her child, (anticipated due date of 12/21/15), followed by Family Medical Leave, with a return date of 3/29/16.

E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Laura Adams, Hinckley Elementary Office Aide, effective October 16, 2015.

F. Employment – Classified

It is recommended that the Board of Education employ Cory Moncol, on a one-year limited contract of employment, on an “as needed basis”, as the High School Athletic Complex & Middle School Stadium Seasonal Custodial/Maintenance Worker, effective 10/23/15, for the 2015/2016 school year.

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2015/2016 school year, as listed:

1. Lisa Bogdanski, Substitute Aide
2. James Coen, Substitute Custodian
3. Kathy Duale, Substitute Aide

H. Athletic Events – Game Worker Rates – Addendum # IV

It is recommended that the Board of Education approve the Athletic Workers Pay Schedule, for the 2015/2016 school year, as presented.

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

- |                   |                          |                    |
|-------------------|--------------------------|--------------------|
| 1. Marty Gibbons  | HS Asst Football Coach   | 0 yrs – \$4,580.00 |
| 2. Renee Katzbach | National Testing Proctor | \$25.00 per hour   |

3. Brad Small	HS Asst Soccer Coach Girls	0 yrs – \$4,191.00
4. Jules Turiczek	HS Asst Soccer Coach Girls	0 yrs – \$4,191.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Highland Local Schools  
Fiscal Year 2016  
Amended Annual Appropriations**

**Addendum # 1**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>24,075,862.00</b>
Bond Retirement	002	2,552,300.00
Permanent Improvement	003	-
Building Fund	004	153,300.00
Food Service	006	1,221,180.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	77,450.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,194,885.00</b>
Public School Support	018	65,100.00
Local Grants	019	90,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	235,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,750,000.00
Student Managed Activities	200	285,000.00
District Managed Activities	300	250,000.00
Auxiliary Services	401	93,862.14
SchoolNet Data Communications	451	9,000.00
Race to the Top	506	-
IDEA Part B - Special Education Grants	516	628,772.36
Title III - Limited English Proficiency	551	2,987.84
Title I Disadvantaged Children Grant	572	202,042.72
Early Childhood Special Education Grant	587	9,037.71
Improving Teacher Quality Grant	590	42,012.71
<b>Total All Funds</b>		<b>37,066,892.48</b>

**RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION**

**BE IT RESOLVED** that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

**BE IT FURTHER RESOLVED** the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1. Andrew Chand	Spring Garden Waldorf	Grade 6
2. Delaney Chand	Spring Garden Waldorf	Grade 3
3. Kathryn Critchett	Royal Redeemer	Grade 4
4. Riley Critchett	Royal Redeemer	Grade 1
5. Vanessa Deming	Northside Christian Academy	Grade 1
6. Nicolas DiPaolo	Padua	Grade 9
7. Christian Forss	Royal Redeemer	Grade 2
8. Hannah Forss	Royal Redeemer	Grade K
9. Connor Garvey	Sts. Joseph & John	Grade 1
10. Noah Garvey	Sts. Joseph & John	Grade K
11. Cole Goebel	St. Columbkile	Grade K
12. Jenna Ianelli	Padua	Grade 9
13. Emelie Kuenger	Royal Redeemer	Grade 3
14. Stephanie Pflaum	Royal Redeemer	Grade 7
15. Amanda Rokicky	Our Lady of the Elms	Grade 9
16. Liam Saragian	Northside Christian Academy	Grade 1
17. Jacob Vonhof	Royal Redeemer	Grade K



**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 9/25/2015**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Lisa Bogdanski	Breann Lhotsky	Kori Stratton
Barbara Cumming	Donna Nicola	Cassandra Zumack

**Listings Dated 10/2/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Lisa Bogdanski	Sheri Niedemyer	Lauren Sharnsky
Joseph Jasin	Danielle Samartano	Cassandra Zumack

**Listings Dated 10/9/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Debra Bazemore	Samantha Hower	Jessica Malson	Jennifer Simonis
Denise Carol	Brittany Kornokovich	Denise Marabito	William Simpson
Jermey Dombrady	Lindsay Krickovich	Donna Nicola	Allie Swan
Donna Heinbaugh	Marilyn Macomber	Holly Norton	Nicole Wenneman

**Listings Dated 10/15/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Emily Caldwell	Sharon Garrison
Robin Diaz	Emily Stout

## Athletic Workers Pay Schedule

## Addendum # IV

### High School Events:

#### Football

\$50.00	Ticket taker	working through 3 <sup>rd</sup> quarter	Varsity only
\$40.00	Ticket taker	working to half-time	9 <sup>th</sup> , JV and Varsity
\$40.00	Field Supervisor	per game	
\$40.00	Parking	per night	
\$20.00	Public Announcer	per game	
\$20.00	Scoreboard	per game	
\$20.00	Chains	3 people	9 <sup>th</sup> & JV
\$20.00	Videographer	max (2) per game	Varsity only
		(1) per practice	Varsity only

#### Volleyball

\$50.00	Ticket taker	per night	9 <sup>th</sup> , JV & V on same night
\$40.00	Ticket taker	per night	JV, V on same night
\$40.00	Gym Supervisor	per night	
\$20.00	Public Announcer	per night	
\$20.00	Scoreboard	per night	
\$20.00	Stats/Scorebook	per night	
\$20.00	Videographer	(1) per night	

#### Soccer (Boys and Girls)

\$40.00	Ticket taker	per night
\$40.00	Field Supervisor	per night
\$20.00	Public Announcer	per night
\$20.00	Scoreboard	per night
\$20.00	Stats/Scorebook	per night
\$20.00	Videographer	(1) per night

#### Wrestling and Basketball (Boys and Girls)

\$50.00	Ticket taker	per night	9 <sup>th</sup> , JV & V on same night
\$40.00	Ticket taker	per night	JV, V on same night
\$40.00	Gym Supervisor	per night	
\$20.00	Ticket taker	per night	9 <sup>th</sup> only
\$20.00	Scoreboard	per game/match	
\$20.00	Public Announcer	per game/match	Varsity only
\$20.00	Scorebook	per game/match	
\$20.00	Videographer-Bball	(1) per game	Varsity only
\$20.00	Stats	per night	
\$20.00	Videographer WR	(1) per match	

**Board Approved 10/19/2015**

## Athletic Workers Pay Schedule

## Addendum # IV

### Softball and Baseball

\$20.00	Scoreboard	(1) per game
\$20.00	Scorebook/Stats	(1) per game

### High School Tournaments (non-OHSAA tournament)

\$15.00	Ticket taker	per hour
\$15.00	Supervisor	per hour
\$20.00	Scoreboard	per game
\$20.00	Public Announcer	per game

### **Middle School Events:**

#### Football

\$20.00	Ticket taker	per game
\$20.00	Field Supervisors	per game
\$15.00	Scoreboard	per game
\$15.00	Chains	3 people per game

#### Volleyball

\$20.00	Ticket taker	per night
\$20.00	Gym Supervisors	per night
\$15.00	Scoreboard	per night
\$15.00	Scorebook	per night

#### Basketball Regular Season (Boys and Girls)

\$20.00	Ticket taker	per game
\$20.00	Gym Supervisors	per game
\$15.00	Scoreboard	per game
\$15.00	Possession Arrow	per game
\$15.00	Scorebook	per game

#### Middle School Basketball Tournament (Boys and Girls)

\$15.00	Ticket taker	per hour
\$15.00	Gym Supervisors	per hour
\$15.00	Scoreboard	per game
\$15.00	Possession Arrow	per game
\$15.00	Scorebook	per game

#### Middle School Wrestling

\$20.00	Ticket taker	per night
\$20.00	Gym Supervisors	per night
\$15.00	Scoreboard	per night
\$15.00	Scorebook	per night

**Board Approved 10/19/2015**

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 16, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 14, 2015 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on October 19, 2015, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the October 2015 Financial Reports, as presented.

C. Approval of Vendor Payments

It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Buckeye Local Schools	Special Ed Compact Tuition	\$65,307.48
Team Sports	Football Equipment	\$11,997.00
North Coast Council	Web Filter	\$5,958.00

D. Declaration of Urgent Necessity

It is recommended that the Board of Education declare a case of urgent necessity and waive the procedures outlined in Ohio Revised Code section 3313.46 with respect to competitive bidding and authorize the administration to engage a contractor for the removal and replacement of a conveyor dishwasher at Highland Middle School. This has become necessary due to the fact that no bids were received during previous attempts made pursuant to Resolution #15-10-122 and time is now of the essence.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

IX. Old Business

Conduct second and final reading for new and revised Board of Education Policies:

1130 – Conflict of Interest  
1630.01 – FMLA Leave  
2461 – Recording of District Meetings Involving Students and/or Parents  
3113 – Conflict of Interest  
3430.01 – FMLA Leave  
4113 – Conflict of Interest  
4430.01 – FMLA Leave  
5517.02 – Sexual Violence  
7510 – Use of District Premises  
8420 – Emergency Situations at Schools  
8452 – Automated External Defibrillators (AED)  
8500 – Food Services  
9211 – District Support Organizations

X. Superintendent's Agenda

A. Approval of Out-of-State Trip

It is recommended that the Board of Education approve the Middle School Out-of-State trip to Washington, D.C., leaving on March 16, 2016 and returning on March 18, 2016, as presented. This trip is paid entirely by Highland students.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM VALUE
HHS Speech & Debate Team	The Ruhlin Company	\$50.00
HHS Speech & Debate Team	Barry G. Kusoski	\$100.00
HHS Speech & Debate Team	OEConnection/Amy French	\$100.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Auditorium – Friday – 12/4/15 – 2:00 PM – Middle School Movie – Rob Henry
- HS Cafeteria – Saturday – 2/6/16 – 12 Noon – 7:00 PM – Blue & Gold Banquet – Cub Scout Pack 3411 – Amy Crandall

Hinckley Elementary

- HE – Gym & Classroom – Mondays – 11/2/15, 3/7/16, 5/2/16 & Tuesday – 2/2/16 – 3:30 PM – 5:00 PM – Girl Scout Meetings – Kathryn Miller
- HE Cafeteria – Thursdays – 11/19/15, 12/10/15, 1/14/16, 2/18/16, 3/10/16, 5/19/16 – 6:00 PM – 7:00 PM – Girl Scout Meetings – Julia Cindric

Sharon Elementary

- SE Gym – Mondays – 11/2/15 through 11/23/15 – 6:00 PM – Dynamic Soccer & Fitness – Richard Holland
- SE Gym/Cafeteria/Music Room – Saturday – 10/24/15 – 9:00 AM – 3:30 PM – Fall Festival – Sharon PTO – Amy Crandall
- SE Gym – Tuesdays & Thursdays – 11/10/15 through - 6:00 PM – 7:30 PM – Highland Boys Travel Basketball – Jason Robertson

Fees Not Waived

- HS Stadium – Saturday – 10/24/15 – 6:00 PM – 9:30 PM – Brunswick vs. Hoban Soccer Match – Pete Demonte
- HS Both Gyms – Sundays – 12/6/15 – 12/20/15 & 1/3/16 – 2/7/16 – 9:00 AM – 3:00 PM – Highland Youth Wrestling – Mike Houska
- HS Stadium – Tuesday & Wednesday – 10/27/15 & 10/28/15 – 6:00 PM – 8:00 PM – Highland Youth Football Practice – Jason Haney
- HS Stadium – Tuesday, Wednesday & Thursday – 11/3/15, 11/4/15 & 11/5/15 – 6:00 PM – 8:00 PM – Highland Youth Football Practice – Jason Haney
- HS Auditorium – Wednesday – 12/9/15 – 6:30 PM – 9:30 PM – Medina Community Band Concert – Gail Sigmund
- HS Auditorium – Friday – 12/11/15 – 5:00 PM – 8:00 PM & Saturday 12/12/15 – 12 Noon – 5:00 PM – Art in Motion/Tour De Force Dance Concert – Jessica Franklin
- HS Auditorium – Friday – 3/18/16 – 5:00 PM – 8 :00 PM & Saturday – 3/19/16 – 12 Noon – 5:00 PM – Art in Motion/Tour De Force Dance Concert – Jessica Franklin
- HS Auditorium – Monday through Wednesday – 6/6/16 – 6/8/16 – 3:00 PM – 10:00 PM, Thursday – 6/9/16 – 4:00 PM – 11:00 PM, Friday – 6/10/16 – 5:00 PM – 11:00 PM & Saturday – 6/11/16 – 12 Noon – 6:00 PM – Art in Motion/Tour De Force Dance Concert – Jessica Franklin

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Employment – Classified

It is recommended that the Board of Education employ Lynn Metzger on a one-year limited contract of employment, as a Special Education Aide, 5.5 hours per day, effective 11/2/15, for the 2015/2016 school year.

C. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed basis” for the 2015/2016 school year, as listed:

1. Lisa Chapman, Substitute Aide
2. Jennifer Johnson, Substitute Aide
3. Debra Pavlock, Substitute Aide, effective 10/22/15

D. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2015/2016 school year (These wages are paid entirely from the respective sport’s club account):

1. Austin Hanna	Tennis Clinic	\$240.00
2. Samantha Sandmann	Soccer Camp	\$120.00
3. Brad Small	Soccer Camp	\$90.00
4. Jules Turiczec	Soccer Camp	\$67.50

E. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Mary Becker	HS Asst Basketball Coach Girls	16 yrs - \$6,140.00
2. Robert Buchanan	HS Asst Basketball Coach Boys	10 yrs - \$6,140.00
3. Amanda Corrigan	MS Head Basketball Coach 8 <sup>th</sup> Girls	0 yrs - \$3,411.00
4. Brandon Frederick	HS Asst Soccer Coach Boys	0 yrs - \$4,191.00
5. Bill Haney	MS Asst Wrestling Coach	0 yrs - \$2,631.00
6. James Madison	HS Asst Basketball Coach Boys	0 yrs - \$4,580.00
7. Alexandria Melchiorre	MS Cheerleading Advisor – ½ time	0 yrs - \$926.00
8. Bob Sefcik	HS Head Soccer Coach Boys	6 yrs - \$6,140.00
9. Kevin Zywiec	HS Asst Wrestling Coach	6 yrs - \$5,750.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 10/23/2015**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Joyce Bibeau  
Christine Kasian

**Listings Dated 10/30/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Alexandria Baker	David Guseman	Matthew Tekaucic
Jami Eshleman	Kelly Komorowski	Judy Toplack

**Listings Dated 11/3/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Joyce Bibeau	Amy Leonhardt	Yunzhen (Jen) Wang
Christine Kasian	Karne Kinsey	

**Listings Dated 11/6/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Julia Gramenz  
David Guseman



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 14, 2015  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. The Board of Education will hold its Organizational Meeting on Wednesday, January 13, 2016, at 6:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on November 16, 2015, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the November 2015 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2016 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.
  - D. Approval to Proceed with Refunding of Bonds

It is recommended that the Board of Education approve a resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$22,325,000, for the purpose of refunding at a lower interest cost certain of the school district's outstanding school improvement refunding bonds, series 2006, dated February 27, 2006; authorizing the call for optional redemption of the refunded bonds; authorizing the execution and delivery of a bond registrar agreement and a bond purchase agreement with respect to the refunding bonds, and an escrow agreement with respect to the refunding of the refunded bonds; and authorizing the preparation, use and distribution of an official statement relating thereto, as presented.

VI. Board Members' Agenda Items

Appoint a President Pro Tempore to preside over the Organizational Meeting on January 13, 2016

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

It is recommended that the Board of Education approve the Middle School Out-of-State trip to Washington, D.C., leaving on March 16, 2016 and returning on March 18, 2016, as presented.

[It will be required that students' families purchase "Cancel for Any Reason" Insurance (Coverage H) administered by Travel Insured International, an additional \$31.50 per student, as a condition of participation. This trip is paid entirely by Highland students].

IX. New Business

X. Superintendent's Agenda

A. High School – International Travel

It is recommended that the Board of Education suspend all district-sponsored international travel for the 2015-2016 school year. This action will rescind previously approved international trips to England (approved on May 18, 2015, Resolution 15-05-61), China (approved on July 20, 2015, Resolution 15-07-90) and France (approved on July 20, 2015, Resolution 15-07-91).

B. Changes to 2016/2017 High School Program of Studies – Dana Addis

It is recommended that the Board of Education approve the changes to the 2016/2017 High School Program of Studies, as presented.

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Highland Local Schools	HAFA	\$200,000.00
HS Speech & Debate Team	Holmberg Family	\$100.00
HS Speech & Debate Team	Zeiger Family	\$100.00
HS Speech & Debate Team	Angie & Mark Sollenberger	\$100.00
HS Speech & Debate Team	Prestige Foot & Ankle Center	\$100.00
HS Speech & Debate Team	Zona Family	\$50.00
Granger Elementary	Granger PTO	\$1,628.51/Classroom Support
Sharon Elementary	Sharon PTO	\$956.26/Classroom Support
Sharon Elementary	Sharon PTO	\$1,282.70/Technology Art Support
Sharon Elementary	In Memory of Stephanie Bordach	\$970.00/Buddy Bench & Supplies

D. Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

**Fees Not Waived**

- MS East Gym – Fridays – 12/4/15, 12/11/15 & 1/8/16 through 5/20/16 – 7:30 PM – 9:30 PM – Ohio Shooting Stars Basketball – Ed Heben

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, for the 2015/2016 school year, items A through D, as presented:

- A. Total Education Solutions Agreement
- B. OSBA Annual Membership Agreement
- C. Educational Funding Group, Inc. Contract
- D. OSBA Legal Assistance Fund Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through H, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the ESCMC.

- B. Cell Phone Allowance

It is recommended that the Board of Education approve a cell phone allowance, pursuant to Board Policy 7230.01, of \$50 per month for Building and Central Office Administrators who are required to have a personally-owned cell phone as a condition of their employment.

- C. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Yang Zhang, Chinese Teacher, effective with the birth of her child, (anticipated due date of 5/19/16), returning at the beginning of the 2016/2017 school year.

- D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Amanda Fisher, Middle School Head Cook, effective 11/9/15.

E. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director of the 2015 Fall Session, as presented.

F. Employment – Classified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, effective 11/30/15 for the 2015/2016 school year, as listed:

1. Sheila Bazan, Hinckley Aide, 5 years' experience
2. Katharine Blueter, Bus Driver, 0 years' experience
3. Dennis Halenar, Bus Driver, 0 years' experience
4. Denis Werner, Bus Driver, 5 years' experience

G. Employment – Classified Substitute

It is recommended that the Board of Education employ Dennis Halenar, as a substitute bus driver, effective 8/7/15, on a limited contract of employment, on an "as needed basis" for the 2015/2016 school year.

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

1. Jacob Brown	MS Head Basketball Coach Boys 8 <sup>th</sup> – 0 yrs	\$3,411.00
2. Jack Leslie	HS Asst Basketball Coach Boys – 0 yrs	\$4,580.00
3. Rick Scavuzzo	MS Asst Wrestling Coach – 0 yrs	Volunteer
4. Tim Snook	HS Winter Faculty Advisor – 12 yrs	\$4,191.00
5. Morgan Wetzel	National Testing Proctor	\$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider employment of public officials.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2016  
Amended Annual Appropriations**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>24,075,862.00</b>
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Public School Support	018	85,100.00
Local Grants	019	130,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	235,000.00
Agency Fund - OHSA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,900,000.00
Student Managed Activities	200	285,000.00
District Managed Activities	300	250,000.00
Auxiliary Services	401	93,862.14
SchoolNet Data Communications	451	9,000.00
Race to the Top	506	-
IDEA Part B - Special Education Grants	516	628,772.36
Title III - Limited English Proficiency	551	2,987.84
Title I Disadvantaged Children Grant	572	202,042.72
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<b>Total All Funds</b>		<b>37,276,892.48</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 11/13/2015**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

Donna Adams  
Joseph Akerman  
David Guseman  
Tiffany Hicks  
Michael Setser

**Listings Dated 11/20/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

David Guseman  
Robert Minger  
Michael Santmyer

**Listings Dated 12/4/15**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active**

David Guseman  
John Lamade  
Kristen Schreiber  
Dawn Van Dyke