

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 13, 2016
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

- I. Call to Order and Roll Call by the President Pro Tempore
- II. Pledge of Allegiance
- III. Administer Oath of Office to Newly Elected Board Members
- IV. Nomination and Election of Officers
 - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, _____, wish to nominate _____
as President of the Highland Local School District Board of Education for the 2016
calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is _____.
 - B. The President pro-tempore accepts nominations for Board Vice-President, closes
nominations, and takes a roll call vote to elect Board Vice-President.

I, _____, wish to nominate _____
as Vice-President of the Highland Local School District Board of Education for the 2016
calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice- President is _____.
 - C. Appoint member to serve as OSBA Legislative Liaison for 2016
 - D. Appoint member to serve as OSBA Student Achievement Liaison for 2016
 - E. Appoint member to serve as Board Liaison to the Highland Foundation

V. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Smith Peters Kalail Co., L.P.A.
- B. McGown & Markling Co., L.P.A.
- C. Scott Scriven, LLP
- D. Squire, Patton & Boggs, LLP
- E. Ennis Britton Co., LPA

VI. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for its' regular monthly meetings.

The following schedule is suggested:

Wednesday	January 13	HHS	6:00 PM
Monday	February 22	MCCC	6:30 PM
Monday	March 14	HHS	7:00 PM
Monday	April 18	HHS	7:00 PM
Monday	May 16	HHS	7:00 PM
Monday	June 20	HHS	7:00 PM
Monday	July 18	HHS	7:00 PM
Monday	August 15	HHS	7:00 PM
Monday	September 19	HHS	7:00 PM
Monday	October 17	HHS	7:00 PM
Monday	November 21	HHS	7:00 PM
Monday	December 12	HHS	7:00 PM

It is recommended that the Board of Education approve the suggested schedule for calendar year 2016.

VII. Federal Programs

It is recommended that the Highland Board of Education will participate in all applicable Federal Programs for FY17. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY17.

VIII. Tax Advancements

It is recommended that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2016.

IX. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by Law.

X. Service Fund

It is recommended that a Board of Education establish a Service Fund in accordance with ORC 3315.15.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JANUARY 13, 2016
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – February 22, 2016 – Medina County Career Center – 6:30 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on December 14, 2015, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2015 Financial Reports, as presented.
 - C. Approval of Fiscal Year 2016 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # 1.
 - D. Approval of 2017 Alternative Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2017 Alternative Tax Budget, as presented.
 - E. Adoption of Amended 457 Deferred Compensation Plan Documents

It is recommended that the Board of Education approve and adopt the Amended 457 Deferred Compensation Plan Documents provided by Security Benefit, as presented.
 - F. Establishment of New Fund/Special Cost Center

It is recommended that the Board of Education approve the establishment of the following fund/special cost center:

<u>Fund</u>	<u>Special Cost Center</u>	<u>Description/Purpose</u>
003	9300	Permanent Improvement–Athletic Complex
 - G. Stark County COG Health Insurance Bronze Plan – Discussion Item

- V. Board Members' Agenda Items
- VI. Hearing of Individuals and/or Delegation Representatives
- VII. New Business
- VIII. Old Business
- IX. Superintendent's Agenda

A. School Board Recognition Month

B. Approval of Bus Specifications/Authorization to Bid – James Reusch

It is recommended that the Board of Education approve the bus specifications and grant authorization to accept bids, as presented.

C. Resolution – Payment in Lieu of Transportation – Addendum # II

It is recommended that the Board of Education approve the Resolution for Payment in Lieu of Transportation, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Hinckley Elementary	Hinckley PTO	Books for 2 nd Grade /\$159.84
Hinckley Elementary	Hinckley PTO	Positive Reinforcement Buttons/\$556.60
Hinckley Elementary	Sherwin Williams	Positive Reinforcement Hats/\$250.00
HHS Speech & Debate Team	Levan Properties	\$50.00
Highland Athletic Department	Highland Boosters	Uniforms/\$17,888.40
Highland Athletic Department	Highland Boosters	Membership Incentives/\$7,425.00
HS Rugby Team	Highland Boosters	\$300.00
Highland Athletic Department	Highland Boosters	Pitching Mound Renovation/\$897.50
Highland Athletic Department	Highland Boosters	Tournament & State Costs/\$521.72
Athletic Complex Coach Office	Highland Boosters	HD Projector & Screen/\$778.00

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Gym – Saturday – 3/19/16 – 5:00 PM – 8:30 PM – Heartbeats Jump Rope Team Community Show – Cathy Sheridan
- HS Cafeteria – Saturdays – 1/9/16, 2/13/16, 2/27/16, 3/15/16, 3/19/16, 4/9/16, 4/23/16 & 5/14/16 – 10:00 AM – 11:00 AM – Highlanders 4-H Club Meetings – Tina McKeen

Granger Elementary

- GE Cafeteria – Thursday – 1/14/16 – 7:00 PM – 8:00 PM – Science Olympiad Meeting – Holly Kildoo

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through D, as presented:

- A. Daikin Inspection Service Agreement
- B. Davis Water Treatment, Inc. Agreement
- C. W. W. Williams Service Agreement
- D. Scherb's Landscaping Services Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCEC.

- B. Retirement – Administration

It is recommended that the Board of Education accept the resignation of James Reusch, Director of Operations, for the reason of retirement, effective April 1, 2016.

- C. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Kenneth Coddington, Maintenance Assistant, for the reason of retirement, effective April 1, 2016.

- D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of following individuals for the reason of retirement, as listed:

1. Lori Cox, Sharon Elementary Office Aide, effective June 1, 2016
2. Phyllis Kulbis, Middle School Secretary, effective July 1, 2016

- E. Maternity/Family Medical/Parental Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Lauren Meyers, Sharon Elementary Kindergarten Teacher, effective with the birth of her child, (anticipated due date of 4/18/16), followed by Family Medical Leave and Parental Leave, with a return date of 1/3/17.

F. Employment – Classified Substitute

It is recommended that the Board of Education employ Lisa Chapman, as a substitute cook, on a limited contract of employment, on an “as needed basis” for the remainder of the 2015/2016 school year.

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

1. Bob Berry	HS Asst Track Coach Boys – 26 yrs	\$5,750.00
2. Amanda Corrigan	HS Asst Track Coach Girls – 0 yrs	\$4,191.00
3. Ty Damon	HS Asst Tennis Coach Boys ½ time – 14 yrs	\$2,485.00
4. Rob Gilbert	MS Asst Track Coach Boys – 1 yr	\$2,631.00
5. Bonnie Gomez	MS Head Track Coach Girls – 1 yr	\$3,411.00
6. Ben Stobbs	HS Asst Baseball Coach – 13 yrs	\$5,750.00
7. Josh Victor	HS Head Track Coach Boys – 23 yrs	\$6,529.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Executive Session

To prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider employment of public officials.

XI. Adjourn

**Highland Local Schools
Fiscal Year 2016
Amended Annual Appropriations**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
General Fund	001	24,075,862.00
Bond Retirement	002	2,552,300.00
Permanent Improvement	003	700,000.00
Building Fund	004	153,300.00
Food Service	006	1,221,180.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	77,450.00
Emergency Levy Fund	016	5,194,885.00
Public School Support	018	85,100.00
Local Grants	019	130,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	235,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,900,000.00
Student Managed Activities	200	285,000.00
District Managed Activities	300	250,000.00
Auxiliary Services	401	93,862.14
SchoolNet Data Communications	451	9,000.00
Race to the Top	506	-
IDEA Part B - Special Education Grants	516	628,772.36
Title III - Limited English Proficiency	551	2,987.84
Title I Disadvantaged Children Grant	572	202,042.72
Early Childhood Special Education Grant	587	9,037.71
Improving Teacher Quality Grant	590	42,012.71
Total All Funds		37,976,892.48

RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION

BE IT RESOLVED that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

BE IT FURTHER RESOLVED the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1. Grace Ellis	Northside Christian Academy	Grade 4
2. Julian Farian	Old Trail	Grade 2
3. Livia Farian	Old Trail	Grade K
4. Rebecca Nugyen	Parma Heights Christian Academy	Grade 6

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 12/11/2015

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Andria Booth
David Guseman
Donald Henderson
James Lloyd
Michael O'Connor
David Rice

Listings Dated 12/18/15

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Steven Cavett
Robert Kelly
Kelli Pariano
Joshua Weinberger

Listings Dated 1/8/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Jennifer Coppolino
Joe Manos
Kara Moir
Holly Norton
Melissa K. Smith
Laura Stopper

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 22, 2016
MEDINA COUNTY CAREER CENTER
6:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – March 14, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Organizational Meeting and Regular Meeting held on January 13, 2016, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the January 2016 Financial Reports, as presented.

C. Approval of Fiscal Year 2016 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

D. Approval of Bus Bid

It is recommended that the Board of Education approve the bid placed by Rush Truck Centers of Ohio for new school buses pursuant to the specifications adopted at the January 13, 2016 Regular Board Meeting, as presented.

E. Authorization to Advertise and Accept Bids

It is recommended that the Board of Education grant authorization to advertise and accept bids in relation to the removal and replacement of three existing retaining walls at Highland High School per the specifications, as presented.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

- A. Resolution of Intent to Participate in the OSFC Expedited Local Partnership Program – Addendum # II

It is recommended that the Board of Education approve the Highland Local School District's participation in the OSFC Expedited Local Partnership Program.

- B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Local Schools	Highland Choir Boosters	\$330.00/Musical Accompaniment
Highland Local Schools	Highland Choir Boosters	\$400.00/OMEA Music Conference
Highland Local Schools	Highland Youth Wrestling	\$5,000.00/Wrestling Mats
Hinckley Elementary	Hinckley PTO	\$340.00/Read-A-Thon Contest
Hinckley Elementary	Hinckley PTO	\$595.00/Program Assembly
Hinckley Elementary	Hinckley PTO	\$200.00/After School Movie Program
Hinckley Elementary	Michelle Kowalsky	\$35.00/ After School Movie Program

- C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Wednesday – 2/17/16 – 4:45 PM – Highland Youth Wrestling Banquet – Melissa Vazsonyi
- HS Auditorium – Thursday, Friday & Saturday – 2/11/16 – 2/13/16 – 6:00 PM – 10:00 PM – Winter Main Stage Play – Thespians – Mariana Hardy
- HS Cafeteria – Tuesdays – 4/12/16, 5/12/16, 9/6/16, 10/4/16, 11/8/16, 12/13/16 & 1/10/17 – 7:00 PM – 8:00 PM – Highland Football Moms – Angela Sube
- HS Cafeteria – Thursdays – 1/28/16, 2/4/16 & 2/11/16 – 4:00 PM – 6:00 PM – Boys Basketball Dinners – Anka Wiencek
- HS Auditorium – Saturday – 2/6/16 – 5:30 PM – Kids4Hope Valentine's Day Fundraiser – Grace Gaddis
- HS Stadium Track – Friday – 4/1/16 – 6:00 PM – 9:00 PM – Highland Buzzards Rugby Club Fundraiser – Jacqueline Kubicki

Granger Elementary

- GE Grass Areas behind Softball & Baseball Fields – Sundays – 3/20/16 – 4/17/16 & 5/1/16 – 5/15/16, Wednesdays – 4/27/16, 5/4/16 & 5/11/16 & Saturday – 5/7/16 – Highland Rugby League Games – Jacqueline Kubicki

Hinckley Elementary

- HE Cafeteria & Gym – Friday – 2/26/16 – 4:30 PM – 9:30 PM – Father/Daughter Dance – Hinckley PTO – Laura Keeling

Sharon Elementary

- SE Gym & Music Room – Tuesdays through Fridays – 1/25/16 – 4/27/16 – 3:15 PM – 4:30 PM, Thursday & Friday – 4/28/16 & 4/29/16 – 3:15 PM – 9:30 PM & Saturday – 4/30/16 – Noon – 5:00 PM – Sharon Musical/Play – Tanya Headrick
- SE Gym – Wednesdays – 1/27/16 – 4/30/16 – 6:15 PM – 7:30 PM – RAH 9U Baseball, Pitchers & Catchers – Dan Butcher

Fees Not Waived

- HS Gym – Tuesday, Wednesday & Thursday – 2/23/16, 2/24/16 & 2/25/16 – 7:00 PM – 9:00 PM – PCVC Instructional Volleyball – Mark Ulrich
- HS Auditorium/Black Box/Band Room – Saturday & Sunday – 2/27/16 & 2/28/16 – 7:00 AM – 8:00 PM – Performing Arts Convention – Turn It Around Tour – Liz Catterlin
- HS Gym & Auxiliary Gym – Friday – 4/22/16 – 6:30 PM – 11:00 PM & Saturday – 4/23/16 – 7:30 AM – 11:00 PM – Northeast Ohio Basketball Association Tournament – Dru Joyce
- HS Auditorium – Wednesday – 4/20/16 – 6:30 PM – 9:30 PM - Medina Community Band Association Concert – Gail Sigmund
- HE Gym – Various Tuesdays & Thursdays – March through May 2016 – 6:00 PM – 9:00 PM – NEO Fury Basketball Practice – Dale Tittle
- MS East Gym – Wednesdays – 3/2/16 – 5/25/16 – 7:00 PM – 9:00 PM – Ohio Shooting Stars AAU Basketball – Ed Heben
- HE Gym/Cafeteria/Kitchen/Room 209/Art Room – Saturday – 3/19/16 – 7:00 AM – 1:00 PM – Sunday – 3/20/16 – 5:30 AM – 4:30 PM – Hinckley Buzzard Day – Chamber of Commerce – Martha Catherwood
- HE Gym – Tuesday – 3/16/16 & 4/12/16 – 7:00 PM – 9:00 PM – Air Force AAV Basketball Practice – Brent Mannin
- SE Gym – Friday – 3/11/16 – 5:00 PM – 8:00 PM & Saturday – 3/12/16 – Noon – 5:00 PM – Pinewood Derby for Cub Scouts – Kevin Averbach

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through E, as presented:

- A. Medina County Educational Service Center Agreement 2016/2017
- B. Mann Architects – Professional Services Contract
- C. College Credit Plus Partnership with Cuyahoga Community College
- D. College Credit Plus and MyUniversity Guarantee with Lorain County Community College
- E. College Credit Plus and The University of Akron

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Sherri Gager, Treasurer's Assistant, for the reason of retirement, effective March 1, 2016.

C. Employment – Exempt

It is recommended that the Board of Education employ Kay Makishi, as Treasurer's Assistant, on a limited one-year contract of employment, effective 3/7/16.

D. Employment – Consulting Services

It is recommended that the Board of Education employ Sherri Gager and James Reusch, for consulting services to the Highland Local School District, on an hourly basis, as presented.

E. Revision of Job Descriptions - Supervisors

It is recommended that the Board of Education adopt the revised job descriptions for Transportation Supervisor and Maintenance Supervisor, as presented.

F. Revision of Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve a revision in the Maternity/Family Medical Leave of Annie Crawford, Hinckley Physical Education Teacher, resulting in a return date of March 29, 2016.

G. Employment – Classified

It is recommended that the Board of Education employ Terri Humphrey, as Middle School Head Cook, on a limited one-year contract of employment, Step 0/0 years' experience, 5.75 hours per day, effective 2/22/16.

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an "as needed basis", for the 2015/2016 school year, as listed:

1. Nicole Carsten, Substitute Custodian, effective 2/17/16
2. Branden Hartshorn, Substitute Bus Driver, effective 2/22/16
3. Jennifer Horton, Substitute Cook, effective 2/12/16
4. Joseph Powell, Substitute Bus Driver, effective 2/18/16
5. Lorie Strand, Substitute Bus Driver, effective 2/22/16

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

1. Brent Beisole	HS Asst Softball Coach – 2 yrs	\$4,191.00
2. David Gelhar	HS Asst Track Coach Girls – 5 yrs	\$5,360.00
3. Rob Gilbert	MS Head Track Coach Boys – 2 yrs	\$3,411.00
4. John Hopkins	HS Asst Track Coach Girls – 9 yrs	\$5,360.00
5. James Kenney	MS Asst Track Coach Boys – 10 yrs	\$4,191.00
6. Paul Lushes	HS Head Track Coach Girls – 19 yrs	\$6,529.00
7. Paul Lushes	HS Asst Track Coach – 19 yrs	Volunteer
8. Andrew Lynden	HS Asst Track Coach Girls – 14 yrs	\$5,750.00
9. Martin Ryan	HS Asst Track Coach Girls – 22 yrs	\$5,750.00
10. Tim Snook	MS Asst Track Coach Boys – 6 yrs	\$3,801.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Highland Local Schools
Fiscal Year 2016
Amended Annual Appropriations**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
General Fund	001	24,455,862.00
Bond Retirement	002	25,577,300.00
Permanent Improvement	003	700,000.00
Building Fund	004	153,300.00
Food Service	006	1,221,180.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	77,450.00
Emergency Levy Fund	016	5,194,885.00
Public School Support	018	103,800.00
Local Grants	019	130,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	235,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,900,000.00
Student Managed Activities	200	285,000.00
District Managed Activities	300	260,000.00
Auxiliary Services	401	93,862.14
SchoolNet Data Communications	451	9,000.00
Race to the Top	506	-
IDEA Part B - Special Education Grants	516	628,772.36
Title III - Limited English Proficiency	551	2,987.84
Title I Disadvantaged Children Grant	572	202,042.72
Early Childhood Special Education Grant	587	9,037.71
Improving Teacher Quality Grant	590	42,012.71
Total All Funds		61,410,592.48

**RESOLUTION OF INTENT TO PARTICIPATE IN THE
OHIO SCHOOL FACILITIES COMMISSION
EXPEDITED LOCAL PARTNERSHIP PROGRAM**

WHEREAS, the Highland Local School District intends to participate in the Expedited Local Partnership Program as outlined in S.B. 272, and

WHEREAS, the Highland Local School District is planning to expend local resources to achieve a separate and distinct part of an overall master facilities plan of the school district's facility needs, as prepared in conjunction with the Ohio School Facilities Commission, that is either new construction or major repairs, and

WHEREAS, the Highland Local School District Board of Education intends to move forward with a ballot issue and/or apply other local resources at a date to be determined in the future.

NOW, THEREFORE, BE IT RESOLVED by the Highland Local School District Board of Education, Medina County, Ohio that the School District declares its intention to participate in the Expedited Local Partnership Program.

Dated this 22nd day of February 2016

President, Board of Education

Treasurer, Board of Education

Superintendent of Schools

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 1/15/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Krista Acierto	Joyce Kapui
Michael Courey	Jessica Loyer
Allan Davis	Emily Myers
Julianne Finley	

Listings Dated 1/21/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Carol Clifford	Raymond Lurtz
John Connors	Alexandra Richards
Nicholas Hartkop	Robert Ronsky

Listings Dated 1/29/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Judith Weinerman
Kathryn Witmer

Listings Dated 2/5/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Jessica Accord	Barbara Taylor
Corena Boccaccio	Andrew Wolfe
William Carangio	

Listings Dated 2/12/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Mary Clippinger
Antoinette Brant
Brett Hewitt

Listings Dated 2/19/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Paige Blankenship	Richard Manco III
Jessica Hirz	Michael Robinson
Andrew Long	Kelsey Stitt

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 14, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. Next Regular Meeting – April 18, 2016 – High School Media Center – 7:00 PM

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on February 22, 2016, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the February 2016 Financial Reports, as presented.

C. Acceptance of 2017 Tax Rates and Amounts

It is recommended that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum # I.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Sophie Ueter as a Foreign Exchange Student and waive all associated education fees for the 2016/2017 school year, as presented.

Sophie Ueter is from Germany and is sponsored by the International Student Exchange Program. She is residing with Bob & Heidi Smith of Medina.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Granger Elementary	Sue & Jeff Lawson	Electric Piano/Organ
Sharon Elementary	Connie & Richard Pawlak	\$1,000.00
Sharon Elementary	Target	\$833.22
Sharon Elementary	Jennifer Jackson-Wohl & Eric C. Jackson	Ball Chairs & Bouncy Desk Bands/\$1,200.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Wednesday – 5/25/16 – 6:00 PM – 9:00 PM – Rugby Awards Dinner & Banquet – Highland Buzzard & Lady Buzzard Club – Jacqueline Kubicki
- HS Auditorium – Wednesday – Friday – 2/17/16 – 2/19/16 – Tuesdays through Thursdays – 2/23/16 – 2/25/16 & 3/1/16 – 3/3/16 – Monday through Wednesday – 3/7/16 – 3/9/16 – 2:30 PM – 6:00 PM – Thursday through Saturday – 3/10/16 – 3/12/16 – 5:00 PM – 9:00 PM – HMS Musical – Emily Miller
- HS Cafeteria – Tuesday – 2/23/16 – 4:00 PM – Boys Basketball Dinner – Anka Wiencek
- HS Auditorium & Black Box – Wednesday – 2/17/16 – Monday 2/22/16 & Friday – 2/26/16 – 4:00 PM – 10:00 PM – Granger PTO Talent Show – LeAnn Gausman
- HS Black Box – Thursday & Friday – 4/14/16 & 4/15/16 – 2:30 PM – 9:30 PM – Saturday – 4/16/16 – 1:00 PM – 9:30 PM – Thespians Spring Play – Mariana Hardy
- HS Cafeteria – Thursday – 3/31/16 – 6:00 PM – 8:00 PM – Highland Youth Soccer Parent Meeting – Joey Clark
- HS Cafeteria – Wednesday – 3/9/16 – 7:00 PM – 8:30 PM – Football Moms Club – Lisa Ross
- HS Cafeteria – Fridays – 8/12/16 through 11/18/16 – 2:30 PM – 4:30 PM – Football Friday Meals – Lisa Ross
- HS Auditorium – Saturday – 4/2/16 – 4:00 PM – 10:00 PM – Mr. Hornet Competition – Yearbook – Tanya Dolata
- HS Cafeteria & Room G505 – Friday – 4/22/16 – 3:00 PM – 11:00 PM & Saturday – 4/23/16 – 7:00 AM – Noon – OMEA State Choir Contest – Highland Choir Boosters – Chris DiGiacobbe
- HS Stadium – Thursday – 5/12/16 – 6:00 PM – 8:00 PM – Hinckley PTO Family Activity Event – Maureen Fragnoli

Middle School

- MS Track – Mondays & Thursdays – 4/4/16 through 6/30/16 – 6:00 PM – 7:30 PM – Special Olympics Track Practice – Ruth Glas

Granger Elementary

- GE Gym – Fridays – 3/18/16, 4/8/16, 4/15/16 & 4/22/16 – 6:00 PM – 7:30 PM – RAH Softball Practice – Terri Morgan
- GE Classroom – 3/1/16 – 5/5/16 – Various Tuesdays, Wednesdays & Thursdays – 3:45 PM – 4:45 PM & Friday – 5/13/16 – 6:00 PM – 8:00 PM – Granger PTO Science Olympiad – Holly Kildoo
- GE Gym, Cafeteria, Library & 4 Classrooms – 6/6/16 – 6/10/16 & 6/13/16 – 6/17/16 – Monday through Friday – 7:00 AM – 1:00 PM – Highland Safety Week – Diane Bloniak

Sharon Elementary

- SE Cafeteria – Wednesday – 3/9/16 – 6:30 PM – 9:00 PM – PTO Science Olympiad Planning Meeting – Shelly Butcher

Fees Not Waived

- MS Gym – Tuesdays – 4/19/16 through 5/31/16 – 6:00 PM – 7:30 PM – Special Needs Basketball Clinic – Empower Sports – Ben Leohr

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A and B, as presented:

- A. Connect Service Contract
- B. The Musical Theater Project Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

- B. Employment – Certified

It is recommended that the Board of Education employ Jonathan Baxter, on a limited contract of employment, as a High School Long Term Substitute Math Teacher, effective 2/2/16, BA/Step 0.

- C. Revision of Parental Leave – Certified

It is recommended that the Board of Education approve a revision in the Parental Leave of Lisa Cancilla, Sharon Elementary IE Tutor, resulting in a return date of 4/25/16.

D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Norm Hazen, Middle School Building Manager, for the reason of retirement, effective May 1, 2016.

E. Employment – Classified

It is recommended that the Board of Education employ Sheila Hemming, as the Middle School Secretary, Step 4/5 years' experience, effective with the start of the 2016/2017 school year.

F. Employment – Consulting Services

It is recommended that the Board of Education employ Sheila Hemming for consulting services to the Middle School Office, not to exceed 5 days, for the remainder of the 2015/2016 school year, as presented.

G. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director for the 2015 Winter Session, as presented.

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an "as needed basis", for the remainder of the 2015/2016 school year, as listed:

1. Branden Hartshorn – Substitute Custodian
2. Jennifer Weakland – Substitute Aide – effective 2/19/16

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Kim Brenstuhl	MS Choir Director – 0 yrs	\$1,462.00
2. John DePiere	HS Asst Baseball Coach – 5 yrs	\$5,360.00
3. Tracy Goebel	National Testing Proctor	\$25.00 per hour
4. Zach Gresch	HS Asst Softball Coach - 0 yrs	\$4,191.00
5. Elizabeth Hadler	HS Asst Tennis Coach Boys	Volunteer
6. Austin Hanna	HS Asst Tennis Coach Boys ½ time – 0 yrs	\$1,705.50
7. Mariana Hardy	HS Drama Director/Winter Play – 4 yrs	\$3,021.00
8. Elizabeth Poltis	Home/After School Tutor	\$25.00 per hour
9. Dawn Zorn	HS Spring Faculty Manager – 1 yr	\$2,631.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION)
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA
County, Ohio, met in _____ session on the _____ day of _____
(Regular Or Special)
20____, at the office of _____ with the following members
present:

Mr./Mrs. _____ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, **2016**

and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has
certified its action thereon to this Board together with an estimate by the County Auditor of the rate
of each tax necessary to be levied by this Board, and what part thereof is without, and what part
within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District,
MEDINA County, Ohio, that the amounts and rates, as determined
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further
RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate
of each tax necessary to be levied within and without the ten mill limitation as follows:

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET
COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Com- mission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Sinking Fund				
Bond Retirement Fund	\$2,187,000			3.00
General Fund	\$15,375,900	\$3,572,100	4.90	60.60
Emergency Fund	\$4,957,200			6.80
For PERM Improvement State				
TOTAL	\$22,520,100	\$3,572,100	4.90	70.40

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

and be it further
RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this
Resolution to the County Auditor of Said County.

upon its adoption the vote resulted as follows:

Adopted the _____ day of _____, 20_____

County, Ohio

**CERTIFICATE OF COPY
ORIGINAL ON FILE**

The State of Ohio, _____ County, ss.

I, _____, Treasurer of the Board of Education of the

_____ School District, in said County, and in whose custody the Files

and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original _____

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20____

Treasurer of the Board of Education of the

_____ School District,

_____ County, Ohio.

No. _____

BOARD OF EDUCATION,

SCHOOL DISTRICT,

_____ County, Ohio.

**RESOLUTION
ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR**

(Board of Education)

Adopted _____, 20____

Treasurer

Filed _____, 20____

County Auditor

By _____
Deputy

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 2/26/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Jonathan Baxter

Sean McCue

Nancy Romans

Jill Sestak

Judy Toplack

Listings Dated 3/4/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Active

Erica Yacobozzi

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
APRIL 18, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – May 16, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on March 14, 2016, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the March 2016 Financial Reports, as presented.
 - C. Approval of Fiscal Year 2016 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business
- X. Superintendent's Agenda
 - A. Approval of Out-of-State Trip

It is recommended that the Board of Education approve the High School Out-of-State trip to the National Speech & Debate Tournament being held in Salt Lake City, Utah on June 12, 2016 through June 18, 2016. (The cost of the trip is being paid by the Speech & Debate Team.)

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Granger Elementary	Hadam Family	American Flag/\$158.00
Hinckley Elementary	Hinckley PTO	PE Incentive/\$129.45
Hinckley Elementary	Hinckley PTO	Projector Screen/\$1,473.00
Hinckley Elementary	Hinckley PTO	Badge Button Maker/\$305.00
Sharon Elementary Library	Sharon PTO	\$563.60
Sharon Elementary	Sharon PTO	Leadership Launch/\$8,000.00
Sharon Elementary	Sharon PTO	Classroom Support/\$626.43
Sharon Elementary	Sharon PTO	Natural History Program/\$365.00
Sharon Elementary	Sharon PTO	Chrome Books, Headphones, Storage Cart/\$14,273.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Friday – 4/15/16 – 2:30 PM – 9:00 PM – Sharon Elementary Father Daughter Dance – Sharon PTO – Lisa Pallente
- HS Cafeteria – Youth Football Registration – Saturday – 4/30/16 – 8:00 AM – 1:00 PM – Highland Youth Football – Keith Heichel

Middle School

- MS Track – Wednesdays – 6:30 PM – 7:30 PM & Sundays – 4:00 PM – 5:00 PM – 4/20/16 through 7/3/16 – Speed and Agility Clinic – Highland Youth Football – Brian Borla

Hinckley Elementary

- HE – Room 110 – Monday – 4/4/16 & 5/2/16 – 3:30 PM – Girl Scout Meeting – Kathryn Miller

Sharon Elementary

- SE – Cafeteria/Gym – Thursdays – 4/7/16 & 4/21/16 and Wednesdays – 4/13/16 & 5/4/16 – 6:30 PM – 8:30 PM – PTO Science Olympiad – Shelly Butcher

Fees Not Waived

- HS Auditorium/Cafeteria/Make-up/Change Rooms – Saturday – 4/30/16 – 2:00 PM – 10:30 PM – Northeast Ohio Telugu Association – Naveen Mandepudi
- HS Stadium – Tuesday through Thursday – 3/29/16 – 3/31/16 – 5:00 PM – 7:45 PM – Highland Youth Mini Soccer Camp – Bill Zufall
- HS Tennis Courts – Tuesdays – 5/10/16 through 8/1/16 – 6:30 PM – 8:30 PM – USTA Men's Tennis League – Jeffrey Schlak
- HS Athletic Complex Track & Restrooms – Sunday 4/3/16 – 11:30 AM – 5:00 PM – Highland Project Track & Field Games – Deric Kenne
- HS Wrestling Room – Mondays, Tuesdays & Thursdays – 4/4/16 through 5/19/16 – 4:00 PM – 8:00 PM – Alan Fried Wrestling Clinic – Alan Fried
- HS Stadium – Monday – 4/4/16 & 4/11/16 & Wednesday – 4/6/16 – 6:00 PM – 7:00 PM – Cleveland FC Soccer – Ross Nicol
- HS Gym – Thursdays – 4/28/16 & 5/19/16 & Wednesday – 5/18/16 – 7:00 PM – 9:00 PM – PCVC Instructional Volleyball – Mark Uhrich

- HS Stadium – Sundays – 5/1/16 & 5/8/16 – 3:30 PM – 7:30 PM – Highland Youth Soccer Games – Kristen Oberhaus
- GE Varsity Baseball Field – Saturdays – 6/4/16 & 6/11/16 – 11:30 AM – Sunday – 6/5/16 – 10:00 AM through 6:00 PM & Wednesday – 7/13/16 – 6:00PM – Diamond League Baseball Games – Ryan Meikle
- HS Gym – Friday – 4/8/16 – 6:00 PM – 9:00 PM & Saturday – 4/9/16 – 8:00 AM – 5:00 PM – HYS Coach License Course – Joey Clark
- HS Auditorium/Black Box/Band Room – Wednesday through Saturday – 6/1/16 – 6/4/16 – 4:00 PM – 9:30 PM & 10:00 AM – 7:30 PM on Sunday – Once Upon a Dream – Shannon Scott
- HS Auditorium/Music Room/Black Box – Monday through Saturday – 6/20/16 – 6/25/16 – 5:00 PM – 9:30 PM – AV Productions Summer Youth Musical – Ansley Valentine
- MS Band Room – Wednesdays – 5/25/16 through 7/27/16 – 6:30 PM – 9:15 PM – Medina Community Band Rehearsals – Gail Siemund

CONSENT AGENDA – CONTRACTS/AGREEMENTS

Approval of HEA Negotiated Agreement

It is recommended that the Board of Education approve the HEA Negotiated Agreement for the period July 1, 2016 through June 30, 2019, as presented.

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Kate Jones, Hinckley Elementary Third Grade Teacher, effective at the end of the 2015/2016 school year.

C. Change of Status – Employment

It is recommended that the Board of Education approve a change of status for the following individuals, effective April 4, 2016:

1. Tod Davis, from Skilled Maintenance Technician to Maintenance Supervisor
2. Debbie Parker, from Transportation Secretary to Transportation Supervisor

D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Douglas Lowe, High School Custodian, effective 5/27/16
2. Jennifer Lowe, High School Custodian, effective 5/27/16
3. Sandra Slagor, Middle School Cook, effective 4/4/16

E. Employment – Student Worker

It is recommended that the Board of Education employ Tian James Treb, as a Tech Department Student Worker, on a limited contract of employment, on an “as needed basis”, for the remainder of the 2015/2016 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Jenna Pew, as the High School Head Volleyball Coach, 2 years’ experience, on a limited contract of employment, beginning with the 2016/2017 school year.

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Kim Clendaniel	HS Asst Track Coach Girls – 0 yrs	\$4,191.00
2. Weston Muniak	Home/After School Tutor – effective 2/10/16	\$25.00 per hour
3. Amanda Simmons	HS Asst Basketball Coach Girls – 11 yrs	\$6,140.00
4. Mike Weyand	HS Asst Baseball Coach – 9 yrs	\$5,360.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing.

XII. Adjourn

**Highland Local Schools
Fiscal Year 2016
Amended Annual Appropriations**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
General Fund	001	24,455,862.00
Bond Retirement	002	25,577,300.00
Permanent Improvement	003	700,000.00
Building Fund	004	153,300.00
Food Service	006	1,221,180.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	77,450.00
Emergency Levy Fund	016	5,194,885.00
Public School Support	018	103,800.00
Local Grants	019	130,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	235,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,900,000.00
Student Managed Activities	200	285,000.00
District Managed Activities	300	290,000.00
Auxiliary Services	401	93,523.87
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	628,772.36
Title III - Limited English Proficiency	551	3,322.74
Title I Disadvantaged Children Grant	572	202,345.60
Early Childhood Special Education Grant	587	9,037.71
Improving Teacher Quality Grant	590	41,970.01
Total All Funds		61,440,849.29

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 3/11/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Changes

Nathaniel Boyer
David Guseman
Donna M. Rinehart

Listings Dated 3/18/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Changes

Farzana Ali
Robert Lemper
Shawn McDermitt

Listings Dated 3/25/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Changes

Lindsay Kelley

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 16, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 20, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on April 18, 2016, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the April 2016 Financial Reports, as presented.

- C. Approval of Fiscal Year 2016 Amended Appropriations

- It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

- D. Approval of Updated 2016 Five-Year Forecast and Assumptions

- It is recommended that the Board of Education approve the updated Five Year Forecast and Assumptions for the five-year period ending June 30, 2020, as presented.

- E. Approval of Bid and Award of Contract – High School Retaining Walls

- It is recommended that the Board of Education accept the lowest responsible and responsive bid for the removal and replacement of three existing retaining walls at Highland High School as submitted by Rocco Masonry & Concrete in the amount of \$97,960 and authorize the Treasurer to execute a contract with the successful bidder.

- F. Approval of Bid and Award of Contract – High School Science Classroom

- It is recommended that the Board of Education accept the lowest responsible and responsive bid for the High School science classroom renovation as submitted by Town Center Construction in the amount of \$173,995 and authorize the Treasurer to execute a contract with the successful bidder.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business

Conduct first reading for new and revised Board of Education Policies required by law:

- 1130 – Conflict of Interest
- 2460.03 – Independent Educational Evaluations
- 3113 – Conflict of Interest
- 4113 – Conflict of Interest
- 4162 – Drug and Alcohol Testing of CDL License Holders
- 5112 – Entrance Requirements
- 5200 – Attendance
- 5223 – Released Time for Religious Instruction
- 5320 – Immunization
- 6110 – Grant Funds
- 6111 – Internal Controls
- 6112 – Cash Management of Grants
- 6114 – Cost Principles – Spending Federal Funds
- 6116 – Time and Effort Reporting
- 6325 – Procurement – Federal Grants/Funds
- 6550 – Travel Payment & Reimbursement
- 7300 – Disposition of Real Property/Personal Property
- 7310 – Disposition of Surplus Property
- 7450 – Property Inventory
- 8500 – Food Services
- 9270 – Equivalent Education Outside the Schools (Home Schooling)

X. Superintendent's Agenda

- A. Adoption of Amended Academic School Calendar for 2016/2017 – Addendum # II

It is recommended that the Board of Education adopt the 2016/2017 amended academic school calendar, as presented.

- B. Milk Price Increase

It is recommended that the Board of Education approve the increase of ala carte milk prices from \$.55 to \$.60, effective with the 2016/2017 school year.

- C. Adoption of High School, Middle School, Elementary School and Preschool Handbooks and Student Fees for 2016/2017

It is recommended that the Board of Education adopt the High School, Middle School, Elementary School and Preschool Handbooks and Student Fees for the 2016/2017 school year, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Middle School	HMS PTO	Recess Equipment/\$272.32
Highland Middle School	HMS PTO	Student Leadership Program/\$625.00
Highland Middle School	HMS PTO	Academic Awards & Competitions/\$1,759.00
Granger Elementary	Target	\$962.09
Granger Elementary	Granger PTO	Classroom Support/\$2,091.32
Granger Elementary	Granger PTO	Classroom Playaways/\$2,767.32
Granger Elementary	Granger PTO	Classroom Books, Reading Prizes, COSI Program, Printing
		Donation/\$2,466.74
Highland Athletic Dept.	Football Mom's Club, Current Automations & The Dennis Family	Field House Sound System/\$2,565.00

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Stadium – Saturday – 5/7/16 – 8:00 AM – 11:00 AM – Student Council 5K Race – Andrew Lynden
- HS Auditorium – Saturday – 9/3/16 – 2:00 PM – 6:00 PM – Alumni Hall of Fame Recognition Event – Tina McKeen
- HS Cafeteria – Monday – 5/9/16 – 7:00 PM – 9:00 PM – Highland Robotics Banquet – Andrew Bruening
- HS Cafeteria – Saturday – 9/17/16 – 8:00 AM – 5:00 PM – Mattress Fundraiser – Speech & Debate Team – Suzette Burtoft
- HS Auditorium/Hallway/Foyer/Upper & Lower B-Wing Classrooms – Wednesday – 1/25/17 – 7:00 PM – Speech & Debate Awards/Community Night – Suzette Burtoft

Middle School

- MS West Gym & Cafeteria – Wednesday - 5/4/16 – 3:30 PM – 8:00 PM – D.A.R.E. 5th Grade Graduation – Deputy Sharon Centner

Granger Elementary

- GE Soccer Field – Thursdays – 5/5/16 through 5/26/16 – 6:30 PM – 8:00 PM – Highland Youth Soccer – Kristen Oberhaus

Fees Not Waived

- HS Parking Lot & Field House Restrooms – Sunday – 6/26/16 – 9:30 AM – 3:00 PM – Fun Run & Food Truck Event – Highland Alumni Association – Tina McKeen (**Custodial Fees**)

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through D, as presented:

A. Membership Agreement with OHSA

- B. Sharon Family Physicians School Bus/Van Drivers Physicals Agreement
- C. Connect (North Coast Council) – Internet Services Agreement
- D. Varsity News Network School Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through W, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC.

- B. Resignation – Administration

It is recommended that the Board of Education accept the resignation of Craig Caroff, Hinckley Elementary Principal, effective at the end of the 2015/2016 school year.

- C. Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2015/2016 school year, as listed:

- 1. David Gelhar, High School Intervention Specialist
- 2. Amanda Risley, Hinckley Intervention Specialist

- D. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- 1. Nicole Beavers, Granger Intervention Specialist, MA/Step 0
- 2. Brittany Kornokovich, Middle School Intervention Specialist, MA/Step 5
- 3. Hillary Zacharyasz, High School Intervention Specialist, MA/Step 0

- E. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave requests of following individuals:

- 1. Bethany Kennedy, High School Psychologist, effective with the birth of her child, (anticipated due date of 7/28/16), with a return date of 10/17/16
- 2. Alicia Lambert, Middle School Intervention Specialist, effective with the birth of her child, (anticipated due date of 8/29/16), with a return date of 1/3/17.

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Sharon Nehrenz, Middle School Cook, effective at the end of the 2015/2016 school year.

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals on a one-year limited contract of employment, effective with the beginning of the 2016/2017 school year.

1. Jennifer Horton, Middle School Cook, 3.5 hours per day, Step 0/ 0 years' experience
2. Candida Pulis, Sharon Aide, 5.8 hours per day, Step 0/0 years' experience

H. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, effective 7/1/16:

1. Tony Kissel, from HS Building Manager to Maintenance Technician – General
2. Mike O'Connor, from 3rd Shift HS Custodian to 2nd Shift HS Custodian
3. Karen Rusnak, from Hinckley Secretary to Transportation/Maintenance Secretary

I. Employment – Exempt

It is recommended that the Board of Education employ Gary Shaw, as the Skilled Maintenance Technician, on a one-year limited contract of employment, effective 6/1/16.

J. Change of Status – Exempt

It is recommended that the Board of Education approve a change of status for Sue Liszniansky, Executive Secretary, from a 260 day contract to a 240 day contract, effective 7/1/16.

K. Employment – Classified Substitute

It is recommended that the Board of Education employ Jim Florian, as a substitute bus driver, on a limited contract of employment, on an “as needed basis” for the remainder of the 2015/2016 school year and the 2016/2017 school year.

L. Employment – Classified Summer – Extended School Year Program

It is recommended that the Board of Education employ Diane Schwandt, on a limited contract of employment, on an “as needed basis”, at her regular hourly rate for the 2015/2016 school year and 2016/2017 school year.

M. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Josh Arbour	Summer School Instructor	\$30.00 per hour
2. Brittany Kornokovich	Summer School Instructor	\$30.00 per hour
3. Mandi Myser	National Testing Proctor	\$25.00 per hour
4. Samantha Taylor	Summer School Instructor	\$30.00 per hour
5. Josh Victor	Summer School Instructor	\$30.00 per hour
6. Tim Wieczorek	MS Asst Track Coach Boys - 0 yrs	\$2,631.00

N. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Josh Arbour	Summer School Instructor	\$30.00 per hour
2. Shelby Cowles	MS Power of the Pen 7 th – 1 yr	\$1,495.00
3. Robyn Eastman	MS Bowling Club Advisor – 4 yrs	\$1,495.00
4. Brittany Kornokovich	Summer School Instructor	\$30.00 per hour
5. Julie Malone	MS Asst Drama/Musical Prod. – 4 yrs	\$1,495.00
6. Julie Malone	MS Drama Club Advisor – 1 yr	\$1,893.00
7. Emily Miller	MS Choir Director – 10 yrs	\$2,690.00
8. Emily Miller	MS Musical Director – 12 yrs	\$4,285.00
9. Mandi Myser	MS Faculty Manager – 2 yrs	\$3,488.00
10. Jeremie Pesek	MS Ski Club Advisor – 6 yrs	\$1,495.00
11. Nate Rudolph	MS Jazz Band – 4 yrs	\$1,495.00
12. Sandy Schilling	Saturday Detention Monitor	\$25.00 per hour
13. Sandy Schilling	MS Student Council Advisor ½ time – 6 yrs	\$2,341.50
14. Brent Shaeffer	MS School Paper Advisor – 0 yrs	\$1,893.00
15. Brent Shaeffer	MS Yearbook Advisor – 0 yrs	\$1,893.00
16. Anna Taylor	MS National Honor Society Advisor – 6 yrs	\$1,495.00
17. Samantha Taylor	Summer School Instructor	\$30.00 per hour
18. Michael Tipple	MS Power of the Pen 8 th – 4 yrs	\$1,495.00
19. Josh Victor	Summer School Instructor	\$30.00 per hour
20. Rebecca Watson	MS Student Council Advisor ½ time – 6 yrs	\$2,341.50

O. New Continuing Contracts – Certified 2016/2017 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2016/2017 school year:

1. Laura Blackledge	3. Kris Kosta-Stalder (T)
2. Brandon Dade	4. Darla Miller

P. New One-Year Contracts – Certified 2016/2017 School Year

It is recommended that the Board of Education grant new one-year contracts of employment, to the following employees, effective with the 2016/2017 school year:

1. Katie Blower	13. Ashley Kwiatkowski
2. Lindsay Bond	14. Alicia Lambert

- | | |
|------------------------------------|------------------------|
| 3. Andrew Bruening | 15. Stephanie Marshall |
| 4. Lisa Cancilla (T) | 16. Patrick Martin |
| 5. Anne Crawford | 17. Andrea McKinney |
| 6. Katelyn Diemand-Yauman – ½ time | 18. Michael Nettling |
| 7. Mike Gibbons | 19. Elizabeth Poltis |
| 8. Austin Hanna | 20. Jamie Price |
| 9. Kelly Harrison | 21. Samantha Taylor |
| 10. Andrew Hoslar | 22. Monique Waters |
| 11. Bethany Kennedy | 23. Morgan Wetzel |
| 12. Connie Kurko | |

Q. New Two-Year Contracts – Certified – 2016/2017 School Year

It is recommended that the Board of Education grant new two-year contracts of employment, to the following employees, effective with the 2016/2017 school year:

- | | |
|---------------------|-----------------------------|
| 1. Trevor Armstrong | 10. Mariana Hardy |
| 2. Jane Back (T) | 11. Carrie Kalina |
| 3. Christie Boger | 12. Rachel Matejin – ½ time |
| 4. Julie Boggs | 13. Christopher Meyer |
| 5. Patricia Clark | 14. Molly Pellerite |
| 6. Amanda Corrigan | 15. Lisa Tecco (T) |
| 7. Shelby Cowles | 16. Amy Vorndran |
| 8. Jason Cress | 17. Emily Young |
| 9. Kelly D'Annolfo | |

R. Extended Time Contracts – Certified – 2016/2017 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2016/2017 school year, on a per diem basis, for the following employees, as listed:

- | | |
|------------------------------|------------------------------|
| 1. Jim Addington – 20 days | 6. Debra Mazur – 3 days |
| 2. Sara Atkins – 3 days | 7. Molly Pellerite – 20 days |
| 3. Rob Gilbert – 14 days | 8. Donna Scranton – 3 days |
| 4. Claudia Johnson – 20 days | 9. Craig Tasker – 20 days |
| 5. Bethany Kennedy – 3 days | |

S. Administrative Contracts of Employments – 2016/2017 School Year

It is recommended that the Board of Education grant the following Administrators, new contracts of employment, effective August 1, 2016:

1. Dana Addis – High School Principal – 3 years
2. John Deuber – HS Assistant Principal/Athletic Administrator – 1 year

T. Extended Time Contract – Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2016/2017 school year.

U. New Continuing Contracts – Classified – 2016/2017 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2016/2017 school year:

- | | |
|--------------------------------|--------------------------------|
| 1. Phil Baird – Bus Driver | 8. Rob McDonald – Mechanic |
| 2. Michelle Bloom – Bus Driver | 9. Chris Medwid – Aide |
| 3. Eileen Dennis – Cook | 10. Maria Melchiorre – Aide |
| 4. Steve Emrick – Custodian | 11. Lance Nekich – Custodian |
| 5. Anna Hall – Aide | 12. Tara Ringgenberg – Aide |
| 6. Christine Koehler – Aide | 13. Peggy Snanigan – Secretary |
| 7. David Larsen – Bus Driver | 14. Sheila Vidmar – Bus Driver |

V. New Two-Year Contracts – Classified – 2016/2017 School Year

It is recommended that the Board of Education grant the following employees new two-year contracts of employment, effective with the 2016/2017 school year:

- | | |
|-----------------------------------|----------------------------------|
| 1. Sheila Bazan – Aide | 11. Alissa Maschke – Aide |
| 2. Katharine Blueter – Bus Driver | 12. Lana McHolland – Aide |
| 3. Carol Doak – Cook | 13. Danielle McLaughlin – Aide |
| 4. Amanda Eakin – Aide | 14. Lynn Metzger – Aide |
| 5. Annette Galbincea – Latchkey | 15. Michael O'Connor - Custodian |
| 6. Dennis Halenar – Bus Driver | 16. Jennifer Weakland – Aide |
| 7. Terri Humphrey – Head Cook | 17. Denis Werner – Bus Driver |
| 8. Melissa Lance – Bus Driver | 18. Tim Wieczorek – Aide |
| 9. Ann Lyle – Aide | 19. Justin Wodzisz - Custodian |
| 10. James Maline – Bus Driver | |

W. New Two-Year Contract – Exempt – 2016/2017 School Year

It is recommended that the Board of Education grant Kay Makishi, Treasurer's Assistant, a new two-year contract of employment, effective with the 2016/2017 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Special Recognition – Highland Pride Award Ceremony and Reception Recess

XII. Executive Session

Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

XIII. Adjourn

**Highland Local Schools
Fiscal Year 2016
Amended Annual Appropriations**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
General Fund	001	24,455,862.00
Bond Retirement	002	25,577,300.00
Permanent Improvement	003	700,000.00
Building Fund	004	153,300.00
Food Service	006	1,236,180.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	3,100.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	87,450.00
Emergency Levy Fund	016	5,194,885.00
Public School Support	018	103,800.00
Local Grants	019	130,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	235,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,900,000.00
Student Managed Activities	200	285,000.00
District Managed Activities	300	315,000.00
Auxiliary Services	401	93,523.87
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	628,772.36
Title III - Limited English Proficiency	551	3,322.74
Title I Disadvantaged Children Grant	572	202,345.60
Early Childhood Special Education Grant	587	9,037.71
Improving Teacher Quality Grant	590	41,970.01
Total All Funds		61,490,849.29

HIGHLAND LOCAL SCHOOLS

2016-2017 Academic Year Calendar

Addendum # II

July 2016						
S	M	T	W	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2016						
S	M	T	W	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2016						
S	M	T	W	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2016						
S	M	T	W	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2016						
S	M	T	W	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2016						
S	M	T	W	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

KEY:

First/Last Day of School

School Not In Session

Staff on Duty, No School

August 15, 2016	First Work Day for All Teachers (All Other Employees - Check Your Work Calendars)
August 16, 2016	All Employees - Report to Opening Day
August 17, 2016	First Day for Students
September 5, 2016	No School - Labor Day
October 21, 2016	No School - NEOEA Day
November 23, 2016	No School - Conference Comp Day
November 24 & 25, 2016	No School - Thanksgiving Break
December 16, 2016	Inservice Day
December 19 - 30, 2016	No School - Winter Break
January 2, 2017	No School - Winter Break
January 3, 2017	Students Return
January 16, 2017	No School - Martin Luther King Day
February 20, 2017	No School - President's Day
March 27 - 31, 2017	No School - Spring Break
April 14, 2017	No School - Conference Comp Day
May 26, 2017	Last Day for Students
May 30, 2017	No School - Staff Day

Open House and Conference Dates

August 15, 2016	Elementary Open House
August 18, 2016	High School Open House
August 25, 2016	Middle School Open House
September 8, 2016	High School Conference Night
September 22, 2016	Middle School Conference Night
October 13, 2016	Middle School Conference Night
November 1, 2016	Elementary School Conference Night
November 3, 2016	Elementary School Conference Night
November 9, 2016	Elementary School Conference Night
November 10, 2016	High School Conference Night
November 17, 2016	Middle School Conference Night
February 2, 2017	High School Conference Night
February 9, 2017	Middle School Conference Night
March 2, 2017	Elementary School Conference Night
April 20, 2017	High School Conference Night

Grading Periods

August 17, 2016 to October 14, 2016	1st Grading Period
September 16, 2016	Interims
October 17, 2016 to December 15, 2016	2nd Grading Period
November 11, 2016	Interims
January 3, 2017 to March 10, 2017	3rd Grading Period
February 3, 2016	Interims
March 13, 2017 to May 26, 2017	4th Grading Period
April 21, 2016	Interims

Visit Us on the Web

www.highlandschools.org

January 2017						
S	M	T	W	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February 2017						
S	M	T	W	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March 2017						
S	M	T	W	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2017						
S	M	T	W	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2017						
S	M	T	W	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June 2017						
S	M	T	W	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



A change in Ohio law (O.R.C. § 3313.48) replaces the minimum number of days in a school year with a minimum number of hours and eliminates the five statutory calamity days, effective July 1, 2014. House Bill 59 changes the minimum school year from 182 days to 910 hours for all-day kindergarten and grades one through six, and 1,001 hours for grades seven through 12. School districts will be permitted to count any time over the minimum hour requirement towards missed time due to calamity.

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 4/14/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Changes

Craig Lindsay
Sandra Yocum

Listings Dated 4/21/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Changes

Marquerite Murphy
Cynthia K. Turner

Listings Dated 4/29/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Changes

Teresa O'Campo

Listings Dated 5/10/2016

Highland Local Schools - Certified Substitute/Tutor Listing - Changes

Joe Manos

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 20, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 18, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on May 16, 2016, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the May 2016 Financial Reports, as presented.

C. Approval of Fiscal Year 2016 Final Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented.

D. Approval of Fund Transfers

It is recommended that the Board of Education authorize the following fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	USS Fund (009)	\$10,000.00

Reason: Instructional Materials for qualifying students.

OHSAA (022)	Athletics (300-9000)	\$7,719.00
-------------	----------------------	------------

Reason: To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.

E. Approval of Fund Advances

It is recommended that the Board of Education authorize the following fund advances to eliminate negative fund balances at fiscal year end:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Local Grants (019)	up to \$10,000
General Fund (001)	IDEA Part B (516)	up to \$30,000
General Fund (001)	Title I (572)	up to \$20,000

F. Approval of 2016/2017 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2016/2017 Petty Cash/Change Accounts, as presented in Addendum #I.

G. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum #II.

H. Approval of Fiscal Year 2017 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2017, as presented.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

Conduct second and final reading for new and revised Board of Education Policies, as presented:

- 1130 – Conflict of Interest
- 2460.03 – Independent Educational Evaluations
- 3113 – Conflict of Interest
- 4113 – Conflict of Interest
- 4162 – Drug and Alcohol Testing of CDL License Holders
- 5112 – Entrance Requirements
- 5200 – Attendance
- 5223 – Released Time for Religious Instruction
- 5320 – Immunization
- 6110 – Grant Funds
- 6111 – Internal Controls
- 6112 – Cash Management of Grants
- 6114 – Cost Principles – Spending Federal Funds
- 6116 – Time and Effort Reporting
- 6325 – Procurement – Federal Grants/Funds
- 6550 – Travel Payment & Reimbursement
- 7300 – Disposition of Real Property/Personal Property
- 7310 – Disposition of Surplus Property
- 7450 – Property Inventory
- 8500 – Food Services
- 9270 – Equivalent Education Outside the Schools (Home Schooling)

IX. New Business

X. Superintendent's Agenda

A. Transportation Reimbursement Resolution for 2015/2016

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Hinckley Elementary	Heinen's	\$110.00
Hinckley Elementary	Target	\$960.55
Hinckley Elementary	Box Tops	\$1,006.40/Media Center Bookcase Shelves
Hinckley Media Center	Hinckley PTO	\$142.00
Highland High School	Cleveland State University	\$500.00/Chinese New Year Parade
Granger Elementary	Target	\$278.40
Sharon Elementary	Artsonia	\$921.97/Spring Art Show
Sharon Elementary	Target	\$651.73
Sharon Elementary	Sharon PTO	\$1,512.60/Classroom Support
Sharon Elementary	Alan & Patsy Siff	\$40.00/Memory of Stephanie A. Bordach
Highland Local Schools	Giant Eagle	\$59.00/ Apple Program
Highland Athletics	Pro Sports, Varsity Baseball & Budzinski Family	\$55.00/Plaque
Highland Local Schools	Highland Athletic Facilities Association	\$180,000.00/Athletic Complex

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Assorted Classrooms & Areas – Saturdays & Weeknights during 2016/2017 School Year – Various Times between 9:00 AM – 9:00 PM – Highland Community Education – Mary Fran Kudla

Middle School

- MS Assorted Classrooms & Areas – Weeknights during 2016/2017 School Year – 2:30 PM – 4:00 PM – Highland Community Education – Mary Fran Kudla

Granger Elementary

- GE Library – Tuesdays/Wednesdays/Thursdays – June 2016 through August 2016 – 8:00 AM – 1:00 PM – Summer Tutoring – Barb Knerem
- GE Cafeteria & Gym – Saturday – 12/3/16 – 7:00 AM – 1:00 PM – PTO Santa Breakfast – LeAnn Gausman
- GE Assorted Classrooms & Cafeteria – Weeknights during 2016/2017 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla

Hinckley Elementary

- HE Assorted Classrooms & Cafeteria –Weeknights during 2016/2017 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla
- HE Parking Lot & Gym Bathrooms – Saturday – 9/10/16 – 8:00 AM – 3:00 PM – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Jenny Austin

Sharon Elementary

- SE Assorted Classrooms & Cafeteria –Weeknights during 2016/2017 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla

Fees Not Waived

- HE Parking Lot & Gym Bathrooms – Saturday – 9/10/16 – 8:00 AM – 3:00 PM – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Jenny Austin – **Custodial Fees**
- HS Auditorium & Black Box Rooms – Friday – 3/10/17 – 3:00 PM – 10:00 PM – Saturday – 3/11/17 – 7:00 AM – 10:00 PM – Sunday – 3/12/17 – 7:00 AM – 9:00 PM – Turn It Around Tour Performing Arts Convention – Liz Catterlin
- HS Room B117 – 9/6/16 – 5/18/17 – During School Year – 2:45 PM – 5:45 PM – Drivers Education Classes – Town & Country Driving School – Nancy Ralls

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through N, as presented:

- A. Alliance for High Quality Education Agreement
- B. Connect Service Contract
- C. Medina County Health Department School Services Agreement
- D. Educational Service Center of Cuyahoga County Summer Service Agreement
- E. Final Forms Agreement
- F. Vocational Training/Supportive Agreement with Medina Creative Accessibility
- G. Judith Ann Harpley Orientation & Mobility Services Agreement
- H. Richard Buesch Epilogue Inc. Specialized Nursing Services Agreement
- I. ABC Therapy, Ltd. – Occupational Therapy Services Agreement
- J. ABC Therapy, Ltd. – Physical Therapy Services Agreement
- K. United Disability Services for the Visually Impaired Agreement
- L. Medina County Board of Developmental Disabilities STEP Program Agreement

- M. KidsLink School, LLC Agreement
- N. Team Sports Partnership Program

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the ESC of Medina County.

- B. Employment – Certified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Allison D'Anniballe, Hinckley Kindergarten Teacher, BA/Step 0
2. Maribeth Keppler, MS Long Term Substitute Science Teacher, BA/Step 0
3. Holly Phillips, Hinckley Intervention Specialist, BA/Step 0
4. Danielle Sampliner, High School Biology Teacher, Half Time, MA/Step 0
5. Shea Strittmather, High School Intervention Specialist, BA Step 0

- C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave requests of the following individuals:

1. Christine Cheyney, 8th Grade Middle School Science Teacher, effective with the birth of her child, (anticipated due date of 8/17/16), returning at the beginning of the 2017/2018 school year.
2. Lindsay Limperos, Granger Elementary Intervention Specialist, effective with the birth of her child, (anticipated due date of 7/17/16), returning at the beginning of the 2017/2018 school year.

- D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Joanie Anderson, High School Cook, for the reason of retirement, effective at the end of the 2015/2016 school year.

- E. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, as listed:

1. Nancy Rischar, from Granger Preschool Special Education Aide, 4 days per week, to Granger Intensive Needs Classroom Special Education Aide, 5 days per week, effective with the start of the 2016/2017 school year

2. Cheryl Skarupa, from 2nd Shift High School Custodian, to 1st Shift High School Custodian, effective 7/1/16

F. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts of employment, effective with the 2016/2017 school year, as listed:

1. Andrew Casciato, HS Building Manager, Step 4/5 years' experience, effective 6/6/16
2. Bernice Ellis, MS Cook, 3.75 hours per day, Step 0/0 years' experience
3. Ben Lichniak, HS 3rd Shift Custodian, Step 0/0 years' experience
4. Debra Pavlock, HS Cook, 4 hours per day, Step 0/0 years' experience

G. Revision of Job Description – Exempt

It is recommended that the Board of Education adopt the revised job description for the Central Office Administrative Assistant, as presented.

H. Employment – Exempt

It is recommended that the Board of Education employ Laura Denomme, as a Central Office Administrative Assistant, on a limited one-year contract of employment, effective 7/1/16.

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

- | | | |
|------------------|--------------------------|------------------|
| 1. Violet Frye | Summer School Instructor | \$30.00 per hour |
| 2. Linda Ginesi | Summer School Instructor | \$30.00 per hour |
| 3. Gina Miyamoto | Summer School Instructor | \$30.00 per hour |

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

- | | | |
|---------------------|------------------------------------------------|---------------------|
| 1. Jim Addington | National Testing Proctor | \$25.00 per hour |
| 2. Dana Addis | National Testing Proctor | \$25.00 per hour |
| 3. Dana Addis | Saturday Detention Monitor | \$25.00 per hour |
| 4. Josh Arbour | HS Head Golf Coach Girls – ½ time | 3 yrs - \$2,740.50 |
| 5. Josh Arbour | MS Golf Club Advisor – ½ time | 3yrs - \$747.50 |
| 6. Josh Arbour | MS Head Basketball Coach Girls 7 th | 4 yrs - \$3,886.00 |
| 7. Mary Becker | HS Head Golf Coach Girls – ½ time | 9 yrs – 3,139.00 |
| 8. Mary Becker | MS Golf Club Advisor – ½ time | 9 yrs - \$747.50 |
| 9. Bob Berry | MS Head Cross Country Coach | 26 yrs - \$5,082.00 |
| 10. Andrew Bruening | HS Robotics Advisor | 1 yr - \$3,886.00 |
| 11. Andrew Bruening | HS JR/SR Class Advisor | 1 yr - \$2,690.00 |
| 12. Bob Buchanan | HS Asst Basketball Coach Boys | 11 yrs - \$6,278.00 |
| 13. Suzette Burtoft | HS Speech & Debate Advisor | 10 yrs - \$5,481.00 |

14. Suzette Burtoft	HS Dept. Chair – English	6 yrs - \$2,690.00
15. Kelly Coddling	HS Ski Club Advisor	3 yrs - \$1,495.00
16. Amanda Corrigan	MS Head Basketball Coach Girls – 8 th	1 yr - \$3,488.00
17. Jason Cress	MS Head Basketball Coach Boys 7 th	3 yrs - \$3,886.00
18. Ty Damon	HS Asst Tennis Coach Girls – ½ time	14 yrs - \$2,541.00
19. Brandon Day	HS Asst Football Coach	1 yr - \$4,683.00
20. Amy Dean	HS Fall Faculty Manager – ½ time	1 yr - \$2,939.50
21. Tanya Dolata	HS Yearbook Advisor	6 yrs - \$3,886.00
22. Tanya Dolata	HS School Paper Advisor	3 yrs - \$2,292.00
23. Tanya Dolata	National Testing Proctor	\$25.00 per hour
24. John Dunning	MS Asst Football Coach	2 yrs - \$2,690.00
25. Andrew Dutt	HS Convolutions Advisor	12 yrs - \$4,285.00
26. Andrew Dutt	HS Head Golf Coach Boys	8 yrs - \$6,278.00
27. Robyn Eastman	HS Fall Faculty Manager	4 yrs - \$6,278.00
28. April Eckman	HS Asst Speech & Debater Advisor	4 yrs - \$2,292.00
29. Jim Florian	Athletic Dept. Equipment Manager	9 yrs - \$5,481.00
30. Brandon Frederick	HS Asst Soccer Coach Boys	1 yr - \$4,285.00
31. Alan Fried	HS Head Wrestling Coach	3 yrs - \$7,474.00
32. Violet Frye	Summer School Instructor	\$30.00 per hour
33. Rachel Gamin	HS Asst Drama/Musical Production	8 yrs - \$2,690.00
34. Mike Gibbons	HS Head Football Coach	11 yrs - \$8,669.00
35. Rob Gilbert	National Testing Proctor	\$25.00 per hour
36. Linda Ginesi	Summer School Instructor	\$30.00 per hour
37. Tracy Goebel	HS Convolutions-Academic Challenge	3 yrs - \$3,089.00
38. Bonnie Gomez	HS Asst Golf Coach Girls	4 yrs - \$3,886.00
39. Andy Gopp	HS Head Basketball Coach Girls	10 yrs - \$8,669.00
40. Andy Gopp	Intramural Girls	10 yrs - \$3,089.00
41. Elizabeth Hadler	HS Asst Tennis Coach Girls	Volunteer
42. Bill Haney	MS Asst Wrestling Coach	1 yr - \$2,690.00
43. Austin Hanna	HS Asst Tennis Coach Girls – ½ time	1 yr - \$1,744.00
44. Mariana Hardy	HS Drama Director/Winter Play	5 yrs - \$3,886.00
45. Mariana Hardy	HS Drama Director/Spring Play	5 yrs - \$3,886.00
46. Mariana Hardy	HS Thespians Club Co-Advisor	Volunteer
47. Mariana Hardy	HS Asst Speech & Debate Advisor	2 yrs - \$1,893.00
48. Kelly Harrison	HS Asst Band Director	2 yrs - \$3,886.00
49. Kelly Harrison	HS Jazz Band	2 yrs - \$1,495.00
50. Audrey Hinneberg	HS Asst Speech & Debate Advisor	2 yrs - \$1,893.00
51. Audrey Hinneberg	Saturday Detention Monitor	\$25.00 per hour
52. Andrew Hoslar	HS/MS Asst Robotics Advisor	1 yr - \$1,893.00
53. Chris Ilg	HS Choir Director	26 yrs - \$7,474.00
54. Claudia Johnson	HS National Honor Society Advisor	3 yrs - \$1,495.00
55. Claudia Johnson	National Testing Proctor	\$25.00 per hour
56. Chris Kestner	HS Dept Chair – Social Studies	13 yrs - \$3,089.00
57. Gabe Kirik	Sound & Lighting Technician/Adult	\$20.00 per hour
58. Carrie Knapp	National Testing Proctor	\$25.00 per hour
59. Carrie Knapp	Saturday Detention Monitor	\$25.00 per hour
60. Bonnie Kubilus	HS Dept Chair – Fine Arts	5 yrs - \$2,690.00
61. Jack Leslie	HS Asst Basketball Coach Boys	1 yr - \$4,683.00
62. Devan Lippincott	HS Head Cross Country Coach Girls	13 yrs - \$6,676.00
63. Chris Luker	HS Asst Golf Coach Boys	1 yr - \$3,488.00
64. Paul Lushes	HS Asst Football Coach	25 yrs - \$6,278.00
65. Andrew Lynden	HS Head Cross Country Coach Boys	7 yrs - \$6,278.00
66. Andrew Lynden	HS Student Council Advisor	10 yrs - \$5,082.00
67. Andrew Lynden	National Testing Proctor	\$25.00 per hour
68. James Madison	HS Asst Basketball Coach Boys	8 yrs - \$5,879.00
69. Dave Manson	HS Dept Chair – Math	6 yrs - \$2,690.00
70. Edward Marquette	HS Band Director	16 yrs - \$7,474.00
71. Tina McKeen	HS VOFT Advisor	15 yrs - \$2,690.00
72. Tina McKeen	HS Dept Chair – World Language	4 yrs - \$2,292.00
73. Chris Meyer	HS Asst Football Coach	8 yrs - \$5,879.00
74. Darla Miller	Saturday Detention Monitor	\$25.00 per hour
75. Darla Miller	HS Key Club Advisor	0 yrs - \$1,495.00
76. Emily Miller	HS Musical Production Director	12 yrs - \$5,481.00
77. Gina Miyamoto	Summer School Instructor	\$30.00 per hour
78. Bryan Mravec	HS Auditorium Manager	5 yrs - \$7,075.00

79. Bryan Mravec	HS Asst Drama/Musical Prod/Black Box	9 yrs - \$2,690.00
80. Bryan Mravec	HS Asst Drama/Musical Prod/Theater	9 yrs - \$2,690.00
81. Bryan Mravec	HS Asst Drama/Musical Prod/Main Stage	9 yrs - \$2,690.00
82. Bryan Mravec	MS Asst Drama/Musical Production	9 yrs - \$1,495.00
83. Bryan Mravec	Sound & Lighting Technician	\$20.00 per hour
84. Bryan Mravec	HS Thespians Co-Advisor	Volunteer
85. Weston Muniak	Summer School Instructor	\$30.00 per hour
86. Robert Murray	National Testing Proctor	\$25.00 per hour
87. Robert Murray	Saturday Detention Monitor	\$25.00 per hour
88. Mandi Myser	National Testing Proctor	\$25.00 per hour
89. Mandi Myser	Saturday Detention Monitor	\$25.00 per hour
90. Mandi Myser	MS Faculty Manager	2 yrs - \$3,488.00
91. Kyle Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
92. Nate Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
93. Kristine Nerlich	HS Science Club Advisor	7 yrs - \$4,683.00
94. Michael Nettling	HS Asst Football Coach	7 yrs - \$5,879.00
95. Molly Pellerite	HS JR/SR Class Advisor	2 yrs - \$2,690.00
96. Molly Pellerite	National Testing Supervisor	\$35.00 per hour
97. Molly Pellerite	SADD Advisor	3 yrs - \$1,495.00
98. Stephen Rhein	HS Swim Club	Volunteer
99. Lisa Reynolds	HS Head Tennis Coach Girls	13 yrs - \$6,676.00
100. Nathan Rudolph	HS Asst Band Director	4 yrs - \$4,285.00
101. Colleen Scavuzzo	MS Head Volleyball Coach 8 th	1 yr - \$3,488.00
102. James Scavuzzo	MS Head Wrestling Coach	2 yrs - \$3,488.00
103. Rick Scavuzzo	MS Asst Wrestling Coach	Volunteer
104. Bob Sefcik	HS Head Soccer Coach Boys	7 yrs - \$6,278.00
105. Brad Small	HS Asst Soccer Coach Girls	1 yr - \$4,285.00
106. Tim Snook	MS Head Football Coach	27 yrs - \$5,082.00
107. Tim Snook	MS Faculty Manager	13 yrs - \$5,082.00
108. Paul Steve	HS/MS Asst Robotics Advisor	5 yrs - \$2,690.00
109. Katie Stull	National Testing Proctor	\$25.00 per hour
110. Craig Tasker	National Testing Site Supervisor	\$35.00 per hour
111. Craig Tasker	National Testing Proctor	\$25.00 per hour
112. Jules Turiczek	HS Asst Soccer Coach Girls	1 yr - \$4,285.00
113. Donna Wolford	Summer School Instructor	\$30.00 per hour
114. William Zufall	HS Head Soccer Coach Girls	14 yrs - \$6,676.00
115. Kevin Zywiec	HS Asst Wrestling Coach	7 yrs - \$5,879.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION
OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN
APPLICABLE.

XI. Adjourn

ADDENDUM #I

RESOLUTION RE-ESTABLISHING PETTY CASH/CHANGE ACCOUNTS 2016-2017

Whereas, it is considered necessary and desirable to re-establish and adopt the Petty Cash/Change Accounts in the Highland Local School District, Medina County, Ohio; and

Whereas, the Petty Cash checking accounts are to be used by designated employees of the school district for the payment of inexpensive, miscellaneous items; and,

Whereas, the Change Accounts are to be used by designated employees of the school district, or subcontractors hired by the school district, to take in sales or gate receipts of various activities of the school district, such as, but not limited to, sporting and school events;

Whereas, the designated change accounts can be re-established as part of the petty cash checking accounts,

Be it therefore resolved, that the following Petty Cash/Change Accounts of the Highland Local School District are established and created for the purpose stated above, and that the Treasurer has established proper procedures and guidelines to be used in controlling such accounts in accordance with Section 3313.31 of the Ohio Revised Code:

Petty Cash accounts are to be re-established as follows:

<u>Maximum Account</u>	<u>Location</u>	<u>Max. Single Disbursement</u>	<u>Responsible Party</u>
1. \$600	High School	\$50	Dana Addis or Barbara Killeen
2. \$600	Middle School	\$50	Rob Henry or Sheila Hemming
3. \$500	Sharon Elem.	\$50	Kathryn Kowza or Veronica Hayes
4. \$500	Hinckley Elem.	\$50	Bldg Principal or Bldg Secretary
5. \$500	Granger Elem.	\$50	LeAnn Gausman or Tina Hummel
6. \$500	Special Education	\$50	Deb Yorko or Linda Gehring
7. \$300	Central Office	\$50	Laurie Boedicker or Sue Liszniansky
8. \$2,560	Athletic Dept.	\$150	John Deuber or Amy Dean

Change accounts are to be re-established as follows:

1. \$3,000	Athletic Dept.	N/A	John Deuber or Amy Dean
2. \$3,600	Food Service	N/A	Evelyn Makarek or Christina Hirz

Addendum # II

RESOLUTION REGARDING FISCAL PROCEDURES

BE IT RESOLVED, by the Board of Education of the Highland Local School District that the Treasurer be authorized to perform the following functions to facilitate the prompt, efficient, and compliant processing of fiscal transactions.

1. Pay salaries, wages, and other obligations when due within authorized appropriated amounts.
2. Sign payroll, general ledger, and other bank account checks with the mechanical signature system.
3. Issue “blanket” purchase orders up to \$250,000 in accordance with ORC 5705.41.
4. Invest funds, when practical, in Certificates of Deposit, authorized Federal Securities, and other allowable investments options in accordance with the Investment Policy.
5. Allocate interest income to the following funds in addition to the General Fund:

<u>Fund</u>	<u>Description</u>
006	Food Service
007-9002	David J. Brock Special Trust
007-9003	Lou Vermillion Scholarship
007-9004	Rick Lappert Memorial Track & Field
008-0000	William & Ruth Kelly Scholarship
008-9002	Highland Pride Scholarship
008-9004	Allard Scholarship
401	Auxiliary Services

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 6/3/16**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Acierto, Krista	Demczuk, Gail	Lempner, Robert	Samartano, Danielle
Adams Donna	Desman, Kathleen	Leonhardt, Amy	Santmyer, Michael
Adams, Robin	Doraty, Meghan	Lhotsky, Breann	Santora, Linda
Ahluwalia, Rajeev	Ebersole, Beth	Lindsay, Craig	Sestak, Jill
Albright, Lori	Garrison Sharon	Lurtz, Raymond	Shaw, Kathleen
Anderson, Mark	Gore, Tiffany	MacWhade, Rebecca	Siliko, Laura
Balsinger, Ricky	Grimes, Jeanne	Mamrak, Carol	Simonis, Jennifer
Balukas, Andrius	Guseman, David	Manning, Marilyn	Sizemore, Terrie
Baun, Joy	Hange, Mark	Marabito, Denise	Snitzky, Thomas
Bazan, Sheila	Hartkop, Nicholas	Mason, Shari	Spickler, Donald
Bazemore, Debra	Henderson, Donald	Maynard, Richard	Strapko, Jessica
Beverly, Linda	Hirz, Jessica	McCafferty, Eric	Swanson, Sandra
Bigham, Joan	Hlavaty, Mara	McCue, Sean	Taylor, Kimberly
Blankenship, Jason	Hoerger, Steven	McEntire, Marie	Tekaucic, Matthew
Boccaccio, Corena	Hoffman, Justin	Miller, Liisa	Tople, Jennifer
Bogdanski, Lisa	Hogan, Brenda	Moorer-Oloyede, Sherri	Turner, Samantha
Booth, Andria	Holdman, Colleen	Murphy, Marguerite	Valigore-Boza, Tiffany
Bosl, Kathleen	Hubert, Douglas	Murphy, Melissa	Wallace, Lorilyn
Brown, Wendy	Humphreys, Linda	Nied, Mary Kay	Weinberger, Joshua
Browning, Margaret	Jasin, Joseph	Ocacio, Anthony	Wells, Katherine
Buttle, Chelsea	Kellerstrass, Melinda	Ocampo, Teresa	Witmer, Kathryn
Carey, John	Kinsey, Karen	Oravec, Shane	Wolfe, Andrew
Carson, Lucia	Knapp, Marlene	Pauli, Edward	Wright, Miranda
Chaney, Rebekah	Kobasic, Angela	Petersen, Annette	Yocum, Sandra
Cleary, Amanda	Koch, Janis	Platner, John	Young, James
Clippinger, Mary	Kornokovich, Brittany	Porter, Sonya	Zablotny, Candice
Comstock, Steven	Kraeff, Gwen	Preston, Lenor	Ziska, Joan
Cooper, Darci	Kruggel, Mia	Puckett, Georgette	
Coppolino, Jennifer	Kuczynski, Victoria	Rinehart, Donna	
Cox, Gary	Kukarola-Brown, Michele	Robinson, Michael	
Cummings, Michael	Lamade, John	Romich, Philip	
Davis, Allan	LaMancusa, Thomas	Rose, Leonard	
Deighton, Jenny	Larcey, Debra	Rump, Abigail Lynn	

Listings Dated 6/10/16**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Emily Banach	Kathleen Minnich	Barbara Taylor
Stacy Bennie	Candida Pulis	William Simpson
Candida Keener	Jill Schroth	

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 18, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – August 15, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on June 20, 2016, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the June 2016 Financial Reports, as presented.

- C. Designation of Bank Depositories

- It is recommended that the Board of Education approve the following financial institutions as designated depositories for the District's active and interim funds in accordance with the Ohio Revised Code for the period August 24, 2016 through August 23, 2021:

- FirstMerit Bank
First Federal of Lakewood
US Bank
Westfield Bank
Huntington Bank
TriState Capital Bank
Fifth Third Bank
PNC Bank
First National Bank
Lorain National Bank

- D. Authorization to Advertise and Accept Bids

- It is recommended that the Board of Education grant authorization to advertise and accept bids in relation to the replacement of the running track at Highland Middle School per the specifications, as presented.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
- X. Superintendent's Agenda

- A. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8

It is recommended that the Board of Education approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented.

- B. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

- C. Acceptance of Donations

It is recommended that the Board of Education accept the following donation, as listed:

TO	FROM	ITEM/VALUE
Highland School District	Greg DeLozier	HP Pavilion Laptop Computer

- D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

Fees Not Waived

High School

- HS Varsity Baseball Field – Thursdays through Tuesdays – 5/27/16 – 5/30/16, 6/16/16 – 6/19/16, 6/30/16 & 7/1/16 – 7/3/16, 7/14/16 – 7/17/16 – Various Times – Strike Force Baseball Tournament – Ken Wilson
- HS Stadium & Field House – Friday – 7/22/16 – 6:00 PM – 10:00 PM – Highland Youth Football – 7th Grade Game – Mark Konopka

Middle School

- MS West Gym – Saturday & Sunday – 7/23/16 & 7/24/16 – 9:00 AM – 1:00 PM – Highland Youth Football – Equipment Handouts – Jason Haney (Custodial Fees)

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through D, as presented:

- A. RefPay LLC, Electronic Payment Processing for Game Officials
- B. Fechko Excavating Inc. – Land Use Agreement
- C. Naviance – College and Career Readiness Services
- D. Cleveland Clinic AtWork – Occupational Healthcare Services

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

- B. Change of Status – Certified

It is recommended that the Board of Education approve a change of status for Mary Subtle, from Middle School Tutor to Hinckley Tutor, effective with the 2016/2017 school year.

- C. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2016/2017 school year, as listed:

1. Robert Harmon, 2nd Shift High School Custodian, effective 7/5/16
2. Kelly Milliron, Granger Elementary Preschool Aide
3. Bernard Wodzisz, Middle School Building Manager, effective 7/18/16

- D. Employment – Summer Substitutes

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an “as needed basis”, as summer substitute custodians, for the period 5/31/16 through 8/12/16, as listed:

1. James Coen
2. Jason Cress
3. Annelise Funfgeld
4. Bethany Webber

E. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Weston Muniak, on a one-year limited supplemental contract of employment, as a National Testing Proctor, for the 2015/2016 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Gary Cox, as a High School Assistant Football Coach, on one-year limited supplemental contract of employment, 23 years' experience, \$6,278.00, for the 2016/2017 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 6/24/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Michael Borowiak	James Lloyd	Tiffany Hicks	Kayla Ritchie
Nancy Dake	Thomas Lee Mason	William McGrain	Jacqueline Rossero
Alexandria Eubank	Robert Minger	Nina McMillan	Denise Shearer
Denise Hankey	James Simonelli	Matthew McMullen	Michele Squire
Kevin Hussey	Kaihla Smith	Timothy Miley	Bianka Velmin
Ellen Huth	Jonathan Baxter	Nancy Miller	Angela White
Kelly Komorowski	Antoinette Brant	Susan Ramey	Kathleen Wolfe
Michelle Leonti			

Listings Dated 7/1/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Susan Aikey-Walker	Bonnie Zitricki	Kelsey O'Neil
Lindsay Hartke	Roberta Browning	Emily Stout
Bobby Lake	Kathryn DeGiola	Yunzhen (Jen) Wang
Mary Kaitlyn LoBuglio	Susan Ferbus	Noelle Zambetti
Julie Williams	Leah Howe	

Listings Dated 7/8/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Susan Lindsey	Bill Lamb
Ellen Oldfield	Melissa Lance
Michael Setser	Dale Root
Barbara Yablonski	Angel Soto

Listings Dated 7/13/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Karen Hamilton	Joyce Reitz
Frederic Pollock	Robert Ronsky
Ellen Shimko	Lauren Sharnsky
Drew Burge	Thomas Usher
John Connors	Renee Zywica

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 15, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – September 19, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on July 18, 2016, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the July 2016 Financial Reports, as presented.

- C. Approval of Vendor Payments (Then & Now Certificates)

- It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Monarch Center for Autism	ESY Summer School Tuition	\$6,500.00
Suburban Transportation	ESY Summer Transportation	\$4,430.00

- VI. Board Members' Agenda Items
 - A. OSBA Capital Conference Delegate Appointment for Annual Business Meeting
 - B. OSBA Expense Reimbursement Resolution for Diane Thomas
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business

X. Superintendent's Agenda

A. Highland Athletic Boosters 2016/2017 Season Passes

It is recommended that the Board of Education approve the Highland Athletic Boosters 2016/2017 Season Passes, as presented.

B. Approval of 2016/2017 Bus Routes – Debbie Parker

It is recommended that the Board of Education approve the Highland School Bus Routes for the 2016/2017 school year, as presented.

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Stadium Area – Friday- 9/9/16 – 2:30 PM – 7:30 PM – Highland Athletic Boosters Pig Roast – Vicki Suran
- HS Cafeteria – Friday – 9/9/16 – 2:30 PM – 7:30 PM – Highland Athletic Boosters Pig Roast – Rain Alternative – Vicki Suran
- HS Auditorium – Saturday – 12/3/16 – 12:30 PM – 4:30 PM – Senior Solo Music Recital – Liz Schwartz
- HS Auditorium & Black Box Rooms – Wednesday/Monday/Friday – 2/1/17, 2/6/17 & 2/10/17 – 4:15 PM – 10:30 PM – Granger PTO Talent Show – LeAnn Gausman

Middle School

- MS Parking Lot/Cafeteria/West Gym – Friday – 9/23/16 – 2:30 PM – 7:30 PM – Highland Education Association Event – Charles Franchetti
- MS Band Room – Wednesdays – 10/12/16, 12/7/16 & 3/8/17 – 6:15 PM – 9:15 PM – Medina Community Band Rehearsals – Gail Sigmund

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through J, as presented:

- A. LLA Therapy Services Agreement
- B. STEPS Academy Agreement
- C. Monarch Services Agreement
- D. Evolve Academy Agreement
- E. Medina County Board of Developmental Disabilities Agreement
- F. Medina County Board of Developmental Disabilities STEP Program Agreement
- G. Ohio Schools Council Membership & LEEMC Consortium Agreements

- H. MSB Consulting Group/Healthcare Billing Services – Medicaid Billing and Consulting Services
- I. Summit Educational Service Center Services Agreement
- J. Suburban School Transportation Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # 1

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

- B. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Kelsey Artzner, Sharon Third Grade Teacher – Long Term Sub, BA/Step 0
2. Ryan Fernandes, High School Science – Long Term Sub, BA/Step 0
3. Felicia Fago, Middle School Intervention Specialist – Long Term Sub, BA/Step 0
4. Julianne Finley, Granger Kindergarten Teacher, BA/Step 0
5. Kimberly Mikhael, Granger Intervention Specialist – Long Term Sub, BA/Step 0

- C. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2015/2016 school year, as listed:

1. Amanda Eakin, Hinckley Elementary Aide
2. Kathy King, Sharon Elementary Cook

- D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Shenan Jones, from Sharon Elementary Aide, 2 hours per day, to High School Aide, 4 hours per day, effective with the 2016/2017 school year.

- E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Christine Cuppage, HE Special Ed. Aide, 5.5 hours per day
2. Jennifer Johnson, HE Library Aide, 5.5 hours per day
3. Christine Merrill, MS Study Hall Aide, 5.5 hours per day

F. Employment – Summer Substitutes

It is recommended that the Board of Education employ Laura Beatty, on a limited contract of employment, on an “as needed basis”, as a summer substitute custodian, for the period 5/31/16 through 8/12/16.

G. Classified Substitutes – Bus Drivers

It is recommended that the Board of Education approve a rate of \$16.50 per hour for substitute bus drivers, effective with the 2016/2017 school year.

H. Classified Substitutes – Aides/Custodians/Cooks

It is recommended that the Board of Education approve a rate of \$10.00 per hour for substitute aides, custodians and cooks, effective with the 2016/2017 school year.

I. Classified Substitutes – 2016/2017 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed basis”, for the 2016/2017 school year, as listed:

Sub Aides

Marie Baker	Kathy Duale	Emily Hummel	Jacqueline Rossero
Nancy Baldwin	Annette Galbincea	Sherri Kedzior	Melissa Schreiner
Lisa Bogdanski	Kim Ginley	Kimberly Kelps	Laura Siliko
Lisa Chapman	Denise Grecenuk	Mary Kosman	Judy Smith
Michael Dolan – Tech	Karen Howard	Chris Medwid	Joanne Sours

Sub Bus Drivers

Jane Carsten	Diane Kocab	Greg Stegeman
James Coen	Ray Kornokovich	Lorie Strand
Howard Eakin	Sandy Prochaska	Donna Weeks
Branden Hartshorn	Dale Salisbury	Denis Werner
George Jacynycz		

Sub Custodians

James Coen
Annelise Funfgeld
Bethany Webber

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Cindy Baker	HS Asst Basketball Coach – Girls	\$4,683.00 – 0 yrs
2. Mary Becker	MS Head Basketball Coach Girls – 8 th	\$5,082.00 – 17 yrs
3. Rob Gilbert	MS Head Cross Country	\$3,886.00 – 3 yrs
4. Amy Lyon	HS Cheerleading Advisor	\$5,879.00 – 11 yrs
5. Kristine Nerlich	HS Department Chair – Science	\$1,893.00 – 1 yr
6. Anthony Pavia	HS Asst Football Coach	\$4,683.00 – 0 yrs
7. Joe Salem	HS Asst Soccer Coach – Boys	\$4,285.00 – 2 yrs
8. Lisa Reynolds	HS Head Tennis Coach – Boys	\$6,676.00 – 13 yrs
9. Cassandra Zumac	HS Asst Volleyball Coach	\$4,285.00 – 0 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 7/22/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

James Abraham	David Guseman	Dusty Metter	Blair Shimandle
Rajeev Ahluwalia	Holly Jaycox	Michael O'Connor	Victoria Smith
Ashley Beaudry	Christine Kasian	Richard W. Petersen	Kelsey Stitt
Christina Berken	Maribeth Keppler	Terri Pfister	Sarah Lee Urbansky
Amanda Conti	Shawn McDermitt		

Listings Dated 8/5/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Emily Caldwell	Richard Manco III
Bethina Erdos	Timothy Miley
David Giovinazzo	Pamela Piersall
Samuel LaGuardia	Mark Robison
Michelle Leonti	Camilla Turk

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 19, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – October 17, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on August 15, 2016, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the August 2016 Financial Reports, as presented.
 - C. Approval of Fiscal Year 2017 Annual Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2017 Annual Appropriations, as presented.
 - D. Approval of Student Activity Program Purpose, Goals, and Budget

It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2017, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
 - A. Jeff Tukerman – OSFC
 - B. Eagle Scout Project Presentation – Nicholas Moore

X. Superintendent's Agenda

- A. State Report Card Overview
- B. Options for High School Graduation Presentation – HHS Guidance Team
- C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HS Speech & Debate Team	Midwest Everlasting Memorials	\$125.00
HS Speech & Debate Team	Roy D. Pressler D.D.S.	\$100.00
HS Speech & Debate Team	The Ruhlin Company	\$100.00
HS Speech & Debate Team	Karen Benke – Karen's Quilting LLC	\$100.00
HS Speech & Debate Team	Southwest Security Corporation	\$100.00
HS Speech & Debate Team	Julie Reeves, MD, Inc.	\$100.00
HS Speech & Debate Team	Sharon Automotive	\$100.00

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Gym – Mondays – 9/26/16 through 5/22/17 – 8:00 PM – 10:00 PM – Men's Basketball – John Caruso
- HS Cafeteria – Tuesdays & Thursdays – 8/23/16, 9/8/16, 9/13/16, 9/27/16 & 10/4/16 – 2:25 PM – 3:45 PM – Away Game Meals – Highland Soccer Moms – Michelle Schaefer
- HS Practice Room – Fridays During the School Year – 9:15 AM – 3:30 PM – Voice Lessons – Denise Milner Howell
- HS Choir Room/Auditorium/Black Box/Band Room/Make-Up – Mondays through Thursdays – 8/24/16 through 11/19/16 – 2:30 PM – 5:00 PM – Saturdays – 8/27/16, 9/10/16, 10/1/16, 11/4/16 – 9:00 AM – 1:00 PM – HHS Musical Rehearsals & 11/17/16, 11/18/16, 11/19/16 – Thursday, Friday, Saturday – 5:00 PM – 10:00 PM – HHS Musical Performance – Emily Miller
- HS Band Room – Multiple Wednesdays during the School Year – 6:15 PM – 9:15 PM – Medina Community Band Rehearsals – Gail Sigmund
- HS Cafeteria – Wednesdays – 8/31/16, 9/21/16, 10/12/16 – 2:30 PM – 3:30 PM – Away Game Meals – Highland Soccer Moms – Barb Heini
- HS Media Center – Wednesday – 10/19/16 – 5:30 PM – 9:00 PM – National Art Honor Society Induction Ceremony – Emily Holmberg

Middle School

- MS Choir Room – Fridays – During the School Year – 2:30 PM – 3:30 PM – After School Group – Dennis Douglas

Granger Elementary

- GE Cafeteria – 1st Wednesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Girl Scout Troop 90485 Meetings – Jennifer Smith
- GE Cafeteria – 3rd Wednesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Girl Scout Troop 90085 Meetings – Jennifer Smith

- GE Cafeteria – 1st Tuesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Brownie Troop 90702 – Sandy Noall
- GE Cafeteria – 3rd Tuesday of the Month – During the School Year – 5:30 PM – 7:30 PM – Girl Scout Troop 90013 – Heather Lohoski
- GE Varsity Softball Field – Thursdays – 9/15/16, 9/22/16, 9/29/16 & 10/6/16 – 5:30 PM – 7:30 PM – Highland U14 Girls Travel Softball Practices – Ron Parker

Hinckley Elementary

- HE Parking Lot – Saturday – 10/22/16 – 3:30 PM – 6:30 PM – Hinckley Trick or Treat – The Greensmith Garden Center – Kristyn Kolozvavy
- HE Room 108 – Various Wednesdays – During the School Year – 3:30 PM – 4:45 PM – Girl Scout Troop 90417 – Amy Metzler
- HE Cafeteria – Wednesday – 9/14/16 – 7:00 PM – Girl Scout Info Meeting – Leslee Sambor
- HE Room 306 – 1st Monday of the Month – During the School Year – 3:30 PM – 4:30 PM – Girl Scout Troop 90822 – Jennifer Lechlitter

Sharon Elementary

- SE Gym/Playground/Baseball Fields – Mondays through Thursdays – 9/12/16 – 11/17/16 – 3:30 PM – 5:00 PM & Wednesday – 11/2/16 – 3:30 PM – 5:00 PM – Girls on the Run – Shar Crutchley

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, for the 2016/2017 school year, items A and B, as presented:

- A. Communication & Learning Consulting Services, LLC Agreement
- B. Verotown, LLC High School Baseball Spring Training License/Group Sales Agreement (This trip is paid for entirely by Highland students.)

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

- B. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Amanda Corrigan, High School Science Teacher, effective with the birth of her child, (anticipated due date of 12/12/16), returning at the beginning of the 2017/2018 school year.

C. Change of Status – Certified

It is recommended that the Board of Education approve a change of status for Danielle Sampliner, from High School Half Time Biology Teacher to High School Biology Long Term Substitute Teacher, for the 2016/2017 school year.

D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Anita Bates, Granger Elementary Head Cook, for the reason of retirement, effective 10/14/16.

E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Melissa Lance, Bus Driver, effective 5/26/16
2. Lance Nekich, Middle School Custodian, effective 9/14/16

F. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Anna Cozzarin, Special Education Aide, 5.5 hours per day, effective 8/17/16
2. Sarah Russell, Sharon Aide, 2 hours per day, effective 8/29/16
3. Lisa Savoia, Sharon Elementary Cook, 3.75 hours per day, effective 9/13/16

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis” for the 2016/2017 school year, as listed:

1. Marie Baker, Substitute Cook
2. Melissa Lance, Substitute Bus Driver
3. Craig Lindsay, Substitute Bus Driver
4. Denise Shearer, Substitute Aide
5. Danijela Stefanovic, Substitute Cook

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

1. Bryce Alexander	HS Asst Soccer Coach Boys	\$4,285.00 – 0 yrs
2. William Brooker	MS Asst Football Coach	\$2,690.00 – 0 yrs
3. Kyle Brooks	National Testing Proctor	\$25.00 per hour
4. Suzette Burtoft	Mentor Teacher	\$3,886.00 – 6 yrs
5. Mary Cassidy	Saturday Detention Monitor	\$25.00 per hour
6. Adam Cestaro	HS Head Basketball Coach Boys	\$8,669.00 – 14 yrs
7. Adam Cestaro	HS Intramural Boys	\$3,089.00 – 14 yrs
8. Kim Clendaniel	Mentor Teacher	\$3,886.00 – 5 yrs

9. Amy Dean	HS Winter Faculty Manager	\$2,690.00 – 0 yrs
10. Ryan Fernandes	National Testing Proctor	\$25.00 per hour
11. Ryan Fernandes	MS/HS Asst. Robotics Advisor	\$1,893.00 – 0 yrs
12. Rachel Gamin	Mentor Teacher	\$3,089.00 – 4 yrs
13. Veronica Godlaski	Mentor Teacher	\$3,886.00 – 5 yrs
14. Jordan Gribble	HS Asst Football Coach	\$4,683.00 – 1 yr
15. Elizabeth Hadler	MS Tennis Club Advisor	\$1,495.00 – 2 yrs
16. Austin Hanna	National Testing Proctor	\$25.00 per hour
17. Tyler Houska	HS Asst Football Coach	\$4,683.00 – 2 yrs
18. Colleen Hyland	Mentor Teacher	\$3,886.00 – 6 yrs
19. Emily Kaplack	Mentor Teacher	\$2,690.00 – 0 yrs
20. Andrew Lynden	Mentor Teacher	\$3,886.00 – 5 yrs
21. Julie Malone	HS Asst Musical Production	\$1,893.00 – 0 yrs
22. Melany Malquest	Mentor Teacher	\$3,886.00 – 5 yrs
23. Darla Miller	Mentor Teacher	\$2,690.00 – 1 yr
24. Tarynn Minegar	HS Asst Volleyball Coach	\$4,285.00 – 0 yrs
25. Jeremie Newcomb	Sound & Lighting Technician	\$20.00 per hour
26. Jeremie Pesek	Mentor Teacher	\$2,690.00 – 2 yrs
27. Nathan Rudolph	HS Robotics Advisor	\$3,886.00 – 0 yrs
28. Becky Watson	Mentor Teacher	\$3,089.00 – 3 yrs
29. Donna Wolford	Mentor Teacher	\$3,089.00 – 3 yrs
30. Bernadette Yu	Mentor Teacher	\$2,690.00 – 0 yrs
31. Hillary Zacharyasz	National Testing Proctor	\$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256**

Listings Dated 8/12/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Krista Acierto	Elizabeth Maag	Theoflas Tsakiries
Michael Borowiak	Kara Moir	Mark Wurstle
Paul Casey	Ellen Shimko	Jessica Ziegler
Adam Imbrogno	Robert Smith	Katherine Zimmerer
Carli Laux	Blake Takala	Cassandra Zumack

Listings Dated 8/19/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Krista Acierto	Graciele Gregory	John McDermott	Mary Theus
Allison Beery	Cory Johnston	Corey E. Ott	Thomas Usher
Rosanna Darby	Kimberly Kelps	Robert Rodriguez	Danielle Webel
Rachel Dumann	Lauren Knowles	Gerald Rothermel	
Felicia Fago	Robin Madak	Peter Rowe	

Listings Dated 9/2/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Michael Borowiak
Tim Miley
Laura Stopper
Jennifer Walton

Listings Dated 9/9/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Denise Carol	Lisa Flynn	Mia Kruggel	Alexandra Richards
Steven Cavett	Maureen Fragnoli	Jessica Loyer	Kristina Rynties
Jeremy Dombrady	Laura Lea Frank	Allison McGhee	Anitra Simpkins
Brian Drurey	Charise Kasper	Timothy Miley	Meghann Venus
Katie Fife	Robert Kelly	David Rice	Timothy Wiczorek

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 17, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – November 21, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on September 19, 2016, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the September 2016 Financial Reports, as presented.

- C. Approval of Fiscal Year 2017 Five Year Forecast

- It is recommended that the Board of Education approve the Fiscal Year 2017 Five Year Forecast and Assumptions for the five-year period ending June 30, 2021, as presented.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business

- It is recommended that the Board of Education adopt the New and Revised Policy 3223 – Standard Based School Counselor Evaluations, as presented.

- IX. Old Business
- X. Superintendent's Agenda

- A. High School Out-of-Country Trips – Darla Miller

- It is recommended that the Board of Education approve the Out-of-Country High School Trips to France, Spain and China, departing 3/18/17 and returning 3/31/17, as presented. These trips are paid for entirely by Highland students.

B. Payment in Lieu of Transportation – Addendum # I

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Athletic Department	Pam Stefanik	\$150.00
HHS Speech & Debate Team	Mike & Patti Mockbee	\$500.00
HHS Speech & Debate Team	CAM, Inc.	\$500.00
Granger Elementary	Don & Carol Baker	\$600.00/Magical Theater Production
Sharon Elementary	Sharon PTO	\$3,010.71/Classroom Support
Sharon Elementary	Sharon PTO	\$992.00/COSI Program
Sharon Elementary	Romp N Stomp	\$180.00/Principal - Leader in Me Initiative
Sharon Elementary	Sharon Community Trusts	\$2,780.00/Students - Leader in Me Activity Guides
Sharon Elementary	Families Donations - In Memory of Dorothy Duncan	\$1,035.00/Garden Project

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Black Box & Restrooms – Thursday/Friday/Saturday – 12/8/16, 12/9/16 & 12/10/16 – 6:00 PM – 10:00 PM & 1:00 PM – 10:00 PM – Thespians Play – Mariana Hardy
- HS Cafeteria – Wednesday – 5/24/17 – 6:00 PM – 9:00 PM – Highland Buzzard Club Banquet & Awards – Jacqueline Kubicki
- HS Cafeteria – Wednesday – 10/5/16 – 4:15 PM – Highland Men's Soccer Team Dinner – Maureen Fragnoli

Middle School

- MS West Gym – Thursdays – During School Year – 7:00 PM – 10:00 PM – Men's Basketball Practice – David Haller

Hinckley Elementary

- HE Room 307 – 2nd & 4th Mondays – 9/12/16 through 5/15/17 – 3:30 PM – 5:00 PM – Cub Scout Pack 3520 Meetings – Vicki Gibson

Sharon Elementary

- SE Gym/Cafeteria/Kitchen/Auditorium/Music Room/ Art Room – Wednesday – 10/12/16 – 7:00 PM – 8:00 PM – Planning Meeting & Saturday 11/12/16 – 9:00 AM – 3:30 PM – Fall Festival – Sharon PTO – Amy Crandall

FEES NOT WAIVED

- HS Gym – Saturday – 8/27/16 – 5:30 PM - 8:30 PM – Hosted Volleyball Match between Solon & Medina – Medina Schools – Todd Hodkey, A.D.
- HS Stadium – Sunday – 10/16/16 – 1:00 PM – 6:00 PM – Flag Football Championship – Highland Youth Football – Jason Haney

- MS Gym – Wednesdays – 11/16/16, 11/30/16, 12/7/16, 12/14/16, 1/11/17, 1/25/17, 2/1/17 & 2/8/17 – 6:00 PM – 7:30 PM – Special Needs Basketball Clinic – Empower Sports – Ben Leohr

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, Items A through F, as presented:

- A. Liberty Mutual Insurance – Brooker Insurance Agency
- B. Circle Lawn Care, LLC Agreement
- C. Burges & Burges Strategists Agreement
- D. Lori Josephson – Wilson Foundations Business Consultant Agreement
- E. The Musical Theater Project Agreement
- F. Triad Research Group, Inc. Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

- B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the following Maternity/Family Medical Leave requests of the following individuals:

1. Stephanie Abatangelo, HS Spanish Teacher, effective with the birth of her child, (anticipated due date of 3/3/17, with a return date of 4/21/17)
2. Katie Blower, Granger Kindergarten Teacher, effective with the birth of her child, (anticipate due date of 1/27/17), with a return date of March 13, 2017
3. Terese Klonowski, MS Language Arts Teacher, effective with the birth of her child, (anticipated due date of 3/3/17), returning at the start of the 2017/2018 school year

- C. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Annette Galbincea, Sharon Elementary Latchkey Assistant, effective September 20, 2016.

D. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Callie Anderholm, Granger Latchkey Assistant, 2.75 hours per day
2. James Coen, Hinckley 2nd Shift Custodian, 8 hours per day
3. Kerry Kelly, Granger Elementary Cook, 3.75 hours per day
4. Daniela Stefanovic, Middle School Cook, 3 hours per day

E. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Dana Brumfield from Granger Elementary Cook to Granger Head Cook, 5 hours per day, effective 10/7/16.

F. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2016/2017 school year, as listed:

1. Sheri Bickerton, Substitute Cook
2. Shonda Coustillac, Substitute Aide
3. Linda Goodwin, Substitute Aide
4. Kathy Grudosky, Substitute Aide
5. Jennifer Hazen, Substitute Cook
6. Shenan Jones, Substitute Aide
7. Michele Phillips, Substitute Aide

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Jacob Brown	MS Head Basketball Coach Boys 8 th	\$3,488.00 – 1 yr
2. Ty Damon	National Testing Proctor	\$25.00 per hour
3. Tracy Goebel	National Testing Proctor	\$25.00 per hour
4. Brendan Gwirtz	HS Asst Basketball Coach Girls	\$5,082.00 – 4 yrs
5. Renee Katzbach	National Testing Proctor	\$25.00 per hour
6. Darla Miller	National Testing Proctor	\$25.00 per hour
7. Weston Muniak	National Testing Proctor	\$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION

BE IT RESOLVED that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

BE IT FURTHER RESOLVED the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1. John Borkowski	St. Ambrose	Grade 6
2. Joseph Borsuk	Padua	Grade 10
3. Crystal Demcho	Northside Christian Academy	Grade K
4. Isaac Deming	Northside Christian Academy	Grade K
5. Tanner Mendenhall	Royal Redeemer	Grade K
6. Clay Sommer	Northside Christian Academy	Grade K
7. Jonathan Sommer	Northside Christian Academy	Grade 1
8. Quinn Tuori	South Suburban Montessori	Grade K
9. Rowan Tuori	South Suburban Montessori	Grade 2

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256**

Listings Dated 9/16/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Dylan Dapsis	Kelly Laib	Shely Plasky
Stamatia Giatis	Brittany Lanese	Shaina Schwartz
David Guseman	Rachel Lenk	Jennifer Sorrent
Daiquiri Herrman	Kathleen Minnich	

Listings Dated 9/23/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Dennis Bailey	Frank Manning	Kristen Schreiber
Christina Conley	Christina Papantoniou	Stanley Trybala
Sarah Herman	Susan Schomer	Troy Zehnder

Listings Dated 9/30/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Dennis Bailey	Amanda Marshall	Alexandria Riedeman
Kathleen Bosl	David Murray	Katherine Wells
Roseann Mariner	Keith Rasey	Candice Zablotny

Updated Listings Dated 9/30/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Jessica Acord	Robin Diaz	Samantha Hower	David Murray
Joseph Akerman	Marissa Faulds	Lindsay Kelley	Emily Myers
Farzana Ali	Gina Filer	Lindsay Krickovich	Keith Rasey
Anna Andrews	Nancy Flama	Breann Lhotsky	Alexandria Riedeman
Paige Asche	Kyle Geiss	Andrew Long	Robert Reinhart
Dennis Bailey	Julia Gramenz	Edward Luther	Jennifer Stahorsky
Paige Blankenship	Robert Hansen, Jr.	Marilyn Macomber	Katherine Wells
Kathleen Bosl	Amy Hawkins	Jessica Malson	Erica Yacobozzi
Kimberly Brenstuhl	Donna Heinbaugh	Roseann Mariner	Steven Yanke
Michale Courey	Brett Hewitt	Amanda Marshall	Candice Zablotny
Jacob Crislip	Gabrielle Houska	Sharon Matthews	

Updated Listings Dated 10/5/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Stephanie Beck	Robin Madak	Julie Tollis
Philip Kensicki	Jeffrey Schmitt	

Updated Listings Dated 10/7/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Amanda Conti	Nancy Holdsworth	Rachel Lenk
Justin Hoffman	Noah Johanson	Joseph Railey

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 21, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 12, 2016 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on October 17, 2016, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the October 2016 Financial Reports, as presented.

C. Approval of Fiscal Year 2017 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2017 Appropriations, as presented in Addendum # I.

D. Approval of Vendor Payments (Then & Now Certificates)

It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Buckeye Local Schools	Special Ed Compact Tuition	\$9,659.10

E. Approval of Student Activity Program Purpose, Goals, and Budget

It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2017, as presented.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

- A. Highland Local School District's "Little Hornets" Preschool Program – Five Star Step Up to Quality Award from the State of Ohio
- B. 2016 Momentum Award from Ohio's State Board of Education

IX. Old Business

X. Superintendent's Agenda

- A. Adoption of Academic Calendars for 2017/2018 & 2018/2019 – Addendum # II & III

It is recommended that the Board of Education adopt the 2017/2018 & 2018/2019 Academic School Calendars, as presented.

- B. Approval of Middle School Out-of-State Trip

It is recommended that the Board of Education approve the Middle School Out-of-State trip to Washington, D.C., leaving on March 22, 2017 and returning on March 24, 2017, as presented. This trip is paid entirely by Highland students.

- C. Approval of High School Varsity Softball Team Out-of-State Trip

It is recommended that the Board of Education approve the High School Varsity Softball Team Out-of-State Trip to Myrtle Beach, leaving on March 25, 2017 and returning on March 30, 2017, as presented. No school will be missed and the trip is paid entirely by Highland students.

- D. Approval of Highland Speech and Debate Team Out-of-State Trip

It is recommended that the Board of Education approve the Highland Speech and Debate Team Out-of-State Trip to Bethel Park, Pennsylvania, leaving on February 10, 2017 and returning on February 11, 2017, as presented.

- E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Hinckley Elementary	Hinckley PTO	Classroom Posters/\$195.19
Hinckley Elementary	Hinckley PTO	Mobile Ed Show /\$595.00
Hinckley Elementary	Hinckley PTO	Basketball Hoops/ \$8,876.00
HS Speech & Debate Team	Mark & Glenna Jackson	\$500.00
HS Speech & Debate Team	Securitec Security Systems	\$500.00
Highland Middle School	ORMACO	Music Program/\$108.00
Highland Middle School	Middle School PTO	Power of the Pen/\$400.00
Highland Middle School	Middle School PTO	Veteran's Day Program/\$100.00
Highland Middle School	Middle School PTO	NEOMED Program/\$150.00
Highland Middle School	Middle School PTO	6 th Grade Camp/\$300.00

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Tuesday – 10/11/16 & Wednesday 10/19/16 – 5:30 PM – 8:30 PM – Girls Soccer Team Dinner – Barb Hein
- HS Cafeteria – Wednesday – 11/2/16 – 4:00 PM – 9:00 PM – Highland Youth Football Cheerleading Banquet – Melisa Russell
- HS Cafeteria – Friday – 4/21/17 – 2:00 PM – 10:00 PM – Sharon Elementary Father/Daughter Dance – Sharon PTO – Carrie Brainerd
- HS Cafeteria – Saturday – 3/4/17 – 9:00 AM – 1:00 PM – Girl Scouts World Friendship Day – Missy Schreiner
- HS Auditorium Wednesday – 1/18/17 & Friday – 1/20/17 – 6:00 PM – 10:00 PM – Medina Community Band Dress Rehearsal & Concert – John Connors
- HS Auditorium – Wednesday – 5/3/17 & Friday – 5/5/17 – 6:00 PM – 10:00 PM – Medina Community Band Dress Rehearsal & Spring Concert – John Connors

Hinckley Elementary

- HE Room 306 – Various Mondays During the School Year – 10/26/16 through 5/3/17 – 3:30 PM – 4:30 PM – Cub Scout Pack 34520 Meetings – Jessica Gaydos
- HE Gym/Room 308 – Thursdays – 11/3/16, 12/1/16, 2/2/17 & 5/4/17 – 3:30 PM – 5:00 PM – Girl Scout Troop 91257 – Kathryn Miller

Granger Elementary

- GE Gym & Library – Various Mondays & Thursdays During the School Year – 10/24/16 through 5/25/17 – 3:30 PM – 5:30 PM – Medina County Police Activities League – Rebecca Byrne

Fees Not Waived

- HS Theater/Auditorium/Black Box/ Music Rooms – Friday – 2/17/17 – 4:00 PM – 10:00PM, Saturday – 2/18/17 – 8:00 AM – 10:00 PM & Sunday, 2/19/17 – 8:00 AM – 7:00 PM – Dance Competition – Syncopated Inc. – Brendan Buchanan
- HE Gym/Cafeteria/Kitchen/Room 209 – Saturday – 3/18/17 – 7:00 AM – 1:00 PM & Sunday – 3/19/17 – 5:30 AM – 5:00 PM – Buzzard Day – Hinckley Chamber of Commerce – Melinda Swan – **Custodial Costs Only**

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the Educational Service Center of Cuyahoga County Agreement, for Visually Impaired Services during the 2016/2017 school year, as presented.

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # IV

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave requests of the following individuals, as listed:

1. Danielle Sampliner, High School Biology Teacher, effective with the birth of her child, (anticipated due date of 4/6/17), with a return date of 5/30/17
2. Rebecca Watson, Middle School Math Teacher, effective with the birth of her child, (anticipated due date of 4/28/17), with a return at the beginning of the 2017/2018 school year.

C. High School Speech and Debate Team Judge – Rate of Pay

It is recommended that the Board of Education approve the High School Speech and Debate Team Judge rate of pay to be \$50.00 per tournament.

D. Resignation – Classified

It is recommended that the Board of Education accept the resignations of the following individuals, as listed:

1. Jennifer Ballinger, Hinckley Elementary Secretary, effective 11/8/16
2. Christine Merrill, Middle School Aide, effective 11/8/16

E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Marie Baker, Granger Preschool Aide, 6.5 hours per day, 4 days per week
2. Lisa Bogdanski, Middle School Aide, 5.5 hours per day
3. Cassandra Jirous, Sharon AM Latchkey Assistant, 2 hours per day
4. Patricia Noonan, Granger Preschool Aide, 6.5 hours per day, 4 days per week
5. Ted Peinovich, Middle School Custodian, 4 hours per day
6. Danijela Stefanovic, Sharon PM Latchkey Assistant, 2 hours per day

F. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, for the 2016/2017 school year, as listed:

1. Sheila Bazan, from Hinckley Office Aide, 5.5 hours per day to Hinckley Secretary, 8 hours per day, effective 11/21/16
2. Jonathan Cutler, from High School 3rd Shift Custodian to Hinckley Elementary 2nd Shift Custodian, effective 10/24/16

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ Mellany Saluppo, Substitute Cook, on a one-year limited contract of employment, on an “as needed basis” for the 2016/2017 school year.

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Jason Cress	MS Golf Club Advisor Boys	\$1,495.00 – 2 yrs
2. Tristana Foutz	HS Asst Drama/Musical Prod	\$1,893.00 – 0 yrs
3. Mike Gibbons	HS Weight Room Supervisor	\$4,285.00 – 11 yrs
4. Mike Gibbons	Certified Strength & Conditioning Coach	\$5,082.00 – 11 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Highland Local Schools
Fiscal Year 2017
Annual Appropriations**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
General Fund	001	24,379,533.00
Bond Retirement	002	2,881,300.00
Permanent Improvement	003	250,000.00
Food Service	006	1,200,000.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	75,000.00
Emergency Levy Fund	016	5,231,118.00
Public School Support	018	85,000.00
Local Grants	019	125,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	230,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,550,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	102,703.86
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	655,267.33
Title III - Limited English Proficiency	551	2,352.47
Title I Disadvantaged Children Grant	572	183,034.72
Early Childhood Special Education Grant	587	9,770.61
Improving Teacher Quality Grant	590	41,426.53
Total All Funds		37,739,106.52

HIGHLAND LOCAL SCHOOLS

2017-2018 Academic Year Calendar

Addendum # II

July 2017						
S	M	T	W	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					




August 2017						
S	M	T	W	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2017						
S	M	T	W	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2017						
S	M	T	W	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2017						
S	M	T	W	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2017						
S	M	T	W	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

KEY:
 First/Last Day of School
 School Not In Session
 Staff on Duty, No School

August 18, 2017	First Work Day for All Teachers (All Other Employees - Check Your Work Calendars)
August 21, 2016	All Employees - Report to Opening Day
August 22, 2017	No School - Professional Development
August 23, 2017	First Day for Students
September 4, 2017	No School - Labor Day
October 13, 2017	No School - NEOEA Day
November 22, 2017	No School - Conference Comp Day
November 23 & 24, 2017	No School - Thanksgiving Break
December 21 - 29, 2017	No School - Winter Break
January 1 & 2, 2018	No School - Winter Break
January 3, 2018	Students Return
January 15, 2018	No School - Martin Luther King Day
February 19, 2018	No School - President's Day
March 26 - 30, 2018	No School - Spring Break
April 2, 2018	No School - Conference Comp Day
May 28, 2018	No School - Memorial Day
May 30, 2018	Last Day for Students
May 31, 2018	No School - Staff Day

Open House and Conference Dates

August 21, 2017	Elementary Open House
August 24, 2017	High School Open House
August 30, 2017	Middle School Open House
September 21, 2017	Middle School Conference Night
September 28, 2017	High School Conference Night
October 17, 2017	Elementary School Conference Night
October 19, 2017	Elementary School Conference Night
October 19, 2017	Middle School Conference Night
October 25, 2017	Elementary School Conference Night
November 2, 2017	High School Conference Night
November 9, 2017	Middle School Conference Night
February 8, 2018	High School Conference Night
February 15, 2018	Middle School Conference Night
March 1, 2018	Elementary School Conference Night
March 22, 2018	High School Conference Night

Grading Periods

August 23, 2017 to October 20, 2017	1st Grading Period
September 22, 2017	Interims
October 23, 2017 to December 20, 2017	2nd Grading Period
November 17, 2017	Interims
January 3, 2018 to March 9, 2018	3rd Grading Period
February 2, 2018	Interims
March 12, 2018 to May 30, 2018	4th Grading Period
April 20, 2018	Interims

Visit Us on the Web

www.highlandschools.org

January 2018						
S	M	T	W	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018						
S	M	T	W	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018						
S	M	T	W	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018						
S	M	T	W	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018						
S	M	T	W	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

June 2018						
S	M	T	W	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30



A change in Ohio law (O.R.C. § 3313.48) replaces the minimum number of days in a school year with a minimum number of hours and eliminates the five statutory calamity days, effective July 1, 2014. House Bill 59 changes the minimum school year from 182 days to 910 hours for all-day kindergarten and grades one through six, and 1,001 hours for grades seven through 12. School districts will be permitted to count any time over the minimum hour requirement towards missed time due to calamity.

HIGHLAND LOCAL SCHOOLS

2018-2019 Academic Year Calendar

Addendum # III

July 2018						
S	M	T	W	TH	FR	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				




August 2018						
S	M	T	W	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

September 2018						
S	M	T	W	TH	FR	SA
				1	2	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

October 2018						
S	M	T	W	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

November 2018						
S	M	T	W	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

December 2018						
S	M	T	W	TH	FR	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

KEY:
 First/Last Day of School
 School Not In Session
 Staff on Duty, No School

August 17, 2018	First Work Day for All Teachers (All Other Employees - Check Your Work Calendars)
August 20, 2018	All Employees - Report to Opening Day
August 21, 2018	No School - Professional Development
August 22, 2018	First Day for Students
September 3, 2018	No School - Labor Day
October 12, 2018	No School - NEOEA Day
November 21, 2018	No School - Conference Comp Day
November 22 & 23, 2018	No School - Thanksgiving Break
December 21 - 31, 2018	No School - Winter Break
January 1 - 4, 2019	No School - Winter Break
January 7, 2019	Students Return
January 21, 2019	No School - Martin Luther King Day
February 18, 2019	No School - President's Day
March 25 - 29, 2019	No School - Spring Break
April 19, 2019	No School - Good Friday
April 22, 2019	No School - Conference Comp Day
May 27, 2019	No School - Memorial Day
May 30, 2019	Last Day for Students
May 31, 2019	No School - Staff Day

Open House and Conference Dates

August 20, 2018	Elementary Open House
August 23, 2018	High School Open House
August 29, 2018	Middle School Open House
September 20, 2018	Middle School Conference Night
September 27, 2018	High School Conference Night
October 16, 2018	Elementary School Conference Night
October 18, 2018	Elementary School Conference Night
October 18, 2018	Middle School Conference Night
October 24, 2018	Elementary School Conference Night
November 1, 2018	High School Conference Night
November 8, 2018	Middle School Conference Night
February 21, 2019	High School Conference Night
February 28, 2019	Middle School Conference Night
March 7, 2019	Elementary School Conference Night
April 4, 2019	High School Conference Night

Grading Periods

August 22, 2018 to October 19, 2018	1st Grading Period
September 21, 2018	Interims
October 22, 2018 to December 20, 2018	2nd Grading Period
November 16, 2018	Interims
January 7, 2019 to March 15, 2019	3rd Grading Period
February 8, 2019	Interims
March 18, 2019 to May 30, 2019	4th Grading Period
April 26, 2019	Interims

Visit Us on the Web

www.highlandschools.org

January 2019						
S	M	T	W	TH	FR	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February 2019						
S	M	T	W	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

March 2019						
S	M	T	W	TH	FR	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2019						
S	M	T	W	TH	FR	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2019						
S	M	T	W	TH	FR	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2019						
S	M	T	W	TH	FR	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	



A change in Ohio law (O.R.C. § 3313.48) replaces the minimum number of days in a school year with a minimum number of hours and eliminates the five statutory calamity days, effective July 1, 2014. House Bill 59 changes the minimum school year from 182 days to 910 hours for all-day kindergarten and grades one through six, and 1,001 hours for grades seven through 12. School districts will be permitted to count any time over the minimum hour requirement towards missed time due to calamity.

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256**

Listings Dated 10/14/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Joan Bigham	Janet Grosskopf	Margaret Viancourt
Amy Carter	Terry Radabaugh	

Listings Dated 10/17/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Amanda Conti	Noah Johanson	Rachel Lenk
Justin Hoffman	Christine Kvaka	Joseph Railey
Nancy Holdsworth		

Listings Dated 10/21/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Chelsea Buttle	Zach Gresch	Greg Powell
Ryan Fernandes	Heather Kelps	Al Riedman

Updated Listings Dated 10/28/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Stephanie Earnest
David Guseman
Kayla Jarvis

Updated Listings Dated 11/3/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Abigail Fabich	Jo-Ann Hartkop	Dane Salabak
David Guseman	Carli Laux	Cathleen Shepherd

Updated Listings Dated 11/10/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Nancy Schroeter

Updated Listings Dated 11/18/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Sheri Burns	Viola Firtik	Patricia Meyers
Jessica Duehning	Adam Imbrogno	

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 12, 2016
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

I. Call to Order and Roll Call by the President

II. The Board of Education will hold its Organizational Meeting on Wednesday, January 11, 2017, at 7:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.

III. Pledge of Allegiance

IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda

V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on November 21, 2016, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the November 2016 Financial Reports, as presented.

C. Approval of Vendor Payments (Then & Now Certificates)

It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
The College Board	PSAT Test Books	\$8,250.00
Franklin Covey	The Leader in Me Program	\$4,422.40

VI. Board Members' Agenda Items

Appoint a President Pro Tempore to preside over the Organizational Meeting on January 11, 2017.

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

Conduct first reading for new and revised Board of Education Policies:

0100 – Definitions
0167.1 – Use of Electronic Mail/Text Messages
0169.2 – Open Meetings/Sunshine Law
1530 – Evaluation of Principals and Other Administrators
1619 – Group Health Plans
1619.01 – Privacy Protections of Self-Funded Group Health Plans
1619.03 – Patient Protection and Affordable Care Act
2460 – Special Education
3223 – Standards-Based School Counselor Evaluation
3419 – Group Health Plans
3419.01 – Privacy Protections of Self-Funded Group Health Plans
3419.03 – Patient Protection and Affordable Care Act
3420 – Health Insurance Benefit (DELETE CURRENT POLICY)
4419 – Group Health Plans
4419.01 – Privacy Protections of Self-Funded Group Health Plans
4419.03 – Patient Protection and Affordable Care Act
4420 – Health Insurance Benefit (DELETE CURRENT POLICY)
5830 – Student Fund-Raising
6605 – Crowdfunding
7540 – Technology
7540.01 – Technology Privacy
7540.02 – Web Content, Services and Apps
8330 – Student Records
9700 – Relations with Special Interest Groups

X. Superintendent's Agenda

- A. Presentation – “Educational Visioning” – William Prenosil, Senior Planning Administrator, Ohio Facilities Construction Commission
- B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HS Speech & Debate Team	OEConnection, LLC	\$100.00
Highland Local Schools	Highland Athletic Facilities Assoc.	\$175,000.00

- C. Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Cafeteria – Thursday – 12/1/16 & 12/8/16 – 4:30 PM – 6:30 PM, Monday 12/19/16 – Noon – 2:00 PM & Thursdays in January & February – 1/5/17 – 2/23/17 – 4:30 PM – 6:30 PM – Basketball Team Dinners – Lori Smith

Granger Elementary

- GE Cafeteria – 2nd Monday of the Month – 12/12/16 through 5/8/17 – 6:00 PM – 7:00 PM – Girl Scout Kinder Daisy Troop 91394 – Brenda Helsel

Hinckley Elementary

- HE Cafeteria & Gym – Friday – 1/20/17 – 5:00 PM – 9:00 PM – PTO
Father/Daughter Dance – Laura Keeling

Sharon Elementary

- SE Cafeteria – Wednesday – 12/7/16 – 3:30 PM – 4:30 PM – Cub Scout Meeting – Michele Phillips
- SE Gym – Friday – 1/27/17 – 6:30 PM – 8:30 PM & Saturday – 1/28/17 – 10:00 AM – 4:00 PM – Pinewood Derby – Cub Scout Pack 3411 – Kevin Averbach

Fees Not Waived

- HS Auditorium – Wednesday through Friday – 5/31/17 through 6/2/17 – 4:00 PM – 9:00 PM & Saturday – 6/3/17 – 10:00 AM – 5:00 PM – Once Upon a Dream Dance Recital – Shannon Scott Rechett

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, for the 2016/2017 school year, items A through D, as presented:

- A. Medina Creative Accessibility Contract Amendment
- B. OSBA Annual Membership Agreement
- C. OSBA Legal Assistance Fund Agreement
- D. OSBA Virtual Transportation Supervisor

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through I, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the ESCMC.

- B. Employment – Certified

It is recommended that the Board of Education employ Blair Shimandle as a Long Term High School Social Studies Teacher, on a limited contract of employment, effective 12/5/16, for the 2016/2017 school year.

- C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Jamie Price, High School Social Studies Teacher, effective with the birth of her child, (anticipated due date of 2/21/17), followed by Family Medical Leave, with a return date of 5/5/17.

D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Lana McHolland, Granger Special Education Aide, effective 11/28/16.

E. Termination – Classified

It is recommended that the Board of Education terminate Danijela Stefanovic, Middle School Cook, effective 11/22/16 pursuant to Section 3319 of the Ohio Revised Code and Article IX, Section 9.10 of the Collective Bargaining Agreement between the Highland Board of Education and the Highland Support Staff, in accord with the probationary references listed therein.

F. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director of the 2016 Fall Session, as presented.

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

1. Sheri Bickerton, Middle School Cook, effective 12/12/16
2. Felicia Fago, Granger Special Education Aide, effective 1/4/17
3. Branden Hartshorn, Bus Driver, effective 11/28/16
4. Anthony Zita, High School 3rd Shift Custodian, effective 12/19/16

H. Employment – Classified Substitute

It is recommended that the Board of Education employ Paul Flick, as a substitute bus driver, on a limited contract of employment, on an “as needed basis” for the 2016/2017 school year.

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

- | | | |
|-----------------------|-------------------------|--------------------|
| 1. Eric Fox | HS Asst Football Coach | \$4,683.00 – 0 yrs |
| 2. Ashley Kwiatkowski | MS Cheerleading Advisor | \$1,893.00 – 0 yrs |

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

Addendum # I

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 12/1/16

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Kayla Jarvis