

The Organizational Meeting was called to order by Mr. Bob Kelly, President, at 7:02 P.M. and was held in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Dr. Christopher, present; Dr. Wingenbach, present; Mrs. Abboud, present; Mr. Kelly, present.

APPOINTMENT OF PRESIDENT PRO TEM 07-01-(0)-1

Dr. Wingenbach made a motion, seconded by Mr. Rorapaugh, that the Board of Education appoint Mr. Kelly as President Pro Tem for this meeting.

Dr. Wingenbach, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Kelly, yes.

Motion carried.

NOMINATIONS FOR BOARD PRESIDENT 07-01-(O)-2

Mr. Kelly called for nominations for Board President for 2007.

Mrs. Abboud placed the name of Dr. Nancy Wingenbach in nomination for President for 2007.

There being no further nominations, it was moved by Mrs. Abboud and seconded by Dr. Christopher, that nominations be closed.

Mrs. Abboud, yes; Dr. Wingenbach, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes.

Roll call on nomination for Dr. Wingenbach as President:

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Dr. Wingenbach, yes; Dr. Christopher, yes; Mr. Kelly, yes.

Motion carried.

OATH OF OFFICE – PRESIDENT

Mr. Kelly administered the Oath of Office to newly elected President, Dr. Wingenbach.

No action necessary.

At this point, Dr. Wingenbach presided over the remainder of the meeting.

NOMINATIONS FOR VICE-PRESIDENT 07-01-(O)-3

Dr. Wingenbach called for nominations for Board Vice-President for 2007.

Mrs. Abboud placed the name of Dr. Christopher in nomination for Vice-President for 2007.

There being no further nominations, it was moved by Mrs. Abboud and seconded by Mr. Kelly, that nominations be closed.

Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Roll call on nomination for Dr. Christopher as Vice-President:

Dr. Wingenbach, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

OATH OF OFFICE – VICE-PRESIDENT

Dr. Wingenbach administered the Oath of Office to newly elected Vice-President, Dr. Christopher.

No action necessary.

AGREEMENT TO SERVE AS OSBA LEGISLATIVE LIAISON FOR 2007

Mrs. Ruth Abboud agreed to serve as the OSBA Legislative Liaison for 2007.

AGREEMENT TO SERVE AS OSBA STUDENT ACHIEVEMENT LIAISON FOR 2007

Mr. M. Brooks Rorapaugh agreed to serve as the OSBA Student Achievement Liaison for 2007.

TREASURER'S BOND 07-01-(O)-4

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Treasurer's bond in the amount of \$100,000.00.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

PRESIDENT'S AND SUPERINTENDENT'S BOND 07-01-(O)-5

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that a performance bond be purchased in the amount of \$100,000.00 for the Board President and Superintendent.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

ESTABLISH MEETING DATES/SITES 07-01-(O)-6

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education establish the following dates, time and place for its' regular monthly meetings for 2007:

Dates: Tuesday, January 9th, Tuesday, February 20th, Monday, March 19th, Monday, April 16th, Monday, May 21st, Monday, June 18th, Monday, July 16th, Monday, August 20th, Monday, September 17th, Monday, October 15th, Monday, November 19th, and Monday, December 17th, 2007.

Time: 7:00 P.M.
Place: High School Cafeteria - January through
December, except March – Sharon Elementary;
October – Hinckley Elementary; and December-
Granger Elementary.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

FEDERAL PROGRAMS 07-01-(O)-7

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education has resolved to participate in Federal Programs, Special Education, IDEA-Part B, Title V, Title IV-A, Early Childhood IDEA, Title II-A, and any other Federal Programs for FY2008. The Superintendent is to be the authorized representative for all federal programs and grants and is authorized to appoint designees to represent Highland for FY2008.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

SERVICE FUND 07-01-(O)-8

Mrs. Abboud made a motion, seconded by Dr. Christopher, that a Board of Education Service Fund be established in accordance with ORC 3315.15.

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:13 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Regular meeting was called to order by President, Dr. Wingenbach, at 7:14 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting will be held Tuesday, February 20, 2007 at 7:00 P.M. in the High School Cafeteria.

ADDITIONS/DELETIONS TO THE AGENDA

Item VI - Communications – Levy Discussion
Old Business – Cost Saving Measures

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-01-09

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education approve the minutes of the Regular Meeting held December 18, 2006, as presented.

Mr. Rorapaugh, yes; Mr. Kelly, yes; Mrs. Abboud, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 07-01-10

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the December, 2006 Financial Report, as presented.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

ADOPTION OF FY 2008 TAX BUDGET, ADDENDUM #I 07-01-11

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education adopt the FY 2008 Tax Budget, as presented in Addendum #I.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

COMMUNICATIONS

- Dr. Armstrong presented Certificates of Appreciation from OSBA to each Board member recognizing them for serving the community and schools.

LEVY DISCUSSION

- Dr. Armstrong began the discussion on the feedback he has been receiving from different community members, the Financial Advisory Panel and other groups. Among the things that he has heard, it was too much to ask for, the millage was too much, people did not understand the sense of urgency,

because the message may not have been as clear as they would feel comfortable supporting. He has been told that we sounded as though we were desperate for things we wanted, instead of desperate for things that we needed, and so with that message, there was not a clear sense of purpose, or a clear sense of urgency. Dr. Armstrong said he did find that there was a strong belief that we should follow up on the Board's commitment to talk to people, and do a formal survey, to make sure that we understand what is happening throughout the community in the minds of the voters.

- Dr. Armstrong asked Mr. Kelly and Dr. Christopher who attended a Financial Advisory Panel meeting in December, and also Mr. Rorapaugh and Mrs. Abboud who attended one last week, to share their perspectives of those meetings, as they start to sort through the best route they want to take toward the financial situation.
- Mr. Kelly said, he and Dr. Christopher attended the December meeting, and from what he hears, things sort of changed at the next meeting, although he has talked to a number of the Financial Advisory Panel members, and there is still quite a bit of confusion about what they think we should do. In his opinion, he said the big thing is that the longer we go, it may look like we did not really need the money, or we do not really need the money, and he thinks that is critical, and thought that was the feeling of the entire Board when they were there. He said, we have a policy in effect that says we are not going to go below 4 months operating, and that if we end up not going on the ballot in May and not going on in November, we are going to be way below that, 6 months before we ever get something passed, and that is if it passes in a Presidential election year, with a Presidential primary and a Presidential election, is historically one of the worst times to pass a school levy. His other concern is if we are going to wait that long, all this effort that has gone into the Strategic Plan, is gone by the wayside, because the longer we go, the tougher it will be to raise enough money just to keep us going for 5 years, without adding any new programs. He said it is critical that we get feedback, and try to get that done as fast as we can, and still see where we are at in February, as far as going on the ballot in May. He said he would rather go up against a sales tax, than he would any of the other options after that.
- Dr. Christopher said he would like to supplement a related comment, and wanted to be very clear, that after listening to the reflection of the Financial Advisory Panel and of other citizens in our community, he does not believe the failure was entirely an indictment of the school, but really of the school funding process. He said he thinks that people are tired of the property tax solution, and while he knows we have heard concerns about the communication plan in the levy that failed and perhaps some other items, it was pretty clear to him that this was not an indictment of the District of the programs that are in place, or of the Strategic Plan.
- Mrs. Abboud said, they seem to feel after much discussion, and it was a difficult discussion, that we needed to know what it was the community could tolerate, as far as what we would ask for, what exactly they wanted us to do, that to come at them for the Strategic Plan, to dump it is not fair, but there may be another way that we have to go, and to see if maybe, there is the August possibility. They just felt we could not find all of this information out and make a clear determination by February, for the May ballot. She said, at the end, they recommended that we not place it on the ballot for May.
- Mr. Rorapaugh said, it seemed as though they did not have all of the information in December that we talked about with regard to this rather complex decision making environment that we find ourselves in, with the potential sales tax issue coming up, the potential Constitutional Amendment coming up, and the controversy surrounding those items. What he said he heard, to reinforce Mrs. Abboud's comments, were comments by the Financial Advisory Panel about communications, and the need for improved

communication. He said that we have to resolve the disconnect between the School Board and the School District and the District at large, and that our constituents would like to see a more proactive School Board, with members of the School Board out talking to people and making clear what the issues and needs are. He also feels they were advocating our need to build our relationship with the Township Trustees throughout the School District, and all five townships that impact us, and that we really need to develop that communication plan and message and deliver it clearly. He is of the unanimous opinion as to what the right thing to do is, right now, and that was also clear at the January meeting, in fact, there were comments about the fact that we need to go on in May, because if the financial need is so great, and it is great, we are clearly in a financial deficit spending pattern, that is going to continue, and the numbers are what they are, and he respects and understands we have historically been a little bit ahead of the curve within the last decade here at Highland and that those things are important. You turn right around and the next person on the panel would say, you need to regain and restore the credibility with your constituents and until you fully understand your constituents, and communicate the needs and the message is there, then you should not go back on the ballot, so there is absolutely a dichotomy there as to what the right thing to do is. We need to make our own mind up obviously, given those things and recognize that people feel strongly about the issue both ways.

- Dr. Wingenbach said it seems that it is not a dichotomy in terms of what we need to do as a Board, in terms of communicating to the public at large about our needs of where we want to be going, and why we are asking for funding, the dichotomy is when and how much.
- Dr. Christopher said he thinks the dichotomy is one of timing, not a plan or strategy.
- After a lengthy discussion, all Board members agreed that they should not rush to get on the ballot in May, but to immediately begin their dialog with the community through written communications and special meetings or work sessions, as necessary.
- Mr. Rorapaugh volunteered to work with Dr. Armstrong in drafting a communication plan and message from the Board.
- Dr. Armstrong and Mrs. Markle were directed to contact the Financial Advisory Panel to let them know of the Board's discussion and that the only decision made, was not to go on the May ballot.
- A Special Meeting was scheduled for Saturday, January 20, 2007, at 9:30 A.M. in the Middle School Media Center.

SALES TAX ISSUE DISCUSSION

- Dr. Armstrong said we will have between now and then, another sales tax meeting, so we can update you at that time and that he will be in touch with these people so you know what the timeline looks like on a questionnaire, or survey with the public and costs.
- Mr. Kelly said it was asked if there was somebody from the community who could get involved to help on the campaign committee for the sales tax issue. He said it would not be as a campaign chairman because they have already picked a campaign chairman and a co-chairman, but there is need for someone to represent our community, because of this being a County wide effort, and wanted to make sure every district is represented.
- Dr. Armstrong said he has the list of people that participated in the last campaign, and many have expressed an interest.
- Mr. Kelly said they do not need a lot people, but would like a couple who could help rally what we are going to do here on a local basis.

- Mrs. Markle asked Mr. Kelly if he would be opposed, if she would e-mail the Financial Advisory Panel to ask if there would be anyone on that panel that would be interested.
- Mr. Kelly said he thought that was a great idea, and if there was anybody interested, to please forward those names to Commissioner Hambley as soon as possible.

PLAQUE DISCUSSION

- Mr. Kelly asked when the plaques are going to start going up. He said it is important that we eventually get all of these, because the Board had made the commitment that it would happen.
- Dr. Armstrong and Mr. Kubilus shared the different plaque sizes with the Board after Hearing of Individuals. Dr. Armstrong said, there are now 2 different sizes, so if the Board would like, we can start putting them up as we can, but they are not going to be interchangeable, as he thought they would be before.
- Mrs. Abboud asked if the rest of them would be like that?
- Dr. Armstrong showed the Board what a plaque would look like for a bigger team, and also for a smaller team. Dr. Armstrong originally thought if the plaques were all the same size, and then if you wanted to organize them chronologically as you received them, the holes made would all be in the same spot so they could be moved around, but this now changes things, because once the plaques go up, they are going to be up.
- Dr. Wingenbach asked if Dr. Armstrong could work with Mr. Kubilus and find some way to accommodate that and maybe specify that the plaques, from this point forward, have to be the same size.
- Mr. Kelly asked what size plaque do they intend to come forward with for all the past teams, the smaller one?
- Dr. Armstrong said, if it was the football team, it would be the larger one, if it's a basketball team, it would be a smaller one. Dr. Armstrong said it would be different sizes for different teams.
- Mr. Kelly said the big thing is wherever you start putting hanging them, to make sure there is room for all of them, so there is no argument down the road.
- Dr. Armstrong said the Boosters would be paying for them, and wanted to make sure you could see them. There was discussion about how many there were, but said a list was never given to us.
- Dr. Wingenbach said we expected them to be all of the larger size.
- Dr. Armstrong said that is what was expected originally.
- Dr. Wingenbach asked if it was possible for the Board to cover the cost to take the one that is smaller and duplicate it into a larger size, and then talk with Mr. Florian before we go any further and ask for the list and say that all of the plaques need to be this size.
- Mr. Kelly said we will try to get to where you have got 2 so you can start. Mr. Kelly thought that the Booster Club said they were going to try to get involved with it. Mr. Kelly is willing to help try to find the pictures and try and help to raise some money to get this done. Mr. Kelly said this would be nice for our District to recognize teams clear back into the 50's, because there are still a lot of these people that live in the District that it would mean a lot to, and that he is willing to help get that started, because we really need to. He said he does not want to get these 2 plaques up and then 5 years from now, see 2 plaques sitting there. He said he could not do it all, but that he is certainly willing to help, if they were willing to put a committee together to be involved with.

- Dr. Wingenbach said maybe by the next regular Board meeting, you could have had the conversation with Mr. Florian, Mr. Kelly, and you will have everything all ready so we are ready to get this done.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Terry Ondrasek, community member, asked what kind of list Dr. Armstrong would bring to the Board.
- Dr. Armstrong responded that at all cost, he would try to preserve the educational programs, but some adjustments would have to be made in the budget. As examples, he mentioned holding off on programs scheduled to start next year, transportation, ski club, middle school musical and pay to play.
- Dr. Wingenbach clarified that these are hypothetical at this point and no action would be taken at Saturday's meeting because the Board has not seen the list yet. She stated there would be plenty of time for dialog as the Board moves forward.
- Sharon Turk, community member said it was announced at freshman orientation that there would be a freshmen baseball team this year.
- Dr. Armstrong responded that there still may be, but it may be a pay to play proposition. He said he told people that if the levy did not pass, he could not guarantee that we would be adding new programs.
- Mr. Rorapaugh added that it underscores the communication gap that we have right now, because 6 to 8 months ago, he left with a very clear and distinct impression, for instance, freshman boys baseball was taken care of, and it was going to be a program that was not contingent upon the levy necessarily so, apparently he is not the only one that has that impression, and said all that he is suggesting is, it just underscores the gaps in communication that we have, and the need for improvement here.
- After a long discussion, Dr. Wingenbach invited the community to attend the Special Meeting so the Board could have a pointed discussion about this.
- Beth Raley, community member asked how to get a copy of the athletic budget that was requested by Mike Houska at the last Board meeting.
- Dr. Armstrong explained the process in obtaining public records, by providing a written request giving your name, address and specific information needed so the district can respond. She stated that the Board needed to support the athletic programs in this community if they wanted to pass a levy.
- Dr. Wingenbach encouraged her also to attend the Special Meeting.
- Mr. Kelly stated that we have raised the bar academically, and for a long time he has been saying we need to raise the bar athletically, and we will continue to hear him say that, until it happens.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

APPROVAL OF CONTRACT WITH ESC OF CUYAHOGA COUNTY 07-01-12

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education approve a contract with the Educational Service Center of Cuyahoga County for the 2006/07 school year, as presented.

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-01-13

Mrs. Abboud made a motion, seconded by Dr. Christopher, that the Board of Education approve the following requests for use of school facilities:

HIGH SCHOOL

- Room D258 – 12/12/06-04/07 – Chess Club – 2:30 P.M. – 3:15 P.M. – Susan Jackson
- Gym – Fridays – January – April – 6:00 P.M. – 9:00 P.M. – Soccer Footskills – Ohio Select Futbol Club – Kathleen Rorapaugh

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #II 07-01-14

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education adopt the attached list of certified substitutes and home tutors for the remainder of the 2006/07 school year, as presented by the MCECSC, in Addendum #II.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes, Dr. Wingenbach, yes.

Motion carried.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 07-01-15

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education adjourn to Executive Session to discuss land acquisition, personnel matters, and negotiations required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr.Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 8:32 P.M.
The Board came out of Executive Session at 9:49 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:50 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Special Meeting was called to order by the President, Dr. Wingenbach, at 9:32 A.M. in the Middle School Media Center.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, absent; Dr. Wingenbach, present.

The next regular scheduled Board meeting will be held Tuesday, February 20, 2007 at 7:00 P.M. in the High School Cafeteria.

EXECUTIVE SESSION 07-01-16

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education adjourn to Executive Session to discuss land acquisition and personnel matters, required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 9:34 A.M.
The Board came out of Executive Session at 10:08 A.M.

ADDITIONS/DELETIONS TO THE AGENDA

None

COMMUNICATIONS

- Dr. Wingenbach said she would like to bring forward, that the Board has been talking about the freshman baseball team and the discussion they had at the last Board Meeting. She stated that some of them were surprised at the discussion, because they were not aware of what was happening with this. She asked Mr. Rorapaugh to make some comments.
- Mr. Rorapaugh said his comments were previously made and he wishes to underscore those comments with regard to freshman boy's baseball. His distinct recollection and opinion that in the last 4 to 6 months, this issue was discussed, whether informally or formally, he does not recall and has not checked the minutes, but he believes the result of those discussions was that a commitment was made and action was taken, both by members of the Administration, in terms of doing planning and researching of freshman boy's baseball and certainly by members of the community, in terms of moving forward with planning for freshman boy's baseball. So he believes that the outcome of that was a decision. He believes that based upon that commitment made 4 to 6 months ago to proceed with freshman boy's baseball, that it will proceed for the coming year. He said we need, as a Board and as a School District, to make sure people understand that all of these issues are ultimately issues of money, we cannot act without money, nobody can, no household does, no School District does, and so he doesn't mean to hold a hammer over everyone's head, but people need to realize and understand that in the event that funding issues, with regard to funding needs of this School District, are not addressed in the relatively near future, that this program, along with others potentially, may be subject to revision and change, and so these are relatively short-term commitments. For the coming year, he thinks it is safe to say that we made a commitment, and he believes firmly, that the freshman boy's baseball team should go forward.

- Mrs. Abboud agreed, but stated the need to emphasize that in the future, this is a program that will have to be reviewed, along with others, and not that there are possibilities of keeping these programs as pay to play, there are things that will have to be looked at and decisions to be made.
- Mr. Kelly said he is going to go along with the majority of the Board. He has some big concerns and he has talked to a number of you before the levy was on, and he also has talked individually with some Board members, so he thought this was a great thing that we should be doing. He does not think we ever really discussed this in a Board meeting, of whether there was going to be a commitment or not, and he is really concerned that we are going to get hit. He said he got hit last night after the basketball game by one of your neighbors who came up to me and said, I thought you guys needed money, now you are going to start a new athletic team. It concerns him that we are making this decision to go in that direction, but he thinks we can explain this very simply because, he is guessing at meetings before the levy, there were commitments made to you, but you have to understand that as far as, and he does not know if the rest of the Board feels this way, but as far as he is concerned, it puts him in a very awkward position when he is being told, when he is out there trying to tell people that we really do need money, but yet, he is going out and spending money on something that would cover a third of a new teacher. Down the road if we do not get any new money, he just wanted you to appreciate where we are going here, because we are going to be doing something that hopefully will not, but could create some problems for us down the road, and when he is trying to look someone in the eye and say, yes, we do need money and we are doing everything that we can to spend our money wisely. He said, yes he is going to support this to go along with the majority of the Board, and he really does think from what he understands, that we have a great group of kids coming along and it is not right for them not to be supported, so he wholeheartedly is going along with this, but said he just wants you to understand that if you have heard there are some discussions back and forth here, they are justifiable discussions.
- Dr. Wingenbach indicated as a summary, it is the consensus of the Board that the freshman baseball team will continue this year. We did research finances and we know approximately what it will cost us, not only in terms of coaching, but also in terms of transportation. She said it is not going to destroy the school district certainly, but there is a cost attached to that, and she knows that as parents, many of you have attempted to raise some money to help support your team and we welcome your involvement in that. We are committed to moving forward for the remainder of the year with this. She thinks it was a matter of credibility, and thinks you all understood one thing and all of a sudden, it was another situation that developed and we want you to understand that if that is the perception and according to the Board members that is what we understand was conveyed, that the freshman baseball team was not definitive on the passing of the levy, although we would have liked to be able to pass it, and on that basis, we are going to go ahead and move forward with the freshman baseball team this year.
- Mr. Kelly said the estimates out of the General Fund, is going to cost us about \$18,000, correct?
- Dr. Wingenbach said, it ranges from \$16,000 to \$17,800 and that includes all of the uniforms, umpires, transportation, coaches salary, depending upon experience, that is the variation.
- Dr. Wingenbach asked if there were any other comments from the Board. Having none, asked if there were comments from the audience.

- The following community members were present to ask questions and offer suggestions for increasing revenue or cutting costs; David Tarr, Lisa McClure, Jim Valentic, Gary Phillips, Sharon Turk and Beth Raley
 1. Sponsors for fences
 2. Coordinate sport teams for busses
 3. Impact fees and Annexation
 4. RAH's offer of field use
- Mr. Kelly said the majority of this cost is transportation costs. In regards to the Suburban League, Mr. Kuntz has no choice. We are assigned the games by the League. He agrees we should be talking about trying to consolidate these things.
- Dr. Wingenbach thinks the signage and transportation coordination are two good suggestions. She thought we should forward this to Mr. Kuntz and filter its way through so that we can determine what would be feasible and workable. She asked Dr. Armstrong to pass it on to Mr. Kuntz as some suggestions as well.
- Lisa McClure asked what other factors will be considered, or is it strictly monetary?
- Dr. Wingenbach said we are continuing the program for now, it is as Mr. Kelly has said. It really depends upon our financial situation, and please understand, this is not targeting freshman baseball, we will be looking at what we need to do to maintain some financial integrity in the District. We are already projected for this next year, to be in a deficit budget situation, where our expenditures are going to exceed our income. There is no way around it, that is the reality, so that is why we are going to have to be looking at ways to conserve.
- Mr. Kelly said, he does not think any of us want to preach doom and gloom. He is positive that we can get some things done, and thinks we can do a whole lot better job of communicating, and we are going to look very, very hard at ways that we can increase our revenue. We are going to get behind this sales tax issue 1,000% in May, it is the best deal that Highland has ever had for taxes, it will impact our citizen's the least of any tax, and can bring in over a one million dollars a year. It can pay for things that are currently coming out of our general budget, and then after that, we will determine what else we need to do. We are looking positive at this right now, that we think we can get all this solved, but we also have to make sure that you understand, that there are people out there in the community that all they hear are little bits and pieces of things, and they hear something and all of a sudden, it affects the way they vote for the next 15 years, but we are positive we are going to have to do all that we can to make things happen to keep us going in the right direction, both academically and athletically, so hopefully a year from now, it will not even be an issue.
- In response to an Impact Fee, Mr. Kelly said we cannot do it. The county, he thinks it has to be a combination of the Township Trustees and the Commissioners have to agree to do that. He said he was a Trustee in Granger for years before he came on the Board, and they talked about it a number of times, but there were a lot of hurdles, but he still thinks it is one of the things we should be looking at. Mr. Kelly encouraged them to talk to their local government officials.
- Someone asked about the Wadsworth annexation issue.
- Dr. Armstrong asked what you would like to know about that? He said there are politics in Wadsworth which will affect our school system negatively and yet we have nothing that we can do, no income tax that we can say, ok, you are going to come into our school system, especially with

dense housing, they have a lot more houses per acre, you are going to adversely affect our school system, we are going to say that per lot, we need \$5,000, \$10,000.

- Mr. Rorapaugh said, he wants to make sure that we have concluded one subject, before we move on to another subject. but he wanted to make sure that we communicated everything we need to communicate with, with regard to freshman boys baseball, and if there are any other concerns about freshman boys baseball, let's hear those, before we jump to another issue.
- Someone asked what percentage of total cost is transportation.
- Mrs. Markle said, Mr. Kuntz has estimated that there would be 24 games and transportation would cost us \$8,064, uniforms and equipment \$4,000, umpires would be \$440, for a total of \$12,504. In addition to that, we would have to pay a coach that will range anywhere from \$3,800 to \$5,300, depending on the years of experience that they have, so when Dr. Wingenbach said the total cost of the program, it is going to range between \$16,200 to \$17,800, so transportation is a major portion of the cost. Mrs. Markle said Mr. Kuntz is saying 24 games all away, and she assumes that he estimated practices too, but she does not know where they will hold practices.
- Another question was about the 24 games and the RAH Organization, through our relationship with Hinckley Township, have offered Kobak I for the freshman baseball team. His question was, why don't we have games scheduled there?
- Mr. Kelly said he believes this all happened so quickly, that in order to get games, Mr. Kuntz did it as quickly as he could, and he did not know that he had the entire commitment about Kobak at that time. It will not be the case next year, but he thinks it was the ease of getting everything done quickly.
- Mr. Rorapaugh asked if he could suggest that this is more of an Administrative issue at this point.
- Dr. Wingenbach said those are aspects of scheduling and programming, that really need to go through Mr. Kuntz, in terms of finding out whether you go backwards or forwards on the scheduling, so she thinks our commitment is to support freshman baseball, but some of the issues like that, we really do not have the information at hand. Dr. Wingenbach said, those are questions that will need to be addressed to Mr. Kuntz.
- Sharon Turk asked if there were legal reasons kids have to ride a bus and if parents could transport the team?
- Dr. Wingenbach said she thinks there is a liability issue, because it is a school sponsored event.
- Dr. Armstrong agreed, saying that liability is an issue.
- Dr. Wingenbach said that the difficulty might be if there may be some students who do not have transportation, so we still would need to provide the bus for those who cannot arrange that, as set transportation, but again, she thinks this is something that needs to go back to be a conversation with the Athletic Director and work your way through those aspects.
- Mr. Kelly said he does think there are major issues as far as liability, as far as even allowing you to be able to do that. One parent said the Board needs to take into consideration that there will not be 24 away games next year. Mr. Kelly said he is sure that is not the intention.
- Dr. Wingenbach said, normally, when we are looking at budget review, we ask for a projection from the different departments.

- Mr. Rorapaugh stated he strongly believes that the parents have more questions than the Board has answers for, with regard to this program right now, because you have more information than we do, so now that we are clear on what is going to occur, his suggestion was to put all of our efforts behind making it happen, in the best fashion possible, so that there is a win here, so there is an absolute win, nobody wants to play 24 away games, he understands that for lots of reasons, but we are trying to do the best job we can to support our students, to support our athletes, and to support our District and our parents, and we want to do all of those things. He thinks from an Administrative standpoint, we will get the ball rolling, even quicker than it already is, and from a parent perspective, let us work with Administration and get these questions answered and get going, and have a great season.
- Dr. Wingenbach said that is the purpose of the meeting this morning, it really was not freshman baseball, but, that was a part of our question, but that is the intent of the Board and the business that we will be talking about later is, how are we best going to communicate our need to the community, and so we invite you to help us with that as well. Dr. Wingenbach thanked everyone for attending.
- Dr. Wingenbach said, she had one more comment during the Communications part of this meeting. She would like the Board to consider the possibility of putting on our traditional Agenda, an area for Board Agenda items where we might ask for updates, or revisit something that is still unleft, for instance, freshman baseball might have been on the Agenda today, under Board Items, for us to talk about and maybe even ask that there be a report out.
- Mr. Rorapaugh agreed and said his thought is that many times we kind of keep a list of continuing items under perhaps, Old Business, but he does not know if that is an appropriate place in the Agenda or not, we will find an appropriate place, but there has got to be some sort of methodology and process to further address open issues that there are, that are facing the Board, and so we, along with Dr. Armstrong's assistance, need to stay after this, no question.
- Dr. Wingenbach said she is not sure that all of the items would necessarily revert to Old Business, and that is the reason she is suggesting that there be a Board Agenda items section that we could put into there, that might be even something that we need to bring forward, that has not been on our Agenda before, so it would not be Old Business.
- Mr. Rorapaugh said he is supportive of the effort, however we accomplish it, he is absolutely supportive.
- Dr. Wingenbach said she would also ask that we put a segment before the Superintendent's Agenda that says Board Agenda, or Board Agenda Items and asked, why don't we have that listed before Superintendent's Agenda, so it would be Boards' Agenda.
- Dr. Armstrong indicated he simply would recommend you take out Communications and put in Board Agenda Items. He said the Communications section is there for the Board to include anything that you would want to see discussed on that Agenda, that would be at the Board's initiative, and the only thing that you would have to do if you had an item you wanted to discuss in front of the public, would be to contact Nancy Mayes, the Wednesday prior to the week before the Board meeting, so that she can make sure that it gets on the Agenda. Dr. Armstrong said they try to put together a tentative Agenda for the Board, one week in advance. If the Board would let us know any items that you want under Communications, we would make sure it is in there, so that everybody

could see prior to the finalization of the Agenda, what's planned for discussion and said he thinks that mechanism, Dr. Wingenbach, that you are talking about, exists, we just have not used it that way.

- Dr. Wingenbach said correct, because Communications have normally been restricted to just whatever comes up.
- Dr. Armstrong said any Board member, at any time, can put an item on the Agenda for discussion and if you contact Nancy Mayes, basically the 2 Wednesdays before the Board meeting, she will have it there for all of the Board members to see what is coming in terms of that Board business.
- Dr. Wingenbach said, which is not to say that if it did not get on the Agenda, we could not discuss it, Communications would still be open.
- Dr. Armstrong said that in the future under Additions and Deletions to the Agenda, you always look to him to see what things he might want to add or delete, and he said he would give the Board that in the future though, if a Board member wants something else added, they can put that under Communications for discussion at that time.
- Mrs. Markle suggested to Dr. Wingenbach, it would also would be helpful if during a Board meeting, that you remind us, let's talk about this again next month, so that we can make a note and make sure that it gets on in that section.
- Dr. Wingenbach agreed and said they will move forward with that revision in our Board Agenda.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

SUPERINTENDENT'S AGENDA

COMMUNITY SURVEY – WRIGHT STATE UNIVERSITY

- Dr. Armstrong said at our last meeting, we had a lot of discussion about trying to engage the community so that we could get feedback associated with their attitudes and feelings about our financial situation, and the levy attempt that failed and what ideas they might have about the future.
- Dr. Armstrong said he has prepared a series of questions and shared those questions with the Financial Advisory Panel, in an attempt to develop a brief survey that we could use with our voters, because we were trying to move quickly. When they looked at his questions, they felt as though, the questions could in fact be leading questions. That is, asking a question to get the answer that you want. They also felt if the survey were to be done by school people, it carries with it, a certain amount of bias, from the people who ask the questions, and also then may lead people who are answering the survey, to try to give answers that they think will be in line with the thinking of the surveyor, so it was felt by the Financial Advisory Panel members, that we needed to put together a professionally done survey, to make sure the questions were asked in the right way, and that we should do it with people that do this for a living, to make sure that it is done appropriately and to make sure that there is no bias in terms of the answers.
- Immediately, Dr. Armstrong said he thought of the people who had helped us with the last survey done by a consulting group, from Wright State University, because that survey was so successful in helping us understand what our constituents wanted in the way of facilities solutions. Ultimately, that survey led us to place on the ballot, a bond issue that would build the new high school and that was approved by the voters. The new high school now is up and running and obviously, that was a very successful endeavor for us. Dr. Armstrong said he contacted the same people that had worked with you in the past from Wright State University,

and asked them to come and speak with you about a proposal, to help you engage the community and get feedback so that the decision's we make from this point forward, are in concert with what the expectations and the desires of our community would be. With that then, Dr. Armstrong re-introduced to some of the Board, Glenn Graham and Gordon Wise.

- Mr. Graham and Mr. Wise explained that they do not do full blown surveys anymore due to staffing issues, but do a series of focus groups with community members and have found that it works very well. Their proposal is that they would do 6 or 7 focus groups for Highland. It reduces the expense from having to do a full-blown survey. The turn-around time is a lot quicker, in that they can give us the feedback sooner.
- The process typically asks for groups of about 12 to 15 community residents, groups willing to talk. When they do the surveys, they try to do proportional random sampling. They would send the Board a sheet that describes the kind of people that they would like to have at these focus groups. They would like to have people who are attuned to the community, who are out there who hear things that are going on in the community, so they obviously want to have school people, they want to have people who have kids in school, and people who do not have kids in school, because obviously, they are going to vote too. They are looking for representation of the age groups that would vote from 18 through older adults. They would want to have the district's critics and, you know who they are, but they clearly would want to deal with people who are critical of the situation. They said, you lost a levy, and explained there are a lot of people here, who the vast majority who voted against that levy, and we want to know why. They want to obviously hear from people who voted that way. Blue collar workers, white collar workers, hairdressers, barbers who talk to a lot of people, realtors, clergy, people who are in the community so we are getting responses back from folks who are hearing things out there in the community. That is what these 6 to 7 focus groups would be comprised of, and we're not saying every focus group has to have all of that in it, but over the bulk of those groups, we would want to be sure that we had those kinds of people in it. That is what we are looking for in terms of the groups, and we would ask you, what we have done is basically asked the schools, through whoever they wish, to put together the groups for us. Building principals, if you have a Community Advisory Committee, any of these folks can give input, and get the people. The people are invited, they do not send letters out to say would you be interested, these people are given a phone call and are invited to participate in those focus groups and then before the focus groups would occur, they would get a phone call and a letter confirming the situation, so if we talk to 6 to 7 focus groups of 12 to 15 people, we are getting close to 100 community reps, that's about 1/3 of what we do in those surveys, and we find it works. They went on to say, they can not do the breadth and depth that we do when we do a community-wide survey. The book that you got from us and all the demographic analyses that we used to be able to do, we just can not do that anymore.
- They stated that we have experienced our focus group approach, because in all of the analyses that they have done for probably 60 or more school districts are in the State of Ohio, they have all led off with input from focus groups. Typically in the full scale community survey type, they have done a smaller number of focus groups to simply surface the issues, the concerns that are there, and then that gets translated into the questions that are a part of the survey. There are plusses and minuses. They hit a couple of the plusses, the turn around time is quicker, the cost is much less, There is another plus that they feel they bring to the focus group approach, and that is that all of the input that they get from the community,

their ears listen to, as opposed to being generated through a survey, a person's doing a personal survey, they read the responses. They hear it all, which is to say, they hear the interaction that takes place around that group of 12 to 15 people and well, that is what they are about, that is part of their professional responsibilities.

- They have the strengths and weaknesses from the 2000 survey, so they can compare what comes up now with what was then, so even though they do not do the full-blown survey, they still have the opportunity to refer back to that, as clearly some of the questions that come up in the focus group, will be questions that will be similar to what was on that and so looking for the strengths and weaknesses of the District side, regardless of whether there was a levy involved or not, this is just strictly, what do you see as the strengths and weaknesses of your schools? They can go back and look at the 2000 survey and make comparisons to that.
- They stated they have used this focus group approach twice with Kent City Schools and most recently Kenton City Schools and had good results with both.
- Mr. Rorapaugh questioned the participation by or attendance of, even as bystanders, either Administration or members of the Board of Education.
- They have occasionally had a Board member sit in as a participant. They never have had a peanut gallery. Actually, their druthers would be no Board Members. Once in a while, we have bent that just because we felt that, you have to size up the circumstances and there are situations in which that is ok, but by in large, they would not pass along the sheet to any signs swearing that you would refuse to attend the focus group because, you are going to hear it. They said they would have to give the Board the ultimate management decision, and that it would depend.
- Mr. Rorapaugh said his own preference and thought was that he is interested in is candid feedback from our community and constituents and he wants the plain, untarnished truth, and wants open communication between Facilitator and focus group attendee and so, anything that constrains it, he would not be interested in and he certainly thinks that, he is not speaking for the Board, he is speaking for himself and his own preferences and the way he sees this. He thinks anything that constrains that kind of open, candid, communication, would not be employed.
- Glenn and Gordon indicated they do not want an observer, they do not want a two-way mirror somewhere in the back of the room with a group sitting behind that, and under unusual circumstances, they have had a member of the school Administration or a Board, sit in on a focus group, but only as a participant, not as an observer, but they prefer not, they want people to feel as comfortable as they can.
- Dr. Wingenbach asked about their response back to the Board following the focus groups, that could involve, she said she seems, an oral presentation, explanation.
- He said and they would do it and encourage that that be done at an open Board meeting, so the community can hear the results of the survey.
- Dr. Wingenbach said, with an invitation perhaps, to the focus group participants. He said, absolutely, yes.
- Dr. Wingenbach said, the second report is a written presentation for us to use to maybe look more in-depth into some of the issues.
- They said, correct, and that is where we will share with you our recommendations. In the Appendix of the report, you will receive the comments, we digest those comments in terms of making the report in the Executive Summary, but you will have an Appendix that has the comments.

- Dr. Wingenbach asked from that, we build recommendations? They concurred. Dr. Wingenbach also asked about the timeline, what is the framework in terms of time? They responded that turn around time is about 10 days, of course depending on the time of year it is.
- Dr. Wingenbach said, she thinks we, as a Board, probably need to consider the implications of timing, we also need to think about focus groups, and how that would work, identify those things. She thinks there are a lot of things that we need to talk about as a Board, as we are reviewing your proposal.
- Mr. Kelly expressed his pleasure with the work that these 2 gentlemen did with the last survey. He expressed concerns in that he has heard many people tell him that is not what the community wants, you put the people on there that you wanted, and he is worried that we are going to hear the same thing, no matter what job we do, so he thinks we need to understand that we are not going to be able to go out and say, ok, we have these results back, this is what the community wants, because this in no way, is a random survey now, this is where we are going now and thinks he would feel good about what information we get from that, but thinks as a Board, we need to understand that this is going to be more of an informational thing for us, and not something we can sell this levy on, because there is just no way we can say that this is a feeling of our community, when we are doing focus groups and we are going out and picking the 80 people that are going to be in these focus groups, even though we are trying and we know we have to try to get people that are on the other side of the fence, people that do not even know who any of us up here are. That is his only concern about it.
- They responded that the concern that Mr. Kelly was expressing is not new to them, because it really is quite natural, from the side of the table that you sit on to say, oh yes, but we are only going to get the choir to sing. He said they have heard that before, but we know, we have been on the firing line before, when we say, we want this kind of a mix of people.
- Dr. Wingenbach said she thinks with the cohort groups you described, with the different characteristics, you are going to get, she thinks, representative sampling, that would be deemed legitimate.
- He said he would defer to the Statistics Professor on this, but it is not something you can pinpoint statistical probability.
- Mr. Kelly said he completely agrees with him and he knows what kind of work we get from them, he just wants to make sure the Board understands, that we can not go out and say, this is what the community has said they want and really, statistically be able to back that up.
- They said you could still say this is what the community wants. He believes you could still say that. One of the things that you also have to consider from the focus groups side, is that while we had 12 to 15 people in that focus group, and if they are doing their job, they are telling them what they are hearing from a whole lot more people than that, so they do have that. There is no way to generate an end for that, but they feel very confident getting more of the community, than simply the people who are sitting in the focus groups.
- They said, one of things that they do to instruct their people when we start a focus group, is they want them to feel not just free, but encouraged to tell them things that you may even preface with something like, well, I don't believe this, but this is what I hear, that sort of thing, they encourage that.
- Mr. Kelly said he feels very comfortable, actually more comfortable than he would be from most groups of what kind of information we are getting from people. He just wanted to bring out that the way we use this, maybe a little bit different than before. The last comment he wanted to make was

he really does not want to wait too long into the year to do this. He agrees with them, that we should wait till after May, but he really does not want to wait until August.

- Dr. Wingenbach said, she thinks that we have a lot to consider and appreciates their presentation today, because it gave the Board some good information. She thanked them for coming, and said the Board will have Dr. Armstrong get in touch with them.

TOWNSHIP TRUSTEE BREAKFAST

- Dr. Armstrong said he thinks that you have heard from various people that as we try to engage the community, that our Board members need to be more actively involved in that process and in the past, we have had our Township Trustees Breakfast, but have not had Board members there. He said we are going to have to see if we can get some of the Board members to these breakfasts, to say something to the Trustees, maybe let them know what kind of role they might play, in our future plans, in terms of engaging the community, or in terms of gaining their support. We have not established a date yet, usually it is in February or March, so once a date is established, he would like the Board to block that date out, if possible, and join us.
- Mr. Kelly said, what would be nice, is if Dr. Armstrong could give the Board a few dates, because he intended to want to come to each one of these, but has always been out of town. Dr. Armstrong said he will try and do that, to give the Board a month's notice.
- Dr. Wingenbach said, if Dr. Armstrong would supply the Board with the dates, we can make sure at least some of the Board members are present.

COMMUNITY LETTER

- Dr. Armstrong said, you may recall when we met last time and decided that we would not be on the ballot in May, there were several reasons why. One of the big reasons we did not want to go on in May, is because we wanted to take the time to find out from the people who live in this community, enough information so that we are reflective of the attitudes and the desires of the community. It was a short timeline obviously, and on top of that, there is a sales tax on the ballot, or will be a sales tax on the ballot in May that will benefit schools, so to go on the ballot would place us in conflict with another issue that is to benefit the school district, so we have decided that we would not be on the ballot in May, but there was concern expressed, that if we are not on the ballot, we are not giving people the right message, because, they are going to say you did not need the money after all, or you would have come back. When we decided not be on the ballot, we decided we needed to respond to the community to let them know why we are not on the ballot, as a part of what needs to be an ongoing communications approach with the community, we want to keep them posted on what the Board's thinking is, in real time, as you are making decisions, they are finding out about the decisions, and they are given information to understand the decisions, so towards that end then, Mr. Rorapough and Dr. Armstrong met to discuss what kinds of information we wanted to include in that letter to the community, drafted something, shared it with the Board members and now we are looking at getting the feedback so that we can finalize that letter to the community, so with that, Dr. Wingenbach, how would you like to proceed?

- Dr. Wingenbach said, the message has actually gone through several different drafts, input from the Board members and we have, she thinks, everybody has the letter in front of them, one of the last drafts that came out, so she said she would invite comments about the transition from the original draft, which was longer, to this one, and where we rest in terms of this particular draft.
- Mr. Kelly thinks the Board is right on target here. He was concerned that we were talking way over the heads of our community of when we started, and said he thinks we want to put a major emphasis on the fact that we really are on the ballot, and we have an opportunity to get some new money as early as July, through the May sales tax issue. We are going to be asked to put quite a bit behind that. It is the best bargain we have ever had for school taxes, the money will get here and it really will not all come out of this community. We have members of our community that shop mostly to the North or to the East and it is just a huge advantage to us. There are so many people that come into the County that shop, that pay sales tax, they will be paying for our schools. We have one shot at this happening, and that is this May, and we have all agreed that we should stay off the ballot for that reason, along with making sure we do all we can to make sure we know where we are at as far as what we are going to ask for. He said he thinks this is much simpler for the community to read and he said he is for going with it. He thinks the most important part of this whole letter, is the last paragraph, because that is the key part of it, and anybody who says we are not on the ballot is wrong, we are on the ballot, but he said he likes the way it is written.
- After discussing whether to use calendar year or school year, Dr. Wingenbach publicly read the letter.

A message to the Highland Community,

As a part of action taken during the regular meeting on January 9, 2007, the Highland Board of Education decided to forego placing a school levy on the ballot, on the May 2007 ballot. Despite a continued and persistent trend of deficit expenditures caused by enrollment growth, increased utility costs and education needs, the Board acted in response to taxpayers in order to take the time necessary to survey, understand, and communicate with constituents, an approach thought especially important, given the outcome of the November 2006 election.

In the interim however, everyone needs to clearly understand, that we will be operating at a projected deficit (more expenditures than revenue) of approximately \$1.5 million dollars, in order to make it through the 2007-2008 school year. Current levels of quality education and/or service cannot be maintained beyond school year 2006-2007 with this pattern of deficit expenditures. Without new and renewal operating levy money we will, in the 2007 year, need to examine and implement cost cutting measures, which will likely result in increased class sizes, reduced program offerings, and possible changes in school transportation.

We are not going for a property tax levy in May, because we are going to first, put our efforts behind the sales tax issue, which, if passed, will decrease the amount of additional

property tax we will need, and also, will give us some new funding as early as July of this year. We honestly do need additional money to continue our excellence and we support the sales tax ballot issue in May, as a first step. The sales tax will not solve our funding needs, but it will provide direction, as we plan for future funding requests. Please help us take this first step by supporting the sales tax issue. We will be planning the next steps as we communicate with the community, about the situation of the Highland School District funding.

- Dr. Wingenbach said she was trying to get directly to the issues, present our dilemma as it is currently, and as we anticipate it becoming if we do not get an issue on the ballot and get it passed. She said we welcome comments about that.
- After further discussion, the 2nd line of the 2nd paragraph was changed to read, "Without new and renewal operating levy money approved in 2007"....
- Dr. Wingenbach said, she thinks there are a couple of issues involved. When we talk about cutting, we have to be talking about specific school years. When we talk about fundraising and levies, we have to be talking about passing in one year, in order to affect the next year, and that is really difficult to convey, without getting too complex.
- Dr. Armstrong said, there was one other suggestion that he really thinks is important, and that is to let people know where they can go for additional information. He said they could call the Superintendent, or get on the website, but to keep people abreast of information, so that they can get in the pattern of looking for that information in places where we can make sure it will be posted, that we can keep updating people as to what is going on.
- Dr. Wingenbach said, the other point that was made, or implied, is that we need to have continuity, open messages, and that we need to make sure that the website says the same thing this letter says, that the phone calls say. She thinks the Board is agreeing to start with this, so we will get a copy to you, and go from there.

BUDGETARY ADJUSTMENTS 2007/2008 SCHOOL YEAR

- Dr. Armstrong said, first of all, he wanted to thank the people that came to this meeting. Obviously, you have a passion about the issue that brought you here today, and he is really glad to see that so many of you took the time to be here. It is interesting to note that when we were talking about the levy last year, and we would set up public meetings, he never had one public meeting where he had this many people in place, and at that time, he was passionate about the future of the district, but could not get that passion translated into public engagement, so he is glad that everyone is here today, in a sense, it kind of starts the process for us of talking with people from our community about what our situation is. You have heard the Board's decision to go ahead with the 9th grade baseball program, and he hopes that that puts your mind at rest with regard to that issue. He said there are numerous other issues though, that are on his mind, that he has to be concerned about, because next year we face a \$1.5 million dollar deficit spending pattern. That is not to say that we run out of money, it is to say that we are living on borrowed time, because we are living off of money that we have set aside over the years, and when that money is gone, then we face the wall that Mr. Kelly has spoken to you about.

- Dr. Armstrong said his responsibility is to make sure that the students and teachers have what they need for a quality educational program, and he has to be somewhat far reaching in his thoughts, looking beyond what our immediate needs are, so that he can make sure we are prepared to address the needs of the District 3 to 5 years down the road. Some people have asked the question, how is it that now you can get through this year without going on the ballot again, when you were up for 6.9 mills. He said a lot of the money that went into that request, was actually there to allow us to implement the Strategic Plan that was worked on by 140 people from the community last year, so there were progressive components to that plan that called for us to spend money on things that we have not spent money on to this point. Such things as, a person to be involved with extra-curricular and intramural activities to get more students involved after school, such things as, a new teacher to provide foreign language at the middle school. There were a number of things in there that dealt with bringing class sizes down, so that you would not have elementary class sizes in the first grade of 28 or 29 students and said that is a significant monetary cost. So, when the question is asked, how is it now that you do not need the money, that is not the case. We need the money to operate, but the reason we had to go when we did, was to implement our Strategic Plan which called for new programs and additional funds. Now we have to rethink that. We are not going to implement the Strategic Plan, because the money is not there, we are going to do the things in the Strategic Plan that did not cost us money, and basically reflected a reallocation of resources and we will try to implement those activities. But when we look at a spending pattern of \$1.5 million dollars in deficit, then he really has to think about how he can save a few pennies here, and a few pennies there, so that if the worst happens, and he honestly believes the best will happen for us, because Highland is too good and the community is too proud, to let the schools go down hill, so he thinks we will get the money that we need in a timely fashion, to keep going, but, he said he never expected the levy to get beat up like it did in November. He thinks it is largely because he was talking to all of the people that seemed to think like he did, and maybe he was a little bit cocky about it, because things had been going so well at Highland, he just assumed that everybody is going to be behind the schools. So we have to expand and find out what other people are thinking, but now he said he has to be realistic and say, if that could happen, how long could we go before people get behind our school system, and he has to prepare for that long haul. That is why he was not in favor in the past, of going ahead with the freshman baseball program, because the building budgets have already been cut by 10% over the last 2 years, and it is difficult for him to say to the Administrators, your building budget is cut, but we are going to add freshman baseball, and the Board of Education has taken the high road, saying that no, we believe that there was an understood commitment and we are going to abide by that commitment and he supports that and he understands what they are saying and why they are doing that, and we are going to make everything ready for freshman baseball, but when he looks at adjustments that have to be made, just as you feel passionately about coming here today to share with us your ideas about freshman baseball, there are people who feel very, very passionately about some other issues now that are going to be up for consideration in terms of cuts. If you look at what is happened with other school districts, Buckeye and Cloverleaf in Medina County, you can see that they have had to make adjustments in the way that they do business. Major adjustments for them include shutting down some schools and organizing their educational delivery system to reflect grade level

buildings, as opposed to neighborhood schools like we have, and people here, love their neighborhood schools. They like having Sharon with an elementary school, Granger with an elementary school, and Hinckley with an elementary school, and those schools, what they've done, is to organize the schools so that all of the kids in KDG, 1st and 2nd grade go to Hinckley, 3rd and 4th go to Sharon, 5th 6th, maybe would go to Granger, that kind of thing. They have cut busing for anybody who is 9th grade or higher, they find their own way for transportation to school. Elementary kids get bused, but now they have to walk to pick-up points, as opposed to the busses coming down their streets and picking them up where they live. These things seem drastic to us, because they are so foreign, but when we hit the wall, should that happen, he is hoping it doesn't, those are the choices that we have and he said he can assure you, there are going to be many more people who are passionate about busing, then we have about 9th grade baseball, because 9th grade baseball affects so few students by comparison. So, he is looking at the situation and saying, what can we do so that we do not detract from what is happening in our educational program, and so that we do not cause to rest on the part of parents and students, and in the meantime, maintain the high level of faith that the parents have placed into the school system, while we work out the details associated with passing the next issue. We have done some things already, we have eliminated some positions, we have gone part-time with some positions that were full-time in the past, we have gone through a major change in health care programs, where our faculty and staff members have assumed more responsibility for the financial burden of their own health care. That has saved the school district \$1 million dollars, those kinds of things you can do, until such time as you are just out of options that way, and it starts coming back closer and closer to the kids. He said he does not want those things to happen to the students, and we have come too far to see changes that distract from what the students are doing. There are some things however, that we can not avoid, because we do not have enough teachers, so at the high school, for example, if we do not have a class with 15 students minimum, we will not have that class next year. We will have to put that class on an every other year basis and we will let students choose to take that class every other year, instead of every year. That affects the kids that are probably the most academic students, because those are the Advanced Placement classes, those are the higher level science and math classes. While we are not taking away the opportunity, we are certainly not making that opportunity available every year as we have done in the past, so that we have a teacher freed up for another class this year, or the upcoming school year. That is one of the things that we are going to have to look at who leaves, to see if there is a reallocation of resources when a new person is hired, or to see if there is some way to have the work reallocated, so that we do not have to replace that person. An example, our Curriculum Director is talking about retiring. It is a Central Office position, it is not right next to the kids, but long term, it has significant impact on what happens with the students and the future of the District. In the upcoming school year, he will look to see how we might take care of the essentials of that position, but we probably will not replace that person full-time in this next school year.

- There are other positions where we might be able to do similar things and save some money that way, as attrition takes place, we look closely at the people who leave. If they are at the top of the pay scale, then we will be committed to hiring people at the other end of the pay scale, so that we can about cover the cost of hiring 2 people for 1. He said he only knows of 2 people that are leaving this year, but that could result in us being able

to get additional staff as we continue to grow, and you may recall, on average, we have picked up 3 teachers over the last 4 years, each year, so we may only be able to go 2 this year. He said he thinks that we need to look at salaries, he said each year there is an index where the Board makes a decision about the index as to exempt employees, as to Administrators, he said the Board will have to look at that, in light of our fiscal situation, weigh very carefully how you will approach that. It is difficult now to look at the extra -curriculars and say, here is what we should cut out. What we may do is look at the number of coaches, as opposed to whether or not the sport is offered. For example, if you have 8 coaches for varsity football, maybe you could cut back to 7, until you get better financial stability. It may be that there is some positions that you will not fill again next year if they are not related to our interscholastic athletic programs, but again, we have gone ahead and made the commitment to 9th grade baseball, so, where is the justice if you choose to cut something else. Ski club, for example, is not something that you would say is directly related to the curriculum, and it is not a interscholastic athletic sport that we are obligated to pursue on behalf of our league, so if you cut out ski club, you do not pay the advisor for ski club, but at the same time, you will affect more students than you do with the freshman baseball.

- Dr. Armstrong felt that he will not feel any less passionate about that next year, than these people feel about baseball this year, so here is the other part of it. In this situation with the 9th grade baseball, the people felt like there was a promise made, and a promise made, should be kept. He said he understands that very clearly. What it makes him think is that next year, if you are going to commit to make a lot of cuts before you are back on the ballot, the question is, will people feel bushwhacked, like the 9th grade baseball parents did, because, we did not say in the last levy, if you do not vote for this, we are going to have cut this. We did not want to get in to threats. We never wanted to come across that way, but sooner or later though, it comes down to being honest with people about what the ramifications of the decision will be, so if we are in a situation where we said, next year we are not going to have this, this, etc., in terms of extracurricular opportunities for students, you will have many people feeling the same way as these people have felt, and they will say, well, you did not tell us that is what you were going to do, you should have let us know before there was a decision made about whether or not we should vote for that levy in support of these activities, as well as the educational program.
- Dr. Wingenbach said, she thought that the purpose of today's meeting was to begin that process so that the communication was out there that, if the levy does not pass, we do not get new funding in some shape, or some way, these are the things that we are going to begin doing. She said she does not call that bushwhacking, she calls that planning ahead.
- Dr. Armstrong said he agrees with Dr. Wingenbach, and he said he is telling her how he thinks people may perceive it.
- Dr. Wingenbach said then it is incumbent upon us to communicate whatever those plans are, a roadmap, as it would.
- Dr. Armstrong said you can either cut your expenses, or you can increase your revenues. If you do not increase your revenues by passing an issue on the ballot, then the other thing that you can do, of course, is to look at pay to play for extra-curriculars, and it is a significant amount.
- Dr. Armstrong said \$800,000. He said he did not have those numbers, and asked Mrs. Markle if she did. He said he did remember at one point in time, we had about 75% of our students at the high school level

participating in extra-curricular activities, so it is a significant involvement and participation opportunity for our students.

- He said you could look at pay to play if you think that is something that would be needed, worthwhile for us to pursue. He said he sees that you have people back here. Do you want to have a discussion up there and take comments, or do you want to deal with comments as they arise?
- Dr. Wingenbach said she was waiting for you to conclude it.
- Dr. Armstrong said, we will answer your questions in just a little bit. He said he guesses his feeling is that if we decide that we are not going to sustain all of these activities with general fund money, then we ought to be talking about pay to play options if we do not generate the money. Dr. Armstrong said he is recommending that depending upon when you put on your issue, that if the issue does not pass next time around, we would implement a pay to play program, and if the issue does not pass next time around, we would make some significant adjustments in transportation.
- Mr. Kelly said he thinks a little of that depends too on the sales tax levy. Dr. Armstrong agreed, and said all of it does, if we, but still, if the sales tax passes, we have committed ourselves to reducing what we request. Mr. Kelly said, but we will still end up with getting what we need. Dr. Armstrong asked, but what if we, what we request in terms of the difference, in terms of what we need, does not pass? Then we have to be ready to implement other activities, other options.
- Dr. Wingenbach said she sees this as an on-going discussion between now and then, certainly, she said she just wrote down that is probably something we need to bring back under Board Communications. She said she is not talking about just athletics. She is talking about curriculum also.
- Mr. Kelly said he thinks the biggest decision we have to make, which is really hard when you think about it, is knowing that we lost by as many votes as we did, is the prudent thing to start right now trying to make sure this money will last as long as it can, or are we going to go as long as we can without a lot of things that really people notice and then all of a sudden, have to do some things drastic, and not that you would not have to do things drastic anyway, he said he thinks that is a big decision we have to make, and if it is the worst, we would be talking about some of those things right now, and we are already doing some of those things right now, the building budgets have been cut 10% again this year, right?
- Dr. Armstrong said no, they have been frozen. Let me put it to you this way. The building budgets had been cut 10% based upon the per pupil amount that we gave the principals to operate their buildings, so if you got new pupils, then you could get an increase in your budget, but it was 10% less than a pupils worth in the past. This year, what we have said is, you will get no more money than you got this year, so it is frozen this year to last years numbers, which means in a sense, they took a loss, but they will have more kids.
- Dr. Wingenbach said, you're talking about 06/07? Dr. Armstrong said, he is talking about 07/08 for next year.
- Mr. Kelly said, the other thing, you know part of this issue that went on the ballot in November, had to do with a number of things that we are not doing at all, and we had 150 some people that went together to look at that. We have said it is on hold, but he said he thinks at some point in time, we are going to have to make the decision, that this is not even part of our future right now, based on where we stand and if you take that out of the equation, we do not need as much total, we still need money.
- Mr. Rorapaugh said he agrees with Dr. Wingenbach's approach. He thinks this is a matter of continuing discussion and dialog, and what he would prefer to see, is more concrete information with regard to

- a). Where we are, b). What actions have been taken to date, that is where we stand, what is the present circumstance, and c). Some alternatives and options for what could be done, and how much it will cost us. He said he thinks we have a lot of information to plow through, as we begin to talk about these things. From his perspective, he thinks we are just opening up this dialog for 2 purposes. 1). For planning purposes, so that we are fiscally responsible in the operation of this district, and 2). To begin to communicate and disseminate the need to the community of, a). Where we are, and b). What our projected needs are. He said he would see this as accomplishing that objective for purposes of today's Board meeting and discussion. He said he would like a little more information and we have to schedule, he said he has said it before, and he will say it again, he is willing to meet and devote the time and energy necessary to make, informed, intelligent decisions, whether that is meeting on a weekly basis, or whatever frequency is necessary, to plow through this information to make informed decisions. If this Board needs to schedule work sessions, in order to do that, and to plow through the papers and numbers to do so, well then, let's do it, but he doesn't feel as though, and he appreciates Dr. Armstrong's words, but he does not feel as though much more needs to be said, or any firm decision can be made today, based upon information that is before him.
- Mr Rorapaugh said, if we are serious about potential cuts, he would like to look at numbers, wants to look at programs, and he wants to look at areas where those are going to be made and see what the tally is, what is the total. He said he needs data and information on paper, and he just cannot make an informed decision objectively.
 - Dr. Wingenbach thinks we need to give some concrete direction to both Dr. Armstrong and Mrs. Markle regarding what kind of information, what kind of data we need, what specific, if this cut were made, or what is the cost of this at this point in time, and if it were cut, what would be the impact?
 - Mr. Rorapaugh said, his belief is, that this is probably information that Dr. Armstrong and/or Mrs. Markle look at on a day-to-day, week-to-week basis, and the operation of the school district, he would just like to be able to get inside their heads a little more, to be able to understand what those issues are.
 - Dr. Armstrong indicated that he is not asking the Board to make a decision today, but he is looking to begin discussions, hard discussions, about the ramifications of operating with a \$1.5 million dollar deficit. You can live like that for a year or two, but you cannot sustain the program, in terms of its' quality or level of services, unless you get new money, or you make cuts. He is trying to create an awareness that we are entering into that phase where decisions must be made in the best interest of the future, and when you talk about numbers, the big number in his mind, there on a daily basis, is that if we add absolutely no staff for next year, we are operating at a \$1.5 million dollar deficit. He asked for direction about what will help the Board ultimately, feel most comfortable making hard decisions.
 - Mr. Kelly said, what he thinks we need to have numbers with them, but he thinks the most important thing is, we have a yearly budget that we work with and we have a 5 year forecast that we work with. He would like to see the impact of each of those on the current budget and the 5 year forecast, and that is the easiest way for us to see that, are we really talking about something that is going to make a difference for us or not, and it would be nice to see the impact of each of these things individually, and all of these things lumped together, looking at them, and the most

beneficial numbers are going to be the 5 year forecast, because we are concerned about a couple of years from now.

- It was agreed that Dr. Armstrong and Mrs. Markle would provide the Board with potential budget cuts along with the no growth 5 year forecast showing years beyond the forecast.
- A discussion was held on the need for another meeting prior to February 20th's meeting. It was agreed that if additional meetings are necessary to work through this process, they would be scheduled. Dr. Wingenbach said she will put that under Board Items to talk about the Board meeting schedule.
- Mr. Kelly said he wants to make sure that there is something to talk about and he also thinks we are talking about cutting back here, maybe the other thing should be that we think about Board compensation too, he said it is not that much money, but if we are going to add meetings, he does not necessarily know that we should be adding Board compensation.
- Dr. Wingenbach indicated they have a limit.
- Mr. Kelly said, no we do not any more. But he said he really thinks if we are going to start doing that, we should be thinking about limiting, if we are going to have more meetings, he thinks we should keep it our monthly rate right now. He said, we can talk about that later.
- Mrs. Markle said, you can not change it mid-term.
- Mr. Kelly said, no, so we have to pay for every meeting we have this year? He said it could be donated back. Dr. Armstrong said you can donate it back, that's ok. Dr. Wingenbach said, that is part of our discussion next time.
- Dr. Armstrong said, he would certainly like to invite all in attendance to come back and stay with us on this, because as you become engaged in this process, and you talk with other people, who are not so engaged with this process, then we start to get that kind of discussion with community members, that gives us clear direction and also, let's them know what is at stake, that is very important to us.
- Dr. Wingenbach indicated she wanted to go back to the Impact Fee discussion.
- Mr. Kelly said, you have just said something that has been bothering him for a long time. He said he was a Trustee for 16 years in Granger, and you need to get every person that lives in your community, if you live in Granger, and the Trustees are good friends of Mr. Kelly, but, we are not being, that can be developed in a way that they're so concerned about impacting the properties that it touches, we need them to get a huge message, that that is our only opportunity in this whole District, to get commercial taxes, and it needs to be pressured, because if not, all they hear about is rural, etc., and we all want our community to stay rural, but Route 18 is not going to be that way and the quicker we do something to encourage people to come in there, the better it is going to be to help our schools, the better it is going to help our township. Now this is just Granger, well Granger and Sharon both, and he encourages you to get everybody you can to talk to them and put some pressure on them, because he has been sitting there for years and they are finally doing some things, but he thinks they need to be doing a whole lot more.
- Mr. Rorapaugh agreed. Dr. Wingenbach said, she believes the audience has just been issued a challenge. Mr. Kelly said, he has been expressing his views on this for a number of years, but they need to hear it from a lot of the people in the community that this is one way we can relieve our property tax burden, and we want Route 18 developed in a way, that it is going to bring us a good tax base, other than just residential. There is so much that can be done and there is so much encouragement that can be

done to bring people in and the other thing, as this Board knows, we have a Community Development Group out of the County that will bring people in here, but then they want to abate them for 15 years. Route 18 does not need to be abated to bring people in here. You have to give them the opportunity, talk to some of the people that are up there and the restrictions that they have, and it just drives them nuts, and he said he is not saying he wants it to look bad, but we can do a whole lot more, and said they are elected by you, so go after them.

- Mr. Rorapaugh said there needs to be a master plan for the development of that entire Route 18 corridor. It sits between two major interstate highways right, and that effort, a master plan to develop that corridor and we are away from school district business a little bit here, but it impacts us, right? It involves the Sharon Township Trustees, it involves potentially Montville Township Trustees, it involves Granger Township Trustees, Medina Trustees, it involves the Economic Development Group that is with the County, potentially it involves the school district, so potentially, it is a large group that could come up with a master plan for the development of that corridor.
- Mr. Kelly said there have been master plans over the years and it is to the point now, it comes down to the way that they zone the property, and what they are going to allow to come in to that property, and that is the key to this issue. So much has already been determined along there, and there have been master plans in the past, and it comes down to what the individual townships will zone their properties at, and they may say it is I-1 Industrial, but then they have a whole lot of restrictions of who can come in there.
- Dr. Wingenbach said, she is going to ask if this ongoing conversation could be conducted following the meeting and indicated that discussion will be in open board meetings and those are the kinds of things that we will be talking about is the implication.
- Dr. Wingenbach said, we hope productive, not necessarily cuts, but no, she thinks that is the Boards intent and our goal is not to increase attendance necessarily, but to at least identify where we need to be going, and communicate that out.
- Dr. Armstrong said it is a great way, the problem that he had with that during the campaign, is that nobody would come.
- Dr. Wingenbach said, she thinks that once they begin to identify the roadmap, as it were, that is when we may need to start doing some of that and begin to communicate. They also learned that it is important that the Board members be involved.
- Mr. Kelly had one more question, one of our communications this past week or so ago, there was talk about how our television station, about how our television abilities are increasing to where we can maybe show some more things. He asked if we can get to the point where we can put Board meetings on our Cable channel.
- Dr. Wingenbach said she thought you recommended at least posting a summary of the Board meeting and she said she is not sure they are ready for prime-time.
- Mr. Kelly said he knows in some school districts, a lot of people end up get the opportunity to see it, because it plays over and over again, and the whole thing about us sitting up here is getting community feedback, because we are representing the community and he said it is sort of scary, but he has heard from Board members that do have it on each month, and let it repeat over and over, that once their community got used to it, it was a great benefit to get feedback from people they never would have heard from. Mr. Kelly said, if we could ever get to that point to do that, he thinks it would be great.

- Dr. Wingenbach said, she does not mean to cut off the discussion, but she thinks we are wondering around thinking about a lot of other things. But said, Mrs. Goebel has started this discussion and maybe we can continue it the next time when we have more information.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 12:53 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Regular meeting was called to order by President, Dr. Wingenbach, at 7:05 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting will be held Monday, March 19, 2007 at 7:00 P.M. at Sharon Elementary.

ADDITIONS/DELETIONS TO THE AGENDA

Dr. Armstrong introduced Tom Lombardo the new Head Football Coach and Business Teacher at the High School in the upcoming school year. Dr. Wingenbach welcomed Tom and his family and said Highland was looking forward to his involvement in the district.

Dr. Armstrong stated Dr. Kim Deuendorf from the Center for Research of Cleveland State University would be here to discuss community surveys and options.

Dr. Armstrong amended Item VI, page 5, under Classified Substitutes to read \$6.85 per hour instead of \$6.75 per hour.

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-02-17

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the minutes of the Organization Meeting and Regular Meeting held January 9, 2007, and the Special Meeting held January 20, 2007, as presented.

Dr. Wingenbach said, I compliment you on the volume that you've captured. The Minutes are longer than the Agenda tonight.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes, I wasn't present for the January 20th meeting, and I don't know if I can still vote for this, then yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 07-02-18

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the January, 2007 Financial Reports, as presented.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION TO AMEND THE FY07 APPROPRIATIONS 07-02-19

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education authorize the Treasurer to amend the FY07 Appropriations, as presented:

GENERAL FUND

001-1000-400	Regular Instr. Purchased Svcs.	-\$1,000.00
001-2000-400	Support Svcs. Purchased Svcs.	\$2,000.00
001-2000-500	Support Svcs. Supplies/Materials	-\$1,530.00
001-2000-600	Support Svcs. Capital Outlay	<u>\$ 530.00</u>
		\$ -0-

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION TO ESTABLISH FUND 07-02-20

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education authorize the Treasurer to establish the following fund as one of the funds of the District:

SOUNDS OF HISTORY

599-1000-500	Supplies	\$500.00
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Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

BOARD MEMBERS' AGENDA

Dr. Wingenbach said we now move to a section that we just added to our Board Meeting, and it is a list of items that the Board would like to discuss. I'm not sure how long the discussions will go on, but at least we will put the information out to the public as we are talking about it.

STRATEGIC PLAN AND RECONVENING LEADERSHIP COMMITTEE - DISCUSSION

Dr. Wingenbach said the first item is the Strategic Plan and Reconvening the Leadership Committee. Basically we talked about the fact that we need to reconsider the Strategic Plan and where we are going to go with that, and that it would be beneficial if we had the Leadership Committee from the Strategic Plan come and meet with us to talk about those items, those recommendations and see where we are with some of those, and maybe what we could do. Unfortunately, the levy did not pass and some of that was built into it, so we were going to talk briefly about that and see if we're in consensus about having a session with the Leadership. Dr. Wingenbach asked for comments.

Mr. Kelly indicated that we would be amiss if we didn't do this. His only suggestion is to wait until after the Community Survey is done, before bringing them in, because there would be a number of questions on there about what we were going after last on our levy in November that failed and to have the survey information from that, as we're talking to them, I think, could be very helpful the with their discussion. He also said if it was going to take until August or July to do the survey, we probably should not wait that long, but if we can get it done quickly, that would be my only recommendation. Mr. Rorapaugh agrees with Mr. Kelly but suggested we might want to at least consult with whoever it is that we use, or coordinate the survey with,

like you, Bob, my initial impression would be to wait until after the survey is done in order to talk to the committee, but we might just solicit the opinion of whoever it is that we contract with to do the survey and see what their impression would be as to timing, but overall, I'm in agreement.

Dr. Wingenbach said do you think it would be beneficial perhaps to request that, for instance, Daryl and some of the others who were primarily responsible for organizing it perhaps to attend our next regular Board meeting and just share with us their perceptions of the Strategic Plan, the status of it now, and not in the sense of making recommendations about what we should or shouldn't do, but at least bring us up to date with where they see the Strategic Plan resting at the moment. Just as a precursor to a regular meeting where we would sit down and actually talk about the components.

Mr. Kelly said well we could do that, but we as a Board have put the whole thing on hold. Dr. Wingenbach said correct.

Mr. Kubilus said part of the commitment we made to that Strategic Planning Team was that in this model of Strategic Planning that was used, there is always an annual update and it was and continues to be our intent to have everybody from that Planning Committee together on an annual basis. We can plan that flexibly at your leisure. I would be glad to update you; there are some unfunded things that we have been able to accomplish with the Plan. I'd be glad to give you a report of that and where we are status wise.

Dr. Wingenbach said I think that might be important because it is not dependent upon funding but for us to at least know that we're moving forward in some areas as per the recommendations of the Strategic Plan, so it might be beneficial just to hear where we are with some of those, I'm not talking about a long report.

Mr. Rorapaugh said if recollection serves me correctly, the last time the Strategic Planning Committee was together was May 23rd, May 24th, is that right of 2006, just before the end of the school year? And then it went to the Board of Education I think for approval.

Dr. Christopher said I think it's important to recognize, and Daryl your comments I think emphasize that, we think of the Strategic Plan as if it's a pallet, a single pallet, but in fact, there's a number of elements of that plan that probably reach a higher priority in terms of implementation than others. There's others that you've indicated that don't require a high level of funding to implement successfully and so I think the next step for us is to really begin thinking in terms of priorities, and determining with substantial or with less funding, how to approach the next step of implementing the Strategic Plan and recognizing the amount of work and the commitment we are asking from the Team, I think it's in recognition for all the work and the knowledge and skill set that you and your group bring that we ask for your help.

Mr. Kubilus said as far as prioritization goes, it was not necessarily the job of the planners to prioritize but although they gave their plans in order that they would like to see it prioritized with the understanding the Board would have final say on it, so there is no expectation on their part that certain things would have more emphasis or not.

Dr. Wingenbach said then she would suggest a couple of things, perhaps at the next regularly scheduled Board meeting you could share with us some things that have been implemented that aren't related to funding just as a brief update, and then I think we can plan once we know when the survey's going to be done, we can plan a meeting with the Leadership Committee to begin to look at the types of things that

Dr. Christopher was talking about.

Mr. Kubilus will provide the update at the March regular meeting.

DISCUSSION OF PROJECTED NEEDS

Dr. Wingenbach said the next item is the discussion of projected needs and that we were talking about some of the alternatives to what we can achieve and I don't know if we're ready to really talk about this but, I would at least open the conversation if the Board would like to begin to talk about some projected needs that we see in the future.

Mr. Rorapaugh said one item may be commitments made or commitments anticipated in the past of any, now that we know where the library is situation; it brings the issue of the development or of the master plan that was drafted and has been discussed with regard to school property to the South of the high school. I know that, or believe that over the course of the last 3 or 4 years there have been discussions anyway, about how that will be developed and whether what monies we may have committed, either for planning or for development of that land. I don't know that if it falls within the bailiwick of the discussion of project needs or not.

Dr. Wingenbach said, is that something that we might put on the next Board Agenda to get some information first?

Mr. Kelly said I think we've got to be awful careful. People think that we're starting to talk about developing that land and we don't have money to operate, I agree it's something we need to be talking about for the future, but it's, there's no question it's quite a ways down the road before we're going to be doing anything out there, and I, we just got to be careful we're not sending the wrong messages to the community. We've got to get, I mean, what my comment is that the number one need that we know we've got to try to do is to keep the class size where we want to keep it, and that means if we continue to grow, we're going to have to hire more teachers.

Mr. Rorapaugh said that was his purpose in raising the issue for discussion. I certainly wasn't advocating that we go ahead and start development. It was merely an attempt to get that recognized as, I guess what I would call an open item and to see how we are going to grapple with it.

Mr. Kelly said, I understand that, it's just that when you get in the community, so many people just get bits and pieces of what we talk about here and the rumors start, and that doesn't mean we shouldn't be talking about it, so if that being said, I agree with you, but we've just got to be very careful that we're not giving the perceptions that we're getting ready to start developing that, because we have a need to get an operating levy passed and that's where we should really be concentrating on first and be careful we don't initiate any rumors out there.

Dr. Wingenbach said, Brooks was it your suggestion that we basically bring the plan so that we know for instance, where the library is located; I'm not sure where you wanted to go with that.

Mr. Rorapaugh said, here is the essence of my concern, and that is in what I will phrase as promises made and promises kept, and if we, if you look at the history, and I think in updates over the course of the last several weeks, we all received information with regard to athletic facilities and so forth, which encompass the development of that property. I just want to be clear to the public that in the event those items don't happen, there's a specific reason for it, that's all, and I just want to make sure that we are absolutely clear and that everybody on the Board

understands a). Where we are, b). What we can do and can't do with regard to that property. I just don't want it to fall off the agenda, if you will, and it's particularly important to me given feedback that the Board has received with regard to gaps in communication with our constituents and, so it's in that vain that I want to make sure that we are closely connected and that we remove to the extent possible all gaps in communication with our constituents.

Dr. Wingenbach said given that request, would it be possible Bruce, for us to maybe have the schematics for what we planned or thought about there, just to take a look at it and say ok, this is done, etc.

Dr. Armstrong said the last design that came out regarding the use of that property, is probably about 5 years old now, and it was done by the architect from Fanning and Howey. I can find the drawing of what was presented at that time and show it to you and you can see how plans subsequent to that time, have changed the layout of the property involved with the new library being built. It will give you some idea as to what we were thinking at that time. It doesn't particularly give you any real clear direction as to where we're going in the future. You'll have to make those decisions at a later date, because we have changed the configuration based upon the property at hand, we've also obviously had to make some changes based upon the building of the new library. We'll bring those schematics and you can take a look at them and see. I'm not sure that it's going to give you a good idea of where you can go next primarily because for you to move ahead with the project like that, you would need to get soil samples bored throughout to find out what's going to support the different types of things that you want to put there. As Mr. Kelly has said earlier, I think you're going to have to find out from the public, what they are willing to support before you can start to say here's how we should use that land, I mean, it all comes down to looking at the schematic, but not having a lot of information from that point on.

Dr. Wingenbach said, ok, I don't think you were proposing that we make any decisions, were you Brooks?

Mr. Rorapaugh said no. Dr. Wingenbach said ok.

Dr. Armstrong said, so you want to bring that to the next Board meeting? Dr. Wingenbach said, yes, we'll just take a look at it and see where we are as a reminder.

SCHOOL BOARD MEETINGS

Dr. Wingenbach said that was a request to be put on the Agenda. I'm not remembering specifically. Mrs. Markle said that you were going to talk about the need for work sessions as you work through the planning process.

Mr. Kelly said he preferred that when we have a need for a meeting, we call a meeting rather than just set automatic things up. When we need a meeting, we should set it up, but to go out right now and say we're going to meet every two weeks or something like that, I don't think, I'd rather make sure there is a need for it.

Dr. Wingenbach said, alright, do we perceive any need at all right now, to set a meeting between now and the next Board meeting?

Mr. Kelly said that may depend a little bit on what we hear about this survey tonight. Dr. Wingenbach said, right, so we'll hold that in abeyance until we know whether we need to come back together?

DISTRIBUTION OF THE COMMUNITY LETTER

Dr. Wingenbach said, I think we were just going to identify the fact that the community letter did go out. She indicated Tracy took good care of getting it out into the media and I think it was on the website and other areas. That was all we were going to do, was just acknowledge the fact that the community letter did go out, and that there were some responses to that.

Mrs. Abboud asked, have we shared the letter that the County Prosecutor sent the, not the Prosecutor, the legal department for the County?

Mr. Kelly said, let me, I can maybe clear that up a little bit. I think we're going to be hearing, I think it's the 22nd that the Commissioners' have to vote whether that goes on the Ballot. From what I understand, the Prosecutor does have an opinion back from the Attorney General, which we will know about before that meeting, so that being the case.

Dr. Wingenbach said that came this evening, didn't it? Steve Hambley emailed us.

Mr. Kelly said, that's great, because I think this sales tax is a great thing for all the schools in this County. One of the things we are going to need to talk about, is it's going to be our responsibility to really promote that thing in our District as much as we can, and we want to try to get a mechanism to do that, because even though it's a small part of our budget, if we can cover our capital expenditures over the next 30 years with this, because it will grow as the County grows, and business grows in the County, it is just a, we've got to get people to understand that we'll not get another shot at a better chance for these kind of dollars. It really doesn't impact our own taxpayers as much as anything else we would do.

Dr. Wingenbach said, in addition to which it will help us as we go eventually, back to the ballot to be able to reduce what we're asking for, so we have to get all of that lined up, so we are all clear about what it means and what it will indicate and then you are right, we do need to.

Mr. Kelly said that is great news. I was pretty sure that it was going to come back ok, but that is great news.

Mrs. Abboud said she was talking about the legal representation for the School Board.

Mrs. Abboud said I think it's interesting to note, because when the Plain Dealer ran that letter about how schools don't take advantage of the County's legal help, it gave a wrong idea, I think, to a lot of people because the County Prosecutor isn't capable, he doesn't have the precise knowledge for construction law, and they sent out a letter, would you want me to read it?

Mrs. Abboud read the letter which indicated the County Prosecutor's office was available to assist the district in addressing legal issues.

Dr. Armstrong indicated he has contacted the County Prosecutor's office on 2 issues. The first issue dealt with what concern I had regarding the use of sick leave. The other issue dealt with whether or not a student was entitled to services beyond legal age, and that student was a handicapped child. When I talked with Dean Holman, he said to me, that they are glad to help, but they don't have expertise in every area, and special education was one of the areas that he said we don't have a lot of expertise in that, but I have been working with him. The person I have been working with was assigned to Highland Schools as an assistant prosecutor and he seems

very knowledgeable, very bright individual, and so it's good to get the reading from him about different things. I think that the County Prosecutor's office obviously can help us with certain issues, some issues I don't believe they can.

The thing about the Plain Dealer article, they just said how much we spent on legal fees, they didn't say what we got for those fees. They didn't say that we ended up getting \$400,000 worth of services from the architect, as a result of architectural omissions. They didn't say that we had the site development supervising the project that had to pay \$200,000 back to the school, and they didn't talk about the fact, that it reduced our expenses to pay contractors for delays by almost 50%, to the point where it was about an even wash, so the money we spent on the expertise of the construction lawyers, actually resulted in us protecting tax dollars, to the degree where it didn't cost us anything significant to make sure that this building, which cost \$36.9 million dollars, was protected in the process of being developed. They never said anything about that, so I think that article was blatantly unfair, but at the same time, people never ask the question, what did you get for your money? I think it's again up to us to make sure we communicate and try to get that message out.

Mr. Rorapaugh said, I would agree. I also speak from experience. I began my legal career in a prosecutor's office and I can, although not for the Medina County Prosecutor's Office, but I will tell you that generally, the public doesn't keep on hand, sufficient staff to tackle and to represent all of the school districts in the county, certainly, particularly one school district like ours, which happens to be growing. I would think that their resources are devoted primarily to enforcing criminal law, tax collection matters, and also doing work in juvenile court for the human services department and so forth, taking care of children in this county, so while I believe that we should probably give them first consult, I'm firmly convinced that our interests are perhaps, better served on most occasions to seek the expertise of outside counsel. I would also try and get the Board to recognize that there are certain circumstances when it would be best to have outside legal representation, so we need to think about circumstances in which, why we would be engaging counsel, and whether or not we want the prosecutor's office to represent us, or whether we would want our own firm to engage us, for purposes of client confidentiality and so forth.

Dr. Armstrong said one more thing I would like to point out to the Board of Education, by utilizing people that have expertise in the area of construction matters; we were able to handle our claims in a relatively timely fashion. There were other schools that did not get involved with the construction lawyers as early as we did, and even though their projects started as much as 1 ½ years before ours, they're still in litigation. Our projects have all been cleaned up and have been taken care for about 1 year now.

Dr. Christopher said if I could add in the context of our earlier conversations about the importance of communication and having an open line with the constituency, I think this is a big enough issue, particularly with the press that we got from the Plain Dealer and then some communication, that each of us have had either by e-mail or by phone call, I wonder if this is an important enough issue to have it out there somehow, I don't know the best way to communicate something as sensitive as this, but I think it's important for the community to understand that we are being good stewards, that we try to be good stewards of the tax dollars that are under our watch. I think that is just such a crucial thing and it ought to be incorporated somehow into our strategic communication with the community.

Mr. Kelly said, I agree. As I talk to people more and more, I'm not sure this was the issue that affected our levy that went down, but I know a lot of people had questions about it, and the way they read it, it would make anybody think that we weren't doing a good job, unfortunately it was reported correctly, but I agree, I think because that

was a fairly big issue last November, that it needs to be addressed, and there may be a way, at least to begin with Bruce, that you can try to explain what all happened, why we did it and how it really ended up saving us just as much money, so it was a wash to the school district and put it on the website somewhere.

Dr. Armstrong said I'll see if I can't do something with that. I'll let you see what I've put out before I put anything into the community, I'll let you have a look at it first.

Mr. Kelly said, because that way when the comments are made to us, we can say go to the website, there's an explanation.

Dr. Christopher said we would have to be careful with our relationship too with the prosecutor's office.

Dr. Armstrong said I think we have a good relationship with the prosecutor's office.

Mr. Kelly said I think Dean Holman wants to help us where he can, and I think we want to be able to use his tools where they're available for us and we want to make sure we have a good relationship with that office because there are definitely places where I know they can help us and not cost us any dollars, so we definitely want to make sure. I'm talking about the issue about the construction attorneys.

Dr. Wingenbach said we also probably have to be careful about the legal ramifications of publicizing some of that.

Dr. Armstrong said, shall I contact the law firm to see what they think is reasonable for us to say?

Mr. Kelly said ask them what you can say. Yes, absolutely that's a good idea.

Dr. Wingenbach said in addition to which you may want to address the fact that there are certain areas in which the prosecutor's office does not have the expertise that is required and a good example is special education. We really do have to have some experienced attorneys in that. So, you'll bring something like that back to us either through the Board communication.

BOARD MINUTES ON THE WEBSITE

Dr. Wingenbach said Mary actually had contacted me about what we'd like to have as minutes on the website. I think when you look at the extensive information that is included here, I'm not so sure we need all of that on the website. It would be my thought that we might put up as minutes any of the actions that we've taken, any of the motions, in the order that it has occurred.

Mr. Kelly said, I don't think you dare call it minutes then. Dr. Wingenbach said, ok then call it a summary of actions taken by the Board at the most recent meeting.

Mrs. Markle stated that we've gotten into the habit of doing verbatim. The law does not require us to do that. The law only requires us to summarize the intent of the Board of Education. I have to tell you that Saturday meeting took 20 hours between 2 of us to put it together because we had several people in the community, although they said their name, they weren't at the microphone and we couldn't hear their comments on the tape. In a 4 hour meeting, I think we did a heck of a job at putting what you said in here, but it took an incredible amount of time, and the law does not require us to do that, the law requires us to record the action of the Board of Education and the content of the discussion, not verbatim.

Mr. Kelly agreed that we have too much information there. I know there is a lot of people, I know we post these at all the township halls, it's posted at the Granger Township Hall, isn't it? I've talked to people that read that, and the only thing I don't want to do is change something before we get this levy passed until, have people trying to think we're not trying to give them all the information since we have been doing this for years, but I agree with you.

Mrs. Markle said well these minutes are the official minutes as you have approved them and if you would like, we'll keep doing the same practice, but these are what are going to go on the website.

Dr. Wingenbach said, no, I think we just said we don't want the minutes to that extent posted, but rather a summary of actions taken.

Dr. Christopher said but the posting on the website would simply be a link to a PDF file. Mrs. Markle agreed. Dr. Christopher said, so truly in terms of space, if somebody wants to see a summary, they could look at the summary, or if they want the entire document to print and read. Mrs. Markle said the agenda would be on there.

Mr. Kelly said, once it's typed up, it's not a problem, right? Dr. Christopher said, it's electronic. Mrs. Markle said, I mean I would be doing double work. Dr. Wingenbach said, I thought that's what we just talked about, now we switched, ok? Mrs. Markle said, my question was, do we report it like the law requires us to do, or do we continue to do it this way. If it's your preference to do it this way, we'll do it this way.

Dr. Wingenbach said, let me separate it out, we've got different issues going on here. I think what Bob has requested, is that we continue with the verbatim reporting in the Minutes of the conversations and the actions, as you have been doing it, at least until we've determined what we are going to do with the levy. I think that was the request. The second issue then, is what gets posted on the website and am I hearing now that it's put all up there, link it up there. Mr. Kelly said since she is going to go to the trouble to write it up, it's so easy to link it, so she might as well put it all up there.

Mrs. Markle said the agenda will be on, and the agenda will always be current and then as you approve the Minutes, we'll just link it to this agenda. Dr. Wingenbach said alright, so the summary aspect is not? Mrs. Markle said correct, Mr. Kelly said at least for right now. Dr. Wingenbach said, you will have to read through it to do their own summary. Mr. Kelly said right, hopefully they won't all be like they were this week. Dr. Wingenbach said that's the last item, any other communication from the Board?

Dr. Christopher stated he would like to add one piece of information. I'm the representative of the Board on the Highland Education Foundation and while I'm a wayward member, I continue to get lots of information back and I wanted to report, there are 19 projects that the Foundation has decided to fund and they are absolutely wonderful projects and I wanted to just emphasize a couple of them.

- The Second City Improv of Chicago is coming back in November and I think for those of you who attended it and for the students who participated in the day long activities, that was a wonderful opportunity and to have them come back again, I think it's going to be even bigger.
- There is an Artist in Residence, Allen Vizzutti, who is coming I believe in the spring to work with the students directly, but also will give a performance with the 8th grade and high school bands, I think that's something all of us should look very much forward to seeing.

- The Fruity Pharaoh is another project at the high school. Students will have an opportunity to learn and perform steps involved in the mummification process used by ancient Egyptians, and as the context then, they'll discuss construction, design of tombs, research and study of various aspects of Egyptian life, and the impact that it's had on civilization today.
- The Room 302 Review is another project where 13 special education students at Hinckley Elementary will work together to create and sell a class newspaper using their own digital camera, other technologies available to them and professional printing. Their final product is sure to be of high quality.
- Also, the Community Education program is receiving some support from the Highland Foundation. The Community Education Program will promote the school and the school district as a center of life long learning for adults in our community and in the district.
- I don't want to leave anything out. There are many, many other really exciting projects. These were just a smattering of some of those that are available, and I just want to send kudos to the community for supporting the Foundation financially and for the Foundation for their very detailed review and selection of projects, so I thought that was worth bringing to the group.

Mr. Rorapaugh said, Dr. Wingenbach, in that vein, I would have a separate item. First of all, in our update packets on January 19th, which is a month or so ago, there was an item prepared by Tracy Goebel with regard to communication initiatives and so forth, and I don't want to, given the spirit and effort that we need and want to make with our community, I don't want to lose track of those items that Mrs. Goebel brought forward in terms of ways to improve, or efforts that have been undertaken to communicate, so I would ask that the communication aspects, be kind of a standing item on our Board Members' Agenda. Second, I wanted to report to the Board, that on the 25th of January, I had a very nice lunch with Mr. Pete Ulrich, Associate Principal of the High School, and got to meet some of the teaching staff, also had some time to spend here at the High School between classes and see how things function, but it was a very pleasant lunch. I also made sure and in the spirit of transparency, wanted to make sure that Administrators had access to the Board, should they need or desire that access and so that line of communication was opened. Secondly, I or maybe I'm third now, I spoke with Roger Saffle who is the Director of I.T. here for the district, in an effort to spearhead and determine ways that we can leverage technology to improve communications in the district and got some of the ideas and specifically inquired of him, whether or not the district had the ability to use streaming audio, streaming video, and other advanced communication, and he assures me that they did. I've been working with Mr. Saffle to kind of fine-tune the RSS feeds on Highland's website and it is in the process, it is a work-in-progress, but the public will be able to obtain RSS feeds from the Highland District here soon.

Dr. Wingenbach said, I'm sorry to interrupt you, but I don't know what a RSS feed is. Mr. Rorapaugh said RSS feeds and if you'll forgive me, because I can't tell you precisely what the acronym is, but they are in essence news alerts that would automatically feed from a website to your computer, and you can download news items, and it is kind of becoming a very popular means for people to stay informed and to see headlines and to scroll through items of interest. In fact, most of the major news and media outlets have adapted and adopted RSS feeds, and this district is working on having that technology available to us, so that is a bright spot. So, just some quick efforts by one Board member to enhance communication and also to have some interaction with members of the district. Fourth and last, I had also proposed, and would just raise this for further discussion, the concept or idea and Dr. Wingenbach, you and I spoke about this briefly of, having periodic operational reviews from the Heads of the Administrative Team and we can certainly raise this for discussion at another time, but it was a concept that I raised that is, I

think, common practice in the private sector that's something that we would want to add to Board agendas, so just raise that for further discussion.

Dr. Wingenbach said, and just for clarification, operational review is not evaluative, it's simply a report, for instance, having our Curriculum Director bring us up-to-date on some things that may have happened previously or are going to happen, so that it's more of live reporting, and so that may be something that this Board would like to think about and consider. I think we will need to talk about it, and see if that is something that we would like to work through Dr. Armstrong to organize.

Mr. Kelly indicated he had one more thing. For the breakfast this Friday morning, I have been scheduled to be out of town that day for a long time and I am not going to be able to attend, but would you please let everybody know, that that's why I'm not there, because I think it's a very valuable thing that we're doing, and was hoping we could get it on a day when we could all be there, but there's no way I can be there Friday morning.

Dr. Armstrong said, well I understand and does anybody to attend? Dr. Christopher, I know, you cannot, you are busy with your work. Mr. Rorapaugh said, I have a conflict as well. Dr. Wingenbach said, I have trouble getting back from Phoenix, so I don't think I will be there. Dr. Armstrong said it wasn't that you were expected to attend; it was a courtesy that was sent to say if you could come. Mr. Kelly said, people I have talked to, a lot of people that I talk to that are going are thinking that we are going to be there. Mrs. Abboud said, I will cancel work and go. Dr. Armstrong said, you would be welcome Ruth, but it's not like we were expecting people and this was set up largely by the Highland Foundation, and the agenda is going to run something like this, Daryl, I think was going to welcome people to the High School as High School Principal, and then I'm going to speak a little bit about the need for community support for the schools and how important that is for us to maintain the level of quality that we have been able to achieve and the level of services to provide. Then Doug Leohr who is one of the Builders Association Members, is going to speak about the impact of building in the area and he's going to speak about it's important that they think about giving something back to the Foundation in support of the schools, and then we're going to have a question and answer session. We'll probably talk a little bit about enrollment projections, and I will want to know from the Builders Association what they see happening with regard to development, how much it has been curtailed as a result of the economy, and how much growth they anticipate will be slowed down because it will affect our need for buildings down the road. We'll talk about other questions that may be on the mind of the public officials, there were Trustees that were invited to this, and the Builders as well, to make sure that they have a chance to get their questions answered, so we anticipate it will be one hour. If people want to stick around afterward and talk about other specific issues, then I will stay there and talk to them about those.

Dr. Wingenbach said I appreciate Ruth's attending. I spoke to Anne Smykal and she was hoping that we could be there, but I'm going to be out-of-town

Mr. Kelly said just please let them know that schedule, I mean if there's any way I could change it, I would change it to be there, but it's an appointment I've had for months and it's out of state, so I can't miss it.

Dr. Armstrong indicated they were trying to schedule a time when we could get the most Builders there.

Dr. Wingenbach asked for any other comments for this section of the agenda? A quick summary, I believe we are looking at several items for next meeting, under that, would be the Strategic Plan update, taking a look at a master plan for

development of the land around the High School, use of legal services in relation to the Prosecutor's office, communications aspect, which Brooks referenced, and perhaps discussing that report out from the Senior Administrative Team. Is that alright?

Dr. Armstrong said under Old Business we've been talking about getting information from our community and we made that a priority so that we can be prepared with the next levy attempt to place something on the ballot that reflects this community's attitudes about the school district and about what they value. I've had a chance to speak with Dr. Kimberly A. Neuendorf from Cleveland State Universities Communication Research Center, and she is here tonight to tell you a little bit about what they could do for us if you were much more interested in having a random sample survey, as opposed to the communication that you get from the focus groups discussed by the other individuals, with whom we spoke, so with that, I'm going to invite Dr. Neuendorf to the microphone and she will tell you a little bit about what she does and give you a chance to ask questions. Thank you for coming tonight.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Kimberly Neuendorf, Ph.D. –Cleveland State University's Communication Research Center. The Research Center, I'll try to make this short, is part of an academic unit, The School of Communication at Cleveland State, and that Research Center has existed for over 30 years now. We are centered in a School of Communication as a widely published department. We're one of the top 10 most published academic units in communication in the country, believe it or not, and in support of that, we have built a center that includes a CATI System that's a computer aided telephone interviewing, a series of focus group rooms, on-line survey software, response time software, experimental rooms, so we support a wide variety of research functions for the faculty and for the graduate students in our program. Our Masters Program in Communication Theory and Research Methodology, obviously needs those kind of facilities. We also though, do some outreach, shall we say, some work with clientele, both within the University and elsewhere. Outside the University, we work with a lot of non-profits, once in a while, a for-profit. We've worked with Jones Day and Crain's Cleveland Business, we're working on a third project with them now, over the last year or so, but outside the University, such organizations as Idea Stream, Bay Village City Schools, St. Edwards High School, The Ingenuity Arts Festival, Life Bank which is a non-profit that promotes organ donation, we've actually been involved in a grant with them for the last 2 years, and have done survey research to support their needs, their functions and many other clients inside the University, we're doing some focus group work right now for the CSU Library, etc., the list goes on and on. I just want to make you aware of the variety of research initiatives and how we're committed to research, and teaching our graduate students about. Now, that's important because any project that we do for outside clients, involves our graduate students. A survey that we just did for the Cleveland State University Alumni Association, involved about 15 of our graduate students, doing everything from writing a survey and piloting it, to actually doing the interviewing to, now their working on writing up the report. We then, function as a research agency, but not quite as a business, we're much more collaborative with our clients. We're not in a situation where a client would pay us, we go away, and come back with a report. We actually bug them a little bit more; we go back and forth and negotiate. The CSU Alumni Association right now, we're wading through literally thousands of tables of output to decide what is going to go in the final report, and what is going to go on a private website. This is something we've been doing that's kind of cool, kind of exciting, I think, because we can generate a huge volume

of information, but of course, it's too much to really digest for most people, but we've put it on a private website with an index, so if you want to go see everything in the survey broken down by age, or everything in the survey broken down by gender, there are sections in the website that do that.

- Survey research has kind of been our bread and butter, I will say, the fact that we have a CATI System is kind of unusual, again, the computer aided telephone interviewing, but we have done all kinds of other research as well. We would be excited to work with you folks. We had a great time working with St. Ed's in Bay Village last year, but as you probably got the picture from my list of clients, we're not specialists necessarily in school system needs, but we are specialists in research, in particularly survey research and working with you to come up with what you need and designing surveys and analyses, that are specific to your needs. What else can I say? I ran out of steam there. Does anyone have any questions?
- Dr. Wingenbach asked if this was the proposal? Dr. Armstrong said this is the proposal that I received. Dr. Wingenbach said it seems the focus is primarily telephone interview surveys? Dr. Neuendorf said yes, this came out of discussion, if I can pass the buck a little bit Dr. Armstrong, out of discussions with Dr. Armstrong and that was what he asked me to explore and since that's something we do a lot of, that was pretty easy for me to lay out.
- Dr. Armstrong asked, have you ever done anything in terms of going door to door and collecting information?
- Dr. Neuendorf said not in a very, very long time. I have personally, not as Head of the CRC, but as a researcher on various grants over the years. Yes, I have been Head of the CRC since 2001, but I have also been at Cleveland State for 20 years and have been involved in CRC projects many times over the years, but I have also had grants and other kinds of research projects and probably about 20 years ago, was the last time we had a grant where we had to go door to door.
- Dr. Armstrong asked if there was any reason to think that you might get a better sample going door to door than through the telephone survey?
- Dr. Neuendorf said I don't believe so, no one but the Census Bureau does door to door, I would say, generally these days. One problem with door to door is finding people at home, that's bad enough on the telephone, but certainly door to door is even more extensive.
- Dr. Armstrong said it's a lot easier to do a recall than it is to send people out over and over again.
- Dr. Neuendorf said absolutely and the fear factor is there. I think you and I spoke on the phone about some of the problems with phone interviewing. I'm finding in doing surveys over time, that's starting to get better. When I first was doing survey research, phone research, you were expected to get more than a 90% completion rate, that was the standard, in the American Association of Public Opinion Research, which I'm a member of and our organization is always looking at that every year in the journal that we publish and at the conference, and 20 years ago, 90% response rate was considered minimal, that is, of all the people you would get to answer the phone, 90% should agree to talk with you. Now, something happened in the meantime, and it's called telemarketing, and that has made it a lot tougher, so that the standard now in commercial research, ala AAPOR, is anywhere between 30% and 50% response rate, so there are problems, but I think you would be hard-pressed to get a door to door response rate of 30% even. Online surveys are the coming trend, but you have to have a known population. We just did one with Crain's Cleveland Business and it was a survey of their online version users. Now, that makes sense, because obviously all those people are online and they have e-mail, so they sent e-mail invitations. But generally online surveys of a general population are not very successful. A). The response

rate is pretty miserable, may 5% to 10%, and B). You don't have the emails for all of your constituency. There are no real phonebooks of people's e-mails.

- Dr. Armstrong said, as we talked, it seemed to me that our best chance of getting a good random sample would be using the telephone.
- Dr. Neuendorf said yes it is and I'm not pushing it because I like it better, it's what we use. I would rather, we were able to do online surveys, they're much easier, but we're not there yet.
- Mr. Kelly inquired about the questions they ask. Designing those questions is so important and that's where we know the problem with the areas that we need to talk about, but we don't know how to ask the questions. Are they multiple choice, A, B, C, D, or do you actually have the ability to answer, take open ended information from people, because I think that's what's really valuable to us.
- Dr. Neuendorf indicated it's a combination. You can't have all of your questions open-ended because you would spend millions of dollars to do that, thousands of dollars to code those and come up with meaningful categories. In the latest survey we did, we did a unique combination, some were very closed end, but those things that the client wanted to have a rating scale, we used a 0 to 10 rating scale, which I actually I'm a proponent of, because everyone understands 0 to 10. It may seem like a large scale, but it actually works very well, so we had a number of items that asked them to evaluate different attributes on a 0 to 10, so that was closed ended. Then we also had some purely open ended questions that we had contracted with the client to code at the end, so we took whatever they said, and then developed a whole series of coding schemes, which I can go in to, if you want, because I actually wrote a book on content analysis, which includes that. I'm a quantitative nerd, but I could talk more about that. Then there was a mid-range, kind of question that we used, which we left open ended for the respondents, and I've not used this a lot in the past, and I have mixed feelings about how it came out. It was open ended to the respondent, but our interviewers had likely responses, because we pilot test all surveys, so we piloted and came up with a half-dozen key responses, so as the interviewer is sitting there, listening to the person speak, he or she does automatic coding into those categories, so it's faster, so you can do more questions like that. And then if their response did not fit into the pre-existing categories, then they were typed in, does that make sense?
- Mr. Kelly asked how many typical questions, course I guess it depends on the kind of question you're talking about, but what would you say the typical number of questions you can ask on the survey, and my last question then is, if you do 400 completed, that's completed interviews, that's not 400 that you went and got half-way through and somebody said, hey, I don't have anymore time.
- Dr. Neuendorf said, absolutely not, that's completed. The latest one we did, we ended up with 306. They contracted for 300, and gave them the 6 partials, if you will, so, no they ended up with 300, but we actually, so that's how we deal with that. Those are freebies, those are extras, they can be thrown out of it, or the portion that they did can be used. I'm sorry, what was your other question?
- Dr. Armstrong responded, how many questions?
- Dr. Neuendorf said it does range tremendously. I would say, for the kind of survey that is proposed here, because it's more by time, instead of 10 minute survey, because that's what counts to us and our interviewers, you know, we pay on the basis of how long it takes them. Anywhere between 30 and 70 questions, I know that's a big range. The most recent one we did was closer to 70 and we were able to do that in 2 different ways. One was to sneak in a

few open ended questions that were already coded, if you will, because that makes it faster, and the other way was to use what's called matrix questions, where we had a series of questions that asked about different attributes. This was Cleveland State University Alumni Association, so we set up the rating scales there at a 10, and then we said how would you evaluate the professors you have as a student, how would you evaluate your fellow students, the library, see what I mean? The library, 2 words, that's a question, so the library, the computer labs, so if you set up a series of questions that way, you can fit a lot more in.

- Mr. Kelly asked what kind of timeline would we be looking at?
- Dr. Neuendorf said, again, we are not a business, so we're an academic unit. We do have an academic survey coming up in the next couple of weeks. I think, you had mentioned April and that would fit in perfectly. We're kind of tied up for the next month, I would say in the lab.
- Dr. Christopher asked who ultimately owns the data when it's all said and done?
- Dr. Neuendorf said you would own the data. I do want to say that again, a little different from most commercial firms and some clients like this, and some do not, yes, you get a report, you get a website and you get data, and you get to watch us crunch or analyze the data, if you wish. The client I have right now, the Alumni Association, the head of that is a guy that works for Leggett Stash, our advertising, he's coming over on Friday for his second appointment, where he & I are actually sitting down with the analysis software and just making sure I've tapped everything that he wants.
- Mr. Rorapaugh said, 4 questions: The CATI System, I'm not familiar with that, could you briefly describe what that is?
- Dr. Neuendorf said our lab is a 10 station CATI, that means there are 10 computers in a room with little half-walls in between to cut down on noise, it looks like telemarketing, to be honest, but we don't do telemarketing.
- Mr. Rorapaugh said, so it's a call center. Dr. Neuendorf said yes, it looks like a call center. The software is a different kind of software, it's by Sawtooth Software, you can look them up on the web if you're interested, they pretty much have cornered the market now, unfortunately, which makes their software expensive, and it is a, how shall I put it, all of the computers are hooked to a server, we have our own server in a separate room and the Sawtooth C13, is the name of the Software, is hosted on that server, so a questionnaire gets programmed, put in, the interviewers see the questionnaire, they key in the responses, and what's nice about it, and it sometimes comes in to play tremendously, and sometimes not, is it can be programmed to skip also, so if they say yes to this question, it automatically skips to the appropriate boxes, so it's a computerized questionnaire.
- Mr. Rorapaugh said not all respondents would be, it's possible, depending upon how we design the survey, that not all respondents would be asking each and every question in the survey? Dr. Neuendorf said right, it can be programmed pretty extensively to execute skip patterns.
- Mr. Rorapaugh said the issue of Caller ID comes up because I think some people have Caller ID, others don't, but in this age of telemarketing, people monitor probably their Caller ID, and if they don't recognize the number, then they don't pick up the telephone, so what is shown or disclosed on Caller ID.
- Dr. Neuendorf said for better or for worse, I think it's worse, all the Cleveland State University numbers, now, come out as 687-2000, which is the main switchboard number at Cleveland State University. It typically does not say CSU. I don't know why the University doesn't want people to know that they're calling, but they don't.
- Mr. Rorapaugh said, so the number is all that shows? Dr. Neuendorf said, yes. In some locations, it does say private number. Mr. Rorapaugh said so,

do you advocate or perhaps, I mean, what if we were to put on our website hey, if you say this number on your Caller ID, pick it up because this is the firm we have contracted with or the entity that we have contracted with to do a survey.

- Dr. Neuendorf said I haven't thought about that. It would be good in one sense, because I think you might get some people interested. I have to tell you that with, and what I've read about your school system, it sounds very similar to Bay Village. When we did a survey for Bay Village last year, people really wanted to talk to us and we had an incredible response rate. We have almost 70%, which is like the old days, and people were actually calling the school system saying, I haven't been called yet, why haven't I been called? So word got out and people were very eager, they asked if they could sign up to be called, so there is that element that if the word gets out and you want the word to get out, that we would be calling, that would be great. On the other hand, as a social scientist, I have to say, one thing it would do is perhaps bias a sample in favor of people who read that message, because those would be the people who know it and they maybe pick up to a greater degree. Again, I don't know your population. You guys know your population better than I do. If it's like Bay Village, they were answering their phones, they were talking, they were a dream come true.
- Mr. Rorapaugh said, well' were close, but I don't think we are quite Bay Village yet. My question with regard to Bay Village verses Highland is, is the proposal similar, or how similar is our proposal to the proposal that was or the engagement that you did with Bay Village.
- Dr. Neuendorf said it's quite similar. Mr. Rorapaugh said let me just clarify. The reason that I asked that question, is because I had an opportunity to, both Dr. Christopher and I had an opportunity to hear people from Bay Village at the School Board's Conference down in Columbus last fall, and they reported out on the survey that they did and they too, were very complimentary of the effort that was undertaken by Cleveland State.
- Dr. Neuendorf said yes, and I've heard that a quote was given to a monetary quote, is that what we're talking about? Mr. Rorapaugh said, I don't recall that. Dr. Neuendorf said because it was, well, I don't know. There are ways to reduce the cost shall we say. Dr. Armstrong, do you want to say anything about that?
- Dr. Armstrong said, let's wait. There are certain policies we don't have in place that Bay Village did, and obviously that worked in their favor.
- Mr. Rorapaugh said, so how close are the services? Dr. Neuendorf said the services are very, very close. Because they had in place an individual who understands data analysis, they did more at the tail end of their own data analysis, ok? And that's why I said you, you'll get the data. They have people on staff who knew what to do with the data; you may or may not, so they were more interested in the field work. The purpose of their survey was a little different I know. Theirs was specifically aimed at, although hearing you talk tonight, I think you guys might be interested in it too. They were particularly interested in their communications, who's reading the newsletter, what are they getting out of the newsletter, does their constituency desire a greater online presence, and the answer was yes. And then broken down by various demographics, who are these people, who are hearing about issues through different communication media and what new media do they want to use? Do they want to switch to online, for example, so theirs was, they asked about other things too, but their real 4 focus was on their communication efforts?
- Mr. Rorapaugh said, last question. Compare and contrast briefly the advantages of doing a survey, via your method verses the survey using a focus group.
- Dr. Neuendorf indicated they do focus group too. The main thing I always teach my students about focus groups is that it is not representative. I haven't

seen focus group work yet that is representative of the population. I use focus group primarily at the head end of a research track, because it is more qualitative. It certainly is. It gives you the depth of information; it gives you dimensions of whatever you are trying to study. It discovers things. Focus groups are perfect to do before a survey of the type that we are talking about, because it will give you, again, the concepts and the dimensions, it gives you the ideas that they're salient, but it does not indicate how prevalent those are in society. Also, focus groups are very subject to particular dynamics of the group that you have, so at most, you're probably going to do 3, 4, or 5 focus groups. Maybe only a couple, so you're going to get specific responses that come out of those particular groups that happen to be put together. Again, when we use both of these, we again use focus groups first, then develop more of a cut and dry survey, having now refined concepts from the focus groups and pilot work, I can't stress enough piloting the questionnaire in a small sub-sample. You know, maybe as large as a focus group too. Piloting the survey, making sure your questions are understandable, making sure your questions are measuring what you set out to measure, and you do that through in-depth interviewing and talking with people with the questionnaire. So, focus group, pilot work, then the ultimate survey. The survey has the best shot at getting a representative sample, and therefore, having measures that are going to represent what the population would say.

- Mr. Rorapaugh said, so, in your world as a social scientist, is there an index of reliability or an index of preference, if you will, as to which is a superior method for conducting a survey?
- Dr. Neuendorf said yes. The real hierarchy is called triangulation. The best method is all the methods. The best method is to do all of them and see if they triangulate, you know, do the focus groups, do the surveys, do experiments, if they're relevant to what you're doing. Probably not in your case, but in the case of Bay Village, they could have done experimental research, looking at the effectiveness of different messages that they've created. So the best is to do all of them. Beyond that, again, it depends on what you want. For depth of information, you do the more qualitative techniques, such as focus groups. For representativeness, for validity, it's called external validity, being able to take what you found and generalize it to a larger population, then it would be a RDD-Random Digit Dialing, or other kind of random survey.
- Dr. Wingenbach said it seems that your proposal though is focused on using the telephone survey and that's what this is in reference to only. Would you, a couple of questions, in terms of preparation of our community, would you recommend some ways that we get the word out, or will that be pretty much what we need to focus on doing? I'm sure that we would want to communicate that this is going to be happening, so, I don't know if you took any part in that.
- Dr. Neuendorf said it would be up to you. Typically not.
- Mr. Kelly said, I think what you told us a little bit ago, is that the less we do about this, the more random it is, right?
- Dr. Neuendorf said correct.
- Mr. Kelly said, I think the communities know that we are doing a survey, but beyond that, I don't think we want to tell them phone numbers or anything, because then all of a sudden, you're taking the randomness away from it, and I think that that's. We did a survey a number of years ago when we built this building and it was very successful for us in knowing what our community wanted. As a matter of fact, I was saying some things that I was completely wrong about that came out in this survey.
- Dr. Wingenbach said that you were saying wrong about Bob?
- Mr. Kelly said yes. I truly was, but what I think was so valuable about it is, it was a random survey and I think we want to make sure we have that again, so

whatever we can do to make sure this, and I don't think, you talked about in Bay Village's case, they were involved in analyzing the data?

- Dr. Neuendorf said yes.
- Mr. Kelly said I don't think we want to, I mean that, that takes away from what we're getting out of this. I don't think we, as a school, want to be involved in analyzing the data, because then they can say it's easy to move data around.
- Dr. Wingenbach said to follow-up on what I was asking about in terms of the publicity, I do think we owe it to our community, to let them know that this will be going on. Now, the extent of which we communicate is very different, but I think we can build on the success of the last one and say that we are going to be going ahead with that.
- Mr. Kelly said the last time we did this, we interviewed so many people and they were able to tell us that after the results were in, that these were pretty much the feeling of our community, plus or minus 3 or 4%.
- Dr. Neuendorf concurred.
- Mr. Kelly said, and you will be able to tell us that same thing?
- Dr. Neuendorf said yes, although that is, not all clients want to know what's called the confidence interval, but yes, absolutely.
- Mr. Kelly said I think that was valuable for our community the last time.
- Dr. Neuendorf said that is a very sophisticated way of thinking of that, but yes.
- Dr. Neuendorf said yes, because obviously the survey, you may find that 42% in the survey, say they agree with some decision on the land use around the high school, let's say that's a question, 42% agree. You know that it is 42% within the sample, you don't know what it would be in the population, but there are easy formulas to extrapolate, so you say you're 95% confident with the true population percentages between 40 and 44, with the sample of getting the 42.
- Dr. Wingenbach said alright, if we moved forward with this, then would your contact person be Dr. Armstrong and we'd work through him to develop? Dr. Neuendorf said whatever is to your liking. He was my initial contact, and I'd be happy to work with him. Dr. Wingenbach said I think we would have to rely on you to help to move that forward. Dr. Armstrong said he would be glad to do that.
- Dr. Armstrong said I think we would want to talk about what kind of questions you want on the survey, what the main topics would be. I think the Board needs to be involved in that, so that might be a topic for a special meeting, to sit down and really talk about what information you need to get from us, and then we can talk some more about it. Now as far as making a decision, I will try to get back to you as soon as I can on this, and I appreciate you coming out here tonight.
- Dr. Wingenbach said the earliest would be April, but the other thing to talk about and maybe you would want to comment on this Dr. Neuendorf, there's the possibility we're going to have an issue on the ballot that affects school funding in May. What we're trying to do is really get a good understanding from our constituents about how best to approach school funding for the long term stability of this District. What is your initial take on waiting until after that issue has been decided, before we go out with the survey?
- Dr. Neuendorf asked that there is a ballot in May? Dr. Armstrong said it's not sponsored by the school district; it's sponsored by the County Commissioners. No, my thought would be not to do anything right before, such an action. Dr. Armstrong said is your thinking that if people know that that's on the ballot in May, it might affect their responses to what we should be doing long term financially? Dr. Neuendorf said yes, I would say that to be honest. Dr. Armstrong said ok, well that's good information for us to know so we can. Dr. Neuendorf said I have had some experience with timing, bad timing and good timing in surveys over the years.

- Mr. Kelly said, so this is on the ballot in early May so, because you want to be able to make calls before people start taking vacations in the summer. Dr. Neuendorf said right. Dr. Armstrong said so we could do our work in April and then come back in May after the ballot issue has been decided. Dr. Neuendorf said and execute the survey, right. Actually, that would work perfectly with our Communication Research Center in terms of our term and our schedule because our exam week is end of April, first week of May, we could be done with that and go into the field. That would be absolutely perfect. Dr. Armstrong said so if we decided to move ahead, you could come back out maybe for a special Board meeting, where we could sit down as a group and talk about the kind of questions that would go in there? Dr. Neuendorf said right, absolutely. Dr. Armstrong said to give you some thinking of the Board about what's most important to them. Dr. Neuendorf said that's very typical.
- Dr. Wingenbach said alright, we'll have to give this some consideration and do some discussion. I think we just received the proposal tonight so we need a chance to look through it. Dr. Armstrong indicated he wasn't expecting a decision this evening.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

APPROVAL OF HIGH SCHOOL SKI TRIP, JANUARY, 2007 07-02-21

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education approve the High School Ski Trip taken January 18, 2007 through January 22, 2007, as presented.

Mr. Rorapaugh said everybody is back safe and sound, I understand. Dr. Armstrong said, well they're back, safe, that's up for interpretation if you talk to Craig Tasker. We didn't lose any kids. Dr. Wingenbach said, on that note, roll call please.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF CONTRACT WITH INTEGRATED SUPPORT SERVICES 07-02-22

Mrs. Abboud made a motion, seconded by Dr. Christopher, that the Board of Education approve a one-year limited contract with Integrated Support Services to provide retainer services for Highland Local Schools in regard to Worker's Compensation, as presented.

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF HIGH SCHOOL SENIOR 07-02-23

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education approve Jacob Darling, high school senior, for attendance at Highland High School for the remainder of the 2006/07 school year, as permitted by O.R.C. 3313.64(F) (10).

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF BUS SPECIFICATIONS AND AUTHORIZATION TO ACCEPT BIDS 07-02-24

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education approve the bus specifications and grant authorization to accept bids for 3 busses, as presented.

Mr. Kelly said this is just for the specs, this doesn't mean we are going to buy busses, right?

Dr. Armstrong said, no, this is for authorization to accept bids. We're going to need the busses.

Dr. Wingenbach asked if Mr. Kelly's second still stands? Mr. Kelly said, yes it does.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-02-25

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Sharon Latchkey	Cindy Brenstuhl	Crafts/\$50
Sharon Elementary	Buehler's	Keebler "Books for Kids"
		\$296.60
Sharon Elementary	Sharon PTO	T-Shirts - \$290
		Folders - \$204
		Art Books - \$144.43
		Xylophone - \$275.40
		Projectors - \$922.50
Sharon KDG.	Sharon PTO	Trips - \$305.42
Sharon Science Programs	PPG Ind. Foundation	\$1,000
Sharon Elementary	Sharon Comm. Trusts	\$1,000
HS Athletic Dept.	Daryl Hill	Cushman Cart - \$4,000

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
07-02-26

Dr. Wingenbach asked Mrs. Abboud, did you make the motion? Dr. Wingenbach then asked if there were any other questions?

Mrs. Abboud made a motion, seconded by Dr. Christopher, that the Board of Education approve the following requests for use of school facilities:

HIGH SCHOOL

- Kitchen and Cafeteria – 2/17/07 – 6:30 A.M. – 12:00 Noon – Prepare Pancake Breakfast – Travel Baseball – Douglas Perkins
- Kitchen and Cafeteria – 2/28/07 – 5:00 P.M. – 9:00 P.M. – BSA 3511 Blue and Gold – Kathy Alred
- Cafeteria (No kitchen) – 3/24/07 – 8:00 A.M. – 12:30 P.M. – International Tea Highland Girls Scouts – Jennifer Ryba
- Cafeteria – 2/23/07 – 7:30 A.M. – 9:00 A.M. – Builders and Developers Breakfast – Highland Foundation – Anne Smykal
- Foyer, Kitchen, Cafeteria, Foyer by Auditorium – 9/29/07 – 2:00 P.M. – 11:00 P.M. – Alumni Association Reception and Dinner – Jack Wilcox
- Cafeteria – 4/28/07 – 3:00 P.M. – 9:30 P.M. – Girl Scouts Father/Daughter Dance – Beth Herman
- Auxiliary Gym and Main Gym – 2/10/07 – 5:00 P.M. – 10:00 P.M. – Jump Rope Community Show – Heartbeats – Cheri Timura

MIDDLE SCHOOL

- Cafeteria and 6 classrooms – 06/25/07 – 06/29/07 – 7:30 A.M. – 4:30 P.M. – Camp Science Adventures – Annette Barzal
- Central Office – Fenced-in picnic area by Stadium – 9/28/07 – 4:30 P.M. – 8:00 P.M. – Alumni Association Pre-game Welcome – Jack Wilcox
- MS or GE Gym – Every Tuesday through April – Boys' Soccer Team Practice – Richard Struble

SHARON ELEMENTARY

- Parking Lot – 4/21/07 – 9:30 A.M. – 4:30 P.M. – Medina County Earth Day Festival – Shelley Tender

HINCKLEY ELEMENTARY

- Gym, Cafeteria, Kitchen, Art Room, Music Room – Saturday and Sunday 3/17/07 – 3/18/07 – 7:00 A.M. – 2:00 P.M. Saturday, and 5:30 A.M. – 5:00 P.M. Sunday – Hinckley Chamber of Commerce – Buzzard Day – Martha Catherwood
- Gym – 1/29/07 – 3:30 P.M. – 5:00 P.M. – Brownie Troop Meeting – Jen Sobolewski

GRANGER ELEMENTARY

- Cafeteria and Gym – 2/2/07 – 3:45 P.M. – 9:00 P.M. – Spaghetti Dinner – Granger PTO – Mary Miller
- GE or MS Gym – Every Tuesday through April – Boys' Soccer Team Practice – Richard Struble

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL

APPROVAL OF ITEMS I THROUGH VII 07-02-27

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education approve the Consent Agenda, Items I through VII, as presented.

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES – ADDENDUM #I

Approved the attached list of certified substitutes and home tutors, as presented by the MCEC for the remainder of the 2006/07 school year, as presented in Addendum #I.

EMPLOYMENT – CERTIFIED

Employed Thomas Lombardo on a one-year limited contract of employment for 2007/08 – H.S. Business Ed. Teacher – MA/Step 9 - \$54,052.

PARENTAL LEAVE EXTENSION – CERTIFIED

Approved request by Sheri Buckingham, Granger Elementary Teacher, to extend her parental leave through the 2006/07 school year.

PARENT LEAVE/FAMILY MEDICAL LEAVE – CLASSIFIED

Approved parental leave through Family Medical Leave Act, for Amy Dean, Bus Driver, effective with the birth of her child, or doctor's recommendation.

RESIGNATION – SUPPLEMENTAL

Accepted the resignation of Julie Boggs, head softball coach, effective immediately.

MEMORANDUM OF AGREEMENT

Approved a Memorandum of Agreement with Mary Fran Kudla, Community Education Director for payment of \$2,200 for the fall, 2006 session.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment for the remainder of the 2006/07 school year, on an "as needed" basis, as listed:

- A. Janis Onderisin – Sub Cook - \$6.85 per hour
- B. Kim Holtzapple – Sub Cook - \$6.85 per hour
- C. Judy Hale – Sub Aide - \$8.00 per hour
- D. Kenneth Bishop – Sub Driver - \$13.50 per hour
- E. Jane Carsten – Sub Driver - \$13.50 per hour

EMPLOYMENT – SUPPLEMENTAL/CO-CURRICULAR

Employed the following on one-year limited, supplemental contracts of employment for the 2006/07 school year, as listed:

- A. Joy Makin – Intervention Tutor - \$25 per hour
- B. Emily Kaplack – Intervention Tutor - \$25 per hour
- C. N'Ecole Ast – Home Tutor – Effective 1/18/07 - \$25 per hour
- D. Tim Snook – Faculty Manager – 3 Yrs. - \$877.67
- E. Kevin Glenn – Faculty Manager – 0 Yrs. - \$821.84
- F. Andrew Dutt – Boys’ Intramural Basketball – 1 Yr. - \$1,588
- G. Timothy Budd – 1/3 Weight Room – 0 Yrs. - \$975
- H. Jessica Franklin – Musical Tech Director – 6 Yrs. - \$1,254
- I. Mike Sferro – Musical Tech Director – 2 Yrs. - \$1,254
- J. Thomas Lombardo – Head Football Coach (2007-08) – 16 Yrs. - \$7,566

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 07-02-28

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

Dr. Wingenbach said, there will be no action taken following Executive Session.

The Board adjourned to Executive Session at 8:35 P.M.
The Board came out of Executive Session at 10:09 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 10:10 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Regular meeting was called to order by President, Dr. Wingenbach, at 7:02 P.M. at Sharon Elementary.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting will be held Monday, April 16, 2007 at 7:00 P.M. in the High School Cafeteria.

ADDITIONS/DELETIONS TO THE AGENDA

Addition - Superintendent's Agenda – Item G – Approval of Requests for Use of Facilities/Waiver of Fees

Addition – Consent Agenda – Contracts/Agreements – Item E

Addition – Consent Agenda – Personnel – Item G

Old Business – Plaques

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-03-29

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the minutes of the Regular Meeting held February 20, 2007, as presented.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 07-03-30

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education approve the February, 2007 Financial Report, as presented.

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, ADDENDUM #1 07-03-31

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum #1.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL TO TRANSFER FUNDS 07-03-32

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education approve the following transfer of funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
001 General Fund	004 Building Fund	\$ 9,750.00
	006 Food Service Fund	\$ 3,000.00
	018 HS Principal's Fund	\$ 3,000.00
	300 Athletic Fund	<u>\$ 3,000.00</u>
	TOTAL TRANSFER	\$18,750.00

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION FOR TREASURER TO ESTABLISH FUND 07-03-33

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education authorize the Treasurer to establish the following fund as one of the funds of the District:

499-9007	Gifted Supplemental Funds FY07	
499-2100-400	Purchased Services	\$3,232.57
499-2100-500	Supplies	<u>\$4,599.98</u>
	Total	\$7,832.55

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

AMENDMENT OF THE FY07 APPROPRIATIONS 07-03-34

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education amend the FY07 Appropriations, as follows:

GENERAL FUND

001-1000-200	Regular Instruction Ins/Benefits	\$29,550.00
001-1000-400	Regular Instr. Purchased Svcs.	\$32,200.00
001-1000-600	Regular Ins. Capital Outlay	\$36,800.00
001-2000-200	Support Services Ins/Benefits	\$13,950.00
001-2000-600	Support Services Capital Outlay	\$ 1,100.00
001-2000-700	Support Services Cap. Outlay Repl.	-\$27,500.00
001-4000-200	Extra-Curricular Insurance/Benefits	<u>\$ 1,670.00</u>
	Total	\$87,770.00

EMIS FUND

432-2000-400-9007	EMIS Purchased Services	\$ 550.32
432-2000-600-9007	EMIS Capital Outlay	<u>-\$ 550.32</u>
	Total	\$ - 0 -

Mr. Kelly commented that the Capital Outlay expenditures could be taken from revenues generated from the sales tax issue, and that this is a small example of what we spend every year.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

BOARD MEMBERS' AGENDA

- Dr. Wingenbach reported the Highland Pride Committee is sponsoring a Dog Walk at Hinckley Reservation on Sunday, May 20th. They have asked for volunteers, and also asked if the Board Members could man the tables for registration.
- Mrs. Markle will e-mail the Board with contact information.

ATHLETIC FIELDS - DISCUSSION

- At the request of Mr. Rorapaugh, Dr. Armstrong presented and reviewed the conceptual site master plan for athletic fields that was prepared 5 years ago. He stated these plans were obsolete at this point because of the library location and wetland restrictions on the property. He anticipated a new site study plan would cost between \$100,000 and \$150,000 and at this point, the district is not ready to do this.

STRATEGIC PLAN - DISCUSSION

Mr. Kubilus and Dr. Deuber provided a brief synopsis of what has been accomplished so far and what has been implemented with Strategies 1 through 3.

- Strategy #1 – We will implement a planned response for growth to ensure a productive ratio of teachers to learners. That plan was based on research about the ideal number of students that would be in a classroom with one teacher. For the 1st year in order to fully implement this plan, we would have had to hire 8 additional teachers at a cost of \$352,000.00. This has not happened, and has been put on hold until such time as we can have the financial resources to make that happen.
- Strategy #2 - Facilities – Have facilities that would allow us to anticipate and accommodate the growth of the District. Some components are the eventual adding of an intermediate school, an addition to the High School, and land to build a 4th elementary school. No steps have been taken. One step that has been taken – Dr. Armstrong has developed a Standing Facilities Growth Committee, which will meet on a yearly basis and they will look on a year-by-year basis, because the needs last year were based on enrollment projections. The Committee will base their information upon actual numbers and the closer they are to those projections, the more predictable it will be. They will look at what the important things are in this Strategy and how best to implement.

- Strategy #3 - Opportunities to explore a wide range of extracurricular interests for our students. Highlights include: Extracurricular Coordinator or Middle School Athletic Director, implementing intramural sports programs, and extracurricular exploration programs. None have been implemented to date. One item in the plan for this year we will be working on, is to develop policies to ensure that all coaches receive, are oriented to, and complying with existing coaches handbook either annually or at the start of each season.

Dr. Deuber talked about the Strategies being divided up equally between himself and Mr. Kubilus and what has been implemented so far with Strategies 4 through 6.

- Strategy #4 – Curriculum – Propelling students to the challenges of the highest academic pursuits. What has been accomplished this year is starting the process of developing common assessments in the buildings. Recently, we have been working on curriculum mapping and Algebra, Biology and Spanish I, the first step towards developing common assessments across those subjects. Assessment maps have been developed in the elementary schools. The second part was to develop a Curriculum Council consisting of the Superintendent, Director of Curriculum, community members and staff members and this process has begun. There will be a Curriculum Council initiated this April. One goal accomplished thru grant money, was to purchase necessary science equipment to equalize what is available in the elementary schools. Good strides have been made in the elementary schools in the area of science materials, and Mr. Kubilus was able to purchase new equipment to staff one of the science labs at the high school.
- Strategy #5 – Implement and promote interaction with the schools in the community. This strategy you probably see being the most visible results. Many participated in the Highland Health Run last October, with another one planned for October 27, 2007. Along with that, this committee, many of whom served on the Strategy and have continued to serve as a Board for the Highland Health Fair have a full day planned on October 27th, including vendors, health screens, exercise choices, and nutrition experts. This Strategy also has been charged with the Community Education Program. There is now a Community Board of Directors that meets monthly to oversee this program and are moving closer at becoming self sustaining and expanding some offerings. Also, we had a State of the Schools Address that was a result of this Strategy, and Dr. Armstrong was successful in presenting that in October. We are looking at our communications and the weekly calendar was reinstated this year. Mrs. Goebel adds to the website the weekly and monthly calendars for each building. The Principals are working diligently to keep them as updated and accurate as possible. Mrs. Goebel is also working with The Trading Post and The Gazette to continue using that media of communication.
- Strategy #6 – Ongoing staff collaboration and Professional Development. This Strategy has some financial responsibilities to implement all the results that were suggested. We have met to restructure the Professional Development Committee, which is an in-house committee to look at those guidelines and operating procedures. Staff schedules have been adjusted to allow more teaming. The elementary schools have been very successful in their block scheduling to allow their teachers more collaboration time. In 6th grade, we have teams that have the ability to meet daily. In 7th and 8th grade, the Language Arts teachers have similar schedules. The Highland Institute, we talked about for new hires as we start to see the increase in enrollment and have to hire new teachers accordingly, changes have been made in the new teacher orientation that brings teachers from other areas into Highland and orient them towards what it means to be a Highland teacher and educator.

- Dr. Wingenbach said she was pleased that you have been able to implement several of the low cost or no cost items and appreciated the update. That speaks to the accordance of the work that was done by the Strategic Planning Committee. The Board also recognizes how you had to come to a stop with some of the larger items, but at some point, we have talked about reconvening the leadership for the Strategic Planning Committee and having a session with the Board to talk about what we can do to move forward and not back peddle, despite our financial situation at the moment. We probably will end up waiting until after the May Sales Tax issue and also the Community Survey we are talking about having, but we will be reconvening.
- Mr. Kelly said a lot of time was put into this and is a shame we are not able to go forward with this. One part that the community needs to realize that will have a huge impact on our schools is Strategy #1. We have to be able to hire enough teachers as we grow to keep the class sizes where we can do the best job. We have great teachers, but when the class sizes grow, it affects the job they can do. All of the strategies are important, but this one, the community needs to keep in mind. We will be very diligent in deciding how we will go for more money, but this issue will have to be faced by the School District and if not faced, will have an impact.
- Dr. Wingenbach said she would like to keep active under the Board Members' Agenda, the continuing recognition to revisit the Strategic Plan, so as not to lose site of it as we look forward to the Community Survey and May election that are ahead of us.

COMMUNITY SURVEY – STATUS UPDATE DISCUSSION

- Dr. Armstrong spoke to Dr. Neuendorf last week and told her we were very anxious to get started with our topics and developing our questions. At a Special Meeting, the Board could pass or approve the Survey and then discuss the different topics. A list of topics were provided to the Board by Dr. Armstrong and asked if the list was comprehensive enough and if any additions were needed. Mr. Kelly said we need to spend some time talking about it. Dr. Armstrong stated a meeting would be established once we have received the contract.
- Dr. Wingenbach said she appreciated Dr. Armstrong's work by listing topics and expanding on them to incite the Board to think about other items we need to include.

BOARD MINUTES ON THE WEBSITE

- After a lengthy discussion, the Board of Education unanimously agreed to have a summary version of the Minutes instead of transcribing verbatim from the tapes each month. Issues, actions, and decisions will be presented, not the discussion of reaching those, unless stated by a Board Member. As stated on the Minutes, a tape of the meeting is kept in the Treasurer's Office and could be typed verbatim, if necessary.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Mrs. Marzullo spoke about the elementary guidance programs run by Mariah Ice. In classroom guidance, she does character education programming, teaching children to be caring and good citizens, and character traits to be trustworthy, respectful, responsible, conflict resolution, career exploration, study and friendship skills, and cooperation. Mrs. Marzullo said we are extremely fortunate to have such a dedicated Counselor and she is one in a million!

SALES TAX ISSUE - DISCUSSION

- Mr. Kelly wants to make sure we get the information out to the community regarding the sales tax. There is information on the Highland website and a County website called www.salestaxforschools.com to learn more about the sales tax issue. If anyone has any questions, please contact Dr. Armstrong.
- Mr. Rorapaugh said there is a downloadable document in PDF Format, called Fast Facts on the website and said it is very well done and informative.
- Dr. Christopher said the distribution of any revenue from the sales tax is made by a per pupil formula. Highland Schools based on enrollment, would receive approximately 10% of any revenue and is really the only way that an equitable distribution of those dollars received. Commissioners Hambley and Ray have exhibited real leadership and strong support in all of their activities on this issue.

THE FREEDOM SHRINE

- Dr. Deuber stated that Bob Berry, Social Studies Teacher at the Middle School coordinated the effort, and Sherry King, Gifted Teacher, wrote a grant to the Highland Foundation to purchase 30 original historical reproduction documents in American History. This is a permanent display located across from the library at the Middle School. Mr. Ted Karman, parent and owner of Amish Mills, donated his time and talents to install the Freedom Shrine.

OLD BUSINESS

PLAQUES

Mr. Kublius updated the Board on the progress.

- In the process of locating pictures of all Highland Championship Teams dating back to 1953
- Contact made with a cabinet maker to create mockups of how to display them
- The area chosen is outside the office in the alcoves
- The displays would be approximately 8'x12'
- Paint chosen would be the same as what was used in the Alumni display
- Thanked Mr. Florian and Mr. Kuntz for their work
- Looking to get started within a couple months
- No operating funds will be used for this project

NEW BUSINESS

PRESENTATION OF NEW AND/OR REVISED POLICIES FOR ADOPTION ON APRIL 16, 2007 - ADDENDUM #II THROUGH #IV

- A. Staff Health and Safety – GBE and GBE-R – Addendum #II
- B. Co-Curricular and Extra-Curricular Activities – IGD – Addendum #III
- C. Programs for Disabled Students – IGBA – Addendum #IV

SUPERINTENDENT'S AGENDA

INTERSCHOLASTIC ATHLETICS - DISCUSSION

Dr. Armstrong said the financial condition of the District does not allow us to continue to add programs that everyone wants. He stated he does not intend to recommend or add any other programs until such time that the District has solid money to sustain

them for at least 5 years. Until there is financial stability, we are not going to add more interscholastic programs or extracurricular activities. He asked the Board for their support. The Board was in agreement.

SPECIAL EDUCATION COMPACT - DISCUSSION

Dr. Armstrong said Highland provides Special Education programs with students who have cognitive disabilities, Buckeye has provided programs for students who have emotional problems, and Cloverleaf has provided programs for students with cognitive disabilities. There is a disproportionate number of students in our school district from other school districts by comparison to the number of our students in other school districts.

His concerns were:

- Space
- We are responsible for educating those students here and the students will be counted in terms of our ability to meet the standards of the State in association with Annual Yearly Progress and the major challenge becomes ours more than theirs.
- The program has grown to the point where we are looking to add another teacher, another room, and it is not necessary to accommodate the Highland students. This is an opportunity for Highland if we are going to establish another classroom and set up another program for cognitively disabled students. We should do this closer to the home of those students.
- Highland may ultimately have to withdraw from the Compact rather than submit to a practice that is not in the sound interest of the students involved.
- Cloverleaf is looking to see if there is space for the program to be back in their District, and Buckeye said they do not have the space.
- In looking at the situation, Dr. Armstrong suggests withdrawing from the Compact as a school district, because of our growth we can actually take care of our own and would not have to be a part of the Compact to get this done.
- The other option is we do not have a Compact, we have our students educated on an excess cost basis. We take the students that we can adequately house and educated here, determine how much it is per pupil, look at those numbers from other schools and our students, this is the cost per pupil that the other Districts would have to pay Highland, and likewise we would pay them for our pupils in their programs.
- Mrs. Markle explained the Compact is not in the State sense of excess cost. All of the Districts that participate take the total cost of the program, divided by the number of students that everybody has educated and everyone pays that share.
- Mrs. Markle said it is currently not excess cost it is total cost. She said we do not take building use, heat, lighting, that is the true sense of excess cost, but do use the cost of the teacher, aides, supplies and equipment purchased and divide by the number of students and each district pays that portion. This is for the County Compact, however, if we have a student that comes in from Cuyahoga County, we will file an excess cost statement with the State and will bill that district that is not in the Compact, the excess cost for that program.
- Dr. Armstrong said the Compact document that we have agreed to, one was redrafted three years ago that nobody can come up with the signed copy, that one was modified to say no school district would be forced to take students from another school district if it means you would be in non-compliance. The draft has not come back in discussions yet. If the signed copy is not available, then we would go back to the original draft from 1998 which says if someone is withdrawing from the Compact, they have to give notice by May 1st, preceding the year in which they plan to vacate the Compact.

- Dr. Armstrong said he is inclined to let the other districts know that plan to withdraw from the Compact and go to a different kind of money mechanism, but will not take students that would force us into non-compliance.
- He stated we will need our space too and will have to look at making changes at some point and this seems now may be the time. Nowhere in the document does it state you have to add classrooms to provide a program. The classroom we have provided will no longer hold the number of students that would be required to participate and satisfy all needs.
- The Board asked to see figures, the impact of withdrawing, test scores counting against Highland, project the need and demand of course offerings based on trend diagnosis. Dr. Opperman will work on a report to give the Board in April.

ADOPTION OF MEMORANDUM OF UNDERSTANDING – COUNTY SALES TAX – ADDENDUM #V 07-03-35

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education adopt the Memorandum of Understanding for the County Sales Tax, as presented in Addendum #V.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

ADOPTION OF RESOLUTION SUPPORTING THE MEDINA COUNTY SALES AND USE TAX – ADDENDUM #VI 07-03-36

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education adopt the Resolution Supporting the Medina County Sales and Use Tax, as presented in Addendum #VI.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF BUS BIDS 07-03-37

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education approve the bids placed for 3 new school buses from Myers Equipment for \$216,495.00, as approved in the specifications adopted at the February 20, 2007 Board of Education Meeting, as presented.

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF HS PROGRAM OF STUDIES BOOKLET 2007/08 07-03-38

Mr. Kelly made a motion, seconded by Mrs. Abboud, that the Board of Education approve the HS Program of Studies Booklets for the 2007/08 school year, as presented.

Mr. Kelly, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-03-39

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the following requests for use of school facilities:

HIGH SCHOOL

- Main Gym and Varsity Locker Rooms – 3/10/07 – 5:00 P.M. – 10:30 P.M. – Harlem Road Kings Varsity Basketball Game – “Bo” Kuntz/Lamont Robinson
- Cafeteria, E-Wing, B-Wing, C-Wing, and D-Wing – 1/19/08 – 7:00 A.M. – 5:00 P.M. – Medina County Solo and Ensemble Festival – Edward Marquette
- Room 404 – 3/2/07 – 1:50 P.M. – Kaplan SAT Course – Maria Johansson
- Football Practice Field – 8/6 – 11/1 – Monday-Friday – 5:00 P.M. – 8:00 P.M. – Youth Football Practice – Amy Lyon
- Cafeteria – 5/5, 5/12 – 9:00 A.M. – 2:00 P.M. – Youth Football Sign-Up – Amy Lyon
- Room D258 – 3/28-5/2 – 6:30 P.M. – 9:00 P.M. – Public Boat Smart Class – Akron Power Squadron – Timothy Lowe

MIDDLE SCHOOL

- Front Lawn – Grass area by sign – 8/6 – 11/1 Monday-Thursday/Friday – 5:00 P.M. – 8:00 P.M. – Youth Cheerleading/Flag Football Practice – Amy Lyon

SHARON ELEMENTARY

- Ball Fields – May, June & July – Monday-Friday - 4:00 P.M. – 9:00 P.M. and Saturday – 8:00 A.M. – 8:00 P.M. – RAH – Scott Scheid

HINCKLEY ELEMENTARY

- Gym – Cafeteria (No Kitchen) – Building – 4/20 – 6:00 P.M. – 8:00 P.M. – Hinckley PTO Evening Art Show – Deborah Prescenzi
- Parking Lots – 9/8/07 – 6:00 A.M. – 4:00 P.M. – Cub Scout Pack 3520 – Deborah Prescenzi

GRANGER ELEMENTARY

- Gym – 3/24/07 – 10:00 A.M. – 12:00 Noon – Highland Football – Nate Howard
- Baseball Fields #1 and #2 – May, June, and July – Monday-Friday 4:00 P.M. – 9:00 P.M. and Saturday 8:00 A.M. – 9:00 P.M. – Summer Youth Baseball and Softball – RAH – Scott Scheid

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

APPROVAL OF ITEMS A THROUGH E 07-03-40

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Consent Agenda – Contracts/Agreements, Items A through E, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF LEECA SERVICE AGREEMENT – 2007/2008

Approval to enter into the LEECA Service Agreement for the 2007/2008 school year, as presented.

APPROVAL OF CONTRACT FOR TRANSPORTATION SERVICES WITH WADSWORTH CITY SCHOOLS – 2006/2007

Approval to enter into a contract for the remainder of the 2006/2007 for transportation of a Highland student, as presented.

APPROVAL OF SERVICE AGREEMENT WITH OSBA FOR BOARD POLICY SERVICES

Approved a service agreement with OSBA for Board Policy Services, as presented.

APPROVAL OF COUNTY SERVICE AGREEMENT - 2007/2008

Approved the County Service Agreement for the 2007/2008 school year, as presented.

APPROVAL OF AGREEMENT WITH ESC OF LORAIN COUNTY – 2007/2008

Approved a Service Agreement with the ESC of Lorain County for the 2007/2008 school year, as presented.

CONSENT AGENDA – PERSONNEL

APPROVAL OF ITEMS A THROUGH G 07-03-41

Mrs. Abboud made a motion, seconded by Mr. Kelly, that the Board of Education approve the Consent Agenda - Personnel, Items A through G, as presented.

Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #VII

Approved the attached list of certified substitutes and home tutors, as submitted by the MCESC for the remainder of the 2006/07 school year, as presented in Addendum #VII.

RESIGNATION – CERTIFIED

Accepted the resignation of Pamela Nicholson, Reading Specialist at Sharon Elementary, effective April 9, 2007.

ACCEPTANCE OF INTENT TO RETIRE – CERTIFIED

Approved the intent to retire of Judith DeMars, Sharon Elementary Teacher, effective at the end of the 2006/07 school year.

RESIGNATION – CLASSIFIED

Accepted the resignation of Gilbert Patterson from his positions as a sub-custodian and sub-aide, effective 02/23/07.

EMPLOYMENT – COMMUNITY EDUCATION DIRECTOR – WINTER 2007

Approved an agreement with Mary Fran Kudla as Director of Community Education - \$2,200, Winter 2007.

EMPLOYMENT – CLASSIFIED

Approved the employment of Kathie Krejci, 1-hour per day Special Education Aide, effective March 12, 2007 through the end of the 2006/2007 school year – Step 2/0 Yrs. - \$13.45 per hour.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL 2006/2007

Employed the following on one-year limited, supplemental contracts of employment for the 2006/07 school year, as listed:

1. Mike Wyant – Assistant Baseball – 1 Yr. - \$3,260
2. Tim Snook – JV Baseball – 16 Yrs. - \$4,931
3. Jay Grissom – 9th Grade Baseball – 0 Yrs. - \$3,260
4. Josh Victor – Head HS Boys' Track – 14 Yrs. - \$5,600
5. Jim Addington – Ass't. Boys' HS Track – 12 Yrs. - \$4,931
6. Bob Berry – Ass't. Boys' HS Track – 17 Yrs. - \$4,931
7. Joe Timco – MS Boys' Head Track – 2 Yrs. - \$2,925
8. Mark Raczynski – MS Boys' Ass't. Track – 0 Yrs. - \$2,257
9. Jill Sluga – Ass't. Girls' HS Track – 3 Yrs. - \$3,928
10. Devan Lippincott – Ass't. Girls' HS Track – 8 Yrs. - \$4,597
11. Jeremie Hoop – MS Girls' Head Track – 1 Yr. - \$2,925
12. Amy Szyndler – MS Girls' Ass't. Track – 0 Yrs. - \$2,257
13. Chris Coleman – MS Ass't. Girls' and Boys' Track – 4 Yrs. - \$2,591
14. Bill Kubinski – Ass't. Boys' HS Track – 14 Yrs. - \$4,931
15. Nate Howard – Ass't. Girls' HS Track – 3 Yrs. - \$3,928
16. Doug Young – Ass't. Softball – 0 Yrs. - \$3,260
17. Dave Poetter – JV Softball – 19 Yrs. - \$4,931
18. Kathy Fisher – Drama/BB – 19 Yrs. - \$2,591
19. Toni Spirtos – JV Boys' Tennis – 5 Yrs. - \$3,928
20. Jennifer Peck – Home Tutor - \$25 per hour effective 3/19/07
21. Elizabeth Trifon – Home Tutor - \$25 per hour effective 3/19/07

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION 07-03-42

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 8:41 P.M.
The Board came out of Executive Session at 10:05 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 10:06 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Special meeting was called to order by President, Dr. Wingenbach, at 5:00 P.M. in the High School Conference Room.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting will be held Monday, April 16, 2007 at 7:00 P.M. in the High School Cafeteria.

ADDITIONS/DELETIONS TO THE AGENDA

None

SUPERINTENDENT'S AGENDA

PHYSICAL EDUCATION CREDIT - DISCUSSION

Mr. Kubilus was present to explain the change in the Physical Education Credit (Senate Bill 311) which exempts students from taking Physical Education.

CONTRACT FOR COMMUNITY SURVEY 07-04-43

Dr. Christopher made a motion, seconded by Dr. Wingenbach, that the Board of Education approve the contract with Communication Research Center at Cleveland State University to conduct a community survey at a cost of \$16,140.00, as presented.

Dr. Christopher, yes; Dr. Wingenbach, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes, Mr. Kelly, yes.

Motion carried.

COMMUNITY SURVEY - DISCUSSION

Dr. Armstrong distributed a Proposed Survey Question category outline. Dr. Kimberly Neuendorf was present from Cleveland State University. It was agreed that the Board would meet at a later date to review survey questions prior to actual survey taking place.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:04 P.M.

President

Treasurer

The Regular meeting was called to order by President, Dr. Wingenbach, at 7:00 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting will be held Monday, May 21, 2007 at 7:00 P.M. in the High School Cafeteria.

EXECUTIVE SESSION 07-04-44

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 7:01 P.M.
The Board came out of Executive Session at 7:37 P.M.

ADDITIONS/DELETIONS TO THE AGENDA

Addition - Consent Agenda – Personnel – Item B – Retirement – Certified – David Poetter

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-04-45

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the minutes of the Regular Meeting held March 19, 2007, as presented.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 07-04-46

Mrs. Abboud made a motion, seconded by Dr. Christopher, that the Board of Education approve the March, 2007 Financial Report, as presented.

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

AMENDMENT OF THE FY07 APPROPRIATIONS 07-04-47

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education

amend the FY07 Appropriations, as follows:

GENERAL FUND

001-1000-400	Regular Instr. Purchased Svcs.	(\$ 1,502.21)
001-1000-500	Regular Instructional Supplies	\$ 1,905.68
001-1000-600	Regular Ins. Capital Outlay	\$ 130.00
001-2000-500	Support Services Supplies	(\$ 450.00)
001-2000-600	Support Services Capital Outlay	(\$ 213.47)
001-2000-700	Support Services Cap. Outlay Repl.	<u>\$ 130.00</u>

Total Change General Fund \$ - 0 –

003	Permanent Improvement	\$ 1,342.30
004	Building Fund	\$ 9,750.00
006	Food Service	\$191,804.23
007	Special Trust	\$ 4,000.00
008	Endowment	\$ 1,000.00
009	Uniform School Supply	\$ 20,244.00
018	Public School Support	\$ 52,877.17
019	Other Grant	\$ 1,000.00
020	Special Enterprise	\$ 60,133.51
200	Student Managed Activity	\$ 67,279.64
300	District Managed Activity	<u>\$ 19,111.65</u>

Total Change Other Funds \$428,542.50

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

BOARD MEMBERS’ AGENDA

- Dr. Wingenbach reminded the Board of the All County Board Meeting at Cloverleaf High School on April 19th at 6:00 P.M.

COMMUNITY SURVEY – STATUS UPDATE DISCUSSION

- Dr. Armstrong said he has a meeting scheduled with Dr. Neuendorf on April 17th to talk about the process to develop the questions, and then bring them back to the Board.

SALES TAX – DISCUSSION

- Mr. Kelly reminded everyone about the sales tax issue for the May 8th election, and said he has never seen an opportunity like this that benefits both the taxpayers and school district.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- None

OLD BUSINESS

ADOPTION OF NEW/REVISED BOARD POLICIES 07-04-48

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education adopt the new/revised Board Policies, as presented at the Regular Meeting held March 19, 2007.

- A. Staff Health and Safety – GBE and GBE-R
- B. Co-Curricular and Extra-Curricular Activities – IGD
- C. Programs for Disabled Students – IGBA

Mr. Rorapaugh, yes; Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

NEW BUSINESS

PRESENTATION OF REVISED POLICY BDDB-E – ADDENDUM #1

BDDB-E Agenda Format

SUPERINTENDENT'S AGENDA

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-04-49

Mrs. Abboud made a motion, seconded by Dr. Christopher, that the Board of Education approve the following requests for use of school facilities:

HIGH SCHOOL

- Room F-404 – 4/17, 4/24-5/1, 5/8, 5/15, and 5/22/07 – 6:30 P.M. – 8:30 P.M. – Community Education – Mary Fran Kudla
- Cafeteria/Hallway/Gym – 10/27/07 – 8:00 A.M. – 5:00 P.M. – Community Health Fair – Linda Collins
- Gym – 2/24, 3/2, 3/10, 3/19, 3/20, 3/21, 3/22 – HS Girls' AAU Practice – Neo Mavericks – Elizabeth Gilbert
- HS, MS, HE – Main Gym, Auxiliary Gym, East & West Gyms – 4/27, 4/28, 4/29/07 – 5:00 P.M. – 11:00 P.M., 8:00 A.M. – 11:00 P.M., and 8:00 A.M. – 5:00 P.M. – King James Basketball – Dru Joyce
- HS, MS, HE – Main Gym, Auxiliary Gym, East & West Gyms – 7/5-7/8/07 – 7:00 – 11:30 P.M., 8:00 A.M. – 11:30 P.M., and 8:00 A.M. – 12:00 Noon – King James Basketball – Dru Joyce
- HS Practice Field & Granger Soccer Field – Dates on attached calendar – Highland HS Soccer and Youth Soccer Teams – Bill Zufall III
- MS East and West Gyms – 5/11, 12 – 5-9/8-8—HS 5/11, 12-8-8 and 5-9 – NEO Basketball – Kevin Glenn
- Main Gym – 2/27, 3/5–3/8, 3/12, 3/14-3/15, 3/19, 3/21-3/22, 3/26-3/29, 4/10-4/12, 4/16-4/19, 4/23-4/26, 4/30-5/3, 5/7-5/10, 5/14-5/17, 5/21-5/24, 6/4-6/7 – 6:00 P.M. – 9:00 P.M. – SMAC Basketball Practice – Carlos Shearon
- Main and Auxiliary Gyms – 3/23-3/25, 3/30-4/1, 4/20-4/22, 5/18-5/20, 7/7-7/8 – 8:00 A.M. – 11 P.M. and 8:00 A.M. – 6:00 P.M. – SMAC Tourney – Carlos Shearon

- Main and Auxiliary Gyms – Fridays, 6/15, 6/22, 6/29, 7/13, 7/20 – 7:30 A.M. – 1:00 P.M. – Middle School Basketball League – Mary Becker/Mike Pacak

MIDDLE SCHOOL

- Gym – April - Tuesday, Wednesday, and Thursday – 6:00 P.M. – 8:00 P.M. – Basketball – Pete Chabra
- HS, MS, HE – Main Gym, Auxiliary Gym, East & West Gyms – 4/27-4/29/07 – 5:00 P.M. – 11:00 P.M., 8:00 A.M. – 11:00 P.M., and 8:00 A.M. – 5:00 P.M. – King James Basketball – Dru Joyce
- HS, MS, HE – Main Gym, Auxiliary Gym, East & West Gyms – 7/5-7/8/07 – 7:00 – 11:30 P.M., 8:00 A.M. – 11:30 P.M., 8:00 A.M. – 11:30 P.M., and 8:00 A.M. – 12:00 Noon – King James Basketball – Dru Joyce
- MS East and West Gyms – 5/11, 5/12 – 5-9/8-8 – HS 5/11, 12 – 8-8 and 5-9 – NEO Basketball – Kevin Glenn
- West Gym – 6/11 – 6/15 and 6/18 – 6/22 – 8:00 A.M. – 2:30 P.M. – Summer School Physical Education Classes – Ann Johnson

HINCKLEY ELEMENTARY

- HS, MS, HE – Main Gym, Auxiliary Gym, East & West Gyms – 4/27-4/29/07 – 5:00 P.M. – 11:00 P.M., 8:00 A.M. – 11:00 P.M., and 8:00 A.M. – 5:00 P.M. – King James Basketball – Dru Joyce
- HS, MS, HE – Main Gym, Auxiliary Gym, East & West Gyms – 7/5-7/8/07 – 7:00 P.M. – 11:30 P.M., 8:00 A.M. – 11:30 P.M., 8:00 A.M. – 11:30 P.M., and 8:00 A.M. – 12:00 Noon – King James Basketball – Dru Joyce
- Gym – 3/1, 3/6, 3/8, 3/13, 3/20, 3/22, 3/27, 3/29, 4/10, 4/11, 4/17, 4/24, 4/26, 5/1, 5/3, 5/8, 5/10, 5/15, 5/22, 5/24, 5/29, 5/31, 6/5, 6/7 – 6:00 P.M. – 9:00 P.M. – SMAC Basketball Practice – Carlos Shearon

GRANGER ELEMENTARY

- Granger Soccer Field & HS Practice Field – Dates on attached calendar – Highland HS Soccer and Youth Soccer Teams – Bill Zufall III

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS – 07-04-50

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Middle School	Amish Mills	Material/Time/Labor/ Installation for Freedom Shrine \$900

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL

APPROVAL OF ITEMS A THROUGH G 07-04-51

Mrs. Abboud made a motion, seconded by Mr. Kelly, that the Board of Education approve the Consent Agenda - Personnel, Items A through G, as presented.

Mr. Kelly asked if there would be some form of recognition for retirees. Dr. Armstrong said before his time there used to be a breakfast, and now recognition is done at the building level. Mr. Kelly said that some staff have been here a long time, and felt recognition was in order. Mr. Rorapaugh agreed. Mr. Kelly said it would be nice if each person received a letter from the Board.

Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #II

Approved the attached list of certified substitutes and home tutors, as submitted by the MCEC for the remainder of the 2006/07 school year, as presented in Addendum #II.

RETIREMENT – CERTIFIED

Accepted the notification from Beverly Ewing, HS Business Teacher, to retire at the end of the 2006/07 school year.

Accepted the notification from Sandra Diestler, LD Tutor at Granger Elementary and Hinckley Elementary, to retire at the end of the 2006/07 school year.

Accepted the notification from David M. Poetter, Middle School Physical Education teacher, to retire at the end of the 2006/07 school year.

RETIREMENT – CLASSIFIED

Accepted the notification from Dianna Cady, Hinckley Elementary Library Aide, to retire effective July 1, 2007.

RESIGNATIONS – CLASSIFIED

Accepted the following resignations:

1. Heather Lamers – Special Education Aide at MS – Effective 3/30/07
2. Beth Morris – Bus Driver – Effective 4/12/07
3. Annette Gibson – HS Cook – Effective 3/30/07
4. Lisa Nischt – MS Study Hall Aide – Effective at the end of the 2006/07 school year
5. Tricia Zabarsky – Sub Aide – Effective 4/11/07

EMPLOYMENT – CLASSIFIED SUBSTITUTES

1. Employed Marsha Bebout as a sub cook for the remainder of the 2006/07 school year, on a one-year limited contract of employment, on an “as needed” basis, \$6.85 per hour.

2. Employed Linda Myers as a sub for the Executive Secretary, effective 5/7/07 for the remainder of the 2006/07 school year, and the 2007/08 year, on an “as needed” basis, \$22.65 per hour.
3. Employed Jennifer Lewis as a sub aide, effective 4/10/07, on an “as needed” basis, \$8.00 per hour.
4. Employed Kellylynn Faught as a sub bus driver, effective 4/12/07, on an “as needed” basis, \$13.50 per hour.

EMPLOYMENT – CLASSIFIED

Employed Jennifer Lewis as a student specific aide for the remainder of the 2006/07 school year, 5.5 hours per day, effective 4/10/07 – Step 2/0 Years, \$13.45 per hour.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL 2007/2008

Employed the following on one-year limited, supplemental contracts of employment for the 2007/08 school year, as listed:

1. Mary Becker – Head Girls’ Golf – 0 Yrs. - \$3,666
2. Terese Klucar – Head Volleyball Coach – 5 Yrs. - \$5,371
3. Devan Lippincott – Head Girls’ Cross Country – 4 Yrs. - \$3,666
4. Josh Victor – Head Boys’ Cross Country – 12 Yrs. - \$4,689
5. Jaclyn Raub – Head Girls’ Soccer Coach – 7 Yrs. - \$5,371
6. Larry Wilhelm – Head Boys’ Golf Coach – 11 Yrs. - \$5,030
7. Bill Zufall – Head Boys’ Soccer Coach – 9 Yrs. - \$5,371
8. Lisa Reynolds – Head Girls’ Tennis Coach – 4 Yrs. - \$3,666
9. Jill Williams – Head F.B. Cheerleading Coach – 4 Yrs. - \$3,325
10. Chris Kestner – Head Boys’ Basketball Coach – 10 Yrs. - \$7,417
11. Kevin Glenn – Head Girls’ Basketball Coach – 1 Yr. - \$6,053
12. Mark Savoia – Head Wrestling Coach – 14 Yrs. - \$7,417
13. Jill Williams – Head B.B. Cheerleading Coach – 4 Yrs. - \$3,325
14. K.C. Young – Head Softball Coach – 1 Yr. - \$4,348
15. Jeff Rollyson – Head Baseball Coach – 11 Yrs. - \$5,712
16. Paul Lushes – Head Girls’ Track Coach – 12 Yrs. - \$5,712
17. Lisa Reynolds – Head Boys’ Tennis Coach – 4 Yrs. - \$3,666
18. Josh Victor – Head Boys’ Track Coach – 15 Yrs. - \$5,712
19. April Kossman – Dance Coach – 2 Yrs. - \$2,984
20. Nicole McGaha – Home Tutor - \$25 per hour – 2006/07 school year

EMPLOYMENT – CERTIFIED – 2007/08 SCHOOL YEAR

NEW TWO-YEAR CONTRACTS OF EMPLOYMENT

Grant the following teachers new two-year contracts of employment:

- | | | |
|----------------------|------------------------|----------------------|
| 1. Bonnie Annibale | 16. Robin Kennedy | 31. Penny Reed |
| 2. Jennifer Ansberry | 17. James Kenney | 32. Lisa Reynolds |
| 3. Frank Bonezzi | 18. Barbara Knerem | 33. Norma Roessler |
| 4. Timothy Budd | 19. Rebecca Lee | 34. Jeffrey Rollyson |
| 5. Ty Damon | 20. Fen Lewis | 35. Mark Savoia |
| 6. Tanya Dolata | 21. Amy Lyon | 36. Lisa Scherler |
| 7. Andrew Dutt | 22. Michael McClintock | 37. Natalie Sesler |
| 8. Violet Frye | 23. Erica McCrodden | 38. Brooke Slamka |
| 9. Jane George | 24. Joy Makin | 39. Jason Smith |
| 10. Carole Grande | 25. Kathryn Medley | 40. Julie Spaite |
| 11. Ellen Harner | 26. Gina Miyamoto | 41. Alicia Steinmetz |

- | | | | | | |
|-----|---------------|-----|----------------|-----|--------------------|
| 13. | Jeremie Hoop | 28. | Nancy Nicholas | 43. | Chaunette Sulzbach |
| 14. | Nate Howard | 29. | Jodi Rain | 44. | Meghan Tomko |
| 15. | Emily Kaplack | 30. | Jaclyn Raub | 45. | Patricia Wise |
| | | | | 46. | Bernadette Yu |

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:55 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Special meeting was called to order by President, Nancy Wingenbach, at 8:26 P.M. at the Medina County Administration Building.

In the absence of the Treasurer, Ruth Abboud was appointed Treasurer, Pro-Tem to take the minutes of the meeting.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, absent; Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting will be held Monday, May 21, 2007 at 7:00 P.M. in the High School Cafeteria.

APPROVAL OF THE MEMORANDUM OF UNDERSTANDING TO UPHOLD
PROPORTIONAL DISTRIBUTION OF SALES TAX REVENUES 07-05-52

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Memorandum of Understanding to Uphold Proportional Distribution of Sales Tax Revenues, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:03 P.M.

President

Treasurer Pro-Tem

The Regular meeting was called to order by President, Dr. Wingenbach at 6:56 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly; present, Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting is to be held June 18, 2007 in the High School Cafeteria at 7:00 P.M.

ADDITIONS/DELETIONS TO THE AGENDA

Addition – Personnel – Item F – Resignation – Classified – Noreen Hannan- SE Latchkey, and Barbara Praisler, HS Cook

Deletion - Consent Agenda – Employment – New Continuing Contracts – Item F - Noreen Hannan – SE Latchkey

RECOGNITION AND PRESENTATION OF PLAQUE STEVE HAMBLEY – MEDINA COUNTY COMMISSIONER

- Dr. Wingenbach presented Steve Hambley, Medina County Commissioner with an award, which signifies their appreciation for his effort in getting the Sales Tax issue passed. Mr. Hambley thanked the Board and spoke about the Sales Tax issue.
- Mr. Kelly stated Mr. Hambley is a very humble man, and he has never seen anybody work so hard on an issue. He wanted to publicly say he knows what a tremendous job Mr. Hambley has done as a County Commissioner, but after personally seeing how hard he works on issues that he believes in, he feels very good living in Medina County and represented by a Commissioner that works this hard.

CLEVELAND STATE UNIVERSITY RESEARCH CENTER – COMMUNITY SURVEY – DISCUSSION

- Dr. Kimberly Nuendorf from Cleveland State University Research Center, along with her assistant Bridgette, reviewed the pilot survey and asked the Board what input they wanted to see on the questions. Both offered suggestions for the Board on cuts and changes to bring the survey down to size because it was too long.
- Mr. Rorapaugh encouraged the community to please take the time to respond to this survey because it affects your homes, finances, schools and children. Mr. Kelly added he would like the community to give their honest input.
- Dr. Nuendorf said the next time to meet will be for the results and a report of the survey which should be completed within the next few weeks.

Dr. Wingenbach left at 7:38 P.M.

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-05-53

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Minutes of the Special Meeting held April 10, 2007 and the Regular Meeting held April 16, 2007, as presented.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 07-05-54

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the April 2007 Financial Report, as presented.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

AMENDMENT OF THE FY07 APPROPRIATIONS – ADDENDUM #I 07-05-55

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education amend the FY 07 Appropriations as presented in Addendum #I.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND THE 5-YEAR FORECAST WITH ASSUMPTIONS FOR FY07 THROUGH FY11 – ADDENDUM #II 07-05-56

Mr. Kelly made a motion, seconded by Mrs. Abboud, that the Board of Education amend the 5 Year Forecast with Assumptions for FY07, FY08, FY09, FY10 and FY11 as presented in Addendum #II.

Mr. Kelly, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO PARTICIPATE IN THE SHEAKLEY UNISERVICE 2008 OHIO WORKER'S COMPENSATION GROUP RATING PLAN – ADDENDUM #III 07-05-57

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education approve to participate in the OASBO/Sheakley Uniservice 2008 Ohio Bureau of Worker's Compensation Group Rating Plan, as presented in Addendum #III.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION FOR THE TREASURER TO ESTABLISH A HIGHLAND HEALTH FAIR FUND 07-05-58

Mrs. Abboud made a motion, seconded by Mr. Kelly, that the Board of Education authorize the Treasurer to establish the following fund as one of the funds of the District:

019-0000	Highland Health Fair Fund	\$4,500.00
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Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBER'S AGENDA

CONSTITUTIONAL AMENDMENT – “GETTING IT RIGHT FOR OHIO'S FUTURE” - DISCUSSION

- Mr. Kelly expressed his concerns regarding “Getting It Right for Ohio's Future”, the Constitutional Amendment being proposed for November's ballot. He believes the individuals circulating petitions for signatures do not thoroughly understand this amendment, therefore, are not being truthful about the financial impact this will have on our taxpayers.
- Mr. Rorapaugh expressed concern about violating campaign finance laws if petitions are circulated during the school day.
- Mrs. Markle indicated that she has been working on a spreadsheet that shows the district's financial impact, but wasn't knowledgeable enough at this time to discuss it. She hoped to have all the information to share with the Board by the June meeting.
- Dr. Christopher added it is enticing for the public generally to believe that a solution could come from the State. The Board and Administrative leadership in the District, are going to be looked towards providing information and guidance on this and over the next month, will have more information and better prepared to address this.

CONCERT ATTENDANCE

- Mr. Rorapaugh reported that he and others attended a concert with our guest artist, Allen Vizzutti, which was paid in part by the Highland Foundation and wanted to say what an extraordinary concert it was, and how terrific it was for an artist of that caliber to come here for 3 days and share his time and expertise and passion for music with our students at the Middle School and High School. He said the School Board certainly appreciates the involvement of the Foundation, as well as the teaching staff, who helped coordinate that initiative.

HIGHLAND PRIDE COMMITTEE DOG WALK

- Mr. Rorapaugh said the Dog Walk, held on May 20th, was a good effort, a nice day, and thought it was a very nice event. If this event is done again next year, that people register and enjoy a nice walk around Hinckley Reservation.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Annika Karwowski, a German exchange student came to thank the Board for allowing her to attend Highland. She has enjoyed her year here, gained a lot of experience, improved her English, it's been a dream to come to America, and hoped she made an impact on our students with information they have learned from her. She said she liked the sports program, and played tennis and the students really accepted her here.
- John Ginley, Granger Township Trustee, said at their last Township meeting, some residents came with concerns and frustrations about the noise coming from the High School chillers. He indicated there isn't anything the Township could enforce regarding noise, but he would relay their concerns to the Board of Education.

- Tom and Mary Loffler, 1581 Granger Road, came to address the Board about the noise from the chillers. He said the last 3 years, the noise from the units have been bad. He read a portion on an article from another state where the school is trying a custom made deflector to send the noise straight up. Mr. Loffler asked for the problem to be resolved and wants to work together with the school.
- Dr. Armstrong said we will look at the information with some relative hope of success.

OLD BUSINESS

ADOPTION OF REVISED POLICY – BDDDB-E 07-05-59

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education adopt Revised Policy – BDDDB-E, as presented at the April Board Meeting.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

PRESENTATION AND ADOPTION OF REVISED POLICY IKF – GRADUATION REQUIREMENTS - ADDENDUM #IV 07-05-60

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education waive physical education if they participate in 2 or more sports, as written.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

SUPERINTENDENT'S AGENDA

GRADUATION – DISCUSSION

Dr. Armstrong said graduation will take place on June 3rd, at 7:30 P.M. at E.J. Thomas Hall.

APPROVAL OF RESOLUTIONS FOR ACCEPTANCE OF TUITION STUDENTS FOR 2007/08 ADDENDUM #V-A AND #V-B 07-05-61

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education accept Christian Crozier, Trenton Pfister, and Stephen Pfister, as tuition students for the 2007/08 school year, as presented in Addendum #V-a and #V-b.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

RESOLUTION TO AUTHORIZE CONTINUED MEMBERSHIP IN THE OHSAA
FOR 2007/08 – ADDENDUM #VI 07-05-62

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Resolution to authorize continued membership in the Ohio High School Athletic Association for the 2007/08 school year, as presented in Addendum #VI.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF AGREEMENT WITH MILLENNIUM REHABILITATION FOR
ATHLETIC TRAINING COVERAGE – ADDENDUM #VII 07-05-63

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education enter into an agreement with Millennium Rehabilitation for Athletic Training Coverage for the 2007/08 school year, as presented in Addendum #VII.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF EUROPEAN FIELD TRIP/FOREIGN LANGUAGE AND/OR ART
STUDENTS 07-05-64

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the High School Foreign Language and/or Art Students European Field Trip, March 21, 2008 for 10 days, with missing a maximum of 2 days of class.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

AMENDED APPROVAL OF NEW YORK, NEW YORK HIGH SCHOOL VOCAL
MUSIC TRIP 07-05-65

Mr. Kelly made a motion, seconded by Mrs. Abboud that the Board of Education approve the High School Vocal Music Trip, August 11-13, 2007 with the following stipulations:

Approve the schedule, as written, so that the Administrative Staff can proceed and make commitments to families and students, as presented, with the expectation that information would come back to the Board regarding issues related to the transfer and sharing of responsibility by the drivers with Andersen, both that they meet the law, and the number of allowable driving hours, and the spirit of the law, which is safety to our students, and if those assurances cannot be met to the satisfaction of the Board, then this trip would be brought back before the Board again at the June Meeting.

Mr. Kelly, yes; Mrs. Abboud, yes; Mr. Rorapaugh, no; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-05-66

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
Hinckley PTO	Hinckley School	Playground fitness equipment \$23,000
Hinckley PTO	Hinckley School	\$2,000 for 2 assembly presentations
Hinckley PTO	Hinckley School	\$500 for garden needs
Hinckley PTO	Hinckley School	\$500 for DVD recorders

Mr. Rorapaugh, yes; Mr. Kelly, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-05-67

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the following requests for use of school facilities:

HIGH SCHOOL

- HHS Auditorium 5/19/07 -10AM-1PM & Cafeteria -12:30PM-2PM Ohio College of Massotherapy – Graduation – Jeffrey Morrow
- HHS Cafeteria – 7/16,17,18,19,20,23,24,25,26,27/07 – 8:30AM-3:30PM – Highland Community Education – Mary Fran Kudla
- HHS Cafeteria – 4/27 (2:30PM-midnight) & 4/28/07 (7AM-2PM) OMEA State Contest overflow – HHS Choir & Band Dept., Chris Ilg
- HS 4/27 (2:30PM-midnight) & 4/28/07 (7AM-2PM) – C241,244,246 - 251, Auditorium, Choir Room, Band Room, Ensemble Room, Black Box, B235 – 237, B258, 259 – OMEA State Contest overflow – HHS Choir & Band Dept., Chris Ilg

MIDDLE SCHOOL

- HMS Parking Lot – 4/21/07 (noon-5PM) Driving Course – Granger Twp. Fire Dept. Charles McCownl

HINCKLEY ELEMENTARY

- HE Baseball Field –May, June, July, M-F (4-9), Sat (8-9) – RAH Summer Youth Baseball – Scott Scheid
- HE Cafeteria – 4/18/07 – 6:30PM – Cub Scouts – Teresa Smith

GRANGER ELEMENTARY

- GE Cafeteria – Sept 07 – May 08 1st and 3rd Tuesdays 6:30-8PM – Brownie meetings – Michelle Maruna

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF WAIVER DAYS – ADDENDUM #VIII 07-05-68

Mr. Kelly made a motion, seconded by Mrs. Abboud, that the Board of Education approve the Request for Approval of three (3) Waiver Days for the 2007/08 school year.

Mr. Kelly, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL

APPROVAL OF ITEMS A THROUGH K AND ITEMS 1 THROUGH 5 07-05-69

Mrs. Abboud made a motion, seconded by Mr. Kelly, that the Board of Education approve the Consent Agenda – Personnel, Items A through K, and 1 through 5, as presented.

Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #IX

Adopted the attached list of certified substitutes/home tutors for use the remainder of the 2006/07 school year, as submitted by the MCECSC, in Addendum #IX.

RETIREMENT - CERTIFIED

Accepted the retirement of Judith Nairus, High School English and Latin teacher at the end of the 2006/07 school year.

EXTENDED TIME - CERTIFIED

Approved an extended-time contract for the 2007/08 school year to Betty Sepe, HS Librarian, for five days at her regular per diem rate of pay.

FAMILY MEDICAL LEAVE - CERTIFIED

Approved three weeks parental leave through Family Medical Leave Act for Melissa Beattie (after use of six weeks sick leave) for the birth of her child tentative dates being September 30-December 2, 2007.

CHANGE IN STATUS - CERTIFIED

Approved a change in status for the following:

- 1). Violet Frye from Sharon Elementary I/E Tutor, to Sharon Elementary Reading Specialist – 7 hrs. per day.
- 2). Elizabeth Trifon from part time (.6) H.S. French teacher to H.S. full time French teacher.

RESIGNATIONS – CLASSIFIED

Accepted the following classified resignations:

- 1). Ryan Dalessandro as a regular bus driver and substitute custodian effective June 5, 2007.
- 2). Jennifer Lewis, Middle School Special Education Aide effective at the end of the day – May 25, 2007.

- 3). Cindy Lenhart, Granger Latchkey Aide, effective at the conclusion of the 2006/07 school year.
- 4). Noreen Hannan, Sharon Elementary Latchkey Aide, effective at the end of the 2006/07 school year.
- 5). Barbara Praisler, High School Cook, effective at the end of the 2006/07 school year.

EMPLOYMENT – STUDENT WORKER

Approved a one-year limited contract of employment for Emily Kudla, Student Worker, effective June 11, 2007 for the remainder of the 06/07 school year at \$6.85 per hr.

EMPLOYMENT - SUPPLEMENTAL

Approved Summer School supplemental contracts of employment for the summer of 2007, \$30 per hour on an “as needed” basis for the following:

- | | |
|-------------------|-------------------|
| 1. Mark Raczynski | 5. Brian Marcelli |
| 2. Don Warren | 6. Nate Howard |
| 3. Jennifer Peck | 7. Jill Sluga |
| 4. Jeff Rollyson | |

INTENT TO RETIRE – CLASSIFIED

Approved the intent to retire of Nancy Baldwin, High School Special Education Aide, effective August 1, 2007.

EMPLOYMENT – CLASSIFIED – 2007/08

Approved the following one-year contracts of employment:

- 1). AnnMarie Plattan, HE Library Aide, 4 hrs per day, 0 yrs. exp, Step 2.
- 2). Cindy Wade, HE Library Aide, 4 hrs per day, 0 yrs. exp, Step 2.

EMPLOYMENT – CLASSIFIED SUBSTITUTE

Approved the following one-year limited contracts of employment:

- 1). Nancy Baldwin, Substitute Aide, - \$8.00 per hour, on an “as needed” basis, effective with the 2007/08 school year, and a substitute cafeteria worker - \$6.85 per hr.
- 2). Edward Lohn, Substitute for Custodial Staff on an “as needed” basis, effective May 7, 2007, \$8.00 per hr.
- 3). William Musser, Substitute for Custodial Staff on an “as needed” basis, effective May 7, 2007, \$8.00 per hr.

EMPLOYMENT – CLASSIFIED 2007/2008 SCHOOL YEAR

CONTINUING CONTRACTS OF EMPLOYMENT

Granted the following classified employees new continuing contracts of employment, effective with the 2007/2008 school year:

BUS DRIVERS
David Chatham

CUSTODIANS
Donald Bonezzi
Louis Cisar

HEAD COOKS

Angela Marotta
Heather Warholic

Kevin Serafine
Christopher Vozar
James Zawistowski

COOKS

Sandra Slagor
Linda Stark

AIDES

Robyn Eastman
Kim Ginley
Judy Hale
Rebecca MacWhade
Cassandra Vikowski
Kathy Duale

TWO-YEAR CONTRACTS OF EMPLOYMENT

Granted the following classified employees new two-year contracts of employment, effective with the 2007/2008 school year:

BUS DRIVERS

Amy Dean
Dennis Kocab
Bob Rakusan
Denis Werner

CUSTODIANS

Michael Douglas
Craig Holbein
Linda Reagle
Peter Stefanchik

AIDES

Renee' Lewendowski
Cheryl Skarupa
Julie Wenger

COOKS

Charlene Corvo
Angelique Kiefer
Cheryl Treb

SPECIAL ED. AIDES

Luciana McCartney
Jessica Pierce
Meg Vandenburg
Robert Wise

LATCHKEY

Letitia Roginski

EMPLOYMENT - CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment for the 2007/2008 school year on an "as needed" basis:

BUS DRIVERS

Kenneth Bishop
Glenn Carpenter
Jane Carsten
Robert Day
Howard Eakin
Kellylynn Faught
David Haber
Edward Hilkowski
George Jacynycz
Sherri Kedzior
Paul Stacy
Robert Sudimak

COOKS

Marsha Bebout
Carla Deininger
Joanne Fox
Gail Gold
Lorraine Guenther
Kim Holtzapple
Christine Koval
Debby McDermott
Julie Mangano
Janis Onderisin
Donna Wagner

Sharon Szerensci
Jim Westfall

CUSTODIANS

Joshua Adams
Christopher Bailey
Catherine Bender
Susannah Bender
Eric Berthold
Jennifer Brenstuhl
Sean Dunlap
Jeremy Elias
Philip Fox
Shay Hann
John Koch
Tanya Liszniansky
Michele Loomis
Leighann McDonough
Kristin Matushevski
Michelle Legan
James Oppman
Kurt Parker
Julie Parker
Dan Pullen
John Rinicella
Clair Simko
Lauren Vallen
Denis Werner
Diana Westfall
Edward Lohn
William Musser

STUDENT WORKERS

Emily Delahany-Latchkey
Ellie Hansen-Office
Joseph Lane-Technology
Holly Linehan-Technology
Aelish Patterson
Krysta Pesarchick-Technology
Danielle Turner-Latchkey
Emily Kudla-Office

SECRETARIES/AIDES

Laura Adams
Sheryl Barnes
Lynne Bianchini
Diane Bloniak
Jennifer Brenstuhl
Anna Cahlik
Carla Deininger
Peggy Dietz
Barbara Donovan
Robyn Eastman
Tina Erdos
Beth Gingrich
Judy Hale
Jennifer Lewis
Jackie Harris
Therese Jagger
Kathryn King
LeaAnn Krause
Kathleen Krejci
Nancy Krohn
Cindy Ley
Beverly Major
Becky MacWhade
Ellen Minozzi
Sheri Nassos
Lynne Nawalaniec
Lisa Nischt
Julie Parker
Letitia Roginski
Clair Simko
Barbara Simmons
Jennifer Simonis
Mary Steve
Joy Summers
Christine Trout
Cindy Wade
Vesna Webel
Julie Wenger
Denis Werner
Eva Wheaton
Anka Wiencek
Sharon Wolny

RESOLUTION OF NON-RENEWAL OF NON-CERTIFIED CONTRACTS OF
EMPLOYMENT – ADDENDUM #X

Approved the Resolution of Non-Renewal of Non-Certified Contracts of
Employment, as presented in Addendum #X.

RESOLUTION OF TERMINATION OF NON-CERTIFIED SUBSTITUTES –
ADDENDUM #XI

Approved the Resolution of Termination of Non-Certified Substitutes, as presented in Addendum #XI.

EXECUTIVE SESSION 07-05-70

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Mr. Kelly, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 8:55 P.M.
The Board came out of Executive Session at 9:32 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:33 P.M.

Vice-President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Regular meeting was called to order by President, Dr. Wingenbach at 7:00 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly; present, Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting is to be held July 16, 2007 in the High School Cafeteria at 7:00 P.M. Dr. Wingenbach said she will be out of town and unable to attend the meeting.

ADDITIONS/DELETIONS TO THE AGENDA

Addition - Superintendent's Agenda – Item H – Approval of Applications for Use of Facilities/Waiver of Fees

Addition - Consent Agenda - Item G - Personnel – Employment – Classified Substitutes– April Burchette and Melissa Cook

Correction – Consent Agenda – Personnel – Item D – Change of Status – Certified – Mike McClintock – Salary - \$52,347.00

Correction – Consent Agenda – Personnel – Item L – Exempt Employee Salaries Name Change – Gary Loomis

Correction - New Business – Remove Item C – Exempt Salaried Employees – Percentage Increase – 2007-08. Covered in the Consent Agenda – Personnel.

Addition – New Business – Constitutional Amendment

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-06-71

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education approve the Minutes of the Special Meeting held May 3, 2007 and the Regular Meeting held May 21, 2007, as presented.

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 07-06-72

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the May 2007 Financial Report, as presented.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF RESOLUTION FOR FISCAL PROCEDURES FOR FY08 – ADDENDUM #I 07-06-73

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education approve the Resolution for Fiscal Procedures for FY08, as presented in Addendum #I.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION FOR THE TREASURER TO AMEND, MODIFY, AND TRANSFER FY07 APPROPRIATIONS AS NECESSARY TO COMPLETE FY07 TRANSACTIONS IN ACCORDANCE WITH THE FINAL REVISION OF THE FY07 CERTIFICATE OF ESTIMATED RESOURCES 07-06-74

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education authorize the Treasurer to amend, modify and transfer FY07 Appropriations as necessary to complete the FY07 transactions in accordance with the final revision of the FY07 Certificate of Estimated Resources. The Treasurer will have a complete listing of modifications and transfers on file June 30, 2007 which will be provided at the Regular Meeting held in July.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FY08 TEMPORARY APPROPRIATIONS, ADDENDUM #II 07-06-75

Mrs. Abboud made a motion, seconded by Dr. Christopher, that the Board of Education approve the Temporary Appropriations for FY08, as presented in Addendum #II.

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF PAYSCHOOLS ELECTRONIC PARTICIPANT AGREEMENT – ADDENDUM #III 07-06-76

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education approve the Payschools Electronic Participant Agreement, as presented in Addendum #III.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION FOR THE TREASURER TO TRANSFER THE FOLLOWIING FUNDS 07-06-77

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education authorize the Treasurer to transfer the following funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
014-9012 – MS Special Rotary	200-2013-Class of 2013	\$414.01

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION FOR THE TREASURER TO RETURN THE ADVANCE OF THE FOLLOWING FUNDS 07-06-78

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education authorize the Treasurer to return the advance of the following funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
020-9001-Community Ed. Fund	001-General Fund	\$4,176.80

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION FOR THE TREASURER TO ADVANCE THE FOLLOWING FUNDS 07-06-79

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education authorize the Treasurer to advance the following funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
001 – General Fund	440-9007 Entry Year Grant	\$ 2,100.00
	516-9007 IDEA Part-B Grant	\$103,981.06
	584-9007 Drug Free Grant	\$ 3,106.33
	587-9007 Early Childhood	\$ 1,202.29
	590-9007 Title II-A	<u>\$ 94.61</u>
	TOTAL	\$110,484.29

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

BOARD MEMBER’S AGENDA

GRADUATION CEREMONY – DISCUSSION

- The Board expressed their concern over audience members bringing air horns that disrupt the flow and dignity of graduation. The concerns raised were: Hearing Loss; Liability; Addressing appropriate and inappropriate conduct for audience members during the rehearsal process; Posting notices that air horns are prohibited and if used, audience members will be removed; Reviewing the agreement with the University of Akron.
- Dr. Armstrong suggested the following:
 - Request at the beginning of the graduation ceremony, that no one in the audience use air horns, or create a disturbance that would disrupt the graduation ceremony, and if they do, they will be removed from the auditorium.
 - Hiring law enforcement officers to remove those audience members. If this happens, Dr. Armstrong and/or Mr. Kubilus would talk to the

parents about this being designed to recognize achievement, and not a celebration.

NEW YORK HIGH SCHOOL VOCAL MUSIC BUS TRIP – DISCUSSION

- Mrs. Abboud wanted to point out that the Bluffton trip accident was due to road hazards, not fatigue; the bus company our school will be using does follow the 10 hours on and 8 hours off rule; thanked Mr. Kubilus for the research he did; and the Board received documentation from the tour company, as requested.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Kyle Brooks, President of the Highland Education Association, addressed the Board regarding the creation of the new position for Football Equipment Manager.
- He relayed concerns expressed by teachers and staff, stated he understood the reason for creating the position and it seemed fairly reasonable, but questioned doing it now.
- He indicated staff members are making sacrifices with more out-of-pocket medical expenses, no professional leaves, no field trips and co-curricular positions are put on hold.
- Dr. Wingenbach thanked Mr. Brooks for providing the Board with that insight and said the new job description is only for consideration between now and July, 2007, and given his comments, the Board will hold additional discussions on this position.

SENIOR PRANK – DISCUSSION

- Tyler McClure, Kyle McDonald, and Matt Fuller addressed the Board to acknowledge that they, along with other students committed the senior prank. The extent of the senior prank they are guilty of is writing on the windows with washable window paint and using sidewalk chalk on the sidewalks outside of the front doors. They expressed regret with what they have done and are ready to take whatever punishment is due to them. They apologized to Dr. Armstrong, Mr. Kubilus and Mr. Ulrich for the time they put in due to their lack of responsibility, and thanked the Board.
- Dr. Wingenbach thanked them for coming and for their comments, and despite the circumstances, she and the Board appreciate the fact that they came and presented their apologies.
- Dr. Armstrong told them the Board would have discussions on this matter in Executive Session, because matters of this nature are handled there.

OLD BUSINESS

ADOPTION OF REVISED POLICY – IKF 07-06-80

Mrs. Abboud made a motion, seconded by Dr. Christopher, that the Board of Education adopt Revised Board Policy – IKF, as presented at the Regular Board Meeting held on May 21, 2007.

Mrs. Abboud, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

NEW BUSINESS

ESTABLISH DISTRICT INDEX FOR ADMINISTRATIVE SALARIES 2007/2008 AT 2.1% 07-06-81

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Index for Administrative Salaries, established at 2.1% for the 2007/08 school year.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

NEW JOB DESCRIPTION – FOOTBALL EQUIPMENT MANAGER – TO BE CONSIDERED FOR ADOPTION AT THE JULY BOARD MEETING – ADDENDUM #IV

- Dr. Armstrong explained the considerable investment in equipment and facilities associated with the Football Program, more students are involved in football, than any other sport. There is a larger responsibility for the care of equipment, more technical equipment is involved, in that it is designed to protect the individuals from getting injured in this high-contact sport, and would like someone to have the responsibility to take care of the equipment and the locker rooms, because we are investing \$20,000 in lockers to serve the football team.
- Dr. Armstrong said Mr. Brooks states there have been some limitations placed on what we are going to do with regard to Professional Development, field trips, etc., those restrictions are actually waiting for review when the Board gets the results of the Community Survey. Then we will have the chance to look at the priorities established by the community and determine at that time, whether or not we are financially in a position to move forward to reclaim some of those lost activities. With the passage of the Sales Tax, it does enhance our budget to where we have a little bit more room to make discretionary decisions about paying for different activities and positions within the District.
- Dr. Armstrong believes that this position is something the Board should consider and in the long run will save the district money due to the proper care of the equipment.

CONSTITUTIONAL AMENDMENT - DISCUSSION

- A Special Meeting has been set for Wednesday, June 27th at 6:00 P.M. at the Medina Community Recreation Center by Randy Steps, Medina City Schools Superintendent, who has invited Dave Varda, Director of OASBO, to talk about what this Amendment is all about. If 3 members go, Mrs. Markle will have to post as a special meeting.
- Mr. Kelly indicated again his displeasure at how this is being presented to the public and wanted the question asked of why the campaign committee is not being truthful to the taxpayers about their property taxes increasing every year if this amendment were to pass.
- Mr. Rorapaugh and Mrs. Abboud stated they will attend the meeting and raise the question Mr. Kelly wants addressed.

SUPERINTENDENT'S AGENDA

HIGH SCHOOL CHILLERS – DISCUSSION

- After the last Board meeting, members of the Board went to Mr. & Mrs. Loeffler's house to listen firsthand for the chiller noise concern expressed by them. When speaking in normal tones no sound could be heard, but when it's quiet, they could. Administration reviewed the information Mr. Loeffler provided last month with architects and engineers and received an estimated cost of over \$100,000.00 to provide sound blankets to the chillers.
- It was suggested the district contract with a sound engineer to do a sound study to provide decibel levels. Mr. Reusch will get cost estimates of what that study would be.
- Dr. Wingenbach asked if the Board would support Mr. Reusch in contacting the retired sound professor to see if he could do a sound study and to obtain an estimate of cost for the study. Mr. Reusch said because we would work through the Architects, there would be a cost involved for them also.

APPROVAL OF HIGH SCHOOL STUDENT HANDBOOK ADDITIONS/CHANGES FOR 2007/08 SCHOOL YEAR 07-06-82

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education approve the Additions/Changes (content only) to the High School Student Handbook for the 2007/08 school year, as presented. Mr. Rorapaugh said he appreciated highlighting the changes.

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF MIDDLE SCHOOL STUDENT HANDBOOK ADDITIONS/CHANGES FOR THE 2007/08 SCHOOL YEAR 07-06-83

Mrs. Abboud made a motion, seconded by Mr. Kelly, that the Board of Education approve the Additions/Changes to the Middle School Student Handbook for the 2007/08 school year, as presented.

Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

RENEWAL OF MEMBERSHIP IN ALLIANCE FOR ADEQUATE SCHOOL FUNDING 07-06-84

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education approve the renewal of membership in the Alliance for Adequate School Funding for the 2007/08 school year, at a cost of \$3,500.00.

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF TRANSPORTATION REIMBURSEMENT RESOLUTION
FOR 2007/08 07-06-85

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education enter into a contract with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$172.00 and is pursuant to ORC 3327.01 and State Board Standards ED-917.02 .

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF TRANSPORTATION RELEASE FOR 2007-08 SCHOOL YEAR
07-06-86

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education approve a release for Mallory Myers for busing for the 2007/08 school year for transportation only, to Copley Fairlawn City School District for transportation to CVCA. There is no cost to the Highland Board of Education.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-06-87

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education accept the following donations as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
Ken Ball (KENMAR Lawn & Garden)	H.L.S.D.	11 Tons Salt-\$550.00
HMS PTO	HMS	LCD Projector, Boards, Comp. Speakers, VCR/DVD Players – \$10,000.00
Sharon Women’s Club	SE Library	\$75.00
Highland Foundation	SE	3 Assemblies-\$1,335.00
Target Corporation	SE Principals	General - \$587.96
Verizon	SE Principals	General - \$132.11
SE PTO	SE Technology	½ of 3 interwrite pads \$677.37
SE PTO	SE Guidance	6 Pillars of char - \$359.50
SE PTO	SE 5 th Grade	Transportation Field Trip-\$388.00
SE PTO	SE Library	Printer - \$872.99
SE PTO	SE	Science of Drumming - \$400.00
SE PTO	SE Class Support	Wishlist Items - \$2,816.96
SE PTO	SE Technology	Projectors - \$5,000.00
SE PTO	SE Teacher Wkrm.	Cabinets - \$650.96
SE PTO	SE Principals	General - \$1,000.00

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-06-88

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the following requests for use of school facilities:

HIGH SCHOOL

- Lower Level Parking Lot – 11/30/07-12/02/07 – 6:00 A.M. – Northeast Ohio West Point Parents Club (Parking for 20 cars) – Mary Markle
- Band Room/Ensemble/Practice Room – 6/6/07 – 8/7/07 (Wednesdays) – 9:00 A.M. – 6:00 P.M. – Private Lessons, Drumline Camp 6/18/07 – 6/29/07- Monday-Friday – 9:00 A.M. – 11:00 A.M. – Jim Huff
- Private Lessons – 6/18/07 – 8/24/07 (Thursdays) – 10:00 A.M. – 7:00 P.M. – Nathan Heath

GRANGER ELEMENTARY

- Library – 05/19/07 -08/14/07 – Tuesday & Wednesday – 8:00 A.M. – 3:00 P.M. – Tutoring – Colleen Hyland, Emily Kaplack
- Cafeteria – Every other Tuesday – 9/11, 9/25, 10/9, 10/23, 11/6, 11/20, 12/4, 12/18/07, 1/15/08, 1/29, 2/12, 2/26, 3/11, 3/25, 4/8, 4/22, 5/6, and 5/20/08 – 6:30 P.M. – 8:00 P.M. – Girl Scout Troops 1351 and 203, Nancy Krohn & Anita Finucane
- Cafeteria, Gym, Library, Art Room, Rooms 105 and 107 – 6/11/07-6/22/07 – 8:00 A.M. – 12:30 P.M. – Safety Week, Tammy Kunze

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

APPROVAL OF ITEMS A THROUGH C 07-06-89

Dr. Christopher made a motion, seconded by Mrs. Abboud, that the Board of Education approve the Consent Agenda – Contracts/Agreements, Items A through C, as presented.

Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

AGREEMENT – WVIZ

Approved an agreement with WVIZ for Participation in State Supported Instructional Television Service at no cost for the 2007/08 school year.

AGREEMENT – COMMUNITY EDUCATION DIRECTOR – SPRING 2007

Approved an agreement with MaryFran Kudla, Community Education Director, for Spring, 2007 for \$2,200.00, as presented.

AGREEMENT – BENEFITS LIAISON – JULY 1, 2007 - OCTOBER 31, 2007

Approved entering into a service agreement with Sharon Wolny, Benefits Liaison for the period of July 1, 2007 through October 31, 2007, as presented.

CONSENT AGENDA – PERSONNEL

APPROVAL OF ITEMS A THROUGH L 07-06-90

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Consent Agenda – Personnel, Items A through L, as presented.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

RETIREMENT - CERTIFIED

Accepted the notification to retire from Larry Pintarich, Sharon Elementary 5th grade teacher, at the end of the 2006/07 school year.

Accepted the notification to retire from Janet Siegried, Hinckley Elementary 4th grade teacher, at the end of the 2006/07 school year.

EMPLOYMENT - CERTIFIED

Employed the following on one-year limited contracts of employment for the 2007/08 school year:

1. Brenda Skinner – Sharon Elementary – LD Tutor – 0 Yrs. – 5 hours per day - \$28.987 per hour - \$26,668.96
2. Mike Gibbons – Elementary Physical Education – BA/Step 0 Yrs.- \$34,102
3. Kelly Coddling – High School Latin/English – BA/Step 0 Yrs. - \$34,102
4. Karen Howe – Sharon Elementary – Kindergarten – MA/2 Yrs. - \$42,116
5. Jeanette Kirk – ½ time HS Health – 1st Semester – MA/Step 10 Yrs. - \$28,484.82
6. Linday Booth – Granger LD Tutor – 0 Yrs. – 5 hours per day - \$28.987 per hour - \$26,668.96

EXTENDED TIME – CERTIFIED

Approved extended time for the following for the 2007/08 school year:

1. Jim Addington – MS Guidance Counselor – 5 days @ \$303.027 per day - \$1,515.14
2. Janet Hogue – MS Librarian – 5 days @ \$414.228 per day - \$2,071.14

CHANGE IN STATUS - CERTIFIED

Approved a change in status for the following:

1. Nate Howard from Elementary Physical Education Teacher, to MiddleSchool Physical Education Teacher

2. Kathleen Salmonski from Sharon Elementary Kindergarten Teacher to Sharon Elementary 1st Grade Teacher
3. Cindy Haney from 3rd Grade Teacher to Sharon Elementary I/E Tutor – 5.8 hours/day @ \$30.692 per hour
4. Mike McClintock from ¾ time Hinckley Elementary Music Teacher to Full-time Hinckley Elementary Music Teacher - \$52,347

RESIGNATIONS – CLASSIFIED

Accepted the resignation of Robert Rakusan, Bus Driver, at the end of the 2006/07 school year.

CHANGE IN STATUS – CLASSIFIED

Approved a change in hours for Kellie Sandy-Barna, Cook, from 2.5 hours per day, to 4.25 hours per day.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment, on an “as needed” basis for the 2007-08 school year, with one exception*, as listed:

1. Annetherese Biesiada – Sub-Aide - \$8.00 per hour
2. Melissa Ginesi – Sub-Aide – Special Ed. Summer School Activities - \$8.00 per hour
3. April Burchette – Sub-Technology Aide - \$8.00 per hour
4. Melissa Cook – Sub-Custodian - \$8.00 per hour
5. *Krysta Pesarchick – Sub-Technology Aide – \$8.00 per hour (**and** the remainder of the 2006/07 school year *)

EMPLOYMENT – SUMMER SUPPLEMENTAL/CO-CURRICULAR

Approved one-year limited supplemental contracts of employment for the Special Education Summer Program of 2007, on an “as needed” basis for the following:

N’ecole Ast - \$30 per hour
 Sara Atkins - \$30 per hour
 Victoria Boltja - \$30 per hour
 Suzette Burtoft - \$30 per hour
 Linda Ginesi - \$30 per hour
 Jeremie Hoop - \$30 per hour
 Dana Kenneley - \$30 per hour
 Deborah Mazur - \$30 per hour
 Lisa Scherler - \$30 per hour
 Donna Scranton - \$30 per hour
 Julie Spaite - \$30 per hour
 Shay Hann – At her current hourly rate
 Lori Houska – At her current hourly rate
 Sharon Klaehn – At her current hourly rate
 Ken Lane – At his current hourly rate

HOME TUTOR

Employed Tom Howell, Medina County ESC-approved home tutor, on an “as needed” basis, to be used on a timesheet - \$25 per hour.

EMPLOYMENT – STUDENT WORKER

Employed Danielle Turner as a student helper for Special Ed. Summer Activities - \$6.85 per hour, on an “as needed” basis.

EMPLOYMENT – SUPPLEMENTAL CONTRACTS

Employed the following on one-year limited supplemental contracts of employment for the 2007/08 school year, as follows, with one exception *:

- Andrew Dutt – O.G.T. Science Intervention - \$30 per hour
- Annette Cross – MS Student Council Advisor – 28 Yrs. - \$4,386
- Annette Cross – MS Ski Club Advisor – 15 Yrs. - \$2,322
- Annette Cross – MS Bowling Club Advisor – 15 Yrs. - \$2,322
- Cathy Wilhelm – MS Yearbook Advisor – 18 Yrs. - \$2,666
- Emily Miller- MS Broadway Jr. Director – 2 Yrs. - \$1,290
- Marcy Hughes – Power of the Pen – Grade 7 – 5 Yrs. - \$1,290
- Marcy Hughes – Power of the Pen – Grade 8 – 5 Yrs. - \$1,290
- Bill Turner – MS Jazz Band – 10 Yrs. - \$2,322
- Sherry King – MS Newspaper Advisor – 4 Yrs. - \$1,978
- Carole Glagola – MS Broadway Jr. Productions Director – 3 Yrs. - \$1,290
- Shannon Scott – MS Drama Tech. Director – 3 Yrs. - \$1,290
- Emily Miller – MS Choir Director – 3 Yrs. - \$1,290
- Jill Bouton – Faculty Manager (shared) – 2 Yrs. - \$2,183.50
- MaryAnn Rechner – Faculty Manager (shared) – 2 Yrs. - \$2,183.50
- Don Warren – After School Detention - \$25 per hour
- *Fritz Streiff – Tech Director for 2006/07 school year – 0 Yrs. - \$1,254

ESTABLISH SALARY ADJUSTMENTS FOR ADMINISTRATIVE/CLASSIFIED/ EXEMPT SALARIES FOR 2007-08 SCHOOL YEAR

SALARY ADJUSTMENT - ADMINISTRATIVE

Established the salary for Kevin “Bo” Kuntz, Athletic Director for the 2007/08 school year at \$64,566.00.

SALARY ADJUSTMENT – EXEMPT CLASSIFIED EMPLOYEES

Established hourly rates for the following exempt Classified Employees:

Evelyn Makarek	\$28.28	Ken Coddling	\$25.37
Roger Saffle	\$35.61	Sherri Gager	\$25.37
Kathalee Brashares	\$21.23	Tracy Goebel	\$26.34
Cynthia Brenstuhl	\$19.71	Joan Lawrence	\$19.39
Scott Brubaker	\$20.51	Gary Loomis	\$19.79
Jerome Cimbulich	\$23.26	Nancy Mayes	\$28.57
John Cimbulich	\$19.28		

EXECUTIVE SESSION 07-06-91

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education adjourn to Executive Session to discuss personnel and student discipline matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 8:02 P.M.
The Board came out of Executive Session at 9:00 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:01 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Regular Meeting was called to order by the Vice President at 7:00 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, absent.

The next Regular Meeting will be held August 20, 2007 at 7:00 P.M. in the High School Cafeteria.

ADDITIONS/DELETIONS TO THE AGENDA

Dr. Armstrong stated that the rental for tennis courts this year would be approximately \$12,000. Since this cost continues to increase, he wanted the Board to be aware of it. After a short discussion, it was the preference of the Board to wait in making any decision until the Community Survey is received.

Addition – Superintendent's Agenda – Item H – Parental Leave – Sheri Buckingham

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-07-92

Mr. Rorapaugh made a motion, seconded by Mrs. Abboud, that the Board of Education approve the Minutes with amendments, of the Regular Meeting held June 18, 2007, as presented.

The Board of Education had a brief discussion on when they could expect the Five Year Forecast, survey and the need to schedule Special Meetings for planning purposes. Dr. Armstrong would contact Cleveland State University and see when they expect to have the survey results completed. The last week of July and first week of August were suggested as possible meeting dates.

Mr. Rorapaugh, yes; Mrs. Abboud, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 07-07-93

Mrs. Abboud made a motion, seconded by Mr. Kelly, that the Board of Education approve the June 2007 Financial Report, with inclusion of FY07 appropriation modifications and transfers, as presented.

Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBER'S AGENDA

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mr. Kubilus introduced Gus Matheou as the new High School Technology/Business Teacher.

OLD BUSINESS

ADOPTION OF NEW SUPPLEMENTAL POSITION JOB DESCRIPTION –
FOOTBALL EQUIPMENT MANAGER 07-07-94

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education adopt the new job description entitled “Football Equipment Manager”, with the date change of July 15th, as presented at the June 18, 2007 Board meeting. This position will be paid on the co-curricular salary schedule at Level VIII, effective with the 2007/2008 school year.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

ACCEPTANCE OF FOREIGN EXCHANGE STUDENTS/WAIVER OF FEES
07-07-95

Mrs. Abboud made a motion, seconded by Mr. Rorapaugh, that the Board of Education accept the following Foreign Exchange Students and Waive all education fees for the 2007/08 school year:

Sereina Tanner, from Switzerland-Germany. Sereina is being sponsored by Youth for Understanding USA, and is residing with Brad and Dawn Eichhorn.

Sinah Bunke, from Germany. Sinah is being sponsored by Youth for Understanding USA, and is residing with Dale and Lynn VanDeusen.

Mrs. Abboud, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATION 07-07-96

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
Elaine Reichart Granger PTO	HHS NHS Granger Elem.	\$250.00 Classroom sets of calculators/books - \$5,976.40
Granger PTO	Granger Elem.	Scanners, supplies, Sp. Ed. Software, \$1,316.00
Granger PTO	Granger Elem.	Risers \$1,696.00
Granger PTO	Granger Elem.	COSI Assembly \$895.00
Granger PTO	Granger Elem.	Classroom scanners - \$344.70

Mr. Rorapaugh, yes; Mr. Kelly, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-07-97

Mrs. Abboud made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities/waiver of fees as listed:

HIGH SCHOOL

- Practice rooms 6/19-8/24/07 Friday afternoons, private lessons, Matthew Tieman
- Practice rooms 6/19-8/24/07-Thursdays 1:00 P.M. – 8:00 P.M., private lessons, Brian Bishop II.

Mrs. Abboud, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL

ITEMS A THROUGH H 07-07-98

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approved the Consent Agenda – Personnel, Items A through H, as presented.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Christopher, yes.

Motion carried.

EXTENDED TIME - ADMINISTRATIVE

Approved six (6) days extended time for Dr. John Opperman for the 2007/08 school year, at the appropriate per diem rate.

EMPLOYMENT - CERTIFIED

Employed the following certified individuals on one-year limited contracts of employment for the 2007/08 school year as listed:

1. Margaret Thonnings –Sharon Elementary Grade 5 - BA – 1yr. Exp. \$35,637
2. Kirsten Horstman – Hinckley Elementary Grade 4 - BA+30 - 0 yr. exp. \$37,239
3. Christie Boger – Hinckley Elementary Tutor 5 hrs/day, 5 yr/exp \$30.692 per hr
4. Rebecca Metzco – Elementary Teacher – BA 1 yr exp \$35,637
5. Jennifer Fascione – 7/8Math/Science – BA 0 yrs exp \$34,102
6. Konstantinos “Gus” Matheou – HS Technology/Business Teacher BA+30 – 0 yrs exp - \$37,239

CHANGE IN STATUS – CERTIFIED

Approved the following change in status for Jeanette Kirk HS 1st semester to HS 1st semester half time \$14,242.41.

RESIGNATION – CERTIFIED

Accepted the resignation of Jill Sluga, HS Physical Education Teacher effective at the start of the 2007/08 school year.

EMPLOYMENT – CLASSIFIED

Employed Kim Daniels on a one year limited contract for the 2007/08 school year, as a student specific Special Education Aide at Sharon Elementary – 5 ½ hrs/day, 189 days per year @ 13.72/hr, 0 yrs exp – Step 2.

EMPLOYMENT – STUDENT WORKER

Hired High School student Melissa Ericson, on an “as needed” basis @ \$6.85 per hr. as a student worker. This position is required by a Middle School student’s IEP.

SUPPLEMENTAL – SUMMER LITERACY CAMP

Approved the following on one-year limited supplemental contracts of employment for the Summer Literacy Camp of 2007 from August 6 – August 17, 2007, on an “as needed” basis, at a rate of \$30 per hour, as listed:

- | | |
|--------------------|------------------------|
| 1. Rachel Eshbaugh | 7. Gina Miyamoto |
| 2. Julie Spaite | 8. Nancy Nicholas |
| 3. Sue Eisenhut | 9. Erica McCrodden |
| 4. Emily Kaplack | 10. Chaunette Salzbach |
| 5. Donna Wolford | 11. Joy Makin |
| 6. Carol Grande | |

PARENTAL LEAVE – CERTIFIED 2007-08

Approved the request from Sheri Buckingham, Granger Elementary Teacher, to continue her parental leave for the 2007/08 school year, as provided by the HEA negotiated agreement.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:20 P.M.

Vice-President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

The Special meeting was called to order by President, Nancy Wingenbach, at 6:00 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, absent; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next regular meeting will be held Monday, August 20, 2007 at 7:00 P.M. in the High School Cafeteria.

SUPERINTENDENT'S AGENDA

Dr. Wingenbach announced that there would be an Executive Session for personnel at the end of the meeting.

PARKING LOT ATTENDANT

Mr. Kubilus reviewed a proposal to hire a Parking Lot Attendant with the Board. Many questions and suggestions were made by the Board. It was agreed that Mr. Kubilus and Dr. Armstrong would bring comparisons, implementation and procedures that will be followed.

ALTERNATIVE SCHOOL

Dr. Armstrong will come to the Board at the August regular meeting. A Power Point presentation prepared by Mr. Ulrich will be e-mailed to the Board Members prior to the meeting.

COMMUNITY SURVEY

Dr. Neuendorf from Cleveland State University reviewed the results of the Community Survey with the Board

CONSENT AGENDA – PERSONNEL 07-08-99

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Consent Agenda – Personnel, Items A through D, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

RESIGNATION – CERTIFIED

Accepted the notification to resign at the end of the 2006/07 school year from Bonnie Annibale, Middle School Teacher.

EMPLOYMENT – CERTIFIED

Employed the following on one-year limited contracts of employment for the 2007/08 school year, as listed:

- 1). Mandi Myser – High School Physical Education Teacher, BA/Step 1 \$35,637.
- 2). Amanda Spaulding – Granger Elementary 2nd grade Teacher (One-year only) – BA/Step 0 - \$34,102.

EXTENDED TIME – CERTIFIED

Approved extended time for the following at their appropriate per diem rate for the 2007/08 school year:

- 1). Konstantinos “Gus” Matheou – 6 days
- 2). Laurie Boedicker – 6 days

CHANGE OF STATUS – CERTIFIED

Approved a change of status for Debra Mazur, School Psychologist, from part-time to full-time.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION – 07-08-100

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by Federal Law or Regulations or State Statutes.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 8:10 P.M.
The Board came out of Executive Session at 9:01 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:02 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

The Special meeting was called to order by President, Nancy Wingenbach, at 10:05 A.M. in the Central Office Conference Room.

Roll Call: Mr. Rorapaugh, present; Mrs. Abboud, present; Mr. Kelly, present; Dr. Christopher, absent; Dr. Wingenbach, present.

Dr. Christopher arrived at 10:09 A.M.

The next regular meeting will be held Monday, August 20, 2007 at 7:00 P.M. in the High School Cafeteria.

APPROVAL OF RESOLUTION 07-08-101

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education approve the Resolution declaring it necessary to renew all of an existing property tax levy and requesting the Medina County Auditor to certify the total current tax valuation of the school district and the dollar amount of revenue that would be generated by that renewal levy, pursuant to Sections 5705.03(b) and 5705.212 of the Revised Code.

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mrs. Abboud, yes; Dr. Wingenbach, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 11:17 P.M.

President

Treasurer

The Regular Meeting was called to order by the President at 7:00 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Ms. Nader, present; Mr. Kelly, present; Dr. Christopher, absent; Dr. Wingenbach, present.

The next regular meeting will be held September 17, 2007 in the High School Cafeteria at 7:00 P.M.

Mrs. Linda Collins, Granger Elementary Principal, introduced Amanda Spaulding, a 1 year replacement for 2nd grade classroom and Lindsay Booth, 5.5 hour learning disabilities tutor.

ADDITIONS/DELETIONS TO THE AGENDA

Additions – Consent Agenda – Personnel – Items E, F, I, J and K

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-08-102

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education approve the Minutes of the Regular Meeting held July 10, 2007, as presented.

Mr. Rorapaugh, yes; Mr. Kelly, yes; Ms. Nader, abstained; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORT 07-08-103

Mr. Kelly made a motion, seconded by Ms. Nader, that the Board of Education approve the July, 2007 Financial Report, as presented.

Mr. Kelly, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF 2007/08 PETTY CASH ACCOUNTS – ADDENDUM #I 07-08-104

Mr. Kelly made a motion, seconded by Ms. Nader, that the Board of Education approve the 2007/2008 Petty Cash Accounts, as presented in Addendum # I.

Mr. Kelly, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF LEASE AGREEMENT – DOLLAR BANK – ADDENDUM #II 07-08-105

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Lease Agreement with Dollar Bank Leasing, as presented in Addendum # II.

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF DOCUMENT CONVERSION AGREEMENT – CASNET –
ADDENDUM #III 07-08-106

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education approve the Document Conversion Agreement for Board Minutes with Casnet, as presented in Addendum #III.

Mr. Rorapaugh, yes; Mr. Kelly, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF THE RESOLUTION SUBMITTING THE QUESTION OF THE
RENEWAL OF ALL OF AN EXISTING TAX LEVY FOR THE PURPOSE OF
CURRENT EXPENSES – ADDENDUM #IV 07-08-107

Ms. Nader made a motion, seconded by Mr. Kelly, that the Board of Education approve the Resolution Submitting the Question of the Renewal of all of an Existing Tax Levy for the Purpose of Current Expenses, as presented in Addendum # IV.

Dr. Wingenbach stressed that it is a renewal, and it is not an increase in taxes.

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Wingenbach, yes.

Motion carried.

Dr. Armstrong said this is a renewal of a levy that was originally passed in 1998, for 10 years, which would expire next year. Originally the renewal was passed at 7.9 and was an incremental levy and then over time, was rolled back as a result of H.B. 920, which says as your property appreciates, you will not continue to pay the same level of taxes and will be rolled back. This renewal has been reduced significantly even though it is talked about as a 7.9 mil renewal, it is not collecting at 7.9 mils. We have a significant need to renew this because it represents 17% of total tax revenues, and if the renewal is not passed, we would have 17% less money to operate with. We could not operate with this large of a cut and maintain the same level of services and quality. This renewal means no new taxes, no new money, the community would continue to pay the renewal, but will not have to pay any additional taxes as a result. If the levy does not pass, significant cuts will have to be made.

Dr. Wingenbach said the information from the Community Survey indicated that the voting public is very supportive of maintaining the types and quality of service that we have and this is a request to continue at the funding level at which we currently operate.

Mr. Kelly said this renewal is at 7.9 mils and has to say that because it must be the same language from when this was on the ballot in the Fall of 1997. It is not being collected at this rate, and every year the rate comes down from what it is being collected at, and no more new taxes. Also, this is going on the ballot as a renewal for 10 years, and will have to go back on the ballot again in 10 years to renew this.

Dr. Armstrong said a special meeting was held to discuss this issue, and ultimately decided that it would be for a limited duration because there are a number of people in the community that want to make sure they have some means of letting the District know how they feel about the way we are performing, and one way to do that is by going to the ballot box, so it was decided to maintain that aspect of the levy as it is, primarily because we believe that it is keeping faith with the community members who have that concern.

Mr. Kelly reiterated that most importantly, there are no new taxes for anyone! Dr. Wingenbach said we would invite your support and conversation and will share additional information with the community. Dr. Armstrong said if there is any confusion about the levy, to please contact him directly at extension 1216.

PAYSCHOOLS UPDATE AND DEMONSTRATION – INFORMATIONAL ONLY

Mrs. Mary Markle, Treasurer along with Mr. Roger Saffle, Technology Supervisor, provided an update on the progress made, along with a Power Point demonstration for the Board on PaySchools. There will be no fee per transaction to parents for this payment method. Once this is ready, a communication will go out, along with attendance at PTO meetings for an understanding of how this works.

BOARD MEMBERS' AGENDA

OSBA Appointment of Delegate and Alternate – Ms. Ruth Nader was appointed Delegate, and Dr. Norman Christopher was appointed Alternate.

Mr. Kelly asked Dr. Armstrong for student enrollments in grades 1 through 5.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

None

NEW BUSINESS

None

Mrs. Stacie Rastok, Hinckley Elementary Principal, introduced Kristen Horstman, new 4th grade teacher at Hinckley.

SUPERINTENDENT'S AGENDA

PLAN FOR DISSEMINATING COMMUNITY SURVEY RESULTS – DISCUSSION

Mrs. Tracy Goebel presented a plan for disseminating the Community Survey results.

ALTERNATIVE SCHOOL PROPOSAL - DISCUSSION

Mr. Pete Ulrich, High School Associate Principal, presented a plan for an Alternative School program at the High School.

ADOPTION OF PROPOSAL FOR NEW ALTERNATIVE SCHOOL PLAN
07-08-108

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education adopt the Alternative School Plan, as presented.

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF POSTING FOR (4) SUPPLEMENTAL POSITIONS FOR
TUTORING SERVICES FOR ALTERNATIVE SCHOOL 07-08-109

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education approve the posting for (4) Supplemental positions for Tutoring Services for the Alternative School, as presented.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

PARKING LOT ATTENDANT – DISCUSSION

Mr. Kubilus, High School Principal, presented additional information to the Board for a parking lot attendant at the high school. Discussions from the Board was how can safety be improved overall, suggestions to raise fees to cover the cost of the attendant over the next couple of years, and to proceed forward to bring a job description to the Board by the September meeting.

PATRON ADVERTISING SPACE – STADIUM AND HIGH SCHOOL GYM –
DISCUSSION

Dr. Armstrong said discussions were held with the Athletic Director about the possibility of giving advertising space at the ballfields and/or in the gymnasium in an effort to generate money for the Athletic program.

The Board held a lengthy discussion about the topic, and requested additional information.

APPROVAL OF ELEMENTARY HANDBOOK – 2007/2008 07-08-110

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Elementary Handbook for Students and Parents for the 2007/2008 school year, as presented.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF MIDDLE SCHOOL, SHARON, HINCKLEY, AND GRANGER
STUDENT FEES – 2007/2008 07-08-111

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education approve the Middle School, Sharon, Hinckley, and Granger Student Fees for the 2007/2008 school year, as presented.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF TRANSPORATION RELEASE – 2007/2008 07-08-112

Mr. Kelly made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve a transportation release for Jeremy Komer, 7th Grade, to Copley-Fairlawn Schools for transportation purposes. Jeremy will attend CVCA. There is no cost to the Highland Board of Education.

Mr. Kelly, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF BUS ROUTES 2007/2008 07-08-113

Mr. Kelly made a motion, seconded by Ms. Nader, that the Board of Education approve the Highland School Bus Routes for 2007/2008, as presented.

Mr. Kelly, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-08-114

Ms. Nader made a motion, seconded by Mr. Kelly that the Board of Education accept the following donations:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
Copier Sales	Central Office	Toshiba 2500c Copier/\$15,594
Linda Goodwin	Hinckley Elementary	Gulbransen Piano/\$500

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-08-115

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education approve the following requests for use of school facilities and waive associated fees:

HIGH SCHOOL

- Classroom – 2:50 P.M.-5:50 P.M. – Driver Education Classes – Town & Country – Nancy Ralls
- Theater, Black Box, Choir and/or Band Rooms – 6/4/07-6/16/07 – Dance Recital – Jessica Franklin

HINCKLEY ELEMENTARY

- Art Room – 2nd & 4th Mondays – 3:30 P.M.-5:15 P.M.– Brownie Troop Mtgs. – Suzanne Peterlin

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

CONSENT AGENDA – AGREEMENTS/CONTRACTS

APPROVAL OF ITEMS A THROUGH V 07-08-116

Ms. Nader made a motion, seconded by Mr. Kelly, that the Board of Education approve the following contracts and/or agreements for the 2007/2008 school year, as presented in items A through V.

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Wingenbach, yes.

Motion carried.

LEEMC Agreement Regarding Educational Media Consortium

Educational Funding Group Agreement regarding E-rate Program

Medina General Hospital Agreement for Student Services

Agreement with Community Services for the Deaf and Hard of Hearing for services to students with hearing impairments.

Agreement with Pat Mitchell, RN, dba PJM Pediatrics for specialized nursing services on M-W-F for a medically fragile student with significant disability.

Agreement with Richard Buesch, dba Always Home/LTC Nursing for specialized nursing services on Tuesday -Thursday for a medically fragile student with significant disability.

Agreement with Shelley Mack, teacher of visually impaired, to provide services for 3 visually impaired students.

Agreement with Judy Harpley, orientation and mobility specialist, to provide services to one preschool visually impaired student.

Agreement with Medina County ESC to provide autism and behavioral consultation services to preschool or school age students, as required.

Agreement with Medina County ESC for services of a vocational training assistant for a student with disabilities participating in a Medina Career Center vocational lab.

Agreement with Medina County ESC for services of an ASL interpreter for a hearing impaired student.

Agreement with Medina County ESC to provide supplemental preschool services to children with disabilities.

Agreement with Dr. Beth Anne Martin, autism consultant, to provide services as private consultant to school-age students with high functioning autism.

Agreement with Cleveland Clinic, Dr. Martin as consultant, to provide services to school-age students with high functioning autism.

Agreement with Wendy Lane and Associates, physical therapy practice, to provide PT services according to IEPs.

Agreement with Rebecca Mohler and Associates, OT, to provide OT services according to IEPs.

Agreement with Windfall Industries/M.A.P.S.T.A.R.T., to provide transition services in a workshop setting according to IEPs.

Agreement with Goodwill Vocational Services, to provide transition services in a retail sales setting according to IEPs.

Agreement with Spring Garden Waldorf School, to provide educational services to a student on an IEP with serious medical needs.

Agreement with Motor-Vations Therapy Services to provide specialized augmentative communication services to a student on an IEP.

Agreement with Rose-Mary Center to provide OT, PT and speech/language services to a student on IEP in a residential setting.

Agreement with Heights Driving School for 2007/2008.

CONSENT AGENDA – PERSONNEL

APPROVAL OF ITEMS A THROUGH I 07-08-117

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Consent Agenda – Personnel, Items A through I, as presented.

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – 2007/2008 – ADDENDUM #V

Adopted the attached list of certified substitutes/home tutors, for the 2007/2008 school year, as submitted by the MCESC in Addendum #V.

RESIGNATION – CERTIFIED

Accepted the resignation of Fonda Kirchner, part-time speech and language therapist, effective with Board action.

APPROVAL OF PARENTAL LEAVE - CERTIFIED

Approved parental leave for Laura Franz, effective with doctor's release through March, 2008.

ACCEPTANCE OF INTENT TO RETIRE - CLASSIFIED

Accepted the intent to retire from Diane Wallace, bus driver, effective 9/1/07.

EMPLOYMENT - CLASSIFIED

Employed the following individuals for the 2007/2008 school year on one-year limited contracts of employment, as listed:

1. Debby McDermott – Cook – 2.25 hrs per day at the Middle School – Step 2/0 yrs. - \$11.48 per hr.
2. Julie Mangano – Cook – 3.75 hrs per day at the High School – Step 2/0 yrs - \$11.48 per hr.
3. Robin Eastman – Student Specific Special Ed. Aide at Granger, up to 2 hrs per day, as needed, on a timesheet – Step 2/0 yrs - \$13.72 per hr.
4. Kathy Krejci – Student Specific Special Ed. Aide at Granger, 1 hr. per day, on a timesheet – Step 2/0 yrs. - \$13.72 per hr.
5. William Welsh – MS Study Hall Monitor – 4.5 hrs per day – 182 work days/7 holidays – Step 2/0 yrs. - \$12.61 per hr.
6. Linda Goodwin – MS Study Hall Monitor – 4.5 hrs per day – 182 work days/7 holidays – Step 2/0 yrs. - \$12.61 per hr.
7. Renay Kapusinski – Latchkey Assistant at Sharon Elementary – 5 hrs per day - 178 work days/7 holidays – Step 2/0 yrs. - \$10.92 per hr.

CHANGES IN STATUS – CLASSIFIED

Approved the following changes in status, as listed:

1. Jessica Pierce from Student Specific Special Ed. Aide 4 hrs per day at Granger to Student Specific Special Ed. Aide 5.5 hrs per day at High School.
2. Sharon Klaehn from Student Specific Special Ed. Aide 5.5 hrs per day at the High School to Student Specific Special Ed. Aide 5.5 hrs per day at Granger.
3. Tammy Kunze, Special Ed. Aide, from 5 hrs per day to 5.5 hrs per day.
4. Cheryl Treb, MS Cook, from 4 hrs per day to 5.75 hrs per day.
5. Karen Rusnak from 4 hrs. per day in Choir Dept. to 5.5 hrs. per day as HS Office Aide – Step 6/7 yrs. - \$13.26 per hr.

RESIGNATIONS - CLASSIFIED

Accepted the following resignations, as listed:

1. Angelique Kiefer – MS Cook, effective for 2007/2008
2. Clair Simko – HS Cook, effective 7/31/07
3. Michelle Webel – Sub Aide, effective 8/24/07
4. Lynda Stark – HS Cook, effective for 2007/2008

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment for the 2007/2008 school year, on an “as needed” basis, as listed:

1. Elyse Hanson – Sub Cook - \$6.85 per hr
2. Susanne Haoui – Sub Cook - \$6.85 per hr
3. Lisa Bogus – Sub Cook - \$6.85 per hr
4. Rebecca Fela – Sub Bus Driver - \$13.50 per hr
5. Mary Meyer – Sub Aide - \$8.00 per hr
6. Michelle Webel – Sub Aide - \$8.00 per hr (effective 7/1/07)

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following on one-year limited, supplemental contracts of employment for the 2007/2008 school year, as listed:

1. Kevin Glenn ½ HS Faculty Manager – 1 yr. - \$2,515
2. Tim Snook – Ass't HS Football Coach – 18 yrs - \$5,371
3. Paul Lushes – Ass't HS Football Coach – 16 yrs - \$5,371
4. Nate Howard – Ass't HS Football Coach–3 yrs. - \$4,348
5. Mike Gibbons – Ass't HS Football Coach-1 yr. - \$4,007
6. Marty Loncar – Ass't HS Football Coach – 5 yrs-\$5,030
7. Bill Gutvrod – Ass't HS Football Coach – 53 yrs-\$5,371
8. Gary Cox – 9th Gr. Football Coach – 15 yrs. - \$5,030
9. Ray Catania – 9th Gr. Football Coach – 1yr. - \$3,666
10. Steve Cika – MS Head Football Coach- 33 yrs. - \$4,348
11. Dennis Werner - MS Ass't Football – 6 yrs. - \$3,325
12. Tim Gibbons – MS Ass't Football – 0 yrs. - \$2,302
13. Jim Florian – Football Equip. Mgr. – 0 yrs. - \$2,302
14. Michelle Legan – HS Ass't Volleyball – 3 yrs. - \$4,007
15. Cheryl Klucar – HS Ass't Volleyball – 5 yrs. - \$4,689
16. Jennifer Fascione – 9th Gr. Volleyball – 0 yrs. - \$3,666
17. Bob Berry – MS Cross Country – 17 yrs. - \$4,348
18. Jim Kenney – JV Boys' Golf – 0 yrs. - \$2,984
19. Jaclyn Spirtos – JV Girls' Tennis – 0 yrs. -\$2,984
20. Joe Timco – Ass't Boys' Soccer – 4 yrs - \$4,007
21. Robert Harmon – Ass't Boys' Soccer – 2 yrs. -\$3,666
22. Julie Boggs – Ass't Girls' Soccer – 3 yrs. - \$4,007
23. Will Lohnes – 8th Gr. Volleyball – 0 yrs. - \$2,984
24. Maria Lohnes – 7th Gr. Volleyball – 0 yrs. - \$2,984
25. Dana Huddleston – Ass't Girls' Soccer – 0 yrs. - \$3,666
26. Kathryn Medley – Mentor Teacher – 0 yrs. - \$2,302
27. Mark Savoia – Mentor Teacher – 3 yrs. - \$2,643
28. Diane Hamelic – Mentor Teacher – 2 yrs. - \$2,302
29. Colleen Hyland – Mentor Teacher – 2 yrs. - \$2,302
30. Barbara Ott – Mentor Teacher – 0 yrs. - \$2,302
31. Chris Ilg – Musical Production Director – 17 yrs. - \$4,689
32. Edward Marquette – HS Band Director – 7 yrs. - \$6,053
33. Rebecca Lee – Drama Tech Director – 3 yrs. - \$1,279
34. Rebecca Lee – Black Box Tech Director – 3 yrs. - \$1,279
35. Rebecca Lee – Musical Tech Director – 3 yrs. - \$1,279
36. Trent Perrin – HS Ass't. Band Director – 4 yrs. - \$3,666
37. Bill Turner – HS Ass't. Band Director – 14 yrs. - \$4,689
38. Vicki Turner – HS Yearbook – 3 yrs. - \$2,643
39. Andrew Lynden – HS Student Council – 1 yr. - \$2,302
40. Craig Tasker – Saturday Detention - \$25 per hr.
41. Elaine Reichart – Saturday Detention - \$25 per hr.
42. Pete Ulrich – Saturday Detention - \$25 per hr.
43. Kimberly Pay – Saturday Detention - \$25 per hr.
44. Jodi Rain – Jr. Prom Advisor – 1 yr. - \$1,279
45. Chris Ilg – HS Choir Director – 17 yrs. - \$6,394
46. Fred Warmbrodt – Ski Club Advisor – 15 yrs. - \$2,302
47. Kathy Fisher – Fall Drama Advisor – 20 yrs. - \$2,643
48. Kathy Fisher – Drama, Black Box – 20 yrs. - \$2,643
49. Devan Lippincott – Summer Proficiency Tutor - \$30 per hr
50. Jane Ellis – HS School Newspaper Advisor – 2 yrs. - \$1,620
51. Barbara Ott – Convolutions -20 yrs. - \$3,666
52. Andrew Dutt – Convolutions – 3 yrs. - \$2,643

53. Trent Perrin – HS Jazz Band – 1 yr. - \$1,279
54. Tina McKeen – VOFT Advisor – 6 yrs. - \$1,279
55. Barbara Ott – Key Club Advisor – 3 yrs. - \$1,279
56. Kyle Brooks – HS Dept. Chair – 6 yrs. - \$2,302
57. Chris Kestner – HS Dept. Chair – 4 yrs. - \$1,961
58. Fred Warmbrodt – HS Dept. Chair – 6 yrs. - \$2,302
59. Barbara Ott – HS Dept. Chair – 6 yrs. - \$2,302
60. Gary Kaminski – HS Dept. Chair – 5 yrs. - \$2,302
61. Pat Zarych – HS Dept. Chair – 6 yrs. - \$2,302
62. Barbara Ott – HS National Honor Society – 0 yrs. - \$1,279
63. Ken Lane – Sound and Lighting Tech - \$20 per hr.
64. Nate Nawaleniec – Sound and Lighting Tech - \$10 per hr.

REVISED CONTRACT – CERTIFIED

Approved a revised contract for Michael McClintock, effective for the 2007/08 school year, from 8 yrs. experience - \$52,347, to 9 yrs. experience - \$54,052 in a full-time capacity for Music at Hinckley.

RESIGNATION – CERTIFIED

Accepted the resignation of Sheryl King, MS Gifted Intervention Specialist, effective with Board action.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:45 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Regular Meeting was called to order by the President at 7:02 P.M.

Roll Call: Mr. Rorapaugh, present; Ms. Nader, absent; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

Ms. Nader arrived at 7:03 P.M.

The next Regular Meeting was changed and will be held October 18, 2007 at 7:00 P.M. at Hinckley Elementary.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

Deletion - Consent Agenda – Personnel – Item J – No.'s 5 & 6 – Hours per day removed

Change – Consent Agenda – Personnel – Item K – No. 3 – Effective Date 8/23/07

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-09-118

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Minutes of the Special Meetings held August 9, 2007 and August 11, 2007, and the Regular Meeting held August 20, 2007, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL STATEMENT 07-09-119

Mr. Kelly made a motion, seconded by Ms. Nader, that the Board of Education approve the August, 2007 Financial Report, as presented.

Mr. Kelly, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF STUDENT ACTIVITY PURPOSE, POLICY AND BUDGETS FOR FY08 07-09-120

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Student Activity Purpose, Policy and Budgets for FY08, as presented.

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FY08 APPROPRIATIONS, ADDENDUM #I 07-09-121

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education approve the FY08 Appropriations, as presented in Addendum #I.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried

AUTHORIZE THE TREASURER TO RETURN THE ADVANCES OF THE FOLLOWING FUNDS 07-09-122

Ms. Nader made a motion, seconded by Mr. Kelly, that the Board of Education authorize the Treasurer to return the advances of the following funds:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
440-9007 Entry Year Grant	001-General Fund	\$ 2,100.00
516-9007 IDEA Part-B Grant		\$103,981.06
584-9007 Drug Free Grant		\$ 3,106.33
587-9007 Early Childhood		\$ 1,202.29
590-9007 Title II-A		<u>\$ 94.61</u>
	TOTAL	\$110,484.29

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

BOARD MEMBERS' AGENDA

Dr. Christopher reported that he attended the OSBA Treasurer's Workshop along with Mrs. Markle that was hosted in Akron. One discussion was on the Sales and Use Tax and a lot of districts have interest trying to gauge the experience we had and compare and contrast our results with that of results in Summit County a couple of years ago. It was a very nice, robust discussion and very complimentary of all of the activities across the county and all school boards collaborating together to make that happen.

PUBLIC RECORDS POLICY – DISCUSSION ITEM

Mrs. Markle provided information to the Board regarding the changes in the law of public records that was enacted in H.B. 9. The effective date of this policy under this Records Act is September 29, 2007. She provided a recommended sample copy policy from OSBA, which will be considered a first reading of the policy. The Board will adopt this policy after discussion at the October Board Meeting.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

PROJECTS COORDINATOR FOR HIGHLAND FOUNDATION

Lori Miller and Teresa Holland-Gresock updated the Board on the Foundations Projects. The Foundation has budgeted \$51,000 in grants for the 2007-08 school year. Projects such as the Fruity Pharaoh, Experiencing Early Ohio and Artist-in-Residence George Woideck, plus several music enrichment grants will be funded through the Foundation.

Dr. Wingenbach thanked them for their support to our district. Mr. Kelly wanted to thank the many members within the community who have donated to the Foundation.

DR. HOYNES – SHARON FAMILY PHYSICIANS

Mr. Kuntz invited and introduced Dr. Hoyes from Sharon Family Physicans to speak to the Board regarding ImPact baseline testing to cover concussions for our student athletes.

Dr. Hoynes presented ImPACT Testing used by our Athletic Department that tests students on their cognitive function, memory, concentration, reaction time and visual motor speed. Most importantly, it tells when students can return to their sport after a concussion. He recommended all students have a test prior to the start of a season. Dr. Hoyes suggested that the Board adopt a policy requiring the test. Dr. Armstrong will come back next month with follow-up.

FRED WARMBRODT

Mr. Warmbrodt asked that eligible rugby players receive a Varsity Letter from Highland to be recognized for their participation. Dr. Armstrong responded that we would look into this further because rugby is not recognized by the Ohio High School Athletic Association.

DARYL KUBILUS

Mr. Kubilus read a letter from State Rep. William Batchelder III, honoring Pete Ulrich for receiving a Commendation from the Ohio House of Representatives for being named a Claes Nobel Scholar of Distinction by the National Society of High School Scholars.

JIM FLORIAN – HIGHLAND ATHLETIC BOOSTERS

Mr. Florian stated the plaques recognizing championship teams are now up at the high school. He thanked the Board for their support in recognizing the teams. Emily Joyce, a high school junior, was introduced and thanked for developing all of the backgrounds for each plaque. The Board thanked Jim for all the work he did for this project.

OLD BUSINESS

None

NEW BUSINESS

PRESENTATION OF NEW POLICY – SCHOOL BUS IDLING – EEACE ADDENDUM #II

The following will be presented for adoption at the regular Board of Education in October:

Presentation of New Policy/School Bus Idling/EEACE – Addendum #II

PRESENTATION AND ADOPTION OF NEW JOB DESCRIPTION – HIGH SCHOOL PARKING LOT ATTENDANT – ADDENDUM #III 07-09-123

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education adopt the New Job Description for High School Parking Lot Attendant, as presented in Addendum #III.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

SUPERINTENDENT’S AGENDA

ADVERTISING FOR REVENUE – DISCUSSION ITEM

Bo Kuntz, Athletic Director, introduced Dan Malone and Patrick Spear from Home Team Marketing, who provide an additional source of funding to schools. The company is endorsed and the only one recognized by OHSAA. They seek out corporate dollars for advertising and signage within the school. They stated that Highland would never incur any costs for participation.

HEALTH FAIR – DISCUSSION ITEM

Dr. Armstrong asked the Board of Education if they would participate in the Highland Health Fair on October 27, 2007.

APPROVAL OF OUT-OF-STATE BAND TRIP 07-09-124

Dr. Christopher made a motion, seconded by Ms. Nader, that the Board of Education approve the 2008 band trip to Orlando, Florida, as presented.

Dr. Christopher, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF NEW MIDDLE SCHOOL CLUB 07-09-125

Mr. Rorapaugh made a motion, seconded by Dr. Christopher that the Board of Education approve a new running/walking club (Mileage Makers) at the Middle School, as presented.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-09-126

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Hinckley Elem.	Highland Foundation	\$250-Reading Program
Hinckley Elem.	Target Community Relations	\$1000-Reading Program
HHS Band	Highland Band Boosters	Trailer/\$9,641.11
“	“ “	Uniforms, raincoats, hats
		& hat boxes \$19,749.52
“	“ “	Portable PA/\$1,717.65
“	“ “	Table & Ladder/\$64

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-09-127

Ms. Nader made a motion, seconded by Dr. Christopher, that the Board of Education approve the following requests for use of facilities/waiver of fees as listed:

HIGH SCHOOL

- Room 258D – Mondays 2:30-3:30 – Chess Club – Susan Jackson
- Wrestling Rm. – Mondays 7:30-9 PM, beginning 9/10 – Once Upon A Dream practice – Shannon Scott
- Aux. Gym – Tuesdays 6-7:30 PM – Rim Rockers Practice – Pete Chabra
- Art Rm/Lower Lobby/F404/Wr. Rm/Computer Labs – 6:30-9 PM – Community Education – Mary Fran Kudla
- Cafeteria – 8/24,31,9/21,10/5,19,26 – 2:30-4:30 – Feed Football Team/Football Moms – Brenda Houska
- Auditorium – 9/13/07 – 7 PM – University of Notre Dame Admissions Info. Night – Brian Davis
- Health Classroom – 9/10-27;11/12-30; 2/4-22;4/21-30 – 2:30-5:30 PM – Drivers' Training Classes – Heights Driving School II – Linda Morgan
- Choir Room – Tues/Thurs/Sat – T/Th-4-8:30 PM/Sat 8:45 AM-4 PM – Kate Ilg
- Cafeteria – 2/23/08 – 4-9 PM – Blue and Gold Scout Event – Kathy Alred
- Theater, Black Box – 4/10,11/08 – 8 AM-11 PM – Granger Talent Show – Linda Collins
- Choir Room, Cooking Lab/Ass't Rms/Lower Lobby WR Room – Sat. 10/20,27; 11/3,10/17 – 8:30-11:30 AM – Community Education – Mary Fran Kudla
- Room E 305 Practice Rm #4 – Mon, Tues, Thurs, 9/07-5/08 – 2:30-6:30 PM – Vocal Music Instruction – Jill Hornickel

SHARON ELEMENTARY

- Cafeteria – 2nd & 4th Thursdays – 3:30-5 PM – Girl Scouts – Colleen Piscetta
- Cafeteria – 1st & 3rd Thursdays – 3:30-5 PM – Girl Scout Meetings – Kristen Oberhaus
- Cafeteria – 1 Wed. each month – 2:30-5:30 PM – Market Day – Brenda Roth-Hennessey
- Cafeteria – 1st & 3rd Wed Oct.-May – 6:30-8 PM – Girl Scouts – Gretchen Dragich
- Cafeteria – Sept-May – 7-8 PM – Cub Scout Mtgs. – Lisa Gardner
- Cafeteria – 2nd-4th Thursdays – 6:45-8:15 PM – Cub Scout Mtgs – Jennifer Frato
- Latchkey Room – every Tuesday – 6-8 PM – Cub Scout Mtgs. – Ronald High
- Cafeteria – Tuesdays – 7-8 PM – Boy Scout Mtgs – John Hoopingarner
- Classroom – 9/25-5/13 Tuesdays – 3:15-4:45 PM - After School Art – Highland Community Education – Mary Fran Kudla
- Classroom – 10/10-5/21 – 3:15-4:45 – After School Science – Highland Community Education – Mary Fran Kudla

HINCKLEY ELEMENTARY

- Art Room – 8/07-5/08 – 3:30-5 PM – Brownine Meetings – Lisa Maracz
- Cafeteria or Kdg. Rm. – Weds 10/17-5/21 - 3:15-4:45 PM – Community Ed. After School Art – Mary Fran Kudla
- Cafeteria – 10/11-3/6 – Community Ed. After School Science – Mary Fran Kudla
- Art Room – Wed. 9/26-5/14 – 3:30-5 PM – Girl Scout Mtgs. – Amelia Kosdrosky
- Art Room – 1st & 3rd Mondays – 3:30-5 PM – Girl Scout Mtgs. – Jennifer Sobolewski

GRANGER ELEMENTARY

- Cafeteria–Tuesdays – 3:30-5:15 – Girl Scout Meetings – Teresa Holland-Gresock
- Cafeteria – 10/2/07-5/27/08 – every other Tuesday – 3:25-5 PM – Brownie Scout Meetings – Laura Hagen
- Cafeteria or Art Room/Classroom – 11/8-5/29 – 3:15-4:45 PM - After School Art – Community Education – Mary Fran Kudla

Ms. Nader, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL

ITEMS A THROUGH O 07-09-128

Dr. Christopher made a motion, seconded by Ms. Nader, that the Board of Education approved the Consent Agenda – Personnel – Items A through O, as presented.

Dr. Christopher, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBS/HOME TUTORS – ADDENDUM #IV

Adopted the attached list of certified substitutes and home tutors, as presented by the MCESC.

ACCEPTANCE OF INTENT TO RETIRE - CERTIFIED

Accepted the intent to retire from Myra Germane, HS Teacher, effective July 1, 2008.

CHANGE IN STATUS – CERTIFIED

Approved a change in status for Jeanette Kirk, HS Phys Ed Teacher, from ½ time to 2/3 time for the 2007/2008 school year, 1st semester (91 days) only.

EMPLOYMENT – CERTIFIED

Approved a one-year limited contract of employment for the 2007/2008 school year for Kim Clendaniel – Gifted Teacher at the Middle School, effective August 22, 2007 MA+15/Step 7 - \$52,347.

APPROVAL OF PARENTAL LEAVE - CERTIFIED

Approved parental leave for Laura Franz, Sharon teacher, from doctor's release through March 20, 2008.

ACCEPTANCE OF INTENT TO RETIRE - CLASSIFIED

Accepted the stated intent to retire of Nancy Mayes, Executive Secretary, effective January 1, 2008.

RESIGNATION – CLASSIFIED SUBSTITUTE

Accepted the resignation of Cindy Ley, substitute secretary/aide, effective w/Board action.

RESIGNATION - CLASSIFIED

Accepted the following resignations, as listed:

1. Robert Wise, Jr. – SS Special Education Aide – effective 8/21/07
2. LeaAnne Krause – Special Education Aide – effective 9/14/07

REVISION OF INTENT TO RETIRE - CLASSIFIED

Approved a revision for the retirement of Dianne Wallace, bus driver, from September 1, 2007 to August 1, 2007.

CHANGE IN STATUS - CLASSIFIED

Approved the following changes in status, as listed:

1. Denis Werner from regular bus driver to sub bus driver, \$13.50 per hr - effective 8/27/07.
2. Peg Patterson, Library Aide, from 7.6 hours per day to 7 hours per day, effective 9/17/07.
3. Karen Kissel from office aide 29 hrs per week to pre-school aide 26 hours per week effective 8/28/07.
4. Lori Houska from preschool Special Ed. aide at 6.5 hrs. per day, 4 days per week at Granger El. To SS Special Ed. aide at 6.5 hrs per day 5 days per week at the High School, effective with the beginning of 2007/08 school year.
5. Kelly Faught from sub bus driver to regular driver – Step 2/0 yrs – \$15.09 per hr - effective 8/27/07.
6. James Westfall from sub bus driver to regular driver – Step 2/0 yrs - 15.09 per hr - effective 8/27/07.
7. Beverly Major from sub aide to GE Office Aide – 29 hrs per week – effective – Step 2/0 yrs - \$12.61 per hr.
8. Lisa Bogus –from sub cook to HE cook – effective 9/4/07- 3.75 hrs per day – Step 2/0 yrs - \$11.48 per hr.

EMPLOYMENT - CLASSIFIED

Employed the following classified personnel:

1. Leonard Reshni, effective 9/5/07 – Step 2/0 yrs. – 3.75 hrs per day - \$15.09 per hr.
2. Cassandra Vikowski – Morning Latchkey Assistant – Granger Latchkey – effective 8/28/07 – 2.25 hrs per day – Step 20 yrs. - \$10.92 per hr.
3. Kathy Grudosky – Special Ed. Aide – Step 8/8 yrs exp. - \$14.67 per hr/5.5 hrs per day, effective 8/23/07.
4. Bryan Benditz – bus driver – effective 9/11/07 – Step 2/0 yrs exp. - \$15.09 per hr.
5. Richard Campbell – bus driver – effective 9/11/07 – Step 2/0 yrs. exp. - \$15.09 per hr.

EMPLOYMENT – STUDENT WORKER

Employed Laura Mae Guldeman as a student worker at Granger Latchkey effective 8/27/07 - \$6.85 per hr.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment for the 2007/2008 school year, “as needed basis”, as listed:

1. Ann Krautheim – Sub Aide - \$8.00 per hr
2. Patricia Napoli – Sub Cook – eff. 9/4/07 - \$6.85 per hr.

CHANGE IN STATUS - SUPPLEMENTAL

Approved a change in status for Jane Ellis from HS Newspaper Advisor/2 yrs to HS Newspaper Advisor/2 yrs, ½ time - \$810.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following on one-year supplemental contracts of employment for the 2007/2008 school year, as listed:

1. Chris Alexander – HS Newspaper Advisor ½ contract/1 yr - \$810
2. Mark Raczynski – Sat. Detention Monitor - \$25 per hr
3. Vicki Turner – Sat. Detention Monitor - \$25 per hr
4. Emily Miller – MS Drama Club – 0 yrs. - \$1,620
5. Kathy Fisher – HS Auditorium Mgr. – Step 3 - \$5,371
6. Hannah Chamberlin – Auditorium Student Worker - \$10 per hr
7. Kate DeLozier – Auditorium Student Worker - \$10 per hr
8. N’ecole Ast – Home Tutor eff. 8/27/07 - \$25 per hr
9. Julie Spaite – Home Tutor eff. 8/27/07 - \$25 per hr.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

EXECUTIVE SESSION – 07-09-129

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education adjourn to Executive Session to discuss legal matters and personnel required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 8:40 P.M.
The Board came out of Executive Session at 10:54 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 10:55 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Highland Board of Education called their Committee Meeting to order at 7:05 P.M. Mrs. Abboud and Mr. Rorapaugh were present. No Quorum of Board members was available to hold the Regular Meeting scheduled.

The next Regular Meeting will be held November 19, 2007 at 7:00 P.M. in the High School Cafeteria.

Dr. Armstrong addressed the reasons for the lack of quorum. No action can be taken on the items in the Agenda this evening.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Parent Rachel Feher, 253 Anne Marie Court, Hinckley read a prepared letter regarding her concern about her daughter's bus route.
- Dr. Armstrong responded to his letter to Mrs. Feher.
- Susan Verble from the State Auditors Office presented the District with the "Making Your Tax Dollars Count Award", for fiscal year 2005. Less than 5% of all government entities in the State of Ohio receive this award. This award was issued for excellence in financial reporting and demonstrating a commitment to careful spending, accurate fiscal reporting and efficiency. Mrs. Markle accepted the award on behalf of the District.
- Mr. Rorapaugh recognized Mrs. Markle for her leadership and the role that she and her staff play in the finances of the District, and said she is the principal reason that Highland is eligible to receive this award, and expressed the Boards' appreciation and recognition. Mrs. Abboud stated this is one of many awards Mrs. Markle has received.

NEW BUSINESS

- Dr. Armstrong addressed the revision of the Executive Secretary's job description and the process he will take in filling that position.
- Dr. Armstrong addressed the levy renewal and expressed how crucial it is to the District. The renewal levy will continue the financial commitment that was established in 1998 for the District. That commitment today amounts to \$3.5 million dollars of the Districts' budget and represents 17% of all property tax revenues. This levy will expire in 2008, if not renewed. This is not a new tax, and will not raise taxes. We have demonstrated that Highland Schools is an outstanding school district, and have received a Certificate of Accommodation for being an Excellent School District for the 8th time in a row. Only 22 school districts out of 619 have received this rating.

Dr. Armstrong will try to establish a Special Meeting for Monday, October 22, 2007.

The Committee meeting was adjourned at 7:26 P.M.

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Special Meeting was called to order by the President at 7:40 A.M. in the Central Office Conference Room.

In the absence of the Treasurer, Ruth Nader was appointed Treasurer Pro-Tem to take the minutes of the meeting.

Roll Call: Mr. Rorapaugh, present; Ms. Nader, present; Mr. Kelly, absent; Dr. Christopher, present; Dr. Wingenbach, present.

The next Regular Meeting will be held November 19, 2007 at 7:00 P.M. in the High School Cafeteria.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

Addition - Consent Agenda – Personnel – Employment – Supplemental/ Co-Curricular - Item I – Jessica Franklin and Bryan Mravec

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-10-130

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education approve the Minutes, as amended, of the Regular Meeting held September 17, 2007, as presented.

Mr. Rorapaugh yes; Ms. Nader, yes; Dr. Christopher, yes, Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF FINANCIAL STATEMENT 07-10-131

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education approve the September, 2007 Financial Report, as presented.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL TO AMEND THE FY08 APPROPRIATIONS, ADDENDUM #I 07-10-132

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education amend the FY08 Appropriations, as presented in Addendum #I.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF 5 YEAR FORECAST WITH ASSUMPTIONS FOR FY08 THROUGH FY12, ADDENDUM #II 07-10-133

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education approve the 5 Year Forecast with Assumptions for FY08, FY09, FY10, FY11 and FY12, as presented in Addendum #II.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION FOR THE SALE OF OLD UNIFORMS BY THE ATHLETIC DEPARTMENT 07-10-134

Dr. Wingenbach made a motion, seconded by Dr. Christopher, that the Board of Education authorize the sale of old uniforms (51) by the Athletic Department.

Dr. Wingenbach, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes.

Motion carried.

BOARD MEMBERS' AGENDA

RE-EMPLOYMENT OF DISTRICT TREASURER 07-10-135

Dr. Wingenbach made a motion, seconded by Dr. Christopher, that the Board President recommends, in accordance with Ohio Revised Code Section 3313.22, that Mary Markle be reemployed as District Treasurer for a new term beginning upon the expiration of her current contract at the Board's January 2008 organizational meeting and ending at 11:59 p.m. on July 31, 2012, the terms and conditions of such reemployment to be those currently in effect except as modified at a future date by mutual agreement.

Dr. Wingenbach, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes.

Motion carried.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mr. Rorapaugh commended Mrs. Markle, Dr. Armstrong, Mr. Saffle, and Mrs. Boedicker for their work with the new Parent Portal webpage that the community is using to pay fees.

OLD BUSINESS

ADOPTION OF POLICY "SCHOOL BUS IDLING" – EEACE 07-10-136

Dr. Christopher made a motion, seconded by Mr. Rorapaugh that the Board of Education adopt the Policy "School Bus Idling" – EEACE, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

ADOPTION OF POLICY "PUBLIC'S RIGHT TO KNOW" – KBA 07-10-137

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education adopt the policy "Public's Right to Know" – KBA, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

NEW BUSINESS

APPROVAL OF REVISION TO EXECUTIVE SECRETARY JOB DESCRIPTION – ADDENDUM #III 07-10-138

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Revision of the Executive Secretary Job Description, as presented in Addendum #III.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

SUPERINTENDENT'S AGENDA

APPROVAL TO EXTEND CONTRACT WITH MEDINA COUNTY ESC FOR INTERIM DIRECTOR OF CURRICULUM 07-10-139

Dr. Wingenbach made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the extended Contract with the Medina County ESC for the Interim Director of Curriculum.

Dr. Wingenbach, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION – ADDENDUM #IV 07-10-140

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Resolution – Payment in Lieu of Transportation, as presented in Addendum #IV.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF AGREEMENT WITH MEDINA CFIT 2007/08 07-10-141

Mr. Rorapaugh made a motion, seconded by Dr. Wingenbach, that the Board of Education enter into an agreement for the 2007/2008 school year with Medina CFIT, as presented.

Mr. Rorapaugh, yes; Dr. Wingenbach, yes; Ms. Nader, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF TRANSPORTATION RELEASE 2007-08 07-10-142

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education approve a release, for transportation purposes only for the 2007/2008 school year, as listed:

- Hailey Dustin – Hatch Road – to Wadsworth City Schools for transportation to Sacred Heart
- Rachel Burns – Koontz Road – to Wadsworth City Schools for transportation to Sacred Heart

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF ATTENDANCE – 2007/2008 07-10-143

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the attendance for the 2007/08 school year, for the following:

- Consistent with Ohio Revised Code Section 3313.64(F), that the Board approve the continued attendance tuition-free for the remainder of the 2007-2008 school year of Nicole Pavlik, a high school senior whose parents moved out of the District after the commencement of classes.
- Consistent with Ohio Revised Code Section 3313.64(F), that the Board approve the continued attendance tuition-free for the remainder of the 2007-2008 school year of Ellie Kathryn Hansen, a high school senior whose parents moved out of the District after the commencement of classes.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF OUT-OF-STATE TRIP 07-10-144

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education approve an out-of-state ski club trip to Colorado leaving Jan. 17, 2008 and returning January 21, 2008, as presented.

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-10-145

Mr. Rorapaugh made a motion, seconded by Dr. Christopher, that the Board of Education accept the following donations, as listed:

<u>FROM</u>	<u>TO</u>	<u>ITEM/VALUE</u>
Mal Brooker	Athletic Department	Canon HD Camera, Tapes/\$1,120.87
Sharon Community Trust	Sharon General Fund	\$2,000
Highland Foundation	Sharon 4 th Grade	\$1,275
Target Corporation	Sharon General Fund	\$541.47
Sharon PTO	Sharon 2 nd Gr. Teachers	Books/\$589.71
Mr. Pete Ulrich	High School	Flag/\$131.45

Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-10-146

Dr. Wingenbach made a motion, seconded by Mr. Rorapaugh, that the Board of

Education approve the following requests for use of facilities and waiver of fees:

HIGH SCHOOL

- HS Auditorium Foyer – Choir Boosters – 3/4/08 – 7-10 PM – reception – April Icsman
- HS Auditorium Foyer – Choir Boosters – 12/11/07 – 7-10 PM – reception – April Icsman
- HS Auditorium Foyer – Choir Boosters – 10/24/07 – 7-10 PM – reception – April Icsman
- HS Cafeteria – Choir Boosters - 12/19/07 – 7-10 PM – 7-10 PM – holiday reception – April Icsman
- HS Auditorium/theater – 6/5,6,7/08 – 5-9 PM – Dance Recital – Once Upon a Dream – Shannon Scott (no waiver)
- HS Auxiliary Gym, main gym, wrestling rm. – 11/18,25; 12/2,9,16, 12/23,30; 1/6,13,20,27;2/3,10 – 8 AM-5 PM – Youth Wrestling League – Mark Savoia
- HS Band Room – Wednesdays 9/5-10/17 – 6:30-9 PM – Rehearsal of Medina Community Band – Marcus Nieman
- HS Practice Rms – 9/13-6/5/08 – Wed. Thur. – 2:30-8:30 – Percussion Lessons – Jim Huff
- HS Practice Rms – 9:13-6/5 – Thursdays – 3-8 PM – Trombone Lessons – B. J. Bishop
- HS Cafeteria – 5/30 – 5:30-10 PM – Awards Choir Banquet – April Icsman
- HS Auditorium – 12/6,7,8 – 7-10 PM – Choir reception – April Icsman
- HS Choir Rm – 9/24/07-5/5/08 – 7-9 PM – Choir Booster Meetings – April Icsman
- HS Cafeteria – 10/22 – 3:30-9 PM – Girl Scout Halloween Party – Beth Herman
- HS Ensemble Rm/Practice Rm – 9/13-6/5 – 2:30-8 PM – Private Trumpet Lessons – Nathan Heath
- HS Auxiliary Gym – 11/9/07 – 6:30 AM -3:30 PM – Red Cross Blood Drive – Mark Munyon
- HS Main Gym – 3/4/08-5/7/08 – Tues/Wed – 7-9 PM – Basketball Practice – JMAL/Tucker Neale (no waiver)

MIDDLE SCHOOL

- MS Gym/West – Thursdays 9/20-9/27 – 6 AM-7 PM – Running/Workouts – Granger Twp. Fire Dept. – Charles McCown
- MS West Gym/East Gym – 10/5-1/11 – Youth for Christ of Northern Ohio “Huddle Club” – Steve Pausch

SHARON ELEMENTARY

- SE Cafeteria – 2nd & 4th Tues. – 3:30-5 PM – Girl Scout Meetings – Melissa Schreiner
- SE Rm. 25 – 10/2,9,16,23,30;11/6 – 3:30-5 PM – Community Education – Mary Fran Kudla

HINCKLEY ELEMENTARY

- HE Gym – Mondays – 10/22-end of Feb. – 7-8:30 PM – Basketball travel league practice – Bill Luth

- HE Gym and lobby – 2/26/08 – 1-8 PM – Red Cross Bloodmobile – Suzanne Peterlin
- HE Gym – 12/4-5/15 – 5:30-9 PM – Jr. Olympic Practice National Volleyball Academy – Lisa Nischt (no waiver)
- HE Cafeteria – 12/21/07 – Cub Scout Christmas Party – 6:30-9:30 PM – Deborah Prescenzi

GRANGER ELEMENTARY

- GE Cafeteria – 1st&3rd Wednesdays – 6:30-8:30 PM – Girl Scout Meetings – Tracy Daniels
- GE Cafeteria or Classroom – 10/9 – 5/20 – 3:15-4:45 PM – After School Science – Highland Community Education – Mary Fran Kudla
- GE Cafeteria – 2nd & 4th Thursday – 3:30-5 PM – Girl Scout Meetings – Kristine Nerlich
- GE Gym – Open Gym Nov. – April – 6-9 PM – Pitching Practice R.A.H. Girls' Softball – Dale Jarvis
- GE Cafeteria – 2nd & 4th Wednesdays – 3:30-4:30 – Girl Scout Meetings – Janis Onderisin

Dr. Wingenbach, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Ms. Nader, yes.

Motion carried.

CONSENT AGENDA - PERSONNEL

ITEMS A THROUGH I 07-10-147

Mr. Rorapaugh made a motion, seconded by Dr. Wingenbach, that the Board of Education approved the Consent Agenda – Personnel – Items A through I, as presented.

Mr. Rorapaugh, yes; Dr. Wingenbach, yes; Ms. Nader, yes; Dr. Christopher, yes.

Motion carried.

EMPLOYMENT–CERTIFIED SUBSTITUTES/HOME TUTORS–ADDENDUM #V

Adopted the attached list of certified substitutes/home tutors, as presented by the MCESC.

ACCEPTANCE OF INTENT TO RETIRE - ADMINISTRATIVE

Accepted the stated intent to resign by reason of retirement by Ann Johnson, Director of Curriculum, effective January 31, 2008.

ACCEPTANCE OF INTENT TO RESIGN/RETIRE - CERTIFIED

Accepted the resignation of Myra Germane, HS Teacher, by reason of retirement, effective July 1, 2008.

APPROVAL OF PARENTAL LEAVE - CERTIFIED

Approved two weeks of unpaid Family Medical Leave for Rachel Eshbaugh effective Nov. 1, 2007.

RESIGNATION – STUDENT WORKER

Accepted the resignation of Ellie Hansen, student worker, effective 9/12/07.

EMPLOYMENT - CLASSIFIED

Employed the following on one-year limited contracts of employment for the 2007/2008 school year, as listed:

1. Lisa Stewart – MS Cook – 2.25 hrs per day/effective 10/1/07 – Step 2/0 yrs. - \$11.48 per hr.
2. Lisa Violilo – HS Music Dept. Aide – 4.6 hrs. per day/effective October 1, 2007 – Step 2/0 yrs. - \$12.61 per hr.
3. Sharon Walter – HS Cook – 4 hrs per day/effective October 22, 2007 – Step 2/0 yrs. - \$11.48 per hr.
4. Kim Holtzapple – HS Cook – 2.5 hrs per day – effective September 24, 2007 – Step 2/0 yrs. - \$11.48 per hr.

CHANGE IN STATUS - CLASSIFIED

Approved a change in status for Robyn Eastman from Student Specific Sp. Ed. Aide, up to 2 hrs per day, to Special Ed. Aide at the Middle School – 5.5 hrs per day – Step 2/0 yrs. - \$13.72 per hr, effective October 3, 2007.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment for the 2007/2008 school year, “as needed” basis, as listed:

1. Teresa Knyszek – Sub cook - \$6.85 per hr

EMPLOYMENT – SUPPLEMENTAL/CO-CURRICULAR

Employed the following on one-year limited contracts of employment for the 2007/2008 school year, as listed:

1. Barbara Ott – Test Proctor - \$25 per hr
2. Mark Raczynski – Test Proctor - \$25 per hr
3. Janet Hogue – Test Proctor - \$25 per hr
4. Emily Miller – Drama – 3 yrs - \$1,961
5. Jennifer Augenstein – MS Football Cheerleading – 1 yr. - \$1,279
6. Jennifer Augenstein – MS Basketball Cheerleading – 1 yr. - \$1,279
7. Mark Raczynski – MS Newspaper – 0 yrs. - \$1,620
8. Alesci Hawkins – Home Instruction - \$25 per hr
9. DeVon Griffin – Forensics – 4 yrs. - \$3,325
10. Phil Lazor – HS Ass't Wrestling – 4 yrs. - \$4,348
11. Jason Smith – HS Ass't Wrestling – 3 yrs. - \$4,348
12. Brett Young – HS Ass't Wrestling – 3 yrs. - \$4,348
13. Colin Kibler – HS Wrestling Volunteer - \$0
14. Jerry Nadeau – HS Wrestling Volunteer - \$0
15. Steve Cika – MS Head Wrestling – 33 yrs - \$4,348
16. Mike Gibbons – MS Ass't Wrestling – 0 yrs. - \$2,302
17. Tom Sours – MS Ass't Wrestling – 0 yrs. - \$2,302
18. Chris Luker – Ass't Boys Basketball – 0 yrs. - \$4,007
19. Adam Cestaro – JV boys' Basketball – 4 yrs. - \$4,348

- 20. Paul Lushes – 9th Gr. Boys’ Basketball – 7 yrs. - \$4,689
- 21. Andrew Dutt – 8th Gr. Boys’ Basketball – 1 yr. - \$2,984
- 22. Mike McMullen – 7th Gr. Boys’ Basketball – 18 yrs. - \$4,348
- 23. Andrew Dutt – Intramural Boys’ Basketball – 2 yrs. - \$1,620
- 24. Don Brunker – Boys’ Basketball Volunteer - \$0
- 25. Randy Thomas – 9th Gr. Girls’ Basketball – 1 yr. - \$3,666
- 26. Jen Arnold – JV Girls’ Basketball – 0 yrs. - \$4,007
- 27. Lynn Royle – 8th Gr. Girls’ Basketball – 0 yrs. - \$2,984
- 28. Ken Lane – Fall Weight Rm (1/3) – 2 yrs. - \$994.66
- 29. Mary Becker – Winter Weight Rm (1/3) – 2 yrs. - \$994.66
- 30. Andrew Dutt – Spring Weight Rm(1/3) – 2 yrs. - \$994.66
- 31. Tom Howell – Home Tutor - \$25 per hr (eff. 10/11/07)
- 32. Jessica Franklin – Tech. Director (Choreography) – 7 Yrs. - \$1,279
- 33. Bryan Mravec – Tech. Director (Light and Sound) – 0 Yrs. - \$1,279

EXECUTIVE SESSION 07-10-148

Dr. Wingenbach made a motion, seconded by Mr. Rorapaugh, that the Board of Education adjourn to Executive Session to discuss litigation matters and personnel required to be kept confidential by Federal Law or Regulations or State Statutes.

Dr. Wingenbach, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 8:40 A.M.
The Board came out of Executive Session at 8:59 A.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:00 A.M.

President

Treasurer

The Regular Meeting was called to order by the Vice-President at 7:00 P.M. in the High School Cafeteria.

Roll Call: Mr. Rorapaugh, present; Ms. Nader, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, absent.

The next Regular Meeting will be held December 17, 2007 at Granger Elementary School at 7:00 P.M.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

Addition–Consent Agenda–Personnel–Item IV- Employment–Classified, Item C – Playground Aide

Addition–Consent Agenda–Item VIII–Acceptance of Resignation/Retirement of Superintendent

Addition–Consent Agenda–Personnel-Item IX–Change in Status–Classified–Executive Secretary

Dr. Armstrong read his letter of resignation/retirement to the Board. On behalf of the Board, Dr. Christopher thanked Dr. Armstrong and said they appreciated the opportunity to work with him and that it has been a wonderful experience.

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-11-149

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education approve the minutes of the Board Committee Meeting held October 18, 2007 and the Special Meeting held October 24, 2007, as presented.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, abstained; Dr. Christopher, abstained.

For lack of a majority vote, approval of the Minutes would be discussed later in the agenda.

APPROVAL OF FINANCIAL STATEMENT 07-11-150

Ms. Nader made a motion, seconded by Mr. Kelly, that the Board of Education approve the October, 2007 Financial Report, as presented.

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF DANCE TEAM STUDENT ACTIVITY PURPOSE, POLICY AND BUDGET 2007-08 07-11-151

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Dance Team Student Activity Purpose, Policy and Budget for the 2007/2008 school year, as presented.

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND THE FY08 APPROPRIATIONS, ADDENDUM #1
07-11-152

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education amend the FY08 Appropriations, as presented in Addendum #1.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION FOR UNIFORM SALE BY THE ATHLETIC DEPARTMENT
07-11-153

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education authorize a uniform sale by the Athletic Department for 12/17/07–12/21/07.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Ms. Nader, yes.

Motion carried.

BOARD MEMBERS' AGENDA

Dr. Christopher acknowledged on October 18, 2007, a representative from State Auditor Mary Taylor's office presented the Highland Local School District with a prestigious "Make Your Tax Dollars Count" award. This is one of several awards that have been awarded to the School District in recognizing and acknowledging the work of Mrs. Markle and her office, along with support from Dr. Armstrong and his administrative staff. Dr. Christopher added we are truly fortunate to be associated with a District where fiscal management takes a very important position and where balance is given to every item that comes before our fiscal officer. Dr. Christopher thanked and congratulated Mrs. Markle and her staff.

RECOGNITION OF BOY SCOUT TROOP 511 – GRANGER TOWNSHIP

Dr. Christopher introduced and welcomed the Scouts and the Leadership from Troop #511. The Troop attended the Board of Education meeting as part of a Citizenship Merit Badge requirement. The Scouts are required to attend a public meeting and must later reflect on any controversy that may come out of this meeting tonight. Dr. Christopher also said this Troop did a great deal of work on the Middle School Courtyard, including concrete and landscaping and the Board wanted to thank them for your service and support.

RECOGNITION

Mr. Rorapaugh thanked the public for their support in renewing the Levy on the ballot this November. The Board is very thankful for the support received from this community in the renewal levy effort.

Mr. Rorapaugh congratulated all Fall Sports athletes for the seasons they have had. He especially wanted to acknowledge the outstanding season of our Suburban League Champion Boys' Varsity Soccer Team and what a great job they did to bring the Suburban League Championship Trophy to Highland!

OSBA SUPERINTENDENT SEARCH

Dr. Christopher introduced Cheryl Ryan, Education Management Consultant for

the Ohio School Board Association. She reviewed OSBA's process used for a Superintendent search with the Board, and provided each member with a proposal listing the 5 phases they follow in the process.

APPOINTMENT OF MEDINA COUNTY CAREER CENTER REPRESENTATIVE 07-11-154

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education re-appoint Dr. Nancy Wingenbach as the Medina County Career Center Representative for Highland.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Ms. Nader, yes.

Motion carried.

SPORTS ADVERTISING - DISCUSSION

Highlights of this discussion:

- Dr. Christopher re-capped that the Board has asked for ideas regarding advertising as a potential mechanism for generating additional revenue for the District from past meetings.
- Dr. Armstrong informed the Board that he spoke to legal counsel about concerns regarding who could advertise, etc. and assured them we do have control over advertisers.
- Mr. Kelly would like to see a plan brought to the Board outlining exactly how the signage will be addressed. His concern is to make sure our schools do not become too commercialized.
- Mr. Rorapaugh concurred and hoped a plan could be put in place prior to any decision being made.
- The Board is looking for parameters and/or a proposal from the Athletic Department. Mr. Kuntz will come back to the Board with a plan when he has taken the appropriate time necessary to put it together. The Board emphasized it is not something that has to be put together in a rush.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

ADOPTION OF REVISED JOB DESCRIPTION – EXECUTIVE SECRETARY 07-11-155

Mr. Kelly made a motion, seconded by Ms. Nader, that the Board of Education adopt the Revised Job Description for Executive Secretary, as presented in October.

Mr. Kelly, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

PRESENTATION OF NEW/REVISED BOARD POLICIES – ADDENDUMS II THROUGH V

The following will be presented for adoption at the regular Board of Education Meeting on December 17, 2007:

- A. Criminal Record Check – GBQ (New) Addendum #II
- B. Integrated Pest Management – ECG (New) Addendum #III
- C. Emergency/Safety Plans – EBC (Revised) Addendum #IV
- D. School Bus Idling – EEACE (Revised) Addendum #V

SUPERINTENDENT’S AGENDA

STRATEGIC PLAN – DISCUSSION ITEM

John Deuber provided the Board with the process that will occur to develop a set of specific results necessary to implement an Action Plan, specific to District communication.

Dr. Wingenbach arrived at 8:49 P.M.

DRUG ABUSE PREVENTION PRESENTATION

Daryl Kubilus, High School Principal, introduced his “A Team” to report on the steps taken for drug and alcohol education, prevention and intervention. An extensive presentation was provided by each of the following:

- Kayla Santosuosso – Student – Peer Leader Program
- Gabe Mancini – Student – President of S.A.D.D. (Students Against Destructive Decisions)
- Deputy Sharon Centner – D.A.R.E. Officer (Drug Abuse Resistance Education) – Highland is one of the only County Schools that has D.A.R.E. at the elementary, middle and high school levels.
- Claudia Johnson – High School Guidance Counselor – After Prom is a special tradition that is coordinated with the PTO members, parent volunteers and the community to provide a safe, drug-free event for students to enjoy after the Prom, which features entertainment, swimming, prizes. This year it will be held at the Medina Community Recreation Center from 11 P.M. until 3 A.M.
- Craig Tasker – High School Guidance Counselor – The drug picture continually changes and the staff must be well informed as to the trends involving law enforcement and intervention efforts and we consider this to be a strong part of our program.
- Mr. Kubilus stated there are no State content standards in the health curriculum area. Highland has a dynamic health curriculum that involves alcohol, tobacco, preventing drug abuse, and has the D.A.R.E. component, as well.
- Mr. Pete Ulrich, Associate Principal said Highland has engineered programs that provide opportunities for students to remain involved in the education process and gain the tools necessary to become productive citizens.
- Carrie Cole – Solutions Behavioral Healthcare - Youth Tobacco Prevention Specialist, and Highland Intern
 - Highland utilizes free services through an implementation Grant from the Ohio Tobacco Prevention Foundation.

FUNDING

- MCDAC – The Medina County Drug Abuse Commission – MCDAC focuses on 3 main areas: Alcohol, tobacco and drug education prevention, treatment programs, and law enforcement. Mrs. Johnson said her position at Highland is funded through MCDAC.
- FEDERAL GOVERNMENT – SAFE AND DRUG FREE SCHOOLS - This program helps to primarily provide for funding to support the Peer Leaders Program, transportation fees to transport students to elementary schools, training, and team building activities. These efforts are done with minimal funding, and done with the hard work and efforts of students who devote endless hours outside the classroom to help accomplish our mission.

ATHLETIC DRUG TESTING PROGRAM

- Bo Kuntz, Athletic Director reported on the athletic drug testing program. Highland is a pro-active school. Not a lot of schools in the State do drug testing. This could be called a drug testing program, but really is a drug abuse prevention program.
- Integrity Verifications is the company Highland has chosen to provide the random drug testing because they are one of the top programs in the State and provide drug prevention with pro sports teams, and the State, such as the State Troopers, State Association, etc.
- Ken Zuehlke – Integrity Verifications discussed the very effective program provided by Highland and the process used for the testing program.
- After several questions from the Board, Mr. Rorapaugh said early intervention is where it's at and we, as both parents and educators, need to be vigilant about the subject.
- Dr. Christopher said the Board had requested a presentation on how Highland handles drug and alcohol education, prevention, and intervention. He said it was a spectacular presentation, and gives him a level of confidence that all the right things are being done. This is very valuable information to the Board and a great value to the staff and parents in the district who may not be aware of the scope or breath of programming. Dr. Christopher thanked every speaker who came.

FACILITIES COMMITTEE MEETING – DISCUSSION ITEM

- Dr. Armstrong asked if there was anything in particular they wanted to propose in the way of direction for this committee, or if the committee can do something for the Board.
- Mr. Kelly asked if the committee would be involved in helping to put together further projections, based on how things have changed within the district. He felt this would have the biggest impact on when and how we go about doing it.
- Following a short discussion, Dr. Armstrong explained he would take the enrollment projections and share with the committee, and they would take a look at the timelines that were established and the population trends that led us to believe those timelines were appropriate and see if there is a reason to adjust them, and will report back to the Board.

EXCESS COST AGREEMENT WITH MEDINA CITY SCHOOL DISTRICT 2007-08 07-11-156

Mr. Kelly made a motion, seconded by Ms. Nader, that the Board of Education enter into an Excess Cost Agreement with Medina City School District for the 2007/2008 school year, as presented.

Mr. Kelly, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF MINUTES 07-11-157

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education approve the Minutes of the Board Committee Meeting held October 18, 2007 and the Special Meeting held October 24, 2007, as presented.

Mr. Rorapaugh, yes; Ms. Nader; yes; Mr. Kelly, abstained; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-11-158

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland High Library	Mr. William Kelly	The War Library Set/\$200
Highland Middle School	RSC Equipment Rental	Rental Fee/\$95
Hinckley Elementary	Hinckley PTO	Entry Alert/\$375
Highland High School	Plastics-R-Unique, Inc.	Park Bench/\$250

Mr. Rorapaugh, yes; Mr. Kelly, yes; Ms. Nader, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 07-11-159

Ms. Nader made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities and waive associated fees:

HIGH SCHOOL

- HS, MS,HE Gyms – 4/4,5,6 and 5/2,3,4/2008 – 6-9 PM,9AM-9 PM, and 9AM-7 PM – Youth Basketball, Inc. – Brian Krzynewek **(Fees not waived)**
- HS Band Room – 10/30/07-5/28/08 – 6:30-9 PM – Medina Community Band Rehearsal – Marcus Neiman
- HS,MS,HE Gyms – 4/25,26/08 – 5 PM-12PM and 8AM-12AM – Youth Basketball Tournament – Northeast Ohio Basketball Assoc. – James Dru Joyce **(Fees not waived)**
- HS Gym – 12/1/07 – 8-9 PM – Speed Training for Highland Students – Speed 4 Sport – Scott Ernshaw and John LaGrair **(Fees not waived)**
- HS Practice Room – 9/13/07-6/5/08 – Tuesdays 2:30-8 PM – French Horn Lessons – Susan Ramsdell
- HS Cafeteria – 11/1/07 – 6:30 PM – Baseball Meeting – Highland U-13 Travel Team – Doug Perkins

- HS Gym(s) – Jan 2.-May 14 – 7-9 PM – Junior Olympic Volleyball-PCVC-Mark Uhrich/Terese Klucar (exceptions noted) **(Fees not waived)**
- HS Main stage in auditorium – 4/16 and 4/18 – 5-7 PM and 6-9 PM – musical – Medina County Board of MRDD – Paula Majoros - **(Fees per attached contract not waived)**
- HS Cafeteria – JV/V Basketball Team Meals(boys) – 11/27-2/12 – 2:45-3:30 PM – Vesna Webel
- HS Cafeteria – 11/13 & 15/07 – 2:30-5 PM – Packing boxes for “Shoeboxes for Soldiers – Student Council – Tony Morgano
- HS Auxiliary Gym – 11/8-3/20 – 7-9 PM – Faculty Basketball – Chris Luker
- HS Practice Rooms – 9/13-6/5 – 2:30-8 weekdays & 12 Noon-2 PM Saturdays – Saxophone Lessons – Matt Tieman

MIDDLE SCHOOL

- HS, MS,HE Gyms – 4/4,5,6 and 5/2,3,4/2008 – 6-9 PM,9AM-9 PM, and 9AM-7 PM – Youth Basketball, Inc. – Brian Krzynewek **(Fees not waived)**
- HS,MS,HE Gyms – 4/25,26/08 – 5 PM-12PM and 8AM-12AM – Youth Basketball Tournament – Northeast Ohio Basketball Assoc. – James Dru Joyce **(Fees not waived)**
- MS West Gym – Thurs. 11/30/07-3/20/08 – 6-9 PM – Mens’ Basketball League – John CizMadia (exceptions noted)
- HMS Room – 11/2-5/16 – Fridays 2:20-4 PM – Jr. Girl Scouts – Susan Schmidt
- MS Cafeteria, West Gym & Parking Lots – 10/27 – 7 AM- 12 Noon – Highland Health Run – John Deuber/M. Stroop

SHARON ELEMENTARY

- SE Gym – 11/2-3/28 – Fridays 6:30-9:30 PM – Practice Basketball – Cindy Ley (exceptions noted) **(Fees not waived)**
- SE Cafeteria – 1st & 3rd Fridays – 3:30-5 PM – Girl Scout Meetings – Wendy Worrall

HINCKLEY ELEMENTARY

- HS, MS,HE Gyms – 4/4,5,6 and 5/2,3,4/2008 – 6-9 PM,9AM-9 PM, and 9AM-7 PM – Youth Basketball, Inc. – Brian Krzynewek **(Fees not waived)**
- HS,MS,HE Gyms – 4/25,26/08 – 5 PM-12PM and 8AM-12AM – Youth Basketball Tournament – Northeast Ohio Basketball Assoc. – James Dru Joyce **(Fees not waived)**
- HE Gym – Fridays Nov-March – 6-9 PM – Soccer Foot skills – Ohio Select FC – Kathleen Rorapaugh (exceptions noted) **(Fees not waived)**
- HE Preschool Rm or other classroom – Nov. – May – 1 Tues per mo.– 3:45-4:45 PM – Daisy Girl Scouts – Jenny Austin
- HE Music Rm, Art Rm, Cafeteria and Kitchen, Gym, Lobby, K rms – 10 AM-5 PM – 12/8/07 – Santa Shop and Winterfest – HE PTO – Suzanne Peterlin

GRANGER ELEMENTARY

- GE Gym – 1/16-3/12 – Wed & Thu – 6-9 PM – Soccer Footskills – Bobby Harmon – **(Fees not waived)**
- GE Cafeteria – 12/1/07 – 7 AM-12 Noon – Santa Breakfast – Granger PTO – Heather Duve

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL

ITEMS I THROUGH VII 07-11-160

Ms. Nader made a motion, seconded by Mr. Kelly, that the Board of Education approve the Consent Agenda – Personnel – Items I through VII, as presented.

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #VI

Adopted the attached list of certified substitutes and home tutors, as presented by the MCESC.

MEMORANDUM OF AGREEMENT – COMMUNITY EDUCATION DIRECTOR – ADDENDUM #VII

Approved the Memorandum of Agreement for the Highland Community Education Director, as presented in Addendum #VII.

RESIGNATIONS - CLASSIFIED

Accepted the following resignations, as listed:

- A. Julie Mangano – HS Cook – effective 11/2/07
- B. Robyn Eastman – GE Playground Aide - effective 10/2/07
- C. Kathy King – Sub Aide – effective w/action

EMPLOYMENT - CLASSIFIED

Employed the following individuals on one-year limited contracts of employment for the 2007/2008 school year, as listed:

- A. Thomas Farren – HS Parking Attendant, effective 11/5/07 – Step 2/0 yrs – 185 day contract - \$12.61 per hr – 4 hrs per day.
- B. Jean Matta – HS Cook – effective 10/30/07 – 3.75 hrs per day, Step 2/0 yrs - \$11.48 per hr.
- C. Sheilah Wilson – Playground Aide at Granger Elementary – Effective 11/20/07 – 2 hrs per day – Step 2/0 yrs. - \$12.61 per hr

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals on one-year limited contracts of employment, “as needed” basis, as listed:

- A. James Wade – sub bus driver - \$13.50 per hr
- B. Angela Greenwich – sub cafeteria - \$6.85 per hr
- C. Karen Froats – sub aide/secretary - \$8.00 per hr.

CHANGE IN STATUS – SUPPLEMENTAL/CO-CURRICULAR

Approved the following changes in status for the 2007/2008 school year, as listed:

- A. Jen Arnold from JV Girls' Basketball Coach – 0 yrs/\$4,007 to Ass't Girls' Basketball – 0 yrs/\$4,007
- B. Randy Thomas from 9th Gr. Girls' Basketball – 1 yr/\$3,666 to JV Girls' Basketball – 1 yr/\$4,007

EMPLOYMENT – SUPPLEMENTAL/CO-CURRICULAR

Employed the following on one-year limited, supplemental contracts of employment for the 2007/2008 school year:

- A. Dale Root – Alternative Program Teacher - \$30 per hr
- B. Lynne Ledford – Alternative Program Teacher - \$30 per hr
- C. Jodi Rain – Alternative Program Teacher - \$30 per hr
- D. Vicki Turner – Alternative Program Teacher - \$30 per hr
- E. Elaine Reichart – Supervisor/Program Administrator - \$30 per hr
- F. Vicki Turner – PSAT Test Proctor - \$25 per hr
- G. Craig Tasker – PSAT Test Proctor - \$25 per hr
- H. Elaine Reichart – PSAT Test Proctor - \$25 per hr
- I. Claudia Johnson – PSAT Test Proctor - \$25 per hr
- J. Jeremie Hoop – Home Tutor - \$25 per hr (effective 11/1/07)
- K. Susan Jackson – Chess Club - \$0

ACCEPTANCE OF RESIGNATION/RETIREMENT – ADMINISTRATIVE

Accepted the resignation/retirement of Dr. Bruce Armstrong, Superintendent, effective August 1, 2008.

CHANGE IN STATUS – CLASSIFIED

Approved a change in status for Suzanne Liszniansky, Hinckley Elementary Secretary, 207 days per year, Step 12, to Executive Secretary, 260 days per year, \$47,257.60, prorated from effective date of January 1, 2008.

EXECUTIVE SESSION 07-11-161

Mr. Kelly recognized and welcomed Mike Houska, new Board member.

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education adjourn to Executive Session to discuss personnel required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 9:00 P.M.
The Board came of out Executive Session at 10:55 P.M.

PREPARATION OF AN AMENDMENT TO THE TREASURER’S EMPLOYMENT AGREEMENT 07-11-162

Dr. Christopher made a motion, seconded by Mr. Kelly, authorizing the preparation of an amendment to the Treasurer’s employment agreement, the substance of which provides for: 1). a salary increase of 4.25%, retroactive to August 1, 2007, and 2). board paid annuities conditioned and contingent upon the Treasurer making like contributions to the District Health Benefit Plan; (i.e., the Stark County Schools Health Benefit Plan); the specific details of which will be reduced to writing.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 10:59 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

The Regular Meeting was called to order by the President at 7:00 P.M. at Granger Elementary.

Roll Call: Mr. Rorapaugh, present; Ms. Nader, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next Regular Meeting, Organizational Meeting and Budget Hearing will be held January 14, 2008 at Highland High School at 7:00 P.M. in the cafeteria.

ADDITIONS AND/OR DELETIONS TO THE AGENDA

Addition – Consent Agenda – Personnel – Item IV – Change in Status-Classified-Karen Rusnak-Hinckley Elementary Secretary

REPORT OF THE TREASURER

APPROVAL OF MINUTES 07-12-164

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the Minutes of the Regular Meeting held November 19, 2007, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, abstained.

Motion carried.

APPROVAL OF FINANCIAL STATEMENT 07-12-165

Mr. Kelly made a motion, seconded by Ms. Nader, that the Board of Education approve the November, 2007 Financial Report, as presented.

Mr. Kelly, yes; Ms. Nader, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL TO AMEND THE FY08 APPROPRIATIONS, ADDENDUM #1 07-12-166

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education amend the FY08 Appropriations, as presented in Addendum #1.

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

AUTHORIZATION FOR TREASURER TO SCHEDULE SCHOOL AUCTION 07-12-167

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education authorize the Treasurer to schedule a school auction for Saturday, March 8, 2008, at 10:00 A.M. in the Hinckley Elementary gymnasium.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

BOARD MEMBERS' AGENDA

JANUARY BOARD MEETING DATE

The January Board Meeting date has been set for January 14, 2008.

APPOINTMENT OF PUBLIC RECORDS TRAINEE 07-12-168

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education appoint Suzanne Liszniansky, Executive Secretary, as the Public Records Trainee.

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Dr. Wingenbach presented Ms. Ruth Nader with a crystal award thanking her for her many years of service and contributions on the Board of Education.

Mr. Kelly stated this community has no idea what Ms. Nader has given back to them with her service to the District and thanked her as such.

COMMUNITY EDUCATION PRESENTATION

James Robertson, member of the Board Oversight Group of the Highland Community Education, gave a presentation of how the program has been doing since it was formed.

Dr. Wingenbach congratulated Mr. Robertson on an excellent report and thanked Mary Fran Kudla for her work over the years for the program growing successfully.

Mr. Kelly also thanked Mary Fran Kudla for her desire for the program to succeed and be self-sustaining. He also felt there is a need to reach more people that are not directly connected with the school.

OLD BUSINESS

ADOPTION OF NEW/REVISED BOARD POLICIES 07-12-169

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education adopt the new/revised board policies as presented at the November Board of Education Meeting:

- A. Criminal Record Check – GBQ (New)
- B. Integrated Pest Management – ECG (New)
- C. Emergency/Safety Plans – EBC (Revised)
- D. School Bus Idling – EEACE (Revised)

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

NEW BUSINESS

PRESENTATION OF REVISED BOARD POLICY – ADDENDUM #II

The following will be presented for adoption at the regular Board of Education meeting on January 14, 2008, as presented in Addendum #II:

- A. Public's Right to Know – KBA (Revised)

SUPERINTENDENT'S AGENDA

Dr. Armstrong congratulated Mary Fran Kudla for her perseverance and to the Community Education Committee for their assistance.

Dr. Armstrong said Ms. Nader has been stalwart in her support of the District, to the Administrative Team, and always a good listener, insightful, cooperative, and her contributions are noted and thanked her for her years of service on the Board of Education.

ENROLLMENT PROJECTIONS – DISCUSSION ITEM

Daryl Kubilus, High School Principal, made a presentation on enrollment projections. His study indicated that the Districts' growth in enrollment has slowed and may give the District a couple of years before additional school buildings will be needed.

APPROVAL OF CONTRACT WITH ESC OF CUYAHOGA COUNTY 07-12-170

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve a contract with the ESC of Cuyahoga County for the 2007/08 school year, as presented.

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF CONTRACT WITH MEDINA COUNTY YMCA-PHOENIX ALTERNATIVE SCHOOL 07-12-171

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Board of Education approve the contract for two spaces at the Phoenix Alternative School for the 2007-08 school year, as presented.

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF CHANGES FOR HIGH SCHOOL PROGRAM OF STUDIES
2008-09 07-12-172

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the changes for the High School Program of Studies Booklet for 2008-09, as presented.

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 07-12-173

Dr. Christopher made a motion, seconded by Mr. Rorapaugh, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Granger Elementary	Tom/Sara Eggleston	Photo paper/\$120 Folders/\$50
Granger Elementary	Granger PTO	Piano/\$3000
Athletic Department	Athletic Boosters	\$11,657.85
Highland Middle School	Bruce Armstrong	Engraved Rock/\$150

Dr. Christopher, yes; Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Wingenbach, yes.

Motion carried.

APPROVAL OF APPLICATIONS OF USE OF FACILITIES/WAIVER OF FEES
07-12-174

Mr. Rorapaugh made a motion, seconded by Ms. Nader, that the Board of Education approve the following requests for use of facilities and waive associated fees:

HIGH SCHOOL

- HS Auditorium/Black Box/Mark Up Room – 5/12/07 – 5:00–8:00 PM – Drama Club – Mary Fran Kudla
- HS Room D258 – 12/6/07 – 3:30-6:30 PM – LPDC Workshop – Letta Ries Fete
- HS Auditorium/Cafeteria – 2/11/08 – 5:30-9:00 PM – HYS Banquet – Victoria Struble
- HS Cafeteria – Nov 07. -Feb. 08 – 3:00-4:30 PM – Girls’ Basketball Dinners – Vicki Wilson
- HS Cafeteria – 12/7, 8/07 – 3:30-7:00 PM/11:00 AM-8:00 PM – Fruit & Nut Pickup – Trent Perrin
- HS Aux. Gym – Mon/Thurs/Sat – 3/08 – 5/08 – 6:00-8:00 PM – Basketball – Pete Chabra
- HS Main Stage - 6/11 – 6/14/08 – Dance Recital – Trinity Dance Co. – Kelly Parks **(Fees not waived)**

MIDDLE SCHOOL

- MS – New Gym – Jan-Fab – 7:30-9 PM – Baseball Practice – Ohio Masagauga – Bryan Sedio/Brian LaGuarda **(Fees not waived)**

SHARON ELEMENTARY

- SE Cafeteria – 1st & 3rd Tuesdays – 3:30-5:00 PM –Daisy Scout Troop – Karin Collins
- SE Cafeteria – 4/1, 8,15,22,29 & 5/6 – 3:30-5:15 PM – Drama Club – Mary Fran Kudla
- SE Cafeteria – 2nd & 4th Wednesdays – 3:30-5:00 PM – Girl Scout/Brownie Troop – Lisa Evans

GRANGER ELEMENTARY

- GE Cafeteria or Music Room – 4/2,9,16,23,30 & 5/7/08 – 3:30-5:15 PM – Drama Club – Mary Fran Kudla

Mr. Rorapaugh, yes; Ms. Nader, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

Dr. Armstrong said this is Nancy Mayes last Board Meeting. He said it has been a pleasure working with her, and thanked her for her years of service to the District.

The Board of Education also thanked Nancy and wished her well in her retirement.

CONSENT AGENDA – PERSONNEL

ITEMS I THROUGH IV 07-12-175

Ms. Nader made a motion, seconded by Mr. Kelly, that the Board of Education approve the Consent Agenda – Personnel – Items I through IV, as presented.

Ms. Nader, yes; Mr. Kelly, yes; Mr. Rorapaugh, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #III

Adopted the attached list of certified substitutes and home tutors, as presented by the MCESC for use during the remainder of the 2007/08 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment, on an “as needed” basis, as listed:

- A. Tracy Becker – Sub cafeteria - \$6.85 per hour
- B. David Click – Sub custodian - \$8.00 per hour
- C. Stephen Glick – Sub custodian - \$8.00 per hour
- D. Jane Carsten – Sub custodian - \$8.00 per hour
- E. Sheila Wilson – Sub aide - \$8.00 per hour

EMPLOYMENT – SUPPLEMENTAL/CO-CURRICULAR

Employed the following on one-year limited, supplemental contracts of

employment for the 2007-08 school year:

- A. Andrew Dutt - Home tutor - Effective 12/3/07 - \$25.00 per hr
- B. Elizabeth Trifon - Home tutor - Effective 12/3/07 - \$25.00 per hr
- C. Fred Warmbrodt - Home tutor - Effective 12/3/07 - \$25.00 per hr
- D. Hildegard Bender - Home tutor - Effective 12/3/07 - \$25.00 per hr

CHANGE IN STATUS – CLASSIFIED

Approved a change in status for Karen Rusnak, HS Office Aide to Hinckley Elementary Secretary, Continuing Status, Step 6/7 Years – Effective January 7, 2008 – 207 days/8 hours per day - \$17.77 per hour, to be prorated for the remainder of the 2007/08 school year.

EXECUTIVE SESSION 07-12-176

Mr. Rorapaugh made a motion, seconded by Mr. Kelly, that the Board of Education adjourn to Executive Session to discuss personnel and a student with special needs required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Rorapaugh, yes; Mr. Kelly, yes; Ms. Nader, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

The Board adjourned to Executive Session at 7:48 P.M.
The Board came out of Executive Session at 8:16 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:17 P.M.

President

Treasurer

(A TAPE OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

The Special Meeting was called to order by the President at 4:00 P.M. in the Central Office Conference Room.

Roll Call: Mr. Rorapaugh, present; Ms. Nader, present; Mr. Kelly, present; Dr. Christopher, present; Dr. Wingenbach, present.

The next Regular Meeting will be held December 17, 2007 at 7:00 P.M. at Granger Elementary.

APPROVAL OF OSBA SERVICES AGREEMENT 07-12-163

Ms. Nader made a motion, seconded by Mr. Rorapaugh, that the Board of Education approve the OSBA Services Agreement for the purpose of providing a Superintendent Search, as provided in Addendum #I.

Ms. Nader, yes; Mr. Rorapaugh, yes; Mr. Kelly, yes; Dr. Christopher, yes; Dr. Wingenbach, yes.

Motion carried.

BOARD MEMBERS' AGENDA

OSBA SUPERINTENDENT SEARCH

The Board discussed the attributes they would like to see in the new Superintendent and reviewed development of the search brochure OSBA will be providing.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 6:46 P.M.

President

Treasurer