

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 14, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Organizational Meeting was called to order by Mr. Houska, President pro-tempore, at 7:01 P.M.

Roll Call: Mr. Kelly, absent; Dr. Christopher, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Petek, present.

NOMINATION AND ELECTION OF OFFICERS

ELECTION OF BOARD PRESIDENT 13-01-1

Mr. Petek nominated Dr. Christopher for President of the Highland Local School District Board of Education for the 2013 calendar year.

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education close nominations and vote to elect Dr. Christopher as Board President.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher.

Motion carried.

OATH OF OFFICE FOR BOARD PRESIDENT

Mr. Neil Barnes, Treasurer, administered the oath of office to newly elected Board President, Dr. Norman Christopher.

Dr. Christopher presided over the remainder of the meeting.

ELECTION OF BOARD VICE-PRESIDENT 13-01-2

Mr. Houska nominated Mr. Kelly for Vice-President of the Highland Local School District Board of Education for the 2013 calendar year.

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education close nominations and vote to elect Mr. Kelly as Board Vice-President.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher.

Motion carried.

OATH OF OFFICE FOR BOARD VICE-PRESIDENT

Mr. Neil Barnes, Treasurer, administered the oath of office to newly elected Board Vice-President, Mr. Kelly, following the January Regular meeting.

APPOINTMENT OF MEMBER TO SERVE AS OSBA LEGISLATIVE LIAISON FOR 2013 13-01-3

Mr. Houska made a motion, seconded by Mr. Petek, that the Highland Board of Education appoint Mrs. Thomas to serve as the 2013 OSBA Legislative Liaison.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPOINTMENT OF MEMBER TO SERVE AS OSBA STUDENT ACHIEVEMENT LIAISON FOR 2013 13-01-4

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Highland Board of Education appoint Mr. Petek to serve as the 2013 OSBA Student Achievement Liaison. Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MEMBERSHIP IN OSBA FOR 2013 13-01-5

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education approve membership in OSBA for calendar year 2013.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

TREASURER’S, PRESIDENT’S AND SUPERINTENDENT’S BOND 13-01-6

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the purchase of a performance bond in the amount of \$100,000 for the treasurer, board president and superintendent.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

APPOINTMENT OF LEGAL COUNSEL FOR THE ENSUING SCHOOL YEAR 13-01-7

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- Britton, Smith, Peters & Kalail Co., L.P.A.
- McGown, Markling Co., L.P.A.
- Scott, Scriven & Wahoff, LLP
- Squire, Sanders & Dempsey, LLP

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

ESTABLISH MEETING DATES/SITES 13-01-8

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education establish and approve the following dates, time and place for its’ regular monthly meetings for calendar year 2013, as suggested by the following schedule:

| | | | |
|--------|----------------|-------------|-----------|
| Monday | January 14th | High School | 7:00 P.M. |
| Monday | February 11th | High School | 7:00 P.M. |
| Monday | March 18th | High School | 7:00 P.M. |
| Monday | April 15th | High School | 7:00 P.M. |
| Monday | May 20th | High School | 7:00 P.M. |
| Monday | June 17th | High School | 7:00 P.M. |
| Monday | July 15th | High School | 7:00 P.M. |
| Monday | August 19th | High School | 7:00 P.M. |
| Monday | September 16th | High School | 7:00 P.M. |
| Monday | October 21st | High School | 7:00 P.M. |
| Monday | November 18th | High School | 7:00 P.M. |
| Monday | December 16th | High School | 7:00 P.M. |

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

FEDERAL PROGRAMS 13-01-9

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Highland Board of Education will participate in all applicable Federal Programs for FY2014. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY2014.

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

TAX ADVANCEMENTS 13-01-10

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Highland Board of Education authorize the Treasurer to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2013.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

PUBLIC RECORDS TRAINING 13-01-11

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Highland Board of Education appoint the Treasurer to serve as the designee of the members of the Board of Education for Public Records Training as required by Law.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

SERVICE FUND 13-01-12

Mr. Houska made a motion, seconded by Mr. Petek that a Board of Education establish a Service Fund in accordance with ORC3315.15.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:13 P.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JANUARY 14, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:14 P.M.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, absent; Dr. Christopher, yes.

The next Regular Meeting will be held on February 11, 2013, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Addition – Superintendent’s Agenda – Item F – Approve Club Status for Highland Swim Team

Addition – Consent Agenda - Personnel– Item G –Employment – Co-curricular/Supplemental – Item Number 8

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-01-13

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Regular Meeting held on December 17, 2012, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-01-14

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education approve the December 2012 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND FISCAL YEAR 2013 APPROPRIATIONS – ADDENDUM #I
13-01-15

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education amend the Fiscal Year 2013 Appropriations, as presented in Addendum # I.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVE FISCAL YEAR 2014 ALTERNATIVE TAX BUDGET 13-01-16

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2014 Alternative Tax Budget, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS’ AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

NEW BUSINESS

Mrs. Aukerman addressed the recent Akron Beacon Journal article entitled “Students May Fall Short on New Testing”. The article created unnecessary alarm in the Highland community and even reported incorrect data for Highland that was actually that of the Highland Local School District located in Morrow County. Mrs. Aukerman noted an implementation dip is expected as is the case with most major changes in standards, but indicated that Highland has been preparing for some time now.

Mrs. Aukerman also set the record straight that Highland is establishing a Swim Club and not a new sports team, as reported by the Medina Gazette.

OLD BUSINESS

None

SUPERINTENDENT’S AGENDA

SCHOOL BOARD RECOGNITION MONTH

Mr. Kelly arrived at 7:30 P.M.

Mrs. Aukerman thanked the Board for their commitment as school board members and pointed out the significant time and energy invested by these individuals. Each Board member was presented with a certificate of gratitude.

ACCEPTANCE OF BUS BID 13-01-17

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the bid placed for new school buses, as approved in the specifications adopted at the December 17, 2012 meeting, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION – ADDENDUM # II 13-01-18

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Resolution for Payment in Lieu of Transportation, as presented in Addendum #II.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-01-19

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations, as listed:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|-----------|-----------------------------|------------------------------------|
| HHS | State Farm Insurance | Teen Driver Safety Grant - \$2,500 |
| HMS | HMS PTO | Netbook Storage & Carts - \$1,647 |
| SE | SE PTO | Classroom Items - \$2,009.72 |
| SE | SE PTO | Student Leadership Shirts - \$370 |
| SE | Charles Schwab Foundation | Matching Gift (M. Coss) - \$1,000 |
| SE | Omnova Solutions Foundation | Matching Gift (T. Coss) - \$2,000 |

| | | |
|----|--------|------------------------------|
| GE | GE PTO | Die-Cuts - \$201.80 |
| GE | GE PTO | Classroom Supplies - \$1,500 |
| GE | GE PTO | Printing Donation - \$600 |
| GE | GE PTO | Science Supplies - \$216 |

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-01-20

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Practice Room – Tuesdays – During the School Year – 2:45 P.M. – 3:15 P.M. – Music Lessons – Alex Stefaniak

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF CLUB STATUS FOR HIGHLAND SWIM CLUB 13-01-21

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the establishment of a Highland Swim Club beginning with the 2012/13 school year. (There are no additional costs to the district associated with this club. This club is completely self-supported by participating students.)

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-01-22

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements for the 2012/2013 school year, items A and B, as presented:

- Cortical Visual Impairment Specialist Service Agreement
- Agreement for Educational Program for an IDEA Eligible Student

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-01-23

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through G, as presented.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2012/2013 school year, as submitted by the MCECSC, in Addendum #III.

REVISION OF MATERNITY LEAVE – CERTIFIED

Approved a revision in the Maternity Leave Request of Jeremie Pesek, Granger MH Teacher, to include three weeks of Family Medical Leave, with a return date of 4/9/13.

RETIREMENT – CLASSIFIED

Accepted the retirement of Virginia Bambeck, MS Custodian, effective 2/1/13. Mrs. Aukerman noted Virginia had 54 years of service.

RESIGNATION – CO-CURRICULAR/SUPPLEMENTAL

Accepted the resignation of Sue Phillips as a Mentor Teacher, effective at the end of the 1st semester, 1/17/13.

RESIGNATION – CLASSIFIED SUBSTITUTE

Accepted the resignation of Annelise Funfgeld, classified substitute, effective 12/19/12.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals on one-year limited contracts of employment, on an “as needed basis”, for the 2012/2013 school year, as listed:

- Marie Baker – Sub Aide – \$8.00 per hour
- Jacqueline Rossero – Sub Aide – \$8.00 per hour
- Melissa Schreiner – Sub Aide – \$8.00 per hour

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment for the 2012/2013 school year, as listed:

- Jay Grissom – HS Head Baseball Coach – 5 yrs – \$5,883.00
- Bruce Hulme – HS Assistant Wrestling Coach ½ time – 20 yrs – \$ 2,941.50
- Paul Kordich – HS Assistant Wrestling Coach – 0 yrs – \$4,389.00
- Larry Lawson – MS Head Boys Basketball Coach 7th – 3 yrs – \$3,642.00
- Brent Schaeffer – Mentor Teacher – 2nd Semester – 1 yr – \$1,260.50
- Nicholas Spirtos – HS Head Softball Coach – 3 yrs – \$5,136.00
- Matthew Sycz – MS Assistant Wrestling – 0 yrs – \$2,521.00
- Jessica Sanders – Swim Club Coach – Volunteer – 0 yrs. - \$0

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-01-24

Mr. Petek made a motion, seconded by Mr. Kelly, that the Board of Education adjourn to Executive Session to prepare for negotiations with public employees.

Mr. Petek, yes; Mr. Kelly, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

The Board went into Executive Session at 7:39 P.M.
The Board exited from Executive Session at 9:14 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned to 9:15 P.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 11, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on March 18, 2013 in the High School Media Center At 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Addition – Superintendent’s Agenda – Item E – HS Speech/Debate Team overnight trip

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-02-25

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Organizational Meeting and Regular Meeting held on January 14, 2013, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-02-26

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the January 2013 Financial Reports, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher.

Motion carried.

APPROVAL TO AMEND FISCAL YEAR 2013 APPROPRIATIONS – ADDENDUM #I
13-02-27

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education amend the Fiscal Year 2013 Appropriations, as presented in Addendum # I.

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher.

Motion carried.

APPROVE STUDENT ACTIVITY PURPOSE, POLICY AND BUDGETS FOR FISCAL YEAR
2013 13-02-28

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the Student Activity Purpose, Policy, and Budgets for Fiscal Year 2013, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS’ AGENDA ITEMS

- Dr. Christopher spoke about how far Highland has come since the Chinese program began and the experience of having Highland host students from Nan Wu. His family hosted the Chinese teacher.
- Dr. Christopher spoke about the Governor's budget proposal that has been in the newspapers and the potential impact it will have on schools. He noted that full details of the proposal and its specific impact on Highland are not available at this time.
- Dr. Christopher acknowledged the recent successes of Highland's sports teams and other student activities.
- Mrs. Aukerman acknowledged the following:
 - Highland High School Concert Band, under the direction of Mrs. Jamie Holcomb, was invited to perform at the Ohio Music Education Association Convention which was held in Columbus. This is a very prestigious honor for our band, and Mrs. Holcomb. Congratulations.
 - Great Spellers – Highland took 4 out of 6 top places in the Middle School Spelling Bee. Four students will be advancing to represent Highland in the Akron Beacon Journal Spelling Bee on March 9th in Akron : Larkin Cleland; Hannah Webb; Chris Wright, and Quade Mainzer. We are very proud of them.
 - National Merit Finalist – Congratulations to Douglas Stuart Arbuckle who is now in finalist standing for scholarships offered during the 2013 school year from the National Merit Finalist Program.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

NEW BUSINESS

None

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

PRESENTATION – INTRODUCTION TO “FLIPPED CLASSROOMS” – DANA ADDIS

Mr. Dana Addis, High School Principal said a flipped classroom is one that takes the lecture and homework elements of a typical classroom and reverses them. Students would prepare outside of the classroom by taking notes and viewing lectures. This allows the student the chance to watch, listen, and write down questions to take back to the classroom, at their own pace. Instructional time would be for active learning, collaborative discussion, test/quiz taking, lab work, and individual time with the expert (teacher). Mr. Chris Luker is our resident expert.

Benefits include class time being dedicated to the application of concepts providing a better opportunity for teachers to detect what students are thinking. Students can also work at their own pace. Once the students have mastered a unit, they can unlock the next unit.

Downsides may include students struggling with this new instructional delivery method because they are accustomed to traditional face-to-face interaction. This is more of a self-directed, action oriented approach where students have to experiment, ask questions, and some of the students may not necessarily be comfortable with this approach. This model must be phased in methodically. Careful preparation is a must, and our 3 teachers who are employing this at the high school, feel as if they have spent more time preparing than ever before.

HIGH SCHOOL ROBOTICS CLUB OUT-OF-STATE TRIP 13-02-29

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the High School Out-of-State Robotics Club Trip to the University of Pittsburgh, leaving on March 14, 2013 and returning on March 16, 2013. (The only cost to the Highland School District would be the driver and fuel for the school vans.)

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-02-30

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|-------------------|---------------------|--------------------------------|
| Sharon Elementary | Sharon Elem. PTO | Classroom Wish List/\$275.45 |
| Sharon Elementary | Sharon Elem. PTO | Library Books/\$299.55 |
| Sharon Elementary | Sharon Women's Club | Library/\$100.00 |
| Sharon Elementary | Artsonia | Art Supplies-Art Show/\$342.19 |

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-02-31

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria – Monday – 2/11/13 – 5:30 P.M. – 8:00 P.M. – Highland Youth Wrestling Banquet – Lissa Carrino
- HS Main Floor/Cafeteria/Auxiliary Gym/Lobby & Hallways – Saturday – 3/2/13 – 7:00 A.M. – 3:00 P.M. – Highland Schools Health Fair – Cleveland Clinic – Charlene Carafelli
- HS Cafeteria – Monday – 3/25/13 – 2:30 P.M. – 6:00 P.M. – HMS Rube Goldberg Competition – Julie Mainzer
- HS Cafeteria/Kitchen – Wednesday – 2/20/13 – 4:30 P.M. – 7:30 P.M. – Highland Pride Spaghetti Dinner – Highland Pride Committee – Dawn Marzano
- HS Main & Auxiliary Gyms – Sunday – 3/10/13 – 9:00 A.M. – 4:00 P.M. – RAH – Gary Wright

MIDDLE SCHOOL

- MS East Gym – Fridays – 2/1/13 – 5/31/13 – 5:30 P.M. – 8:00 P.M. – Highland 14U Softball – Mike Oberhaus
- MS East Gym – Sundays – 2/10/13, 2/24/13, 3/10/13 & 3/24/13 – 1:00 P.M. – 5:00 P.M. – RAH Softball Pitching Clinics – Thomas Trayte

HINCKLEY ELEMENTARY

- HE Classroom – Fridays – 2/8/13, 3/8/13, 4/12/13 & 5/10/13 – 3:30 P.M. – 4:30 P.M. – Daisy Group Meetings – Kim Klapwijk
- HE Kdg. Room – Monday – 2/25/13 – 3:30 P.M. – 5:15 P.M. – Girl Scout Troop 91444 Meeting – Leslee Sambor
- HE Music Room – Thursday – 3/7/13 – 6:00 P.M. – 8:00 P.M. – Cub Scout Music Meeting – Michael McClintock
- HE Kitchen/Cafeteria/Gym/Art Room/Room 209 – Saturday – 3/16/13 – 7:00 A.M. – 2:00 P.M. - & Sunday – 3/17/13 – 5:30 A.M. – 4:30 P.M. – Buzzard Day – Martha Catherwood

SHARON ELEMENTARY

- SE Gym – Thursdays – 11/1//12 – 4/12/13 – 5:30 P.M. – 7:15 P.M. – Sting Baseball Training – Ryan Meikle

FEES NOT WAIVED

- HS Main & Auxiliary Gyms – Sunday – 3/10/13 – 9:00 A.M. – 4:00 P.M. – RAH – Gary L. Wright – Custodial Fees
- MS East Gym – Sundays – 2/10/13, 2/24/13, 3/10/13 & 3/24/13 – 1:00 P.M. – 5:00 P.M. – Softball Pitching Clinics – RAH- Thomas Trayte – Custodial Fees
- MS East & West Gym – Saturday – 2/16/13 – Noon – 4:00 P.M. & Sunday – 2/17/13 – 8:00 A.M. – 5:00 P.M. – US Cheer Productions – Shannon Birch – Building & Custodial Fees
- HE Kitchen/Cafeteria/Gym/Art Room/Room 209 – Saturday – 3/16/13 – 7:00 A.M. – 2:00 P.M. - & Sunday – 3/17/13 – 5:30 A.M. – 4:30 P.M. – Buzzard Day – Martha Catherwood – Custodial Fees

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

HIGH SCHOOL SPEECH & DEBATE TEAM OVERNIGHT TRIP 13-02-32

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the High School Speech & Debate Team overnight trip to the 2013 OHSSL State Final Tournament in Youngstown, leaving on February 28, 2013 and returning on March 2, 2013. (The trip is paid for by the HHS Speech & Debate Team and the participants.)

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-02-33

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements for the 2012/2013 school year, items A and B, as presented:

- Highland Community Education Agreement – Winter 2013
- MCESC County Service Agreement for 2013/2014

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-02-34

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through H, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2012/2013 school year, as submitted by the MCESC, and attached in Addendum #II.

RESIGNATION – CERTIFIED

Accepted the resignation of Joy Makin, Sharon Elementary Intervention Specialist, effective February 22, 2013.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, as listed:

- Linda Nice, Bus Driver, effective February 15, 2013
- Heather Warholic, Sharon Elementary Head Cook, effective February 1, 2013

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Melissa Frederick, from Middle School Cook to Sharon Elementary Head Cook, 5 hours per day, Step 2/3 years experience, effective January 24, 2013.

MATERNITY LEAVE – CERTIFIED

Approved the Maternity Leave request for Julie Humberson, 3rd Grade Granger Elementary Teacher, effective with the birth of her child (anticipated due date of 4/9/13), with a return date of May 16, 2013.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2012/2013 school year, as listed:

- Marie Baker – Sub Cook – \$8.00 per hour
- Marlene Coyne – Sub Aide – \$8.00 per hour
- Jennifer Lowe – Sub Cook & Custodian – \$8.00 per hour
- Linda Nice – Sub Bus Driver – \$14.50 per hour
- Cathy Wolanin – Sub Aide – \$8.00 per hour

CHANGE OF STATUS – SUPPLEMENTAL

Approved a change of status in the supplemental contract for the following individuals:

- Ty Damon from full-time HS Boys Tennis Coach to half-time coach
- April Kossman, HS Dance Team Advisor from 4 years experience to 6 years experience
- Aris Spirtos from volunteer HS Boys Tennis Coach to half-time coach

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment for the 2012/2013 school year, as listed:

- Jim Addington – HS Assistant Boys Track Coach – 18 yrs – \$5,510.00
- Nate Howard – MS Head Boys Track Coach – 8 yrs – \$4,389.00
- Jim Kenney – MS Assistant Boys and Girls Track Coach – 7 yrs – \$3,642.00
- Terese Klonowski – MS Head Girls Track Coach – 2 yrs – \$3,268.00
- Tim Snook – MS Assistant Boys Track Coach – 3 yrs – \$2,895.00
- Becky Watson – MS Assistant Girls Track Coach – 1 yr – \$2,521.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-02-35

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education adjourn to Executive Session to discuss details relative to the security arrangements and emergency response protocols, required to be kept confidential by federal law or regulation or state statutes.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:27 P.M.
The Board exited from Executive Session at 8:47 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:48 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 18, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on April 15, 2013 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-03-36

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education approve the Minutes of the Regular Meeting held on February 11, 2013, as presented.

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-03-37

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the February 2013 Financial Reports, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND FISCAL YEAR 2013 APPROPRIATIONS – ADDENDUM #I 13-03-38

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education amend the Fiscal Year 2013 Appropriations, as presented in Addendum # I.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF THE “RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR” – ADDENDUM #II 13-03-39

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # II.

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS’ AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

THERESA WRIGHT – RECREATION ASSOCIATION OF HIGHLAND

The Recreation Association of Highland is planning to have a reverse raffle on April 20th at 6:00 P.M. at Weymouth Country Club. Tickets are \$75 and will benefit T-ball, softball and baseball, with proceeds going to ball field improvements, such as new dugouts, drainage, new clay, netting, shade, etc.

If anyone is interested in purchasing tickets, volunteering or making a donation, please call 330-239-2818 or 216-849-4298, or e-mail tbuzzard13@yahoo.com or garyw44256@gmail.com.

BARBARA WRIGHT – HIGHLAND SWIM CLUB

Mrs. Wright thanked the Board for approving the club to compete in local competitions. A thank you letter signed by the team members was read and submitted to the Board of Education.

NEW BUSINESS

None

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

SPEECH AND DEBATE TEAM RECOGNITION – DANA ADDIS

Mr. Dana Addis, High School Principal, introduced and congratulated team members and coaches Suzette Burtoft, DeVon Griffin, April Burchett and Andrew Lynden for their outstanding season. The team brought home a record of 86 trophies. Mr. Griffin started the team 10 years ago with only a few students. The team has grown to 55 members.

John DiGiacobbe will be the first student to represent Highland and compete at a national tournament. The tournament will be held in Birmingham, Alabama in June.

Mrs. Burtoft said the team will host a mock tournament for the community in the high school auditorium on March 27th at 7:00 P.M. It will be followed by presentation of awards and a reception.

BONNIE ZIDD – HIGHLAND ATHLETIC BOOSTERS CLUB

Mrs. Zidd, President of the HAB, asked the Board to approve their annual request to continue the sale of season ticket passes and the advertising banner program. There were no proposed changes to the season pass or banner program for the upcoming year. Both are used to buy uniforms and equipment for student athletes. The HAB also provides four scholarships for graduating seniors, and two alumni scholarships for a male and a female who are involved in sports at the collegiate level. Both programs brought in \$45,000 last year.

SEASON TICKET PASSES AND BANNER PROGRAM FOR 2013/2014 – BONNIE ZIDD 13-03-40

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland Athletic Boosters 2013/2014 Season Ticket Passes and Banner Program, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

JAMES REUSCH – LAWN CARE PROPOSAL

Mr. Reusch, Director of Operations, provided a proposal to the Board to contract out mowing for the 2013 season citing the age of the District's equipment, the cost to replace it, and limitations on staff time. He said it has been difficult to handle lawn care in a timely fashion, and get the buildings ready for the start of a new school year. He added the District would still maintain all playing fields internally.

AUTHORIZATION OF REQUEST FOR PROPOSALS FOR LAWN CARE MAINTENANCE – JIM REUSCH - 13-03-41

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education authorize the lawn care maintenance specifications and grant authorization to accept proposals, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-03-42

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|------------------------|------------------------|----------------------------------|
| Hinckley Elementary | Quinten Tifft | I-Pad - \$629.00 |
| Hinckley Elementary | Tillman Family | Children's Books - \$30.00 |
| Sharon Elementary | Sharon PTO | Classroom Items - \$78.95 |
| Sharon Elementary | Todd & Cherie Rininger | Classroom Area Rug - \$125.00 |
| Granger Elementary | Granger PTO | Classroom Area Rugs - \$3,591.78 |
| Highland Middle School | Mark Settembrini | Shotputs - \$50.00 |
| HHS Speech & Debate | Teresa Holland-Gresock | \$ 45.00 |
| HHS Speech & Debate | Gabrielle Fuller | \$ 50.00 |
| HHS Speech & Debate | Annette Wissel | \$ 20.00 |
| HHS Speech & Debate | Mrs. Fonte | \$ 20.00 |
| HHS Speech & Debate | Barry Kusoski | \$ 25.00 |
| HHS Speech & Debate | Mr. & Mrs. McMaster | \$ 20.00 |
| HHS Speech & Debate | Mrs. Mainzer | \$ 20.00 |
| HHS Speech & Debate | Mr. & Mrs. Jeffers | \$ 20.00 |
| HHS Speech & Debate | Mr. & Mrs. Schroeder | \$ 20.00 |
| HHS Speech & Debate | Mrs. Wirebaugh | \$ 20.00 |
| HHS Speech & Debate | Fixler Corner Gardens | \$350.00 |
| HHS Speech & Debate | Mr. & Mrs. Funk | \$ 50.00 |
| HHS Speech & Debate | Mr. & Mrs. Ulm | \$ 20.00 |
| HHS Speech & Debate | Mr. & Mrs. Anich | \$110.00 |

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-03-43

Mrs. Thomas made a motion, seconded by Mr. Petek that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Practice Field – Sundays – March, April & May 2013 – 1:00 P.M. – 6:00 P.M. – Tuesdays, Wednesdays & Thursdays – 3:00 P.M. – 8:00 P.M. – Rugby Practice & Matches – Fred Warmbrodt
- HS Cafeteria – Saturdays – 4/20/13 & 4/27/13 – 8:00 A.M. – 2:00 P.M. – Highland Youth Football Registration – Ron Barnhart
- HS Stadium – Mondays & Thursdays – 3/25/13 – 6/29/13 – 6:00 P.M. – 7:00 P.M. – Special Olympics Track Team Practice – Ruth Glas

- HS Cafeteria – Saturday – 3/9/13 – 9:30 A.M. – 10:30 A.M. – Granger 4-H Meeting – Tina McKeen
- HS Gym – Thursdays – 3/7/13, 3/14/13 & 3/21/13 – Wednesday – 3/13/13 & Tuesday – 3/26/13 – 6:00 P.M. – 8:00 P.M. – AAU Teams Practice – Mike Murphy
- HS Auditorium – Friday – 4/19/13 – 2:30 P.M. – 7:00 P.M. – Mr. Hornet Dress Rehearsal – Tanya Dolata
- HS Auditorium – Saturday – 4/20/13 – 4:00 P.M. – 10:00 P.M. – Mr. Hornet Competition – Tanya Dolata

MIDDLE SCHOOL

- MS West Gym – Wednesdays – 3/6/13 – 3/27/13 & 4/10/13 – 4/24/13 – 7:00 P.M. – 9:00 P.M. – AAU Basketball (Highland Students) – Scott Profitt
- MS Gym – Mondays & Tuesdays – 3/4/13 – 3/26/13 & 4/9/13 – 4/16/13 – 5:30 P.M. – 8:30 P.M. – Highland Travel Baseball Practice – Gary Wright

HINCKLEY ELEMENTARY

- HE Room 209 – Wednesday – 2/20/13 – Boy Scout Meeting Den 7 – 3:30 P.M. – Ann Marie Triutt

FEES NOT WAIVED

- HS Auditorium/Black Box – Saturday – 3/2/13 – 2:30 P.M. – 10:00 P.M. – Heartbeats Community Show – Cheri Timura
- HS Main & Auxiliary Gyms/Cafeteria – Saturday – 3/2/13 – 7:00 A.M. – 4:00 P.M. – OHSA State Baseball Clinic – Ronald Fuller
- HS Auditorium/Black Box – Friday – 3/8/13 – 2:30 P.M. – 8:00 P.M., Saturday – 3/9/13 – 8:00 A.M. – 10:00 P.M. & Sunday – 3/10/13 – 8:00 A.M. – 6:00 P.M. – Turn It Around Tour – Bryan Mravec/Liz Catterlin
- HS Auditorium – Friday – 4/26/13 – 6:00 P.M. – 8:00 P.M. & Saturday – 4/27/13 – 9:00 A.M. – 5:00 P.M. – Irish Dance Recital – Eileen O’Kennedy-Dunlop
- HS Auditorium – Thursday – 5/30/13 – 4:00 P.M. – 8:00 P.M., Friday – 5/31/13 – 5:00 P.M. – 10:30 P.M. & Saturday – 6/1/13 – 11:00 A.M. – 9:00 P.M. – Once Upon a Dream Dance Recital – Shannon Scott
- HS Auditorium/Cafeteria – Saturday – 3/16/13 – 3:00 P.M. – 9:00 P.M. – Sprout Film Festival – Melanie Kasen-Krause

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-03-44

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the North Coast Council Contract for the 2013/2014 school year, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-03-45

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #III

Adopted the attached list of certified substitutes/home tutors for use for the 2012/2013 school year, as submitted by the MCESC, and attached in Addendum #III.

RESIGNATION – CERTIFIED

Accepted the resignation of the following individuals, effective at the end of the 2012/2013 school year:

- Kirsten Horstman – Middle School Math Teacher
- Rebecca Lee – High School English Teacher

RETIREMENT – CLASSIFIED

Accepted the retirement of Steve Glick, Middle School Custodian, effective March 1, 2013.

REVISION OF MATERNITY LEAVE – CERTIFIED

Approved a revision in the Maternity Leave Request of Amanda Reeder, Sharon Elementary 2nd Grade Teacher, resulting in a return date of 5/1/13.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, as listed:

- Matthew Douglas, MS Custodian, Step 2/0 yrs, effective 3/12/13
- Denis Werner, Bus Driver, Step 4/5 yrs - effective 2/25/13

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Aris Spirtos as a substitute aide, on a one-year limited contract of employment, on an “as needed basis”, \$8.00 per hour, for the 2012/2013 school year.

ADMINISTRATIVE CONTRACT OF EMPLOYMENT

Approved a new 3 year contract of employment for Dana Addis, High School Principal.

ATHLETIC EVENT WORKERS RATES - AMENDMENT

Amended the 2013/2014 Athletic Event Workers Rates approved by way of Resolution #12-7-115 to include Site Manager at the rate of pay of \$100.00 per event.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment for the 2012/2013 school year, as listed:

- Josh Arbour – HS Weight Room Supervisor 1/3 year – 0 yrs – \$840.33
- Bernard Bolha – HS Assistant Softball Coach – 7 yrs – \$5,136.00
- Julie Girman – Home Tutor – \$25.00 per hour
- John Hopkins – HS Assistant Track Coach – 6 yrs – \$5,136.00
- Stacey Keller – Home Tutor – \$25.00 per hour
- Dan Latevola – HS Freshman Basketball Coach – 0 yrs – \$4015.00
- Darla Miller – Saturday Detention Monitor - \$25.00 per hour
- Aris Spirtos – HS Assistant Softball Coach ½ time – 0 yrs - \$2,007.50

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-03-46

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education adjourn to Executive Session to discuss personnel issues and negotiations required to be kept confidential by federal law or regulation or state statutes.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:33 P.M.
The Board exited from Executive Session at 8:54 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:55 P.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
APRIL 2013
BOARD ADMINISTRATIVE OFFICE CONFERENCE ROOM
7:00 P.M.

The Special Meeting was called to order by Dr. Christopher, President, at 7:00 P.M. in the Highland Board of Education Office.

Roll Call: Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held May 20, 2013 at 7:00 P.M. in the High School Media Center.

EXECUTIVE SESSION 13-04-47

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment which are required to be kept confidential by Federal Law or Regulations or State Statutes.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Mr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:01 P.M.
The Board exited from Executive Session at 9:11 P.M.

Dr. Christopher spoke briefly about an informational session Akron Children's Hospital plans to deliver at the 2013 OSBA Capital Conference in November, 2013.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:21 P.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
APRIL 15, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 6:59 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on May 20, 2013 at 7:00 P.M. in the High School Media Center.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-04-48

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Regular Meeting held on March 18, 2013, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, abstain; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-04-49

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the March 2013 Financial Reports, as presented.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND FISCAL YEAR 2013 APPROPRIATIONS – ADDENDUM #1
13-04-50

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education amend the Fiscal Year 2013 Appropriations, as presented in Addendum # I.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION FOR THE TRANSFER OF \$500 FROM GENERAL FUND TO
SPEECH AND DEBATE CLUB ACCOUNT 13-04-51

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education authorize the transfer of \$500 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding a portion of the costs associated with the National Speech & Debate Tournament to be held in Birmingham, Alabama in June 2013.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mr. Kelly thanked everyone who has expressed their thoughts, prayers and support for his wife, Becky Kelly. It has been greatly appreciated.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

MEDLITE BED DONATION - DISCUSSION

Mr. Michael George, Sharon Township Association President of the Sharon Township Fire Department, spoke on behalf of the Sharon, Granger and Hinckley Fire Association Presidents, along with University Hospitals who have raised approximately \$4,000 for a “Med-Bed” that can be retro-fitted to the District’s John Deere Gator for use in the safety and comfort of injured student players. This device, added to the Gator, would provide safe, stable transportation for an injured student or anyone attending an athletic event on school property, while waiting for an emergency vehicle to arrive on site. The departments would like to donate this piece of equipment to the District, and if approved, the Med-Bed could be delivered in a couple weeks. The Gator would need to be delivered to the Granger Fire Department for installation. Then coordination with the athletic department would need to take place to set up any in-service, training and demonstrations, etc. necessary for the athletic training staff.

Dr. Christopher recognized and thanked our first responders, volunteers, employees on each of the township departments, sideline support, doctors and training staff for the great service and the professionalism they provide.

Mr. Kelly said this is just another great example of why this is a great place to live because of the communities we have and the volunteers. This shows everybody why the townships in the Highland District are great places to be because of people like this. This is greatly appreciated and we thank you.

Mrs. Aukerman said this might require the purchase of another Gator to dedicate solely for medical purposes. This purchase could come from the sales tax monies the District receives from the County.

The Board is very appreciative and in support, but did not take action at this meeting pending the performance of additional due diligence regarding equipment specifications.

NEW BUSINESS

None

OLD BUSINESS

None

SUPERINTENDENT’S AGENDA

Mrs. Aukerman introduced Dr. Sean Hoynes, Sharon Family Physicians, who provided a presentation regarding House Bill 143, otherwise known as the concussion law in Ohio. This legislation dictates how our School District Athletic Director, coaches, trainers, doctors, etc. for the team respond in the event of a concussion or suspected concussion.

PRESENTATION – OHIO HOUSE BILL 143 – SEAN D. HOYNES, M.D.

Dr. Hoynes, Mr. Johansen, Mr. Addis, along with the team trainers, met in February to discuss the implications of this law for Highland.

The main purpose of the law is to protect student athletes who may have a concussion during a playing event. We know that if a student has a concussion and is not taken out of the event and incurs another head injury, there are much greater chances that it will take

much longer time for them to recover, or they may have permanent brain damage from the second injury.

The State of Ohio recognizes this and they have begun to implement a very serious set of laws that will protect each and every one of our students when they are on the playing field. What this law will mandate is for all coaches and referees being required to take a special online class to increase their knowledge so they can recognize and understand what a concussion is, along with symptoms the athlete might be exhibiting during practice or a game. The coaches and referees will be required to show proof of attendance for the class, and the parents and student will be required to sign a Student Athlete Concussion Information Sheet. The parents can also go online to watch this video to be better informed.

This law gives the coaches and referees the authority and responsibility to remove an injured player if the athlete is exhibiting signs and/or symptoms of a concussion during a practice or a game, for a minimum of 24 hours. For the student to return to play, they must be assessed by a physician or a physician extender, such as an athletic trainer, under the guidance of a physician, and receive written clearance.

APPROVAL OF OUT-OF-STATE TRIP – HIGH SCHOOL SPEECH AND DEBATE TEAM 13-04-52

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the out-of-state trip for High School Speech and Debate team member John DiGiacobbe, to the National Tournament in Birmingham, Alabama on June 16, 2013 through June 21, 2013. [This trip is being paid by the participants and team donations.]

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-04-53

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Black Box – Friday & Saturday – 4/26/13 & 4/27/13 – 7:00 P.M. – 9:30 P.M. – Theater Department Spring Play — Mariana Hardy
- HS Lower Lobby/Rooms B120,122,123,125,126 & 127 – Saturdays – 9/21/13, 10/26/13, 12/14/13, 2/8/14, 4/12/14 & 6/14/14 – 6:30 A.M. – 2:00 P.M. – ACT National Test – Elaine Reichart

MIDDLE SCHOOL

- MS West Gym & Cafeteria – Wednesday – 5/1/13 – 4:00 P.M. – 7:30 P.M. – 5th Grade D.A.R.E. Graduation – Deputy Centner

FEES NOT WAIVED

- HS Varsity Baseball Field – Friday & Saturday – 6/14/13 & 6/15/13 – 9:00 A.M. – 11:30 A.M. & 2:00 P.M. – 5:00 P.M. – Baseball Tournament – Strike Force Summer Series Teams – Ken Wilson

Mr. Houska yes; Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-04-54

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through C.

- Community Education Agreement – Spring 2013

- Agreement between Medina County Educational Service Center and Lodi Hospital providing Highland Bus/Van Driver Physicals for 2013/2014 school year
- Lawn Care Services Agreement with Circle Lawn Care LLC

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-04-55

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education approve the following personnel items A through L, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2012/2013 school year, as submitted by the MCESC, and presented in Addendum #II.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2012/2013 school year, as listed:

Michelle Bloom – Bus Driver - \$14.50 per hour
Dennis Halenar – Bus Driver – \$14.50 per hour

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Aris Spirtos on a one-year limited supplemental contract of employment, as the High School Assistant Softball Coach ½ time, 0 years’ experience, \$2,007.50 for the 2012/2013 school year.

EMPLOYMENT – CURRICULAR/SUPPLEMENTAL

Employed Christopher Ilg on a one-year limited supplemental contract of employment, as the High School Musical Production Director, 21 years’ experience, \$5,136.00, for the 2013/2014 school year.

RESOLUTION OF NON-RENEWAL OF CERTIFIED CONTRACTS OF EMPLOYMENT – ADDENDUM # III

Approved the Resolution of Non-Renewal of Certified Contracts of Employment, as presented in Addendum #III.

RESOLUTION OF REDUCTION IN FORCE OF CERTIFIED CONTRACTS OF EMPLOYMENT – ADDENDUM # IV

Approved the Resolution of Reduction in Force of Certified Contracts of Employment, as presented in Addendum #IV.

NEW CONTINUING CONTRACTS – CERTIFIED – 2013/2014 SCHOOL YEAR

Granted the following employees new continuing contracts of employment, effective with the 2013/2014 school year:

| | |
|----------------------|--------------------|
| Stephanie Abatangelo | Margaret Thonnings |
| Moriah Ice | Michael Tipple |
| Jeremy Radey | Yang Zhang |
| Nicole Spangler | |

NEW ONE-YEAR CONTRACTS – CERTIFIED – 2013/2014 SCHOOL YEAR

Granted the following employees new one-year contracts of employment, effective with the 2013/2014 school year:

| | |
|------------------|----------------------------|
| Trevor Armstrong | Carrie Kalina |
| Josh Arbour | Stacey Keller |
| Jane Back (T) | Kristine Kosta-Stalder (T) |
| Laura Blackledge | Lauren Lawson |
| Bernard Bolha | Lauren Meyers (T) |
| Kevin Bowers | Darla Miller |
| April Burchett | Weston Muniak |
| Maria Ciccolini | Robert Murray |
| Kayla Coffman | Nathan Rudolph |
| Brendan Dade | Audrey Salsberry |
| Kara Dominak | Ashley Schroeder |
| Karen Gillihan | Laura Stoner |
| Julie Girman | Hallie Smith |
| Mariana Hardy | Caitlyn Taylor |
| Christina Jaber | Meghan Tonsetic |

NEW TWO-YEAR CONTRACTS – CERTIFIED – 2013/2014 SCHOOL YEAR

Granted the following employees new two-year contracts of employment, effective with the 2013/2014 school year:

| | |
|--------------------|-----------------|
| Ty Damon | Norma Roessler |
| Roshelle Dewey (T) | Lisa Scherler |
| Violet Frye (T) | Mary Subtle (T) |
| Andy Gopp | Patricia Wise |
| Carole Grande | Bernadette Yu |

NEW CONTINUING CONTRACTS – CLASSIFIED – 2013/2014 SCHOOL YEAR

Granted the following employees new continuing contracts of employment, effective with the 2013/2014 school year:

| | |
|-------------------------------|-----------------------------|
| Kimberly Flynn – Head Cook | Denise Grecenuk – Cook |
| James Van Deusen – Bus Driver | Dianne Wallace – Bus Driver |

NEW TWO-YEAR CONTRACTS – CLASSIFIED – 2013/2014 SCHOOL YEAR

Granted the following employees new two-year contracts of employment, effective with the 2013/2014 school year:

| | |
|-----------------------------|-----------------------------|
| Karen Chalmers – Bus Driver | Sherri Kedzior – Bus Driver |
| Darci Cooper – Aide | Barb Killeen – Secretary |
| Kara DiSanza – Cook | Jill Schroth – Aide |
| Matthew Douglas – Custodian | Ramona Scolaro – Bus Driver |
| Stephanie Grant – Latchkey | Denis Werner – Bus Driver |
| Richard Holland – Aide | |

CLASSIFIED SUBSTITUTES – 2013/2014 SCHOOL YEAR

Employed the following individuals on one-year limited contracts of employment, on an “as needed basis”, for the 2013/2014 school year:

SUB AIDES

| | | |
|---------------|-----------------|----------------------|
| Laura Adams | Linda Goodwin | Tish Roginski |
| Marie Baker | Stephanie Grant | Betty Romito |
| Nancy Baldwin | Anna Hall | Jacqueline Rossero |
| Sheryl Barnes | Karen Howard | Rebecca Sansonette |
| Diane Bloniak | Theresa Jagger | Melissa Schreiner |
| Kathryn Boyce | Sherri Kedzior | Jennifer Settembrini |
| Jen Brenstuhl | Teresa Knyszek | Denise Shearer |

Pat Buell
Darci Cooper
Marlene Coyne
Kathy Duale
Annette Galbincea
Kim Ginley
Tara Ringgenberg

Christine Koehler
Mary Kosman
Ann Krautheim
Becky MacWhade
Anna McCarthy
Peg Patterson

Laura Siliko
Jen Simonis
Aris Spirtos
Cheryl Treb
Sharon Wolny
Lillian Goodwin

SUB BUS DRIVERS

Michelle Bloom
Phillip Baird
Jane Carsten
Robert Day
Howard Eakin

George Jacynycz
Diane Kocab
Ray Kornokovich
Doug Lowe
Carolyn Nemchik

Linda Nice
Theresa Stanek
Samuel Vanni
Sheila Vidmar

SUB COOKS

Marie Baker
Eileen Dennis
Carol Doak

April Harrison
Jennifer Lowe

Tara Ringgenberg
Christine Staten

SUB CUSTODIANS

Jane Carsten
Annelise Funfgeld
Robin Garris

Jennifer Lowe
Linda Santora
Jean Sudimak

Laura Vallen
Beth Webber
Nathan Webel

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-04-56

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to discuss negotiations required to be kept confidential by federal law or regulations or state statutes.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:26 P.M.
The Board exited from Executive Session at 8:44 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:45 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 20, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:01 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on June 17, 2013 at 7:00 P.M. in the High School Media Center.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Addition - Consent Agenda – Personnel – Item D, Number 3 – Employment – Certified Change in Order – Item X – Superintendent’s Agenda, Letter A – Presentation Highland High School China Trip to precede the Report of the Treasurer

HIGHLAND HIGH SCHOOL CHINA TRIP PRESENTATION– DANA ADDIS

Mrs. Aukerman introduced Mr. Addis, High School Principal, who along with a team of teachers was able to go to China to visit our sister school Nanwu High School and the middle school in Guangzhou, China. The trip took place over Spring Break and was made possible thanks in large part to funding provided by the Highland Foundation. Students from Nanwu came to visit Highland this past January.

Mr. Addis referenced Highland’s growing Mandarin Chinese program, which he attributed to the efforts of Sunny Zhang, Mandarin Chinese teacher. She was also instrumental in facilitating the relationship Highland has established with Nanwu. Mr. Addis said life-long friendships have been established with our sister school, and we are headed more and more toward an “inter-connected world”. He said that our students and host families talk with the Chinese students daily. All participants concurred that the trip was amazing. Team members in attendance included Mrs. Tracy Goebel, Mr. Bruce Folkerth, and Mr. Chris Luker each of whom briefly shared the highlights of their experience. Mr. Addis said he was incredibly proud of the way our staff represented Highland, and now we ask the question, “What’s next?” He said one of the primary goals of the first trip to China was to see if it would be feasible to bring Highland students to this city of 12 million people in the future. He is excited about the prospects and the fact that we have developed something special with the Nanwu students and the school in a very short time.

Mr. Addis thanked the host families in our district because they were amazing with the students from China and provided them with a wonderful American experience, which was paid back to him and his team.

To finish the presentation, the Board was treated to a Skype conversation with Nanwu teacher Vivien Wang.

At the conclusion, Mrs. Aukerman thanked Theresa Wright from the Highland Foundation for helping to make the trip a reality.

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-05-57

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Special Meeting held on April 8, 2013, and the Regular Meeting held on April 15, 2013, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL STATEMENTS 13-05-58

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education approve the April 2013 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND FISCAL YEAR 2013 APPROPRIATIONS – ADDENDUM #I – 13-05-59

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education amend the Fiscal Year 2013 Appropriations, as presented in Addendum #I.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

MAY 2013 FIVE YEAR FORECAST DISCUSSION

Treasurer Neil Barnes provided an overview of the updated May 2013 Five Year Forecast, which is due to the Ohio Department of Education by May 31, 2013. He noted that the general purpose of the Forecast is to assist in making decisions regarding future levy requests, potential budget reductions, and negotiations. He cautioned that the Forecast is subject to change and that it was based upon known factors at this time and conservative assumptions about the future. Based upon the outlook presented in the Forecast, Fiscal Year 2017 appears to be the point at which revenues and expenditures will meet and deficit spending could occur at that time or soon after. Mr. Barnes noted that a lot can and will change during the Forecast period and that the District will make every effort to maximize our revenues and contain our costs to extend the levy cycle as long as possible.

Mr. Kelly said deficit spending is very hard for people to understand. In the school business, you have no choice because of the way we are funded. We only receive funds every so many years locally, and because of that, we inevitably spend more than we take in and have to go back on the ballot. We have a good track record of stretching our dollars as far and as long as we can before going back to the ballot.

Mr. Barnes added that since the 1970's when H.B. 920 was passed, the State generally locks in property tax revenue at a certain level and does not allow increases in this revenue source when carryover property values experience inflationary increases (this is true for fixed rate levies and assumes the District is not at the 20 mill floor). New construction can result in new property tax revenues for school districts.

Dr. Christopher commented on the favorable variances the District is currently seeing on both the revenue and expenditure side. He said it is a testament to the management and the job that the Executive and Administrative team does and the Board does appreciate it.

Dr. Christopher also commented on the Stark County COG. He noted that when the decision was made to go with the COG, there were certain advantages and disadvantages presented, but that overall this has been great for the District and its employees. Mr. Kelly said by joining the COG, it has saved taxpayers millions of dollars.

APPROVAL OF UPDATED FIVE YEAR FORECAST AND ASSUMPTIONS 13-05-60

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the updated Five Year Forecast and Assumptions for the five year period ending June 30, 2017, as presented.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mrs. Aukerman provided information regarding amended Substitute House Bill 59 (i.e. the State Biennial Budget) which includes provisions that would expand voucher options and eligibility through the State to the detriment of public school districts.

She noted that the Board was on record as being opposed to House Bill 136, which was a similar piece of legislation proposed in 2011 that provided for the expansion of vouchers and school choice scholarships at the expense of public school districts. HB 59 includes provisions that make vouchers available to students regardless of the performance of the school district in which they reside. This would divert millions of dollars to private schools and some charters with unproven track records and little to no oversight.

Mr. Kelly said we need thousands of phone calls to be made to our State Legislators. If this happens, we could lose hundreds of millions of dollars that would otherwise go to public education. If you want to help Highland's future, please consider making the phone calls and tell them that you do not want the voucher provisions of HB 59 to remain in the Bill.

APPROVAL OF RESOLUTION TO OPPOSE VOUCHER EXPANSION 13-05-61

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Resolution to Oppose Voucher Expansion in (HB 59), which proposes to expand the EdChoice Scholarship Program.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Connie King, 176 Salem Court, Hinckley, asked questions regarding the Common Core, and the opposition of the voucher program.

Dr. Christopher explained the reason Highland is opposed to HB 59 is because of the way it is financed. Our objection is public dollars that you pay through taxes, will be diverted out of the public trust, and into a less carefully monitored system.

Mrs. Aukerman said a lot of information has come out within the last few weeks regarding the Common Core, and at Highland, it will be more of a rigorous push for our students, meaning, what 4th graders are learning, will be accelerated to a 5th or 6th grade level, not the other way around. We have spent approximately two years analyzing the standards and data, and feel confident that it is more in depth, not trying to cover so many things, but covering a smaller amount of items much more deeply and thoroughly.

NEW BUSINESS

None

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

Mrs. Aukerman said we have a new online testing system, meaning the days of proficiency booklets and assessments, etc. with paper and pencil are over, and we will be moving to a new online system. This comes with numerous challenges – Getting students prepared to take assessments in a new format and the financial challenges with purchasing computers and hardware in order for the students to take these assessments.

PRESENTATION – PARCC ASSESSMENTS AND ODE ASSESSEMENT TESTS – LAURIE BOEDICKER & ROGER SAFFLE

Mr. Saffle, Technology Coordinator, and Mrs. Laurie Boedicker, Director of Curriculum, presented different strategies to implement the online testing mandated by the Ohio Department of Education, which will start in 2014-15. These tests will replace the Ohio Achievement Tests and OGT.

Their discussion included how many Chromebooks would be needed for the District to administer these tests and the associated costs, which could be around \$260,000; the number of days needed to administer testing; logistics; impact on instructional time; how many times a student may be tested during the day; PARCC testing vs. ODE testing; requirements regarding special needs students; time associated to assist students in learning how to take the tests; and additional staffing implications.

RESOLUTION TO ACCEPT TRANSFER OF SCHOOL DISTRICT TERRITORY –
ADDENDUM #II 13-05-62

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the transfer of certain school district territory from the Medina City School District to the Highland Local School District, as approved by the State Board of Education on March 12, 2013, as presented in Addendum #II.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

RESOLUTION OF INTENT TO PARTICIPATE IN THE OSFC SCHOOL BUILDING
ASSISTANCE EXPEDITED LOCAL PARTNERSHIP PROGRAM – ADDENDUM #III -
13-05-63

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the Highland Local School District's participation in the OSFC School Building Assistance Expedited Local Partnership Program, as presented in Addendum #III.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF REQUEST FOR WAIVER DAY – ADDENDUM #IV - 13-05-64

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education accept the Request for Approval of one (1) Waiver Day, August 30, 2013, for the 2013/2014 school year, for the purpose of staff development and training, as presented in Addendum #IV.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVED ADOPTION OF BUS MECHANIC JOB DESCRIPTION 13-05-65

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education adopt the revised job description for Bus Mechanic, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF FOREIGN EXCHANGE STUDENTS 13-05-66

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education accept Min Ji Kim, and Haonan Xu as Foreign Exchange Students and waive all associated education fees for the 2013/2014 school year, as presented.

- Min Ji Kim is from Goyang, South Korea and is sponsored by International Student Exchange (ISE). Min Ji will be residing with Donald and Sheila Hemming.
- Haonan Xu is from Chongqing, China, and is sponsored by PAX Academic Exchange. Haonan will be residing with Charles and Liz Swartz.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

ADOPTION OF HIGH SCHOOL HANDBOOK AND STUDENT FEES FOR 2013/2014
13-05-67

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education adopt the High School Handbook and Student Fees for the 2013/2014 school year, as presented.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.
Motion carried.

ADOPTION OF MIDDLE SCHOOL AND ELEMENTARY SCHOOL HANDBOOKS FOR
2013/2014 13-05-68

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the Middle School and Elementary School Handbooks for the 2013/2014 school year, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-05-69

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|--------------------------------|---|---|
| HS Robotics Club | Bonnie Zidd | \$50.00 |
| Hinckley Elementary | Hinckley PTO | Picture Frames - \$450.00 |
| Hinckley Elementary | Hinckley PTO | COSI Program Deposit-\$200.00 |
| Hinckley Elementary | Hinckley PTO | TI-108 Calculators - \$416.50 |
| Hinckley Elementary | Hinckley PTO | Mobile Deposit & Programs - \$875.00 |
| Highland Local School District | Granger, Hinckley, & Sharon Township | Medlite Transport Emergency Rescue Slide - \$3,800.00 |
| | Firefighters' Association, and University Hospitals | |

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-05-70

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Auditorium/Black Box – Thursday – 5/9/13 – 7:00 P.M. – 9:00 P.M. – Thespian Talent Show – Mariana Hardy
- HS Football Practice Fields – Library & Pit – Mondays through Thursdays – 7/30/13 – 11/30/13 – 5:30 P.M. – 7:30 P.M. & Saturdays – Library Field – 7/30/13 – 11/30/13 – 8:00 A.M. – 1:00 P.M. – Highland Youth Football League – Jeff Pietrowski
- HS Auditorium /Hallway/Upper & Lower B-pod – Wednesday – 1/31/14 – 7:00 P.M. – Speech & Debate Community Night – Suzette Burtoft
- HS Entire Building – Saturday – 12/21/13 – 6:00 A.M. – 6:00 P.M. – Speech & Debate Tournament – Suzette Burtoft

- HS Cafeteria – Saturday – 9/21/13 – 8:00 A.M. – 5:00 P.M. & Sunday – 9/22/13 – 11:30 A.M. – 6:00 P.M. – Mattress Fundraiser – Suzette Burtoft
- HS Building/Various Classrooms – Saturday – 9/14/13 – 9:30 A.M. – 12 Noon – HHS Class of 1963 Reunion Tour – John Girman
- HS Cafeteria – Tuesday – 8/30/13 & Fridays – 9/6/13 – 11/1/13 – 2:30 P.M. – 5:00 P.M. – HHS Football Moms – Angela Chesnick

MIDDLE SCHOOL

- MS Front Lawn – Tuesdays & Wednesdays – 7/30/13 – 11/30/13 – 5:45 P.M. – 7:30 P.M. – Cheerleading Practice – Highland Youth Football League – Jeff Pietrowski
- MS Entire Building – Saturday – 12/21/13 – 6:00 A.M. – 6:00 P.M. – Speech & Debate Tournament – Suzette Burtoft
- MS Building/Various Classrooms – Saturday – 9/14/13 – 9:30 A.M. – 12 Noon – HHS Class of 1963 Reunion Tour – John Girman

GRANGER ELEMENTARY

- GE Entire Building – Saturday – 12/21/13 – 6:00 A.M. – 6:00 P.M. – Speech & Debate Tournament – Suzette Burtoft

SHARON ELEMENTARY

- SE Parking Lot – Saturday – 6/8/13 – 5:00 P.M. – 8:00 P.M. – Sharon Golf Club overflow parking – Justin Brown

FEES NOT WAIVED

- HS Auditorium/Black Box – Sunday – 4/14/13 – 12 Noon – 5:00 P.M. – Art In Motion Dance Center Show – Jessica Franklin
- HS Auditorium – Sunday – 4/21/13 – 7:30 A.M. – 9:00 P.M. – Extreme Talent Showcase, LLC Dance Competition – Leann Knotts
- HS Gym – Tuesdays – 4/23/13 – 5/28/13 – 6:00 P.M. – 7:30 P.M. – AAU Basketball – NEO Fury – Michael Murphy
- HS Cafeteria – Saturday – 9/21/13 – 8:00 A.M. – 5:00 P.M. & Sunday – 9/22/13 – 11:30 A.M. – 6:00 P.M. – Mattress Fundraiser – Suzette Burtoft (Custodial Fees)
- MS East Gym – Wednesdays – 4/17/13 & 5/29/13 – 7:30 P.M. – 9:00 P.M. – NEO Fury Basketball – Dan Jindra
- MS East Gym – Thursdays – 5/2/13 – 5/30/13 – 6:00 P.M. – 9:00 P.M. – AAU Practice NEO Fury – Jack Banks

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-05-71

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, items A through G, as listed below:

- Medina County Health Department Agreement for School Health Services
- Agreement with United Disability Services, Inc. providing for Orientation and Mobility Services
- Membership Agreement with OHSA for 2013/2014
- Millennium Rehabilitation Athletic Training Services Agreement for 2013/2014
- KTW Consulting; Behavioral and Educational Specialists Agreement
- Agreement with Solutions Behavioral Consulting, LLC
- KRG Educational Services Inc. Leap Program Agreement

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-05-72

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through L, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #V

Adopted the attached list of certified substitutes/home tutors for use for the 2012/2013 school year, as submitted by the MCESC, and presented in Addendum #V.

RETIREMENT – CLASSIFIED

Accepted the retirement of Christine Herrick, Bus Driver, effective 7/1/13.

RESIGNATION – CLASSIFIED

Accepted the resignation of Joseph Prezenkowski, Bus Mechanic, effective 5/15/13.

EMPLOYMENT – CERTIFIED

Employed the following certified individuals, on one-year limited contracts of employment, for the 2013/2014 school year, as listed:

- Brian Hare – MS Intervention Specialist, BA/Step 3
- Molly Brumfield – HS Guidance Counselor, MA/Step 5
- Emily Young – SE Intervention Specialist, BA +15 /Step 3

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Cathy Wolanin, as a substitute aide, \$8.00 per hour, on a one-year limited contract of employment, on an “as needed basis”, for the 2013/2014 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Approved a revision in the limited contract of employment of Dennis Halenar, substitute bus driver, for the 2012/2013 school year, to reflect a start date of 4/9/13.

MATERNITY/PARENTAL LEAVE – CERTIFIED

Approved the Maternity Leave request of Moriah Ice, Elementary School Counselor, effective with the birth of her child, (anticipated due date of 7/31/13), followed by Parental Leave beginning 9/12/13, with a return date of 1/7/14.

EXTENDED TIME CONTRACTS – CERTIFIED

Granted supplemental extended time contracts for the 2013/2014 school year, on a per diem basis, for the following employees, as listed:

| | |
|---------------------------|--------------------------|
| Jim Addington – 14 days | Debra Mazur – 3 days |
| Sara Atkins – 3 days | Elaine Reichart – 7 days |
| Molly Brumfield – 14 days | Donna Scranton – 3 days |
| Robert Gilbert – 14 days | Craig Tasker – 14 days |
| Claudia Johnson – 14 days | |

EXTENDED TIME CONTRACT – ADMINISTRATOR

Granted Curt Johansen, Athletic Director, a supplemental 20 day extended time contract, on a per diem basis, for the 2013/2014 school year.

EMPLOYMENT – CERTIFIED SUMMER SUPPLEMENTAL – EXTENDED YEAR PROGRAM

Employed the following certified individuals on one-year limited contracts of employment on an “as needed basis”, at \$30.00 per hour, for the remainder of the 2012/2013 school year (*as noted) and the 2013/2014 school year, as listed:

Linda Ginesi

Hallie Smith

*Julie Girman
Carrie Kalina

* Julie Spaite
Caitlyn Taylor

CHANGE OF STATUS – CLASSIFIED

Approved a change in status for Erin Boedicker, from Student Worker to Substitute Aide, effective 6/3/13 for the remainder of the 2012/2013 school year and the 2013/2014 school year.

EMPLOYMENT – CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2012/2013 school year, as listed:

- Eric Bell – HS Assistant Baseball Coach – 0 yrs - \$4,015.00
- John DePiere – HS Assistant Baseball Coach – 2 yrs - \$4,015.00
- Mike Weyand – HS Assistant Baseball Coach – 6 yrs - \$5,136.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-05-73

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education adjourn to Executive Session to discuss negotiation, which is required to be kept confidential by federal law or regulations or state statutes.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 9:00 P.M.

The Board exited from Executive Session at 9:26 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:27 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 17, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:03 P.M.

Mr. Petek, absent; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on July 15, 2013 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-06-74

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Regular Meeting held on May 20, 2013, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 13-06-75

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the May 2013 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO AMEND FISCAL YEAR 2013 APPROPRIATIONS – ADDENDUM #1
13-06-76

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education amend the Fiscal Year 2013 Appropriations, as presented in Addendum #1.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION TO ADVANCE FUNDS TO ELIMINATE FISCAL YEAR END NEGATIVE
CASH BALANCES 13-06-77

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education authorize the following advances to eliminate negative cash fund balances at fiscal year-end:

| <u>FROM</u> | <u>TO</u> | <u>AMOUNT</u> |
|--------------------|-----------------------|----------------|
| General Fund (001) | Local Grants (019) | Up to \$15,000 |
| General Fund (001) | Race to the Top (506) | Up to \$3,000 |

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION TO TRANSFER \$15,000 FROM GENERAL FUND TO UNIFORM SCHOOL SUPPLY FUND 13-06-78

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education authorize the transfer of \$15,000 from the General Fund (001) to the Uniform School Supply Fund (009).

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVE RESOLUTION REAFFIRMING EMPLOYER PICK UP OF EMPLOYEE CONTRIBUTIONS FOR LICENSED TEACHING STAFF – ADDENDUM #II 13-06-79

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Resolution Reaffirming Employer Pick up of Employee Contributions for Licensed Teaching Staff, as presented in Addendum #II.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVE 2013-2014 PETTY CASH/CHANGE ACCOUNTS – ADDENDUM #III 13-06-80

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the 2013-2014 Petty Cash/Change Accounts, as presented in Addendum #III.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVE TEMPORARY APPROPRIATIONS FOR FISCAL YEAR 2014 – ADDENDUM #IV 13-06-81

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Temporary Appropriations for Fiscal Year 2014, as presented in Addendum #IV.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

NEW BUSINESS

A thank-you note was read from Nowak Tour and Travel recognizing Dr. Deuber and the 8th grade class that went on the Washington, D.C. trip in May. Nowak said they do hundreds of these trips and always look forward to having our Middle School students and staff due to their respectful behavior and professionalism.

New Teacher Evaluation Policy

Mrs. Aukerman noted that this policy was to be in place by July 1, 2013, but because legislation is pending in Columbus, we have opted not to adopt a policy until the biennial budget bill language is finalized.

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

APPROVE SOCIAL STUDIES END-OF-COURSE EXAMS FOR 2013-2014 13-06-82

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Social Studies End-of-Course Exams for the 2013/2014 school year, as presented.

[Ohio school law directs schools districts and community schools to adopt interim, end-of-course examinations for the 2013-2014 school year. The intent is to make sure high school students have studied and mastered American history and American government academic standards, including the study of historical documents.

The state superintendent of public instruction and chancellor of higher education will select end-of course examinations to replace the interim examinations in American history and American government no later than July 1, 2014, for school year 2014-2015.]

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVE HIGH SCHOOL WRESTLING TEAM OVERNIGHT TRIP 13-06-83

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the High School Wrestling Team overnight trip to the Jeff Gordon State Champ Camp at St. Paris Graham High School, leaving on July 7, 2013, and returning on July 11, 2013. (Registration fees paid for by participating students/families.)

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVE TRANSPORTATION REIMBURSEMENT RESOLUTION FOR 2012/2013 13-06-84

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education enter into a contract with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$240.66 and is pursuant to ORC 3327.01 and State Board Standards ED-917.02.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVE TRANSPORTATION RELEASE FOR 2013/2014 13-06-85

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the transportation release for Gabrielle Joy Martino, 10th grade, to Copley-Fairlawn Schools for transportation purposes. Gabrielle will attend CVCA. There is no cost to the Highland Board.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVE RESOLUTION FOR ACCEPTANCE OF TUITION STUDENT FOR 2013/2014 – ADDENDUM #V 13-06-86

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept Trenton Pfister, grade 12 as tuition student for the 2013/2014 school year, as presented in Addendum # V.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ADOPTION OF MIDDLE SCHOOL AND ELEMENTARY SCHOOL STUDENT FEES FOR 2013/2014 13-06-87

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Middle School and Elementary School Student Fees for the 2013/2014 school year, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-06-88

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|-----------------------|-----------------------|--------------------------------------|
| HS Speech/Debate Team | Mark & Glenna Jackson | \$500 |
| Hinckley Elementary | A-Kobak Container | \$180 - Classroom privacy Screens |
| Granger Elementary | Granger PTO | \$634 - Grades 1-4 Science Supplies |
| Granger Elementary | Granger PTO | \$225 - Disability Awareness Program |
| Granger Elementary | Granger PTO | \$474 - Garden Club & Greenhouse |
| Granger Elementary | Granger PTO | \$1,236 - Classroom Teacher Supplies |
| Granger Elementary | Granger PTO | \$1,000 - General Classroom Supplies |
| Granger Elementary | Granger PTO | \$990 - COSI Assembly |
| Granger Elementary | Granger PTO | \$428 - D.A.R.E. T-Shirts |
| Granger Elementary | Granger PTO | \$397 – Gym Mats |
| Granger Elementary | Granger PTO | \$112 – Playground Supplies |
| Granger Elementary | Granger PTO | \$412 – Reading Program Supplies |
| Granger Elementary | Granger PTO | \$600 – Printing |
| Granger Elementary | Granger PTO | \$546 – Classroom Fans |

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-06-89

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Baseball Field – 6/1/13 – 7/20/13 – (*with noted exceptions) – Summer Baseball for Highland Athletes – Ohio Scrappers – Louis Ule
- HS Practice Fields (by Highland Library) – Sundays in June & July 2013 – Noon – 8:00 P.M. – Highland Youth Football Practices – Ron Barnhart

GRANGER ELEMENTARY

- GE Library – Monday – Thursday – 6/8/13 – 8/8/13 – 8:00 A.M. – 2:00 P.M. – Summer Tutoring – Colleen Hyland, Jane Back, Julie Spaite & Barb Knerem

FEES NOT WAIVED

- HS Varsity Baseball Field – Wednesdays – 6/19/13, 6/26/13 & 7/17/13 – 6:00 P.M. – 8:00 P.M. – Aspiring Athletes Academies – Greg Huffman
- HS Room D259 – 6/17/13 – 6/26/13 – 9:00 A.M. – 1:00 P.M. – Drivers' Education Class – Town & Country Driving School – Nancy Ralls
- HS Room D259 – During 2013/2014 school year – (9/16/13 through 5/15/14) – 2:45 P.M. – 5:45 P.M. – Town & Country Drivers Education Classes – Nancy Ralls

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-06-90

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements for the 2013/2014 school year, items A through K, as presented:

- Agreement with The Alliance for High Quality Education
- Service Agreement with North Coast Council
- Steps Behavioral Consulting Services Agreements/2013 Extended School Year Sessions
- ABC Therapy, LTD. Independent Physical Therapy Services Agreement
- Sendero Therapies, Inc. Agreement
- Cortical Visual Impairment Specialist Agreement
- Orientation and Mobility Services for Visually Impaired Agreement
- KTW Consulting; Behavioral and Educational Specialists Agreement
- Goodwill Vocational Services Division of Goodwill Industries of Akron Agreement
- Richard Buesch Epilogue Inc., dba Always Home and LTC Nursing Agreement
- Solutions Behavioral Consulting, LLC Agreement

Mrs. Thomas; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-06-91

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through G, as presented:

CHANGE OF STATUS – CERTIFIED

Approved a change of status for Carrie Kalina, Speech Therapist, from 135 days per year to 184 days per year, effective with the beginning of the 2013/2014 school year.

EMPLOYMENT – CERTIFIED

Employed the following certified individuals on one-year limited contracts of employment for the 2013/2014 school year, as listed:

- Rachel Matejin, HS Family and Consumer Sciences Teacher, BA/Step 0
- Christopher Meyer, HS English Teacher, BA/Step 2

EMPLOYMENT – CLASSIFIED

Employed Stephen Emrick, as a Middle School Custodian, 8 hours per day, 260 days per year, Step 2/0 years experience, effective 6/3/13.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Cheryl Skarupa, as a Substitute Custodian, \$8.00 per hour, on a one-year limited contract of employment, on an “as needed basis,” effective 6/10/13 for the remainder of the 2012/2013 school year and the 2013/2014 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Sonya Porter as a Substitute Aide, \$8.00 per hour, on a one-year limited contract of employment, on an “as needed basis,” beginning with the 2013/2014 school year.

EXTENDED TIME CONTRACT – ADMINISTRATOR

Granted Evelyn Makarek, Director of Food Services, a supplemental 10 day extended time contract, on a per diem basis, for the 2013/2014 school year.

EMPLOYMENT – CERTIFIED SUMMER SUPPLEMENTAL – EXTENDED YEAR PROGRAM

Employ the following certified individuals on one-year limited contracts of employment on an “as needed basis,” at \$30.00 per hour, for the remainder of the 2012/2013 school year (*as noted) and the 2013/2014 school year, as listed:

- Jeremie Pesek
- *Fred Pollock

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

SPECIAL RECOGNITION – HIGHLAND PRIDE AWARD CEREMONY AND RECEPTION RECESS

In recognition of Mr. Rob Gilbert, MS Guidance Counselor, and Mr. Craig Bailey, Highland Foundation Executive Director, community volunteer, and retired educator, as the 2013 Highland Pride Award Recipients, a reception was held in their honor.

MOTION TO RECESS 13-06-92

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education take a recess for the reception in honor of the Highland Pride Award recipients.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board entered into recess at 7:37 P.M.
The Board exited from recess at 7:59 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:00 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 15, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on August 19, 2013 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-07-93

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Regular Meeting held on June 17, 2013, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, abstain; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 13-07-94

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education approve the June 2013 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION TO PARTICIPATE IN THE 2014 WORKERS' COMPENSATION GROUP RATING PROGRAM 13-07-95

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education authorize participation in the 2014 Workers' Compensation Group Rating program as administered by CompManagement, Inc.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

NEW BUSINESS

None

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

CERTIFICATION OF STANDARDS GOVERNING TYPES OF FOODS AND BEVERAGES SOLD ON SCHOOL PREMISES 13-07-96

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-07-97

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Auditorium – Saturday – 3/22/14 – 10:30 A.M. – 3:30 P.M. – Author Visit – Medina County District Library – Kelly Kroll
- HS Land Lab – Tuesday – 6/25/13 – 7:00 A.M. – Boy Scout Troop 511 – Cheryl Ehrenfeld
- HS G505 & Cafeteria – 2nd Mondays of the month – 9/9/13, 10/19/13, 11/11/13, 12/9/13, 1/13/14, 2/10/14, 3/10/14, 4/14/14 & 5/12/14 – 7:00 P.M. – 9:00 P.M. – Highland Athletic Boosters – Jeff Miller
- HS Auditorium – Saturday – 10/12/13 – 5:30 P.M. – 10:00 P.M. – World Tour of Music Concert – Thomas Sigel
- HS Auditorium – Saturday – 4/5/14 – 5:30 P.M. – 10:00 P.M. – World Tour of Music Concert – Thomas Sigel
- HS Practice Rooms/Band Room – Thursdays – June 2013 – 1:00 P.M. – 3:00 P.M. – Music Lessons – Andrew Stefaniak
- HS Room 261 – Monday – 7/1/13 – 9:00 A.M. – 3:30 P.M. – CAC Workshop – Photo Shop – Cliffside Artist Collaborative – Sara Fran Kass
- HS Building Tour – Saturday – 8/31/13 – 9:00 A.M. – Noon – 1983 Class Reunion – Suzanne Peterlin

MIDDLE SCHOOL

- MS Building Tour – Saturday – 8/31/13 – 9:00 A.M. – Noon – 1983 Class Reunion – Suzanne Peterlin

HINCKLEY ELEMENTARY

- HE Playground & Pavilion – Sunday – 7/28/13 – 1:00 P.M. – 8:00 P.M. – Birthday Party – Barbara Kuzmins

FEES NOT WAIVED

- HS Auditorium – Friday – 3/7/14 – 2:30 PM – 11:00 P.M., Saturday – 3/8/14 – 7:00 A.M. – 11:00 P.M., Sunday – 3/9/13 – 7:00 A.M. – 8:00 P.M. – Turn It Around Tour LLC – Liz Cat

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-07-98

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the Positive Education Program (PEP) contract for the 2013/2014 school year, as presented.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-07-99

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS

Adopted the list of certified substitutes/home tutors for use for the 2013/2014 school year, as submitted by the MCESC.

RESIGNATION – ADMINISTRATOR

Accepted the resignation of Ray Braunscheidel, High School Assistant Principal, effective July 31, 2013.

RESIGNATION – CERTIFIED

Accepted the resignation of Konstantinos “Gus” Matheou, High School Technology Teacher, effective with the end of the 2012/2013 school year.

EMPLOYMENT – CERTIFIED

Employed the following certified individuals, on one-year limited contracts of employment, for the 2013/2014 school year, as listed:

- Amanda Corrigan, HS Science Teacher, MA/Step 0
- Shelby Cowles, MS 7th Grade Integrated Literacy Teacher, BA/Step 0
- Jason Cress, MS 6th Grade Math Teacher, BA/Step 0
- Gary Thrasher, HS Science Teacher, MA/Step 0
- John Whitman, HS ½ Time Art Teacher, BA/Step 0

EMPLOYMENT – CLASSIFIED

Employed Rob McDonald on a one-year limited contract of employment, as a Bus Mechanic, Step 4/5 years’ experience, effective 7/8/13.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis,” effective 7/1/13 for the 2013/2014 school year:

- David Dunham, Substitute Custodian, \$8.00 per hour
- Andrew Wolfe, Substitute Custodian, \$8.00 per hour

EXTENDED TIME CONTRACT – CLASSIFIED

Granted 30 hours of extended time to Mary Fran Kudla, Highland Community Education Director, for the Summer Community Education Program.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Audrey Salsberry, on a one-year limited supplemental contract of employment for the 2012/2013, as a Saturday Detention Monitor, \$25.00 per hour.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment for the 2013/2014 school year, as listed:

| | | |
|--------------------|---|---------------------|
| • Jim Addington | National Testing Proctor | \$25.00 per hour |
| • Dana Addis | National Testing Proctor | \$25.00 per hour |
| • Dana Addis | Saturday Detention Monitor | \$25.00 per hour |
| • Sherri Adkins | HS Assistant Volleyball Coach | 2 yrs - \$4,015.00 |
| • Josh Arbour | HS Girls Golf | Volunteer |
| • Josh Arbour | HS Weight Room Supervisor | 1 yr - \$2,521.00 |
| • Mary Becker | HS Girls Head Golf Coach | 6 yrs - \$5,136.00 |
| • Bob Berry | MS Head Cross Country Coach | 23 yrs - \$4,763.00 |
| • Bob Berry | HS Boys Assistant Track Coach | 24 yrs - \$5,510.00 |
| • Laura Blackledge | MS School Paper Advisor | 1 yr - \$1,774.00 |
| • Kevin Bowers | HS Assistant Football Coach | 7 yrs - \$5,510.00 |
| • Molly Brumfield | National Testing Proctor | \$25.00 per hour |
| • April Burchett | HS Assistant Forensics Debate/Speech | 1 yr - \$1,401.00 |
| • Suzette Burtoft | HS Forensics Debate/Speech Advisor | 7 yrs - \$4,389.00 |
| • Suzette Burtoft | HS Dept. Chair – English | 3 yrs - \$2,148.00 |
| • Andrew Campbell | Sound & Lighting Tech/Student | \$10.00 per hour |
| • Mitch Charvat | HS Assistant Football Coach | 10 yrs - \$5,883.00 |
| • Maria Ciccolini | MS 7 th Grade Power of the Pen | 1 yr - \$1,401.00 |

| | | |
|----------------------|--|---------------------|
| • Kelly Coddling | HS Ski Club Advisor | 0 yrs - \$1,401.00 |
| • Gary Cox | HS Assistant Football Coach | 20 yrs - \$5,510.00 |
| • Ty Damon | HS Girls Assistant Tennis Coach | 12 yrs - \$4,763.00 |
| • Tanya Dolata | HS Yearbook Advisor | 3 yrs - \$2,895.00 |
| • Tanya Dolata | HS School Paper Advisor | 0 yrs - \$1,774.00 |
| • Tanya Dolata | National Testing Proctor | \$25.00 per hour |
| • Andrew Dutt | HS Girls Head Golf Coach | 5 yrs - \$5,136.00 |
| • Andrew Dutt | HS Convolutions Advisor | 9 yrs - \$3,642.00 |
| • Robyn Eastman | MS Bowling Club Advisor | 1 yr - \$1,401.00 |
| • Robyn Eastman | MS Faculty Manager | 1 yrs - \$3,268.00 |
| • Jim Florian | Athletic Dept. Equipment Manager | 6 yrs - \$5,136.00 |
| • Gina Fox | HS Girls Head Soccer Coach | 5 yrs – 5,883.00 |
| • Charles Franchetti | MS Assistant Football Coach | 9 yrs - \$3,642.00 |
| • Rachel Gamin | HS Assistant Drama/Musical Production | 5 yrs - \$2,521.00 |
| • Rob Gilbert | National Testing Proctor | \$25.00 per hour |
| • Julie Girman | MS Assistant Drama/Musical Production | 1 yr - \$1,401.00 |
| • Julie Girman | MS Drama Club Advisor | 0 yrs - \$1,774.00 |
| • Tracy Goebel | HS Convolutions-Academic Challenge | 0 yrs - \$2,521.00 |
| • Bonnie Gomez | HS Girls Assistant Golf Coach | 1 yr - \$3,268.00 |
| • Jay Grissom | HS Head Baseball Coach | 6 yrs - \$5,883.00 |
| • Diane Hamelic | MS Yearbook Advisor | 1 yr - \$1,774.00 |
| • Mariana Hardy | HS Drama Director/Spring Play | 2 yrs - \$2,521.00 |
| • Mariana Hardy | HS Thespians Club Co-Advisor | Volunteer |
| • Nate Howard | HS Assistant Football Coach | 9 yrs - \$5,510.00 |
| • Nate Howard | MS Boys Head Track Coach | 9 yrs - \$4,389.00 |
| • Chris Ilg | HS Choir Director | 23 yrs - \$7,004.00 |
| • Claudia Johnson | HS National Honor Society Advisor | 0 yrs - \$1,401.00 |
| • Claudia Johnson | National Testing Proctor | \$25.00 per hour |
| • Jim Kenney | HS Boys Assistant Golf Coach | 6 yrs - \$4,389.00 |
| • Jim Kenney | MS Boys & Girls Assistant Track Coach | 8 yrs - \$3,642.00 |
| • Chris Kestner | HS Dept. Chair – Social Studies | 10 yrs - \$2,895.00 |
| • Gabrielle Kirik | Sound & Lighting Tech/Student | \$10.00 per hour |
| • Terese Klonowski | MS 8 th Gr. Head Volleyball Coach | 8 yrs - \$4,389.00 |
| • Terese Klonowski | MS Girls Head Track Coach | 3 yrs - \$3,642.00 |
| • April Kossman | HS Flag Girl Advisor | 5 yrs - \$2,521.00 |
| • Bonnie Kubilus | HS Dept. Chair – Fine Arts | 2 yrs - \$1,774.00 |
| • Sue Koenig | National Testing Proctor | \$25.00 per hour |
| • Devan Lippincott | HS Girls Head Cross Country Coach | 10 yrs - \$5,510.00 |
| • Tom Lombardo | HS Head Football Coach | 22 yrs - \$8,124.00 |
| • Chris Luker | HS Dept. Chair – Science | 3 yrs - \$2,148.00 |
| • Paul Lushes | HS Assistant Football Coach | 22 yrs - \$5,883.00 |
| • Paul Lushes | HS Girls Head Track Coach | 17 yrs - \$6,257.00 |
| • Andrew Lynden | HS Student Council Advisor | 7 yrs - \$4,389.00 |
| • Andrew Lynden | HS Assistant Forensics-Debate/Speech | 3 yrs - \$1,401.00 |
| • Andrew Lynden | HS Girls Assistant Track Coach | 12 yrs - \$5,510.00 |
| • Dave Manson | HS Dept. Chair – Math | 3 yrs - \$2,148.00 |
| • Edward Marquette | HS Band Director | 13 yrs - \$7,004.00 |
| • Edward Marquette | HS Jazz Band | 8 yrs - \$1,401.00 |
| • Jeff McDivit | HS Head Volleyball Coach | 21 yrs - \$6,257.00 |
| • Tina McKeen | HS VOFT Advisor | 12 yrs - \$2,521.00 |
| • Tina McKeen | HS Dept. Chair – World Language | 1 yr - \$1,774.00 |
| • Chris Meyer | HS Assistant Football Coach | 5 yrs - \$5,510.00 |
| • Darla Miller | Saturday Detention Monitor | \$25.00 per hour |
| • Emily Miller | MS Choir Director | 8 yrs - \$1,401.00 |
| • Emily Miller | MS Musical Director | 9 yrs - \$3,642.00 |
| • Bryan Mravec | HS Auditorium Manager | 2 yrs - \$5,510.00 |
| • Bryan Mravec | HS Assistant Drama/Musical Prod/Black Box | 6yrs - \$2,521.00 |
| • Bryan Mravec | HS Assistant Drama/Musical Prod/Theater | 6 yrs - \$2,521.00 |
| • Bryan Mravec | HS Assistant Drama/Musical Prod/Main Stage | 6 yrs - \$2,521.00 |
| • Bryan Mravec | Sound & Lighting Technician | \$20.00 per hour |
| • Bryan Mravec | HS Thespians Co-Advisor | Volunteer |
| • Mandi Myser | MS 7 th Grade Head Volleyball Coach | 3 yrs - \$3,642.00 |
| • Nate Nawaleniec | HS Assistant Drama/Musical Production | 2 yrs - \$1,774.00 |
| • Nate Nawaleniec | Sound & Lighting Technician | \$20.00 per hour |
| • Kristine Nerlich | HS Science Club Advisor | 4 yrs - \$3,642.00 |
| • Jeremie Pesek | MS Ski Club | 3 yrs - \$1,401.00 |
| • Fred Pollock | HS Faculty Manager ½ Time | 6 yrs - \$3,315 |
| • Jodi Rain | HS JR/SR Class Advisor | 7 yrs - \$3,642.00 |
| • Jodi Rain | Saturday Detention Monitor | \$25.00 per hour |
| • Elaine Reichart | National Testing Proctor | \$25.00 per hour |
| • Elaine Reichart | National Testing Site Supervisor | \$35.00 per hour |
| • Elaine Reichart | Saturday Detention Monitor | \$25.00 per hour |
| • Lisa Reynolds | HS Girls Head Tennis Coach | 10 yrs - \$5,510.00 |
| • Lisa Reynolds | HS Boys Head Tennis Coach | 10 yrs - \$5,510.00 |

| | | |
|---------------------|---|---------------------|
| • Nathan Rudolph | HS Assistant Band Director | 1 yr - \$3,642.00 |
| • Nathan Rudolph | MS Jazz Band | 1 yr - \$1,401.00 |
| • Audrey Salsberry | HS Key Club Advisor | 1 yr - \$1,401.00 |
| • Audrey Salsberry | Saturday Detention Monitor | \$25.00 per hour |
| • Samantha Sandmann | HS Assistant Soccer Coach Girls | 3 yrs - \$4,389.00 |
| • Sandy Schilling | MS Student Council Advisor ½ Time | 3 yrs - \$1,821.00 |
| • Andrew Schwartz | Sound & Lighting Tech/Student | \$10.00 per hour |
| • Bob Sefcik | HS Boys Head Soccer Coach | 4 yrs - \$5,136.00 |
| • Jake Severyn | Sound & Lighting Tech/Student | \$10.00 per hour |
| • Lisa Sharnsky | HS Assistant Volleyball Coach | 6 yrs - \$5,136.00 |
| • Katie Simonis | Sound & Lighting Tech/Student | \$10.00 per hour |
| • Hallie Smith | MS Detention Monitor | \$25.00 per hour |
| • Tim Snook | MS Head Football Coach | 24 yrs - \$4,763.00 |
| • Tim Snook | HS Faculty Manager ½ Time | 10 yrs - \$3,502.00 |
| • Tim Snook | MS Boys Assistant Track Coach | 4 yrs - \$2,895.00 |
| • Nicholas Spirtos | HS Head Softball Coach | 4 yrs - \$ 5,136.00 |
| • Katie Stull | National Testing Proctor | \$25.00 per hour |
| • Anna Taylor | MS NJHS Advisor | 3 yrs - \$1,401.00 |
| • Craig Tasker | National Testing Site Supervisor | \$35.00 per hour |
| • Craig Tasker | National Testing Proctor | \$25.00 per hour |
| • Gary Thrasher | HS Robotics Advisor | 0 yrs - \$2,521.00 |
| • Michael Tipple | MS 8 th Grade Power of the Pen | 1 yr - \$1,401.00 |
| • Josh Victor | HS Boys Head Cross Country Coach | 18 yrs - \$5,510.00 |
| • Josh Victor | HS Boys Head Track Coach | 21 yrs - \$6,257.00 |
| • Bryan Wagner | HS Assistant Football Coach | 16 yrs - \$5,883.00 |
| • Don Warren | MS Assistant Drama/Musical Production | 5 yrs - \$1,401.00 |
| • Becky Watson | MS Student Council Advisor ½ Time | 3 yrs - \$1,821.00 |
| • Becky Watson | MS Faculty Manager | 1 yr - \$3,268.00 |
| • Becky Watson | MS Girls Assistant Track Coach | 1 yr - \$2,521.00 |

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-07-100

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education adjourn to Executive Session in order to prepare for and review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:20 P.M.

Mr. Kelly arrived in Executive Session at 9:10 P.M.

The Board exited from Executive Session at 9:18 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:19 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
AUGUST 8, 2013
BOARD OF EDUCATION CONFERENCE ROOM
8:00 A.M.

The Special Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 8:00 A.M.

Mr. Petek, absent; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent, Dr. Christopher, present.

The next Regular Meeting will be held on August 19, 2013 in the High School Media Center 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

SUPERINTENDENT'S AGENDA

CONSENT AGENDA – PERSONNEL 13-08-101

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items, items A through F, as presented:

EMPLOYMENT – ADMINISTRATION

Employed Carrie Knapp, on a two year contract of employment, as the High School Assistant Principal, 214 days per year, effective August 1, 2013.

EMPLOYMENT – CERTIFIED

Employed Lisa Tecco, as the Granger IE Tutor, 5.8 hours per day, on one-year limited contract of employment, beginning with the 2013/2014 school year.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following classified individuals, as listed:

- Stephanie Grant, Granger PM Latchkey Assistant, effective 7/23/13
- Drew Guarnera, Technology Department Assistant, effective 8/15/13
- Luciana McCartney, Granger Special Education Aide, effective 8/1/13
- Catherine Wolanin, Hinckley Aide, effective 8/23/13

EMPLOYMENT – CLASSIFIED

Employed Cynthia Graves, on a one-year limited contract of employment, as a Granger PM Latchkey Assistant, Step 2/0 years' experience, beginning with the start of the 2013/2014 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed David Evans, on a one-year limited contract of employment, on an "as needed basis," as a substitute bus driver, \$14.50 per hour, beginning with the start of the 2013/2014 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment for the 2013/2014 school year, as listed:

- | | | |
|-------------------|------------------------------------|------------------|
| • Kim Dominak | Summer School Instructor | \$30.00 per hour |
| • Carrie Knapp | Saturday Detention Monitor | \$25.00 per hour |
| • Carrie Knapp | National Testing Proctor | \$25.00 per hour |
| • Mike McClintock | HS Assistant Band Director - 6 yrs | \$4,763.00 |

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
AUGUST 8, 2013
BOARD OF EDUCATION CONFERENCE ROOM
8:00 A.M.

- Maribeth Rohrbaugh Summer School Instructor \$30.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:04 A.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 19, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present, Dr. Christopher, present.

The next Regular Meeting will be held on September 16, 2013 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

CORRECTIONS

Consent Agenda - Personnel - Item E – Number 3 – Change from Step 2 to Step 4, change effective date from 8/20/13 to 8/26/13

ADDITIONS

Consent Agenda – Contracts/Agreements – Item K – STEPS Center for Excellence in Autism Agreement

Consent Agenda - Personnel – Employment – Certified- Item L; and Maternity/Family Medical Leave - Certified – Item M

DELETION

Approval of Minutes – Minutes of the Special Meeting held August 8, 2013

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-08-102

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the Minutes of the Regular Meeting held on July 15, 2013, as presented.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-08-103

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the July 2013 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

DELEGATE APPOINTMENT FOR ANNUAL BUSINESS MEETING OF OSBA ON NOVEMBER 11, 2013 13-08-104

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education appoint Dr. Christopher as the Delegate for the Annual Business Meeting of OSBA that will be held on November 11, 2013.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

Mr. Kelly commented that he has attended a couple of Granger Township Trustee Meetings at which a proposed new Community Reinvestment Area has been discussed.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 19, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

He has expressed his opinion as a citizen, and not as a Board Member of Highland. He said he is in favor of broadening the tax base for Granger Township, so that it will not continually put the burden on the residential taxpayers of Highland. Route 18 is designated for commercial growth. He noted that there is a company that is looking to potentially locate their headquarters in Granger.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

Mrs. Aukerman congratulated the staff for a great opening to the school year and said it went very smooth. She thanked everyone for all of their hard work and effort during the summer, and looked forward to what we anticipate to be a great school year. The Board of Education also acknowledged and gave thanks for the effort and hard work from all staff members.

ENGLISH LANGUAGE ARTS MATERIALS ADOPTION DISCUSSION – LAURIE BOEDICKER

Mrs. Boedicker explained that this year is the adoption year for English Language Arts, which encompasses Kdg. through 12th grade. The sequence in which we adopt our curriculum is a Board approved process. This is a very important year because we do have some changes, improvements, as well as new standards that we have been looking at for the past couple of years.

Mrs. Boedicker presented a PowerPoint presentation to explain the process, along with sample books for the Board to see. Kdg. through 5th selected materials from McGraw Hill; 6th through 8th from Pearson Prentice Hall; and 9th through 12th grade from Holt McDougal.

The Board asked various questions regarding the curriculum, and how we will help all students, not just college bound students.

Mrs. Aukerman added that we have spent a considerable amount of time the past couple of years regarding college and career readiness, and the big push out of the Ohio Department of Education and the push for Common Core Standards, really reflects on college and career readiness, so even if students are choosing not to go to college, it is about preparing them for whatever career they choose. There is a certain threshold that all students in the State of Ohio will be expected to exit out of high school at, and will be more rigorous than what we have now. OGT's will be replaced with other assessments that will be more rigorous, so even if students do come behind, it will be our job to make sure that everyone is well prepared for college or the career of their choice.

Mrs. Boedicker said everything that is available that we have purchased for Language Arts, will be available online.

Questions were taken from the audience.

HIGHLAND LOCAL SCHOOLS ADOPTION OF ENGLISH LANGUAGE ARTS MATERIALS – LAURIE BOEDICKER 13-08-105

Mr. Petek made a motion, seconded by Mr. Kelly, that the Board of Education approve the adoption of English Language Arts Materials, as presented.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 19, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

Mr. Petek, yes; Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

DISCUSSION OF THE POSSIBLE REORGANIZATION OF THE SUBURBAN LEAGUE
– DANA ADDIS

Mr. Addis said the Suburban League has been around since 1945 with Copley, Green and Nordonia as charter members . There have been many schools in and out of the League, but the last few years have been extremely solid, and he believes it is a League to be envied by a lot of people in Northeast Ohio, not necessarily because it's the greatest athletically, but it is rock solid in terms of the people that are a part of the league, our focus on academics, sportsmanship, there's a great competitive balance, so people look to us quite a bit when they look to what kind of league they want to form. Charter member, Green High School, is being courted by the Federal League in Canton, and that is how this entire process started.

We spent the summer talking about the possibilities, including the idea of what would happen if Green leaves, and the impact it would have on the rest of the league; teams that could replace Green, but as we started talking, we realized losing one team in this league, can be bigger than just losing a team, but could have a snowball effect with other teams not feeling comfortable in the league. There have been good healthy discussions, one being expansion, and what schools could keep all of our teams intact, but also make us a little bit stronger.

In June, a meeting was held in Tallmadge. A number of schools that we felt would be good fits for the League were invited. We gave a presentation, and they made formal bids as to whether or not they were interested in joining the League.

On August 20th there will be a another meeting. Green's deadline to let us know of their decision is August 26th. There has been no decision made. We could still have the same eight teams remain, or we could form 2 smaller divisions, 2 larger divisions, but one thing we are very set on, is keeping the Suburban League what it is - keeping all of our positive leadership intact. We sent out 15 notifications, and 14 of the schools said we would love to join if you have openings.

The OHSA deadline to notify them and other schools is July 1st. The changes likely would be implemented for the 2015/16 year, if this happens.

APPROVAL OF BUS ROUTES – 2013/2014 13-08-106

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland School Bus Routes for the 2013/2014 school year, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

TRANSPORTATION RELEASE FOR 2013/2014 13-08-107

Mr. Petek made a motion, seconded by Mr. Kelly, that the Board of Education approve the transportation release for Payton Berger, kindergarten student, to Berea City Schools for transportation purposes. Payton will attend St. Bartholomew. There is no cost to the Highland Board.

Mr. Petek, yes; Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-08-108

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 19, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

MIDDLE SCHOOL

- MS Gym – Sunday – 7/28/13 – 12 Noon – 4:00 PM & Monday – 7/29/13 – 6:00 PM – 8:00 PM – Football & Cheerleading Equipment Distribution – Highland Youth Football – Jeff Pietrowski

FEES NOT WAIVED

- MS Gym – Sunday – 7/28/13 – 12 Noon – 4:00 PM – Football & Cheerleading Equipment Distribution – Highland Youth Football – Jeff Pietrowski – Custodial Fees

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-08-109

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, for the 2013/2014 school year, items A through K, as presented:

- Agreement with HL Loyalty Nursing LLC for Specialized Nursing Services
- Supportive Employment Enclave Agreement with Medina Creative Accessibility
- Mileage Expense Reimbursement Agreement for Highland Student on an IEP
- Monarch School IDEA Agreement
- Evolve Academy Agreement
- Cleveland Clinic Company Health Care @ Medina Agreement
- Medina County Board of Developmental Disabilities Agreement
- Suburban School Transportation Agreement
- Agreement with Kellie Kochan Certified Orientation & Mobility Specialist
- Ohio Schools Council 2013/2014
- STEPS Center for Excellence in Autism Agreement

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-08-110

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through M, as presented.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2013/2014 school year, as submitted by the MCESC, in Addendum #I.

RESIGNATION – CERTIFIED

Accepted the resignation of the following certified individuals:

- Roshelle Dewey, MS Title 1 Tutor, effective 8/8/13
- Gary Thrasher, HS Science Teacher, effective 8/14/13

RESIGNATION – CLASSIFIED

Accepted the resignation of the following classified individuals:

- Willie Musser, HS PM Building Manager, effective 8/23/13
- Tish Roginski, HE PM Latchkey Assistant, effective 8/14/13

EMPLOYMENT – CERTIFIED

Employed Wendy Dralle as a part-time substitute Elementary Guidance Counselor, on a limited contract of employment, effective 8/13/13.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 19, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2013/2014 school year, as listed:

- Laura Adams, HE Aide, Step 2/1 year experience, 5.5 hours per day, effective 8/16/13
- Chris Gehring, GE Special Education Aide, Step 2/1 year experience, 5.5 hours per day, effective 8/15/13
- Maria Melchiorre, HE Aide, Step 4/5 years' experience, 5.5 hours per day, effective 8/26/13

CHANGE OF STATUS – CERTIFIED

Approved a change of status for Lauren Meyers from Sharon Elementary IE Tutor to Sharon Elementary ½ time Kindergarten Teacher, effective with the beginning of the 2013/2014 school year.

REINSTATEMENT OF CERTIFIED EMPLOYEE FROM RIF LIST

Reinstated Barrie Whittington from the RIF list to Sharon Elementary IE Tutor, 5.8 hours per day, effective with the beginning of the 2013/2014 school year.

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Ann Marie Platten, from HS Aide, to HS Technology Secretary, Step 4/4 years' experience, effective with the beginning of the 2013/2014 school year.

CHANGE OF STATUS – SUPPLEMENTAL

Approved a change of status in the supplemental contract of Josh Arbour from full time HS Weight Room Supervisor to 1/3 time.

RESIGNATION – CO-CURRICULAR/SUPPLEMENTAL

Accepted the resignation of April Kossman, HS Flag Girl Advisor, effective 8/19/13.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2013/2014 school year, as listed:

- DeVon Griffin HS Forensics-Debate/Speech Advisor 10 Yrs. - \$4,763.00
- Greg Shoults HS Assistant Soccer Coach 29 Yrs. - \$5,510.00

EMPLOYMENT – CERTIFIED

Employed Leanna Colosimo as a substitute High School Science Teacher, on a one-year limited contract of employment for the 2013-14 school year.

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity Leave request of Rebecca Watson, MS 6th Grade Math Teacher, effective with the birth of her child (anticipated due date of 10/26/13), followed by Family Medical Leave beginning 12/6/13, with a return date of 1/21/14.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 19, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:47 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 16, 2013
HIGH SCHOOL MEDIA CENTER
7:00 PM

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on October 21, 2013 in the High School Media Center At 7:00 PM

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Addition – Executive Session - Personnel

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-09-111

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the Minutes of the Special Meeting held on August 8, 2013, and the Regular Meeting held on August 19, 2013, as presented.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-09-112

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education approve the August 2013 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF STUDENT ACTIVITY PROGRAM PURPOSE, GOALS AND PROPOSED BUDGETS FOR FY 2014 13-09-113

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2014, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVE TRANSFER OF FUNDS FROM GENERAL FUND TO SPEECH AND DEBATE CLUB ACCOUNT 13-09-114

Mr. Kelly made a motion, seconded by Mr. Petek, that the Board of Education approve the transfer of \$2,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team competition fees for the 2013-2014 school year.

Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

FISCAL YEAR 2014 APPROPRIATIONS DISCUSSION

Mr. Barnes provided a brief presentation regarding the Fiscal Year 2014 Appropriation Measure. Of particular interest was the fact that the current fiscal year general operating budget approximates Fiscal Year 2010 actual general operating expenditure levels. This is clear evidence of Highland LSD's cost containment measures.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 16, 2013
HIGH SCHOOL MEDIA CENTER
7:00 PM

APPROVAL OF FISCAL YEAR 2014 APPROPRIATIONS – ADDENDUM #I 13-09-115

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education approve the Fiscal Year 2014 Appropriations, as presented in Addendum # I.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mrs. Thomas gave an update on her attendance as a Legislative Liaison at the NE Ohio OSBA meeting and extended an invitation to attend the Highland Foundation's 9th Annual Fundraiser called "Lighting the Way" on November 9th at Weymouth Country Club.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Phil Sedlon, Sharon Township resident and representative for the parents of Highland children that attend Cuyahoga Valley Christian Academy, inquired about the possibility of having a Highland bus transport the approximately 15 children to CVCA as opposed to providing payment in lieu of transportation.
 - Mr. James Reusch, Director of Operations, said a study was performed in May and it is not feasible to have a bus route because of the excessive amount of time involved and there are not enough students attending CVCA to support establishing an additional bus route.
 - Mrs. Aukerman said there were only 10 confirmed students who would be riding daily at this point. To add a route, the Board would need to purchase an additional bus, add a driver, along with concerns of the students being on the bus for greater than 90 minutes.
 - Mrs. Aukerman said the lowest number of students currently being transported to a non-public school is 29. She said Mr. Sedlon could contact the State to come out and analyze the time and distance factors.
 - Dr. Christopher said this is simply an issue of the legal and practical questions around the District's responsibility to provide transportation for students who do not attend Highland.
- Jim Florian, Beach Road, Sharon Township resident and Athletic Booster Treasurer, spoke to the Board regarding ongoing concerns with athletic facilities. The Athletic Booster Club wants to support the Highland Local School District in all ways that will eventually help and support our children in a way that is in everybody's best interest. This is what the Boosters offer:
 - The Boosters have saved \$220,000 from fundraising efforts with the intent to fund a long-term project, while still paying for all uniforms, sport awards, and most equipment needs, including the Middle School.
 - They would like to put together a committee to help raise additional funds to meet very specific needs that now exist, and are hopeful a solution can be found to improve the playing and practice field conditions that many of our athletes have experienced injuries from this fall season. He believes that the District shares these same concerns and are working behind the scenes to solve them.
 - As soon as the District is ready to use the funds that are on deposit, along with the manpower the Boosters have to offer, they are ready to help. The Boosters want to be part of a community effort to get what is best for our kids in all areas – academics, extracurriculars, athletics, and facilities.
- Theresa Wright, Executive Director of the Highland Foundation, reported that the new annual report is indicative of what they are trying to do to increase awareness and visibility. The Foundation is at a 5-year spending high in terms of projects they are funding. To continue that, they need to increase their fundraising efforts, such as the annual dinner. They have already committed to \$36,000 for the 2013/2014 school year. Teachers apply for grants in October and May. These projects will be previewed in the Media Center, at no cost, on Tuesday, October 15th.
- Dr. Christopher commented on how much our community gives, either through the Foundation or the Boosters, or solicited or unsolicited gifts to support a variety of different activities, and said we are very fortunate to live in a District like this, and have leadership and commitment as we do in our people.
- Susan Snelling, Hinckley resident, asked the Board why school starts earlier and earlier each year, and wanted to know who's idea this was, and why?

HIGHLAND BOARD OF EDUCATION
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HIGH SCHOOL MEDIA CENTER
7:00 PM

- Mrs. Aukerman responded by saying that a few years ago, the school district along with other Medina County school districts met regarding growing concern of the widely varied start and stop dates and times of the schools. At that time they came together on several collaborative initiatives and efforts, one being a common school calendar for Medina County. This year's calendar is the product of planning that happened a few years ago. Our intent was to try to align ourselves to the other Medina County school districts.
 - Mr. Kelly said we are here to represent our District first, and for those who may be concerned, to contact us to let us know your thoughts. If the majority of our residents feel they would like something else, then we would respond to that.
- Jim Sube, Sharon resident, believes his daughter is the latest casualty of the stadium field conditions, and represents Mr. Florian and parents from the soccer team. It is heartfelt that we are trying to look at turf that will support all teams, not just football. Parents who pay participation fees feel students deserve to play in a better stadium. We need to produce a safe field for them to play on. He does not believe that the current repair methods for the stadium are current practices. He would like to see current repair methods used if turf and field conditions cannot be addressed in the near future.
- Nancy Everett, Montville Township resident, said her family moved from Washington D.C. and they appreciate the excellent academic reputation Highland has. All 3 of her children have played sports, along with her husband being a former major league baseball player, and both have teaching degrees. She was a certified athletic trainer at the collegiate and high school level, and part of being an athletic trainer is prevention of injuries. She feels that the soccer field conditions the girls played on Saturday were horrendous. Soccer fields must have a smooth surface for the ball to roll on. She asked what is the plan to address the fields because it is a real liability issue. She has witnessed students being injured, and believes it has been caused by playing conditions. She said we need a solution now, and suggested turf for the soccer field at Granger, so the bickering between soccer and football would cease of whose fault it was for messing up the field for the other team.
- Dr. Christopher said we do not want to settle for a short-term solution, but rather put something in place that all of our community would be proud of and benefit from. There are also concerns and needs for upgrades in some of our buildings.
- Mrs. Aukerman said for the past year, in earnest, we have been working on the athletic side of things, however we have real capital needs, one being our elementary buildings, which have served us well, but how much longer will they be able to serve the community? We started working on an athletic facility of some type, and very quickly heard concerns regarding these old elementary buildings and what are you going to do about that? We are in the process of reviewing all of our options from a capital perspective. The State has come out to do a complete audit, at our request, of all of our schools, and a complete report should be done in November, December, or January to go out to the community. The audit does not include anything from an athletic side of things. There has been a separate group formed called the Highland Athletic Facilities Association for the sole purpose of raising money for an athletic facility and we have contracted with different architects to create conceptual designs. There are so many needs with the current stadium that we would like to wait until the report comes out from the State on our facilities, and then have dialog with the entire community at that time.
- Laura Profitt, Sharon Township resident, said she appreciated the update on the facilities, and her reason for coming this evening, is the athletic conditions. She was reminded when she attended the pig roast of why she does not attend football games, and it is because the conditions are horrible. Her concern is the safety of the people walking on Ridge or Wilbur Roads. She witnessed students from Olmsted Falls trying to get their car out of the ditch. She feels that this is an embarrassment to our community. You have a liability in and around the stadium. This is reprehensible, and the conditions are deplorable. She asked the board to please continue the fight, and to continue to work with the community, because we're here to help.

OLD BUSINESS

None

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 16, 2013
HIGH SCHOOL MEDIA CENTER
7:00 PM

NEW BUSINESS

ADOPTION OF NEW AND/OR REVISED POLICIES 13-09-116

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education adopt the following New and/or Revised Polices, as presented:

IGD – Co-curricular and Extracurricular Activities
IGDJ - Interscholastic Athletics
IGDK - Interscholastic Extracurricular Flexibility
JECBC - Admission of Students from Non-chartered or Home Schooling
JFCF - Hazing and Bullying (Harassment, Intimidation and Dating Violence)

HB 59, effective September 29, 2013, revises the requirements for extracurricular participation by science, technology, engineering and math (STEM) school, home-schooled and private school students. There are several policy changes that must occur in order to comply with the law. Policies IGD; IGDJ; IGDK; and JECBC must be revised by September 29, 2013. Policy JFCF must also be updated to specifically include electronic harassment within our bullying policy.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

SUPERINTENDENT'S AGENDA

STATE REPORT CARD & ACT PRESENTATION – LAURIE BOEDICKER

Laurie Boedicker presented an explanation of the components of Ohio's new report card system with Highland's scores for the reported components. Four of the six components were reported this year: Achievement, Gap Closing, Progress, and Graduation Rate. K-3 Literacy and Prepared for Success will be reported in 2014 and 2015 respectively. Highland's Performance Index has increased steadily in the last 5 years to 106.4 this year which earns a B grade. A chart of the growth showed that the percent of students scoring Advanced is 7.9% higher than 2009. Highland's Gap Closing Measure used to be called Annual Measurable Objectives and shows the progress made with subgroups of students selected by income, race, culture or disability. The 2013 AMO for Reading is 83.4%, for Math is 78.5%, and for Graduation Rate is 75.9% and Highland earned a B. Highland's overall Progress (Value-Added) grade was a B and Graduation Rate was an A.

CRA NOTIFICATION TO HIGHLAND LOCAL SCHOOLS – BETHANY DENTLER – MEDINA COUNTY ECONOMIC DEVELOPMENT CORPORATION

Bethany Dentler, Executive Director of the Medina County Economic Development Corporation, notified the Board that the Granger Township Trustees voted to approve a resolution for the establishment of a Community Reinvestment Area along the Route 18 corridor, which is located between Dunsha and Beach Roads.

ACCEPTANCE OF DONATIONS 13-09-117

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations, as listed:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|---------------------|---------------------|----------------------------|
| Sharon Elementary | Sharon Elem. PTO | Classroom Items/\$1,394.27 |
| Sharon Elementary | Target | \$1,181.44 |
| High School | Target | \$ 558.35 |
| Middle School | Target | \$ 723.62 |
| Hinckley Elementary | Target | \$1,273.93 |
| Hinckley Elementary | Madden Brothers | \$ 150.00 |
| Hinckley Elementary | Holy Martyrs Church | School Supplies/\$150.00 |
| Granger Elementary | Target | \$1,323.77 |

Mr. Houska, yes; Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

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Motion carried.

APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-09-118

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Band Room – Wednesdays – 9/4/13 through 5/28/14 – (except 4/30/14) – 6:30 PM – 9:15 PM – Medina Community Band – Ed Lichtenberg
- HS Media Center – Thursday – 9/12/13 – 6:30 PM – 9:00 PM – University of Notre Dame College Night – Brian Davis
- HS Practice Room #1 – Tuesdays – During School Year - 8:00 AM – 3:00 PM – Vocal Lessons for Students – Kate Ilg
- HS Practice Room – Fridays – During School Year – 2:40 PM – 3:30 PM – Music Lessons – Andrew Stefaniak
- HS Baseball Field – Sundays – 9/29/13 through 10/13/13 – 1:00 PM – 2:30 PM – Highland Travel Team Practice – Brian Noble
- HS Room E305 – Tuesdays & Thursdays – During School Year – 2:30 PM – 6:00 PM – Vocal Lessons for Students – Jill Hornickel

MIDDLE SCHOOL

- MS Gym – Mondays & Wednesdays – 8/19/13 – 9/4/13 & Mondays – 9/9/13 – 10/28/13 – 6:00 PM – 7:30 PM – 6th Grade Girls Basketball Practice – Eric Henning

GRANGER ELEMENTARY

- GE Cafeteria – Mondays – During School Year – 6:00 PM – 8:00 PM – Girl Scout Meetings Troop 90196 – Julie Campbell
- GE Cafeteria – Various Tuesdays – During School Year – 6:00 PM – 7:00 PM – Girl Scout Meetings Troop 90196 – Julie Campbell
- GE Cafeteria – Various Mondays – During School Year – 6:00 PM – 7:00 PM – Girl Scout Brownie Troop 90345 – Pamela Krutkiewicz
- GE Softball Field – Saturdays – 9/14/13 – 11/16/13 – 1:00 PM – 5:00 PM – Softball Practice – Eric Mizner

HINCKLEY ELEMENTARY

- HE Parking Lot & Gym – Friday – 9/6/13 – 5:00 PM – 10:00 & Saturday – 9/7/13 – 7:00 AM – 5:00 PM – Cub Scout Community Garage Sale – Jenny Austin
- HE Room 209 – 1st & 3rd Thursdays – During School Year – 3:30 PM – 5:00 PM – Girl Scout Brownie Troop 90616 – Vicki Gibson
- HE Classroom – 2nd & 4th Mondays – 9/9/13 through 12/16/13 – 3:30 PM – 5:00 PM – Cub Scout Pack 3520 Den 6 – Vicki Gibson

SHARON ELEMENTARY

- SE Cafeteria – 2nd & 4th Tuesdays – 3:30 PM – 5:00 PM – Girl Scouts Troop 90727 – Kristen Oberhaus
- SE Cafeteria – 1st & 3rd Wednesdays – 3:30 PM – 5:00 PM – Daisy Troop Meetings – Danielle Cadnum
- SE Room 26 – Mondays through Thursdays – 3:30 PM – 4:45 PM – Girls on the Run Meetings – Shar Crutchley
- SE Cafeteria – 1st & 3rd Tuesdays – 3:30 PM – 5:00 PM – Girl Scouts – Melissa Schreiner

FEES NOT WAIVED

- HS Main Gym – Saturday – 9/28/13 – 6:00 PM – 8:00 PM – Heartbeats Community Jump Rope Show – Lynn Klein **(Building & Custodial Fees)**
- HE Parking Lot & Gym – Friday – 9/6/13 – 5:00 PM – 10:00 & Saturday – 9/7/13 – 7:00 AM – 5:00 PM – Cub Scout Community Garage Sale – Jenny Austin **(Custodial Fees)**

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

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CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-09-119

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, for the 2013/2014 school year, items A through C, as presented:

- Applewood Centers, Inc. Agreement
- School Law Hotline Agreement with McGown & Markling Co. L.P.A.
- Educational Service Center of Central Ohio Student Services Agreement

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-09-120

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2013/2014 school year, as submitted by the MCESC, and presented in Addendum #II.

RETIREMENT – CLASSIFIED

Accepted the resignation of Terry Pollock, HS Athletic Department Secretary, effective 7/1/14.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following classified individuals:

- Tina Klippel, High School Secretary, effective 2/6/14
- Sandra Prochaska, Bus Driver, effective 8/20/13
- Denis Werner, Bus Driver, effective 8/1/13

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2013/2014 school year, as listed:

- Phil Baird, Bus Driver, effective 9/3/13
- Michelle Bloom, Bus Driver, effective 9/3/13
- Christine Koehler, HE PM Latchkey Assistant, effective 9/9/13
- Derrell Larsen, Bus Driver, effective 9/10/13
- Christine Medwid, HS Aide, effective 9/6/13

EMPLOYMENT – CLASSIFIED

Employed Peggy Hackett as a Home Paraprofessional, on a limited one-year contract of employment, on an “as needed basis,” at her regular hourly rate, effective 8/15/13, for the 2013/2014 school year

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for the following classified individuals:

- Laura Adams, HE Aide, effective date from 8/16/13 to 8/15/13
- Denise Grecenuk, from HS Cook to HS Aide, effective 9/4/13
- Kevin Serafine, from HS Custodian to HS PM Bldg Manager, effective 9/17/13
- Cheryl Skarupa, from MS Aide, to HS Custodian, effective 9/16/13

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited supplemental contracts of employment,

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on an “as needed basis” for the 2013/2014 school year:

- Christine Donner, Sub Aide, effective 9/6/13
- Denis Werner, Sub Bus Driver, effective 8/1/13

RESIGNATION – CO-CURRICULAR/SUPPLEMENTAL

Accepted the resignation of Julie Girman, as MS Drama Club Advisor, effective immediately.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2013/2014 school year, as listed:

| | | |
|------------------|------------------------------------|----------------------|
| • John Carriero, | MS Assistant Football Coach | 0 Yrs. - \$2,621.00 |
| • Kim Clendaniel | HS Robotics Advisor | 2 Yrs. - \$2,521.00 |
| • Roger Cramer | HS Detention Monitor | \$25.00 per hour |
| • Julie Girman | HS Dance Team Advisor | 0 Yrs. - \$3,268.00 |
| • Tyler Houska | HS Ass't. Football Coach-Volunteer | \$0 |
| • Emily Miller | MS Drama Club Advisor | 2 Yrs. - \$1,774.00 |
| • Robert Murray | HS Detention Monitor | \$25.00 per hour |
| • Hallie Smith | Home Tutor | \$25.00 per hour |
| • Pat Stanton | HS Assistant Football Coach | 11 Yrs. - \$5,883.00 |
| • Paul Steve | HS/MS Assistant Robotics Advisor | 2 Yrs. - \$1,401.00 |

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-09-121

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education adjourn to Executive Session to discuss personnel matters required to be kept confidential by federal law or regulation or state statutes.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board entered Executive Session at 9:25 P.M.
The Board exited Executive Session at 10:09 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 10:10 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

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The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President at 7:00 P.M.

Mr. Petek, absent; Mrs. Thomas present; Mr. Houska, present; Mr. Kelly, present, Dr. Christopher, present.

The next Regular Meeting will be held on November 18, 2013 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Superintendent's Agenda - Acceptance of Donations – From Donald & Carol Baker – Magical Theater – Change from \$95.00 to \$595.00

Consent Agenda – Personnel – Item B – Maternity/ Family Leave – Certified

1. Change anticipated due date from 4/19/13 to 4/19/14
2. Change anticipated due date from 3/5/13 to 3/5/14

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-10-122

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Regular Meeting held on September 16, 2013, as presented.

Mrs. Thomas, yes; Mr. Houska, yes, Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-10-123

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the September 2013 Financial Reports, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF THE AMENDED FISCAL YEAR 2014 APPROPRIATIONS –
ADDENDUM #I 13-10-124

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the amended Fiscal Year 2014 Appropriations, as presented in Addendum # I.

Mr. Kelly, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL TO ESTABLISH FUND 022 13-10-125

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the establishment of the following fund:

Fund 022 - Agency Fund – OHSAA Tournaments

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

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APPROVAL TO RENEW INSURANCE POLICIES 13-10-126

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the renewal of the Property, Inland Marine, Crime, General Liability, Automobile, and Umbrella insurance policies maintained with Ohio Casualty through the Brooker Insurance Agency for the policy year ending September 30, 2014.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

FISCAL YEAR 2014 FIVE YEAR FORECAST DISCUSSION

Mr. Barnes provided an overview of the Fiscal Year 2014 Five-Year Forecast. The main purpose of the forecast is to provide information that is useful in the decision-making processes regarding future levy requests, budget reductions, and negotiations.

Projected revenues have not significantly varied since the last forecast was filed with the ODE. Projected revenues for FY14 are \$28,997,747, and by FY18, are projected to gradually increase to \$30,488,927. The increase over the forecast period is primarily attributable to additional student funding to be received from the state and increasing property tax revenues driven by new construction growth.

Projected expenditures for FY14 are \$26,632,669, and by FY18, are projected to gradually increase to \$30,623,692. The primary reasons for the increase include anticipated inflation, staffing model changes, and contractual commitments.

Relatively speaking, the District is in good financial shape. We do not see any potential deficit spending until FY18, at the earliest. Assuming these projections and trends hold true, it would actually make it possible for the district to adhere to a board resolution passed back in 2006, through which a goal was established to maintain at least four months of operating expenditures as a cash balance, which equates to around \$10,000,000 by the end of this forecast. Demonstrating such financial strength helps to ensure that the district can secure the lowest borrowing rates, and that could save the district and taxpayers a lot of money.

We will continue to make every effort to maximize revenues and contain costs to lengthen this levy cycle as long as possible.

APPROVE FISCAL YEAR 2014 FIVE YEAR FORECAST AND ASSUMPTIONS
13-10-127

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the Fiscal Year 2014 Five Year Forecast and Assumptions for the five year period ending June 30, 2018, as presented.

Mr. Houska, yes; Mr. Kelly, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mrs. Thomas provided a reminder about the upcoming Foundation Dinner on November 9th. You can reserve tickets and pay online at WWW.HIGHLANDFOUNDATION.ORG by October 25th.

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Dr. Christopher mentioned that the annual OSBA Capital Conference is coming up, and that the conference provides a good opportunity to review the legislation platform to help guide us as a Board and District

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

HIGHLAND HIGH SCHOOL STUDENT PRESENTATIONS – DANA ADDIS

Mr. Addis introduced Juniors Madeline Bigley and Nathan King to report on their intern experiences. McKenzie Kinsbach and Samatha Nold were unable to attend this evening.

CLEVELAND CLINIC SUMMER INTERNSHIP PRESENTATION – MADELINE BIGLEY

Madeline Bigley presented her radiology research project that was assigned to her by her mentor Mindy Bulger, Lead Technician in Radiology. The project was to evaluate incidence and factors for pneumothorax and chest tube placement after a CT fluoroscopy guided lung biopsy.

After high school, Madeline plans on pursuing a career in the medical field.

NASA INTERNSHIP PRESENTATION – NATHAN KING, MCKENZIE KINZBACH & SAMANTHA NOLD

Nathan King presented his research project that involved working on computer modeling of a chemical process to break down plastics in space, then getting rid of the waste from the space stations. He said plastics make up approximately 80 percent of the waste produced from living in space. He said the best way would be to build a potential disposal unit. Nathan's mentor was Dr. Donald Jaworske. Nathan also had the opportunity to work with Dr. Curt Sacksteder, community member, who was helpful, friendly and always willing to answer any questions.

After high school, Nathan plans on becoming a chemical engineer.

HIGH SCHOOL OUT-OF-STATE TRIP – DANA ADDIS 13-10-128

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve an Out-of-State High School Band Trip to Williamsburg leaving on 4/30/14 and returning on 5/4/14, as presented. This trip is paid for entirely by Highland students.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

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HIGH SCHOOL OUT-OF-COUNTRY TRIP – DANA ADDIS 13-10-129

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve an Out-of-Country High School Trip to Europe leaving on June 3, 2014 and returning on June 14, 2014, as presented. This trip is paid for entirely by Highland students.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVE RESOLUTION FOR PAYMENT IN LIEU OF TRANSPORTATION –
ADDENDUM # II 13-10-130

The Board of Education has established that the attached list of students found in Addendum #II, are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District Policy.

The Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Resolution for payment in lieu of transportation reimbursement, as presented in Addendum #II.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-10-131

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|--|-------------------------|---|
| Granger, Hinckley & Sharon Elementary Schools | James & Jill Hennessey | Diversity Center Performances/\$375.00 |
| Granger Elementary | Donald & Carol Baker | Magical Theater/\$595.00 |
| Sharon Elementary | Sharon PTO | Library Books/\$2,201.78 |
| Sharon Elementary | Sharon Community Trusts | \$3,000.00 |
| High School Thespians | ORMACO | \$460.00 |

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-10-132

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Auditorium & Black Box – Wednesday- 2/19/14, Monday – 2/24/14 & Friday – 2/28/14 – 4:15 P.M. – 10:30 P.M. – Granger Talent Show – LeAnn Gausman
- HS Gyms – Sundays – 12/1/13 – 2/2/14 – 10:00 A.M. – 4:00 P.M. – Highland Youth Wrestling – Mike Houska

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- HS Auditorium, Choir Room & Band Room – Tuesday – 10/8/13 – 3:00 P.M. – 9:00 P.M. – Cloverleaf & Highland MS Choir Workshop & Concert – Emily Miller
- HS Auditorium, Choir Room, Band Room, Make Up Room & Black Box – Monday through Saturday – 3/10/14 – 3/15/14 – After School & Evening – Performances – HMS Musical & Daily Rehearsals beginning 2/3/14 after school – 2:30 P.M. – 5:00 P.M. – Emily Miller
- HS Various Rooms & Areas – Various Tuesdays/Thursdays/Saturdays – 10/15/13 – 11/16/13 – Various Times – 9:00 A.M. – 9:00 P.M. – Highland Community Education – Mary Fran Kudla

MIDDLE SCHOOL

- MS Library or Cafeteria – 2nd & 4th Thursdays – 9/12/13 – 5/15/14 – 2:30 P.M. – 4:30 P.M. – Girl Scouts Troop 91129 – Jenny Austin
- MS Library or Cafeteria – 2nd & 4th Wednesdays – During School Year – 2:30 P.M. – 3:30 P.M. – Girl Scouts Troop 90369 – Janis Onderisin

GRANGER ELEMENTARY

- GE Practice Field – Mondays – 9/9/13 – 10/14/13 – 5:30 P.M. – 7:30 P.M. – Soccer – Highland Community Education – Mary Fran Kudla
- GE Cafeteria – Tuesdays/Wednesdays/Thursdays – 10/3/13 – 12/10/13 – 3:30 P.M. – 4:30 P.M. – Highland Community Education – Mary Fran Kudla
- GE Cafeteria – Friday – 2/7/14 – 4:00 P.M. – 9:30 P.M. – Book Bingo – Granger PTO – LeAnn Gausman
- GE Gym & Cafeteria – Friday – 3/14/14 – 3:30 P.M. – 10:30 P.M. – Father Daughter Dance – Granger PTO – LeAnn Gausman
- GE Gym & Cafeteria – Friday – 4/11/14 – 4:00 P.M. – 10:30 P.M. – Mother Son Event – Granger PTO – LeAnn Gausman
- GE Cafeteria & Gym – Saturday – 12/7/13 – 7:00 A.M. – 2:00 P.M. – Santa Breakfast – Granger PTO – LeAnn Gausman

HINCKLEY ELEMENTARY

- HE Room 210 – Mondays – 10/21/13 – 4/7/14 – 3:30 P.M. – 5:00 P.M. – Cub Scout Pack 3520 – Debbie Herbert
- HE Classroom & Cafeteria – Tuesdays/Wednesdays/Thursdays – 10/2/13 – 12/12/13 – 3:30 P.M. – 4:30 P.M. – Highland Community Education – Mary Fran Kudla

SHARON ELEMENTARY

- SE Cafeteria – 1st & 3rd Thursdays – During School Year – 3:30 P.M. – 5:00 P.M. - Girl Scouts – Amy Crandall
- SE Classroom & Cafeteria – Tuesdays/Wednesdays/Thursdays – 10/1/13 – 12/11/13 – 3:30 P.M. – 4:30 P.M. – Highland Community Education – Mary Fran Kudla

FEES NOT WAIVED

- HS Gyms – Sundays – 12/1/13 – 1/26/14 – 10:00 A.M. – 4:00 P.M. – Highland Youth Wrestling – Mike Houska (Custodial Fees)
- MS West Gym – Thursdays – 11/14/13 – 3/27/14 – 7:00 P.M. – 10:00 P.M. (not available 11/28/13, 12/26/13 & 1/2/14) – Night Basketball – David Haller (Building Fees)

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

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CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-10-133

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the following contracts and/or agreements, for the 2013/2014 school year, items A through D, as presented:

- Cuyahoga County Educational Service Center Agreement
- Cleveland Clinic Center for Autism Agreement
- Rea & Associates – Agreed Upon Procedures – Medicaid School Program Cost Report
- Strategic Solutions – Professional Services and Imaging Software

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Houska, yes; Dr. Christopher.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-10-134

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through K, as presented.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2013/2014 school year, as submitted by the MCESC, and presented in Addendum #III.

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved Maternity/Family Medical Leave for the following certified individuals:

- Laura Blackledge, Middle School Language Arts Teacher, Maternity Leave effective with the birth of her child, (anticipated due date of 4/19/14,) through the end of the 2013/2014 school year.
- Jennifer Brothers, Middle School Science Teacher, Maternity Leave effective with the birth of her child, (anticipated due date of 3/5/14,) followed by Family Medical Leave, through the end of the 2013/2014 school year.

RESIGNATION – CERTIFIED

Accepted the resignation of the Meghan Tuck, Middle School Intervention Specialist, effective 10/7/13.

RETIREMENT – CLASSIFIED

Accepted the retirement of Robert Sudimak, Hinckley Building Manager, effective 2/1/14.

MATERNITY LEAVE – CLASSIFIED

Approved Maternity Leave for Marija Plouse, High School Cook, effective with the birth of her child, 10/9/13, with a return date of 11/4/13.

EMPLOYMENT – CLASSIFIED

Employed the following individuals on limited one-year contracts of employment for the

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2013/2014 school year, as presented:

- Tara Ringgenberg, High School Cook, Step 2/0 years' experience, 3.5 hours per day, effective 9/17/13
- Laura Yax, Middle School Aide, Step 2/0 years' experience, 5.5 hours per day, effective 9/16/13.

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Derrel Larsen, Bus Driver, effective date from 9/10/13 to 9/30/13.

EMPLOYMENT – STUDENT WORKER

Employed Kyle Hayes on a one-year limited contract of employment, as a Sharon Elementary Latchkey Program Student Worker, on an “as needed basis”, effective 10/15/13, for the 2013/2014 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals on one-year limited contracts of employment at \$8.00 per hour, on an “as needed basis”, effective 10/22/13, for the 2013/2014 school year:

- Melissa Augustine, Substitute Aide
- Karen Chalmers, Substitute Custodian

EMPLOYMENT – ATHLETIC CAMPS/CLINICS

Employed the following individuals on an “as needed basis” for the 2013/2014 school year. (These wages are paid entirely from the respective sport's club account):

- Sheri Adkins – Volleyball Camp - \$50.00 per day
- Gina Fox – Girls Soccer Camp - \$35.00 per day
- Terese Klonowski – Volleyball Camp - \$50.00 per day
- Jeffery McDivitt – Volleyball Camp - \$100.00 per day
- Mandi Myser – Volleyball Camp - \$50.00 per day
- Samantha Sandmann – Girls Soccer Camp - \$30.00 per day
- Lisa Sharnsky – Volleyball Camp - \$50.00 per day

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2013/2014 school year, as listed:

| | | | |
|------------------|--|----------|------------|
| • Josh Arbour | HS Assistant Girls Basketball Coach | 1 year | \$4,389.00 |
| • Jack Banks | HS Assistant Boys Basketball Coach | 2 years | \$4,389.00 |
| • Bernie Bolha | HS Head Girls Basketball Coach | 9 years | \$7,751.00 |
| • Bernie Bolha | Intramural Girls Basketball | 9 years | \$2,521.00 |
| • Paul Casey | HS Head Wrestling Coach | 13 years | \$8,124.00 |
| • Nate Howard | MS Head 8 th Grade Girls Basketball Coach | 0 years | \$3,268.00 |
| • Dan Jindra | MS Head 8 th Grade Boys Basketball Coach | 1 year | \$3,268.00 |
| • Cori Knutson | Swimming Club Volunteer | | \$ - 0 – |
| • Paul Lushes | MS Head 7 th Grade Girls Basketball Coach | 11 years | \$4,763.00 |
| • Michael Murphy | HS Head Boys Basketball Coach | 10 years | \$8,124.00 |
| • Michael Murphy | Intramural Boys Basketball | 10 years | \$2,895.00 |
| • Ronnie Platten | HS Assistant Boys Soccer Coach | 0 years | \$4,015.00 |
| • Steve Rhein | Swimming Club Volunteer | | \$ - 0 – |
| • Amber Richards | HS Assistant Cheerleading Advisor | 3 years | \$2,148.00 |
| • Andy Richards | HS Cheerleading Coach | 3 years | \$4,389.00 |
| • Matthew Sycz | MS Asst Wrestling Coach | 1 year | \$2,521.00 |

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 21, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-10-135

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to review negotiations and discuss personnel matters, which are required to be kept confidential by federal law or regulations or state statutes.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:47 P.M.
The Board exited from Executive Session at 8:23 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:24 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
OCTOBER 30, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Special Meeting was called to order and Roll Call by the Dr. Christopher, President at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on November 18, 2013 in the High School Media Center at 7:00 P.M.

EXECUTIVE SESSION 13-10-136

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board entered into Executive Session at 7:01 P.M.
The Board exited from Executive Session at 7:29 P.M.

APPROVAL OF HEA NEGOTIATED AGREEMENT 13-10-137

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education approve the HEA Negotiated Agreement for the period July 1, 2013 through June 30, 2016.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes.

Motion carried.

NEW BUSINESS

First and second readings for changes in Board of Education Policies, as required by law:

- AFC-1 (Also GCN-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System)
- AFC-2 (Also GCN-2) Evaluation of Professional Staff (Administrators Both Professional and Support)
- GCN-1 (Also AFC-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System)
- GCN-2 (Also AFC-2) Evaluation of Professional Staff (Administrators Both Professional and Support)

ADOPTED BOARD POLICY REVISION 13-10-138

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education adopt revised policies AFC-1, AFC-2, GCN-1, and GCN-2, as presented.

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
OCTOBER 30, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF OTES AND OPES CREDENTIALLED EVALUATORS 13-10-139

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following list of credentialed OTES and OPES evaluators for the purpose of evaluating teachers and administrators (both professional and support).

OTES EVALUATORS

| | |
|---------------|--------------------|
| Dana Addis | Connie Marzullo |
| Carrie Knapp | Deb Yorko |
| John Deuber | Laurie Boedicker |
| Chris Roberts | Deb Allen |
| Rob Henry | Catherine Aukerman |
| LeAnn Gausman | |

OPES EVALUATORS

Catherine Aukerman

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL 13-10-140

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2013/2014 school year, as listed:

| | | |
|--------------|---------------------------------|---------------------|
| Lewis Bromer | HS Assistant Boys’ Soccer Coach | 0 Yrs. - \$4,015.00 |
| Julie Girman | HS Flag Girl Advisor | 0 Yrs. - \$1,774.00 |

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:46 P.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 18, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on December 16, 2013 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Correction – Consent Agenda – Item H – Employment/Co-curricular/Supplemental – Item 4 – Chris Sauer – From HS Freshmen Basketball Coach to HS Assistant Basketball Coach

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-11-141

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Regular Meeting held on October 21, 2013 and the Special Meeting held on October 30, 2013, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-11-142

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the October 2013 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

AMENDMENT OF APPROPRIATIONS – ADDENDUM #I 13-11-143

Mr. Petek made a motion, seconded by Mr. Kelly, that the Board of Education amend the Fiscal Year 2014 Appropriations, as presented in Addendum # I.

Mr. Petek, yes; Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mr. Petek congratulated Mr. Wolny on being elected to the Highland Board of Education

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 18, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

Dr. Christopher recognized and acknowledged current events of the month –

- Football
- Tennis
- Cross Country
- Basketball
- Academic Honor Recipient's, students being inducted into the National Honor Society

Mrs. Thomas said the Highland Foundation Dinner was an amazing success, and that Diane Dermody extended an invitation to the Hinckley Library to view the Asian art exhibit by Hinckley Elementary students that was tremendous.

Dr. Christopher added how proud we are of all the great things going on in the district.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Resident Christopher Karwowski spoke regarding the Cleveland Scholarship program called College Now. His son has participated in a couple of classes that the Highland Foundation has paid for. He said there were eight students that participated last year. Mr. Karwowski also thanked the Board for the use of the Sharon Elementary parking lot for the Tuba Christmas that will be held in Sharon Circle on November 23rd at 4:00 P.M.

OLD BUSINESS

None

NEW BUSINESS

Conduct First Reading for New or Revised Board of Education Policies required by law:

AA - School District Legal Status
BB - School Board Legal Status
BDC - Executive Sessions
DD - Funding Proposals and Applications
DE - Revenues From Tax Sources
DJF - Purchasing Procedures
DN - School Properties Disposal
EBCD - Emergency Closings
EDE - Computer/Online Services (Acceptable Use and Internet Safety)
EDEB - Bring Your Own Technology (BYOT) Program
EDEB-R - Bring Your Own Technology Program
EEAD - Special Use of School Buses
GCD - Professional Staff Hiring
GDC/GDCA/GDD - Support Staff Recruiting/Posting of Vacancies/Hiring
IF - Curriculum Development
IFD - Curriculum Adoption
IGBE - Remedial Instruction (Intervention Services)
IGBEA - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
IGBEA-R - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
IGCH-R (Also LEC-R) - Postsecondary Enrollment Options
IKE - Promotion and Retention of Students
JEB - Entrance Age (Mandatory Kindergarten)
JEBA - Early Entrance to Kindergarten
JN - Student Fees, Fines and Charges
JP - Positive Behavioral Interventions and Supports (Restraint and Seclusion)
LBB - Cooperative Educational Programs
LEC-R (Also IGCH-R) - Postsecondary Enrollment Options

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 18, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

SUPERINTENDENT'S AGENDA

ALL DAY EVERY DAY KINDERGARTEN PRESENTATION

Mrs. Aukerman provided a Power Point Presentation. A few years ago, the State made some movement in this area, and required all school districts in the State to move toward an all-day program. If schools could not, you had to apply for a waiver, and submit a plan of how you were going to move towards this program. This has since been removed from the Law, and has moved back to being the responsibility of the districts to decide what program is most appropriate for you, so the requirement is no longer in place.

Mrs. Aukerman said it is time to have this discussion, because we continue to have parents and teachers who ask, along with the increase in academic standards. The instructional side of our current program is not as ideal as we would like to see. Some benefits for ADEDK include:

- Kindergarten is a very fundamental year that starts to lay the foundation for later learning
- Core beliefs: Young children learn best through discovery, exploration and active learning, including structured and unstructured play
- Curriculum must be balanced
- There are 3 types of Kindergarten schedules: Half-day, every day; All-day, every day; and all-day every other day.
- The move to common core are more rigorous than our past kindergarten curriculum, and will require a significant shift in educational practice
- To see what a Kindergarten student will need to know, please go to the Ohio Department of Educations' website, education.ohio.gov. Click on Academic Standards, search by topic for every grade.
- Larger blocks of uninterrupted instructional time is needed - it offers more time to progress through the curriculum. All-day, every-day would provide additional opportunities and balance those active and quiet periods with a group and individual activities, along with one-on-one time with the teacher and student.
- We would like to build stronger relationships – teachers with students, teachers and parents, student to student. An all-day, every-day program would allow for deeper and a more thorough explanation of concept to differentiate instruction to a greater degree. This will help students meet the third grade reading guarantee.
- Academic side advantages: Higher reading scores, more likely not to repeat a grade, additional flexibility with grouping. Disadvantages: Increased staff needed, more space, and supplies.
- Social Behavioral advantages - Better progress in social skills; higher self - esteem, independence. Disadvantages - Children could exhibit crankiness; fatigue; feeling worn down before the end of the school day.

Discussions by the Board were held and agreed there are gaps in learning and time.

APPROVE ALL DAY EVERY DAY KINDERGARTEN PROGRAM 13-11-144

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education approve All Day Every Day Kindergarten, tuition free, as presented.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

ADOPTION OF SCHOOL CALENDAR FOR 2014/2015 – ADDENDUM # II 13-11-145

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education adopt the 2014/2015 school calendar, as presented in Addendum #II.

A change in Ohio law (O.R.C. § 3313.48) replaces the minimum number of days in a school year with a minimum number of hours and eliminates the five statutory calamity days, effective July 1, 2014. House Bill 59 changes the minimum school year from 182 days to 910 hours for all-day kindergarten and grades one through six, and 1,001 hours for grades seven through 12. School districts will be permitted to count any time over the minimum hour requirement towards missed time due to calamity.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF OUT-OF-STATE TRIP 13-11-146

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the Middle School Out-of-State trip to Washington D.C., leaving on March 19, 2014 and returning on March 21, 2014. This trip is paid for entirely by Highland students.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-11-147

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education accept the following donations:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|-----------|-------------------------------|---|
| HE | Hinckley PTO | Mobile Ed. Productions - \$465.00 |
| GE | Granger PTO | Gym Sound System - \$8,570.00 |
| SE | Sharon PTO | Classroom Support - \$706.02 |
| SE | TeleTech Community Foundation | Cultural Diversity Education Program - \$2,309.00 |

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-11-48

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Auditorium – Friday Evening – 12/6/13 & Saturday – 12/7/13 – Noon – 4:30 P.M. – Christmas Groove Benefit Concert – Joni Colbrunn
- HS Auxiliary Gym – Thursdays – 11/14/13 – 3/6/14 – 7:00 P.M. – 9:00 P.M. – Faculty Basketball – Chris Luker

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- HS Cafeteria – Tuesday – 11/12/13 – 4:00 P.M. – 9:00 P.M. – Fundraiser Dinner for Davis Family – Kevin Hatch
- HS Main Gym & Auxiliary Gym – Saturday – 1/4/14 – 8:00 A.M. – 5:00 P.M. – Wrestling Team Fundraiser – Paul Casey
- HS Gyms – Saturday – 2/22/14 & Sunday – 2/23/14 – 8:00 A.M. – 6:00 P.M. – Boys Tournament Basketball Fundraiser – Michael Murphy

MIDDLE SCHOOL

- MS Gyms – Saturday – 2/22/14 & Sunday – 2/23/14 – 8:00 A.M. – 6:00 P.M. – Boys Tournament Basketball Fundraiser – Michael Murphy
- MS Entire Building – Friday – 12/20/13 – 3:30 P.M. – 10:00 P.M. – PDQ Policy Event of Tournament on 12/21/13 – Highland Speech & Debate Team – Suzette Burtoft

GRANGER ELEMENTARY

- GE Cafeteria – Wednesdays – 10/13/13, 11/20/13, 12/18/13, 1/15/14, 2/19/14, 3/19/14, 4/16/14 & 5/21/14 – 6:00 P.M. – 7:30 P.M. – Girl Scout Troop 90085 – Tamara Whitaker

SHARON ELEMENTARY

- SE – Parking Lot – Saturday – 11/23/13 – Noon – 5:00 PM – Sharon Merry Tuba Christmas – Christopher Karwowski
- SE Gym – November 2013 through April 2014 – Tuesdays, Wednesdays & Thursdays – 5:30 PM – 7:30 PM – Baseball Instruction – Ryan Meikle

FEES NOT WAIVED

- HS Auditorium – Friday Evening – 12/6/13 & Saturday – 12/7/13 – Noon – 4:30 P.M. – Christmas Groove Benefit Concert – Joni Colbrunn **(Custodial Fees)**
- HS Auditorium – Wednesday – Saturday – 5/28/14 – 5/31/14 – Once Upon a Dream Recital – Shannon Scott **(Custodial & Building Fees)**

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 13-11-149

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A and B, as presented:

- 2014 OSBA Legal Assistance Fund Consultant Service Contract
- Community Education Agreement for Fall 2013

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-11-150

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the following personnel items A through H, as presented.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2013/2014 school year, as submitted by the MCESC, and presented in Addendum #III.

MATERNITY LEAVE – CERTIFIED

Approved the request of Caitlyn Taylor, Hinckley Intervention Specialist, for Maternity Leave effective with the birth of her child, (anticipated due date of 4/8/14), through the end of the 2013/2014 school year.

REVISION OF PARENTAL LEAVE – CERTIFIED

Approved a revision in the Parental Leave Request of Moriah Ice, Elementary School Counselor, to include the remainder of the 2013/2014 school year, returning at the beginning of the 2014/2015 school year.

CHANGE OF STATUS – CERTIFIED

Approved a change of status for Wendy Dralle, Long Term Substitute Elementary School Counselor, from a 58 day contract to a 120 day contract, for the 2013/2014 school year.

RESIGNATION – CLASSIFIED

Approved the resignation of Richard Holland, Middle School Aide, effective 11/15/13.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, \$8.00 per hour, on an “as needed basis”, for the 2013/2014 school year, as listed:

- Clara DiPaolo, Substitute Cook, effective 11/13/13
- Kathryn Laugesen, Substitute Aide, effective 9/30/13
- Christine Steinbrink, Substitute Cook, effective 10/29/13
- Lindsey Stewart, Substitute Cook, effective 10/28/13

CHANGE OF STATUS – SUPPLEMENTAL

Approved a change of status in the 2013/2014 MS Drama Club Advisor contract of Emily Miller, from 2 years’ experience to 3 years’ experience.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2013/2014 school year, as listed:

- | | | |
|---------------|------------------------------------|----------------------|
| • Jason Cress | MS Head Boys Basketball Coach | 0 Yrs. - \$3,268.00 |
| • Tim Flath | HS Boys Assistant Basketball Coach | Volunteer- \$0 |
| • Katie Hatch | HS/MS Assistant Robotics Advisor | 0 Yrs - \$1,401.00 |
| • Chris Sauer | HS Boys Assistant Basketball Coach | 10 Yrs. - \$5,510.00 |
| • Dale Tittle | HS Boys Assistant Basketball Coach | Volunteer - \$0 |

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 18, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 13-11-151

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to discuss personnel matters which are required to be kept confidential by federal law or regulations or state statutes.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:53 P.M.
The Board exited from Executive Session at 9:53 P.M.

ADJOURNMENT

Will all in agreement, the meeting was adjourned at 9:54 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 16, 2013
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and Roll Call taken by Dr. Christopher, President, at 7:00 P.M.

Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The Board of Education will hold its Organizational Meeting on Monday, January 13, 2014, at 7:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 13-12-152

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the Minutes of the Regular Meeting held on November 18, 2013, as presented.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FINANCIAL REPORTS 13-12-153

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education approve the November 2013 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

AMENDMENT OF APPROPRIATIONS – ADDENDUM #I 13-12-154

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education amend the Fiscal Year 2014 Appropriations, as presented in Addendum # I.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF TAX RATES AND AMOUNTS - ADDENDUM # II 13-12-155

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum # II.

Mr. Petek, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

Motion carried.

APPROVAL OF PAYMENT TO LEWIS LANDSCAPING 13-12-156

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve payment of \$17,447 to Lewis Landscaping & Nursery for Football, Baseball, and Softball field refurbishment and repairs.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

APPOINT MEMBER TO SERVE AS MEDINA COUNTY CAREER CENTER REPRESENTATIVE 13-12-157

Mrs. Thomas made a motion, seconded by Mr. Kelly, that Mr. Houska be the appointed Member to serve as the Medina County Career Center Representative for the Highland Local School District.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPOINT PRESIDENT PRO TEMPORE 13-12-158

Mr. Kelly made a motion, seconded by Mr. Houska to appoint Dr. Christopher to serve as President Pro Tempore to preside over the Organizational Meeting on January 13, 2014.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' DISCUSSION

- Dr. Christopher and Mr. Kelly acknowledged and thanked Mr. Petek's service to the Board.
- Mrs. Aukerman also thanked Mr. Petek and said a gift of book ends with the years of service to the Board is forthcoming.
- Dr. Christopher recognized the football team's accomplishments and said it was a very exciting year. He also acknowledged Coach Lombardo and his staff; our students and parents, and the community for supporting the team throughout the playoffs.
- Mrs. Aukerman spoke about the story that was in the Gazette today regarding the sports complex. She noted that the District has been working on moving closer to a new stadium for the past two or three years. Mrs. Aukerman said there are many capital needs in the District on top of the stadium/facility needs. The District's elementary buildings are nearing 90 years old and will need to be addressed in the very near future. A State study is being performed on the District's educational facilities at this time. We should have the results in January or February.
- Mrs. Aukerman provided a timeline of events in relation to the athletic complex. In May 2012, the Board interviewed five qualified architectural firms and hired

HIGHLAND BOARD OF EDUCATION
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7:00 P.M.

Mann Architects for the potential athletic stadium project. In the fall of 2012, the Highland Athletic Facility Association, a not-for-profit entity, was specifically formed to begin work on fundraising toward a potential project. She noted that it is hard to raise money without the scope and conceptual design of the project and as a result no money has been raised at this point. Also in the fall of 2012, it was noted that the District interviewed various school districts who had recently completed similar projects and also conducted site visits to several new stadium projects in Northeast Ohio. In October 2012, Mann Architects completed some conceptual drawings to determine if an athletic complex could be built on the property South of the high school. A wetland delineation study and report was also completed and we are still waiting on the final jurisdictional determination from the Army Corps Engineers. We also have conducted and completed the Qualitative Habitat Evaluation study.

- Mrs. Aukerman said there will be a vote this evening to authorize the Superintendent and Treasurer to enter into a contract with Mann Architects for professional design services for schematic designs and further design development, and also to determine the scope of the project. We believe it to be a stadium, additional parking, and a tennis complex. There is a lot of infrastructure work on the South side of the high school that will need to be completed.
- Mrs. Aukerman said it is not feasible to update the existing site. In essence, we would spend as much money redoing something in a very poor location than we would to build something new on an ideal site.
- Mrs. Aukerman said this will be a public/private partnership. The Highland Athletic Facility Association will be charged with raising money to offset the cost of this project. In return, the District is committed to setting aside a portion of the Sales Tax dollars each year to go toward this project. The extent of private fundraising efforts will determine the District's contribution. This District is prepared to spend up to approximately 1/3 of the Sales tax monies we receive, which would be in the range of \$400,000 to \$450,000 annually over 20 years. We do anticipate the cost of the project to be approximately \$7 to \$8 million, which includes the additional parking that our students would be able to use at the high school.
- Mrs. Aukerman shared three photos illustrating the conceptual design of the facility with the audience. The new complex would be located south of the high school and behind the library. It would include new home and away stands, turf, regulation size track, additional parking, a proposed tennis complex with additional parking, and room for some new practice fields. Also a new entryway would be similar to the architectural style of the high school building.
- Dr. Christopher said in order to host track events we need to have eight lanes to do so. This new complex could host a variety of different sports and activities throughout the year.
- Mr. Petek said the conceptual drawing took months to come up with, and the new facility could generate revenue.
- Mrs. Aukerman said additional revenue could be generated through advertising by private individuals, small to medium sized businesses, large corporations. When the Board officially moves forward with this, the Highland Athletic Facility Association will begin fundraising within the community. The time has come to move forward with this, and other capital needs.
- Mr. Kelly emphasized this will not have an impact on our operating dollars/budget. We will only use Sales Tax dollars.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

- Curtis Mall, President of the Highland Athletic Boosters said we have always been supportive of a new sports complex and expressed their thankfulness to the Board for considering this. Throughout the years, we have saved over

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\$200,000 that we will be donating, at some point, to help offset the cost of the complex.

- Brian Skidmore, Granger Township resident, is a non-football parent and said this project is fantastic. It will add tremendous value to our school district and the community as a whole. Families decide whether they will move into the school district, or once they are here whether they will stay, based in part, on the quality of a facility such as this. He fully supports the Board and Mrs. Aukerman, and has the greatest confidence in them to oversee this project.
- Tom Lombardo, Highland football coach and teacher, is a non-resident, however he has a vested interest. He thanked the Board for possibly making this happen. He said he has seen many venues and how they operate, and can't help but to be impressed with what you see with the community, administration, staff, coaches that give to the kids and the effort that the kids put out on a daily basis. What is important is the students are striving for excellence in all kinds of venues, be it academically, fine arts and/or athletics. Well over 1/3 of the high school population participates in football, soccer, band, track and they deserve the right to have the same facilities they have in other venues that they participate in their daily activities. We continuously strive to make the community proud and we will certainly continue to do that.
- JoAnn from the Akron Beacon Journal asked several questions. She asked what is meant by negotiating with Mann since they have already been chosen. Mrs. Aukerman said it would be determining the scope of the project. Next she asked if there was a chance more could be added to the project, and Mrs. Aukerman viewed this as Phase I. Next she inquired if a new school building would be added on this property along with the athletic complex, and Mrs. Aukerman said we would not view this property as a location for our elementary buildings. The community has been very clear that they would like to have schools in each of the townships.
- Michael Treb, Hinckley resident, asked what was meant in stating that this project would have to go hand-in-hand with other capital improvements and wondered if it would jeopardize this project.
- Mrs. Aukerman's response was the District brings in approximately \$1 million dollars from Sales Tax money annually, and at a cost of approximately \$16 million per building, we would have to save for 16 years to build one building. When the State report is finalized, we may have to consider going to the community to speak about a bond issue.
- Joe Kohmann, Sharon resident, said he is supportive and a representative of the Highland Athletic Facilities Association. He feels our children deserve this and many will benefit from it. He is excited we are at this point and will do whatever he can to support this.
- Dr. Christopher thanked Mr. Kohmann for his willingness to work with the Board. The leadership and enthusiasm that he brings is appreciated.

OLD BUSINESS

ADOPTION OF NEW AND REVISED BOARD POLICIES 13-12-159

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education adopt the New and Revised Policies, as presented, by the Superintendent at the November 18, 2013 Board of Education

Meeting, as listed:

AA - School District Legal Status
BB - School Board Legal Status
BDC - Executive Sessions
DD - Funding Proposals and Applications
DE - Revenues From Tax Sources

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DJF - Purchasing Procedures
DN - School Properties Disposal
EBCD - Emergency Closings
EDE - Computer/Online Services (Acceptable Use and Internet Safety)
EDEB - Bring Your Own Technology (BYOT) Program
EDEB-R - Bring Your Own Technology Program
EEAD - Special Use of School Buses
GCD - Professional Staff Hiring
GDC/GDCA/GDD - Support Staff Recruiting/Posting of Vacancies/Hiring
IF - Curriculum Development
IFD - Curriculum Adoption
IGBE - Remedial Instruction (Intervention Services)
IGBEA - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
IGBEA-R - Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
IGCH-R (Also LEC-R) - Postsecondary Enrollment Options
IKE - Promotion and Retention of Students
JEB - Entrance Age (Mandatory Kindergarten)
JEBA - Early Entrance to Kindergarten
JN - Student Fees, Fines and Charges
JP - Positive Behavioral Interventions and Supports (Restraint and Seclusion)
LBB - Cooperative Educational Programs
LEC-R (Also IGCH-R) - Postsecondary Enrollment Options

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

APPROVAL OF BUS SPECIFICATIONS/AUTHORIZATION TO BID – 13-12-160

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education approve the bus specifications and grant authorization to accept bids, as presented.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 13-12-161

Mrs. Thomas made a motion, seconded by Mr. Petek, that the Board of Education accept the following donations:

| <u>TO</u> | <u>FROM</u> | <u>ITEM/VALUE</u> |
|-------------------------|--------------------------------|---|
| HS Speech & Debate Team | Advanced Distribution Services | \$500.00 |
| Hinckley Elementary | Mr. & Mrs. Stull | Hornet Rock/\$200.00 |
| Middle School NJHS | Hinckley PTO | \$227.70 |
| Highland Local Schools | Dr. Nicholas Spirtos | Labor & Material for Softball Field Improvements \$8,000.00 |

Mrs. Thomas, yes; Mr. Petek, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

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Motion carried.

APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 13-12-162

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Black Box – Friday & Saturday – 12/13/13 & 12/14/13 – 6:00 P.M. – 8:00 P.M. – Thespians – Mariana Hardy
- HS Cafeteria – Saturday – 1/18/14 – 4:30 P.M. – 10:30 P.M. – Football Banquet – Football Mom’s Club – Danette Paich
- HS Cafeteria – Saturday – 3/22/14 – 9:00 A.M. – 1:00 P.M. – Girl Scout International World Friendship Day – Jane Back

Mr. Kelly, yes; Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA - CONTRACTS/AGREEMENTS 13-12-163

Mr. Petek made a motion, seconded by Mr. Houska, that the Board of Education authorize the Superintendent and Treasurer to enter into a contract with Mann Architects for professional design services, in an amount not to exceed 6.5% of total project cost, for the Highland Athletics Facilities Complex.

Mr. Petek, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 13-12-164

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the following personnel items A through J, as presented.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2013/2014 school year, as submitted by the MCECSC, and present in Addendum #III.

RETIREMENT – CLASSIFIED

Accepted the retirement of the following classified individuals, effective March 1, 2014:

- Pamela Chodera, Middle School Special Education Aide
- Judy Smith, Granger Library Aide

RESIGNATION – CLASSIFIED SUBSTITUTE

Accepted the resignation of Anna McCarthy, Substitute Technology Aide, effective 12/3/13.

REVISION OF FAMILY MEDICAL LEAVE – CERTIFIED

Approved a revision in the Family Medical Leave Request of Rebecca Watson, Middle School 6th Grade Math Teacher, resulting in a return date of February 3, 2014.

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EMPLOYMENT – CLASSIFIED

Employed Laura Stevens, on a one-year limited contract of employment, as a Middle School Aide, 5.5 hours per day, Step 2/0 years’ experience, effective 1/6/14.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2013/2014 school year, as listed:

- Mary Dutton, Substitute Aide, \$8.00 per hour
- Susanne Haoui, Substitute Aide, \$8.00 per hour
- Kimberly Kelps, Substitute Aide, \$8.00 per hour

EMPLOYMENT – STUDENT WORKER

Employed Michael Dolan, on a one-year limited contract of employment, as a Technology Department Student Worker, on an “as needed basis”, effective 12/16/13, for the 2013/2014 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2013/2014 school year, as listed:

| | | |
|---------------------|------------------------------|---------------------|
| • Josh Arbour | MS Golf Advisor | 0 Yrs. - \$1,422.00 |
| • Suzette Burtoft | Mentor Teacher | 3 Yrs. - \$2,938.00 |
| • Frank Calarco | MS Head Wrestling Coach | 3 Yrs. - \$3,697.00 |
| • Kim Clendaniel | Mentor Teacher | 2 Yrs. - \$2,559.00 |
| • Kelly D’Annolfo | Mentor Teacher | 2 Yrs. - \$2,559.00 |
| • Rachael Gamin | Mentor Teacher | 2 Yrs. - \$2,559.00 |
| • Veronica Godlaski | Mentor Teacher | 3 Yrs. - \$2,938.00 |
| • Andrew Lynden | Mentor Teacher | 2 Yrs. - \$2,559.00 |
| • Melany Melquest | Mentor Teacher | 2 Yrs. - \$2,559.00 |
| • Robert Noall | HS Assistant Wrestling Coach | 0 Yrs. - \$4,455.00 |
| • Rebecca Watson | Mentor Teacher | 2 Yrs. - \$2,559.00 |
| • John Whitman | HS Assistant Wrestling Coach | 2 Yrs. - \$4,455.00 |

CLASSIFIED EXEMPT SALARIES

Approved an hourly rate increase of 1.5% for all exempt employees for the 2013/2014 school year and 1.4% for the 2014/2015 school year. (For those exempt classified employees whose hourly rate has remained frozen at 2009/2010 school year levels, an additional 1% increase shall be granted for each year frozen.)

ADMINISTRATIVE SALARIES

Approved a salary increase for administrative and supervisory contracts of 1.5% for 2013/2014.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Petek, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

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Motion carried.

EXECUTIVE SESSION 13-12-165

Mr. Houska made a motion, seconded by Mr. Petek, that the Board of Education adjourn to Executive Session to discuss personnel matters which are required to be kept confidential by federal law or regulations or state statutes.

Mr. Houska, yes; Mr. Petek, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:54 P.M.
The Board exited from Executive Session at 9:08 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:09 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
DECEMBER 20, 2013
HIGHLAND ADMINISTRATION OFFICES
5:30 P.M.

The Special Meeting was called to order by Dr. Christopher, President, at 5:30 P.M. in the Highland Administration Offices.

Roll Call: Mr. Petek, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held January 13, 2014 at 7:00 P.M. in the High School Media Center.

EXECUTIVE SESSION 13-12-166

Mr. Petek made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to consider the employment of a public employee.

Mr. Petek yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Mr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 5:31 P.M.
The Board exited from Executive Session at 5:52 P.M.

AUTHORIZATION TO EXECUTIVE TREASURER'S CONTRACT OF EMPLOYMENT
13-12-167

Mrs. Thomas made a motion, seconded by Mr. Kelly, that pursuant to Ohio Revised Code Section 3313.22, the Board President and Vice-President be authorized to execute a five-year contract of employment, as presented, with District Treasurer, Neil Barnes, for a term commencing August 1, 2014 and ending July 31, 2019.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Petek, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 6:02 P.M.

President

Treasurer