

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 13, 2016
HIGH SCHOOL MEDIA CENTER
6:00 P.M.

The Organizational Meeting was called to order and roll call by Mr. Wolny, President Pro Tempore at 6:15 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

NOMINATION AND ELECTION OF OFFICERS

ELECTION OF BOARD PRESIDENT 16-01-1

Mrs. Thomas nominated Dr. Christopher for President of the Highland Local School District Board of Education for the 2016 calendar year.

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education close nominations, and vote to elect Dr. Norm Christopher as Board President.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ELECTION OF BOARD VICE-PRESIDENT 16-01-2

Mr. Houska nominated Bob Kelly for Vice-President of the Highland Local School District for the 2016 calendar year.

Mrs. Thomas made a motion, seconded by Dr. Christopher, that the Board of Education close nominations and vote to elect Bob Kelly as Board Vice-President.

Mrs. Thomas, yes; Dr. Christopher, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

OATH OF OFFICE FOR BOARD PRESIDENT AND VICE-PRESIDENT

Mr. Neil Barnes, Treasurer administered the oath of office to newly elected Board President, Dr. Norm Christopher, and Vice-President, Bob Kelly.

APPOINTMENT OF MEMBERS TO SERVE AS LIAISONS 16-01-3

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education appoint the following members to serve as liaisons for the 2016 calendar year:

- Mr. Wolny to serve as OSBA Legislative Liaison for 2016
- Dr. Christopher to serve as OSBA Student Achievement Liaison for 2016
- Mrs. Thomas to serve as Board Liaison to the Highland Foundation

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

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APPOINTMENT OF LEGAL COUNSEL FOR THE ENSUING SCHOOL YEAR
16-01-4

Mr. Kelly made a motion, seconded by Mrs. Thomas, the Board of Education appoint the following Legal Counsel for the ensuing school year:

- Smith Peters Kalail Co., L.P.A.
- McGown & Markling Co., L.P.A.
- Scott Scriven, LLP
- Squire, Patton & Boggs, LLP
- Ennis Britton Co., LPA

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ESTABLISH MEETING DATES/SITES 16-01-5

Mrs. Thomas made a motion, seconded by Mr. Wolny that the Board of Education establish and approve the following dates, time and place for its' regular monthly meetings for calendar year 2016, as illustrated in the following schedule:

Wednesday	January 13	HHS	6:00 P.M.
Monday	February 22	MCCC	6:00 P.M.
Monday	March 14	HHS	7:00 P.M.
Monday	April 18	HHS	7:00 P.M.
Monday	May 16	HHS	7:00 P.M.
Monday	June 20	HHS	7:00 P.M.
Monday	July 18	HHS	7:00 P.M.
Monday	August 15	HHS	7:00 P.M.
Monday	September 19	HHS	7:00 P.M.
Monday	October 17	HHS	7:00 P.M.
Monday	November 21	HHS	7:00 P.M.
Monday	December 12	HHS	7:00 P.M.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

FEDERAL PROGRAMS 16-01-6

Mr. Kelly made a motion, seconded by Mr. Houska, that the Highland Board of Education will participate in all applicable Federal Programs for FY17. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY17.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

TAX ADVANCEMENTS 16-01-7

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2016.

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Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

PUBLIC RECORDS TRAINING 16-01-8

Mr. Houska made a motion, seconded by Mr. Wolny, that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by Law.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

SERVICE FUND 16-01-9

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education establish a Service Fund in accordance with ORC 3315.15.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr, Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 6:26 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
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6:00 P.M.

The meeting was called to order and roll call taken by Dr. Norm Christopher, Board President, at 6:27 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on February 22, 2016 at the Medina County Career Center at 6:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Addition – Superintendent's Agenda – Item F – Addendum to the 2016/2017 High School Program of Studies

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-01-10

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Minutes of the Regular Meeting held on December 14, 2015, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-01-11

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the December 2015 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2016 AMENDED APPROPRIATIONS –
ADDENDUM #I 16-01-12

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF 2017 ALTERNATIVE TAX BUDGET 16-01-13

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2017 Alternative Tax Budget, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

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ADOPTION OF AMENDED 457 DEFERRED COMPENSATION PLAN
DOCUMENTS 16-01-14

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve and adopt the Amended 457 Deferred Compensation Plan Documents provided by Security Benefit, as presented.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

ESTABLISHMENT OF NEW FUND/SPECIAL COST CENTER 16-01-15

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the establishment of the following fund/special cost center:

<u>Fund</u>	<u>Special Cost Center</u>	<u>Description/Purpose</u>
003	9300	Permanent Improvement– Athletic Complex

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

STARK COUNTY COG HEALTH INSURANCE BRONZE PLAN – DISCUSSION
ITEM

Mr. Barnes, Treasurer, provided a brief overview of a new health insurance option being offered to employees through the Stark County COG to ensure compliance with the Affordable Care Act (ACA). The ACA requires that an offer of insurance coverage be made to at least 70% of an employer's full-time employees for 2015 and at least 95% for 2016 to avoid certain taxes. The ACA considers any employee who works thirty or more hours per week to be full-time. Generally, Highland employees can obtain standard COG health insurance coverage with an 80% Board contribution towards such coverage, if they are regularly scheduled to work thirty hours per week or more. The new Bronze Plan is being offered to all regular employees who are not regularly scheduled to work thirty hours per week or more. This plan is made available to such employees and if an employee opts for coverage through this plan, they pay 100% of the premium. In addition to certain regular employees of the District, this plan would be offered to substitute and seasonal employees who average thirty hours or more per week for the specified measurement period.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

NEW BUSINESS

None

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OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

Mrs. Aukerman acknowledged that the District received news of a very special honor. For the 4th consecutive year, the College Board has named Highland High School to its annual AP Honor Roll.

High School Principal Mr. Addis explained that the College Board wants all schools to pursue Advanced Placement courses in a rigorous manner, which the High School has chosen to do. He thanked Mrs. Aukerman and the Board for their continued support. This award is for schools that increase not only the amount of students who are taking courses/tests, but also scoring at a 3 or above on the test. There were 425 schools nationally and in Canada who were recipients of this award. Mr. Addis said this is a representation of growth and the High School still has some room to grow the AP program. Last year the High School administered 409 tests. Mr. Addis noted that if all eligible students take the tests this year, the High School would administer 497. This is a testament to our families, students and teachers.

Dr. Christopher recalled the conversation with the Board where this became a strategic objective for the schools to enhance AP offerings, both in terms of quantity and quality. He thanked everyone for their vision and for making it happen.

Mr. Addis thanked all of his colleagues for spending so much time in preparing the students in order to be able to reap the benefits at the High School.

Mr. Kelly said we as a Board, are so proud of our administrative team from top to bottom. It shows in so many ways, and this is just another prime example. He said it is his hope that the community really realizes that because you do not do great things without great leadership. He thanked everyone.

Mr. Addis noted that the High School will be adding 3 new AP courses – French, Art History, and Music Theory, for a total of 16 class offerings. The High School has grown by 7 courses over the past 4 to 5 years.

SCHOOL BOARD RECOGNITION MONTH

Mrs. Aukerman noted that January is School Board recognition month. On behalf of the entire District, she thanked and acknowledged our great Board members for their work and commitment to the students, teachers and staff. This year's theme is "A Work of Heart". Certificates of Appreciation were provided to each board member honoring them for their dedicated leadership and service to public schools.

APPROVAL OF BUS SPECIFICATIONS/AUTHORIZATION TO BID – JAMES REUSCH 16-01-16

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the bus specifications and grant authorization to accept bids, as presented.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

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RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION – ADDENDUM # II
16-01-17

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Resolution for Payment in Lieu of Transportation, as presented in Addendum #II.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 16-01-18

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Hinckley Elementary	Hinckley PTO	Books for 2 nd grade - \$159.84
Hinckley Elementary	Hinckley PTO	Positive Reinforcement Buttons-\$556.60
Hinckley Elementary	Sherwin Williams	Positive Reinforcement Hats - \$250.00
HHS Speech & Debate Team	Levan Properties	\$50.00
Highland Athletic Department	Highland Boosters	Uniforms - \$17,888.40
Highland Athletic Department	Highland Boosters	Membership Incentives - \$7,425.00
HS Rugby Team	Highland Boosters	\$300.00
Highland Athletic Department	Highland Boosters	Pitching Mound Renovation - \$897.50
Highland Athletic Department	Highland Boosters	Tournament & State Costs - \$521.72
Highland Athletic Department	Highland Boosters	HD Projector & Screen - \$778.00

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-01-19

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Gym – Saturday – 3/19/16 – 5:00 P.M. – 8:30 P.M. – Heartbeats Jump Rope Team Community Show – Cathy Sheridan
- HS Cafeteria – Saturdays – 1/9/16, 2/13/16, 2/27/16, 3/15/16, 3/19/16, 4/9/16, 4/23/16 & 5/14/16 – 10:00 A.M. – 11:00 A.M. – Highlanders 4-H Club Meetings – Tina McKeen

GRANGER ELEMENTARY

- GE Cafeteria – Thursday – 1/14/16 – 7:00 P.M. – 8:00 P.M. – Science Olympiad Meeting – Holly Kildoo

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

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ADDENDUM TO THE 2016/2017 HIGH SCHOOL PROGRAM OF STUDIES
16-01-20

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the additional courses to the 2016/2017 Program of Studies, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-01-21

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A through D, as presented:

- Daikin Inspection Service Agreement
- Davis Water Treatment, Inc. Agreement
- W. W. Williams Service Agreement
- Scherb's Landscaping Services Agreement

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-01-22

Mrs. Aukerman thanked all of the District's long time employees who will be retiring from the District - Phyllis Kulbis, Middle School secretary; Lori Cox, Sharon Elementary Office Aide; Ken Coddling, Maintenance Assistant; and James Reusch, Director of Operations who has 35 years of service.

Mr. Reusch said Highland has been a great place to work and he has enjoyed every minute of it. We have one of the best school boards around that are easy to work for and who look-out for the kids, plus a great administrative team.

Dr. Christopher thanked Mr. Reusch for his work over the years.

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following personnel items A through G, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCECSC, and presented in Addendum #III.

RETIREMENT – ADMINISTRATION

Accepted the resignation of James Reusch, Director of Operations, for the reason of retirement, effective April 1, 2016.

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RETIREMENT – EXEMPT

Accepted the resignation of Kenneth Coddling, Maintenance Assistant, for the reason of retirement, effective April 1, 2016.

RETIREMENT – CLASSIFIED

Accepted the resignation of the following individuals for the reason of retirement, as listed:

- Lori Cox, Sharon Elementary Office Aide, effective June 1, 2016
- Phyllis Kulbis, Middle School Secretary, effective July 1, 2016

MATERNITY/FAMILY MEDICAL/PARENTAL LEAVE – CERTIFIED

Approved the Maternity Leave request of Lauren Meyers, Sharon Elementary Kindergarten Teacher, effective with the birth of her child, (anticipated due date of 4/18/16), followed by Family Medical Leave and Parental Leave, with a return date of 1/3/17.

EMPLOYMENT – CLASSIFIED SUBSTITUTE

Employed Lisa Chapman as a substitute cook, on a limited contract of employment, on an “as needed basis” for the remainder of the 2015/2016 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

Bob Berry	HS Assistant Track Coach Boys – 26 yrs	\$5,750.00
Amanda Corrigan	HS Assistant Track Coach Girls – 0 yrs	\$4,191.00
Ty Damon	HS Assistant Tennis Coach Boys ½ time – 14 yrs	\$2,485.00
Rob Gilbert	MS Assistant Track Coach Boys – 1 yr	\$2,631.00
Bonnie Gomez	MS Head Track Coach Girls – 1 yr	\$3,411.00
Ben Stobbs	HS Assistant Baseball Coach – 13 yrs	\$5,750.00
Josh Victor	HS Head Track Coach Boys – 23 yrs	\$6,529.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 16-01-23

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to prepare for negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment and to consider employment of public officials with possible action to follow.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

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The Board entered into Executive Session at 6:55 P.M.
The Board exited Executive Session at 7:32 P.M.

SUPERINTENDENT'S CONTRACT OF EMPLOYMENT 16-01-24

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education, under Ohio Revised Code 3319.01, authorize the Board President and Treasurer to execute a five year contract of employment with the District Superintendent, Catherine Aukerman, for a term ending on July 31, 2021, as presented.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:37 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 22, 2016
MEDINA COUNTY CAREER CENTER
6:00 P.M.

The Regular meeting was called to order and roll call taken by Dr. Christopher, Board President, at 6:05 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on March 14, 2016 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Deletion – Consent Agenda – Personnel – Item I - Employment – Co-curricular/Supplemental - Number 5 – MS Assistant Track Coach Boys

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-02-25

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the Minutes of the Organizational Meeting and Regular Meeting held on January 13, 2016, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-02-26

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the January 2016 Financial Reports, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2016 AMENDED APPROPRIATIONS -
ADDENDUM #I 16-02-27

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF BUS BID 16-02-28

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the bid placed by Rush Truck Centers of Ohio for new school buses pursuant to the specifications adopted at the January 13, 2016 Regular Board Meeting, as presented.

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Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

AUTHORIZATION TO ADVERTISE AND ACCEPT BIDS 16-02-29

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education grant authorization to advertise and accept bids in relation to the removal and replacement of three existing retaining walls at Highland High School per the specifications, as presented.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mr. Kelly expressed his continued disappointment with the State's current funding method for Ohio's charter schools and the general lack of real accountability for these schools. These schools are funded through deductions from the State funding of traditional public school districts. Currently, Highland loses more than \$250,000 annually to charter school deductions. Mr. Kelly expressed an interest in passing another Board resolution in opposition to current charter school funding methods, including an invoice/bill to the State to recoup all cumulative deductions from Highland Local School District's State funding since this began impacting the District during the 1990-2000 school year. Mr. Kelly feels that there is a need for more awareness on the part of local taxpayers. The efforts of outraged local taxpayers could lead to change in this arena.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

None

NEW BUSINESS

Mrs. Aukerman commended Treasurer Neil Barnes for his recent efforts related to the District's audit and bond refunding. Mr. Barnes was once again presented with the Ohio Auditor of State Award with Distinction for the FY 2015 audit. This award is presented to less than 5% of all governmental entities in the State of Ohio. Additionally, the District is closing on a bond refunding transaction that will save taxpayers more than \$4,000,000 over the remaining life of the bonds. A tremendous amount of work went into compiling the information necessary to execute this transaction.

Mrs. Aukerman also noted that the Local Report Cards will be published by the Ohio Department of Education on Thursday, February 25, 2016. She cautioned that this is a period of transition and that certain criteria have changed. She is not entirely sure what to expect in terms of Highland's results or how those results will compare to other school districts.

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SUPERINTENDENT'S AGENDA

RESOLUTION OF INTENT TO PARTICIPATE IN THE OSFC EXPEDITED
LOCAL PARTNERSHIP PROGRAM – ADDENDUM # II 16-02-30

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Highland Local School District's participation in the OSFC Expedited Local Partnership Program, as presented in Addendum #II.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 16-02-31

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland Local Schools	Highland Choir Boosters	\$330.00/Musical Accompaniment
Highland Local Schools	Highland Choir Boosters	\$400.00/OMEA Music Conference
Highland Local Schools	Highland Youth Wrestling	\$5,000.00/Wrestling Mats
Hinckley Elementary	Hinckley PTO	\$340.00/Read-A-Thon Contest
Hinckley Elementary	Hinckley PTO	\$595.00/Program Assembly
Hinckley Elementary	Hinckley PTO	\$200.00/After School Movie Program
Hinckley Elementary	Michelle Kowalsky	\$35.00/ After School Movie Program

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-02-32

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria – Wednesday – 2/17/16 – 4:45 P.M. – Highland Youth Wrestling Banquet – Melissa Vazsonyi
- HS Auditorium – Thursday, Friday & Saturday – 2/11/16 – 2/13/16 – 6:00 P.M. – 10:00 P.M. – Winter Main Stage Play – Thespians – Mariana Hardy
- HS Cafeteria – Tuesdays – 4/12/16, 5/12/16, 9/6/16, 10/4/16, 11/8/16, 12/13/16 & 1/10/17 – 7:00 P.M. – 8:00 P.M. – Highland Football Moms – Angela Sube
- HS Cafeteria – Thursdays – 1/28/16, 2/4/16 & 2/11/16 – 4:00 P.M. – 6:00 P.M. – Boys Basketball Dinners – Anka Wiencek
- HS Auditorium – Saturday – 2/6/16 – 5:30 P.M. – Kids4Hope Valentine's Day Fundraiser – Grace Gaddis
- HS Stadium Track – Friday – 4/1/16 – 6:00 P.M. – 9:00 P.M. – Highland Buzzards Rugby Club Fundraiser – Jacqueline Kubicki

GRANGER ELEMENTARY

- GE Grass Areas behind Softball & Baseball Fields – Sundays – 3/20/16 – 4/17/16 & 5/1/16 – 5/15/16, Wednesdays – 4/27/16, 5/4/16 & 5/11/16 & Saturday – 5/7/16 – Highland Rugby League Games – Jacqueline Kubicki

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HINCKLEY ELEMENTARY

- HE Cafeteria & Gym – Friday – 2/26/16 – 4:30 P.M. – 9:30 P.M. – Father/Daughter Dance – Hinckley PTO – Laura Keeling

SHARON ELEMENTARY

- SE Gym & Music Room – Tuesdays through Fridays – 1/25/16 – 4/27/16 – 3:15 P.M. – 4:30 P.M., Thursday & Friday – 4/28/16 & 4/29/16 – 3:15 P.M. – 9:30 P.M. & Saturday – 4/30/16 – Noon – 5:00 P.M. – Sharon Musical/Play – Tanya Headrick
- SE Gym – Wednesdays – 1/27/16 – 4/30/16 – 6:15 P.M. – 7:30 P.M. – RAH 9U Baseball, Pitchers & Catchers – Dan Butcher

FEES NOT WAIVED

- HS Gym – Tuesday, Wednesday & Thursday – 2/23/16, 2/24/16 & 2/25/16 – 7:00 P.M. – 9:00 P.M. – PCVC Instructional Volleyball – Mark Ulrich
- HS Auditorium/Black Box/Band Room – Saturday & Sunday – 2/27/16 & 2/28/16 – 7:00 A.M. – 8:00 P.M. – Performing Arts Convention – Turn It Around Tour – Liz Catterlin
- HS Gym & Auxiliary Gym – Friday – 4/22/16 – 6:30 P.M. – 11:00 P.M. & Saturday – 4/23/16 – 7:30 A.M. – 11:00 P.M. – Northeast Ohio Basketball Association Tournament – Dru Joyce
- HS Auditorium – Wednesday – 4/20/16 – 6:30 P.M. – 9:30 P.M. - Medina Community Band Association Concert – Gail Sigmund
- HE Gym – Various Tuesdays & Thursdays – March through May 2016 – 6:00 P.M. – 9:00 P.M. – NEO Fury Basketball Practice – Dale Tittle
- MS East Gym – Wednesdays – 3/2/16 – 5/25/16 – 7:00 P.M. – 9:00 P.M. – Ohio Shooting Stars AAU Basketball – Ed Heben
- HE Gym/Cafeteria/Kitchen/Room 209/Art Room – Saturday – 3/19/16 – 7:00 A.M. – 1:00 P.M. – Sunday – 3/20/16 – 5:30 A.M. – 4:30 P.M. – Hinckley Buzzard Day – Chamber of Commerce – Martha Catherwood
- HE Gym – Tuesday – 3/16/16 & 4/12/16 – 7:00 P.M. – 9:00 P.M. – Air Force AAU Basketball Practice – Brent Mannin
- SE Gym – Friday – 3/11/16 – 5:00 P.M. – 8:00 P.M. & Saturday – 3/12/16 – Noon – 5:00 P.M. – Pinewood Derby for Cub Scouts – Kevin Averbach

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-02-33

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through E, as presented:

- A. Medina County Educational Service Center Agreement 2016/2017
- B. Mann Architects – Professional Services Contract
- C. College Credit Plus Partnership with Cuyahoga Community College
- D. College Credit Plus and MyUniversity Guarantee with Lorain County Community College
- E. College Credit Plus and The University of Akron

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 22, 2016
MEDINA COUNTY CAREER CENTER
6:00 P.M.

CONSENT AGENDA – PERSONNEL 16-02-34

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCEC, and presented in Addendum #III.

RETIREMENT – EXEMPT

Accepted the resignation of Sherri Gager, Treasurer's Assistant, for the reason of retirement, effective March 1, 2016.

EMPLOYMENT – EXEMPT

Employed Kay Makishi, as Treasurer's Assistant, on a limited one-year contract of employment, effective 3/7/16.

EMPLOYMENT – CONSULTING SERVICES

Employed Sherri Gager and James Reusch, for consulting services to the Highland Local School District, on an hourly basis, as presented.

REVISION OF JOB DESCRIPTIONS - SUPERVISORS

Adopted the revised job descriptions for Transportation Supervisor and Maintenance Supervisor, as presented.

REVISION OF MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved a revision in the Maternity/Family Medical Leave of Annie Crawford, Hinckley Physical Education Teacher, resulting in a return date of March 29, 2016.

EMPLOYMENT – CLASSIFIED

Employed Terri Humphrey, as Middle School Head Cook, on a limited one-year contract of employment, Step 0/0 years' experience, 5.75 hours per day, effective 2/22/16.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an "as needed basis", for the 2015/2016 school year, as listed:

- Nicole Carsten, Substitute Custodian, effective 2/17/16
- Branden Hartshorn, Substitute Bus Driver, effective 2/22/16
- Jennifer Horton, Substitute Cook, effective 2/12/16
- Joseph Powell, Substitute Bus Driver, effective 2/18/16
- Lorie Strand, Substitute Bus Driver, effective 2/22/16

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 22, 2016
MEDINA COUNTY CAREER CENTER
6:00 P.M.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2015/2016 school year, as listed:

Brent Belsole	HS Assistant Softball Coach – 2 yrs	\$4,191.00
David Gelhar	HS Assistant Track Coach Girls – 5 yrs	\$5,360.00
Rob Gilbert	MS Head Track Coach Boys – 2 yrs	\$3,411.00
John Hopkins	HS Assistant Track Coach Girls – 9 yrs	\$5,360.00
Paul Lushes	HS Head Track Coach Girls – 19 yrs	\$6,529.00
Paul Lushes	HS Assistant Track Coach – 19 yrs	Volunteer
Andrew Lynden	HS Assistant Track Coach Girls – 14 yrs	\$5,750.00
Martin Ryan	HS Assistant Track Coach Girls – 22 yrs	\$5,750.00
Tim Snook	MS Assistant Track Coach Boys – 6 yrs	\$3,801.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 6:39 P.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 14, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on April 18, 2016 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

- Item X – Superintendent’s Agenda – Item C – Additions – Use of Facilities/Waiver-Non-Waiver of Fees
- Consent Agenda – Contract/Agreements – Addition – Item C

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-03-35

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Regular Meeting held on February 22, 2016, as presented.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-03-36

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the February 2016 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF 2017 TAX RATES AND AMOUNTS – ADDENDUM #I
16-03-37

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # I.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS’ AGENDA ITEMS

None

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 14, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Paul L. Gierosky, a resident of York Township and a Republican County Commissioner candidate, introduced himself and shared information regarding his educational background, work history, and his planned approach should he be elected County Commissioner.

Rebecca Smith, Highland Foundation Trustee, Highland Alumni Association Representative and 1997 Highland graduate, sought approval from the Board to implement a Highland Alumni Hall of Fame and hold an initial Hall of Fame event at Highland High School on Saturday, September 3, 2016. She provided the Board with an executive summary of the plan. The Board was receptive to the idea. No official action was taken at this time.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

ACCEPTANCE OF FOREIGN EXCHANGE STUDENT 16-03-38

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education accept Sophie Ueter as a Foreign Exchange Student and waive all associated education fees for the 2016/2017 school year, as presented.

Sophie Ueter is from Germany and is sponsored by the International Student Exchange Program. She is residing with Bob & Heidi Smith of Medina.

Mr. Kelly, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes;
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 16-03-39

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Granger Elementary	Sue & Jeff Lawson	Electric Piano/Organ
Sharon Elementary	Connie & Richard Pawlak	\$1,000.00
Sharon Elementary	Target	\$ 833.22
Sharon Elementary	Jennifer Jackson-Wohl & Eric C. Jackson	Ball Chairs/Bouncy Desk Bands/\$1,200.00

Mr. Wolny, yes; Mrs. Thomas, Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 14, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-03-40

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria – Wednesday – 5/25/16 – 6:00 P.M. – 9:00 P.M. – Rugby Awards Dinner & Banquet – Highland Buzzard & Lady Buzzard Club – Jacqueline Kubicki
- HS Auditorium – Wednesday – Friday – 2/17/16 – 2/19/16 – Tuesdays through Thursdays – 2/23/16 – 2/25/16 & 3/1/16 – 3/3/16 – Monday through Wednesday – 3/7/16 – 3/9/16 – 2:30 P.M. – 6:00 P.M. – Thursday through Saturday – 3/10/16 – 3/12/16 – 5:00 P.M. – 9:00 P.M. – HMS Musical – Emily Miller
- HS Cafeteria – Tuesday – 2/23/16 – 4:00 P.M. – Boys Basketball Dinner – Anka Wiencek
- HS Auditorium & Black Box – Wednesday – 2/17/16 – Monday 2/22/16 & Friday – 2/26/16 – 4:00 P.M. – 10:00 P.M. – Granger PTO Talent Show – LeAnn Gausman
- HS Black Box – Thursday & Friday – 4/14/16 & 4/15/16 – 2:30 P.M. – 9:30 P.M. – Saturday – 4/16/16 – 1:00 P.M. – 9:30 P.M. – Thespians Spring Play – Mariana Hardy
- HS Cafeteria – Thursday – 3/31/16 – 6:00 P.M. – 8:00 P.M. – Highland Youth Soccer Parent Meeting – Joey Clark
- HS Cafeteria – Wednesday – 3/9/16 – 7:00 P.M. – 8:30 P.M. – Football Moms Club – Lisa Ross
- HS Cafeteria – Fridays – 8/12/16 through 11/18/16 – 2:30 P.M. – 4:30 P.M. – Football Friday Meals – Lisa Ross
- HS Auditorium – Saturday – 4/2/16 – 4:00 P.M. – 10:00 P.M. – Mr. Hornet Competition – Yearbook – Tanya Dolata
- HS Cafeteria & Room G505 – Friday – 4/22/16 – 3:00 P.M. – 11:00 P.M. & Saturday – 4/23/16 – 7:00 A.M. – Noon – OMEA State Choir Contest – Highland Choir Boosters – Chris DiGiacobbe
- HS Stadium – Thursday – 5/12/16 – 6:00 P.M. – 8:00 P.M. – Hinckley PTO Family Activity Event – Maureen Fragnoli
- HS Auditorium – Friday – 4/1/16 – 2:30 P.M. – 7:00 P.M. – Mr. Hornet Competition Rehearsal – Yearbook – Tanya Dolata
- HS Auditorium – Friday – 4/29/16 – 5:30 P.M. – 10:00 P.M. – Young Americans for Freedom Speaker Event – Lindsay Gatsios

MIDDLE SCHOOL

- MS Track – Mondays & Thursdays – 4/4/16 through 6/30/16 – 6:00 P.M. – 7:30 P.M. – Special Olympics Track Practice – Ruth Glas

GRANGER ELEMENTARY

- GE Gym – Fridays – 3/18/16, 4/8/16, 4/15/16 & 4/22/16 – 6:00 P.M. – 7:30 P.M. – RAH Softball Practice – Terri Morgan
- GE Classroom – 3/1/16 – 5/5/16 – Various Tuesdays, Wednesdays & Thursdays – 3:45 P.M. – 4:45 P.M. & Friday – 5/13/16 – 6:00 P.M. – 8:00 P.M. – Granger PTO Science Olympiad – Holly Kildoo
- GE Gym, Cafeteria, Library & 4 Classrooms – 6/6/16 – 6/10/16 & 6/13/16 – 6/17/16 – Monday through Friday – 7:00 A.M. – 1:00 P.M. – Highland Safety Week – Diane Bloniak

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 14, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

SHARON ELEMENTARY

- SE Cafeteria – Wednesday – 3/9/16 – 6:30 P.M. – 9:00 P.M. – PTO
Science Olympiad Planning Meeting – Shelly Butcher

FEES NOT WAIVED

- MS Gym – Tuesdays – 4/19/16 through 5/31/16 – 6:00 P.M. – 7:30 P.M. –
Special Needs Basketball Clinic – Empower Sports – Ben Leohr
- HS Stadium – Tuesday – 3/15/16 – 5:30 P.M. – 7:30 P.M. – Cleveland
Futbol Club Training Session – Vladimir Godosev

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-03-41

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- Connect Service Contract
- The Musical Theater Project Agreement
- Transfinder – Transportation Routing and Scheduling System Agreement

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-03-42

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCEsc, and presented in Addendum #II.

EMPLOYMENT – CERTIFIED

Employed Jonathan Baxter, on a limited contract of employment, as a High School Long Term Substitute Math Teacher, effective 2/2/16, BA/Step 0.

REVISION OF PARENTAL LEAVE – CERTIFIED

Approved a revision in the Parental Leave of Lisa Cancilla, Sharon Elementary IE Tutor, resulting in a return date of 4/25/16.

RETIREMENT – CLASSIFIED

Accepted the resignation of Norm Hazen, Middle School Building Manager, for the reason of retirement, effective May 1, 2016.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MARCH 14, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

EMPLOYMENT – CLASSIFIED

Employed Sheila Hemming, as the Middle School Secretary, Step 4/5 years' experience, effective with the start of the 2016/2017 school year.

EMPLOYMENT – CONSULTING SERVICES

Employed Sheila Hemming for consulting services to the Middle School Office, not to exceed 5 days, for the remainder of the 2015/2016 school year, as presented.

EMPLOYMENT – HIGHLAND COMMUNITY EDUCATION

Employed Mary Fran Kudla as the Highland Community Education Director for the 2015 Winter Session, as presented.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an "as needed basis", for the remainder of the 2015/2016 school year, as listed:

- Branden Hartshorn – Substitute Custodian
- Jennifer Weakland – Substitute Aide – effective 2/19/16

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

Kim Brenstuhl	MS Choir Director – 0 yrs	\$1,462.00
John DePiore	HS Assistant Baseball Coach – 5 yrs	\$5,360.00
Tracy Goebel	National Testing Proctor	\$25.00 per hour
Zach Gresch	HS Assistant Softball Coach - 0 yrs	\$4,191.00
Elizabeth Hadler	HS Assistant Tennis Coach Boys	Volunteer
Austin Hanna	HS Assistant Tennis Coach Boys ½ time – 0 yrs	\$1,705.50
Mariana Hardy	HS Drama Director/Winter Play – 4 yrs	\$3,021.00
Elizabeth Poltis	Home/After School Tutor	\$25.00 per hour
Dawn Zorn	HS Spring Faculty Manager – 1 yr	\$2,631.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:20 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
APRIL 18, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular meeting was called to order and roll call taken by Mr. Kelly, Board Vice-President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, absent.

The next Regular Meeting will be held on May 16, 2016 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-04-43

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Minutes of the Regular Meeting held on March 14, 2016, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-04-44

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the March 2016 Financial Reports, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2016 AMENDED APPROPRIATIONS –
ADDENDUM #I 16-04-45

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Teresa Wright, Executive Director of the Highland Foundation, announced that the annual Great Gifts Dinner Auction will be held on Saturday, November 5, 2016.

On behalf of Linda Collins, Projects Committee Chair, Mrs. Wright presented the following approved 2015-16 Spring Grants:

- Opera Composer Residency - \$4,865 (Mike McClintock, Hinckley Elementary Music Teacher)

HIGHLAND BOARD OF EDUCATION
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- Rachel’s Challenge - \$7,150 (Sandy Schilling, Highland Middle School)
- College Now Greater Cleveland - \$6,750 (Craig Tasker, Highland High School)
- Think Like an Engineer, See Like an Artist (STEM) - \$6,738 (Katie Hatch, Hinckley Elementary School)
- Alternative Seating - \$500 (MoNique Waters, Sharon Elementary Kindergarten Teacher)

The Highland Foundation’s Spring Grants totaled \$26,003. Fall Grants totaled \$56,141 bringing the year to date grand total for the 2015-2016 school year up to \$82,144. Mrs. Wright shared that the Foundation is also going to fund the 5th grade instrument project again this year. This additional grant coupled with upcoming scholarship awards puts the Foundation on track to disburse more than \$100,000 for the current school year.

Mrs. Thomas expressed her gratitude for the hardworking people and generous community that make all of this possible. Mrs. Thomas is the Board Representative to the Foundation.

Mr. Kelly echoed Mrs. Thomas’ sentiments and noted that the Foundation is just another part of Highland that makes it so special. He appreciates the way the Foundation has evolved over time and the positive impact the various programs have on Highland’s students.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT’S AGENDA

APPROVAL OF OUT-OF-STATE TRIP 16-04-46

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the High School Out-of-State trip to the National Speech & Debate Tournament being held in Salt Lake City, Utah on June 12, 2016 through June 18, 2016 for 2 individuals. (The cost of the trip is being paid by the Speech & Debate Team.)

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 16-04-47

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Granger Elementary	Hadam Family	American Flag/\$158.00
Hinckley Elementary	Hinckley PTO	PE Incentive/\$129.45
Hinckley Elementary	Hinckley PTO	Projector Screen/\$1,473.00
Hinckley Elementary	Hinckley PTO	Badge Button Maker/\$305.00
Sharon Elementary Library	Sharon PTO	\$563.60
Sharon Elementary	Sharon PTO	Leadership Launch/\$8,000.00

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

Sharon Elementary
Sharon Elementary
Sharon Elementary

Sharon PTO
Sharon PTO
Sharon PTO

Classroom Support/\$626.43
Natural History Program/\$365.00
Chrome Books, Headphones,
Storage Cart/\$14,273.00

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-04-48

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria – Friday – 4/15/16 – 2:30 P.M. – 9:00 P.M. – Sharon Elementary Father Daughter Dance – Sharon PTO – Lisa Pallente
- HS Cafeteria – Youth Football Registration – Saturday – 4/30/16 – 8:00 A.M. – 1:00 P.M. – Highland Youth Football – Keith Heichel

MIDDLE SCHOOL

- MS Track – Wednesdays – 6:30 P.M. – 7:30 P.M. & Sundays – 4:00 P.M. – 5:00 P.M. – 4/20/16 through 7/3/16 – Speed and Agility Clinic – Highland Youth Football – Brian Borla

HINCKLEY ELEMENTARY

- HE – Room 110 – Monday – 4/4/16 & 5/2/16 – 3:30 P.M. – Girl Scout Meeting – Kathryn Miller

SHARON ELEMENTARY

- SE – Cafeteria/Gym – Thursdays – 4/7/16 & 4/21/16 and Wednesdays – 4/13/16 & 5/4/16 – 6:30 P.M. – 8:30 P.M. – PTO Science Olympiad – Shelly Butcher

FEES NOT WAIVED

- HS Auditorium/Cafeteria/Make-up/Change Rooms – Saturday – 4/30/16 – 2:00 P.M. – 10:30 P.M. – Northeast Ohio Telugu Association – Naveen Mandepudi
- HS Stadium – Tuesday through Thursday – 3/29/16 – 3/31/16 – 5:00 P.M. – 7:45 P.M. – Highland Youth Mini Soccer Camp – Bill Zufall
- HS Tennis Courts – Tuesdays – 5/10/16 through 8/1/16 – 6:30 P.M. – 8:30 P.M. – USTA Men's Tennis League – Jeffrey Schlak
- HS Athletic Complex Track & Restrooms – Sunday 4/3/16 – 11:30 A.M. – 5:00 P.M. – Highland Project Track & Field Games – Deric Kenne
- HS Wrestling Room – Mondays, Tuesdays & Thursdays – 4/4/16 through 5/19/16 – 4:00 P.M. – 8:00 P.M. – Alan Fried Wrestling Clinic – Alan Fried
- HS Stadium – Monday – 4/4/16 & 4/11/16 & Wednesday – 4/6/16 – 6:00 P.M. – 7:00 P.M. – Cleveland FC Soccer – Ross Nicol
- HS Gym – Thursdays – 4/28/16 & 5/19/16 & Wednesday – 5/18/16 – 7:00 P.M. – 9:00 P.M. – PCVC Instructional Volleyball – Mark Uhrich
- HS Stadium – Sundays – 5/1/16 & 5/8/16 – 3:30 P.M. – 7:30 P.M. – Highland Youth Soccer Games – Kristen Oberhaus
- GE Varsity Baseball Field – Saturdays – 6/4/16 & 6/11/16 – 11:30 A.M. – Sunday – 6/5/16 – 10:00 A.M. through 6:00 P.M. & Wednesday – 7/13/16 – 6:00 P.M. – Diamond League Baseball Games – Ryan Meikle

HIGHLAND BOARD OF EDUCATION
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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

- HS Gym – Friday – 4/8/16 – 6:00 P.M. – 9:00 P.M. & Saturday – 4/9/16 – 8:00 A.M. – 5:00 P.M. – HYS Coach License Course – Joey Clark
- HS Auditorium/Black Box/Band Room – Wednesday through Saturday – 6/1/16 – 6/4/16 – 4:00 P.M. – 9:30 P.M. & 10:00 A.M. – 7:30 P.M. on Sunday – Once Upon a Dream – Shannon Scott
- HS Auditorium/Music Room/Black Box – Monday through Saturday – 6/20/16 – 6/25/16 – 5:00 P.M. – 9:30 P.M. – AV Productions Summer Youth Musical – Ansley Valentine
- MS Band Room – Wednesdays – 5/25/16 through 7/27/16 – 6:30 P.M. – 9:15 P.M. – Medina Community Band Rehearsals – Gail Siemund

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

APPROVAL OF HEA NEGOTIATED AGREEMENT 16-04-49

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the HEA Negotiated Agreement for the period of July 1, 2016 through June 30, 2019, as presented.

Mr. Kelly thanked the Highland administration and HEA team for their hard work to arrive at this agreement.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-04-50

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through G, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCECSC, and presented in Addendum #II.

RESIGNATION – CERTIFIED

Accepted the resignation of Kate Jones, Hinckley Elementary Third Grade Teacher, effective at the end of the 2015/2016 school year.

CHANGE OF STATUS – EMPLOYMENT

Approved a change of status for the following individuals, effective April 4, 2016:

- Tod Davis, from Skilled Maintenance Technician to Maintenance Supervisor
- Debbie Parker, from Transportation Secretary to Transportation Supervisor

Mrs. Aukerman introduced Debbie Parker as the new Transportation Supervisor. Ms. Parker has worked in the Highland transportation department for many years and knows Highland's system inside and out. She has an excellent relationship with our drivers and parents. Mrs. Aukerman noted that the District is very pleased

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to have somebody who is so highly qualified in our own district to promote into this position.

Ms. Parker said she is very grateful for the opportunity noting she bleeds green and yellow for Highland Local Schools and school buses, respectively.

Mrs. Aukerman also introduced Tod Davis as the new Maintenance Supervisor. Mr. Davis has been employed at Highland as a skilled maintenance technician working very closely with Jim Reusch, retired Director of Operations, for more than a year.

Mr. Davis thanked the Board for the opportunity and said he will work hard every day in this new role.

Mr. Kelly said it is really nice when the District can promote from within. He commended Ms. Parker and Mr. Davis for stepping up and he has complete confidence in both individuals as they transition into their new roles.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, as listed:

- Douglas Lowe, High School Custodian, effective 5/27/16
- Jennifer Lowe, High School Custodian, effective 5/27/16
- Sandra Slagor, Middle School Cook, effective 4/4/16

EMPLOYMENT – STUDENT WORKER

Employed Tian James Treb, as a Tech Department Student Worker, on a limited contract of employment, on an “as needed basis”, for the remainder of the 2015/2016 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Jenna Pew, as the High School Head Volleyball Coach, 2 years’ experience, on a limited contract of employment, beginning with the 2016/2017 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

Kim Clendaniel	HS Assistant Track Coach Girls – 0 Yrs.	\$4,191.00
Weston Muniak	Home/After School Tutor–Effective 2/10/16	\$25.00 per hour
Amanda Simmons	HS Assistant Basketball Coach – 11 Yrs.	\$6,140.00
Mike Weyand	HS Assistant Baseball Coach – 9 Yrs.	\$5,360.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

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EXECUTIVE SESSION 16-05-51

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education adjourn to Executive Session to consider the appointment and employment of public employees.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

The Board entered executive session at 7:18 P.M.
The Board exited executive session at 7:50 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:51 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

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The Regular meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on June 20, 2016 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-05-52

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Minutes of the Regular Meeting held on April 18, 2016, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-05-53

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the April 2016 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2016 AMENDED APPROPRIATIONS -
ADDENDUM # I 16-05-54

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented in Addendum # I.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF UPDATED 2016 FIVE-YEAR FORECAST AND ASSUMPTIONS
16-05-55

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the updated Five Year Forecast and Assumptions for the five-year period ending June 30, 2020, as presented.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

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APPROVAL OF BID AND AWARD OF CONTRACT – HIGH SCHOOL
RETAINING WALLS 16-05-56

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education accept the lowest responsible and responsive bid for the removal and replacement of three existing retaining walls at Highland High School as submitted by Rocco Masonry & Concrete in the amount of \$97,960 and authorize the Treasurer to execute a contract with the successful bidder.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF BID AND AWARD OF CONTRACT – HIGH SCHOOL SCIENCE
CLASSROOM 16-05-57

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education accept the lowest responsible and responsive bid for the High School science classroom renovation as submitted by Town Center Construction in the amount of \$173,995 and authorize the Treasurer to execute a contract with the successful bidder.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mr. Kelly commented on a proposed annexation of approximately 55 acres in Sharon Township to the City of Wadsworth. Mr. Kelly wants the Highland community to be aware that the Wadsworth City Council voted May 4th regarding the zoning regulations that would apply to this property, which could lead to the addition of more than 75 homes over the next 2 to 3 years. The property proposed for annexation would still be part of the Highland Local School District territory and could have a significant impact on our enrollment and budget. He stated that Highland makes an effort to plan for future enrollment based upon the current zoning requirements that exist within the District. He further explained that school districts and townships don't have much of a say in annexation matters. The annexation proposal is slated for presentation to the County Commissioners during the week of May 16th. He would like to reach out to the Commissioners and local representatives to communicate Highland's concerns and encouraged other community members to do the same.

Mr. Kelly also expressed his continued frustration with the charter school fiasco in the State of Ohio. He feels that state legislators should not continue to invest tax dollars in these schools that are failing miserably and in many cases are run by for-profit companies. These schools do not have to operate under the same rules as traditional public schools thanks to strong lobbying efforts and Highland has over \$250,000 deducted annually from its state funding, which is diverted to charter schools. He also noted that he would like to bring a resolution to the Board at a future meeting to more formally communicate the District's opposition and also bill the state for cumulative charter school deductions from its state funding similar to what many other traditional public school districts have done throughout the state.

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Dr. Christopher said one of the issues with charter schools is that public dollars are going to support for-profit, private entities that are outside the regulatory scrutiny of the state.

Mr. Kelly said the money that goes to these schools could easily be going into someone's pocket, and it is just absolutely wrong.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mr. Henry, Middle School Principal, announced that Highland had 3 teachers from the Middle School who were nominated for the Greater Cleveland Council of Teachers of Mathematics Outstanding Teacher of the Year Award: Andy Gopp; Anna Taylor; and Becky Watson. He was pleased to share that this year's winner is Anna Taylor.

Mr. Henry also announced that the Medina County Auditor's Office sponsors a Memorial Day essay contest each year and Highland had two seventh graders who received recognition for their submissions. Maggie Petersen won first place and Laura Recean won second place.

Mr. Henry also announced that earlier in the year, seventh grader Lauren Paulus won the Stop the Hate Essay Contest sponsored by the Maltz Museum of Jewish Heritage.

Teresa Wright, Executive Director of the Highland Foundation, announced on behalf of the Alumni Association that applications for Distinguished Alumni Awards will be accepted until June 1st. The group is looking to have its first distinguished alumni group recognized at the September 2nd football game with awards being presented at a ceremony on September 3rd in the high school auditorium.

Dr. Deuber, Athletic Director, shared the many athletic accomplishments achieved by the spring sports teams:

- High school boys tennis, boys track, and baseball teams placed second in the Suburban League.
- High school girls track and softball teams won league championships. For girls softball, it has been over 40 years since their last championship, and girls track was over 38 years! Dr. Deuber expressed the pride of the District and community in our coaches and students.
- Brittany Fleischer won the Suburban League Softball Player of the Year
- Coach Patrick Martin won the Suburban League Softball Coach of the Year

OLD BUSINESS

None

NEW BUSINESS

Conduct first reading for new and revised Board of Education Policies:

- 1130 – Conflict of Interest
- 2460.03 – Independent Educational Evaluations
- 3113 – Conflict of Interest
- 4113 – Conflict of Interest
- 4162 – Drug and Alcohol Testing of CDL License Holders
- 5112 – Entrance Requirements
- 5200 – Attendance
- 5223 – Released Time for Religious Instruction
- 5320 – Immunization
- 6110 – Grant Funds

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6111 – Internal Controls
6112 – Cash Management of Grants
6114 – Cost Principles – Spending Federal Funds
6116 – Time and Effort Reporting
6325 – Procurement – Federal Grants/Funds
6550 – Travel Payment & Reimbursement
7300 – Disposition of Real Property/Personal Property
7310 – Disposition of Surplus Property
7450 – Property Inventory
8500 – Food Services
9270 – Equivalent Education Outside the Schools (Home Schooling)

SUPERINTENDENT'S AGENDA

ADOPTION OF AMENDED ACADEMIC SCHOOL CALENDAR FOR 2016/2017 –
ADDENDUM # II 16-05-58

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adopt the 2016/2017 amended academic school calendar, as presented in Addendum #II.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

MILK PRICE INCREASE 16-05-59

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the increase of ala carte milk prices from \$.55 to \$.60, effective with the 2016/2017 school year.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

ADOPTION OF HIGH SCHOOL, MIDDLE SCHOOL, ELEMENTARY SCHOOL
AND PRESCHOOL HANDBOOKS AND STUDENT FEES FOR 2016/2017
16-05-60

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adopt the High School, Middle School, Elementary School and Preschool Handbooks and Student Fees for the 2016/2017 school year, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

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ACCEPTANCE OF DONATIONS 16-05-61

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland Middle School	HMS PTO	Recess Equipment - \$272.32
Highland Middle School	HMS PTO	Student Leadership Program - \$625.00
Highland Middle School	HMS PTO	Academic Awards & Competitions - \$1,759.00
Granger Elementary	Target	\$962.09
Granger Elementary	Granger PTO	Classroom Support - \$2,091.32
Granger Elementary	Granger PTO	Classroom Playaways - \$2,767.32
Granger Elementary	Granger PTO	Classroom Books, Reading Prizes, COSI Program, Printing Donation - \$2,466.74
Highland Athletic Dept.	Football Mom's Club, Current Automations & The Dennis Family	Field House Sound System - \$2,565.00

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-05-62

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Stadium – Saturday – 5/7/16 – 8:00 A.M. – 11:00 A.M. – Student Council 5K Race – Andrew Lynden
- HS Auditorium – Saturday – 9/3/16 – 2:00 P.M. – 6:00 P.M. – Alumni Hall of Fame Recognition Event – Tina McKeen
- HS Cafeteria – Monday – 5/9/16 – 7:00 P.M. – 9:00 P.M. – Highland Robotics Banquet – Andrew Bruening
- HS Cafeteria – Saturday – 9/17/16 – 8:00 A.M. – 5:00 P.M. – Mattress Fundraiser – Speech & Debate Team – Suzette Burtoft
- HS Auditorium/Hallway/Foyer/Upper & Lower B-Wing Classrooms – Wednesday – 1/25/17 – 7:00 P.M. – Speech & Debate Awards/Community Night – Suzette Burtoft

MIDDLE SCHOOL

- MS West Gym & Cafeteria – Wednesday - 5/4/16 – 3:30 P.M. – 8:00 P.M. – D.A.R.E. 5th Grade Graduation – Deputy Sharon Centner

GRANGER ELEMENTARY

- GE Soccer Field – Thursdays – 5/5/16 through 5/26/16 – 6:30 P.M. – 8:00 P.M. – Highland Youth Soccer – Kristen Oberhaus

FEES NOT WAIVED

- HS Parking Lot & Field House Restrooms – Sunday – 6/26/16 – 9:30 A.M. – 3:00 P.M. – Fun Run & Food Truck Event – Highland Alumni Association – Tina McKeen (Custodial Fees)

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Mr. Kelly, yes; Mr. Wolny, yes, Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-05-63

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through D, as presented:

- Membership Agreement with OHSA
- Sharon Family Physicians School Bus/Van Drivers Physicals Agreement
- Connect (North Coast Council) – Internet Services Agreement
- Varsity News Network School Agreement

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-05-64

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through W, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2015/2016 school year, as submitted by the MCESC, and presented in Addendum #III.

RESIGNATION – ADMINISTRATION

Accepted the resignation of Craig Caroff, Hinckley Elementary Principal, effective at the end of the 2015/2016 school year.

RESIGNATION – CERTIFIED

Accepted the resignation of the following individuals, effective at the end of the 2015/2016 school year, as listed:

- David Gelhar, High School Intervention Specialist
- Amanda Risley, Hinckley Intervention Specialist

EMPLOYMENT – CERTIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- Nicole Beavers, Granger Intervention Specialist, MA/Step 0
- Brittany Kornokovich, Middle School Intervention Specialist, MA/Step 5
- Hillary Zacharyasz, High School Intervention Specialist, MA/Step 0

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MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity Leave requests of following individuals:

- Bethany Kennedy, High School Psychologist, effective with the birth of her child, (anticipated due date of 7/28/16), with a return date of 10/17/16.
- Alicia Lambert, Middle School Intervention Specialist, effective with the birth of her child, (anticipated due date of 8/29/16), with a return date of 1/3/17.

RESIGNATION – CLASSIFIED

Accepted the resignation of Sharon Nehrenz, Middle School Cook, effective at the end of the 2015/2016 school year.

EMPLOYMENT – CLASSIFIED

Employed the following individuals on a one-year limited contract of employment, effective with the beginning of the 2016/2017 school year.

- Jennifer Horton, Middle School Cook, 3.5 hours per day, Step 0/ 0 years' experience
- Candida Pulis, Sharon Aide, 5.8 hours per day, Step 0/0 years' experience

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for the following individuals, effective 7/1/16:

- Tony Kissel, from HS Building Manager to Maintenance Technician – General
- Mike O'Connor, from 3rd Shift HS Custodian to 2nd Shift HS Custodian
- Karen Rusnak, from Hinckley Secretary to Transportation/Maintenance Secretary

EMPLOYMENT – EXEMPT

Employed Gary Shaw, as the Skilled Maintenance Technician, on a one-year limited contract of employment, effective 6/1/16.

CHANGE OF STATUS – EXEMPT

Approved a change of status for Sue Liszniansky, Executive Secretary, from a 260 day contract to a 240 day contract, effective 7/1/16.

EMPLOYMENT – CLASSIFIED SUBSTITUTE

Employed Jim Florian, as a substitute bus driver, on a limited contract of employment, on an "as needed basis" for the remainder of the 2015/2016 school year and the 2016/2017 school year.

EMPLOYMENT – CLASSIFIED SUMMER – EXTENDED SCHOOL YEAR PROGRAM

Employed Diane Schwandt, on a limited contract of employment, on an "as needed basis", at her regular hourly rate for the 2015/2016 school year and 2016/2017 school year.

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EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

Josh Arbour	Summer School Instructor	\$30.00 per hour
Brittany Kornokovich	Summer School Instructor	\$30.00 per hour
Mandi Myser	National Testing Proctor	\$25.00 per hour
Samantha Taylor	Summer School Instructor	\$30.00 per hour
Josh Victor	Summer School Instructor	\$30.00 per hour
Tim Wieczorek	MS Asst Track Coach Boys - 0 yrs	\$2,631.00

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

Josh Arbour	Summer School Instructor	\$30.00 per hour
Shelby Cowles	MS Power of the Pen 7 th Gr. 1 yr.	\$1,495.00
Robyn Eastman	MS Bowling Club Advisor – 4 yrs.	\$1,495.00
Brittany Kornokovich	Summer School Instructor	\$30.00 per hour
Julie Malone	MS Asst Drama/Musical Prod. – 4 yrs.	\$1,495.00
Julie Malone	MS Drama Club Advisor -1 yr.	\$1,893.00
Emily Miller	MS Choir Director – 10 yrs.	\$2,690.00
Emily Miller	MS Musical Director – 12 yrs.	\$4,285.00
Mandi Myser	MS Faculty Manager – 2 yrs.	\$3,488.00
Jeremie Pesek	MS Ski Club Advisor – 6 yrs.	\$1,495.00
Nate Rudolph	MS Jazz Band – 4 yrs.	\$1,495.00
Sandy Schilling	Saturday Detention Monitor	\$25.00 per hour
Sandy Schilling	MS Student Council Advisor ½ time - 6yrs.	\$2,341.50
Brent Shaeffer	MS School Paper Advisor – 0 yrs.	\$1,893.00
Brent Shaeffer	MS Yearbook Advisor – 0 yrs.	\$1,893.00
Anna Taylor	MS National Honor Society Advisor – 6 yrs.	\$1,495.00
Samantha Taylor	Summer School Instructor	\$30.00 per hour
Michael Tipple	MS Power of the Pen – 8 th – 4 yrs.	\$1,495.00
Josh Victor	Summer School Instructor	\$30.00 per hour
Rebecca Watson	MS Student Council Advisor ½ time - 6yrs.	\$2,341.50

NEW CONTINUING CONTRACTS – CERTIFIED 2016/2017 SCHOOL YEAR

Granted the following employees new continuing contracts of employment, effective with the 2016/2017 school year:

- Laura Blackledge Kris Kosta-Stalder (T)
- Brandon Dade Darla Miller

NEW ONE-YEAR CONTRACTS – CERTIFIED 2016/2017 SCHOOL YEAR

Granted the following employees new one-year contracts of employment, effective with the 2016/2017 school year:

Katie Blower	Ashley Kwiatkowski
Lindsay Bond	Alicia Lambert
Andrew Bruening	Stephanie Marshall
Lisa Cancilla (T)	Patrick Martin
Anne Crawford	Andrea McKinney
Katelyn Diemand-Yauman – ½ time	Michael Nettling
Mike Gibbons	Elizabeth Poltis
Austin Hanna	Jamie Price
Kelly Harrison	Samantha Taylor
Andrew Hoslar	Monique Waters
Bethany Kennedy	Morgan Wetzel
Connie Kurko	

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NEW TWO-YEAR CONTRACTS – CERTIFIED – 2016/2017 SCHOOL YEAR

Granted new two-year contracts of employment, to the following employees, effective with the 2016/2017 school year:

Trevor Armstrong	Mariana Hardy
Jane Back (T)	Carrie Kalina
Christie Boger	Rachel Matejin – ½ time
Julie Boggs	Christopher Meyer
Patricia Clark	Molly Pellerite
Amanda Corrigan	Lisa Tecco (T)
Shelby Cowles	Amy Vorndran
Jason Cress	Emily Young
Kelly D-Annolfo	

EXTENDED TIME CONTRACTS – CERTIFIED – 2016/2017 SCHOOL YEAR

Granted supplemental extended time contracts for the 2016/2017 school year, on a per diem basis, for the following employees, as listed:

Jim Addington – 20 Days	Debra Mazur – 3 days
Sara Atkins – 3 days	Molly Pellerite – 20 days
Rob Gilbert – 14 days	Donna Scranton – 3 days
Claudia Johnson – 20 days	Craig Tasker – 20 days
Bethany Kennedy – 3 days	

ADMINISTRATIVE CONTRACTS OF EMPLOYMENTS – 2016/2017 SCHOOL YEAR

Granted the following Administrators, new contracts of employment, effective August 1, 2016:

Dana Addis – High School Principal – 3 years
John Deuber – HS Assistant Principal/Athletic Administrator – 1 year

EXTENDED TIME CONTRACT – ADMINISTRATION

Granted a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2015/2016 school year.

NEW CONTINUING CONTRACTS – CLASSIFIED – 2016/2017 SCHOOL YEAR

Granted the following employees new continuing contracts of employment, effective with the 2016/2017 school year:

Phil Baird – Bus Driver	Rob McDonald – Mechanic
Michelle Bloom – Bus Driver	Chris Medwid – Aide
Eileen Dennis – Cook	Maria Melchiorre – Aide
Steve Emrick – Custodian	Lance Nekich – Custodian
Anna Hall – Aide	Tara Ringgenberg – Aide
Christine Koehler - Aide	Peggy Snanigan – Secretary
David Larsen – Bus Driver	Sheila Vidmar – Bus Driver

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NEW TWO-YEAR CONTRACTS – CLASSIFIED – 2016/2017 SCHOOL YEAR

Granted the following employees new two-year contracts of employment, effective with the 2016/2017 school year:

Sheila Bazan – Aide	Alissa Maschke – Aide
Katharine Blueter – Bus Driver	Lana McHolland – Aide
Carol Doak – Cook	Danielle McLaughlin – Aide
Amanda Eakin – Aide	Lynn Metzger – Aide
Annette Galbincea – Latchkey	Michael O'Connor - Custodian
Dennis Halenar – Bus Driver	Jennifer Weakland – Aide
Terri Humphrey – Head Cook	Denis Werner – Bus Driver
Melissa Lance – Bus Driver	Tim Wieczorek – Aide
Ann Lyle – Aide	Justin Wodzisz - Custodian
James Maline – Bus Driver	

NEW TWO-YEAR CONTRACT – EXEMPT – 2016/2017 SCHOOL YEAR

Granted Kay Makishi, Treasurer's Assistant, a new two-year contract of employment, effective with the 2016/2017 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

SPECIAL RECOGNITION – HIGHLAND PRIDE AWARD CEREMONY AND RECEPTION RECESS 16-05-65

Mrs. Aukerman recognized this year's Highland Pride Award recipients: Amy Lyon, Granger Elementary 4th grade teacher, and Missy Schreiner, community member and volunteer.

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education recess for the purpose of holding a reception honoring this year's Highland Pride Award winners.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes, Dr. Christopher, yes.

Motion carried.

The Board recessed at 7:51 P.M.
The Board reconvened at 8:08 P.M.

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EXECUTIVE SESSION 16-05-66

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes, Dr. Christopher, yes.

Motion carried.

The Board entered Executive Session at 8:09 P.M.
The Board exited Executive Session at 9:10 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:11 P.M.

President

Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JUNE 20, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:01 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on July 18, 2016, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Additions

Report of the Treasurer – Item I – Declaration of Urgent Necessity
Consent Agenda – Contracts/Agreements - Items O and P
Consent Agenda – Personnel – Item B - Employment – Certified – 6
Consent Agenda – Personnel - Item K – Employment - Administration

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-06-67

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Regular Meeting held on May 16, 2016, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-06-68

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the May 2016 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2016 FINAL AMENDED APPROPRIATIONS
16-06-69

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education amend the Fiscal Year 2016 Appropriations, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

Mr. Kelly arrived at 7:04 P.M.

APPROVAL OF FUND TRANSFERS 16-06-70

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education authorize the following fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	USS Fund (009)	\$10,000.00

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Reason: Instructional Materials for qualifying students.

OHSAA (022) Athletics (300-0000) \$7,719.00

Reason: To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FUND ADVANCES 16-06-71

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education authorize the following fund advances to eliminate negative fund balances at fiscal year-end:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Local Grants (019)	up to \$10,000
General Fund (001)	IDEA Part B (516)	up to \$30,000
General Fund (001)	Title I (572)	up to \$20,000

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF 2016/2017 PETTY CASH/CHANGE ACCOUNTS –
ADDENDUM #I 16-06-72

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the 2016/2017 Petty Cash/Change Accounts, as presented in Addendum #I.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL PROCEDURES – ADDENDUM #II 16-06-73

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum #II.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2017 TEMPORARY APPROPRIATIONS
16-06-74

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Temporary Appropriations for Fiscal Year 2017, as presented.

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Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

DECLARATION OF URGENT NECESSITY 16-06-75

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education declare a case of urgent necessity and waive the procedures outlined in the Ohio Revised Code section 3313.46 with respect to competitive bidding and authorize the administration to engage a contractor for the remediation of mold at the Hinckley Elementary gymnasium. The urgent necessity is deemed appropriate due to the time constraints that exist with respect to the start of the new school year and the desire to have the mold remediated as soon as possible to minimize the potential discomfort experienced by employees and visitors in the building who may suffer from allergies and/or asthma.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mrs. Thomas delivered a message on behalf of Theresa Wright, Executive Director of the Highland Foundation, reminding everyone that the Hornet Dash will take place on Sunday, June 26th at 9:30 A.M. The Highland Alumni Association and Highland Foundation are co-sponsoring this event, which includes a free family 5k run, followed by a community picnic with family-friendly activities. Interested participants can register online or the morning of the event on-site starting at 8:30 A.M. The run will be timed by Second Sole and sponsored by Akron General Hospital.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS 16-06-76

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education conduct the second and final reading for new and revised Board of Education Policies, as presented:

1130 – Conflict of Interest
2460.03 – Independent Educational Evaluations
3113 – Conflict of Interest
4113 – Conflict of Interest
4162 – Drug and Alcohol Testing of CDL License Holders
5112 – Entrance Requirements
5200 – Attendance
5223 – Released Time for Religious Instruction
5320 – Immunization
6110 – Grant Funds
6111 – Internal Controls
6112 – Cash Management of Grants
6114 – Cost Principles – Spending Federal Funds
6116 – Time and Effort Reporting
6325 – Procurement – Federal Grants/Funds
6550 – Travel Payment & Reimbursement

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7300 – Disposition of Real Property/Personal Property
7310 – Disposition of Surplus Property
7450 – Property Inventory
8500 – Food Services
9270 – Equivalent Education Outside the Schools (Home Schooling)

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

TRANSPORTATION REIMBURSEMENT RESOLUTION FOR 2015/2016
16-06-77

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Highland Board of Education enter into a contract with those parents/guardians/custodians of pupils for whom local transportation is impractical and that provides reimbursement in lieu of transportation that does not exceed the State average of \$250.00 pursuant to ORC 3327.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 16-06-78

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Hinckley Elementary	Heinen's	\$110.00
Hinckley Elementary	Target	\$960.55
Hinckley Elementary	Box Tops	\$1,006.40
Hinckley Media Center	Hinckley PTO	\$142.00/Media Center Bookcase Shelves
Highland High School	Cleveland State University	\$500.00/Chinese New Year Parade
Granger Elementary	Target	\$278.40
Sharon Elementary	Artsonia	\$921.97/Spring Art Show
Sharon Elementary	Target	\$651.73
Sharon Elementary	Sharon PTO	\$1,512.60/Classroom Support
Sharon Elementary	Alan & Patsy Siff	\$40.00/Memory of Stephanie A. Bordach
Highland Local Schools	Giant Eagle	\$59.00/Apple Program
Highland Athletics	Pro Sports, Varsity Baseball and Budzinski Family	\$55.00/Plaque
Highland Local Schools	Highland Athletic Facilities Association	\$180,000.00/Athletic Complex

Mr. Kelly thanked the Athletic Facilities Association for their generous donation and support.

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Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-06-79

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Assorted Classrooms & Areas – Saturdays & Weeknights during 2016/2017 School Year – Various Times between 9:00 A.M. – 9:00 P.M. – Highland Community Education – Mary Fran Kudla

MIDDLE SCHOOL

- MS Assorted Classrooms & Areas – Weeknights during 2016/2017 School Year – 2:30 P.M. – 4:00 P.M. – Highland Community Education – Mary Fran Kudla

GRANGER ELEMENTARY

- GE Library – Tuesdays/Wednesdays/Thursdays – June 2016 through August 2016 – 8:00 A.M. – 1:00 P.M. – Summer Tutoring – Barb Knerem
- GE Cafeteria & Gym – Saturday – 12/3/16 – 7:00 A.M. – 1:00 P.M. – PTO Santa Breakfast – LeAnn Gausman
- GE Assorted Classrooms & Cafeteria – Weeknights during 2016/2017 School Year – Various Times between 3:30 P.M. – 5:00 P.M. – Highland Community Education – Mary Fran Kudla

HINCKLEY ELEMENTARY

- HE Assorted Classrooms & Cafeteria – Weeknights during 2016/2017 School Year – Various Times between 3:30 P.M. – 5:00 P.M. – Highland Community Education – Mary Fran Kudla
- HE Parking Lot & Gym Bathrooms – Saturday – 9/10/16 – 8:00 A.M. – 3:00 P.M. – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Jenny Austin

SHARON ELEMENTARY

- SE Assorted Classrooms & Cafeteria – Weeknights during 2016/2017 School Year – Various Times between 3:30 P.M. – 5:00 P.M. – Highland Community Education – Mary Fran Kudla

FEES NOT WAIVED

- HE Parking Lot & Gym Bathrooms – Saturday – 9/10/16 – 8:00 A.M. – 3:00 P.M. – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Jenny Austin – Custodial Fees
- HS Auditorium & Black Box Rooms – Friday – 3/10/17 – 3:00 P.M. – 10:00 P.M. – Saturday – 3/11/17 – 7:00 A.M. – 10:00 P.M. – Sunday – 3/12/17 – 7:00 A.M. – 9:00 P.M. – Turn It Around Tour Performing Arts Convention – Liz Catterlin
- HS Room B117 – 9/6/16 – 5/18/17 – During School Year – 2:45 P.M. – 5:45 P.M. – Drivers Education Classes – Town & Country Driving School – Nancy Ralls

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Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-06-80

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through P, as presented:

- Alliance for High Quality Education Agreement
- Connect Service Contract
- Medina County Health Department School Services Agreement
- Educational Service Center of Cuyahoga County Summer Service Agreement
- Final Forms Agreement
- Vocational Training/Supportive Agreement with Medina Creative Accessibility
- Judith Ann Harpley Orientation & Mobility Services Agreement
- Richard Buesch Epilogue Inc. Specialized Nursing Services Agreement
- ABC Therapy, Ltd. – Occupational Therapy Services Agreement
- ABC Therapy, Ltd. – Physical Therapy Services Agreement
- United Disability Services for the Visually Impaired Agreement
- Medina County Board of Developmental Disabilities STEP Program Agreement
- KidsLink School, LLC Agreement
- Team Sports Partnership Program
- Dunn Right – Mold Remediation
- University Hospitals – Athletic Training Services

Mrs. Thomas yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-06-81

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through K, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS –
ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the ESC of Medina County and presented in Addendum #III.

EMPLOYMENT – CERTIFIED

Employed the following individuals on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- Allison D'Anniballe, Hinckley Kindergarten Teacher, BA/Step 0
- Maribeth Keppler, MS Long Term Substitute Science Teacher, BA/Step 0
- Holly Phillips, Hinckley Intervention Specialist, BA/Step 0
- Danielle Sampliner, High School Biology Teacher, Half Time, MA/Step 0

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- Shea Strittmather, High School Intervention Specialist, BA Step 0
- Hannah Copa, Hinckley Elementary 3rd grade Teacher, BA/Step 0

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity/Family Medical Leave requests of the following individuals:

- Christine Cheyney, 8th Grade Middle School Science Teacher, effective with the birth of her child, (anticipated due date of 8/17/16), returning at the beginning of the 2017/2018 school year.
- Lindsay Limperos, Granger Elementary Intervention Specialist, effective with the birth of her child, (anticipated due date of 7/17/16), returning at the beginning of the 2017/2018 school year.

RETIREMENT – CLASSIFIED

Accepted the resignation of Joanie Anderson, High School Cook, for the reason of retirement, effective at the end of the 2015/2016 school year.

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for the following individuals, as listed:

- Nancy Rischar, from Granger Preschool Special Education Aide, 4 days per week, to Granger Intensive Needs Classroom Special Education Aide, 5 days per week, effective with the start of the 2016/2017 school year
- Cheryl Skarupa, from 2nd Shift High School Custodian, to 1st Shift High School Custodian, effective 7/1/16

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on limited one-year contracts of employment, effective with the 2016/2017 school year, as listed:

- Andrew Casciato, HS Building Manager, Step 4/5 years' experience, effective 6/6/16
- Bernice Ellis, MS Cook, 3.75 hours per day, Step 2/2 years' experience
- Ben Lichniak, HS 3rd Shift Custodian, Step 0/0 years' experience
- Debra Pavlock, HS Cook, 4 hours per day, Step 0/0 years' experience

REVISION OF JOB DESCRIPTION – EXEMPT

Adopted the revised job description for the Central Office Administrative Assistant, as presented.

EMPLOYMENT – EXEMPT

Employed Laura Denomme, as a Central Office Administrative Assistant, on a limited one-year contract of employment, effective 7/1/16.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of

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employment, for the 2015/2016 school year, as listed:

- Violet Frye Summer School Instructor \$30.00 per hour
- Linda Ginesi Summer School Instructor \$30.00 per hour
- Gina Miyamoto Summer School Instructor \$30.00 per hour

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

Jim Addington	National Testing Proctor	\$25.00 per hour
Dana Addis	National Testing Proctor	\$25.00 per hour
Dana Addis	Saturday Detention Monitor	\$25.00 per hour
Josh Arbour	HS Head Golf Coach Girls – ½ time	3 yrs - \$2,740.50
Josh Arbour	MS Golf Club Advisor – ½ time	3yrs - \$747.50
Josh Arbour	MS Head Basketball Coach Girls 7th	4 yrs - \$3,886.00
Mary Becker	HS Head Golf Coach Girls – ½ time	9 yrs – 3,139.00
Mary Becker	MS Golf Club Advisor – ½ time	9 yrs - \$747.50
Bob Berry	MS Head Cross Country Coach	26 yrs- \$5,082.00
Andrew Bruening	HS Robotics Advisor	1 yr - \$3,886.00
Andrew Bruening	HS JR/SR Class Advisor	1 yr - \$2,690.00
Bob Buchanan	HS Asst Basketball Coach Boys	11 yrs- \$6,278.00
Suzette Burtoft	HS Speech & Debate Advisor	10 yrs- \$5,481.00
Suzette Burtoft	HS Dept. Chair – English	6 yrs - \$2,690.00
Kelly Coddling	HS Ski Club Advisor	3 yrs - \$1,495.00
Amanda Corrigan	MS Head Basketball Coach Girls – 8th	1 yr - \$3,488.00
Jason Cress	MS Head Basketball Coach Boys 7th	3 yrs - \$3,886.00
Ty Damon	HS Asst Tennis Coach Girls – ½ time	14 yrs- \$2,541.00
Brandon Day	HS Asst Football Coach	1 yr - \$4,683.00
Amy Dean	HS Fall Faculty Manager – ½ time	1 yr - \$2,939.50
Tanya Dolata	HS Yearbook Advisor	6 yrs - \$3,886.00
Tanya Dolata	HS School Paper Advisor	3 yrs - \$2,292.00
Tanya Dolata	National Testing Proctor	\$25.00 per hour
John Dunning	MS Asst Football Coach	2 yrs - \$2,690.00
Andrew Dutt	HS Convolutions Advisor	12 yrs- \$4,285.00
Andrew Dutt	HS Head Golf Coach Boys	8 yrs - \$6,278.00
Robyn Eastman	HS Fall Faculty Manager	4 yrs - \$6,278.00
April Eckman	HS Asst Speech & Debate Advisor	4 yrs - \$2,292.00
Jim Florian	Athletic Dept. Equipment Manager	9 yrs - \$5,481.00
Brandon Frederick	HS Asst Soccer Coach Boys	1 yr - \$4,285.00
Alan Fried	HS Head Wrestling Coach	3 yrs - \$7,474.00
Violet Frye	Summer School Instructor	\$30.00 per hour
Rachel Gamin	HS Asst Drama/Musical Production	8 yrs - \$2,690.00
Mike Gibbons	HS Head Football Coach	11 yrs- \$8,669.00
Rob Gilbert	National Testing Proctor	\$25.00 per hour
Linda Ginesi	Summer School Instructor	\$30.00 per hour
Tracy Goebel	HS Convolutions-Academic Challenge	3 yrs - \$3,089.00
Bonnie Gomez	HS Asst Golf Coach Girls	4 yrs - \$3,886.00
Andy Gopp	HS Head Basketball Coach Girls	10 yrs- \$8,669.00
Andy Gopp	Intramural Girls	10 yrs – 3,089.00
Elizabeth Hadler	HS Asst Tennis Coach Girls	Volunteer
Bill Haney	MS Asst Wrestling Coach	1 yr - \$2,690.00
Austin Hanna	HS Asst Tennis Coach Girls – ½ time	1 yr - \$1,744.00
Mariana Hardy	HS Drama Director/Winter Play	5 yrs - \$3,886.00
Mariana Hardy	HS Drama Director/Spring Play	5 yrs - \$3,886.00
Mariana Hardy	HS Thespians Club Co-Advisor	Volunteer
Mariana Hardy	HS Asst Speech & Debate Advisor	2 yrs - \$1,893.00
Kelly Harrison	HS Asst Band Director	2 yrs - \$3,886.00
Kelly Harrison	HS Jazz Band	2 yrs - \$1,495.00
Audrey Hinneberg	HS Asst Speech & Debate Advisor	2 yrs - \$1,893.00
Audrey Hinneberg	Saturday Detention Monitor	\$25.00 per hour
Andrew Hoslar	HS/MS Asst Robotics Advisor	1 yr - \$1,893.00
Chris Ilg	HS Choir Director	26 yrs- \$7,474.00
Claudia Johnson	HS National Honor Society Advisor	3 yrs - \$1,495.00
Claudia Johnson	National Testing Proctor	\$25.00 per hour

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Chris Kestner	HS Dept Chair – Social Studies	13 yrs- \$3,089.00
Gabe Kirik	Sound & Lighting Technician/Adult	\$20.00 per hour
Carrie Knapp	National Testing Proctor	\$25.00 per hour
Carrie Knapp	Saturday Detention Monitor	\$25.00 per hour
Bonnie Kubilus	HS Dept Chair – Fine Arts	5 yrs - \$2,690.00
Jack Leslie	HS Asst Basketball Coach Boys	1 yr - \$4,683.00
Devan Lippincott	HS Head Cross Country Coach Girls	13 yrs- \$6,676.00
Chris Luker	HS Asst Golf Coach Boys	1 yr - \$3,488.00
Paul Lushes	HS Asst Football Coach	25 yrs- \$6,278.00
Andrew Lynden	HS Head Cross Country Coach Boys	7 yrs - \$6,278.00
Andrew Lynden	HS Student Council Advisor	10 yrs- \$5,082.00
Andrew Lynden	National Testing Proctor	\$25.00 per hour
James Madison	HS Asst Basketball Coach Boys	8 yrs - \$5,879.00
Dave Manson	HS Dept Chair – Math	6 yrs - \$2,690.00
Edward Marquette	HS Band Director	16 yrs- \$7,474.00
Tina McKeen	HS VOFT Advisor	15 yrs- \$2,690.00
Tina McKeen	HS Dept Chair – World Language	4 yrs - \$2,292.00
Chris Meyer	HS Asst Football Coach	8 yrs - \$5,879.00
Darla Miller	Saturday Detention Monitor	\$25.00 per hour
Darla Miller	HS Key Club Advisor	0 yrs - \$1,495.00
Emily Miller	HS Musical Production Director	12 yrs- \$5,481.00
Gina Miyamoto	Summer School Instructor	\$30.00 per hour
Bryan Mravec	HS Auditorium Manager	5 yrs - \$7,075.00
Bryan Mravec	HS Asst Drama/Musical Prod/Black Box	9 yrs - \$2,690.00
Bryan Mravec	HS Asst Drama/Musical Prod/Theater	9 yrs - \$2,690.00
Bryan Mravec	HS Asst Drama/Musical Prod/Main Stage	9 yrs - \$2,690.00
Bryan Mravec	MS Asst Drama/Musical Production	9 yrs - \$1,495.00
Bryan Mravec	Sound & Lighting Technician	\$20.00 per hour
Bryan Mravec	HS Thespians Co-Advisor	Volunteer
Weston Muniak	Summer School Instructor	\$30.00 per hour
Robert Murray	National Testing Proctor	\$25.00 per hour
Robert Murray	Saturday Detention Monitor	\$25.00 per hour
Mandi Myser	National Testing Proctor	\$25.00 per hour
Mandi Myser	Saturday Detention Monitor	\$25.00 per hour
Mandi Myser	MS Faculty Manager	2 yrs - \$3,488.00
Kyle Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
Nate Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
Kristine Nerlich	HS Science Club Advisor	7 yrs - \$4,683.00
Michael Nettling	HS Asst Football Coach	7 yrs - \$5,879.00
Molly Pellerite	HS JR/SR Class Advisor	2 yrs - \$2,690.00
Molly Pellerite	National Testing Supervisor	\$35.00 per hour
Molly Pellerite	SADD Advisor	3 yrs - \$1,495.00
Stephen Rhein	HS Swim Club	Volunteer
Lisa Reynolds	HS Head Tennis Coach Girls	13 yrs- \$6,676.00
Nathan Rudolph	HS Asst Band Director	4 yrs - \$4,285.00
Colleen Scavuzzo	MS Head Volleyball Coach 8th	1 yr - \$3,488.00
James Scavuzzo	MS Head Wrestling Coach	2 yrs - \$3,488.00
Rick Scavuzzo	MS Asst Wrestling Coach	Volunteer
Bob Sefcik	HS Head Soccer Coach Boys	7 yrs - \$6,278.00
Brad Small	HS Asst Soccer Coach Girls	1 yr - \$4,285.00
Tim Snook	MS Head Football Coach	27 yrs- \$5,082.00
Tim Snook	MS Faculty Manager	13 yrs- \$5,082.00
Paul Steve	HS/MS Asst Robotics Advisor	5 yrs - \$2,690.00
Katie Stull	National Testing Proctor	\$25.00 per hour
Craig Tasker	National Testing Site Supervisor	\$35.00 per hour
Craig Tasker	National Testing Proctor	\$25.00 per hour
Jules Turiczek	HS Asst Soccer Coach Girls	1 yr - \$4,285.00
Donna Welford	Summer School Instructor	\$30.00 per hour
William Zufall	HS Head Soccer Coach Girls	14 yrs- \$6,676.00
Kevin Zywiec	HS Asst Wrestling Coach	7 yrs - \$5,879.00

EMPLOYMENT – ADMINISTRATION

Employed James Carpenter on a three-year contract of employment, as the Hinckley Elementary Principal, 204 days per year, effective August 1, 2016.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

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Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:34 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

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The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on August 15, 2016, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

ADDITIONS

X. Superintendent's Agenda

Item E – Science and Art History Textbook Adoption

Consent Agenda - Personnel

Item C – Employment – Classified – 4

Item G – Resignation – Certified

Item H – Resignation - Classified

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-07-82

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Minutes of the Regular Meeting held on June 20, 2016, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-07-83

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the June 2016 Financial Reports, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

DESIGNATION OF BANK DEPOSITORIES 16-07-84

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following financial institutions as designated depositories for the District's active and interim funds in accordance with the Ohio Revised Code for the period August 24, 2016 through August 23, 2021:

FirstMerit Bank
First Federal of Lakewood
US Bank
Westfield Bank
Huntington Bank

TriState Capital Bank
Fifth Third Bank
PNC Bank
First National Bank
Lorain National Bank

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 18, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

AUTHORIZATION TO ADVERTISE AND ACCEPT BIDS 16-07-85

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education grant authorization to advertise and accept bids in relation to the replacement of the running track at Highland Middle School per the specifications, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mrs. Thomas thanked the community for showing their support with a great turnout at the Hornet Dash event held on June 26th. The Highland Alumni Association and Highland Foundation co-sponsored the event.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

NEW BUSINESS

None

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

CAREER TECHNICAL DISCUSSION

Mrs. Aukerman provided a brief explanation to the Board regarding the resolution of intent not to provide career-technical education in grades 7 and 8. Absent an approved waiver, she noted that the State currently requires districts to provide for students in grades seven through twelve career-technical education by establishing a program, by being a member of a JVSD, or by contracting with a JVSD or another school district. Districts are able to obtain a waiver from the State for students in grades seven and eight. The District currently satisfies its requirements by being a member of the Medina County Career Center and seeking the waiver for grades seven and eight.

RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL
EDUCATION IN GRADES 7 AND 8 16-07-86

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION
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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

CERTIFICATION OF STANDARDS GOVERNING TYPES OF FOODS AND BEVERAGES SOLD ON SCHOOL PREMISES 16-07-87

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 16-07-88

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donation, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland Local Schools	Greg DeLozier	HP Pavilion Laptop Computer

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 16-07-89

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

FEES NOT WAIVED

HIGH SCHOOL

- HS Varsity Baseball Field – Thursdays through Tuesdays – 5/27/16 – 5/30/16, 6/16/16 – 6/19/16, 6/30/16 & 7/1/16 – 7/3/16, 7/14//16 – 7/17/16 – Various Times – Strike Force Baseball Tournament – Ken Wilson
- HS Stadium & Field House – Friday – 7/22/16 – 6:00 P.M. – 10:00 P.M. – Highland Youth Football – 7th Grade Game – Mark Konopka

MIDDLE SCHOOL

- MS West Gym – Saturday & Sunday – 7/23/16 & 7/24/16 – 9:00 A.M. – 1:00 P.M. – Highland Youth Football – Equipment Handouts – Jason Haney (Custodial Fees)

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION
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JULY 18, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

SCIENCE AND ART HISTORY TEXTBOOK ADOPTION 16-07-90

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education adopt the Highland Local Schools' Science and Art History Textbooks, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-07-91

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements for the 2016/2017 school year, items A through D, as presented:

- RefPay LLC, Electronic Payment Processing for Game Officials
- Fechko Excavating Inc. – Land Use Agreement
- Naviance – College and Career Readiness Services
- Cleveland Clinic AtWork – Occupational Healthcare Services

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-07-92

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through H, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCECSC, and presented in Addendum # I.

CHANGE OF STATUS – CERTIFIED

Approved a change of status for Mary Subtle, from Middle School Tutor to Hinckley Tutor, effective with the 2016/2017 school year.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment for the 2016/2017 school year, as listed:

- Robert Harmon, 2nd Shift High School Custodian, effective 7/5/16
- Kelly Milliron, Granger Elementary Preschool Aide
- Bernard Wodzisz, Middle School Building Manager, effective 7/18/16
- Jennifer Ballinger, Hinckley Elementary Secretary, effective 8/1/16

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 18, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

EMPLOYMENT – SUMMER SUBSTITUTES

Employed the following individuals, on limited contracts of employment, on an “as needed basis”, as summer substitute custodians, for the period 5/31/16 through 8/12/16, as listed:

- James Coen
- Jason Cress
- Annelise Funfgeld
- Bethany Webber

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Weston Muniak, on a one-year limited supplemental contract of employment, as a National Testing Proctor, for the 2015/2016 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Gary Cox, as a High School Assistant Football Coach, on one-year limited supplemental contract of employment, 23 years’ experience, \$6,278.00, for the 2016/2017 school year.

RESIGNATION – CERTIFIED

Accepted the resignation of Andrew Bruening, High School Science Teacher, effective at the end of the 2015-2016 school year.

RESIGNATION – CLASSIFIED

Accepted the resignation of Jennifer Weakland, Middle School Aide, effective at the end of the 2015-2016 school year

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER
CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:16 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S
OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 15, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:02 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on September 19, 2016, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

ADDITIONS

V. Report of the Treasurer

Item D – Approval of Fund Transfers

X. Superintendent's Agenda

Item D – Adoption of Amended Academic School Calendar for 2016-17 – Addendum #II

Consent Agenda - Personnel

Item B – Employment – Certified – 6 (subsequently re-numbered 5 due to deletion of original 5 below)

Item J. – Employment – Co-curricular/Supplemental – Items 10 through 12

CORRECTIONS

Consent Agenda – Personnel

Item J – Employment – Co-curricular/Supplemental –Item 5 – Kristine Nerlich, 0 yrs. experience

Addendum – Contract for Services Supervised by Summit County ESC Governing Board – Audiology Services – from \$475.00 to \$490.00/day

DELETIONS

Consent Agenda - Personnel

Item B – Employment - Certified – 5

Item E – Employment – Classified - 1

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-08-93

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Minutes of the Regular Meeting held on July 18, 2016, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-08-94

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the July 2016 Financial Reports, as presented.

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7:00 P.M.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF VENDOR PAYMENTS (THEN & NOW CERTIFICATES) 16-08-95

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Monarch Center for Autism	ESY Summer School Tuition	\$6,500.00
Suburban Transportation	ESY Summer Transportation	\$4,430.00

Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FUND TRANSFERS 16-08-96

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the transfer of \$3,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team competition fees for the 2016-2017 school year.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

OSBA CAPITAL CONFERENCE DELEGATE APPOINTMENT FOR ANNUAL BUSINESS MEETING 16-08-97

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education appoint Mr. Wolny as the OSBA Capital Conference Delegate for the annual business meeting.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

OSBA EXPENSE REIMBURSEMENT RESOLUTION FOR DIANE THOMAS 16-08-98

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the OSBA Expense Reimbursement Resolution for Diane Thomas, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;
Dr. Christopher, yes.

Motion carried.

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Mr. Kelly informed the Board that he will not be at next month's meeting.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mr. Addis, High School Principal, introduced this year's theme at the High School called "Build Your Brand". The students will be working on developing their own resume; what they are all about; what they stand for; what their ambitions are, and how they will market themselves to colleges and future employers. There are four "Build Your Brand" days planned for students to work on this. Students had an opportunity to pick up a T-shirt with the theme on it. The T-shirts were purchased from Cleveland Clothing Company, which is owned by two Highland graduates.

Mr. Kelly stated that he loves this slogan and that this is a great way to get the kids more engaged in thinking about their plans for the future.

Mrs. Aukerman noted that freshman orientation was held on Friday and many parents commented on what a great idea this year's theme is. It helps kids gain a better awareness of how their actions reflect on their brand and what they are trying to build in that sense.

Mrs. Thomas announced that raffle tickets are on sale for the Highland Foundation's benefit dinner, "An International Affair", which will be held on November 5th at Weymouth Country Club. Tickets are \$10 each for entry into a drawing to win a getaway to Belhurst Castle in Geneva, New York. Further information is available at www.highlandfoundation.org.

NEW BUSINESS

Mrs. Aukerman discussed questions and concerns that have been received and conversations that are taking place in the community regarding the start date of the school year. Many feel that this year's August 17th start date was too early especially given the extreme temperatures that were experienced. Mrs. Aukerman stated that there are several reasons for the timing of the start of the school year. She noted that several years ago Highland participated in an all-county Boards of Education meeting in which all the Boards collectively attempted to arrive at a consistent county-wide calendar. A uniform calendar can have a beneficial impact on the budget. For example, transportation costs can be lowered. That is, Highland drivers transport students to the Career Center and non-public schools. If Highland is not in session and the Career Center is, drivers still must work and be paid accordingly. A consistent calendar can eliminate some of these additional wages.

Another consideration was the timing of midterms. In the past, midterms would occur after the winter recess. This led to students spending an abundance of their time over the break preparing for exams. Many families opposed this setup. The current calendar allows for midterms to take place before the winter recess.

Finally, there are many families that advocate for finishing the school year before Memorial Day. The current calendar accomplishes this as well.

Mr. Kelly said he did not want to add the additional costs that could result by not aligning with the rest of the County. He noted he has received many more complaints this year than ever before. He wants to make sure these concerns are taken into consideration when the next calendar is being developed. Mrs. Aukerman assured him that Highland would be represented on the committee developing the next calendar and that proper vetting will take place.

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OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

HIGHLAND ATHLETIC BOOSTERS 2016/2017 SEASON PASSES 16-08-99

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Highland Athletic Boosters 2016/2017 Season Pass Proposal, as presented.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;
Dr. Christopher, yes.

Motion carried.

ODOT ROUNDABOUT CONSTRUCTION DISCUSSION

Mrs. Aukerman said the roundabout construction at the intersection of Route 94 and Granger Road was set to begin today; however, ODOT has communicated that the project has been delayed once again. They are still dealing with utility issues and are not sure when this project might get started. Once the project does commence, it is slated to last approximately 70 days. Mrs. Aukerman asked for patience when the project does begin because there will more than likely be delays and increased travel times for our bus routes. She requested that parents not make changes to their normal student drop-off/pickup arrangements due to the additional congestion that could be created.

Mr. Kelly said we need parents to understand that this project could create a lot of problems. We could receive a phone today or tomorrow from ODOT to inform us the project is underway. It is out of the District's control.

APPROVAL OF 2016/2017 BUS ROUTES – DEBBIE PARKER 16-08-100

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Highland School Bus Routes for the 2016/2017 school year, as presented.

Ms. Parker, Transportation Supervisor, explained that the routes have remained the same for the most part; however, some changes were made to the routes where more families have moved into newer developments.

Mr. Kelly said even though this is Ms. Parker's first official capacity for routing, she has been doing this for years and he feels very confident she did a great job with the routes.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;

Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-08-101

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated

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fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Stadium Area – Friday- 9/9/16 – 2:30 P.M. – 7:30 P.M. – Highland Athletic Boosters Pig Roast – Vicki Suran
- HS Cafeteria – Friday – 9/9/16 – 2:30 P.M. – 7:30 P.M. – Highland Athletic Boosters Pig Roast – Rain Alternative – Vicki Suran
- HS Auditorium – Saturday – 12/3/16 – 12:30 P.M. – 4:30 P.M. – Senior Solo Music Recital – Liz Schwartz
- HS Auditorium & Black Box Rooms – Wednesday/Monday/Friday – 2/1/17, 2/6/17 & 2/10/17 – 4:15 P.M. – 10:30 P.M. – Granger PTO Talent Show – LeAnn Gausman

MIDDLE SCHOOL

- MS Parking Lot/Cafeteria/West Gym – Friday – 9/23/16 – 2:30 P.M. – 7:30 P.M. – Highland Education Association Event – Charles Franchetti
- MS Band Room – Wednesdays – 10/12/16, 12/7/16 & 3/8/17 – 6:15 P.M. – 9:15 P.M. – Medina Community Band Rehearsals – Gail Sigmund

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

ADOPTION OF AMENDED ACADEMIC SCHOOL CALENDAR FOR 2016/2017 –
ADDENDUM # II 16-08-102

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education adopt the 2016/2017 Amended Academic School Calendar, as presented in Addendum #II.

Mrs. Aukerman said this change is necessary due to a County oversight regarding NEOEA day. The committee originally identified this day as October 21st; however, it is actually on October 14th. We will be sending an E-Blast out to the staff and community to inform them of this change.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-08-103

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through J, as presented:

- LLA Therapy Services Agreement
- STEPS Academy Agreement
- Monarch Services Agreement
- Evolve Academy Agreement
- Medina County Board of Developmental Disabilities Agreement
- Medina County Board of Developmental Disabilities STEP Program Agreement
- Ohio Schools Council Membership & LEEMC Consortium Agreements
- MSB Consulting Group/Healthcare Billing Services – Medicaid Billing and Consulting Services

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- Summit Educational Service Center Services Agreement
- Suburban School Transportation Agreement

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-08-104

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following personnel items A through J, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCECSC, and presented in Addendum #I.

EMPLOYMENT – CERTIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- Kelsey Artzner, Sharon Third Grade Teacher – Long Term Sub, BA/Step 0
- Ryan Fernandes, High School Science – Long Term Sub, BA/Step 0
- Felicia Fago, Middle School Intervention Specialist – Long Term Sub, BA/Step 0
- Julianne Finley, Granger Kindergarten Teacher, BA/Step 0
- Rosanna Darby, Granger Intervention Specialist – Long Term Sub, BA/Step 0

RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, effective at the end of the 2015/2016 school year, as listed:

- Amanda Eakin, Hinckley Elementary Aide
- Kathy King, Sharon Elementary Cook

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Shenan Jones, from Sharon Elementary Aide, 2 hours per day, to High School Aide, 4 hours per day, effective with the 2016/2017 school year.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- Jennifer Johnson, HE Library Aide, 5.5 hours per day
- Christine Merrill, MS Study Hall Aide, 5.5 hours per day

EMPLOYMENT – SUMMER SUBSTITUTES

Employed Laura Beatty, on a limited contract of employment, on an “as needed basis”, as a summer substitute custodian, for the period 5/31/16 through 8/12/16.

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CLASSIFIED SUBSTITUTES – BUS DRIVERS

Approved a rate of \$16.50 per hour for substitute bus drivers, effective with the 2016/2017 school year.

CLASSIFIED SUBSTITUTES – AIDES/CUSTODIANS/COOKS

Approved a rate of \$10.00 per hour for substitute aides, custodians and cooks, effective with the 2016/2017 school year.

CLASSIFIED SUBSTITUTES – 2016/2017 SCHOOL YEAR

Employed the following individuals on one-year limited contracts of employment, on an “as needed basis”, for the 2016/2017 school year, as listed:

SUB AIDES

Marie Baker	Kathy Duale	Emily Hummel	Jacqueline Rossero
Nancy Baldwin	Annette Galbincea	Sherri Kedzior	Melissa Schreiner
Lisa Bogdanski	Kim Ginley	Kimberly Kelps	Laura Siliko
Lisa Chapman	Denise Grecenuk	Mary Kosman	Judy Smith
Michael Dolan – Tech	Karen Howard	Chris Medwid	Joanne Sours

SUB BUS DRIVERS

Jane Carsten
James Coen
Howard Eakin
Branden Hartshorn
George Jacynycz

Diane Kocab
Ray Kornokovich
Sandy Prochaska
Dale Salsbury

Greg Stegeman
Lorie Strand
Donna Weeks
Denis Werner

SUB CUSTODIANS

James Coen
Annelise Funfgeld
Bethany Webber

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

Cindy Baker	HS Ass't. Basketball Coach – Girls – 0 yrs.	\$4,683.00
Mary Becker	MS Head Basketball Coach - 8 th Grade Girls – 17 yrs.	\$5,082.00
Rob Gilbert	MS Head Cross Country – 3 yrs.	\$3,886.00
Amy Lyon	HS Cheerleading Advisor – 11 yrs.	\$5,879.00
Kristine Nerlich	HS Department Chair – Science - 0 yrs.	\$1,893.00
Anthony Pavia	HS Ass't. Football Coach – 0 yrs.	\$4,683.00
Joe Salem	HS Ass't. Soccer Coach – Boys - 2 yrs.	\$4,285.00
Lisa Reynolds	HS Head Tennis Coach – Boys – 13 yrs.	\$6,676.00
Cassondra Zumac	HS Ass't. Volleyball Coach – 0 yrs.	\$4,285.00
Taylor Bennigton	HS Ass't. Speech & Debate Advisor – 0 yrs.	\$1,893.00
Brittany Kornokovich	MS Head Volleyball Coach 7 th – 0 yrs.	\$3,488.00
Darla Miller	Intercultural Program Advisor – 0 yrs.	\$1,495.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER
CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;
Dr. Christopher, yes.

Motion carried.

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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:35 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S
OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 19, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on October 17, 2016 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-09-105

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Minutes of the Regular Meeting held on August 15, 2016, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-09-106

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the August 2016 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2017 ANNUAL APPROPRIATIONS 16-09-107

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2017 Annual Appropriations, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF STUDENT ACTIVITY PROGRAM PURPOSE, GOALS, AND BUDGET 16-09-108

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2017, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HIGHLAND BOARD OF EDUCATION
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HIGH SCHOOL MEDIA CENTER
7:00 P.M.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Executive Director of the Highland Foundation, invited everyone to attend the Highland Foundation's annual benefit dinner, which is entitled "An International Affair" this year. The event is being held on November 5th at Weymouth Country Club. Further information is available at www.highlandfoundation.org. Also, on October 13th, the Foundation is hosting their annual fundraiser Basket Extravaganza in the party room at One Eleven Bistro, 2736 Medina Road, from 6:00 P.M. to 8:00 P.M. The evening will feature Spanish-inspired flavors and two teachers from Highland's sister school in Spain will be in attendance. The cost to attend is \$20 or an auction basket donation of the same or higher value.

NEW BUSINESS

None

OLD BUSINESS

MRS. AUKERMAN - FACILITIES UPDATE

Mrs. Aukerman introduced Jeff Tuckerman, Hammond Construction and Regional Liaison from the Ohio School Facilities Commission (OSFC). Jeff is Highland's point of contact for any building projects through the OSFC. Mr. Tuckerman was invited to the meeting to continue the conversation about what the next steps would be in Highland's facilities assessment process.

Mrs. Aukerman provided a review of progress to date:

- Two years ago, the District formed a Facilities Advisory Committee that convened to tour the facilities, hear information regarding space constraints, better understand problems associated with aging buildings, etc. The group vetted a number of potential options and finally arrived at a recommendation to the Board to build 3 new elementary schools and make significant renovations to the middle school, which would include air conditioning.
- Most recently, the OSFC prepared environmental and student enrollment studies for the District.

JEFF TUCKERMAN – OSFC

Mr. Tuckerman said the district has the opportunity to partner with the State to enter into a building program through the OSFC. There is no obligation to enter into a program with the State of Ohio even though the District has already taken advantage of many services offered by the OSFC. At the current time, Highland's State share is only 5%. Relatively low State assistance levels such as this are generally not that appealing to districts and many opt to take on building projects without State assistance.

Mrs. Aukerman asked what the next steps would be at this juncture. Mr. Tuckerman said the State has the baseline information needed to estimate costs for the project. He recommended engaging a design professional as soon as possible, if the District intends to move forward soon. He also emphasized the importance of commencing the community engagement effort. Ultimately, the District will also need to decide whether it will partner with the State through the OSFC or undertake the project on its own.

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EAGLE SCOUT PROJECT PRESENTATION – NICHOLAS MOORE

Dr. Deuber introduced Nicholas Moore who provided a presentation on his Eagle Scout project, which was the construction of a 32' x 8' bridge that connects the Land Lab and Granger Elementary to the High School. Nicholas said it took one year of planning and community engagement, a total of 600 hours and 9 work days to complete. He came up with the idea while in middle school due to frequently walking through to the high school. Nicholas thanked the Board and staff members for their support. Mrs. Aukerman stated they thought he would do a great job; however, he exceeded expectations.

SUPERINTENDENT'S AGENDA

STATE REPORT CARD OVERVIEW

Mrs. Aukerman provided an overview of the State report card as published for the 2015-2016 school year. The District received the following grades:

- "A" for Progress/Value Added
- "A" Graduation Rate
- "B" Prepared for Success
- "B" Performance Index
- "C" Gap Closing

Mrs. Aukerman cautioned that the District and community should not put too much stock in the report card grades/results until there are at least several years of consistent data, testing formats and methodologies, etc. included by the State.

For more information, please go to education.ohio.gov.

OPTIONS FOR HIGH SCHOOL GRADUATION PRESENTATION – HHS GUIDANCE TEAM

Mr. Jim Addington and Mr. Craig Tasker, Highland High School Guidance Counselors, provided information regarding the new graduation requirements for the Class of 2018 and beyond. Students must complete a minimum of 20 course credits and earn a diploma through one of the following three options: score at least 18 points on state tests, receive industry-approved credential and achieve a workforce-readiness score on the WorkKeys assessment; or receive remediation-free score on ACT or SAT. Students are encouraged to make an appointment with a guidance counselor to get a better understanding of these options.

ACCEPTANCE OF DONATIONS 16-09-109

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HS Speech & Debate Team	Midwest Everlasting Memorials	\$125.00
HS Speech & Debate Team	Roy D. Pressler D.D.S.	\$100.00
HS Speech & Debate Team	The Ruhlin Company	\$100.00
HS Speech & Debate Team	Karen Benke – Karen's Quilting LLC	\$100.00
HS Speech & Debate Team	Southeast Security Corporation	\$100.00
HS Speech & Debate Team	Julie Reeves, MD, Inc.	\$100.00
HS Speech & Debate Team	Sharon Automotive	\$100.00

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

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APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-09-110

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Gym – Mondays – 9/26/16 through 5/22/17 – 8:00 P.M. – 10:00 P.M. – Men's Basketball – John Caruso
- HS Cafeteria – Tuesdays & Thursdays – 8/23/16, 9/8/16, 9/13/16, 9/27/16 & 10/4/16 – 2:25 P.M. – 3:45 P.M. – Away Game Meals – Highland Soccer Moms – Michelle Schaefer
- HS Practice Room – Fridays During the School Year – 9:15 A.M. – 3:30 P.M. – Voice Lessons – Denise Milner Howell
- HS Choir Room/Auditorium/Black Box/Band Room/Make-Up – Mondays through Thursdays – 8/24/16 through 11/19/16 – 2:30 P.M. – 5:00 P.M. – Saturdays – 8/27/16, 9/10/16, 10/1/16, 11/4/16 – 9:00 A.M. – 1:00 P.M. – HHS Musical Rehearsals & 11/17/16, 11/18/16, 11/19/16 – Thursday, Friday, Saturday – 5:00 P.M. – 10:00 P.M. – HHS Musical Performance – Emily Miller
- HS Band Room – Multiple Wednesdays during the School Year – 6:15 P.M. – 9:15 P.M. – Medina Community Band Rehearsals – Gail Sigmund
- HS Cafeteria – Wednesdays – 8/31/16, 9/21/16, 10/12/16 – 2:30 P.M. – 3:30 P.M. – Away Game Meals – Highland Soccer Moms – Barb Heini
- HS Media Center – Wednesday – 10/19/16 – 5:30 P.M. – 9:00 P.M. – National Art Honor Society Induction Ceremony – Emily Holmberg

MIDDLE SCHOOL

- MS Choir Room – Fridays – During the School Year – 2:30 P.M. – 3:30 P.M. – After School Group – Dennis Douglas

GRANGER ELEMENTARY

- GE Cafeteria – 1st Wednesday of the Month – During the School Year – 6:00 P.M. – 7:00 P.M. – Girl Scout Troop 90485 Meetings – Jennifer Smith
- GE Cafeteria – 3rd Wednesday of the Month – During the School Year – 6:00 P.M. – 7:00 P.M. – Girl Scout Troop 90085 Meetings – Jennifer Smith
- GE Cafeteria – 1st Tuesday of the Month – During the School Year – 6:00 P.M. – 7:00 P.M. – Brownie Troop 90702 – Sandy Noall
- GE Cafeteria – 3rd Tuesday of the Month – During the School Year – 5:30 P.M. – 7:30 P.M. – Girl Scout Troop 90013 – Heather Lohoski
- GE Varsity Softball Field – Thursdays – 9/15/16, 9/22/16, 9/29/16 & 10/6/16 – 5:30 P.M. – 7:30 P.M. – Highland U14 Girls Travel Softball Practices – Ron Parker

HINCKLEY ELEMENTARY

- HE Parking Lot – Saturday – 10/22/16 – 3:30 P.M. – 6:30 P.M. – Hinckley Trick or Treat – The Greensmith Garden Center – Kristyn Kolozvavy
- HE Room 108 – Various Wednesdays – During the School Year – 3:30 P.M. – 4:45 P.M. – Girl Scout Troop 90417 – Amy Metzler
- HE Cafeteria – Wednesday – 9/14/16 – 7:00 P.M. – Girl Scout Info Meeting – Leslee Sambor

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- HE Room 306 – 1st Monday of the Month – During the School Year – 3:30 P.M. – 4:30 P.M. – Girl Scout Troop 90822 – Jennifer Leichter

SHARON ELEMENTARY

- SE Gym/Playground/Baseball Fields – Mondays through Thursdays – 9/12/16 – 11/17/16 – 3:30 P.M. – 5:00 P.M. & Wednesday – 11/2/16 – 3:30 P.M. – 5:00 P.M. – Girls on the Run – Shar Crutchley

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-09-111

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approved the following contracts and/or agreements, for the 2016/2017 school year, items A and B, as presented:

- Communication & Learning Consulting Services, LLC Agreement
- Verotown, LLC High School Baseball Spring Training License/Group Sales Agreement (This trip is paid for entirely by Highland students.)

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-09-112

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through H, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC, and presented in Addendum #I.

MATERNITY LEAVE – CERTIFIED

Approved the Maternity Leave request of Amanda Corrigan, High School Science Teacher, effective with the birth of her child, (anticipated due date of 12/12/16), returning at the beginning of the 2017/2018 school year.

CHANGE OF STATUS – CERTIFIED

Approved a change of status for Danielle Sampliner, from High School Half-Time Biology Teacher to High School Biology Long Term Substitute Teacher, for the 2016/2017 school year.

RETIREMENT – CLASSIFIED

Accepted the resignation of Anita Bates, Granger Elementary Head Cook, for the reason of retirement, effective 10/14/16.

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RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, as listed:

- Melissa Lance, Bus Driver, effective 5/26/16
- Lance Nekich, Middle School Custodian, effective 9/14/16

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment for the 2016/2017 school year, as listed:

- Anna Cozzarin, Special Education Aide, 5.5 hours per day, effective 8/18/16
- Sarah Russell, Sharon Aide, 2 hours per day, effective 8/29/16
- Lisa Savoia, Sharon Elementary Cook, 3.75 hours per day, effective 9/13/16

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis” for the 2016/2017 school year, as listed:

- Marie Baker, Substitute Cook
- Melissa Lance, Substitute Bus Driver
- Craig Lindsay, Substitute Bus Driver
- Denise Shearer, Substitute Aide
- Danijela Stefanovic, Substitute Cook

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employ the following individuals, on one-year limited supplemental contracts of employment, for the 2015/2016 school year, as listed:

Bryce Alexander	HS Assistant Soccer Coach Boys	\$4,285.00 – 0 yrs
William Brooker	MS Assistant Football Coach	\$2,690.00 – 0 yrs
Kyle Brooks	National Testing Proctor	\$25.00 per hour
Suzette Burtoft	Mentor Teacher	\$3,886.00 – 6 yrs
Mary Cassidy	Saturday Detention Monitor	\$25.00 per hour
Adam Cestaro	HS Head Basketball Coach Boys	\$8,669.00 – 14 yrs
Adam Cestaro	HS Intramural Boys	\$3,089.00 – 14 yrs
Kim Clendaniel	Mentor Teacher	\$3,886.00 – 5 yrs
Amy Dean	HS Winter Faculty Manager	\$2,690.00 – 1 yr
Ryan Fernandes	National Testing Proctor	\$25.00 per hour
Ryan Fernandes	MS/HS Asst. Robotics Advisor	\$1,893.00 – 0 yrs
Rachel Gamin	Mentor Teacher	\$3,089.00 – 4 yrs
Veronica Godlaski	Mentor Teacher	\$3,886.00 – 5 yrs
Jordan Gribble	HS Assistant Football Coach	\$4,683.00 – 1 yr
Elizabeth Hadler	MS Tennis Club Advisor	\$1,495.00 – 2 yrs
Austin Hanna	National Testing Proctor	\$25.00 per hour
Tyler Houska	HS Assistant Football Coach	\$4,683.00 – 2 yrs
Colleen Hyland	Mentor Teacher	\$3,886.00 – 6 yrs
Emily Kaplack	Mentor Teacher	\$2,690.00 – 0 yrs
Andrew Lynden	Mentor Teacher	\$3,886.00 – 5 yrs
Julie Malone	HS Assistant Musical Production	\$1,893.00 – 0 yrs
Melany Malquest	Mentor Teacher	\$3,886.00 – 5 yrs
Darla Miller	Mentor Teacher	\$2,690.00 – 1 yr
Tarynn Minegar	HS Assistant Volleyball Coach	\$4,285.00 – 0 yrs
Jeremie Newcomb	Sound & Lighting Technician	\$20.00 per hour
Jeremie Pesek	Mentor Teacher	\$2,690.00 – 2 yrs
Nathan Rudolph	HS Robotics Advisor	\$3,886.00 – 0 yrs
Becky Watson	Mentor Teacher	\$3,089.00 – 3 yrs
Donna Wolford	Mentor Teacher	\$3,089.00 – 3 yrs

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Bernadette Yu	Mentor Teacher	\$2,690.00 – 0 yrs
Hillary Zacharyasz	National Testing Proctor	\$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER
CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:10 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S
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HIGHLAND BOARD OF EDUCATION
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The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:01 P.M.

Mr. Wolny, present; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on November 21, 2016, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Consent Agenda – Personnel – Item E – Change effective date from 10/7/16 to 10/17/16

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-10-113

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Regular Meeting held on September 19, 2016, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-10-114

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the September 2016 Financial Reports, as presented.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2017 FIVE YEAR FORECAST 16-10-115

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Fiscal Year 2017 Five Year Forecast and Assumptions for the five-year period ending June 30, 2021, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Executive Director of the Highland Foundation, reminded the audience about the Foundation's upcoming Great Gifts Dinner Auction to be held on November 5th at Weymouth Country Club. She also reported on the Basket Extravaganza fundraiser held on October 13th at One Eleven Bistro. This event raised over \$1,000 to help augment dinner auction items. The Foundation also received 4 suite tickets with food and drink to the Cavaliers/Warriors game on Christmas day to auction off at the dinner. She also thanked the buildings for their

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efforts to increase employee payroll deductions to the Highland Foundation. She noted that staff participation in payroll deductions has more than doubled.

NEW BUSINESS

ADOPTION OF NEW AND REVISED POLICY 3223 – STANDARD BASED
SCHOOL COUNSELOR EVALUATIONS 16-10-116

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education adopt the New and Revised Policy 3223 – Standard Based School Counselor Evaluations, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

HIGH SCHOOL OUT-OF-COUNTRY TRIPS - DISCUSSION

Mrs. Aukerman provided a summary of some of the recent highlights of the District's intercultural program. She discussed the recent international summit that took place here at Highland that involved the visit of approximately 60 foreign students plus staff from China, France and Spain. Our students had a wonderful experience, along with the many families that hosted the foreign visitors.

The second part of this intercultural experience would be for our students to have the opportunity to travel overseas to visit one of the above three countries depending upon the language they study. Last year's international trips were put on hold because of world events.

Darla Miller, Foreign Language Teacher and Intercultural Program Advisor, stated that she appreciates the manner in which the Board handled last year's decision and was very grateful for how thoughtful they were. She also feels it is very important for our kids to benefit from the second half of this experience, along with the families and our sister schools.

Mrs. Aukerman said there is always some associated risk with any travel both in the United States and outside the United States and we need to make sure that the families are all aware of that. Ultimately, the parents need to decide whether they feel this trip is right for them and their child. This trip is not a requirement of the course; however, if you are in a foreign language class, you have the opportunity to participate.

Dr. Christopher added there has been a lot of angst around international travel and last year we struggled with the decision, but felt we did the right thing.

Mr. Houska asked if the school assumes any risk if there is a flight delay, cancellation, or unanticipated extended stay. Mrs. Miller said the type of insurance that is purchased takes care of situations like this.

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Mrs. Thomas reaffirmed that if there is some type of terrorist event prior to the trip, Superintendent Aukerman has the authority to make the call as to whether the trip should be cancelled.

Mrs. Miller said that all risks, financial or otherwise, will be made very clear to participating families at mandatory meetings leading up to the trip. Families will be required to formally acknowledge their understanding of these risks.

On behalf of Mr. Kelly, Dr. Christopher conveyed Mr. Kelly's concerns regarding unforeseen accidents whether they be the result of deliberate actions or natural causes. He is very concerned about liability for the district.

Dr. Christopher noted that as a Board, we are doing everything that we can to mitigate risk. He added this in an unbelievable opportunity for our students, but the decision to participate in any trip offered is a personal decision that parents and families need to make.

Mrs. Aukerman said the parent meeting will make these items clear to the students and families.

Mr. Wolny added that it is very important for our kids to have the opportunity to go. People who have had this opportunity have said it has had a big impact on their lives.

Mrs. Thomas finished by saying families have asked why this takes place during the school year instead of summer break. The timing allows our students to visit while instruction is taking place there. Participating Highland students are also required to keep up with their assignments back home.

HIGH SCHOOL OUT-OF-COUNTRY TRIPS – DARLA MILLER 16-10-117

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the out-of-country high school trips to France, Spain and China, departing 3/18/17 and returning 3/31/17, as presented. These trips are paid for entirely by Highland students. Students are also required to purchase travel insurance in the event that there is anything that would require the District to cancel the trip.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

PAYMENT IN LIEU OF TRANSPORTATION – ADDENDUM # I 16-10-118

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented in Addendum #I.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

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ACCEPTANCE OF DONATIONS 16-10-119

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HS Athletic Dept.	Pam Stefanik	\$150.00
HS Speech/Debate	Mike & Patti Mockbee	\$500.00
HS Speech/Debate	CAM, Inc.	\$500.00
Granger Elementary	Don & Carol Baker	\$600.00, Magical Theater Production
Sharon Elementary	Sharon PTO	\$3,010.71 – Classroom Support
Sharon Elementary	Sharon PTO	\$992.00COSI Program
Sharon Elementary	Romp N Stomp	\$180.00/Principal-Leader in Me Initiative
Sharon Elementary	Sharon Community Trusts	\$2,780.00/Students-Leader in Me Activity Guides
Sharon Elementary	Donations – Families - In Memory of Dorothy Duncan	\$1,035.00/ SE Garden Project

Mr. Houska, yes, Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-10-120

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Black Box & Restrooms – Thursday/Friday/Saturday – 12/8/16, 12/9/16 & 12/10/16 – 6:00 P.M. – 10:00 P.M. & 1:00 P.M. – 10:00 P.M. – Thespians Play – Mariana Hardy
- HS Cafeteria – Wednesday – 5/24/17 – 6:00 P.M. – 9:00 P.M. – Highland Buzzard Club Banquet & Awards – Jacqueline Kubicki
- HS Cafeteria – Wednesday – 10/5/16 – 4:15 P.M. – Highland Men’s Soccer Team Dinner – Maureen Fragnoli

MIDDLE SCHOOL

- MS West Gym – Thursdays – During School Year – 7:00 P.M. – 10:00 P.M. – Men’s Basketball Practice – David Haller

HINCKLEY ELEMENTARY

- HE Room 307 – 2nd & 4th Mondays – 9/12/16 through 5/15/17 – 3:30 P.M. – 5:00 P.M. – Cub Scout Pack 3520 Meetings – Vicki Gibson

SHARON ELEMENTARY

- SE Gym/Cafeteria/Kitchen/Auditorium/Music Room/ Art Room – Wednesday – 10/12/16 – 7:00 P.M. – 8:00 P.M. – Planning Meeting & Saturday 11/12/16 – 9:00 A.M. – 3:30 P.M. – Fall Festival – Sharon PTO – Amy Crandall

FEES NOT WAIVED

- HS Gym – Saturday – 8/27/16 – 5:30 P.M. - 8:30 P.M. – Hosted Volleyball Match between Solon & Medina – Medina Schools – Todd Hodkey, A.D.
- HS Stadium – Sunday – 10/16/16 – 1:00 P.M. – 6:00 P.M. – Flag Football Championship – Highland Youth Football – Jason Haney
- MS Gym – Wednesdays – 11/16/16, 11/30/16, 12/7/16, 12/14/16, 1/11/17, 1/25/17, 2/1/17 & 2/8/17 – 6:00 P.M. – 7:30 P.M. – Special Needs Basketball Clinic – Empower Sports – Ben Leohr

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Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-10-121

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- Liberty Mutual Insurance – Brooker Insurance Agency
- Circle Lawn Care, LLC Agreement
- Burges & Burges Strategists Agreement
- Lori Josephson – Wilson Foundations Business Consultant Agreement
- The Musical Theater Project Agreement
- Triad Research Group, Inc. Agreement

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-10-122

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through G, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC, and presented in Addendum #II.

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the following Maternity/Family Medical Leave requests of the following individuals:

- Stephanie Abatangelo, HS Spanish Teacher, effective with the birth of her child,(anticipated due date of 3/3/17, with a return date of 4/21/17
- Katie Blower, Granger Kindergarten Teacher, effective with the birth of her child, (anticipated due date of 1/27/17), with a return date of March 13, 2017
- Terese Klonowski, MS Language Arts Teacher, effective with the birth of her child,(anticipated due date of 3/3/17), returning at the start of the 2017/2018 school year

RESIGNATION – CLASSIFIED

Accepted the resignation of Annette Galbincea, Sharon Elementary Latchkey Assistant, effective September 20, 2016.

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EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- Callie Anderholm, Granger Latchkey Assistant, 2.75 hours per day
- James Coen, Hinckley 2nd Shift Custodian, 8 hours per day
- Kerry Kelly, Granger Elementary Cook, 3.75 hours per day
- Daniela Stefanovic, Middle School Cook, 3 hours per day

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Dana Brumfield from Granger Elementary Cook to Granger Head Cook, 5 hours per day, effective 10/17/16.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2016/2017 school year, as listed:

Sheri Bickerton, Substitute Cook	Shenan Jones, Substitute Aide
Shonda Coustillac, Substitute Aide	Michele Phillips, Substitute Aide
Linda Goodwin, Substitute Aide	Jennifer Hazen, Substitute Cook
Kathy Grudosky, Substitute Aide	

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

• Jacob Brown	MS Head Basketball Coach Boys 8 th	\$2,488.00 – 1 yr.
• Ty Damon	National Testing Proctor	\$25.00 per hour
• Tracy Goebel	National Testing Proctor	\$25.00 per hour
• Brendan Gwirtz	HS Ass't. Basketball Coach Girls	\$5,082.00-4 yrs.
• Renee Katzbach	National Testing Proctor	\$25.00 per hour
• Darla Miller	National Testing Proctor	\$25.00 per hour
• Weston Muniak	National Testing Proctor	\$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:29 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 21, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Mr. Kelly, Board Vice-President at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, absent.

The next Regular Meeting will be held on December 12, 2016, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-11-123

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Regular Meeting held on October 17, 2016, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-11-124

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the October 2016 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2017 AMENDED APPROPRIATIONS –
ADDENDUM # I 16-11-125

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education amend the Fiscal Year 2017 Appropriations, as presented in Addendum # I.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF VENDOR PAYMENTS (THEN & NOW CERTIFICATES)
16-11-126

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following item for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Buckeye Local Schools	Special Ed Compact Tuition	\$9,659.10

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

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APPROVAL OF STUDENT ACTIVITY PROGRAM PURPOSE, GOALS, AND BUDGET 16-11-127

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2017, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mrs. Thomas, on behalf of Theresa Wright, Executive Director of the Highland Foundation, thanked everyone in the community for their continued support. The Annual Great Gifts Dinner Auction that was held on November 5th at Weymouth Country Club raised \$95,000. Mr. Kelly said it was a wonderful evening and for those who have not yet attended one, he recommended you should.

Mrs. Thomas also shared that the Highland Foundation is in the process of attempting to raise \$7,500 specifically for the purpose of continuing College Now support at the High School. College Now provides on-site counseling and assistance to help Highland students navigate the financial aid process and matriculate to more competitive colleges. Please go to the Highland Foundation's webpage where you will find a link to FundForward through which a contribution can be made to this great cause.

Mr. Kelly announced that he will miss the December 12th meeting. He shared that his wife is receiving cancer treatments through a trial that takes place out of town.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Linda Collins, Highland Foundation Trustee, also spoke on College Now. She said College Now provides a representative(s) who talks to our parents/students to help with the FAFSA forms. College Now also offers scholarships. Many Highland students have received scholarships through College Now. She noted that Highland students have gained more in scholarships than the Foundation/District has paid out to the program.

Mrs. Collins also reported out on the fall grant applications. The Foundation received ten applications with at least one application from each school building and approved/funded every one of them for a total of more than \$43,400. The grants included:

- One District, One Book
- Highland Intercultural Program
- Astronaut Visit for Fifth Graders
- Band Accompanist
- Hunteertones Jazz Residency
- Highland Middle School – Academic Challenge Team - Buzzer Box System
- Hinckley Author Book Writing Project
- Yoga & Mindfulness
- Jess Weinberger – Internet and safety concerns
- Granger Elementary – Playaway Audio MP3 – Bookpacks

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Mrs. Aukerman acknowledged what a great help Mrs. Collins has been. As a former principal at Granger Elementary, she has been great at encouraging our teachers throughout the District to write more grants and helping teachers through the process, which is really benefiting our students.

NEW BUSINESS

HIGHLAND LOCAL SCHOOL DISTRICT'S "LITTLE HORNETS" PRESCHOOL PROGRAM – FIVE STAR STEP UP TO QUALITY AWARD FROM THE STATE OF OHIO

Mrs. Aukerman reported that the District has received a Five-Star Step Up to Quality Award from the State of Ohio in recognition of a commitment to quality and an ongoing dedication to the learning and development of children in relation to the "Little Hornets" Preschool Program located at Granger Elementary School,

Programs can earn from one to five stars. Star ratings are awarded only to learning and development programs that exceed licensing standards and are committed to continuous improvement, the continuing education of teachers, the use of learning and developmental standards to support children's learning, as well as relationship building with families and community.

Mrs. Aukerman congratulated Mrs. Deb Yorko, Special Education Director, her entire staff, and Dr. LeAnn Gausman, Granger Elementary Principal, along with her staff for their hard work in earning this exceptional award.

2016 MOMENTUM AWARD FROM OHIO'S STATE BOARD OF EDUCATION

The State Board of Education of Ohio recognized the Highland Local School District as one of only 54 districts statewide to earn the prestigious Momentum Award. This award is presented by the State Board of Education and recognizes school districts that exceed expectations in student growth for the year.

A notification letter was received from Thomas Gunlock, President of the State Board of Education, congratulating Highland for being granted by the State Board of Education, the 2016 Momentum Award. This award recognizes districts that have earned straight "A's" on all Value-Added measures included on the 2016 Ohio school report card. The district must have at least two Value-Added subgroups of students, which includes gifted, lowest 20% in achievement, and students with disabilities. In the letter, Mr. Gunlock stated, "I am proud of the academic support you, your staff members and community have provided to students from every background and ability level. The State Board and Ohio Department of Education look forward to sharing information about your success with districts and communities throughout our state, hoping they can follow your model of excellence." The Highland Local School District is the only Medina County school district to receive this award.

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

ADOPTION OF ACADEMIC CALENDARS FOR 2017/2018 & 2018/2019 –
ADDENDUM # II & III 16-11-128

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education adopt the 2017/2018 & 2018/2019 Academic School Calendars, as presented.

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Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF MIDDLE SCHOOL OUT-OF-STATE TRIP 16-11-129

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Middle School Out-of-State trip to Washington, D.C., leaving on March 22, 2017 and returning on March 24, 2017, as presented. This trip is paid entirely by Highland students, including travel insurance.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF HIGH SCHOOL VARSITY SOFTBALL TEAM OUT-OF-STATE TRIP 16-11-130

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the High School Varsity Softball Team Out-of-State Trip to Myrtle Beach, leaving on March 25, 2017 and returning on March 30, 2017, as presented. No school will be missed and the trip is paid entirely by Highland students.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF HIGHLAND SPEECH AND DEBATE TEAM OUT-OF-STATE TRIP 16-11-131

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Highland Speech and Debate Team Out-of-State Trip to Bethel Park, Pennsylvania, leaving on February 10, 2017 and returning on February 11, 2017, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 16-11-132

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Hinckley Elementary	Hinckley PTO	Classroom Posters/\$195.19
Hinckley Elementary	Hinckley PTO	Mobile Ed Show/\$595.00
Hinckley Elementary	Hinckley PTO	Basketball Hoops/\$8,876.00
HS Speech & Debate Team	Mark & Glenna Jackson	\$500.00
HS Speech & Debate Team	Securitec Security Systems	\$500.00
Highland Middle School	ORMACO	Music Program/\$108.00
Highland Middle School	Middle School PTO	Power of the Pen/\$400.00
Highland Middle School	Middle School PTO	Veteran's Day Program/\$100.00
Highland Middle School	Middle School PTO	NEOMED Program/\$150.00
Highland Middle School	Middle School PTO	6 th Grade Camp/\$300.00

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

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7:00 P.M.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES
16-11-133

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria – Tuesday – 10/11/16 & Wednesday 10/19/16 – 5:30 P.M. – 8:30 P.M. – Girls Soccer Team Dinner – Barb Heini
- HS Cafeteria – Wednesday – 11/2/16 – 4:00 P.M. – 9:00 P.M. – Highland Youth Football Cheerleading Banquet – Melisa Russell
- HS Cafeteria – Friday – 4/21/17 – 2:00 P.M. – 10:00 P.M. – Sharon Elementary Father/Daughter Dance – Sharon PTO – Carrie Brainerd
- HS Cafeteria – Saturday – 3/4/17 – 9:00 A.M. – 1:00 P.M. – Girl Scouts World Friendship Day – Missy Schreiner
- HS Auditorium Wednesday – 1/18/17 & Friday – 1/20/17 – 6:00 P.M. – 10:00 P.M. – Medina Community Band Dress Rehearsal & Concert – John Connors
- HS Auditorium – Wednesday – 5/3/17 & Friday – 5/5/17 – 6:00 P.M. – 10:00 P.M. – Medina Community Band Dress Rehearsal & Spring Concert – John Connors

HINCKLEY ELEMENTARY

- HE Room 306 – Various Mondays During the School Year – 10/26/16 through 5/3/17 – 3:30 PM. – 4:30 P.M. – Cub Scout Pack 34520 Meetings – Jessica Gaydos
- HE Gym/Room 308 – Thursdays – 11/3/16, 12/1/16, 2/2/17 & 5/4/17 – 3:30 P.M. – 5:00 P.M. – Girl Scout Troop 91257 – Kathryn Miller

GRANGER ELEMENTARY

- GE Gym & Library – Various Mondays & Thursdays during the School Year – 10/24/16 through 5/25/17 – 3:30 P.M. – 5:30 P.M. – Medina County Police Activities League – Rebecca Byrne

Fees Not Waived

- HS Theater/Auditorium/Black Box/ Music Rooms – Friday – 2/17/17 – 4:00 PM – 10:00PM, Saturday – 2/18/17 – 8:00 A.M. – 10:00 P.M. & Sunday, 2/19/17 – 8:00 AM – 7:00 PM – Dance Competition – Syncopated Inc. – Brendan Buchanan
- HE Gym/Cafeteria/Kitchen/Room 209 – Saturday – 3/18/17 – 7:00 A.M. – 1:00 P.M. & Sunday – 3/19/17 – 5:30 A.M. – 5:00 P.M. – Buzzard Day – Hinckley Chamber of Commerce – Melinda Swan – **Custodial Costs Only**

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-11-134

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Educational Service Center of Cuyahoga County Agreement, for Visually Impaired Services during the 2016/2017 school year, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

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CONSENT AGENDA – PERSONNEL 16-11-135

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following personnel items A through H, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # IV

Adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCECSC, and presented in Addendum #IV.

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity/Family Medical Leave requests of the following individuals, as listed:

- Danielle Sampliner, High School Biology Teacher, effective with the birth of her child, (anticipated due date of 4/6/17), with a return date of 5/30/17
- Rebecca Watson, Middle School Math Teacher, effective with the birth of her child, (anticipated due date of 4/28/17), with a return at the beginning of the 2017/2018 school year.

HIGH SCHOOL SPEECH AND DEBATE TEAM JUDGE – RATE OF PAY

Approved the High School Speech and Debate Team Judge rate of pay to be \$50.00 per tournament.

RESIGNATION – CLASSIFIED

Accepted the resignations of the following individuals, as listed:

- Jennifer Ballinger, Hinckley Elementary Secretary, effective 11/8/16
- Christine Merrill, Middle School Aide, effective 11/8/16

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- Marie Baker, Granger Preschool Aide, 6.5 hours per day, 4 days per week
- Lisa Bogdanski, Middle School Aide, 5.5 hours per day
- Cassandra Jirous, Sharon AM Latchkey Assistant, 2 hours per day
- Patricia Noonan, Granger Preschool Aide, 6.5 hours per day, 4 days per week
- Ted Peinovich, Middle School Custodian, 4 hours per day
- Danijela Stefanovic, Sharon PM Latchkey Assistant, 2 hours per day

CHANGE OF STATUS – CLASSIFIED

Approve a change of status for the following individuals, for the 2016/2017 school year, as listed:

- Sheila Bazan, from Hinckley Office Aide, 5.5 hours per day to Hinckley Secretary, 8 hours per day, effective 11/21/16
- Jonathan Cutler, from High School 3rd Shift Custodian to Hinckley Elementary 2nd Shift Custodian, effective 10/24/16

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EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Mellany Saluppo, Substitute Cook, on a one-year limited contract of employment, on an “as needed basis” for the 2016/2017 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

- Jason Cress MS Golf Club Advisor Boys \$1,495.00 – 2 Yrs.
- Tristana Foutz HS Assistant Drama/Musical Program \$1,893.00 – 0 Yrs.
- Mike Gibbons HS Weight Room Supervisor \$4,285.00 – 11 Yrs.
- Mike Gibbons Certified Strength & Conditional Coach \$5,082.00 – 11 Yrs.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska; yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

ADJOURNMENT

With all in the favor, the meeting adjourned at 7:23 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 12, 2016
HIGH SCHOOL MEDIA CENTER
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Norm Christopher, President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The Board of Education will hold its Organizational Meeting on Wednesday, January 11, 2017, at 7:00 P.M. at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

- Consent Agenda – Personnel - Addition – Item G - #5

REPORT OF THE TREASURER

APPROVAL OF MINUTES 16-12-136

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Minutes of the Regular Meeting held on November 21, 2016, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 16-12-137

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the November 2016 Financial Reports, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF VENDOR PAYMENTS (THEN & NOW CERTIFICATES)
16-12-138

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>Amount</u>
The College Board	PSAT Test Books	\$8,250.00
Franklin Covey	The Leader in Me Program	\$4,422.40

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

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BOARD MEMBERS' AGENDA ITEMS

APPOINT A PRESIDENT PRO TEMPORE TO PRESIDE OVER THE
ORGANIZATIONAL MEETING ON JANUARY 11, 2017 16-12-139

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education appoint Mr. Wolny as President Pro Tempore to preside over the Organization Meeting on January 11, 2017.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

None

NEW BUSINESS

Conduct first reading for new and revised Board of Education Policies:

- 0100 – Definitions
- 0167.1 – Use of Electronic Mail/Text Messages
- 0169.2 – Open Meetings/Sunshine Law
- 1530 – Evaluation of Principals and Other Administrators
- 1619 – Group Health Plans
- 1619.01 – Privacy Protections of Self-Funded Group Health Plans
- 1619.03 – Patient Protection and Affordable Care Act
- 2460 – Special Education
- 3223 – Standards-Based School Counselor Evaluation
- 3419 – Group Health Plans
- 3419.01 – Privacy Protections of Self-Funded Group Health Plans
- 3419.03 – Patient Protection and Affordable Care Act
- 3420 – Health Insurance Benefit (DELETE CURRENT POLICY)
- 4419 – Group Health Plans
- 4419.01 – Privacy Protections of Self-Funded Group Health Plans
- 4419.03 – Patient Protection and Affordable Care Act
- 4420 – Health Insurance Benefit (DELETE CURRENT POLICY)
- 5830 – Student Fund-Raising
- 6605 – Crowdfunding
- 7540 – Technology
- 7540.01 – Technology Privacy
- 7540.02 – Web Content, Services and Apps
- 8330 – Student Records
- 9700 – Relations with Special Interest Groups

SUPERINTENDENT'S AGENDA

PRESENTATION – “EDUCATIONAL VISIONING” – WILLIAM PRENOSIL,
SENIOR PLANNING ADMINISTRATOR, OHIO FACILITIES CONSTRUCTION
COMMISSION

Mrs. Aukerman introduced Mr. Prenosil from the Ohio Facilities Construction Commission. Mr. Prenosil delivered a presentation on educational visioning for

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school facilities. Educational visioning is a process through which in-depth discussions of best practices, national trends, and current research related to facilities for early childhood, elementary, middle school, and high school education take place during a series of visionary workshops. The information from these workshops helps determine facility needs. Mr. Prenosil also answered questions from Board members.

ACCEPTANCE OF DONATIONS 16-12-140

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HS Speech & Debate Team	OEConnection, LLC	\$100.00
Highland Local Schools	Highland Athletic Facilities Association	\$175,000.00

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 16-12-141

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Cafeteria – Thursday – 12/1/16 & 12/8/16 – 4:30 P.M. – 6:30 P.M., Monday 12/19/16 – Noon – 2:00 P.M. & Thursdays in January & February – 1/5/17 – 2/23/17 – 4:30 P.M. – 6:30 P.M. – Basketball Team Dinners – Lori Smith

GRANGER ELEMENTARY

- GE Cafeteria – 2nd Monday of the Month – 12/12/16 through 5/8/17 – 6:00 P.M. – 7:00 P.M. – Girl Scout Kinder Daisy Troop 91394 – Brenda Helsel

HINCKLEY ELEMENTARY

- HE Cafeteria & Gym – Friday – 1/20/17 – 5:00 P.M. – 9:00 P.M. – PTO Father/Daughter Dance – Laura Keeling

SHARON ELEMENTARY

- SE Cafeteria – Wednesday – 12/7/16 – 3:30 P.M. – 4:30 P.M. – Cub Scout Meeting – Michele Phillips
- SE Gym – Friday – 1/27/17 – 6:30 P.M. – 8:30 P.M. & Saturday – 1/28/17 – 10:00 A.M. – 4:00 P.M. – Pinewood Derby – Cub Scout Pack 3411 – Kevin Averbach

FEES NOT WAIVED

- HS Auditorium – Wednesday through Friday – 5/31/17 through 6/2/17 – 4:00 P.M. – 9:00 P.M. & Saturday – 6/3/17 – 10:00 A.M. – 5:00 P.M. – Once Upon a Dream Dance Recital – Shannon Scott Reichelt

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

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CONSENT AGENDA – CONTRACTS/AGREEMENTS 16-12-142

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, for the 2016/2017 school year, items A through D, as presented:

- Medina Creative Accessibility Contract Amendment
- OSBA Annual Membership Agreement
- OSBA Legal Assistance Fund Agreement
- OSBA Virtual Transportation Supervisor

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 16-12-143

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the ESCMC, and presented in Addendum #I.

EMPLOYMENT – CERTIFIED

Employed Blair Shimandle as a Long Term High School Social Studies Teacher, on a limited contract of employment, effective 12/5/16, for the 2016/2017 school year.

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity Leave request of Jamie Price, High School Social Studies Teacher, effective with the birth of her child, (anticipated due date of 2/21/17), followed by Family Medical Leave, with a return date of 5/5/17.

RESIGNATION – CLASSIFIED

Accepted the resignation of Lana McHolland, Granger Special Education Aide, effective 11/28/16.

TERMINATION – CLASSIFIED

Terminated Danijela Stefanovic, Middle School Cook, effective 11/22/16 pursuant to Section 3319 of the Ohio Revised Code and Article IX, Section 9.10 of the Collective Bargaining Agreement between the Highland Board of Education and the Highland Support Staff, in accord with the probationary references listed therein.

EMPLOYMENT – HIGHLAND COMMUNITY EDUCATION

Employed Mary Fran Kudla as the Highland Community Education Director of the 2016 Fall Session, as presented.

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EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2016/2017 school year, as listed:

- Sheri Bickerton, Middle School Cook, effective 12/12/16
- Felicia Fago, Granger Special Education Aide, effective 1/4/17
- Branden Hartshorn, Bus Driver, effective 11/28/16
- Anthony Zita, High School 3rd Shift Custodian, effective 12/19/16
- Michele Phillips, Hinckley Office Aide, 5.5 hours per day, effective 1/3/17

EMPLOYMENT – CLASSIFIED SUBSTITUTE

Employed Paul Flick, as a substitute bus driver, on a limited contract of employment, on an “as needed basis” for the 2016/2017 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

- Eric Fox HS Assistant Football Coach \$4,683.00 – 0 Yrs.
- Ashley Kwiatkowski MS Cheerleading Advisor \$1,893.00 – 0 Yrs.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in favor, the meeting was adjourned at 7:52 P.M.

President

Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)