

Regional School District No. 17
Board of Education
Strategic Planning/Communications Subcommittee
Minutes
Co-Chairs: Prem Aithal (Strategic Planning)
&
Shawna Goldfarb (Communications)

A meeting of the Regional School District No. 17 Strategic Planning/Communications Subcommittee was held on Wednesday, April 19, 2023 at 5:30 PM in the Central Office Board Room.

Subcommittee Members Present: Prem Aithal (Co-Chair), Jennifer Favalora, Lisa Connelly, Suzanne Sack (virtually – joined at 5:50 PM)

Other Attendees: Superintendent Jeffrey Wihbey (virtual), Assistant Superintendent Jennifer Miller

Subcommittee Members Absent: Shawna Goldfarb (Co-Chair), Peter Sonski

1. Call to Order

The meeting was called to order at 5:30 PM by Prem Aithal (Co-Chair).

2. Approval of Previous Minutes

A motion was made by Jennifer Favalora and seconded by Lisa Connelly to approve the February Strategic Planning/Communications subcommittee meeting minutes, and the minutes were approved.

3. Budget Communications

Jennifer Favalora discussed the budget article worked on for HK News, which was posted on April 19, 2023. The subcommittee discussed certain FAQ questions received by the community with Superintendent Wihbey and Assistant Superintendent Miller. Answers would be posted at a later date for the public to view.

4. Budget Calendar discussion

The discussion centered on the fact that there would be a new budget calendar and format created for the '23-24 budget year. The work would start with the Facilities/Finance Subcommittee and then proceed to the Strategic Planning/Communications subcommittee.

5. First read of all strategies

Co-chair Aithal provided a package of the strategies for all four strategic priority areas and discussed the next steps. The subcommittee was asked to review and submit comments and feedback within one week. At that point, the draft version would be sent to the full Board for review.

6. Discussion on strategic measures and critical measures

The subcommittee will continue work over the next two weeks to finalize strategic measures and Critical Measures for Success. The Critical Measures for Success would provide the community (and District and Board internally) with those key metrics that would identify whether or not the District was meeting the objectives of the strategic plan, via a dashboard. The aim is to finalize these components by the June Board meeting. The strategic plan would feed CIP plans for subsequent years and that work would begin and continue through the anticipated Board summer retreat.

7. Adjournment

Meeting adjourned at 6:08 PM.