USE OF SCHOOL FACILITIES

The Board of Education believes that the first priority in the use of its school district facilities is the education of children in the district. However, community groups may request permission to use school facilities for worthwhile purposes when such use will not interfere with school programs, maintenance of school facilities or operation of school district business. All arrangements shall be subject to the provisions of state law and school board policy.

The Board of Education shall exercise its authority to fix and collect rentals, rates, and charges for the occupancy or use of school district facilities in such amounts and in such a manner as may be determined reasonable for the purpose used. The Board grants the Superintendent or his/her designee the authority to approve and schedule the use of school district facilities. The Board also grants the Superintendent (or designee) the authority to determine the appropriate use of each facility and to approve or deny requests based on the best interest of the school district. A fee will be charged for use of school district facilities by any person, group or organization other than those considered to be directly school-related. A breakdown of all persons, groups, organizations and associations along with fees assessed to each is listed in the Facility Use Fee Schedule.

Prior to the use of any school facility, a facility use form must be submitted to the building principal and approved by the district's finance office. Failure to submit a facility use form prior to the use of a facility or failure to pay the required facility use fees associated with the facility use as agreed, may result in the loss of facility use privileges. Any proposed use of a school facility on a Sunday, must be approved by the school board in advance of the proposed usage.