

Board of Education Policy

**CONDITIONAL APPOINTMENT & EMERGENCY CONDITIONAL
APPOINTMENT STUDENT SAFETY POLICY**

The Board of Education recognizes that there may be instances in which it is necessary, upon recommendation of the Superintendent of Schools, for the Board to make a conditional appointment or an emergency conditional appointment of a prospective employee. Such appointments will be made in accordance with the applicable provisions of the Education Law and Commissioner's regulations. To provide for the safety of students who have contact with an employee holding a conditional appointment or an emergency appointment, the Board adopts the following policy.

No District employee who holds a conditional or emergency conditional appointment shall be in contact with students other than to provide the specific instruction or other services for which the employee was hired, except as deemed appropriate by the Building Principal.

No District employee who holds a conditional or emergency conditional appointment shall teach a class or provide services to students with his/her classroom or office door closed unless the Building Principal has provided express prior permission to do otherwise. Such permission may be appropriate, for example, during music class, band practice or testing procedures.

In no event shall such employee be left alone with an individual student.

The Building Principal or his/her designee shall provide heightened administrative supervision of such employees while on District property during the period of their conditional or emergency conditional appointment including, for example, unannounced visits to classrooms, walking the hallways, and/or any other activities the Principal determines to be appropriate.

In addition, the District will ensure that all personnel, including conditional and emergency conditional appointed employees, are aware of and receive training regarding the prohibition against child abuse in an educational setting and of their responsibility for reporting any such abuse. All conditionally appointed and emergency conditionally appointed employees will receive this training at the time of their initial contingency appointment.

For purposes of this policy, the terms "conditional appointment" and "emergency conditional appointment" shall refer to any employee holding conditional or emergency conditional appointment, as defined in Section 1709 of the Education Law.

Reference: Education Law §§ 1125-1133, 1709(39)
8 NYCRR 100.2 (hh); Part 87

Adopted: 10/10/2001

Reviewed: 02/24/2016 03/17/2020

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