



## ISAAC BOARD OF DIRECTORS

March 15, 2023 at 4:00 pm via ZOOM Link Available on Website

New London, CT

This meeting was held virtually

### MINUTES

**In Attendance:** Richard Muckle, Dr. Nicholas J. Spera, Dr. David Brailey, Brian Trost, William Linski, Tanya Collins, Kevin Booker, Jr., Dr. Richard Sanders, Melanie Paterson, Erica Robb, Elizabeth Bumgardner, Christina Schiano, Barbara Crouch, Michael Spellman, Amy Geary

4:00 pm

#### 1. WELCOME/CALL TO ORDER

Chairman R.F. Muckle

1a. Establishment of Quorum

1b. Public Comment

*The Board of Directors welcomes public comment. Due to the nature of the virtual format of the meeting, all comments are to be submitted via email prior to noon on the day of the meeting. Comments may be made on almost any matter related to the operations of ISAAC and will be shared with the Board members in their packet. We shall not read or address any comments at this meeting. However, comments concerning individual students or staff members shall not be permitted.*

4:01 pm

#### 2. CONSENT AGENDA

Chairman R.F. Muckle

- Approval of Minutes from February BOD Meeting
- Acceptance of the Year-to-Date Profit/Loss Financial Report for February 2023
- Acceptance of the updated ISAAC Organizational Chart
- Acceptance of the Building Committee's Approval for Payment 5 to G Donovan for \$249,198.30

*Motion: Approve and accept all items on the consent agenda*

**Moved:** Dr. David Brailey; **2<sup>nd</sup>:** M. Paterson; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None  
**Motion Carries by unanimous voice vote**

4:03 pm

#### 3. EXECUTIVE DIRECTOR REPORT

Dr. Spera

3a. COVID-19 Re-Opening Update

*We've had a couple of cases, including staff members, not at the rate that was anticipated. Mitigation strategies continued.*

3b. CSDE Report Update

*We are off probation and able to promote and recruit. We still have our action items and will continue to meet 3 times per year.*

3c. Grant Update

*We did not receive the department of energy grant. Will continue to look into grants to help with roof, HVAC, and window updates. Mental health grant was denied in 1<sup>st</sup> round, based on the amount of schools that applied more funds were given to this grant. We will apply again. Grant is due in mid-April, we will hear back in June. Waiting to hear back from the community foundation grant.*

3d. Legislative Update

*Hoping bill gets passed that will provide equity to grants. Hoping to be moved to year 6 in the ECS like public schools. Working on Charter schools being included in bill that gives money for 504 students.*

3e. Hiring Update

*Former Director of SpEd resigned. Amy Geary promoted to Director of SpEd. Student Supports Coordinator position posted internally.*

*Motion: to approve Amy Geary's promotion to Director of SpEd*

**Moved:** B.Crouch; **2<sup>nd</sup>:** R. Sanders; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None

**Motion Carries by unanimous voice vote**

3f. Construction Project Update

*Delay in windows due to window vendor not showing up. Our goal still is to move into the 2<sup>nd</sup> and 3<sup>rd</sup> floor during April vacation with c.o.*

3g. Next Year Programming & Budget Process

*The top 3 student interest courses are theatre arts, aquarium science, and video game coding. Waiting for the state to approve theme change. Teachers will be submitting budgets soon. Budget presentation will be in May for approval in June.*

4:15 pm

#### 4. SUBCOMMITTEE REPORTS

4a. FINANCE

Treasurer L. Muller

- Finance Update  
*Update given by Dr. Spera*

#### 4b. GOVERNANCE

*Vice Chairman Spellman*

- Approval of Policy 4245: RESEARCH PROJECTS BY STAFF MEMBERS  
*Motion: Approval Policy 4245: Research Projects by Staff Members as presented*

**Moved:** Spellman; **2<sup>nd</sup>:** K. Booker; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** B. Crouch  
**Motion Carries with 1 abstention**

#### 4C. SCHOOL BUILDING

*Chairman R.F. Muckle*

*Dr. Spera gave his report, progress is evident.*

*Motion: Approval of payment of invoice #6 in the amount of \$272,091.02*

**Moved:** B. Crouch; **2<sup>nd</sup>:** K. Booker; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None  
**Motion Carries by unanimous voice vote**

4:30 pm

#### 5. NEW BUSINESS

*Chairman R.F. Muckle*

##### 5a. Requirements for Submitting Healthy Food Certification Statement for 2023-24

###### 1. Participation in the Healthy Food Option

*Motion: Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2023, through June 30, 2024. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups.*

**Moved:** B. Crouch; **2<sup>nd</sup>:** K. Booker; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None  
**Motion Carries by unanimous voice vote**

###### 2. Allowance of Food and Beverage Exemptions

*Motion: The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The "regular school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held.*

**Moved:** B. Crouch; **2<sup>nd</sup>:** K. Booker; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None  
**Motion Carries by unanimous voice vote**

##### 5b. Executive Session to Discuss a Confidential Student Matter

*Motion: Move into Executive Session to discuss a student matter and invite Dr. Spera & Mr. Linski*

**Moved:** B. Crouch; **2<sup>nd</sup>:** Dr. Brailey; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None  
**Motion Carries by unanimous voice vote**

4:45 pm

##### Returned from Executive Session

*Motion: Approve the agreement between Dr. Spera and the family of a student regarding a matter that was discussed during Executive Session.*

**Moved:** B. Crouch; **2<sup>nd</sup>:** K. Booker; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** M. Paterson; C. Schiano  
**Motion Carries with 2 abstentions**

5:00 pm

#### 7. Adjourn

*Chairman R.F. Muckle*

*Motion: to adjourn*

**Moved:** B. Crouch; **2<sup>nd</sup>:** K. Booker; **Discussion:** none; **In Favor:** all; **Opposed:** none; **Abstentions:** None  
**Motion Carries by unanimous voice vote**