

## Regular Board Meeting Minutes

February 27, 2023

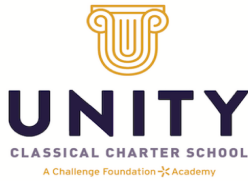
14613 Steele Creek Road , Charlotte NC 28273

Attendees: S. Walker, M. McCarthy, L. Rakvic, D. Goldfarb, B. Butler, J. Young, J. Cole

UCCS Admin: A. Abraham, A. Hamp, S. Reddick

Minutes by J. Whisnant

- I. **CALL TO ORDER - ESTABLISH QUORUM Meeting was called to order at 5:02 pm**
  - A. Next meeting: Monday, March 27, 2023
  - B. Mission Statement – Through classical education’s rigor, Unity Classical Charter School will develop intellectually, morally and physically excellent citizens who embrace learning and the desire to serve. Read by S. Walker
  - C. Adoption of Agenda. M. McCarthy motioned to adopt the agenda, L. Rakvic seconded. Motion carried.
  - D. Approval of Minutes from January, 2023. M. McCarthy motioned to adopt the minutes, L. Rakvic seconded. Motion carried.
- II. **PUBLIC COMMENT There was no public comment.**
- III. **REPORTS/ACTION ITEMS**
  - A. **Professional Services Proposal** – Dr. Tom Miller, Leaders Building Leaders
    - i. Runs his own company to train boards for high performance. Focuses on charter schools. Work with us on a long term plan for growth and our goals. Discussion followed.
    - ii. Can do a half day or full day retreat. Will address our strengths, opportunities, aspirations and results. Will assist us to draft vision statements by end of day with goals underneath. More discussion on what he can offer the school.
    - iii. 3 package offerings. Option 1 is a full organization health audit which includes a site visit and full retreat. Option 2 is a leadership retreat for the board. Option 3 is a half day retreat for board members. Discussion followed.
    - iv. D. Goldfarb asked about if there was a deeper dive option. 3 to 4 days on campus for a deeper organization overview. Package does not come with a deep dive into daily operations. Is school measuring what matters when it comes to organizational health? S. Walker, we can look into that.
  - B. **PTC President Report** - Donja Williams
    - i. Who We are and What we do. The board has a treasurer, president and secretary, then there are committees under that. Special events committee, room parents, decorations committee, staff appreciation committee, fundraising committee. Underneath each committee are parent volunteers.
    - ii. Meet once a month. It's an open forum at the Ptc. Discussion followed.
    - iii. Celebrations: PTC dance was a HUGE success. A little over 300 between teachers, parents, and students.



- iv. Staff Support: Every month give staff snacks and treats
  - v. Number one goal of PTC is to provide support to teachers and staff.
- C. Virtues** - H. Podell
- i. Teaching virtues each month alongside the curriculum. Based on School Motto: We are safe. We are loving. We are learning. We are leaders.
  - ii. Goal is to create videos each month for the school. Shared Kindness video with the board. Discussion followed.
- D. Treasurer Report** - D. Goldfarb
- i. Acadia numbers for January. Received extra money in Go Grant and E-rate. Numbers translate very well into the financials for the companies we are looking at to finance the school. Discussion followed.
  - ii. Looking specifically at Singular. They have financed 35 charter schools. Well positioned to help us market ourselves as strong and top quality school. 35 year Financing being proposed. We need to move on this at the end of September once 3rd floor complete and day 20 student count. Discussion followed.
- E. Employee Salary Budget Change and Vote** – D. Goldfarb
- i. Salary Levels: we voted on a salary increase for our staff. S. Reddick came back and asked for more based on what CMS is doing. CMS is giving a significant bump and also increasing supplemental dollars to teachers. Got the green light to an additional 3.3 increase for the entire staff but we still need to vote on that. M. McCarthy made a motion for a 3.3 salary increase for the entire staff at Unity. L. Rakvic seconded the motion. The motion carried.
  - ii. Looking to create a stipend pool for facilitating boys soccer, volleyball, etc. to make sure there are extracurricular activities to help our students. Need money for end of this year. J. Young motioned to approve \$16,000 budget for stipends. M. McCarthy seconded the motion. The motion passed.
- F. Facilities Report** - D. Goldfarb
- First, approved bathroom improvement to fix a reoccurring leak problem. Secondly, Our front entrance electronic sign has been approved and should be up by the new school year.
- i. Third floor progress
    - 1. Have already begun to get quotes third floor furniture.
    - 2. Everything is going well. Hope to get teachers in by July.
- G. CIPA Compliance Approval** – S. Reddick
- i. State Legislature is now requiring the Children’s internet protection act to be in our handbooks. M. McCarthy motioned to adopt the policy. J. Cole seconded. Motion carried.
- H. 2023-24 Calendar** - Updates, discussion
- i. S. Reddick would like to add two more days off to benefit the staff. D. Goldfarb does not have an issue with that. Jan. 2 and Jan. 3 are two additional days. S.

Reddick wants to approve the two days and finalize the calendar. Discussion followed. M. McCarthy made a motion to adopt the calendar and include two more days off under the head of schools discretion. J. Young seconded the motion. Motion carried.

- I. **Marketing and Enrollment Report** – S. Reddick and Team
- J. **Star Testing Report** – S. Reddick and Team
  - i. Grades 5, 6, 7 we do have an achievement gap. We are going to do enrichment and facilitate intervention during the study hall. We are working toward meeting the achievement gaps. Discussion Followed.
  - ii. As a school we seem to do better in math than reading. This has been a trend. S. Reddick stated it could be a classical school issue that the reading test does not align to testing what they know. Discussion Followed.
  - iii. D. Goldfarb asked A. Hamp to add some intervention tabs to the report.

- K. **Long Term Enrollment Goals** – Dana Goldfarb

**IV. HEAD OF SCHOOL REPORT - S. Reddick**

- A. Cheer Tryouts held for spring cheer
- B. Read Across America this week celebrated with guest readers in classrooms. Dr. Seuss Day Dress up on his birthday fun for students.
- C. Lottery runs on 2nd Tuesday in March
- D. End of year Snowman Fundraiser winners announced. Took some extra time because it was our first time accepting online donations.
- E. K-4 had a masquerade ball sponsored by PTC. It was awesome.
- F. Took a small team to Teach Like a Champion training in Raleigh.
- G. We have hired a new human resources person, Gregory Dorillas.
- H. New School Zone signs (safety) have been installed by the department of transportation.
- I. School Pass Machine installed in front office. It scans guests' drivers licenses for quick visitor check in.
- J. Tours are going well. Good attendance.
- K. Meeting with Finals site tomorrow to shift enrollment focus to K-1.
- L. PTC is preparing for a new FundRaiser starting in March.

- V. ADJOURN** M. McCarthy motioned to adjourn the meeting. L. Rakvic seconded. Motion carried. Meeting was adjourned at 6:40 pm..