

BOARD OF SCHOOL DIRECTORS MONTHLY ACTION MEETING MINUTES

Thursday, March 23, 2023

Generated by Renai Cardillo on Tuesday, April 11, 2023

Members present: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Others present: Lisa Ball, Frank Gallagher, Christopher Hey, Katie Kennedy-Reilly, Michael Taylor, and Megan Zweiback

1. Welcome

1.1 Call to Order - Board President

Mr. Keith called the meeting to order at 7:00 P.M.

1.2 Meeting Protocol

Mr. Keith outlined the following meeting protocols:

- Persons wishing to address the Board about an item(s) listed on the agenda must sign in on the **blue** sign-in sheet with name address, municipality, and item(s) that they wish to address. They will be called to the podium by the President.
- Persons wishing to address the Board on a matter(s) not listed on the agenda must sign in on the **yellow** sign-in sheet with name, address, municipality, and a brief description of the matter(s) that they wish to address. They will be called to the podium by the President.
- All statements are to be directed to the Board President; no participant may address or question Board members individually, unless directed by the presiding officer.

1.3 Pledge of Allegiance

Mr. Keith led the Pledge of Allegiance.

1.4 Roll Call - Board Secretary

Mr. Taylor called the roll. There were nine Board members present.

2. Student Spotlight Video

Superintendent Gallagher noted that the month of March is recognized as Music in our Schools month by the Pennsylvania Music Educators Association and in recognition, the High School Jazz Band and the High School Advanced and Acapella Choirs were invited to perform in the PA State Capitol earlier this month. A video was shared showing both ensembles performing in the State House.

Mr. Keith praised the students for their performances. High School Principal Dr. Varano also commended the teachers, Mr. Adam Tucker and Mr. Jon Timmons for their leadership and for giving students these outstanding opportunities.

3. Student Recognition

3.1 Recognition of National Merit Scholarship Students

Dr. Varano introduced the following National Merit Scholarship Finalists:

Rena Benner and Marcus Smith

and National Merit Commended students:

Connor Bache, Mikayla Baker, Christopher Fy, Quentin Funk, Kaitlyn Konopka, Jason Masciulli, Ava Saydam, Crossley Skinfill and Julia Vizza.

MOTION TO RECOGNIZE NATIONAL MERIT SCHOLARSHIP FINALISTS AND COMMENDED STUDENTS

Motion by William Brong, second by Stephen Nelson.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

3.2 Recognition of Souderton Area High School Girls Basketball Team

Dr. Varano congratulated the girls basketball team and the cheerleading squad and introduced High School Athletic Director Mr. Stanton. Mr. Stanton thanked the Board and the administration for their support of the athletic programs. Mr. Stanton also thanked the parents for their tireless support of the athletes and the coaches.

Mr. Stanton highlighted the season of the basketball team as well as praising the students for their character and integrity. Mr. Stanton also praised Coach Carroll for her dedication and commitment to the team. The following students were recognized:

Madison Bealer, Jacquelyn Bermel, Erin Bohmueller, Emily Dick, Rahela Dolha, Brooke Fenchel, Casey Harter, Teya McConnaha, Grace McDonough, Erin McGee, Mikayla McGillian, Alaina Picard, Alexis Stefanowicz

Coach Carroll thanked the School Board and the parents. She also thanked the Cheer team for their support.

MOTION TO RECOGNIZE SOUDERTON AREA HIGH SCHOOL GIRLS BASKETBALL TEAM

Motion by William Brong, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

3.3 Recognition of Souderton Area High School Cheerleading Squad

Mr. Stanton praised the team for their diligence and the demands of the long season for this sport. He praised Coach Renner for her leadership and differentiated instruction to her athletes. The following students were recognized for their achievement of Suburban One Co-Ed Divisional Championship:

Jayden Bauman, Penelope Bellerjeau, Emma Felton, Kayla Fitzgerald, Jayda Harpel, Emily Keith, Elizabeth Kline, Jaclyn Lee, Gianna Mancaruso, Jacqueline McCoy, Hampton Ramos, Taylor Staehle, Molly Tisoskey, Ashlyn Torma, and Anaya Vega.

Coach Renner thanked the school board and the administration for their support.

MOTION TO RECOGNIZE SOUDERTON AREA HIGH SCHOOL CHEERLEADING SQUAD

Motion by Donna Scheuren, second by William Brong.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

4. Report of the Student Representatives to the Board

4.1 Student Representatives Update on Activities and Events at Souderton Area High School

Student Representative Aidan Kearns reported on activities and events taking place at the Souderton Area High School including the Art & Soul Fest featuring student art work and creative performances throughout the building. He noted that the Academic Decathlon won their 3rd State Championship and will travel to Texas next month to compete in the national tournament. He also commented on the recent SouderTHON fundraiser which raised over \$43,000 for Peter Powerhouse Foundation and Locks Of Love. Aidan also reported on upcoming events at the high school including the end of the marking period, the junior program and the high school musical The Addams Family.

5. Public Comments on Agenda Items

5.1 Public Comment

District Solicitor Mr. Sultanik highlighted the content of Policy 140 which is developed by the PA School Boards Association of which the school district is a subscriber. Mr. Sultanik confirmed that modifications have been made to the existing policy and while some have expressed concerns about enrollment caps which are addressed in the policy document. Mr. Sultanik

acknowledged that the PA Supreme court and the state legislature has spoken on enrollment caps and the school district recognizes that enrollment caps are enforceable if they are consensually agreed to by the school district and the Charter School. Mr. Sultanik reiterated that the enrollment caps would only be enforceable by consensual agreement of both parties. Mr. Sultanik stated that anyone trying to infer that there is a plan to do otherwise is incorrect.

Ms. Wisser expressed concern that the Policy 140 was placed directly on the Consent/Action agenda and there appears to be no indication of a public reading by the policy committee.

Mr. Page indicated that he is a parent of a high school student and a member of the Charter School Board. He asked for clarification on Policy 140 and its purpose.

Mr. Sultanik responded that the current regulations surrounding Charter School Law is void on some of the renewal details, and the revised language in the Policy now includes those clarifications. He also noted that the modifications to the Policy have been brought forth to the Board for a First Reading by the Office of the Solicitor and was not brought to the Board through the Policy Committee. Mr. Sultanik also stated that there is no deliberation on this policy as none is needed because it simply outlines better protocol for the school district to address new charter school applications and charter school renewals.

Ms. Willouer questioned how the policy will effect the renewal process for the Souderton Charter School Collaborative and if the district has been in contact with the Charter School.

Mr. Sultanik responded that the school district had not been in contact with the Charter School as there is no need at this time. He indicated that the revisions to the policy will simplify the renewal process when it is time. Mr. Keith stated that the process for renewal typically begins nine to ten months prior to the expiration of the agreement.

Ms. Rivera expressed concerns about a possible enrollment cap to the Charter School.

Mr. Cook inquired as to the status of the legal challenge the district brought against the Charter School. Mr. Sultanik responded that a decision by the PA Commonwealth Court ruled in favor of the SCSC renewal and the school district decided it was not in their best interest to pursue the case.

Ms. Gilkes inquired about the process of the Policy 140 reading. Dr. Gallagher responded that a reading gives the Board the opportunity to ask questions or pull the policy if they desire. Ms. Gilkes also inquired if the charter school will be contacted directly about the policy and Dr. Gallagher replied that they would not as this is a school district policy and not an SCSC policy.

Ms. Nangle inquired about the application for renewal of the SCSC. Mr. Sultanik said there is nothing developed at this time, for the renewal. Mr. Keith stated that the SCSC application renewal will most likely begin in 2024 and information would be available for review after that time.

6. Report of the President

6.1 Report on Executive Session Meeting(s) held by the Board

Mr. Keith reported that an Executive Session was held prior to tonight's meeting to discuss personnel and legal matters. The session lasted approximately 30 minutes.

7. Consent/Action Agenda

7.1 Consent/Action Agenda Protocol

The Superintendent made a recommendation to the Board for a motion to approve the Consent/Action item(s) listed. Board members were invited to remove items from the Consent/Action agenda if further discussion is needed.

7.2 Approve School Board Meeting Minutes from February 2023

Resolution: MOTION TO APPROVE THE FEBRUARY 8 AND FEBRUARY 23, 2023 SCHOOL BOARD MEETING MINUTES AS PRESENTED.

7.3 Approve Financial Statements and Check Listings

Resolution: MOTION TO APPROVE THE FINANCIAL STATEMENTS AND CHECK LISTINGS FOR PERIOD ENDING FEBRUARY 28, 2023

7.4 Approve Request(s) to Attend Conferences/Workshops

The Administration is seeking Board approval of conference/workshop requests as listed below:

Denise Meehl
High School teacher
AP U.S. History Summer Institute
Cabrini University
Radnor, PA
July 10-13, 2023
\$1,000
Funding: AP Commission Budget

Nicole Harner
High School Teacher
AP European History Summer Institute
Virtual Program
June 19-22, 2023
\$700
Funding: AP Commission Budget

Brandon Bilohlavek
Network Systems Administrator
PDE Data Summit
Hershey, PA
March 27 - 28, 2023
\$728.88
Funding: Technology Budget

Resolution: MOTION TO APPROVE REQUEST(S) TO ATTEND CONFERENCES/WORKSHOPS AS LISTED.

7.5 Approve Request(s) for Out-of-State/Overnight Field Trips

SAHS Academic Decathlon
U.S. Academic Decathlon Nationals
Frisco Convention Center
Frisco, Texas
April 25 - April 30, 2023
12 students / 3 adults
\$12,000
Funding: High School, fundraising and student

SAHS ELL and Gifted students
Jersey City, NJ and Lower Manhattan, NY
Statue of Liberty, Ellis Island & WTC Memorial Site
April 27, 2023
35 students / 3 adults
Funding: Student

SAHS Indoor Guard & Percussion
Tournament of Bands Indoor Championships
Wildwood Convention Center
Wildwood, NJ
May 3 - 7, 2023
28 students / 9 adults
Funding: Student

SAHS Science Fair Club
PA State Science Fair Competitors
Penn State University
State College, PA
May 14-16, 2023
21 students / 2 adults
Funding: Student

IVMS Science Fair students
 PA Junior Academy of the Sciences
 Penn State University
 State College, PA
 May 14-16, 2023
 18 students / 3 adults
 Funding: Student

Resolution: MOTION TO APPROVE OUT-OF-STATE/OVERNIGHT FIELD TRIP REQUEST(S) AS LISTED

7.6 Ratify Requests to Attend Out of State Field Trips

Souderton Area HS Boys Indoor Track & Field
 Nike Indoor Nationals
 The Amory
 Manhattan, NY
 March 10-11, 2023
 9 students / 1 adult
 Funding: HS Athletics

Souderton Area HS Girls Track Track & Field
 Nike Indoor Nationals
 The Amory
 Manhattan, NY
 March 11, 2023
 4 students / 1 adult
 Funding: HS Athletics

Resolution: MOTION TO RATIFY REQUESTS FOR OUT OF STATE FIELD TRIPS

7.7 Approve Personnel Items - Professional Staff

RETIREMENT	
RANKIN, DIANE	ESL Teacher, West Broad Street Elementary School Effective: May 3, 2023

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - PROFESSIONAL STAFF

7.8 Approve Personnel Items - Support Staff

RETIREMENTS

BATEMAN, BETH Receptionist, Indian Valley Middle School
 Effective: May 31, 2023
 CASTRO, JOSE 3rd Shift Custodian, Souderton Area High School
 Effective: April 28, 2023

RESIGNATIONS

MIORELLI, THERESA Cafeteria/Playground Aide, EMC Elementary School
 Effective: February 20, 2023
 SODA, LAURA Building Administrative Assistant, EMC Elementary
 School
 Effective: March 31, 2023

NEW HIRES

BENNETT, JILL Substitute Cafeteria/Playground Aide, EMC Elementary
 School
 Effective: March 3, 2023
 Wage: \$11.19 per hour - Hours: As Needed

ECHEVERRIA, ERIK
Replacement for
Lucas Sambrick
(Transfer)
Part-Time Custodian, Indian Crest Middle School
Effective: March 7, 2023
Wage: \$13.25 per hour - Hours: 4 per day

GOODMAN, MOLLY
Assistant Trainer, Aquatics Program
Effective: March 14, 2023
Wage: \$15.00 per hour - Hours: As Needed
Substitute Cafeteria/Playground Aide, Oak Ridge
Elementary School
Effective: March 20, 2023
Wage: \$11.19 per hour - Hours: As Needed

HURD, LYNN

MSCICHOWSKI,
SHANNON
Replacement for
Theresa Miorelli
(Resigned)
Cafeteria/Playground Aide, EMC Elementary School
Effective: March 10, 2023
Wage: \$11.94 per hour - Hours: 3 per day

THOMPSON, CARL
Replacement for
Jay Faubert
(Retired)
2nd Shift Custodian, Indian Crest Middle School
Effective: April 3, 2023
Wage: \$20.93 per hour - Hours: 8 per day

WOMER, AMANDA
New position due to
student needs
Special Education Instructional Assistant, West Broad
Street Elementary School
Effective: March 14, 2023 - end of 2022-2023 school
year
Wage: \$16.11 per hour - Hours: 5 per day

TRANSFER

From: Cafeteria/Playground Aide, Oak Ridge
Elementary School
HAYTKO, CAROL
MICHELLE
To: Substitute Cafeteria/Playground Aide, Oak Ridge
Elementary School
Effective: March 2, 2023
Wage: \$11.19 per hour - Hours: As Needed

**REQUEST FOR UNPAID
MEDICAL LEAVE**

RESSLER, GWEN
Food Service Assistant, Souderton Area High School
Request for unpaid medical leave beginning January 10,
2023 and extending up to and including the end of the
2022-2023 school year.

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPORT STAFF

7.9 Approve Personnel Items - Supplemental Contracts

Name	Position	School	Salary
Josh Klimovich	Master Scheduler	Souderton Area High School	\$5,000
Amanda Bosico *replaces Kendahl Nester	JV Girls Lacrosse Coach	Souderton Area High School	\$3,827
Robert Hinson	Assistant Boys Track & Field Coach	Souderton Area High School	\$4,060
Tina Bachman	Head Lacrosse Coach	Indian Crest Middle School	\$3,755

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - SUPPLEMENTAL CONTRACTS

7.10 Approve Personnel Items - Additions to Winter/Spring Community Education Instructors

Name	Course	Rate	Salary
Lisa Burger	Crochet - Beginner (2nd Session)	6 hours/\$20 per hour	\$120

Lisa Burger	Crochet - Next Step (2nd Session)	6 hours/\$20 per hour	\$120
Lisa Burger	Crochet: Butterscotch Basket (2nd Session)	8 hours/\$20 per hour	\$160

Resolution: MOTION TO APPROVE PERSONNEL ITEMS - ADDITIONS TO WINTER/SPRING COMMUNITY EDUCATION INSTRUCTORS

7.11 Approve High School Curriculum - Computer Prog III and Mandarin Chinese IV

The Administration is seeking to approve the curriculum as presented at the February 8, 2023 Education-Personnel Committee Meeting:

- Computer Programming
- Mandarin Chinese IV

Resolution: MOTION TO APPROVE CURRICULUM - COMPUTER PROGRAMMING III AND MANDARIN CHINESE IV AS PRESENTED AT THE FEBRUARY 8, 2023 EDUCATION-PERSONNEL MEETING

7.12 Approve High School Curriculum - Sports Medicine and Outdoor Adventures & Fitness

The Administration is seeking the approval of High School curriculum - Sports Medicine and Outdoor Adventures & Fitness.

Resolution: MOTION TO APPROVE HIGH SCHOOL CURRICULUM - SPORTS MEDICINE AND OUTDOOR ADVENTURES & FITNESS

7.13 Approve E-Rate Category 2 Equipment Contract

Administration is recommending approval of the E-Rate contract. E-Rate is the universal telecommunications and information service program for schools and libraries.

Resolution: MOTION TO AWARD E-RATE CATEGORY 2 CONTRACT

7.14 First Reading of Policy 140 Charter Schools

Administration is seeking a First Reading of new Policy 140 - Charter Schools. The new policy will align District practices with recommendations from the Pennsylvania School Board Association.

Resolution: MOTION TO APPROVE THE FIRST READING TO POLICY 140 - CHARTER SCHOOLS

7.15 Approve the Disposal of Excess, Obsolete, and Non-Repairable Equipment

The Administration recommends approving the disposal of unusable/unrepairable items and equipment as per Policy #706.1.

Resolution: MOTION TO APPROVE THE DISPOSAL OF EXCESS, OBSOLETE, AND NON-REPAIRABLE EQUIPMENT

7.16 Approve Montgomery County Intermediate Unit Budget

As required by PA School Code, the Board must vote on the membership services budget for the Montgomery County Intermediate Unit.

Resolution: MOTION TO APPROVE THE 2023-2024 MONTGOMERY COUNTY INTERMEDIATE UNIT MEMBERSHIP SERVICES BUDGET

7.17 Approve Oak Ridge Facade Design Services Proposal

A fee proposal from GKO Architects for Design Services for the Oak Ridge Elementary School Façade Remediation will be discussed.

Resolution: APPROVE ARCHITECTURAL SERVICES PROPOSAL FROM GKO ARCHITECTS

7.18 Approve Multi-purpose Field Feasibility Study Proposal

The Administration recommends approval of an Agreement for Design and Consulting Services with **ELA Sport, Lititz, PA**, for the proposed Athletic Facility Feasibility Study for New Synthetic Turf Ballfields and Natural Grass Baseball Field, in the amount of **\$24,000**.

Resolution: MOTION TO APPROVE AGREEMENT FOR DESIGN AND CONSULTING SERVICES WITH ELA SPORT

7.19 Approve Superintendent of Schools

Motion to elect DR. FRANK T. GALLAGHER as District Superintendent of Schools in accordance with the PA School code and authorizing a contract to establish salary and fringe benefits for the position of District Superintendent of Schools effective July 1, 2023 until June 30, 2026.

Resolution: MOTION TO ELECT SUPERINTENDENT OF SCHOOLS

7.20 Approve Assistant Superintendent

Motion to approve the election of DR. CHRISTOPHER D. HEY as Assistant District Superintendent/Director of Human Resources for a term of July 1, 2023 until June 30, 2028 in accordance with the Motion to Elect and authorize entry into a contract to establish salary and fringe benefits for the position of Assistant District Superintendent/Director of Human Resources.

Resolution: MOTION TO ELECT ASSISTANT SUPERINTENDENT

7.21 Approve Confidential Settlement Agreement and Release

The Administration is seeking approval for a Confidential Settlement Agreement and Release for (1) Souderton Area School District Student.

Resolution: MOTION TO APPROVE CONFIDENTIAL SETTLEMENT AGREEMENT AND RELEASE

Mrs. Scheuren asked Mr. Sultanik for clarification on the charter school law regarding enrollment caps. Mr. Sultanik reiterated that the law reads that both parties must be in mutual agreement regarding enrollment caps, otherwise it is not enforceable.

7.22 APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED

Resolution: MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

MOTION TO APPROVE ALL CONSENT/ACTION AGENDA ITEMS AS PRESENTED.

Motion by Stephen Nelson, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Nay: William Brong

8. Discussion/Action Agenda

There were no Discussion/Action agenda items.

9. Future Meetings

9.1 Future Meetings

DATE	ORGANIZATION	TIME	LOCATION
Wednesday April 12 2023	SASD Board Committee Meetings	6:30 PM	District Administrative Office 760 Lower Road Souderton
Monday April 17 2023	NMTCC Joint Operating Committee Meeting	7:00 PM	NMTCC 1265 Sumneytown Pike Lansdale
Wednesday April 26 2023	MCIU Board of Directors Meeting	6:45 PM	MCIU 2 West Lafayette St. Norristown

Thursday
April 27
2023

SASD
Board Action
Meeting

7:00
PM

District Administrative Office
760 Lower Road
Souderton

10. Report of the Solicitor

10.1 Report of the Solicitor

There was no report.

11. Unfinished/New Business of the Board

11.1 Unfinished/New Business from the Board

12. Public Comments

12.1 Public Comments

Dr. Gallagher thanked the Board for the renewal of his and Dr. Hey's contract. He thanked them for their leadership and support.

Mrs. Scheuren commented on the Spotlight video praising the students and the teacher/directors for their performance at the Harrisburg State House.

13. Adjournment

13.1 Adjournment of the Meeting

The meeting was adjourned at 8:18 P.M.

MOTION TO ADJOURN THE BOARD OF SCHOOL DIRECTORS' MEETING.

Motion by William Brong, second by Thomas Kwiatkowski.

Final Resolution: Motion Carries

Aye: Courtney Barbieri, Nicholas Braccio, William Brong, Janet Flisak, Andrew Landis, Ken Keith, Thomas Kwiatkowski, Stephen Nelson, Donna Scheuren

Respectfully Submitted,



Michael Taylor, C.P.A.

Board Secretary / Director of Business Affairs