

CPCSC Communication Tools



ParentSquare is our mass communication tool for custodial parents/guardians. Parents automatically receive email and phone messages. By downloading the optional ParentSquare app parents can customize their communication preferences. High school and middle school teachers may use StudentSquare as a safe, monitored method for club and classroom messaging with students.

Buzz is our learning management system. Daily classroom agendas, assignments, and more are posted to Buzz. Parents can log in to see their child's grades and to view curricular materials. Notifications about missing assignments are sent via Buzz. Parents must verify their contact details online to receive Buzz messages.



Our district and school websites are a hub for information. You can find the latest news, common forms, and contact information for staff on our websites.

Social media is our connection with parents and the larger community. We share good news on Facebook, Instagram, Twitter, YouTube, and LinkedIn.



Email and phone are an excellent way to connect with staff. A directory is on each school's website or the district website at www.cps.k12.in.us/directory



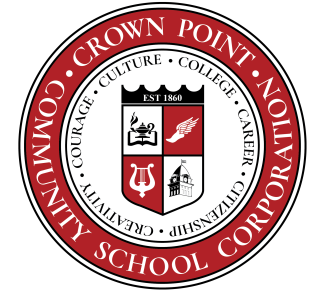
PowerSchool

PowerSchool is our student information system. Having correct information for each student in PowerSchool is critical, and parents should update it immediately with any changes in phone number, email, or address. Information like bus numbers, health plans, special education documents and more are stored in PowerSchool.

Communicating Questions and Concerns

Crown Point Community School Corporation strives to maintain open, inclusive, two-way communication with families.

We believe that the first contact for questions and concerns should be the staff member closest to the issue. The most effective answers or problem solving likely begin with that individual, and they usually have the most information. Other members of our team are always available to help our students, staff, and families as we work together to maintain the best environment for our students.



AREA OF CONCERN	1	2	3	4	5
	Contact 1	Contact 2	Contact 3	Contact 4	Contact 5
School/Physical Safety and Mental Health	Any staff member at any time. The safety and wellbeing of students is our first priority. Do not hesitate to call someone with your questions or concerns. Anonymous safety tips can be submitted on our website.				
Academics, Curriculum, and Instruction	Teacher	Principal	Director of Secondary or Elementary Education	Assistant Superintendent	Superintendent
Athletics, Activities, Extracurriculars	Coach/Sponsor	Athletic Director	Principal	Chief Human Resource Officer	Superintendent
Discipline	Teacher	Assistant Principal	Principal	Chief Human Resource Officer	Superintendent
Food Service	School Cafeteria Manager	Principal	Director of Food Services	Chief Human Resource Officer	Superintendent
General student health	School Nurse	Principal	District Nurse Coordinator	Chief Human Resource Officer	Superintendent
Special Education / Exceptional Learners	Teacher of Record	Principal	Director of Exceptional Education	Assistant Superintendent	Superintendent
Transportation	Assistant Principal	Principal	Director of Transportation	Chief Human Resource Officer	Superintendent
Facilities/Maintenance	Assistant Principal	Principal	Director of Buildings and Grounds	Chief Human Resource Officer	Superintendent