

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
MARCH 8, 2023

ROLL CALL

The West Muskingum Board of Education held its regular meeting on March 8, 2023 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Dierkes, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

43-136 ADDITIONS TO THE AGENDA

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve the Addendum to the Agenda. Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER'S REPORT

43-137 MINUTES

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the minutes from the Regular Board Meeting on February 9, 2023. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-138 FINANCIAL REPORTS

Motion made by Mrs. MacLaine, seconded by Mr. Dierkes to approve the financial reports for February 2023 as presented. Roll Call: Mrs. MacLaine, yea; Mr. Dierkes, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-139 APPROPRIATION AND AMENDED CERTIFICATE MODIFICATIONS

Motion made by Mrs. MacLaine seconded by Mr. Vousden to approve the appropriation and amended certificate modifications as presented. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-140 PROPERTY TAX RATES AND AMOUNTS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the annual tax rates and amounts as approved by the Budget Commission. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-141 AUDIT AND FINANCE COMMITTEE

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve the Audit Committee Minutes as presented. Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-142 FFA GRANT

Motion made by Mrs. MacLaine seconded by Mr. Vousden to approve the 2023 National FFA grant in the amount of \$1,200.00. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
MARCH 8, 2023**

43-143 THOMPSON BUILDING ASSOCIATES

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve the invoice payment from Thompson Building Associates for mitigation services in the amount of \$48,023.44 at the Middle School, following interior water damage while the low-slope PVC roofing system was being repaired/replaced on or around August 29, 2022. Insurance reimbursement will be subrogated for full amount. Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT

43-144 RETIREMENT(S)

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following retirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Suzanne Dembski	WMES Teacher	End of 2022-2023 school year

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-145 SALE OF NEW HOLLAND TRACTOR

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the sale of the New Holland Tractor, original purchase date of 2005, through the annual Licking Valley Local School FFA Auction to be held Saturday, April 1, 2023. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-146 RETIREMENT(S)/RESIGNATIONS

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve the following retirement(s)/resignation(s):

RETIREMENT(S)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Tina Jones	Custodian	June 1, 2023

RESIGNATION(S)

Alaina Novaria	WMES Art Teacher	End of 2022-2023 school year
Britton Leary	WMMS Teacher	May 31, 2023
Abigail Smith	WMHS Teacher	End of 2022-2023 school year

Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-147 CERTIFIED NEW CONTRACT FY24

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following new FY24 certified contract, salary based on negotiated contract and salary pay scales, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>
Bethani Gasparine	WMHS Math Teacher

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

**RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
MARCH 8, 2023**

43-148 SUPERINTENDENT ITEMS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the following:

- **SUPPLEMENTAL/LIMITED 3313.53 CONTRACT(S) FY23**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Crystal Porter	Resident Educator Mentor - Year 2	\$1,426.34
Miranda Ketcham	Resident Educator Mentor - Year 2	\$1,426.34
Richard Spung	Resident Educator Mentor - Year 1	\$1,426.34
Bonnie Bean	Resident Educator Mentor - Year 1	\$1,426.34
Maureen Williams	Resident Educator Mentor - Year 1	\$1,426.34
Jennifer Hreha	Resident Educator Mentor - Year 1	\$1,426.34
Holly Farley	Resident Educator Mentor - Year 1	\$1,426.34
Miranda Fraunfelter	Assistant Softball Coach (.5 FTE) (previously approved as full FTE)	\$1,069.76
David Bowers, Jr.	Assistant Softball Coach (.5 FTE) (previously approved as volunteer)	\$1,069.76

- **CLASSIFIED CONTRACT CHANGE**

Recommendation to approve Jennifer Bare, WMMS cook/cashier, 3.25 hours, in addition to her WMHS 3 hours, effective March 16, 2023.

- **LEAVE(S) OF ABSENCE**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Terry Slack	WMMS Paraprofessional

- **WMLSD CLASSIFIED SUBSTITUTE LIST**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Celina Russell	Paraprofessional	March 9, 2023

- **MVESC MASTER CERTIFICATE SUBSTITUTE LIST**

Recommendation to approve the March 2023 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-149 WMHS CURRICULUM GUIDE

Motion made by Mrs. MacLaine, seconded by Mr. Dierkes to approve the Second Reading of the WMHS Curriculum Guide for the 2023-2024 school year. Roll Call: Mrs. MacLaine, yea; Mr. Dierkes, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
MARCH 8, 2023

43-150 STUDENT FIELD TRIP

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the student field trip request to the National Archery Competition being held in Louisville, Kentucky. Competition dates are May 11, 2023 through May 13, 2023. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-151 CONTRACTED SERVICES CONTRACT

Motion made by Mr. Dierkes, seconded by Mr. Ankrum to approve Beth Johnston for the performance of school psychological services on an as-needed basis during the months of March through May 2023. Roll Call: Mr. Dierkes, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-152 DISTRICT COPIER AGREEMENT

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to accept the 60-month agreement for copiers and copier maintenance proposal submitted by Gordon Flesch Company, Inc. for Ricoh Copiers for the time period July 1, 2023 through June 30, 2028, following the district request for proposal (RFP). Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-153 BUS PURCHASE

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the purchase of one (1) seventy-two (72) passenger 2024 Handicap Integrated CE S Bus (PB105) Cummins B6.7 240 Diesel Engine Bus for the price of \$113,171.00, as outlined in the specifications from Truck Sales & Service, Inc. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-154 MAINTENANCE CONTRACT FOR HVAC UNITS

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve Roger Touvell Heating & A/C, Inc. HVAC contract for the period July 1, 2023 through June 30, 2024. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-155 BOARD POLICIES – SECOND READING

Motion made by Mrs. MacLaine, seconded by Mr. Dierkes to approve the Second Reading of the following Board Policies:

- JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion)
- EEACC-R/JFCC-R – Student Conduct on District Managed Transportation
- EEACC/JFCC - Student Conduct on District Managed Transportation
- GCB-2 – Professional Staff Contracts and Compensation Plans (Administrators)
- GCB-2-R – Professional Staff Contracts and Compensation Plans (Alternative Administrative License)
- IGCD-R/LEB-R – Educational Options
- IGCD/LEB – Educational Options
- IGCH-R/LEC-R – College Credit Plus

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
MARCH 8, 2023

- IGCK – Blended Learning
- BJA – Liaison With School Boards Associations
- DN – School Properties Disposal
- IJA – Career Advising
- JFCA – Student Dress Code
- GDBE – Support Staff Vacations and Holidays
- KMA-R – Relations With Support Organizations
- KMB – Relations With Booster Organizations - rescind
- EBC – Emergency Management and Safety Plans
- IGDJ – Interscholastic Athletics
- IGDK – Interscholastic Extracurricular Eligibility
- KMA – Relations With Support Organizations
- IND/INDA – School Ceremonies and Observances/Patriotic Exercises
- JFE – Student Pregnancy and Related Conditions
- KKA – Recruiters in Schools
- AC-R – Discrimination Complaint Procedure

Roll Call: Mrs. MacLaine, yea; Mr. Dierkes, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-156 DONATIONS

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum, to approve the following donation(s):

- West Muskingum Athletic Boosters – Baseball bullpen turf - \$6,990.00

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

STUDENT HANDBOOKS, STUDENT ATHLETIC HANDBOOK AND WMHS COURSE FEES

First Reading of the WMES, WMMS and WMHS Student Handbooks, Student Athletic Handbook and the WMHS Course Fees for the 2023-2024 school year.

43-157 ADJOURN

Motion made by Mr. Vousden, seconded by Mr. Ankrum to adjourn at 5:49 p.m.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion Carried.

Treasurer

Board President