

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 9, 2023

ROLL CALL

The West Muskingum Board of Education held its regular meeting on February 9, 2023 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Dierkes, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

43-116 ADDITIONS TO THE AGENDA

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve the Addendum to the Agenda. Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER'S REPORT

43-117 MINUTES

Motion made by Mrs. MacLaine, seconded by Mr. Vousden to approve the minutes from the Organizational Board Meeting and Regular Board Meeting on January 12, 2023. Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-118 FINANCIAL REPORTS

Motion made by Mr. Dierkes, seconded by Mr. Ankrum to approve the financial reports for January 2023 as presented. Roll Call: Mr. Dierkes, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-119 APPROPRIATION AND AMENDED CERTIFICATE MODIFICATIONS

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve appropriation and amended certificate modifications as presented. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

43-120 EXECUTIVE SESSION

Motion made by Mr. Dierkes, seconded by Mr. Ankrum to go into executive session at 5:03 p.m. for the purpose of personnel matters including appointment of employee(s) (re-employment).

Members returned from executive session at 5:21 p.m. with the following members answering roll call: Mr. Ankrum, present; Mr. Dierkes, present; Mrs. MacLaine, present; Mr. Vousden, present; Mr. Melsheimer, present.

43-121 SUPERINTENDENT ITEMS

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve the following:

- **FEDERAL MICRO-PURCHASE PROCUREMENT**

Recommendation to approve the Federal Self-Certifying \$50,000.00 Micro-Purchase Threshold for Use of Federal Funds

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- **TEMPORARY SUBSTITUTE TEACHER**

Recommendation to approve the resolution addressing the substitute teacher shortage, as passed in H.B. 153, for the 2022-2023 and 2023-2024 school year.

Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

BOARD POLICIES – FIRST READING

First Reading of the following Board Policies:

- JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion)
- EEACC-R/JFCC-R – Student Conduct on District Managed Transportation
- EEACC/JFCC - Student Conduct on District Managed Transportation
- GCB-2 – Professional Staff Contracts and Compensation Plans (Administrators)
- GCB-2-R – Professional Staff Contracts and Compensation Plans (Alternative Administrative License)
- IGCD-R/LEB-R – Educational Options
- IGCD/LEB – Educational Options
- IGCH-R/LEC-R – College Credit Plus
- IGCK – Blended Learning
- BJA – Liaison With School Boards Associations
- DN – School Properties Disposal
- IJA – Career Advising
- JFCA – Student Dress Code
- GDBE – Support Staff Vacations and Holidays
- KMA-R – Relations With Support Organizations
- KMB – Relations With Booster Organizations - rescind
- EBC – Emergency Management and Safety Plans
- IGDJ – Interscholastic Athletics
- IGDK – Interscholastic Extracurricular Eligibility
- KMA – Relations With Support Organizations
- IND/INDA – School Ceremonies and Observances/Patriotic Exercises
- JFE – Student Pregnancy and Related Conditions
- KKA – Recruiters in Schools
- AC-R – Discrimination Complaint Procedure

43-122 RETIREMENT(S)

Motion made by Mrs. MacLaine, seconded by Mr. Dierkes to approve the following retirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Michelle Gutridge	WMHS Teacher	May 31, 2023
Ellen Winland	WMES Paraprofessional	May 31, 2023
Linda McKenzie	WMHS Admin. Asst.	May 31, 2023
Debra Carder	WMES Head Cook	May 31, 2023

Roll Call: Mrs. MacLaine, yea; Mr. Dierkes, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

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43-123 SUPPLEMENTAL/LIMITED 3313.53 CONTRACT(S) FY23

Motion made by Mr. Ankrum, seconded by Mr. Vousden to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Andrew McGee	Assistant Baseball Coach	\$2,139.52
Christopher Pettit	Assistant Baseball Coach	\$2,139.52
Jason (Garrett) Frederici	Assistant Baseball Coach	\$2,139.52 (funded by athletic account)
Miranda Fraunfelter	Assistant Softball Coach	\$2,139.52
David Bower Jr.	Assistant Softball Coach	Volunteer
Zachariah Clapper	Assistant Track Coach	\$1,426.34
Taylor Evans	Assistant Track Coach	\$1,426.34 (funded by athletic account)
Courtney Prang	7-8 Track Coach	\$1,426.34

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-124 SUPPLEMENTAL/LIMITED 3313.53 CONTRACT(S) FY23

Motion made by Mr. Vousden, seconded by Mr. Dierkes to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Robert Moon	7-8 Track Coach (.5 FTE)	\$713.17

Roll Call: Mr. Vousden, yea; Mr. Dierkes, yea; Mr. Ankrum, nay; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-125 CLASSIFIED CONTRACT CHANGE

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve a contract change for Renae Starner from WMMS Cook/Cashier 3.75 hours to WMES Cook/Cashier 5 hours, effective January 18, 2023. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

43-126 LEAVE(S) OF ABSENCE

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to approve FMLA leave for the following employees. FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Karen Davis	WMHS Teacher
Jordyn Park	School Psychologist
Meredith Sheck	WMHS Guidance Counselor

Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-127 SUPERINTENDENT ITEMS

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the following:

- **WMLSD CLASSIFIED SUBSTITUTE LIST**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements)

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Randal Calendine	Bus Driver; Custodian; Cook/Cashier	February 10, 2023

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- **WMLSD CERTIFIED SUBSTITUTE LIST**

Recommendation to approve the following addition(s) to the WMLSD Certified Substitute List as maintained by the Superintendent's Office. (pending proper completion of personnel requirements)

<u>Name</u>	<u>Effective Date</u>
Breanna Hines	January 19, 2023

- **MVESC MASTER CERTIFICATE SUBSTITUTE LIST**

Recommendation to approve the February 2023 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT

43-128 THIRD GRADE STATE ASSESSMENTS – PAPER TESTING

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the resolution requesting use of paper testing for third grade state assessments for school year 2023-2024, to be submitted to the Ohio Department of Education. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-129 EMERGENCY CONNECTIVITY FUND GRANT

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to accept the grant and vendor awarded by the Emergency Connectivity Fund (ECF) for the purchase of Chromebooks following the ECF program guidelines. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-130 OHIO HIGH SCHOOL ATHLETIC ASSOCIATION MEMBERSHIP

Motion made by Mr. Dierkes, seconded by Mr. Vousden to approve the yearly membership into the Ohio High School Athletic Association for the 2023-2024 school year. Roll Call: Mr. Dierkes, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

42-131 DONATIONS

Motion made by Mrs. MacLaine, seconded by Mr. Vousden, to approve the following donation(s):

- Ty J. and Erin Dierkes – WMHS Vocational Agricultural Construction Plaque - \$900.00
- West Muskingum Athletic Boosters – WMHS Enrichment Program - \$2,500.00
- West Muskingum Elementary School Boosters – Promote Academics at WMES - \$1,872.00

Roll Call: Mrs. MacLaine, yea; Mr. Vousden, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

WMHS CURRICULUM GUIDE

First Reading of the WMHS Curriculum Guide for the 2023-2024 school year.

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43-132 SPECIAL MEETING

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve a Special Board Meeting for February 28, 2023 for the purpose of selection of Construction Manager at Risk Best Proposal for the ARP ESSER Project. Meeting will be held at 5:00 p.m. at the Administrative Center. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Dierkes, yea; Mr. Melsheimer, yea. Motion carried.

DISCUSSION ITEMS

Letter jackets for additional clubs and extracurriculars, including Choir, Archery and VoAg.

43-133 ADJOURN

Motion made by Mr. Dierkes, seconded by Mrs. MacLaine to adjourn at 5:56 p.m.

Roll Call: Mr. Dierkes, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion Carried.

Treasurer

Board President