

West Muskingum Board of Education
Agenda
March 8, 2023
West Muskingum Middle School Library, 5:00 p.m.

Board Members:

Dan Ankrum, Ty J. Dierkes, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Dierkes ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

Ms. Shafer, WMMS teacher and Katelyn Clark, student

I. TREASURER'S REPORT

1. Minutes of previous meetings - Attachments

Recommendation to approve the minutes from the February 9, 2023 regular board meeting and the February 28, 2023 special board meeting.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Financial Report** - Attachments

Recommendation to approve the February 2023 financial reports as presented.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Appropriation and Amended Certificate Modifications** – Hand Carry

Recommendation to approve the appropriation and amended certificate modifications as presented.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

4. **Property Tax Rates and Amounts** - Attachment

Recommendation to approve the annual tax rates and amounts as approved by the Budget Commission.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

5. **Audit and Finance Committee**

Recommendation to approve the Audit Committee Minutes as presented.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

6. **FFA Grant**

Recommendation to approve the 2023 National FFA grant in the amount of \$1,200.00.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

II. **SUPERINTENDENT’S REPORT – PERSONNEL**

1. **Retirement(s)/Resignation(s)**

Recommendation to approve the following retirements/resignations:

- Tina Jones, Custodian, retirement, effective June 1, 2023
- Alaina Novaria, WMES Art Teacher, effective end of school year 2022-2023
- Britton Leary, WMMS Teacher, effective May 31, 2023
- Abigail Smith, WMHS Teacher, effective end of school year 2022-2023

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Certified New Contract FY24**

Recommendation to approve the following new FY24 certified contract, salary based on negotiated contract and salary pay scales, pending proper completion of personnel requirements:

- Bethani Gasparine, WMHS Math

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Supplemental/Limited 3313.53 Contract(s) FY23**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Crystal Porter	Resident Educator Mentor-Year 2	\$1,426.34
Miranda Ketcham	Resident Educator Mentor-Year 2	\$1,426.34
Richard Spung	Resident Educator Mentor-Year 1	\$1,426.34
Bonnie Bean	Resident Educator Mentor-Year 1	\$1,426.34
Maureen Williams	Resident Educator Mentor-Year 1	\$1,426.34
Jennifer Hreha	Resident Educator Mentor-Year 1	\$1,426.34
Holly Farley	Resident Educator Mentor-Year 1	\$1,426.34
Miranda Fraunfelter	Assistant Softball Coach (.5 FTE) (previously approved as full FTE)	\$1,069.76
David Bowers, Jr.	Assistant Softball Coach (.5 FTE) (previously approved as volunteer)	\$1,069.76

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

4. **Classified Contract**

- Jennifer Bare, WMMS cook/cashier, 3.25 hours, in addition to her WMHS 3 hours, effective March 16, 2023.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

5. **Leave(s) of Absence**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

- Terry Slack, WMMS Paraprofessional

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

6. **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed (pending proper completion of personnel requirements).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Celina Russell	Paraprofessional	March 9, 2023

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

7. **MVESC Master Certificate Substitute List**

Recommendation to approve the March 2023 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

SUPERINTENDENT'S REPORT

7. **WMHS Curriculum Guide**

Recommendation to approve the WMHS Curriculum Guide for the 2023-2024 school year.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

8. **Student Field Trip Request**

Recommendation to approve the student field trip request to the National Archery Competition being held in Louisville, Kentucky. Competition dates are May 11, 2023 through May 13, 2023.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

9. **Contracted Services Contract**

Recommendation to approve Beth Johnston for the performance of school psychological services on an as-needed basis during the months of March through May 2023.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

10. **District Copier Agreement**

Recommendation to accept the 60-month agreement for copiers and copier maintenance proposal submitted by Gordon Flesch Company, Inc. for Ricoh Copiers for the time period July 1, 2023 through June 30, 2028, following the district request for proposal (RFP).

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

11. **Bus Purchase** - Attachment

Recommendation to approve the purchase of one (1) seventy-two (72) passenger 2024 Handicap Integrated CE S Bus (PB105) Cummins B6.7 240 Diesel Engine Bus for the price of \$113,171.00, as outlined in the specifications from Truck Sales & Service, Inc.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

12. **Maintenance Contract for HVAC Units**

Recommendation to approve Roger Touvell Heating & A/C, Inc. HVAC contract for the period July 1, 2023 through June 30, 2024.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

13. **Board Policies**

Recommendation to approve the following board policies:

- JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion)
- EEACC-R/JFCC-R – Student Conduct on District Managed Transportation
- EEACC/JFCC - Student Conduct on District Managed Transportation
- GCB-2 – Professional Staff Contracts and Compensation Plans (Administrators)

- GCB-2-R – Professional Staff Contracts and Compensation Plans (Alternative Administrative License)
- IGCD-R/LEB-R – Educational Options
- IGCD/LEB – Educational Options
- IGCH-R/LEC-R – College Credit Plus
- IGCK – Blended Learning
- BJA – Liaison With School Boards Associations
- DN – School Properties Disposal
- IJA – Career Advising
- JFCA – Student Dress Code
- GDBE – Support Staff Vacations and Holidays
- KMA-R – Relations With Support Organizations
- KMB – Relations With Booster Organizations - rescind
- EBC – Emergency Management and Safety Plans
- IGDJ – Interscholastic Athletics
- IGDK – Interscholastic Extracurricular Eligibility
- KMA – Relations With Support Organizations
- IND/INDA – School Ceremonies and Observances/Patriotic Exercises
- JFE – Student Pregnancy and Related Conditions
- KKA – Recruiters in Schools
- AC-R – Discrimination Complaint Procedure

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

14. Donations

Recommendation to approve the following donation(s):

- West Muskingum Athletic Boosters – Baseball bullpen turf - \$6,990.00

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

15. Student Handbooks, Student Athletic Handbook and WMHS Course Fees - Attachment

First reading of the WMES, WMMS and WMHS Student Handbooks, Student Athletic Handbook and the WMHS Course Fees for the 2023-2024 school year.

16. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Motion: Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call:

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

V. Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____