

RECORD OF PROCEEDINGS
MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
REGULAR MEETING
AUGUST 11, 2022

ROLL CALL

The West Muskingum Board of Education held its regular meeting on August 11, 2022 at 5:00 p.m. in the West Muskingum Middle School Library. Mr. Melsheimer called the meeting to order.

Roll Call: Mr. Ankrum, present; Mr. Dierkes, absent; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present.

Everyone participated in the pledge to the American Flag.

43-012 ADDITIONS TO THE AGENDA

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the Addendum to the Agenda. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

TREASURER'S REPORT

43-013 MINUTES

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the minutes from the Regular Board Meeting on July 11, 2022. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea. Motion carried.

43-014 FINANCIAL REPORTS

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the financial reports for July 2022 as presented. Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

SUPERINTENDENT'S REPORT - PERSONNEL

43-015 Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the following

- **RETIREMENT(S)/RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Justin Kullman	Bus Driver	end of contract year 2021-2022

- **RESCISSION OF CONTRACT(S)**

<u>Name</u>	<u>Position</u>	<u>Original Board Approval Date</u>
Alexandra Brown	WMES Grade 3 Teacher	June 16, 2022

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, yea; Mr. Melsheimer, yea. Motion carried.

43-016 CERTIFIED NEW EMPLOYEE CONTRACT(S)

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following new certified contract(s) beginning the start of the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Building</u>	<u>Position</u>
Keara Winegardner	WMMS	Intervention Specialist
Kaycie Schluessler	WMES	Kindergarten
Danielle Simmons	WMES	Grade 3
Alyssa Schneider	WMES	Grade 3
Kendra Lucas	WMES	Grade 3

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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REGULAR MEETING
AUGUST 11, 2022

43-017 CLASSIFIED NEW EMPLOYEE CONTRACT(S)

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve the following new classified new contract(s) for the FY23 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Building</u>	<u>Position</u>
Ross Kennedy	WMMS	Custodian (4 hr. afternoon-effective 8/22/22)
Stephen Wamack	District	Bus Driver
Stephen Wamack	WMES	Cook/Cashier 2.75 hours

Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea. Motion carried.

43-018 CLASSIFIED NON-BARGAINING CONTRACT(S)

Motion made by Mr. Vousden, seconded by Mrs. MacLaine to approve Zachery Bunting as District Technology Assistant for a two (2) year contract, effective August 8, 2022 through July 31, 2024, 260 days per contractual year (pro-rated for any partial employment period). Employment pending proper completion of personnel requirements. Roll Call: Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Melsheimer, yea. Motion carried.

ASSIGNMENT CHANGES

<u>Certified</u>	<u>Change</u>	<u>Effective Date</u>
Michele Merriam	WMES Grade 2	FY23
<u>Classified</u>	<u>Change</u>	<u>Effective Date</u>
Regina Cano	Bus #6	FY23

43-019 SUPPLEMENTAL 3313.53 CONTRACT(S) FY23

Motion made by Mrs. MacLaine, seconded by Mr. Ankrum to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Andrew Ruetz	Head Band Director	\$4,992.20
Joshua Whetstone	Head Vocal Music	\$4,992.20
Jordan Hutcheson	Asst. Boys Basketball	\$3,290.27
William Murphy II	Asst. Boys Basketball	\$3,290.27
William Murphy II	Asst. Boys Soccer (.5 FTE)	\$1,069.76 (modification from volunteer)
Rob McBurney	Asst. Boys Soccer (.5 FTE)	\$1,069.76 (modification from volunteer)
Gerald Hall	7-9 (9 th) Boys Basketball	\$2,139.52
Scott Renner	Asst. Girls Basketball	\$3,209.27
David Boyer	Asst. Girls Basketball	Volunteer
Kaleigh Hill	Asst. Girls Basketball	Volunteer
Joe McFee	Asst. Wrestling	\$2,139.52
Mica Martin	WMMS (7-9) Volleyball	\$1,426.34
Troy Pierce	WMMS (7-8) Wrestling	\$1,426.34
Troy Pierce	WMMS Football	Volunteer
Mark Johnson	7-9 (8 th Gr.) Girls Basketball	\$2,139.52
Krystal Randles	WMMS Cheerleading-winter	\$1,426.34

Roll Call: Mrs. MacLaine, yea; Mr. Ankrum, yea; Mr. Vousden, nay; Mr. Melsheimer, yea. Motion carried.

RECORD OF PROCEEDINGS
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REGULAR MEETING
AUGUST 11, 2022

43-020 SUPPLEMENTAL 3313.53 CONTRACT(S) FY23

Recommendation by Pete Woods, Athletic Director; Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jane Shawger	Head Girls Golf	\$2,139.52

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-021 SUPERINTENDENT ITEMS

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following:

- **BLT MODIFICATIONS**

Recommendation to approve Maureen Williams supplemental contract for FY23 and rescind previously issued contract to Michele Merriam on May 19, 2022.

- **WMLSD CLASSIFIED SUBSTITUTE LIST**

Recommendation to approve the Additions to the WMLSD Classified Substitute List as maintained by the Superintendent's Office, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Nancy Barker	Paraprofessional	August 24, 2022

- **MVESC MASTER CERTIFICATE SUBSTITUTE LIST**

Recommendation to approve the August 2022 MVESC Master Certificated Substitute List as approved and prepared by the Muskingum Valley Educational Service Center.

- **ALTERNATIVE MAKE-UP DAY PLAN**

Recommendation to adopt the use of Alternative Make-up of Calamity Days.

- **WEST MUSKINGUM GIFTED HANDBOOK**

Recommendation to approve the revised West Muskingum Local School District Guide to Identification and Services for Students Who are Gifted.

- **LICKING COUNTY EDUCATIONAL SERVICE CENTER**

Recommendation to approve the Licking County Educational Service Center Agreement to provide gifted services and ESL services for the 2022-2023 school year.

- **DISTRICT CAFETERIA PRICES**

Recommendation to approve the district cafeteria prices for school year 2022-2023.

- **DISTRICT TECHNOLOGY SALARY SCHEDULES**

Recommendation to approve the salary schedules for West Muskingum District Technology Director and District Technology Assistant effective August 1, 2022.

- **MUSKINGUM VALLEY EDUCATIONAL SERVICE CENTER AGREEMENT**

Recommendation to approve the agreement between West Muskingum School District and the Muskingum Valley Educational Service Center for District Health Services.

- **NATURAL GAS SUPPLIER AGREEMENT**

Recommendation to grant Treasurer or Superintendent authority to enter into a third-party natural gas supplier agreement through Aspen Energy.

- **META COOPERATIVE SCHOOL BUS BIDS**

Recommendation to approve the participation in META Cooperative School Bus Bids to advertise and receive bids for the purchase of one (1) 77-passenger conventional school bus.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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AUGUST 11, 2022

43-022 OSBA ANNUAL BUSINESS MEETING DELEGATE AND ALTERNATE

Motion made by Mr. Ankrum, seconded by Mr. Vousden to appoint a delegate and alternate to attend the OSBA Annual Business Meeting to be held during the Capital Conference, November 14, 2022.

Delegate: Mrs. MacLaine

Alternate: Mr. Vousden

Roll Call: Mr. Ankrum, yea; Mr. Vousden, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-023 DONATIONS

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the donation from the West Muskingum Athletic Boosters for baseball field improvements in the amount of \$8,675.00.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-024 SUPERINTENDENT ITEMS

Motion made by Mr. Vousden, seconded by Mr. Ankrum to approve the following:

- **RETIREMENT(S)/RESIGNATION(S)**

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Cary Grandstaff	Bus Driver	end of contract year 2021-2022

- **CLASSIFIED NEW EMPLOYEE CONTRACT(S)**

Recommendation to approve the following Classified New Employee Contract, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Stacey Markley	Bus Driver	FY23 School Year

- **SUPPLEMENTAL 3313.53 CONTRACT(S) FY23**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for the 2022-2023 school year, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Kelsey Middleton	Student Council	\$1,426.34
Nathan Brownrigg	National Honor Society (.5 FTE)	\$713.17
Julie Wolfe	Jr. Class Advisor (.5 FTE)	\$713.17
Kelsey Middleton	Jr. Class Advisor (.5 FTE)	\$713.17
Miranda Ketcham	Sr. Class Advisor (.5 FTE)	\$713.17
Lauren Vensil	Sr. Class Advisor (.5 FTE)	\$713.17

- **WMLSD CLASSIFIED SUBSTITUTE LIST**

Recommendation to approve additions to the WMLSD Classified Substitute List as maintained by the Superintendent's Office, pending proper completion of personnel requirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Jaclyn Slone	Paraprofessional	FY 23 School Year

- **BOARD GIFTED ADMINISTRATIVE POLICY GUIDELINES**

Recommendation to approve the Administrative Guidelines as it relates to District Gifted Education Policy IGBB.

- **WORKSITE MEDTEST CONTRACT**

Recommendation to approve Worksite MedTest as the medical testing site for the bus driver requirements for the period of July 1, 2022 through June 30, 2023.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

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MINUTES OF WEST MUSKINGUM BOARD OF EDUCATION
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AUGUST 11, 2022

43-025 ARP SCOPE OF PROJECT MODIFICATION

Motion made by Mr. Vousden, seconded by Mr. Ankrum to modify the ARP ESSER Scope of Project to include renovation of Middle School and Elementary School classrooms to accommodate additional preschool and kindergarten early learning opportunities, the construction of a new administrative center to include district-wide meeting rooms, and the performance of HVAC upgrades. The Scope of Project modification is based on increased construction and supply costs in the current economy exceeding available allocations. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

DISCUSSION ITEMS

Mr. Shawger updated the Board on the status of the re-roofing projects at the High School and Middle School.

43-026 EXECUTIVE SESSION

Motion made by Mr. Vousden, seconded by Mr. Ankrum to go into executive session at 5:28 p.m. for the purpose Superintendent and Treasurer Evaluations.

Members returned from executive session at 6:37 p.m. with the following members answering roll call: Mr. Ankrum, present; Mrs. MacLaine, present; Mr. Melsheimer, present; Mr. Vousden, present

43-027 SUPERINTENDENT CONTRACT ADDENDUM

BE IT RESOLVED that the Board hereby adopt and affirm the Contract Addendum signed by the Superintendent and Board President on August 11, 2022. Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion carried.

43-028 ADJOURN

Motion made by Mr. Vousden, seconded by Mr. Ankrum to adjourn at 6:39 p.m.

Roll Call: Mr. Vousden, yea; Mr. Ankrum, yea; Mrs. MacLaine, yea; Mr. Melsheimer, yea. Motion Carried

Treasurer

Board President