

West Muskingum Board of Education
Agenda
January 13, 2022
West Muskingum Middle School Library, 5:00 p.m.

Board Members:

Dan Ankrum, Ty J. Dierkes, Julie MacLaine, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting. The portion of the meeting which the participation of the public is invited shall be limited to 30 minutes. All statements shall be directed to the presiding officer; no person may address or question Board member individually. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.

Call to Order:

Pledge:

Roll Call:

Mr. Ankrum ____ Mr. Dierkes ____ Mrs. MacLaine ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meetings - Attachment

Recommendation to approve the minutes from the December 9, 2021 regular board meeting and the December 15, 2021 special board meeting.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Financial Report** - Attachments

Recommendation to approve the December 2021 financial reports as presented.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Appropriation and Amended Certificate Modifications** – Attachment

Recommendation to approve the appropriation and amended certificate modifications as presented.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

4. **COPS Grant and Corresponding Purchase Contracts**

Recommendation to approve the U.S. Department of Justice Office of Community Oriented Policing Services (COPS) FY2021 School Violence Prevention Program Grant. The total scope of grant was approved at \$250,000 with COPS allocating 75% of cost or \$187,500. The additional 25% required match by the school district is the amount of \$62,500.

The scope of the project includes collaboration with local law enforcement and first responders and fire safety departments; District wide lock system improvement and replacement, access door controls and video improvements, first responder radio signal improvement.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

5. **The J. William and Mary Helen Straker Grant and Corresponding Purchase Contracts**

Recommendation to approve the Straker Foundation “Starting out Strong Award” in the amount of \$20,000 to assist in the equipment purchase for a high school digital arts course.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

II. **SUPERINTENDENT’S REPORT - PERSONNEL**

1. **Supplemental/Limited 3313.53 Contracts**

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for FY22 school year (pending proper completion of personnel requirements):

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Courtney Prang	7/8 Track (Boys/Girls)	\$1,362.72
William Murphy II	7/8 Track (Boys/Girls)	\$1,362.72
Zachariah Clapper	9-12 Asst. Track (Boys/Girls)	\$1,362.72
Abigail Wilhelm	9-12 Asst. Track (Boys/Girls)	\$1,362.72

(second 9-12 assistant will be paid by athletic department)

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

2. **Gate Workers – Winter Sports**

Recommendation to approve the following gate workers for the winter sport season:

John Kelley	Monica Davis
Tina Jones	Jordyn Park
Amy Johnson	Ann Howard
Tara Woods	

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

3. **Indoor Track and Field Club**

Recommendation to approve Zachery Durfee as a volunteer coach of the Indoor Track and Field Club for school year 2021-2022.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

4. **Leave(s) of Absence**

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
William Harter	Bus Driver	January 6, 2022

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

5. **Unpaid Leave**

Recommendation to approve unpaid leave for the following employee(s). Any unused personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date(s)</u>
Jennifer Fowler	Administrative Assistant	January 19, January 20 and January 21, 2022

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

6. **WMLSD Classified Substitute List**

Recommendation to approve the following addition(s) to the WMLSD Classified Substitute List as maintained by the Superintendent's Office. Additions will be approved monthly as needed pending proper completion of personnel requirements.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Danielle Killian	Paraprofessional; Secretary	January 14, 2022

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

7. **WMLSD Certified Substitute List**

Recommendation to approve the following to substitute in West Muskingum School District as certified teacher(s) pending completion of personnel requirements.

- Ray Peyton, effective January 14, 2022

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

8. **MVESC Master Certificate Substitute List**

Recommendation to approve the January 2022 **MVESC Master Certificated Substitute List** as approved and prepared by the Muskingum Valley Educational Service Center.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

SUPERINTENDENT'S REPORT

9. **Zane State College**

Recommendation to approve the Zane State College Memorandum of Understanding and Data Sharing Agreement for school year 2022-2023 in reference to College Credit Plus classes for West Muskingum students.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

10. **ARP ESSER Scope of Project - RFQ**

Recommendation to approve the ARP ESSER Scope of Project for the renovation and construction of additional square footage for the Early Learning Center, Administration Center, and gymnasium (the "Expansion Project") and the performance of HVAC upgrades (the "HVAC Project") using the District's federal ESSER grant funding; recommendation to include authorizing Superintendent and Treasurer to proceed with a qualifications-based selection process to procure a design professional for the project.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

11. **Donations**

Recommendation to approve the following donation(s):

- Anonymous Donor – to promote academics and fine arts at WMES - \$2,500.00
- Anonymous Donor – to promote academics and fine arts at WMMS - \$3,500.00

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

12. **Board Policies - First Reading**

The following board policies are submitted for first (1st) reading:

- AC – Nondiscrimination
- ACAA – Sexual Harassment
- ACAA-R – Sexual Harassment Grievance Process
- BCA – Board Organization Meeting
- BCFA – Business Advisory Council

- BD – School Board Meetings
- CBC – Superintendent’s Contract
- DECA – Grant Funds Administration
- Dh – Bonded Employees and Officers
- DJF-R – Purchasing Procedures
- EB – Safety Program
- EBC – Emergency Management and Safety Plans
- EEA – Student Transportation Services
- EEAD – Non-Routine Use of School Buses
- EF/EFB – Food Services Free and Reduced-Price Food Services
- EFH – Food Allergies
- GA – Personnel Policies Goals
- GBD – Professional Staff Hiring
- GBK – No Tobacco Use on District Property by Staff Members
- GBL – Personnel Records
- GBP – Drug-Free Workplace
- GBQ – Criminal Records Check
- GCC – Professional Staff Recruiting
- GCD – Professional Staff Hiring
- GDC/GDCA/GDD - Support Staff Hiring
- IGAE – Health Education
- IGAG – Drugs, Alcohol and Tobacco Education
- IGAI/IGAH – Family Life Education; Sex Education
- IGBE – Remedial Instruction (Intervention)
- IGBEA – Reading Skills Assessments and Intervention (Third Grade Reading Guarantee)
- IGBEA-R – Reading Skill and Assessment (Third Grade Reading Guarantee)
- IGCB – Innovative Education Programs
- IGCG – Preschool Program
- IGCH-R/LEC-R – College Credit Plus
- IGCK – Blended Learning
- IGE – Adult Education Programs
- IGED – Adult Diploma
- IGED-R – Diploma of Adult Education
- IICC – School Volunteers
- IKF – Graduation Requirements
- IL-R – Testing Programs
- JEC – School Admission
- JHCB – Immunizations
- JHCC – Communicable Diseases
- KGC – No Tobacco Use on District Property

13. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Motion: Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call: Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____

V. Adjournment

Meeting Adjournment at _____ P.M.

Ankrum ____ Dierkes ____ MacLaine ____ Melsheimer ____ Vousden ____