

West Muskingum Board of Education
Agenda
September 9, 2021
West Muskingum Middle School Library, 5:00 p.m.

Board Members:

Ty J. Dierkes, Valerie Gutridge, Jeff Hill, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes for presentation and five minutes for discussion. Please complete the appropriate form and give it to the treasurer for proper recognition.

Call to Order:

Pledge:

Roll Call:

Mr. Dierkes ____ Mrs. Gutridge ____ Mr. Hill ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meetings - Attachment

Recommendation to approve the minutes from the August 12, 2021 Regular Board Meeting.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

2. Financial Report - Attachments

Recommendation to approve the August 2021 financial reports as presented.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

3. **Appropriation and Amended Certificate Modifications** - Attachment
Recommendation to approve the appropriation and amended certificate modifications, as presented.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

II. SUPERINTENDENT'S REPORT - PERSONNEL

1. **Superintendent Contract Addendum**

BE IT RESOLVED that the Board hereby adopt and affirm the contract Addendum signed by the Superintendent and the Board President on September 9, 2021.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

2. **Treasurer Contract**

BE IT RESOLVED that the Board hereby adopt and affirm the Treasurer's Contract signed by the Treasurer and the Board President on September 9, 2021.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

3. **Administrative Contract Changes**

Recommendation to approve 1% administrative salary increases effective for the FY22 contract year for the following:

- Laura Tompkins
- Pete Woods
- Chester Tucker
- Jordan Parks
- Byran Karling

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

4. **Classified Non-Bargaining Contract**

Recommendation to approve **Kolten Gaskill as District Technology Assistant** for a two (2) year contract, effective September 21, 2021 through July 31, 2023, 260 days per contractual year (prorated for any partial employment period). Employment pending proper completion of personnel requirements.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

5. **Classified New Contract(s)**

Recommendation to approve **Larry Clapper as afternoon custodian at WMES**, effective September 13, 2021, pending proper completion of personnel requirements. Salary based on WMSA Negotiated Contract and salary pay scales.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

6. Supplemental/Limited 3313.53 Contracts

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for FY22 school year (pending proper completion of personnel requirements):

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Michelle Rooney	LPDC Chairman	\$1,250.00
Jennifer Hreha	LPDC Secretary	\$1,250.00
Chester (Troy) Tucker	LPDC Admin. Representative	\$1,000.00
Laura Tompkins	LPDC Admin. Representative	\$1,000.00
Brent Wilson	LPDC Admin. Representative	\$1,000.00
Tracie Moore	LPDC WMHS Representative	\$1,000.00
Andrew Dent	LPDC WMHS Representative	\$1,000.00
Julie Leake	LPDC Teacher Alternate	\$ 25.00/hr
Ryan McLane	LPDC Admin. Alternate	\$ 25.00/hr
Jennifer Hreha	WMES BLT	\$1,500.00
Rebecca Bowman	WMES BLT	\$1,500.00
Michelle Rooney	WMES BLT	\$1,500.00
Maureen Williams	WMES BLT	\$1,500.00
Kelly Wohlgamuth	WMES BLT	\$1,500.00
Clare McCann	WMMS BLT	\$1,500.00
Charlotte (Amber) Salyers	WMMS BLT	\$1,500.00
Christina Woodside	WMMS BLT	\$1,500.00
Megan Berkfield	WMMS BLT	\$1,500.00
Sean Stevens	WMHS BLT	\$1,500.00
Tracie Moore	WMHS BLT	\$1,500.00
Andrew Gray	WMHS BLT	\$1,500.00
Miranda Ketcham	WMHS BLT	\$1,500.00
Joshua Bobo	Head Softball	\$2,791.39
Jordan Hutcheson	Assistant Boys Basketball	\$2,628.05
Williams Murphy II	Assistant (JV) Boys Basketball	\$2,628.05
Joseph McFee	Assistant Wrestling	\$1,746.40
Joshua Stackhouse	Assistant Wrestling	Volunteer
Joshua Middleton	Assistant Girls Basketball	\$2,628.05
Amy Stewart	Assistant (JV) Girls Basketball	Volunteer
Mark Johnson	8 th Grade Girls Basketball	\$1,746.40
Scott Renner	7 th Grade Girls Basketball	\$1,746.40

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

7. Supplemental/Limited 3313.53 Contracts

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for FY22 school year (pending proper completion of personnel requirements):

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Kaleigh Hill	Assistant Girls Basketball	\$2,628.05

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

8. Special Education Teacher

Recommendation to approve the following intervention specialist used to fulfill students' extended IEP requirements for summer 2021, as needed.

<u>Name</u>	<u>Salary/Stipend</u>
Lacie Murphy	daily rate

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

9. Classified Contract Change

Recommendation to approve William Harter to return to bus driving and cook per WMSA contract language, effective August 17, 2021.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

10. Leave(s) of Absence

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Heather Eltringham	WMES Teacher
William Page	Bus Driver
Jeffery Butler	WMHS Teacher

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

11. Unpaid Leave

Recommendation to approve unpaid leave for the following employee(s). Any unused personal and birthday days will be used before unpaid leave.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Alaina Hickman	WMES Art Teacher	October 13, 14, 15, 2021

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

12. WMLSD Classified Substitute List

Recommendation to approve the following addition(s) to the **WMLSD Classified Substitute List** as maintained by the Superintendent's Office. Additions will be approved monthly as needed (**pending proper completion of personnel requirements**).

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Kimberly Castle	Bus Driver	September 10, 2021
Cassandra Pettit	Bus Driver	September 10, 2021

13. Certified Substitute Teacher Compensation

Recommendation to approve certified substitute teacher compensation at a rate of \$80.00 per day effective October 1, 2021.

14. WMLSD Certified Substitute List

Recommendation to approve the following as **WMLSD Certified Substitute Teachers** until approved by MVEESC.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Katherine Smith	Substitute Teacher	August 23, 2021
Monica Cusick	Substitute Teacher	August 23, 2021
Jennifer Audrey	Substitute Teacher	August 25, 2021

15. MVEESC Master Certificate Substitute List

Recommendation to approve the September 2021 **MVEESC Master Certificated Substitute List** as approved and prepared by the Muskingum Valley Educational Service Center.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

SUPERINTENDENT'S REPORT

16. Job Description – Attachment

Recommendation to approve the job description for District Technology Assistant.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

17. Seamless Summer Option-Free Meals Program

Recommendation to approve participation in the Seamless Summer Option temporary free meals program for the 2021-2022 school year, to include Summer Feeding Program. Pursuant to the Families First Coronavirus Response Act.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

18. District Fleet Fuel Card

Recommendation to approve a Co-Alliance Fleet Fuel Card for the purchase of fleet fuel following HB312 credit card legislation and corresponding District policies.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

19. JCI Fire Suppression Upgrades - Attachments

Recommendation to approve the proposal submitted by JCI for the fire alarm control panel upgrades.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

20. Jefferson County Educational Service Center

Recommendation to approve the Jefferson County Educational Service Center Agreement to provide virtual classroom services for a two (2) year period, 2021-2022 through 2022-2023 school years.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

21. Student Field Trip Request

Recommendation to approve the student field trip to the FFA National Convention being held in Indianapolis, Indiana October 27, 2021 through October 30, 2021.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

22. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Motion: Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call: Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

V. Adjournment

Meeting Adjournment at _____ P.M.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____