

West Muskingum Board of Education
Agenda
June 17, 2021
West Muskingum Middle School Library, 5:00 p.m.

The West Muskingum Board of Education will hold a public hearing on June 17, 2021, at 4:30 p.m., 30 minutes prior to the regularly held monthly board meeting for public comment on the ARP ESSER III Continuity of Service Plan.

Board Members:

Ty J. Dierkes, Valerie Gutridge, Jeff Hill, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes for presentation and five minutes for discussion. Please complete the appropriate form and give it to the treasurer for proper recognition.

Call to Order:

Pledge:

Roll Call:

Mr. Dierkes ____ Mrs. Gutridge ____ Mr. Hill ____ Mr. Melsheimer ____ Mr. Vousden ____

Additions to the Agenda:

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meetings - Attachment

Recommendation to approve the minutes from the May 13, 2021 Regular Board Meeting and May 28, 2021 Special Board Meeting.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

2. **Financial Report** - Attachments

Recommendation to approve the May 2021 financial reports as presented.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

3. **Permanent Appropriations** - Attachment

Recommendation to approve permanent appropriations for fiscal 2022, as presented.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

II. SUPERINTENDENT'S REPORT - PERSONNEL

1. **Resignation(s)**

Recommendation to approve the following **resignation(s)**:

- Lindsay Rayner, WMMS Principal, effective the end of 2020-2021 contract year
- William Pittman, custodian, effective August 31, 2021

2. **Administrative Contract**

Recommendation to approve Brent Wilson as the WMMS Principal for a three (3) year, 212 day contract, effective August 1, 2021 through July 31, 2024.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

3. **Certified New Contract(s)**

- Recommendation to approve **Abigail Wilhelm as a WMHS English Language Arts Teacher**, effective for the 2021-2022 school year. Salary based on WMEA Negotiated Contract and salary pay scales, pending proper completion of personnel requirements.
- Recommendation to approve **Chelsie Pollock as a WMMS Math Teacher**, effective for the 2021-2022 school year. Salary based on WMEA Negotiated Contract and salary pay scales, pending proper completion of personnel requirements.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

4. **Classified Position Retire-Rehire**

Recommendation to approve William Pittman as four (4) hour WMMS custodian, effective November 1, 2021.

5. **Administrative Job Title Modification**

Recommendation to approve Theodore Harrison's job title from Supervisor of Technology to Director of Technology.

6. Cafeteria Work Schedule for 2021-2022

Recommendation to approve the following cafeteria work schedule for school year 2021-2022:

POSITION	SCHEDULE
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ELEMENTARY:

Debbe Carder	6.00 hrs
Sylvia Bare	6.00 hrs
Christine Clippinger	3.75 hrs
William Harter	<u>2.75 hrs</u>
<i>Total Elementary School Labor</i>	18.50 hrs

MIDDLE:

Donna Gatewood	6.50 hrs
Barb Snider	6.50 hrs
Renea Starner	<u>2.75 hrs</u>
<i>Total Middle School Labor</i>	15.75 hrs

HIGH:

Michelle Miller	6.00 hrs
Jennifer Bare	3.00 hrs
Cheryl Drumheller	3.00 hrs
Jeff Riggle	<u>2.75 hrs</u>
<i>Total High School Labor</i>	14.75 hrs

7. BLT Modification(s)

Recommendation to approve the following modifications to WMHS BLT supplemental contracts for FY21 school year:

Name	Position	Salary/Stipend
Bethani Gasparine,	WMHS BLT (.5 FTE)	\$750.00
Andrew Gray	WMHS BLT (.5 FTE)	\$750.00

8. Supplemental/Limited 3313.53 Contracts

Recommendation to approve the following Supplemental/Limited 3313.53 Contracts for FY21 school year (pending proper completion of personnel requirements):

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Jordan Jasper	Technology - Building Security Systems	\$2,000.00
Cynthia Woodard	EMIS Coordinator	\$2,000.00 stipend
Meredith Sheck	WMHS Guidance Counselor	per WMEA Negotiated Agreement (Extended time, 10 days, per WMEA contract)
Julie Wolfe	WMHS Guidance Counselor	per WMEA Negotiated Agreement (Extended time, 10 days, per WMEA contract)
Jeremy Ryan	WMHS Agriculture Teacher	per WMEA Negotiated Agreement (Extended time, 20 days, per WMEA contract)

9. Seasonal Temporary Mowing and Weed-eating

Recommendation to approve the following for seasonal temporary mowing and weed-eating, as needed (second posting per WMSA contract):

- Debra Weiser

10. Certified Assignment Changes

Recommendation to approve the following certified assignment changes for 2021-2022 school year:

- Stephanie Tyo – moving from grade 2 to grade 1
- Cassie Tomplait – moving from grade 3 to grade 2

11. Supplemental Contract for Summer Credit Recovery

Recommendation to approve Jeffeory Butler to monitor the WMHS Summer Credit Recovery Program, supplemental pay will be \$1,500.00.

12. Seamless Summer Option Workers

Recommendation to approve the following employees to assist for the Seamless Summer Meal Program:

<u>Name</u>	<u>Salary</u>
Donna Gatewood	daily rate

13. Special Education Teacher

Recommendation to approve the following intervention specialist used to fulfill students' extended IEP requirements for summer 2021, as needed.

<u>Name</u>	<u>Salary/Stipend</u>
Morgan Daily	daily rate

14. Leave(s) of Absence

Recommendation to approve FMLA leave for the following employee(s). FMLA request will include paid leave of absence until depletion of accrued sick, personal and birthday leave. If applicable, remainder of FMLA will be unpaid leave.

<u>Name</u>	<u>Position</u>
Kelsey Middleton	Teacher
Alexandria Hutchison	Teacher

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

SUPERINTENDENT'S REPORT

15. West Muskingum Education Association MOU - Attachment

Recommendation to approve the revised and corrected salary reopener agreement with additional items between West Muskingum Education Association (WMEA) and West Muskingum Board of Education for the period of July 1, 2021 through June 30, 2022.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

16. WMHS Summer Credit Recovery Program

Recommendation to approve the WMHS Summer Credit Recovery Program.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

17. Seamless Summer Option (SSO)

Recommendation to approve participation in the USDA offered waiver to Ohio, that permits West Muskingum to provide summer meals through the Seamless Summer Option (SSO) food service program.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

18. District-wide Phone System

Recommendation to approve vendor Trithium Solutions, LLC for the district-wide purchase of phone system technology hardware in the amount of \$23,936.35 from federal ESSER II funding.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

19. Ohio Department of Education CTE Waiver for Grades 7-8

Recommendation to approve resolution for a waiver from the Ohio Department of Education to not provide Career Technical Education for grades 7 and 8 at the West Muskingum Middle School for the 2021-2022 school year.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

20. Muskingum Valley Educational Service Contract

Recommendation to approve the **Program of Service Operational Agreement** for the 2021-2022 school year for specified educational service programs.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

21. Maintenance Contract for HVAC Units - Attachment

Recommendation to approve Roger Touvell Heating & A/C, Inc. HVAC contract for the period July 1, 2021 through June 30, 2022.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

22. Worksite MedTest Contract

Recommendation to approve Worksite MedTest as the medical testing site for bus driver requirements for the period of July 1, 2021 through June 30, 2022.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

23. The Nutrition Group

Recommendation to approve a food service management renewal contract with The Nutrition Group for a period of up to one year as approved by the Ohio Department of Education, beginning July 1, 2021 and ending June 30, 2022.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

24. Athletic Training Agreement - Attachment

Recommendation to approve the athletic training three (3) year agreement with Genesis Healthcare System, as presented.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

25. Zanesville-Muskingum County Health Department

Recommendation to approve the agreement with Zanesville-Muskingum County Health Department for nursing services, effective **July 1, 2021 through June 30, 2022**, with services to not exceed \$9,000.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

26. Pepsi Contract

Recommendation to approve the G&J Pepsi Agreement effective **June 1, 2021 through May 31, 2026**.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

27. Plan for Safe Return to In-Person Instruction and Continuity of Services Plan

The West Muskingum Local School District has been providing face-to-face instruction, five days a week, to our students during the 2020-2021 academic year. We have maintained our standard level of rigor and relevance as in previous years. We consistently assess our students and make data-driven decisions based on these assessments. If a student needs additional support we provide that for them – this year has been no exception. We have prioritized the social and emotional well-being of our students during this pandemic and are providing supports where appropriate.

The West Muskingum reopening plan as introduced in July 2020, with stakeholder input, will continue to be the district basis for in-person learning and continuity of service to return to schools safely. The plan will be updated by the district as needed.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

28. Donation(s)

Recommendation to approve the following donation(s):

- Zanesville DayBreak Rotary to “Grab and Go Meal Program” – for the summer meal program - \$2,160.00
- Muskingum County Community Foundation – Spring Grant Award for Digital Journalism - \$2,100.00
- Muskingum County Community Foundation – NHS Blessings Box Project - \$600.00
- Social Security Administration – Computer Equipment - \$7,712.00

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

29. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action
- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

- _ matters required by federal law or state statutes to be confidential
- _ specialized details of security arrangements

Motion: Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call: Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

V. Adjournment

Meeting Adjournment at _____ P.M.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____