

West Muskingum Board of Education
Agenda
March 11, 2020
West Muskingum Middle School Library, 5:00 p.m.

Board Members:

Ty J. Dierkes, Valerie Gutridge, Jeff Hill, Bryan Melsheimer, Ab Vousden

Note:

This is a meeting of the Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda. All cell phones should be turned off during board meetings.

Citizens of the West Muskingum School District and employees who wish to speak with the Board are requested to keep items presented as brief as possible. Items are limited to five minutes for presentation and five minutes for discussion. Please complete the appropriate form and give it to the treasurer for proper recognition.

Call to Order:

Pledge:

Roll Call:

Mr. Dierkes _____ Mrs. Gutridge _____ Mr. Hill _____ Mr. Melsheimer _____ Mr. Vousden _____

Additions to the Agenda:

Dierkes _____ Gutridge _____ Hill _____ Melsheimer _____ Vousden _____

Public Participation:

Presentations:

I. TREASURER'S REPORT

1. Minutes of previous meetings - Attachment

Recommendation to approve the minutes from the February 13, 2020 Regular Board Meeting.

Dierkes _____ Gutridge _____ Hill _____ Melsheimer _____ Vousden _____

2. Financial Report - Attachments

Recommendation to approve the February 2020 financial reports, as presented.

Dierkes _____ Gutridge _____ Hill _____ Melsheimer _____ Vousden _____

3. **Transfers**

Recommendation to approve the transfer to the Food Service Fund to cover deficit balances.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

4. **Appropriation Modifications** - Attachment

Recommendation to approve the appropriation and amended certificate modifications as presented.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

5. **Property Tax Rates and Amounts as Approved by Budget Commission** - Attachment

Recommendation to approve the annual tax rates and amounts as approved by the Budget Commission.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

6. **Section 403(b) Plan** - Attachment

Recommendation to approve the Amended 403(b) Plan Document, which will place the District into compliance with the Internal Revenue Service Code. See Resolution attached (Plan document will be available for review in the Treasurer's Office).

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

7. **Workers Compensation/Unemployment Compensation Third Party Administrator**

The Ohio School Comp Program is designed for schools and includes both workers' compensation and unemployment compensation claims management services. The annual fee to enroll is \$2,220. Management services include working in conjunction with district administration, safety best practices, risk management and representation and management with all workers' compensation and unemployment filings.

Recommendation to approve participation in the Ohio School Compensation OSBA/OASBO Workers' Compensation Retrospective Group Rating Program/Unemployment Services through CompManagement as the District third party administrator (TPA) and CompManagement Health Services as the District managed care organization (MCO) for the rating period of January 1, 2021 through December 31, 2021.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

8. **Audit and Finance Committee** - Attachment

Recommendation to approve the Audit Committee Minutes as presented.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

II. SUPERINTENDENT'S REPORT – PERSONNEL

1. **Resignation (s)**

Recommendation to approve the following **resignation(s)**:

- Morgan Wisecarver, Assistant Softball Coach, effective March 2, 2020.

2. **Administrative**

Recommendation to approve the following **administrative contract** effective the beginning of the 2020-2021 school year.

- Jordyn Park, School Psychologist, two (2) year contract

3. **Certified**

Recommendation to approve the following **certified contract(s)** for the 2020-2021 school year, salary based on negotiated contract(s) and salary pay scales, **pending proper completion of personnel requirements**:

<u>Name</u>	<u>Position</u>
Patrick Reilly	K-12 Physical Education Teacher
Zachariah Clapper	4-9 Mathematics Teacher

4. **Supplemental/Limited 3313.53 Contract(s)**

Recommendation to approve the following **Supplemental/Limited 3313.53 Contract(s)** for school year 2019-2020, **pending proper completion of personnel requirements**:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Elisabeth Browning	Assistant Softball Coach	Volunteer
Kearstin Dumolt	Assistant Softball Coach	Volunteer
William Murphy	Assistant Track Coach	Volunteer
Zachariah Clapper	Assistant Track Coach	\$1,362.72
Brian Drake	Assistant Girls Basketball	\$2,628.05

5. **Supplemental/Limited 3313.53 Contract for School Year 2020-2021**

Recommendation to approve the following **Supplemental/Limited 3313.53 Contract(s)** for school year 2020-2021, **pending proper completion of personnel requirements**:

<u>Name</u>	<u>Position</u>	<u>Salary/Stipend</u>
Megan Schreiber	Head Volleyball Coach	\$2,791.39

6. **Gate Workers – Winter Sports**

Recommendation to approve the following **gate workers** for the fall sports season:

Rodney Johnson	Lisa Strong	John Kelley
Amy Johnson	Linda McKenzie	Tina Jones

7. **Seasonal Temporary Mowing and Weed-eating**

Recommendation to approve the following for seasonal temporary mowing and weed-eating, as needed:

Chris DeGarmo	David Huff	Debra Weiser
Randy Davis		

8. WMLSD Classified Substitute List

Recommendation to approve the following addition(s) to the **WMLSD Classified Substitute List** as maintained by the Superintendent's Office. Additions will be approved monthly as needed.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Elizabeth Tharp	Paraprofessional; Secretary	March 3, 2020
Katherine Smith	Paraprofessional; Secretary	March 4, 2020

9. MVESC Master Certificate Substitute List

Recommendation to approve the March 2020 **MVESC Master Certificated Substitute List** as approved and prepared by the Muskingum Valley Educational Service Center.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

SUPERINTENDENT'S REPORT

10. WMHS Student Field Trip Request

Recommendation to approve the student field trip to the National Archery Competition being held in Louisville, Kentucky, May 6 through May 9, 2020

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

11. LACA Resolution - Attachment

Recommendation to approve the agreement to reorganize the Licking Area Computer Association (LACA), of which West Muskingum Local School District is a member, as a regional Council of Government.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

12. 2020-2021 School Year Calendar - Attachment

Second reading and recommendation to approve the revised **2020-2021 School Year Calendar**.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

13. 2020-2021 E-Rate - Attachment

Recommendation to approve the proposal submitted by Results IT, located in Zanesville, for the 10 requested data switches and components for a total of \$24,725.00.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

14. Donation(s)

Recommendation to approve the following donation(s):

- Leonard Hill Photography – digital camera and accessories - \$300.00

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

15. Board Meeting Date Change

Recommendation to approve to change the April Board meeting date to Thursday, April 16, 2020, 5:00 p.m. to be held at West Muskingum Middle School.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

16. WMHS Curriculum Guide and Course Fees - Attachments

First reading of the WMHS Curriculum Guide and Course Fees for the 2020-2021 school year.

17. Job Description -Attachment

First reading of the **job description for School Psychologist** as presented.

18. West Muskingum Athletic Boosters

Recommendation to approve the West Muskingum Athletic Boosters to enter into a contract with an approved vendor for entry on school property for the permanent improvements to the baseball field drainage as per current permanent improvement gift policy.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

19. Discussion Items

III. Board Member Reports and Concerns

- A. Legislative Report
- B. Mid-East Career and Technology Center Report
- C. Facility Committee Report
- D. Policy Committee Report
- E. Student Representatives Report

IV. Executive Session

WHEREAS boards of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically excepted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22, the board hereby enters executive session for the reason(s) herein stated:

- personnel matters
 - o appointment of employee(s) (re-employment)
 - o promotion or compensation
 - o dismissal, discipline, or demotion of employee(s) or student(s)
 - o investigation of charges or complaints of employee(s) or student(s)
- consider the purchase of property for public purposes
 - o sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- conference with an attorney to discuss matters which are subject of pending or imminent court action

- preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- matters required by federal law or state statutes to be confidential
- specialized details of security arrangements

Motion: Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

§ Time entered executive session: _____ p.m.

§ Time returned to public session: _____ p.m.

Roll Call: Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____

V. Adjournment

Meeting Adjournment at _____ P.M.

Dierkes ____ Gutridge ____ Hill ____ Melsheimer ____ Vousden ____