

WARREN LOCAL SCHOOL DISTRICT

Regular Board Meeting

April 27, 2023

CHAIN OF COMMAND

If you have concerns, problems, or ways to improve our schools, please contact the person in charge of that respective area.

<u>CONCERN</u>	<u>CONTACT</u>	<u>PHONE</u>
TEACHER	Teacher	School
BUILDING	Principal	
Warren High School	Ryan Lemley	678-2393/989-0340
Warren High School	Kara Pinkerton	678-2393/989-0340
Warren Middle School	Brent Taylor	678-2395
Warren Middle School	Jill Lipscomb	678-2395
Warren Elementary	Ashley Skinner	445-5300
Warren Elementary	Robert Housel	445-5300
HIGH SCHOOL ATHLETICS	Steven Harold	678-2393/989-0340
ASSISTANT ATHLETICS	Jimmy Peyton	678-2393/989-0340
ASSISTANT ATHLETICS/JUNIOR HIGH	Rod Padgitt	678-2395
TRANSPORTATION	Driver/Trans. Supv.	678-2368
CAFETERIA	Head Cook/Food Serv. Supv.	678-2366
CLEANING/CUSTODIAL	Head Cust. /Prin./Maint. Supv.	678-2366

Unresolved Concerns or Problems that have been addressed through the proper channels, contact Kyle Newton, Superintendent, at 678-2366. Our website can be accessed via www.warrenlocal.org.

BOARD OF EDUCATION 2023 COMMITTEES

District Operations	Bob Allen, CH	989-2702
	Bob Crum	423-5763
	Debbie West, Alt	336-2913
<hr/>		
Evaluation of Superintendent	Debbie West, CH	336-2913
	Sidney Brackenridge	989-2319
	Bob Allen, Alt	989-2702
<hr/>		
Finance & Evaluation of Treasurer	Debbie Proctor, CH	336-2235
	Debbie West	336-2913
	Sidney Brackenridge, Alt	989-2319
<hr/>		
Policy	Sidney Brackenridge, CH	989-2319
	Bob Allen	989-2702
	Debbie Proctor, Alt	336-2235
<hr/>		
Learning, Instruction & Assessment	Bob Crum, CH	423-5763
	Sidney Brackenridge	989-2319
	Debbie West, Alt	336-2913
<hr/>		
Ad Hoc Strategic Planning	Bob Crum, CH	423-5763
	Debbie West	336-2913
	Debbie Proctor, Alt	336-2235

The Warren Local Board of Education conducts meetings in an effort to comply with Parliamentary Procedure. Robert's Rules of Order are its governance. As a result, it is important to remember the Communication section of the agenda is the appropriate time for audience members to speak. If a situation arises that you, the audience, need to ask a question, the president may elect to call on you at a convenient time.

In an effort to assist in recording the minutes, all audience members, when addressing the Board of Education, are asked to identify themselves by giving their name and subject matter.

**WARREN LOCAL BOARD OF EDUCATION
REGULAR MEETING
April 27, 2023**

I. CALL TO ORDER AND ROLL CALL

The Warren Local Board of Education will meet for the purpose of a Regular Meeting on April 27, 2023, at 6:00 p.m. at Warren High School, rooms 1710/1711, 130 Warrior Drive Vincent, Ohio, with the following members answering Roll Call:

Allen Brackenridge Crum Proctor West

II. PLEDGE OF ALLEGIANCE

III. INVOCATION

IV. PUBLIC PARTICIPATION

V. TREASURER’S REPORT

A. TREASURER’S BUSINESS

1. Motion by _____ Second by _____

The Treasurer recommends approving the following:

- a. Minutes of the March 23, 2023, Regular Meeting.
- b. Payment of bills and other expenses for March 2023, as presented in the amount of \$2,946,605.61.
- c. Financial Reports for March 2023, as presented: Investment Balances and Rate of Return, Cash Position Report, all checks dated between March 1 and March 31, 2023.
- d. Investment Record in the amount of \$686.92. This was deposited in the Permanent Improvement Fund as Investment Earnings during the month of March 2023.
- e. Agreement with Auditor of State, Local Government Services (LGS), at a rate of \$75 per hour, and the total cost is not anticipated to exceed \$17,250, for Accounting and Review Services (SSARs) issued by the American Institute of Certified Public Accountants (AICPS), for the fiscal year ending June 30, 2023.
- f. Authorize the Treasurer to advertise for bids for milk and bread products for the 2023-2024 school year.
- g. Voluntary Student Accident Insurance for the Warren Local School District for the 2023-2024 school year at no cost to the Board and offered through Student Protective Agency, Mount Vernon, Ohio.
- h. To authorize the Treasurer to enter into a contract for natural gas supply with Interstate Gas Supply (IGS Energy) for a two-year period, proposed start month: August 2023 – July 2025. Price is to be \$3.860 per burner tip Mcf.
- i. Amended Estimated Resources and Appropriations as follows:

FY 2023 Estimated Revenues and Appropriations

Fund	Revenue			Appropriations		
	Amended Certificate Amounts	Amendments for April	Amended Certificate Amounts	FY 23 Appropriation Amounts	Amendments for April	FY 23 Appropriation Amounts
General	\$30,666,593.81	\$0	\$30,666,594	\$21,652,385	\$0	\$21,652,385
Special Revenue Funds						
016 Emergency Levy	\$2,024,310.69	\$0	\$2,024,311	\$2,024,311	\$0	\$2,024,311
018 Public School Support	80,366	0	80,366	33,775	0	33,775
019 Other Grants	43,476	2,000	45,476	43,476	2,000	45,476
034 Classroom Facilities	885,589	0	885,589	100,000	0	100,000
031 UST Surety	11,000		11,000	0	0	0
035 Severance Benefits	344,737	0	344,737	200,000	0	200,000
300 District Managed Activities	277,025	0	277,025	261,750	0	261,750
451 Data Communication Fund	7,200	0	7,200	7,200	0	7,200
461 MMGW/HSTW	12,990	0	12,990	6,187	0	6,187
467 Wellness Aid	73,952	0	73,952	73,731	0	73,731
499 Miscellaneous State Grants	53,110	0	53,110	137,018	0	137,018
506 Race to the Top	1,691	0	1,691	1,691	0	1,691
507 - ESSER	1,976,360	0	1,976,360	1,972,138	0	1,972,138
510 - CRF Funding	10,957	0	10,957	0	0	0
516 Title IDEA VIB	591,100	0	591,100	565,266	-	565,266
524-Equity for Each	56,720	0	56,720	56,720	-	56,720
572 Title I	548,948	0	548,948	560,003	0	560,003
584-Title IVA	28,044	0	28,044	28,044	0	28,044
590 Title IIA	89,525	0	89,525	83,908	0	83,908
599 Misc Federal Grants	65,987	0	65,987	31,372	0	31,372
Total	7,183,087	2,000	7,185,087	6,186,590	2,000	6,188,590
Debt Service Fund						
002 Building Project Debt Service	\$2,596,947	\$0	\$2,596,947	\$1,500,000	\$0	\$1,500,000
Capital Projects Fund						
003 Permanent Improvement	\$371,533	\$0	\$371,533	\$300,000	\$0	\$300,000
004 Building Project	1,424,362	0	1,424,362	500,000	0	500,000
010 OFCC Fund Local Share	646,621	0	646,621	640,251	0	640,251
010 OFCC Fund Local Share Interest	871,090	0	871,090	0	0	0
010 OFCC Fund State Share	3,713,713	0	3,713,713	795,611	0	795,611
010 OFCC Fund State Share Interest	101,445	0	101,445	0	0	0
070 Capital Projects	3,484,510	0	3,484,510	2,700,000	0	2,700,000
	10,613,275	0	10,613,275	4,935,862	0	4,935,862
Enterprise						
006 Food Service	\$1,859,578	\$0	\$1,859,578	\$1,020,000	\$0	\$1,020,000
009 Uniform School Supplies	165,170	0	165,170	75,500	0	75,500
Total	2,024,748	0	2,024,748	1,095,500	0	1,095,500
Internal Service Fund						
024 Self Insurance	\$4,056,686	\$0	\$4,056,686	\$4,021,000	\$0	\$4,021,000
Private Purpose Trust Fund						
007 Trust	\$311,000	\$0	\$311,000	\$305,000	\$0	\$305,000
Agency Fund						
200 Student Activities	\$420,828.22		\$420,828	\$297,150	\$15,000	\$312,150
Grand Total	\$57,873,165	\$2,000	\$57,875,165	\$39,993,487	\$17,000	\$40,010,487

Allen

Brackenridge

Crum

Proctor

West

VI. READING OF COMMUNICATIONS

- A. Legislative Liaison** – Sidney Brackenridge
- B. WCCC Report** – Debbie West
- C. Committee Reports** – District Operations
 - Finance
 - Policy
 - Learning, Instruction, & Assessment
 - Ad Hoc Strategic Planning

VII. SUPERINTENDENT’S REPORT

A. SUPERINTENDENT’S BUSINESS

2. Motion by _____ Second by _____

The Administration recommends approving the following:

- a. Continue agreement with Memorial Health System for the provision of Athletic Training Services for the 2023-2024 school year.
- b. Administrative salary grid, as presented, to be implemented as of August 1, 2023.
- c. Gifted handbook, as presented.
- d. Participation in the Summer Youth Employment Program with Washington County Department of Job and Family Services. This program is funded by the OhioMeansJobs of Washington County and is intended to introduce youth into the workforce and help them acquire skills that can be used to improve school performance and help expand education and career goals.
- e. Increase casual labor rate of pay to \$18 per hour, effective April 12, 2023.
- f. Non-Exclusive Licensing Agreement, Non-Direct Sales and Brand Use, between Granted Creation Shop, and Warren Local School District effective May 21, 2023 – June 30, 2023.
- g. Warren Local Board of Education to hold a public meeting at the regular Board of Education Meeting on May 25, 2023, regarding the Retire/Rehire Program and approve the following public notice:

PUBLIC NOTICE

The Warren Local School District Board of Education hereby gives public notice in accordance with Section 3307.353 of the Ohio Revised Code that Valorie Adams, Sheila Coffman, and Terri Welsh, currently employed in the district as teachers; Charlene Fronko, employed in the district as Food Service Supervisor; and Randy Church, employed in the district as a school bus driver, will retire and seek employment with the district in such position(s) following retirement. The Board of Education will hold a public meeting on the issue of the aforementioned individuals being employed in the district at the Regular Meeting of the Board of Education at 6:00 p.m. on May 25, 2023, at the Warren High School Auditorium (located in the Warrior Annex), 130 Warrior Drive, Vincent, OH.

Allen

Brackenridge

Crum

Proctor

West

3. Motion by _____ Second by _____

The Administration recommends approving the following:

- Adoption of Edinumen USA- Mundo Curriculum for Spanish Curriculum with a total cost of \$15,668.72.
- Adoption of Chemins 2023- Vista Curriculum for French Curriculum with a total cost of \$12,758.29

Company	Grade Level	Additional Information	Cost
Edinumen USA- Mundo	9-12	Includes: <ul style="list-style-type: none"> ● Mundo real 2nd edition- Student Super Pack 1 year ● Mundo Real 2nd Edition- Print Workbook <ul style="list-style-type: none"> ○ Lv1 ○ Lv2 ○ Lv3 ○ Lv4 ● Mundo real 2nd Edition- Teacher Edition 	<ul style="list-style-type: none"> ● \$64.80 Each ● 19.99 Each Total: 15,668.72
Chemins	9-12	<ul style="list-style-type: none"> ● Chemins 2023 Level 1 Student Edition + Supersite Plus (6-year license) ● Chemins 2023 Level 2 Student Edition + Supersite Plus (6-year license) ● Chemins 2023 Level 3 Student Edition + Supersite Plus (6-year license) ● Chemins 2023 Level 4 Student Edition + Supersite Plus (6- year license) 	<ul style="list-style-type: none"> ● \$142.95 Each Total: \$12,758.29

Allen

Brackenridge

Crum

Proctor

West

B. SECOND AND FINAL READING

4. Motion by _____ Second by _____

The Administration recommends approving the following:

NEW AND REVISED POLICIES AS LISTED BELOW AND ATTACHED SEPARATELY

Policy	Description
1. BDDA	Notification of Meetings
2. BJA	Liaison With School Boards Associations
3. DN	School Properties Disposal
4. EBC	Emergency Management and Safety Plans
5. EEACC (Also JFCC)	Student Conduct on District Managed Transportation
6. GCB-2	Professional Staff Contracts and Compensation Plans (Administrators)
7. IGAE	Health Education
8. IGCD (Also LEB)	Educational Options
9. IGCD-R (Also LEB-R)	Educational Options

- | | | |
|-----|-----------------------|--|
| 10. | IGCH-R (Also LEC-R) | College Credit Plus |
| 11. | IGCK | Blended Learning |
| 12. | IGDJ | Interscholastic Athletics |
| 13. | IGDK | Interscholastic Extracurricular Eligibility |
| 14. | IJA | Career Advising |
| 15. | JFCC (Also EEACC) | Student Conduct on District Managed Transportation |
| 16. | JFCC-R (Also EEACC-R) | Student Conduct on District Managed Transportation |
| 17. | JFE | Student Pregnancy and Related Conditions |
| 18. | JHG | Reporting Child Abuse and Mandatory Training |
| 19. | KKA | Recruiters in the Schools |
| 20. | KMA | Relations With Support Organizations |
| 21. | KMA-R | Relations With Support Organizations |
| 22. | LEB (Also IGCD) | Educational Options |
| 23. | LEB-R (Also IGCD-R) | Educational Options |
| 24. | LEC-R (Also IGCH-R) | College Credit Plus |

Allen

Brackenridge

Crum

Proctor

West

VIII. PERSONNEL

5. Motion by _____ Second by _____

a. Certified Personnel Recommendations

Retirement

Phelps, Velina – Elementary school, second grade teacher, effective at the end of the 2022-2023 school year.

Employ (*pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position*):

Daughety, Brandon – High school, chemistry teacher, limited one-year contract, effective at the start of the 2023-2024 school year.

Kincaid, Kylie – High school, intervention specialist, mild/moderate, limited one-year contract, effective at the start of the 2023-2024 school year.

Smith, Jessica – Elementary school, kindergarten teacher, limited one-year contract, effective at the start of the 2023-2024 school year.

Westbrook, Sydney – Elementary school, intervention specialist, mild/moderate, limited one-year contract, effective at the start of the 2023-2024 school year.

Transfer

McFee, Sierra – From elementary school, kindergarten teacher, to elementary school, second grade teacher, effective at the start of the 2023-2024 school year.

Supplemental Recommendations for the 2022-2023 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

<u>Academics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Summer School</u>			
Coordinator	HS	Augustine, Barbara	Per the negotiated agreement

Supplemental Recommendations for the 2023-2024 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

<u>Academics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>ICU Lifeguard</u>			
Middle School	MS	Boley, Anne	Per the negotiated agreement
Middle School	MS	Turrill, Lisa	Per the negotiated agreement
<u>Musical/Choral</u>			
Middle School Director	MS	Flesher, Lori	Per the negotiated agreement
Handbells	MS	Flesher, Lori	Per the negotiated agreement
Elementary Director	ES	Brown, Liz	Per the negotiated agreement
Elementary Director	ES	Richards, Keith	Per the negotiated agreement
<u>Department Chair</u>			
Middle School	MS	Boley, Anne	Per the negotiated agreement
Middle School	MS	Eddy, Stacy	Per the negotiated agreement
Middle School	MS	Hall, Nerissa	Per the negotiated agreement
Middle School	MS	Joseph, Megan	Per the negotiated agreement
Middle School	MS	Martin, Jody	Per the negotiated agreement
Elementary School (.5 of 1)	ES	Anderson, Tara	Per the negotiated agreement
Elementary School (.5 of 1)	ES	Miskimins, Sarah	Per the negotiated agreement
Elementary School	ES	Erb, Jessica	Per the negotiated agreement
Elementary School	ES	Hill, Emily	Per the negotiated agreement
Elementary School	ES	Anthony, Ellen	Per the negotiated agreement
Elementary School (.5 of 1)	ES	Greuey, Lori	Per the negotiated agreement
Elementary School (.5 of 1)	ES	Place, Amber	Per the negotiated agreement
Elementary School	ES	Renner, Julie	Per the negotiated agreement
Elementary School	ES	Brown, Liz	Per the negotiated agreement
<u>School Improvement</u>			
Middle School	MS	Mayle, Lisa	Per the negotiated agreement
Middle School	MS	Norman, Daniel	Per the negotiated agreement
Middle School	MS	Stauffer, Emily	Per the negotiated agreement

Middle School	MS	Vincent, Sandy	Per the negotiated agreement
Elementary School	ES	Huffman, Julie	Per the negotiated agreement
Elementary School	ES	Sallee, Christie	Per the negotiated agreement
<u>Building Tech Coordinator</u>			
Middle School	MS	Hauenstein, Brad	Per the negotiated agreement
Middle School	MS	Joseph, Megan	Per the negotiated agreement
Elementary School	ES	Tolliver, Amelia	Per the negotiated agreement
Elementary School	ES	VanDyk, Julie	Per the negotiated agreement
<u>Yearbook</u>			
Middle School	MS	Hauenstein, Brad	Per the negotiated agreement
Elementary School (.5 of 1)	ES	Hanson, Caitlin	Per the negotiated agreement
Elementary School (.5 of 1)	ES	Morgan, Meredith	Per the negotiated agreement
<u>Student Tech Org. Advisor</u>			
Middle School	MS	Hauenstein, Brad	Per the negotiated agreement
<u>Power of the Pen</u>			
Middle School	MS	Acker, Bethany	Per the negotiated agreement
<u>Spelling Bee Coordinator</u>			
Middle School	MS	Crum, Joyce	Per the negotiated agreement
Middle School	MS	Joseph, Megan	Per the negotiated agreement
<u>Science Olympiad</u>			
Middle School	MS	Vincent, Sandy	Per the negotiated agreement
<u>Student Council</u>			
Middle School	MS	Joseph, Megan	Per the negotiated agreement
<u>Middle School Outdoor Ed</u>			
Coordinator	MS	Kunze, Natalie	Per the negotiated agreement
Assistant Coordinator	MS	Boley, Anne	Per the negotiated agreement
Assistant Coordinator	MS	Newlen, Sharon	Per the negotiated agreement
<u>Head Teacher</u>			
Middle School	MS	Reiter, Terry	Per the negotiated agreement
Elementary School	ES	Daughety, Mark	Per the negotiated agreement
<u>Middle School Trip Coord.</u>			
Middle School	MS	Taylor, Brent	Per the negotiated agreement

Supplemental Recommendations for the 2023-2024 School Year

Employ (pending successful verification of certification and experience, completion of criminal records checks, and other state and local requirements for the position):

<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Esports</u>			
Junior High	MS	Hauenstein, Brad	Per the negotiated agreement
<u>Golf</u>			
Varsity Girls	HS	Scott, Kyle	Per the negotiated agreement

b. Classified Personnel Recommendations

Resignation

Hewitt, Braden – Middle school, evening custodian, B-III Classification, eight (8) hours per day, 260 contract days, effective April 5, 2023.

Employ (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Oberdier, Michelle - Exempt substitute, place on the exempt secretary salary scale, effective April 17, 2023.

Classified Substitutes (pending successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

Leglightner, Jessica Effective 4/14/23	Ott, Gavin Effective 4/24/23	Place, Aaron Effective 4/24/23	Streight, Mike Effective 4/21/23	Veres, David Effective 4/13/23
Welch, Ronnie	Wells, Kody Effective 4/24/23			

c. Pupil Activity Recommendations

Employ (pending upon number of participants, successful verification of certification and experience, completion of criminal records check, and other state and local requirements for the position):

WHEREAS the Warren Local School District Board of Education has offered the following supplemental positions to licensed individuals employed in the school district; and no such employees qualified to fill the position(s) have accepted them; and

WHEREAS the Warren Local School District Board of Education has advertised the following supplemental positions as available to any licensed individual who is qualified to fill them, and who is not employed by the board, and no such person has applied for and accepted the position; The Warren Local Board of Education directs the Treasurer to enter into a Pupil Activity Program Contract with the following non-licensed individuals for the term of one school year. Each contract will automatically terminate at the conclusion of the school year (applicable year noted below) without action. Each contract will be for an amount equal to the amount specified under Supplemental Contracts within the negotiated agreement with the Warren Local Education Association. Each applicant is required to maintain a valid Pupil Activity Program Permit as per Ohio Revised Code 3313.53

Pupil Activity Recommendations for the 2022-2023 School Year

<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Basketball</u>			
Junior High	MS	Venham, Gabe	Volunteer
<u>Cheerleading</u>			
Junior High – basketball (.5 of 1)	MS	Love, Kylie	Per the negotiated agreement
Junior High – basketball (.5 of 1)	MS	Wittekind, Kaira	Per the negotiated agreement
<u>Wrestling</u>			
Junior High	MS	Strahler, Mark	Volunteer

Pupil Activity Recommendations for the 2023-2024 School Year

<u>Athletics</u>	<u>Bldg.</u>	<u>Name</u>	<u>Salary</u>
<u>Football</u>			
Coordinator	HS	Gandee, Jason	Per the negotiated agreement
Coordinator	HS	Shriver, Curtis	Per the negotiated agreement
Varsity – Tier 1	HS	Gehrlich, Geffry	Per the negotiated agreement
Varsity – Tier 1	HS	Porter, Chad	Per the negotiated agreement
Varsity – Tier 2	HS	Edgell, Joe	Per the negotiated agreement
Varsity – Tier 3	HS	Smith, Chad	Per the negotiated agreement
Varsity – Tier 3	HS	Bost, Alex	Per the negotiated agreement
<u>Basketball - Boys</u>			
Varsity	HS	Maddox, Blane	Per the negotiated agreement
Varsity Assistant	HS	Mitchem, Jerry	Per the negotiated agreement
Junior Varsity	HS	Coffman, Terry	Per the negotiated agreement
Freshman*	HS	Duckworth, Mark	Per the negotiated agreement
High School	HS	Elzey, Scott	Volunteer
<u>Basketball - Girls</u>			
Varsity	HS	Venham, Brad	Per the negotiated agreement
Varsity Assistant	HS	Liston, Kate	Per the negotiated agreement
Junior Varsity	HS	Arnold, Leslie	Per the negotiated agreement
High School	HS	Staats, David	Volunteer

(* if numbers allow for a team)

Allen

Brackenridge

Crum

Proctor

West

IX. BOARD’S COMMUNICATION

X. RE-AFFIRM TIME AND PLACE OF NEXT MEETING

- The next Regular Meeting will be held May 25, 2023, at 6:00 p.m. at the Warren High School Auditorium (located in the Warrior Annex), 130 Warrior Drive Vincent, Ohio.

XI. ADJOURNMENT

6. Motion by _____ Seconded by _____

To adjourn the meeting at _____ p.m.

Allen **Brackenridge** **Crum** **Proctor** **West**

File: KD and BDDH

PUBLIC PARTICIPATION AT BOARD MEETINGS

All meetings of the Board and Board-appointed committees are open to the public.

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

Agendas are available to all those who attend Board meetings. The section on the agenda for public participation shall be indicated. Noted at the bottom of each agenda shall be a short paragraph outlining the Board’s policy on public participation at Board meetings.

[Adoption date: July 31, 1995]
[Re-adoption date: December 30, 2002]
[Re-adoption date: May 24, 2012]
[Re-adoption date: October 21, 2019]