

APPROVED MARCH 8, 2022

Dover-Sherborn Regional School Committee
Meeting of February 1, 2022

Members Present: Kate Potter
Maggie Charron
Lynn Collins
Tracey Mannion
Judi Miller
Angie Johnson

1) Call to Order

Kate Potter called the virtual meeting to order at 6:36 pm.

2) Community Comments - none

3) Reports

- Superintendent/Assistant Superintendent Report - Kathleen Smith presented an update from her office including vaccination rates, testing options, and recommendations for unmasking.
- Warrant Report

4) Financial Reports: FY22 Monthly Report as of January 26th

- Revenues - there are no material variances to report at this time.
- Salaries - due to several long-term leaves, there is a negative variance in the Substitutes line item as those placements are encumbered.
- Expenditures - utility projections are reflected in this statement but could fluctuate given the variance in operations since March 2020.
- Special Revenue/Revolving Funds - the summary of activity to date is reflected on the attached statement as of January 31st.
- ESSER Grants - there is nothing new to report at this time.
- FY21 Wrap-Up - the FY21 audit has been delayed so presentation of final financial statements will be shared at the April meeting. The June 30, 2021 E&D certification was received, the towns have been notified of the turn-back and reduced February assessment payment. The turn-back totaled \$642,691.

5) ACED Recommendations - the following additions have been recommended by the ACED Committee: 1) change in name for the CAPAY to ASU: Asian Student Union, \$0; 2) add Knitting Club 1.0 ratio, \$1,511,33; and 3) move 10 volunteer coaches to 10 Assistant Coaching positions, \$30,226.60.

Maggie Charron made a motion to accept the ACED Recommendations. Lynn Collins seconded.

22-01 VOTE: 6 - 0 via roll call

6) Athletic Fee - as discussed in December, in connection with the ACED recommendation to add 10 assistant coaching positions to Appendix C of the DSEA Contract, the administration is proposing an increase in the student athletic fee of \$35 per athlete per season to cover the added expenses. The recommended family cap will be \$1,340. The total projected increase in revenues is \$29,750.

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*Judi Miller made a motion to approve a per season athletic fee of \$335 with a family cap of \$1,340 effective July 1, 2022. Lynn Collins seconded.
22-02 VOTE: 6 - 0 via roll call*

7) FY23 Budget

- *Operating* - the following adjustments have been made since the last meeting:

Revenues (accounted for in assessment calculation)

• increase in FY23 Chapter 70 Governor's Budget	(\$107,326)
• increase in FY23 Chapter 71 Governor's Budget	(83,628)
• increase in HS Athletic fees	(29,750)
• utilize E&D to apply FY22 revenue surpluses to FY23	0

Expenditures

• salary reductions from retirements/staffing changes	(18,400)
• Website and Financial System upgrades	15,000
• salary reductions from educator retirement/staffing change	(153,875)
• salary reductions from educator retirement/staffing change	(57,500)
• addition of staffing, net of existing position conversion	91,750
• allocate additional EA position to grant funding	(31,500)
• revised budget for addition of Adjustment Counselors	(15,000)
• addition of Floating Nurse, net saving of substitute budgets	37,200
• approval of additional Assistant Coaches in Appendix C	30,226
• decrease in Employee Health Insurance based on FY23 rates	(240,000)

Total (expenditure adjustments)	(\$342,099)
FY23 Operating Budget	\$27,131,913

The FY23 Operating Budget represents an increase of \$752,722 or 2.85% over FY22.

- *Capital* - given the larger request for capital projects this year, the administration is moving forward with utilizing an Inter-Municipal Agreement (IMA) with Dover and Sherborn. A draft is included in the packet. There have been no changes to the estimates provided for each project at December's meeting.

8) Review of 2021 Town Report - there were a few minor corrections suggested.

*Maggie Charron made a motion to approve the 2021 Town Report. Lynn Collins seconded.
22-03 VOTE: 6 - 0 via roll call*

9) Consent Agenda

- Approval of Minutes: December 7, 2021
- Donations - Leaders - \$125; Needham Bank for METCO Program - \$1,200; and Patriots Foundation - \$1,000.

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*Angie Johnson made a motion to approve the Consent Agenda. Lynn Collins seconded.
22-04 VOTE: 6 - 0 via roll call*

10)Communication

- DSHS Principal's Report
- DSMS Principal's Report
- Dover School Committee minutes of November 23, 2021

11)Items for February 16, 2022 meeting

12)Adjournment at 8:05 pm.

Respectfully submitted,Amy Davis