

NOTICE

DOVER-SHERBORN REGIONAL SCHOOL COMMITTEE MEETING

REVISED AGENDA December 7, 2021

5:00 P.M.

VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/84912752578?pwd=aVluWEd1MDRVQWJNMIpnSFhCQkIQQT09>

Meeting ID: 849 1275 2578
Passcode: 764809

1. Call to Order
2. Executive Session

Enter into executive session in order to approve and consider the release of minutes from the meeting held in executive session on September 14, 2021 to discuss a complaint from David Sobol dated September 1, 2021 against the Regional School Committee and its members relative to information received in the School District's response to a public records request and to discuss a complaint from Vicki Rellas dated September 8, 2021 concerning the procedure being followed by the Regional School Committee to fill a vacancy created by the resignation of a member from Sherborn pursuant to School Committee Policy BBBE, and to approve and consider the release of minutes from the meeting held in executive session on September 28, 2021 to discuss an Open Meeting Law complaint filed by David Sobol dated September 20, 2021- **TO RETURN TO OPEN SESSION AT 5:30 PM**

3. Community Comments
4. Reports:
 - Warrant Report
5. Proposed Changes to the 2022-2023 DSRHS Program of Studies A.R.
6. Finance and Operations
 - FY22 Monthly Report
7. ACED Recommendations FY23
8. Fiscal Year 2023 Operating and Capital Budget A.R.
 - Introduce First Draft FY23 Operating Budget
 - Capital
9. Consent Agenda A.R.
 - Approval of Minutes November 9, 2021
 - Donations
10. Communications
 - DSHS Principal's Report- John Smith
 - DSMS Principal's Report- Frank Tiano
 - Dover School Committee October 26, 2021 minutes
 - Sherborn School Committee October 19, 2021 minutes
11. Items for January 5, 2021 Meeting
 - Town Report
12. Adjournment

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

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The Public Schools of Dover and Sherborn

157 Farm Street

Dover, MA 02030

Phone: 508-785-0036 Fax 508-785-2239

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Commitment to Community

Equity and Excellence

Respect and Dignity

Climate of Care

Kathleen Smith, J.D., Interim Superintendent

Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
DATE: December 3, 2021
RE: FY22 Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
1073	11/5/2021	\$403,842.92
1075	11/6/2021	\$113,332.82
1074	11/6/2021	\$396,482.23
1082	11/13/2021	\$104,106.08
1083	11/21/2021	\$174,232.98
1092	11/24/2021	\$47,110.39

John Smith
Principal

Ann Dever-Keegan
Assistant Principal



Ellen Chagnon
Director of Guidance

Emily Sullivan
Athletic Director

2022-2023 Summary of Program of Studies Changes

General Updates

WORDING CHANGED: all Headmaster to Principal

UPDATED: all dates

WORDING CHANGED: quarter to term or posting intervals

PAGE ADDED: Portrait of a Dover Sherborn Graduate (p.5)

WORDING ADDED to the Table of Contents:

GENERAL INFORMATION

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Summary of Graduation Requirements section

COVID-19 College Statement

- WORDING ADDED: 2021-2022 School Year: Dover-Sherborn has returned to in-person learning, 5 days a week. We will publish interim grades in late October and first semester grades in early February.

MCAS and Educational Proficiency Plans (EPPs)

- WORDING CHANGED: replace with student handbook wording

AP COURSES

- WORDING REMOVED: During the 2020-2021 school year, mid-year and final exams will not be given to students in all grades.

ELIGIBILITY FOR EXTRA CURRICULAR ACTIVITIES

- WORDING CHANGED: quarters/terms to semesters
- WORDING ADDED: Students failing one or more courses at the interim mark will be monitored by guidance and administration in order to develop a plan for academic success.

INTERNET PRIVILEGE FORM – REMOVED

- In packets that are sent home at the beginning of each school year

NAVIANCE

- UPDATED: changed freshmen year to middle school (when students are introduced to Naviance)

STANLEY Z. KOPLIK CERTIFICATE OF MASTERY with DISTINCTION

- WORDING REMOVED: SAT subject tests

STANDARDIZED TESTING INFORMATION

- WORDING REMOVED: SAT Essay recommendation and SAT Subject Test section (due to The College Board discontinuing both assessments)

National Honor Society - NO CHANGES

World Language Honor Society - NO CHANGES

Massachusetts State Seal of Biliteracy - NO CHANGES

Global Citizenship Program - NO CHANGES

English section

Incoming Freshmen

- WORDING CHANGED: May 1st to first week of May

SUMMER READING REQUIREMENTS FOR ADVANCED PLACEMENT COURSES:

- WORDING CHANGED: Name of books had been listed and now it says the texts and writing requirements will be announced in the spring.

English I – Honors and CP

- WORDING REMOVED: Catcher in the Rye
- WORDING ADDED: Speak, I Know Why the Caged Bird Sings, Long Way Down

English I – CP (1159)

- WORDING ADDED: Long Way Down

English II – Honors and CP

- WORDING REMOVED: The Help
- WORDING ADDED: Everything I Never Told You, Clap When You Land

English II – CP (1329)

- WORDING CHANGED: SAT/ACT and MCAS to standardized assessments

American Literature CP (1439)

- WORDING ADDED: as well as selected poems, short stories, and short essays

SENIOR COURSES

- WORDING ADDED: These semester long classes must be taken at the same level (CP or Honors)

AP English Literature and Composition

- WORDING ADDED: as well as classical and contemporary short stories and poems
- REMOVED: Summer Assignment

Contemporary Literature

- WORDING REMOVED: Yellow Raft on Blue Water

Writing and Non-Fiction and English Literature

- WORDING ADDED: The work of Honors students will be held to a higher grading standard throughout the course.

Fine and Performing Arts section

Pre-AP Art & Design

- REMOVED: grade 10 (only open to grades 11 & 12)

Math section

REMOVED: current flow chart

ADDED: new flow chart

Small Group Algebra II/Precalculus Skills Building course:

- WORDING REMOVED: Precalculus from course name

Small Group Algebra, Geometry and Algebra II

- WORDING CHANGED: removed Skills Building and is now just Small Group

Financial Literacy course:

- WORDING ADDED: Prerequisite: Passing Algebra II or recommendation of the Mathematics Department

REMOVED: SAT SUBJECT TEST INFORMATION

Science section

ADDED COURSE: Forensic Science (p.81)

REMOVED: SAT SUBJECT TEST INFORMATION

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Social Studies section

AP United States History course:

- WORDING ADDED: Students enrolled in Advanced Placement United States History are required to complete a summer reading assignment. Please check the website of the instructor after May 1st for the book title, directions, and rubrics (scoring guidelines) <http://dshskvkaplan.weebly.com/index.html>
- WORDING ADDED: Students enrolled in the course will be notified by the teacher or someone in the Guidance Office of the summer reading assignment.

AP American Government & Politics course:

- WORDING REMOVED: grade 11 (only open to grade 12)
- WORDING REMOVED: Students enrolled in Advanced Placement American Government and Politics will be required to complete additional assignments over the summer. Students will read two contemporary books involving United States government. Students will be required to write a typed three page paper on one book and expect to be quizzed the first day of class on the other. In addition, students will be required to research and create a government organizational chart and complete two current event summaries which highlight political events from the summer months. Students should check Mr. Bourque's website (http://doversherborn.org/~Thomas_Bourque/apgov.htm) after June 1st for details on summer reading and assignments
- WORDING ADDED: Students enrolled in the course will be notified by the teacher or someone in the Guidance Office of the summer reading assignment.

Psychology course:

- WORDING REMOVED: grade 11 (only open to grade 12)

Economics course:

- WORDING REMOVED: grade 11(only open to grade 12)

REMOVED: SAT SUBJECT TEST INFORMATION

Technology, Engineering and Computer Science section

Web Design Using HTML & CSS course:

- WORDING REMOVED: (*but not to students that have already passed Computer Applications & Web Design or, Web Design and Development*)
- WORDING ADDED: This is an introductory project-based learning course designed to develop a student's understanding of coding skills as they pertain to developing web pages.
- WORDING REMOVED: This semester course is designed to develop a student's understanding of manual coding skills as they pertain to developing web pages.
- WORDING REMOVED: Coding solutions using elements, attributes and values will also be implemented.
- WORDING ADDED: Students interested in a career in computer science, or just interested in seeing what programming is all about, will benefit from this course.

iOS App Development course:

- WORDING ADDED: This is an introductory project-based learning course designed to develop a student's understanding of coding skills as they pertain to developing websites.
- WORDING REMOVED: Have you ever heard someone say, "I wish there was an app for that?" Well, you can be the person who makes that app!
- WORDING ADDED: Students interested in a career in computer science, or just interested in seeing what programming is all about, will benefit from this course.
- WORDING REMOVED: familiarize themselves with the features of Xcode, Apple's integrated development environment (IDE)
- Wording Added: (using development tools such as Code.org and Glide)

AP Computer Science Principles course:

- WORDING CHANGED: Java to SQL
- WORDING ADDED: This exam includes both a multiple choice test and a digital portfolio (Create Performance Task) that students submit on their own.
- WORDING ADDED: Students will only receive Advanced Placement quality point weighting toward their GPA average upon submitting a portfolio to the College Board. Honors credit will be given to any student who does not submit both parts of the AP Exam

Wellness Dept section

REMOVED MODULE: Fitness and Food

ADDED MODULE: Contemporary Health Topics (p.108)

World Language Dept section

REMOVED: SAT SUBJECT TEST INFORMATION

Special Programs section

- Academic Support
 - o WORDING CHANGED: Learning Center to in a substantially separate setting
 - o WORDING CHANGED: Learning Center to Academic Support Service
 - o WORDING ADDED: supporting students on their goal areas as they impact access to curriculum
 - o BULLETS ADDED: Executive functioning skills, Transition planning/support, Life skills, In-class support
- PROGRAM ADDED: Growth Resilience Integrity Tenacity (G.R.I.T.) Program (p.123)
- Language Based Instructional Program - NO CHANGES
- English as second language - NO CHANGES

- Senior Project
 - o WORDING CHANGED: four to six week changed to six to eight week
 - o WORDING CHANGED: study program to internship
 - o WORDING ADDED: The internship should focus on a career related interest. At the end of the internship, students will write a culminating paper and showcase their experience through a multimedia presentation to friends, family and faculty.
 - o WORDING CHANGED: sponsor to mentor
 - o WORDING ADDED: and be placed back into classes.
- Community Service - NO CHANGES
- China Exchange Program - NO CHANGES
- Directed Research - NO CHANGES
- Independent Study - NO CHANGES
- ADDED: DSHS School to Career Success Path (p.127)
- Vocational-Tech Education - NO CHANGES
- Virtual High School - NO CHANGES

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Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
RE: FY22 Operating Update
DATE: December 6, 2021

Attached please find:

- a. General Fund Revenues as of November 30, 2021
- b. Status of Appropriations as of November 30, 2021

*Note: As in previous years, the financial narrative will be rolling with new/updated information in **bold**.*

Revenues

There are no material variances to report at this time. Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts. The small variance in Chapter 70 is due to student enrollment in school choice districts and charter schools that were not included in preliminary cherry sheets. We anticipate receiving a higher amount of Chapter 71 revenues based on the transportation costs reported in our FY21 End of Year Report (EOYR). We are projecting no variances in athletics or activity fees. As a reminder, the high school activity fee is \$75 as approved by the Committee in the last budget cycle. We will review all activities as the year progresses and adjust projections accordingly.

Operating Expenditures

Salaries

The majority of salaries for FY22 have been encumbered. We have a vacancy in the Business Office as well as an open custodial position resulting in positive variances as of **November 30th**. We are actively recruiting for these positions and will encumber the related salaries once they are filled. The negative variance in School Leadership represents the transition costs associated with the Middle School principal position. The costs associated with the addition of the Middle School Academic Specialist (included in Teacher –Classroom) is offset by savings from post-budget staffing changes. The current cohort of special education students has resulted in one additional educational assistant representing the negative variance. **As will be discussed at the Joint Meeting on December 7th, we have added additional nursing support across all four schools. The Region's portion of the added costs is \$27,500 and is reflected in the negative variance on the Medical/Health Services line.** The majority of stipends have been recorded including all coaching positions. Custodial overtime and substitute costs are expensed as incurred.

Expenditures

At this time we are not projecting any material variances in operating expenses. We have encumbered employer related health insurance expenses and based on the October 1st subscriber enrollment are on target with the FY22 budgeted amount. In addition, we are on target to contribute our funding goal of a minimum of \$100,000 to the OPEB Trust Fund based on the balance remaining in the retired employee insurance budget line item. **Utility projections will be encumbered in next month's statement.**

ESSER Grants

We submitted our application for the ESSER III grant (\$313,761) on October 4th **and received the initial approval last week.** The budget focuses on activities related to student learning loss and other student social/emotional issues arising from the COVID pandemic. The main areas include providing additional technology support for high school students, additional educational support for individual student needs including summer services, training for educators on addressing learning loss and additional social/emotional learning supports. We are continuing to evaluate students and are communicating with other stakeholder groups to determine any other issues that need to be addressed and can amend our budget as appropriate as the grant period extends to September of 2024.

FY21 Wrap-up

The Region's EOYR was filed with DESE by the October 1st deadline. We are required to undergo a compliance audit each year to ensure our data reporting is in-line with their directives. This will take place prior to the March 31st filing deadline.

Our auditors have completed their field work. **We plan to present the audited financial statements to the Committee in February.**

We have submitted our June 30, 2021 E&D certification and will inform the Committee when we receive the notice of certification.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

Dover Sherborn Regional School District
General Fund Revenues
as of November 30, 2021

	<u>FY22</u> <u>BUDGET</u>	<u>YTD</u> <u>RECEIVED</u>	<u>EST. TO BE</u> <u>RECEIVED</u>	<u>OPERATING</u> <u>VARIANCE</u>	<u>% OF</u> <u>BUDGET</u>
DOVER ASSESSMENTS	\$12,693,092	\$5,102,933	\$7,590,159	\$0	0.00%
SHERBORN ASSESSMENTS	10,205,111	4,103,532	6,101,579	\$0	0.00%
CHAPTER 70, net	2,404,773	801,548	1,584,019	(\$19,206)	-0.80% *
CHAPTER 71 (Transportation)	499,965	0	488,023	(\$11,942)	-2.39% *
H/S ATHLETIC FEES	255,000	110,600	144,400	\$0	0.00%
H/S PARKING FEES	52,500	35,700	16,800	\$0	0.00%
H/S ACTIVITY FEE	22,500	4,320	18,180	\$0	0.00%
M/S ACTIVITY FEE	11,250	5,265	5,985	\$0	0.00%
MISC REVENUE	5,000	200	4,800	\$0	0.00%
BANK INTEREST	20,000	2,000	18,000	\$0	0.00%
NON-CASH ACTIVITY	0	0	0	\$0	na
E&D UTILIZATION	210,000	0	210,000	\$0	0.00%
TOTAL REVENUES	\$26,379,191	\$10,166,098	\$16,181,945	(\$31,148)	-0.12%

* Based on final FY22 Cherry Sheet

Dover Sherborn Regional School District
Status of Appropriations as of November 30, 2021

	FY22	EXPENDED		TOTAL	OPERATING	% OF
	BUDGET	THRU 11/30	ENCUMBRANCES	PROJECTED	VARIANCE/ BUD. REMAINING	BUDGET
<u>SALARIES</u>						
SCHOOL COMMITTEE	22,090	8,631	13,680	22,311	(221)	-1.00%
SUPERINTENDENT	212,121	88,286	120,014	208,300	3,821	1.80%
BUSINESS AND FINANCE	210,647	70,562	97,040	167,601	43,046	20.44%
DISTRICTWIDE INFORMATION MGMT	229,811	97,875	130,699	228,574	1,237	0.54%
SPED/GUIDANCE ADMINISTRATION	543,521	187,861	331,827	519,688	23,833	4.38%
SCHOOL LEADERSHIP - BUILDING	737,169	320,414	437,441	757,855	(20,686)	-2.81%
ACADEMIC LEADERS	147,414	68,495	71,134	139,629	7,785	5.28%
TEACHERS, CLASSROOM	9,985,367	2,718,986	7,274,139	9,993,125	(7,757)	-0.08%
TEACHERS, SPED	1,701,898	469,881	1,187,025	1,656,906	44,992	2.64%
SUBSTITUTES	110,000	60,527	23,375	83,902	26,098	23.73%
EDUCATIONAL ASSISTANTS, SPED	525,051	163,680	391,595	555,275	(30,224)	-5.76%
LIBRARIANS	235,326	63,357	171,969	235,326	0	0.00%
BUILDING BASED PD	38,250	45,489	0	45,489	(7,239)	-18.93%
GUIDANCE	1,031,931	298,533	736,488	1,035,021	(3,090)	-0.30%
PSYCHOLOGICAL SERVICES	217,013	58,427	158,586	217,013	0	0.00%
MEDICAL / HEALTH SERVICES	167,306	49,190	151,924	201,114	(33,808)	-20.21%
ATHLETICS	433,825	137,384	277,072	414,455	19,370	4.46%
OTHER STUDENT ACTIVITIES	184,559	69,485	106,359	175,844	8,714	4.72%
CUSTODIAL & GROUNDS SERVICES	789,449	292,168	447,345	739,513	49,936	6.33%
TOTAL SALARIES	\$ 17,522,749	\$ 5,269,230	\$ 12,127,711	\$ 17,396,941	\$125,807	0.72%
<u>EXPENDITURES</u>						
SCHOOL COMMITTEE	40,500	23,285	12,900	36,185	4,315	10.65%
SUPERINTENDENT	55,000	30,653	5,147	35,800	19,200	34.91%
LEGAL SERVICES	38,000	7,500	22,500	30,000	8,000	21.05%
DISTRICTWIDE INFO MGMT	86,225	65,270	18,825	84,095	2,130	2.47%
SCHOOL LEADERSHIP - BUILDING	84,000	29,532	25,426	54,957	29,043	34.57%
CLASSROOM SUPPLIES	28,185	8,652	6,800	15,452	12,733	45.18%
SPED SERVICES/SUPPLIES	123,500	33,230	69,076	102,306	21,194	17.16%
LIBRARIES & MEDIA CENTER	4,775	3,382	0	3,382	1,393	29.18%
COURSE REIMBURSEMENT/PD	92,900	16,666	3,930	20,596	72,304	77.83%
TEXTBOOKS	54,235	20,282	1,729	22,011	32,224	59.41%
LIBRARY INSTRUCTIONAL MATERIAL	29,800	17,132	2,640	19,772	10,028	33.65%
INSTRUCTIONAL EQUIPMENT	81,700	18,603	26,375	44,978	36,722	44.95%
GENERAL SUPPLIES	157,575	37,452	30,582	68,034	89,541	56.82%
OTHER INSTRUCTIONAL SERVICES	19,500	2,535	5,975	8,510	10,990	56.36%
CLASSROOM INSTRUCTIONAL TECH.	136,574	101,237	33,086	134,323	2,251	1.65%
GUIDANCE	41,100	13,919	1,535	15,454	25,646	62.40%
MEDICAL / HEALTH SERVICES	8,800	994	949	1,943	6,857	77.92%
TRANSPORTATION SERVICES	984,350	218,992	776,141	995,133	(10,783)	-1.10%
ATHLETICS	224,500	43,057	21,726	64,783	159,717	71.14%
CUSTODIAL SERVICES	58,000	8,514	2,254	10,768	47,232	81.43%
MAINTENANCE OF BUILDINGS	585,250	170,887	141,900	312,787	272,463	46.55%
MAINTENANCE OF GROUNDS	60,000	24,385	2,486	26,872	33,128	55.21%
UTILITIES	566,100	113,105	0	113,105	452,995	80.02%
ER RETIREMENT CONTRIBUTION	751,893	730,223	0	730,223	21,670	2.88%
ER INSURANCE ACTIVE EMPLOYEES	2,817,950	1,187,310	1,623,896	2,811,206	6,744	0.24%
ER INSURANCE RETIRED EMPLOYEES	770,000	308,605	337,000	645,605	124,396	16.16%
OTHER NON EMPLOYEE INSURANCE	79,530	85,917	0	85,917	(6,387)	-8.03%
LONG TERM DEBT RETIREMENT	815,000	0	815,000	815,000	0	0.00%
LONG TERM DEBT SERVICE	61,500	30,750	30,750	61,500	0	0.00%
TOTAL EXPENDITURES	\$8,856,442	\$3,352,069	\$4,018,628	\$7,370,697	\$1,485,745	16.78%
TOTAL OPERATING	\$26,379,190	\$8,621,299	\$16,146,339	\$24,767,638	\$1,611,552	6.11%

The Public Schools of Dover and Sherborn

*Memo from
Kathleen A. Smith, Interim Superintendent*

To: Dover Sherborn Regional School Committee

From: Kathleen A. Smith, JD
Interim Superintendent

Date: December 3, 2021

RE: ACED Recommendations for FY23

The ACED committee met to review requests. Please see attached listing of requests with rationale. The committee is recommending the following additions:

Change in name for the CAPAY to ASU Asian Student Union	\$0
Add Knitting Club 1.0 ratio	\$1511.33
Move 10 volunteer coaches to 10 Asst Coaching positions*	\$30, 226.60

*In conjunction with this addition we will be bringing forward proposed student athletic fees. All approvals will take place at the January meeting.

I will be happy to answer any questions in regards to these recommendations.

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Kathleen Smith, J.D., Interim Superintendent

Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Regional School Committee

FROM: Dawn Fattore, Business Administrator

RE: FY23 Operating and Capital Budgets – Version 1.0

DATE: December 3, 2021

We look forward to reviewing the initial FY23 Operating and Capital Budgets at Tuesday's meeting. We will be asking for the Committee's approval in order to submit these to the Town in advance of their December, 2021 requested submittal dates.

DRAFT

Dover-Sherborn Regional School Committee

Meeting of November 9, 2021

Dover Sherborn Middle School Library

Members Present: Kate Potter
Maggie Charron
Lynn Collins
Tracey Mannion
Judi Miller
Angie Johnson

1) Call to Order

Ms. Potter called the meeting to order at 6:30 pm.

2) Community Comments - none

3) Reports

- Interim Superintendent Update - Kathleen Smith presented an update from her office including vaccination rates and masking at school. The high school has an approved waiver to unmask from the State. The boards of Health are meeting tomorrow evening to discuss the safe unmasking of schools. Superintendent Smith also made a recommendation that the School Committee not approve the 8th Grade Field Trip to Washington DC in June 2022 based on: review of decisions made by other area school districts; concern over 4 students per hotel room during the trip in close contact and unmasked (167 8th graders are fully vaccinated, 2 are partially vaccinated, and 16 are not vaccinated at this time); concern with participants in crowded venues in Washington DC; and concern about a plan for testing and quarantine protocols should any participant develop COVID type symptoms. Instead of going to Washington DC, Superintendent Smith suggested the DSMS staff and administration could plan a local menu of field trip opportunities. The field trip will be discussed further under the Consent Agenda.
- Assistant Superintendent - Beth McCoy updated the committee on items she has been working on including: last spring's MCAS results as well as analysis of the criteria used by Boston Magazine and the US News & World Report to rank districts.
- DSHS Principal Report - John Smith and Caroline Harvey highlighted recent and upcoming events at the high school.
- DSMS Principal Report - Ana Hurley highlighted recent and upcoming events at the middle school.
- Warrant Report

4) Financial Reports: FY22 Monthly Report as of October 31st

- Revenues - there are no material variances to report at this time.
- Salaries - the majority of the salaries have been encumbered including the majority of stipends and all coaching positions.
- Expenditures - the employer related health insurance expenses are based on the Oct 1st subscriber enrollment are on target with the FY22 budgeted amount. In addition, the funding goal of a minimum of \$100,000 to the OPEB Trust Fund is on target. There are no provider changes occurring with West Suburban Health Group for FY23. Utility projections will be encumbered in next month's statement.
- FY21 Wrap-Up - audited financial statements will be presented to the committee in early 2022.

DRAFT

5) FY23 Budget Guidance

6) Consent Agenda

- Approval of Minutes: October 12, 2021
- Middle School Field Trip - June 8-10, 2022 to Washington DC for 8th grade students.

Maggie Charron made a motion to accept the Interim Superintendent's recommendation not to approve the 8th grade field trip to Washington DC.

After discussion, the motion was reworded to read:

Maggie Charron made a motion not to approve the DC trip and to request it be replaced with local day trips. Kate Potter seconded.

21-24 VOTE: 4 - 2 (Lynn Collins and Tracey Mannion)

Lynn Collins made a motion to approve the minutes of October 12, 2021. Judi Miller seconded.

21-25 VOTE: 6 - 0

7) Communication

- Sherborn School Committee minutes of September 21, 2021
- Dover School Committee minutes of September 28, 2021

8) Items for December 7th meeting - FY23 draft budget

9) Adjournment at 8:45 pm.

Respectfully submitted, Amy Davis

Dover Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John Smith
Headmaster



Ellen Chagnon
Director of Guidance

Ann Dever-Keegan
Assistant Headmaster

Emily Sullivan
Athletic Director

To: John Smith, Headmaster
From: Emily Sullivan, Athletic Director
Date: November 15, 2021
RE: Donations for Fall 2021 Volunteer Coaches

The following donations have been made to pay some of our volunteer coaches for our 2021 Fall Athletic Programs:

D-S Boys Varsity Soccer:

Scott Foley will receive \$ 4,156.16 (Needham Bank, check # 101)

D-S Girls Soccer:

Tara Gilesman-Gunduz will receive \$2,500.00 (Rockland Trust, check # 108)

Robert Willey will receive \$1,500.00 (Rockland Trust, check # 109)

Cameron Boilen will receive \$500.00 (Rockland Trust, check # 110)

D-S Boys Varsity Football:

Daniel Bennett will receive \$ 3,000.00 (Sovereign Bank, check #5275)

Robert Conrad will receive \$ 3,000.00 (Sovereign Bank, check #5276)

Dave Fraser will receive \$ 1,500.00 (Sovereign Bank, check #5277)

D-S Varsity Field Hockey:

Thomas McGill will receive \$2,000.00 (Needham Bank, check #136)

Respectively submitted,

Emily Sullivan
Emily Sullivan
Athletic Director

DSMS Monthly Report RSC 2021-2022

Date: December 7, 2021

Submitted by: Dr. Frank Tiano

[Link to 2021-2022 School Improvement Plan](#)

SIP Goals Updates

Goal 1: Health and Wellbeing of Students and Staff

As part of our Professional Development Day this week, the entire Middle School Staff focused on embedded social competencies in our curriculum, as well as, the school structures in place to support student and teacher growth.

The staff was divided into five groups. The first two groups examined our new schedule. As with the implementation of any new schedule, adjustments are made as needs arise through the first part of the year. Group 1 - Reviewed the lunch and break schedule with a focus on supervision, social opportunities, and opportunities for a snack break for our first lunch students.

Group 2- Reviewed our H Block schedule to increase opportunities for team meetings and targeted support for students.

The other three groups' work centered around the teaching of social competencies and student expectations and the associated structures and communication to support them.

Group 3 - Identified team lessons and strategies currently used to address social competencies and portrait of a graduate.

Group 4 - Was introduced to PBIS (Positive Behavior Intervention System) models as a potential for our school in the future.

Group 5 - Reviewed our student accountability system with a focus on consistency, communication, and student support.

Goal 2: Innovative Teaching and Learning 2.0, Merging the lessons of the pandemic with what we know to be the best in learning and teaching.

This week's faculty meeting, led by our Academic Specialist, continued to work on identifying and using data to improve student achievement. She modeled the use of technology to check-in with students, academically and socially, during a lesson and the information that that data provides to the teacher in real time. Student engagement is an instructional focus for our staff, and for many of them, it is one of their educator goals.

Strategies for student engagement were also modeled during the meeting and one faculty member presented a rubric that she developed for capturing information around student engagement in her classroom.

Department Updates

English

6th Grade:

Sixth graders are currently working on a novel unit in which they are learning about different beliefs, cultures, and ways of life. Through their reading, students are confronting hardships that they may not be used to experiencing and are using close reading strategies to look at character traits.

7th Grade: Seventh grade students are currently in book clubs, reading about first impressions, characterization, and being an individual within a community. Using some of the strategies from the Teachers College workshops many of the ELA teachers attended over the past year, students are working with the texts, journals, and other strategies to engage with one another in small groups. In addition to learning about being a community member, students are also learning about working together in a group and communicating effectively.

8th Grade: Eighth grade students are also in book clubs using strategies from the Teachers College workshops and reading about citizenship within a community. In addition to learning about power and how to handle the unexpected within a community, students are learning how to sustain a quality discussion about a text. They are developing skills for how to gather evidence and use it to support their interpretation.

Science

6th Grade: Grade six is continuing to build and study Mars Rovers. The inner planets were compared, contrasted and ultimately studied. A mini unit on telescopes has begun and we are looking forward to a guest speaker in early December. Mr. Wong, an optical engineer who builds custom telescopes, will share his experiences with us.

7th Grade: At the beginning of the new unit, the students reviewed their knowledge of elements and molecules using inductive reasoning to identify the processes of photosynthesis and cellular respiration. Before the teachers revealed these two processes, the students completed two inquiry labs. The first involved spinach, a baking soda solution, and light. The second involved yeast and sugar. The students were asked to interpret the results and identify the elements and molecules involved in each lab. While students were able to recall molecules that we discussed in unit two, some were also able to identify the processes that were occurring on their own, prior to learning about them. Once the processes were revealed, the students used the textbooks and hands on models to understand photosynthesis and cellular respiration better. The students were given an option to complete a project or quiz for their summative assessment.

8th Grade: 8th grade students have been learning about matter and heat in the current unit. They are diving deeper into thermal energy with a variety of labs, experimenting with conduction, convection and insulation. Students are able to see how molecules behave in hot water, room temperature water and cold water. In

addition, students will be learning about systems in order to begin building an insulator for this unit's lab report.

Math

6th Grade: Our 6th grade math staff met separately during the November 29th professional development time to refine strategies for student reflection. As a key focus area of the school year , we would like students to adopt more self- reflective practices in order to identify their needs as learners.

7th/8th Grade: The 7th and 8th grade math department staff met with the DS High school math staff during the professional day on November 29th to discuss the current program of DSHS math courses available to all future High School students. Included in this discussion was a determination of 8th grade math class data points for incoming 9th grade students who would be better served taking the new Algebra 1 course during their freshman year. There was also a review of past DSMS students' math progress throughout their high school program of studies.

As a DSMS math group, we continue to design classroom time to give students time for independent practice and individual student feedback time with the teacher, to foster solid student teacher relationships with each and every student.

Physical Education

Students are finishing a five week unit on net sports- inclusive of tennis, pickleball, badminton and Nitroball. In addition, all students will spend part of their class time in the fitness center working on their cardiovascular fitness while wearing a Polar Heart Monitor which allows students to monitor their workouts. Our focus during this unit was:

- Strategizing, reflecting, planning and evaluating their performance and their groups performance during these games.
- Utilizing various shots that effectively move their opponent(s) on the court in an advantageous manner.
- Understanding the importance of rules for the safety of the players, integrity of the game and to create as fair a competition as possible.
- Recognizing the value of an active game that benefits all facets of their overall well-being including health related fitness components and skill related fitness components.

Health Education

7th Grade: Students are creating anti-smoking/vaping postcards. Prevention of underage alcohol and edible cannabis substances will also be discussed. Students will create an anti-drug poster and practice refusal skills.

Skills: Advocacy and Interpersonal Communication

8th Grade: The students are considering what makes a friendship a healthy relationship. Students will participate in a friendship auction and bid on traits they value in a friend. They will also explore why friendships change or end and create a Friend Wanted Ad. Skill: Interpersonal Communication

Social Studies

6th grade students completed their Mesopotamia unit with a learning check and their first major writing assignment. Students were introduced to Hammurabi's Code with an original musical activity, then produced an argumentative paragraph responding to the question, "Did Hammurabi's Code make life in Mesopotamia more fair, or more cruel?" Students analyzed and evaluated an exemplar paragraph using the assignment's checklist, surveyed a sampling of primary source laws, crafted paragraph structure using a "Hamburger" graphic organizer, and used feedback on their rough drafts to improve their writing for the final draft. After completing their paragraphs, students created their own Cuneiform inscriptions on clay tablets. We are now transitioning to our unit on Ancient Egypt.

7th grade students are finishing up a unit on the Middle East by creating a poem about the physical and human geography of a Middle Eastern country of their choice. They will then move on to learn about Africa. In this unit, they will explore the different regions of the continent and learn more about the lives of the people who live there, including refugees. The unit also focuses on European colonialism and its impact on modern-day African countries. It concludes with the history of apartheid in South Africa.

8th grade students are starting their study of the Executive Branch of government as they learn about the Constitution and the foundations of US government. Students will learn about the role of the Presidency, how the cabinet and executive agencies - the "meat" of the government and ones that impact our daily lives. Students will research a selection of Presidents to create a visual plan for a theme park roller coaster depicting Presidential highs and lows based on their own evaluation of that President's successes and failures in office in different arenas (economy, domestic issues, crises, foreign affairs etc). They will research using White House historical association biographies and C-SPAN resources and will focus on figures they are less familiar with (e.g. NOT Washington and Lincoln). They will also create a written explanation and justification of why they chose the Presidents and their placement on the roller coaster (highs and lows).

World Language:

French

6th Grade: 6th Grade students are currently learning about family life. They have learned vocabulary for different family members, created and shared family trees, worked on family word webs as a visual depiction of their family's traditions and values. Students are also learning numbers in French in order to describe how large/ small families can be and discuss the age and birthdays of different family members.

7th Grade: 7 Grade just started a new unit entitled On fait les magasins. In this unit students learn to:

- ask about price
- ask and give opinions
- offer and ask for help
- make a decision

8th Grade: 8th grade French students are learning about the workplace. They have learned vocabulary about different jobs in all sectors, taken job quizzes to learn about possible future jobs for themselves, written about their dream jobs and created their own resumes in French. Students are also building off the knowledge from their last unit (school) to understand and discuss the levels of school needed for specific career paths. They

are also watching videos/ discussing the inequalities between men and women in the workplace and creating PSA/ posters to advocate for fair and equal working environments.

Latin

6th Grade: The sixth grade has begun to refocus class norms based on the competences found in our Portrait of a Graduate. Their skill level is growing, and they are improving their interpretive skills through reading about the Trojan War and its relevance to Rome's history. They are continuing to explore Greek Mythology through their R.A.F.T. project, and learning to recognize the gods as personality archetypes. We will soon be doing a mini unit on the home and family.

7th Grade: Seventh grade students have just begun to research the broader impacts Rome has had on its environment. Soon they will be choosing an area of focus and will tie Rome's path to the applicable United Nations Sustainable Development Goals. Alongside this, they will be reading adapted excerpts on Ovid, who can be seen as a proto-environmentalist.

8th Grade: Eighth Grade students are now well into their epistolary unit and are learning the syntax necessary to express their thoughts and opinions in the letters they are writing in character, to their fellow Romans of the 1st Century BCE. They frequently make comparisons between our two cultures and time periods.

Spanish

6th Grade: Working grammar through context. Students are learning how to interpret, analyze and state opinions through literacy and social justice. Working on analyzing the concept of celebration, the meaning, and values in different cultures (Casi Se Muere, por Mira Canion : "The Story depicts Emma's Homestay in Chile and her experiences in her Chilean School")

7th Grade: Traveling the magic world of Spain and preparing projects on different celebrations in Spain. Students are researching, through different types of texts, finding information, and exploring the origin of different celebrations. They will prepare presentations and present in class. Each student has a different celebration and they will prepare a summary for the class and five questions (quiz) to assess their classmate's comprehension of what they presented (La Feria de Málaga, Las Fallas de Valencia, Viernes Santo, Los Sanfermines de Pamplona, Carnavales de Santa Cruz de Tenerife, La Navidad, Las Pascuas, Fiesta del Cerezo en Flor de Caceres, Los Castellares, etc) .

Technology

Technology Literacy/Computer Science: Computer Science Education Week kicks off next week with the Hour of Code. Students, teachers, administrators and staff from both the MS and HS are invited to celebrate this exciting week in the MS Library. No programming experience is required.

6th/7th Grade: Term 2 is off to a great start with understanding the basics of Computer Science and programming skills. Sixth graders are currently having a "Dance Party" in Code.org and seventh graders are developing their creativity and coding skills with MIT's Scratch platform.

Engineering

6th Grade: This quarter is off to a fabulous start. The 6th graders are finishing up their model bridges and testing them for strength. Soon we will begin our aerodynamics unit, featuring (possibly) for the first time, powered flight!

7th Grade: Making an attempt at building small model hovercraft with hobby motors and propellers and raw materials. It is a real challenge for them and one that involves a lot of engineering and careful design. We will be using our laser cutter to make fabrication of various structural components faster and more precise.

8th Grade: In Ms. Sammarco's class, term 2 Engineering students have made a great transition. They are currently working on their Architect research presentations and designing/building models of Farmer's Market structures for communities around the world in need.

In Mr. McCoy's class, they are finishing up the video game design unit with an exposition. We will then begin our exploration in architectural design.

Fine and Performing Arts:

On November 10th the music department held the premier performance for the new Regional Concert Band, as well as the 6th and 7th grade Concert Band. For the 6th and 7th grade students, it was their first ever concert experience. Janice Barry did a fabulous job preparing and conducting these students in an evening of community and music.

Dan Gabel will be stepping in as an interim band director while Janice Barry is on maternity leave. Dan is an accomplished professional jazz musician, teacher, and lecturer, and we are excited to have him join us for this year and continue the amazing work Janice has done with the band/music program at DS.-

The Middle School Musical is putting on their first live production since 2019: Disney's Descendants. Last year's Zoomsical drive-in in theater experience was memorable, and many members of that performance are excited to return to the stage. Several dedicated high school students have been helping as crew heads and student directors to make this production possible. The shows are Dec. 9th, 10, and 2 shows on the 11th.

The MS and HS Choral Winter Concert is coming up on December 21st, and will feature performances by the 6-7 grade chorus, the Regional Chorus, our two high school a cappella groups, and the DS string Ensemble.

Grades & Teams:

Sixth: The sixth grade is focused on integrating the Portrait of a Graduate as a foundation of expectations for students. This month, we have focused on the Portrait of a Graduate competency of Empathy. Sixthth Grade Guidance lessons focused on empathy, being an upstander, and respect. At our monthly whole grade meeting, we reinforced what empathy is and how empathy is beneficial for both those who practice and receive. We also celebrate birthdays at our meeting. In the future, we hope to recognize students who exemplify the Portrait of a Graduate competencies. The sixth grade teachers have also reviewed every

student in the grade level for adult connections. One of the goals for the teachers in sixth grade is to be sure that all students have made connections with trusted adults for their social-emotional health.

Seventh: Seventh grade team leaders [crafted a letter to the parent community](#) on behalf of the teachers on Team Lightning and Team Thunder asking for their support, in order to help improve our learning environment at school by providing concrete solutions.

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John Smith
Principal



Ellen Chagnon
Director of Guidance

Ann Dever-Keegan
Assistant Principal

Emily Sullivan
Athletic Director

TO: Kathleen Smith JD, Interim Superintendent
FROM: John G. Smith, Principal, DSHS
RE: Principal's Monthly Report
DATE: December 7th, 2021

Principal's Reflections:

On Monday November 29th, all high school teachers engaged in a full day of professional development. We began the day with a motivational speaker arranged by the Central office and then conducted a practice lockdown drill for all faculty. The timing of this lockdown was the day before the recent shooting in a Michigan High School. We are continuing to work with our Central Office to ensure we have the appropriate safety plans and tools in place. We will be conducting another practice drill with students in the near future.

After the lockdown practice we conducted a series of meetings with Special Education and general education to review the differences between our Bridge and newly developed GRIT program at the High School. A lot of great conversation was generated as well as plans moving ahead to ensure the transition between these programs and our general curriculum is smooth and supportive. Following a great pizza lunch sponsored by the HS PTO, teachers worked in their specific departments addressing bias in the curriculum, as well as technology instruction for some of our new instructional tools. The Administration and Guidance Department held a meeting to discussing addressing and reporting issues of race, harassment and bias in our schools. We came out of the meeting with a need for formal training in restorative justice practices.

HS Events:

November 29th - Winter Sports Season begins
Tuesday December 21st - Regional Band Concert 6:30 PM – Mudge Auditorium
Friday December 24th - January 2nd - No School Winter and Holiday Break

Curriculum:

School Committee Report Social Studies- Fall, 2021

Three students received honors or awards through the Social Studies Department this fall, Henry Murphy received the *Daughters of the American Revolution Award* for excellence in character, service, leadership, and patriotism, and Chip McStravick and Kylie Craig have been

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selected to receive a youth leadership award and will represent DSHS at the *Hugh O'Brien Sophomore Youth Leadership Conference*, at Bentley University this spring.

In 2020- 2021, the Social Studies Department again subscribed the highest number of students taking Advanced Placement courses in the high school, with a total of 136 students taking our two A.P. courses. 93% of the A.P. U.S. History students and 98% of the A.P. Government students receiving a qualifying score of 3 or better on the exams. This year, the Social Studies Department continues to enroll the highest number of students (151), taking A.P. courses. Our A.P. scores in both courses continue to be well above the national mean average.

The Social Studies Department in accordance with the district/school wide goal of continually reviewing and updating curriculum in support of innovative teaching and learning and improved student outcomes, is working on Year 3 of the Social Studies Curriculum Content Review and Research process. As a department, we continue to focus on recognizing bias in the curriculum and we have been actively working over the last three years to incorporate more learning activities and resources that are more inclusive of various cultures and perspectives.

The department continues to thoughtfully work on the development and implementation of a state mandated student-led civics project which will be placed in the sophomore year. This will also allow students to explore issues through a more global context. We will retain the department position paper in the junior year, as we feel that this is a very important skills based learning process for our students.

Harvard Model United Nations is back in person this year. Mr. Kaplan is taking 18 juniors and seniors to this year's conference. Most of the Dover-Sherborn delegates are representing Namibia. One delegate, though, is taking part in a historical special committee involving World War Two: the Soviet Night Witches.

Mr. Kaplan also took part in the second virtual reading in Advanced Placement United States History this past spring. This past year he was also promoted and served as an Exam Leader.

Ms. Swinson will be preparing interested World History II students for the *Tufts Inquiry Program*, which is a global-issues simulation held annually in April at Tufts University. This year's simulation topic is *Climate Change*. This year's program will be in person and will follow all Covid protocols.

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Mr. O'Hagan's Government and Law class is meeting with several town administrators and elected officials in order to gain a better understanding of the election process and the roles and responsibilities of town officials.

Mr. Bourque was a reader for the A.P. U.S. Government exam this past spring. Unfortunately the annual A.P Close-Up Foundation Washington, D.C. Program has been cancelled due to continuing Covid restrictions..

Mr. Hickey anticipates bringing his juniors to the J.F.K. Library this spring for their annual research on this period in U.S. History. He is also hoping to bring sophomores and juniors respectively to see several curriculum related theater productions in Boston this spring. These trips will be contingent upon Covid and local Board of Health mandates. Mr. Hickey will again hold several History Nights at the Movies, which includes dinner and a curriculum related movie along with an extra credit writing opportunity for his classes. On a side note, Mr. Hickey co-advises the Student Council and this year a record breaking \$7000.00 was raised for our annual Spirit Week, which culminates each year with an all school Pep Rally before Thanksgiving. This year's charity, JB'S Keys to DMD, was founded by and affects a member of our community. This is a non-profit organization that helps kids with Duchene Muscular Dystrophy.

Listed below are the 2020-21 Social Studies Department's Summer Reading Assignments. Teachers continue this year in their respective classes to make connections between these books and various issues around systemic racism, distinct cultures within American society and the polarization in American politics.

Grade 9- Does My Head Look Big In This by Randa Abdel-Fattah

- A story about a Muslim teenage girl embracing her faith, even in the face of intolerance, prejudice and stereotyping

Grade 10- Born a Crime: Stories from a South African Childhood by Trevor Noah

- A story of a biracial boy coming of age during the Apartheid and post-Apartheid eras in South Africa.

Grade 11- U.S. History (CP) - Arc of Justice: A Saga of Race, Civil Rights, and Murder in the Jazz Age by Kevin Boyle

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- A story of the African American Experiences from the end of Reconstruction through the 1920's.

U.S. History (H) –Hotel on the Corner of Bitter and Sweet by Jamie Ford

- A story set around Japanese Internment during World War II, addressing the themes of racial intolerance and injustice.

U.S. History (AP)- American Nations by Colin Woodward

- This book examines American history and current events based on a federation of eleven American nations within a nation and defined by a shared American culture.

Grade 12- AP Government- Why We're Polarized by Ezra Klein.

- This book shows how and why American politics polarized around identity in the 20th century and what that polarization did to the way we see the world and one another as Americans.

Respectfully Submitted,
John Hickey
Social Studies Department Head

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Wellness Update

Freshmen Wellness- Health

Health classes are well under way. We have successfully completed the Mental Health and Nutrition Units and are currently engaged in the Sexuality and Relationships Unit. Using Inquiry Based Learning as the backdrop for students' classroom experiences provides them with building skills for decision-making, interpreting data, and exploring the various dimensions of wellness.

The Wellness Department would like to thank the community for participating in the MetroWest Adolescent Health Survey which was administered during the first week in November. The data aggregated from the survey not only assists the Wellness Department with developing curricula, it also allows the DS Region to make programmatic changes and serves to help us focus on various health components where our students are thriving and where we need to focus our attention.

Freshman Wellness- Outdoor Education and Fitness Development

Outdoor Ed has just finished with the Project Adventure initiative out on the high ropes course. Students are now transitioning into the Fitness Development unit where they will learn the safety around the weight room and workouts from the health components of fitness; cardiovascular endurance, flexibility, muscular strength and endurance.

Sophomore, Junior, Senior Wellness is currently running the following four electives:

Sports Ed Model- Volleyball, American Heart Association's- CPR, AED, and First Aid, What's Next, and Yoga.

Sports Ed Model Volleyball:

Students will learn the basics skills of the game of volleyball. They will also play the role of a coach as well as the role of an official. The culminating event will be an in class volleyball tournament.

American Heart Association's CPR, AED and First Aid:

Students will be trained in the areas of CPR, AED and First Aid, with the opportunity to be certified in all three areas.

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What's Next:

This course is designed to help students prepare for living independently after high school, whether they will be off to college, or directly into the workforce. Some topics include conflict resolution, budgeting, financial needs, organizational skills and decision making skills.

Yoga:

This course is designed to help students relieve stress as well as help with agility and flexibility. Students will participate in sessions led by the teacher as well as by their peers.

Guidance:

GUIDANCE DECEMBER NEWS

Seniors:

As of December 1st, 76% of the senior class (125 students) has applied to a college or university.

Of the 125 early applications, 59 students applied using Early Decision.

Juniors:

Guidance will be hosting a Junior Parent/Guardian & Student evening on December 1st. The counselors will present slides detailing our post-secondary planning process and then allow time for any questions to be answered. We have also reached out to college representatives who have video recorded answers to common questions and we are embedding the videos into our presentation.

AP Exam Registration:

AP exam registration ended on November 15th. We have 232 students signed up for 544 exams in May of 2022.

IMPORTANT WINTER DATES:

Junior Parent/Guardian Evening – December 1st, 2021 – 6:00pm on Zoom

Eighth Grade Transition to High School Evening – January 20th, 2022 on Zoom

Sophomore Parent/Guardian Evening – February 2nd, 2022 – 6:00pm on Zoom

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Music and Drama Update:

In November we had a very successful Concert Band performance on November 10th. This concert was the premier performance for the new Regional Concert Band, and for our 6th and 7th grade students it was their first ever concert experience. Janice did a fabulous job preparing and conducting these students.

Dan Gabel will be stepping in as an interim band director while Janice Barry is on maternity leave. Dan is an accomplished professional jazz musician, teacher, and lecturer, and we are excited to have him join us for this year and continue the amazing work Janice has done with the band/music program at DS.

-We had 5 students accepted in the MMEA Senior District Festivals, 3 of which were recommended for the MMEA All-State festival audition.

-The Middle School Musical is putting on their first live production since 2019: Disney's Descendants. Last year's Zoomsical drive-in in theater experience was memorable, and many members of that performance are excited to return to the stage. Several dedicated high school students have been helping as crew heads and student directors to make this production possible. The shows are Dec. 9th, 10, and 2 shows on the 11th.

- The MS and HS Choral Winter Concert is coming up on December 21st, and will feature performances by the 6-7 chorus, the Regional Chorus, our two high school a cappella groups, and the DS string Ensemble.

Athletics:

December 2021 School Committee Write Up Athletics

The Fall season ended great with football and the cross country teams competing until the very end! The football team beat Medfield on Thanksgiving 39-8 and finished the season 9-2. The girls cross country team finished 4th at the MIAA D2 State Race, which is the best finish in school history. The boys cross country team finished 12 at the MIAA D2 State Race. Fall 2021 volunteer coaches checks for football, girls soccer, boys soccer, and field hockey have been collected and turned in to be accepted as a donation. The following is a recap from the Fall 2021 Season:

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2021 Fall Accolades and Season Recap:

1. Boys Cross Country:

Regular season record: 4-1

Invitational Meets: Ocean State, Twilight, Coach's MIAA D2C Divisionals 3rd place

MIAA D2 States 12th place

TVL Co-MVP: Toby Sagar

TVL All Stars: Jack Almeda, Cameron Thompson, Owen Comiskey, Owen Fontaine, John Clark

TVL Honorable Mention: Aidan Pearsall

2. Girls Cross Country:

Regular season record: 5-0

TVL Small Champions

Invitational Meets: Ocean State, Twilight, Coach's

MIAA D2C Divisional 2nd place

MIAA D2 States 4th place best in school history

TVL All Stars: Corinne Forman, Margaret Bowles, Erica Hills, Alexandra Martinovich, Sara Hersherberg, Katya Mazurenko, & Nicole Cormier

TVL Honorable Mention: Laura Green

3. Boys Soccer:

Overall record: 9-9-2

Regular season record: 8-8-2

Post season record: 1-1

Advanced onto the MIAA D3 Sweet 16

TVL All Stars: Connor Keating & Kofi Poku

TVL Honorable mentions: Dan Griffiths, Harrison Smith, Cathal Keating, Cam Strouse & Jack Martin

4. Girls Soccer:

Overall Record Regular Season & Tournament: 12-4-3

Regular season record: 12-3-3

Tournament record: 0-1

TVL Small Sportsmanship Award

Qualified for the MIAA D3 First Round of 32

TVL All Stars: Rachel Herman, Waverly Sumner, Tessa Broderick, Eloisa Luczkow

TVL Honorable Mentions: Abby DeSalvo & Sasha Ceol

Eastern Massachusetts 1st Team: Rachel Herman & Waverly Sumner

Eastern Massachusetts 2nd Team: Tessa Broderick

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Massachusetts State All Star: Rachel Herman & Waverly Sumner
Evren Gunduz: United Soccer Coaches Association Coach of Significance Award

5. Field Hockey:

Overall Regular Season & Tournament Record: 11-7-1
Regular season record: 9-6-1
Tournament record: 2-1
Advanced to the MIAA D3 Elite 8
TVL All Star: Nicole Mayer
TVL Honorable mentions: Abby Wayne & Drew Hussar
TVL Small Co-Champions

6. Football:

Overall regular season and tournament record: 9-2
Regular season record: 7-1
Tournament Record: 2-1
TVL Small Champions
Advanced to the MIAA D5 Elite 8
Won Thanksgiving Day Game vs. Medfield 39-8 (Offensive MVP Johnny Bennett, Defensive MVP Henry Murphy)
TVL Small MVP: Johnny Bennett
TVL All Stars: Danny Sullivan QB, Efosa Imade RB, Brian Olson WR, Ryan Kane OL, Henry Murphy LB, & Derek Daly DL
TVL Honorable Mentions: Michael Polk, Emilio Cabey, Willy Bowen, Alex Banerjee, Mekhi Robinson, & Griffin Rossbottom.
Stephen Ryan: TVL Small Coach of the Year, New England Patriots High School Coach of the Week, Nobscott Valley Football Officials Association Coach of the Year, & Football Journal Coach of the Week.

7. Golf:

Regular Season Record: 12-2
TVL Small Champions
MIAA D3 Central Champions
MIAA D3 STATE CHAMPIONS!
TVL Small MVP: Tim Hill
TVL All Stars: Ben Schroeder & Curtis Bowman
TVL Honorable Mentions: Jack Potter, Sean Scannell

Dover Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John Smith
Principal



Ellen Chagnon
Director of Guidance

Ann Dever-Keegan
Assistant Principal

Emily Sullivan
Athletic Director

The winter season started on Monday, November 29th and DSHS has 252 student athletes competing across 13 sport offerings. 270 student athletes are signed up total, 18 of which are Weston boys ice hockey players. You can see the breakdown by sport here:

270 Total Winter 21-22 Sign Ups Winter Student Athletes					
BBB	48				
GBB	21				
BIT	38				
GIT	29				
BIH	37 (19 DS, 18 Weston)				
GIH	6				
BSWM	15				
GSWM	13				
BNOR	5				
GNOR	19				
BALP	16				
GALP	17				
GYM	6				
Total Student Athletes signed up	270				
Total DS SA's (minus Weston)	252				

Winter sport key code:

BBB boys basketball

GBB girls basketball

BIT boys indoor track and field

GIT girls indoor track and field

BIH boys ice hockey

GIH girls ice hockey

BSWM boys swim and dive

GSWM girls swim and dive

BNOR boys nordic

The Public Schools of Dover and Sherborn do not discriminate on the basis of age, race, color, sex/gender, gender identity, religion, national origin, sexual orientation, disability, or homelessness.

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GNOR girls nordic
BALP boys alpine
GALP girls alpine
GYM gymnastics

The ACED approved the Varsity assistant coaching stipends for the following sports: field hockey, boys soccer, girls soccer, boys basketball, girls basketball, boys lacrosse, girls lacrosse, softball, baseball, and sailing. This stipend is \$3,022.66.

The boys tennis team will need a JV program in the Spring 2022 season, as their numbers have been the following for the past 5 years:

2021 19
2020 19 (no season due to COVID-19, but 19 signed up to play)
2019 16
2018 16
2017 16

A varsity tennis team carries 7-10 student athletes. We need to find a program for the remaining 9-12 student athletes. This will be funded by the parents for the first 2 years before adding it into the athletic budget. They will need to fund a JV coach. They should be able to use courts in Dover and Sherborn for free, as I looked into it last year and it was free of charge as a DS program. They should be able to use the school van for free as well. Equipment wise they can fund their own balls or we can have varsity share their tennis balls with them. The main expense for the JV program will be to pay a JV coach, which I have one ready to do (Rob Evans, coaches JV golf), and the stipend would be anywhere from 2-4K. There are no officials needed for tennis, and we would schedule a JV TVL match schedule for the team.

APPROVED NOVEMBER 23, 2021

Dover School Committee
Meeting of October 26, 2021

Members Present: Sara Gutierrez-Dunn
Colleen Burt
Mark Healey
Liz Grossman
Jeff Cassidy
Deb Reinemann

Also Present: Kathleen Smith, Interim Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager

1) Call to Order

Sara Gutierrez-Dunn called the meeting to order at 6:30 pm in the Chickering Library.

2) Welcome to Jeff Cassidy - Jeff Cassidy has been appointed to the open position on the Dover School Committee by the Dover Board of Selectmen.

3) Community Comments - none

4) PTO Update - Goli Sepehr, President of the PTO, gave an update of the work of the PTO.

5) Reports

- Superintendent Update - Kathleen Smith presented an update from her office. She reported that one of the goals of the District is to ensure that all students have access to high quality in-person learning and instruction throughout the school year and that the District is committed to reviewing state and local data to make adjustments in order to keep students in school and return to pre-COVID conditions when possible. She also spoke about the recent School Committee Retreat which focused on a review of Operating Protocols and norms for how the school committee governs and communicates. There will also be trainings on the Open Meeting Law and Public Records Requests on October 13th.
- Assistant Superintendent - Beth McCoy updated the committee on items she has been working on including: review of departmental goals with Curriculum Leaders & Department Chairs; roll out of Panorama Data Dashboard as tool for the multi-tiered system of support; discussion of proposed changes to the evaluation system and introduction of the equity audit process with faculty; and searching for substitute teachers for all four schools.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions. She presented MCAS data from the spring testing.
- Warrant Report

6) FY22 Financial Report as of September 30, 2021

- Salaries - the majority of salaries have been encumbered for FY22. Two classroom section educators (K and 2nd grade) as well as an additional education assistant (K) have been added to the FY22 Budget. For additional student support, a .5 FTE Math and SEL Specialist (both shared with Pine Hill) and an additional educational assistant have been hired. The Board Certified Behavior Analyst (BCBA) has been assigned fully to Chickering this year to provide additional student support. The net increase in salaries from these additions, taking into account other post-budget staffing changes, is approximately \$240,000. These additional costs will be allocated to various grants including the ESSER grants.

APPROVED NOVEMBER 23, 2021

- Expenditures - there are no variances to report to date.
- Out-of-District - there are still a few placements to be finalized. Placement activity will be presented in the FY23 Budget in November. There are no negative variances anticipated at this time. For the first year, 25% of eligible transportation costs are being reimbursed at 75%.
- Special Revenue/Revolving Funds - a summary statement of FY22 activity to date was provided.

7) Capital Plan - planned projects for FY23 are: 1) flooring replacement, classrooms \$75,000; 2) EMS Software replacement/upgrade \$70,000, and 3) Cold Water Booster System replacement \$17,000 for a total of \$162,000.

Colleen Burt made a motion to approve the Capital Plan as presented. Liz Grossman seconded, 21-18 VOTE: 5 - 0

8) October 1, 2021 Annual Enrollment Report

9) School Committee FY23 Budget Guidance - the draft budget will be presented at next month's meeting. Any requests for items to be included in the budget should be forwarded to the Committee Chair.

10) Consent Agenda

- Approval of Minutes: September 28 and October 18, 2021

Mark Healey made a motion to approve the Consent Agenda. Colleen Burt seconded. 21-19 VOTE: 4 - 0 - 1 (Jeff Cassidy abstained)

11) Communications

- Sherborn School Committee Minutes of September 21, 2021
- Regional School Committee Minutes of September 14, 2021

12) Items for November 23, 2021 - FY23 draft budget. The meeting will be at 6:30 pm instead of 8:30 am.

13) Adjournment at 8:06 pm.

Respectfully submitted,
Amy Davis

APPROVED NOVEMBER 16, 2021

Sherborn School Committee

Meeting of October 19, 2021

Members Present: Nancy Cordell
Dennis Quandt
David Kazis

Also Present: Kathleen Smith, Interim Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Business Administrator

1) Call to Order

Nancy Cordell called the meeting to order at 5:30 pm via ZOOM.

2) Community Comments - none

3) CSA Update - Monica Acharya and Peter Rovick, Co-Presidents of CSA, gave an update of the work of the CSA.

4) Reports

- Superintendent Report - Kathleen Smith presented an update from her office. She reported that one of the goals of the District is to ensure that all students have access to high quality in-person learning and instruction throughout the school year and that the District is committed to reviewing state and local data to make adjustments in order to keep students in school and return to pre-COVID conditions when possible. She also spoke about the recent School Committee Retreat which focused on a review of Operating Protocols and norms for how the school committee governs and communicates. There will also be trainings on the Open Meeting Law and Public Records Requests on October 13th.
- Assistant Superintendent - Beth McCoy updated the committee on items she has been working on including: review of departmental goals with Curriculum Leaders & Department Chairs; roll out of Panorama Data Dashboard as tool for the multi-tiered system of support; discussion of proposed changes to the evaluation system and introduction of the equity audit process with faculty; and searching for substitute teachers for all four schools.
- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill.
- Warrant Report

5) FY22 Financial Report as of September 30th

- Salaries - the majority of salaries have been encumbered. The Teachers line items reflect the addition of the Math Specialist and the SEL Specialist. In addition, the BCBA position is not be shared with the Region this year increasing that position by .2 FTE due to student needs. There are saving to offset these costs of approximately \$30,000 due to a leave of absence and a mid-year retirement. The Educational Assistants line item reflects two additional staff due to the current student cohort. An additional regular education assistant has been hired assist with intervention. The cost will be charged to one of the ESSER grants.
- Operating Expenditures - there are no variances to report to date.
- Out of District - placement costs are still being encumbered.
- Special Revenue/Revolving Funds - a summary statement of FY22 activity to date was provided

6) October 1st Annual Enrollment report

7) FY23 Budget Development Guidance - Nancy Cordell asked about the addition of air conditioning to Pine Hill. This project would be a capital request.

APPROVED NOVEMBER 16, 2021

8) Consent Agenda

- Approval of Minutes: September 21, 2021

*David Kazis made a motion to approve the Consent Agenda. Dennis Quandt seconded.
21-15 VOTE: 3 - 0 via roll call*

9) Communications

- Dover Sherborn Regional School Committee minutes of June 8, and September 14, 2021
- Dover School Committee minutes of June 8, 2021

10) Items for November 16, 2021 meeting - FY23 first draft Budget

11) Adjournment at 6:33 pm.

Respectfully submitted,
Amy Davis