

# **NOTICE**

## **DOVER-SHERBORN REGIONAL SCHOOL COMMITTEE MEETING AGENDA**

November 9, 2021

6:30 P.M.

**DSMS Library**

This meeting is being live streamed please click on link  
<http://youtube.com/doversherborncabletv>

1. Call to Order
2. Community Comments – Click on this [zoom link](#) for community comments
3. Updates:
  - Superintendent – Kathleen Smith
  - Assistant Superintendent – Beth McCoy
  - High School Principal and Student Report - John Smith and Caroline Harvey
  - Middle School Principal Report- Ana Hurley Assistant Principal
  - Warrant Report
4. Finance and Operations
  - FY22 Monthly Report
5. FY23 Budget Guidance
6. Consent Agenda **A.R.**
  - Field Trips
  - Approval of Minutes October 12, 2021
7. Communications (For Members Information)
  - Sherborn School Committee September 21, 2021minutes
  - Dover School Committee September 28, 2021 minutes
8. Items for December 7, 2021 Meeting
9. Adjournment

*Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.*

*The Public Schools of Dover and Sherborn do not discriminate on the basis of age, race, color, sex/gender, gender identity, religion, national origin, sexual orientation, disability, or homelessness.*



**Dover-Sherborn**  
**PUBLIC SCHOOLS**

# SUPERINTENDENT'S REPORT

DS Middle School | DS High School

**Dover Sherborn  
Regional  
School Committee**

**NOVEMBER 9, 2021**



**Commitment to Community  
Equity & Excellence  
Respect & Dignity  
Climate of Care  
#WEareDS**



# DESE 80% VACCINATION RATE THRESHOLD

- As of October 15, 2021 schools that demonstrate a vaccination rate of 80% or more of ALL students and staff in the school can submit an attestation form to DESE. (Submitted for DSHS on October 20, 2021)
- If approved the students and staff in DSHS would no longer be subject to the mask requirement.
- Unvaccinated students would be required to continue wearing masks.
- The DESE mask mandate has been extended through January 15, 2021
- DS will continue to work with local Boards of Health on safe unmasking.
- D&S Joint Meeting BOH 11/10/21 agenda on safe unmasking of schools

# SUPERINTENDENT UPDATE

## DOVER-SHERBORN MIDDLE SCHOOL

### 6th grade\* (many not yet eligible):

17 fully vaccinated; 4 partially vaccinated; 161 total. **10% fully vaccinated**

### 7th grade:

134 fully vaccinated; 0 partially vaccinated; 159 total. **84% fully vaccinated.**

### 8th grade:

167 fully vaccinated; 2 partially vaccinated; 185 total. **90% fully vaccinated.**

**Total MS Students: 318/505 = 63%**

**Total MS Staff: 79/80 = 99%**

**Total MS: 397/585 = 68%**

# SUPERINTENDENT UPDATE

## DOVER-SHERBORN HIGH SCHOOL

### 9th grade:

142 fully vaccinated; 5 partially vaccinated; 163 total. **87% fully vaccinated**

### 10th grade:

155 fully vaccinated; 4 partially vaccinated; 176 total. **88% fully vaccinated**

### 11th grade:

131 fully vaccinated; 5 partially vaccinated; 152 total. **86% fully vaccinated**

### 12th grade:

147 fully vaccinated; 5 partially vaccinated; 164 total. **89% fully vaccinated**

**Total HS Students: 575/655 = 88%**

**Total HS Staff: 98/98 = 100%**

**Total HS: 673/753 = 89%**

# SUPERINTENDENT'S UPDATE

## **Review Dover-Sherborn Middle School Grade 8 Field Trip to Washington DC Spring 2022**

- ❖ Reviewed decisions with Metro West school districts on Middle School Field Trip approvals
- ❖ 185 Grade 8 students eligible for Field Trip participation
- ❖ Concern with 4 students per hotel room during trip in close contact and unmasked
- ❖ Concern with participants in crowded venues in Washington DC
- ❖ Should any participant develop COVID type symptoms would need plan for following testing and quarantine protocols and transport home
- ❖ Opportunity to work with DSMS staff and administration to plan local menu of field trip opportunities for Grade 8 in Spring 2022

# ASSISTANT SUPERINTENDENT'S UPDATE

ELA	Middle												High			
	Grade 6				Grade 7				Grade 8				Grade 10			
	Next Generation				Next Generation				Next Generation				Next Generation			
	Exceed	Meet	Total	SGP	Exceed	Meet	Total	SGP	Exceed	Meet	Total	SGP	Exceed	Meet	Total	SGP
State	12	35	47	37.3	6	37	43	36.1	6	34	41	34.6	19	45	64	52.5
Dover-Sherborn	22	55	77	44.2	11	67	78	39.2	22	50	72	41.4	47	47	94	58
Acton-Boxborough	28	44	72	50.3	11	57	67	44.2	22	53	75	39.7	44	45	89	63
Belmont	27	48	75	40.5	16	60	76	40.3	18	51	69	41.4	41	47	88	58.8
Lexington	34	46	80	51.2	16	59	75	49	22	53	75	39.7	44	47	91	51.9
Lincoln	20	41	61	47.6	12	61	73	61.1	7	47	54	46.1	33	51	84	54.7
Medfield	18	56	74	46.7	14	55	69	46.5	9	60	69	33.1	37	52	89	66.4
Sudbury	29	45	74	50.5	19	54	74	49.2	19	57	77	46.7	(combined with Lincoln above)			
Wayland	27	51	78	48.3	14	60	74	47.6	16	53	69	38.9	38	51	89	50.9
Wellesley	35	44	79	49.1	15	55	70	41.8	17	52	69	38.2	42	50	92	58
Weston	30	40	70	38.4	27	56	83	61.1	28	46	74	44.9	21	54	75	61.4
Westwood	36	38	74	51.2	19	51	71	35	18	45	63	31	25	59	84	62.6



# ASSISTANT SUPERINTENDENT'S UPDATE

MATH	Middle												High			
	Grade 6				Grade 7				Grade 8				Grade 10			
	Next Generation				Next Generation				Next Generation				Next Generation			
	Exceed	Meet	Total	SGP	Exceed	Meet	Total	SGP	Exceed	Meet	Total	SGP	Exceed	Meet	Total	SGP
State	6	29	33	26.3	6	29	35	35.8	4	28	32	27.4	11	41	52	36.5
Dover-Sherborn	21	55	75	40.9	24	53	77	47	14	55	69	30.8	35	57	92	60.7
Acton-Boxborough	15	52	67	44.9	26	51	77	68	20	58	76	53.8	43	41	84	51.9
Belmont	17	54	71	33.6	33	42	75	48.4	12	45	57	23.7	39	46	85	39.7
Lexington	25	48	73	36.8	32	43	75	51.2	24	47	71	34.1	49	40	90	44
Lincoln	3	21	24	13.5	13	39	51	41.1	9	48	54	59.5	32	52	84	61.5
Medfield	7	50	58	29.1	6	49	55	34.7	6	47	58	24.8	31	50	81	49.5
Sudbury	17	51	68	39	21	55	76	45.2	11	51	62	36.4	(combined with Lincoln above)			
Wayland	11	56	67	28.7	19	45	64	36.6	12	59	71	32.2	34	47	80	41
Wellesley	6	42	50	21.3	17	45	62	39.9	10	48	59	35.3	35	53	88	51.2
Weston	17	47	64	31.5	25	52	78	49.3	14	58	73	37.9	30	54	84	43.8
Westwood	6	44	50	19.9	22	44	65	40.4	6	45	52	22.9	21	59	80	47.6

# ASSISTANT SUPERINTENDENT'S UPDATE

STE	Middle			
	Grade 8			
	Next Generation			
	Exceed	Meet	Total	SGP
State	8	33	41	N/A
Dover-Sherborn	24	49	73	N/A
Acton-Boxborough	24	45	69	N/A
Belmont	25	45	69	N/A
Lexington	26	50	76	N/A
Lincoln	8	38	45	N/A
Medfield	22	52	74	N/A
Sudbury	15	51	66	N/A
Wayland	25	57	82	N/A
Wellesley	21	46	67	N/A
Weston	42	37	79	N/A
Westwood	15	48	62	N/A

# ASSISTANT SUPERINTENDENT'S UPDATE

**How do we want  
to measure  
success  
as a district?**

## Boston Magazine

- Average Class Size
- Student to Teacher Ratio
- MCAS Proficiency (gr 10)
- Average SAT Scores
- AP Proficiency
- Graduation Rate
- College Enrollment
- Educator Evaluations

## US News & World Report

- Students Take 1+ AP
- Students Pass 1+ AP
- Seniors Take 1+ AP
- Seniors Pass 1+ AP
- MCAS Proficiency
- MCAS Actual vs. Predicted
- Free Lunch & BIPOC Scores
- Graduate in 4 Years

# ASSISTANT SUPERINTENDENT'S UPDATE

## How do we want to measure success as a district?

### Possible Data Points\*

- Benchmark Assessments
- Diagnostic Assessments
- MCAS Scores & Growth
- SAT Scores
- AP Enrollment & Scores
- Challenge Success Survey
- Metrowest Youth Risk Survey
- (SEL Survey)
- (Equity Audit)
- Attendance
- Discipline
- Graduation Rate
- College Enrollment & Choice
- Educator Evaluation
- Staff Diversity
- Staff Retainment
- Student to Teacher Ratio
- Average Class Size
- ACCESS Scores (ELL)
- IEP Referrals & Plans
- Outplacements
- Subgroup Performance
- Course Offerings
- Extracurricular Involvement
- Awards
- Portrait of a Graduate Skills
- Senior Projects
- Internships
- Community Service
- Resources & Facilities

\*This is not an exhaustive list

# PRINCIPAL UPDATE: DS HIGH SCHOOL

## AP Enrollment

	# Students	# Exams	# Awards
2018	200	501	117
2019	209	461	99
2020	223	484	101
2021	221	552	120

# PRINCIPAL UPDATE: DS HIGH SCHOOL

	School	State	Global	% Scored 5
AP Chemistry	4.32	2.90	2.66	47
AP Biology	4.34	3.01	2.83	43
AP Physics	4.42	3.54	3.38	53
AP Calculus AB	4.48	2.88	2.77	65
AP Calculus BC	4.35	3.81	3.62	70
AP Computer Science	3.87	3.08	2.99	40
AP Language (83)	3.99	3.09	2.86	32
AP Literature (36)	3.44	2.68	2.47	22
AP Spanish	4.36	3.47	3.39	55
AP Govt & Law	4.13	2.86	2.62	47
AP US History (88)	3.73	2.87	2.52	24

# PRINCIPAL UPDATE: DS HIGH SCHOOL

Seal of Bi-literacy program in World Language/ World Language Honor Society Induction/Skype opportunities with students and adults worldwide

Junior Book Awards/Senior Awards

National Honor Society Induction

TECH internships for student careers

National Merit Recipients

World Language: Seal of Biliteracy, Honor Society, International Skype opportunities

Art: Student submissions to local and national art competitions

Health: Grade 9 research projects that impact their own lives

# PRINCIPAL UPDATE: DS HIGH SCHOOL

Social Studies: Junior Position paper, DBQ analysis across all history courses, Mock role play in AP Govt, Current Supreme Court case research and presentation

English: Genius Hour, Critical Film analysis, My Story paper

Science: Environmental Science projects that impact our community and our world, Using the greenhouse to grow and analyze the biology of fruits and vegetables using hydroponics

Math: Flipped Classroom instruction allowing students to learn at their own pace

Technology: Coding to create their own computer game and creating projects using the CNC machine

Music: Jazz Band improvisational techniques, Personal composing

Language Based Program



# PRINCIPAL'S UPDATE: DS MIDDLE SCHOOL

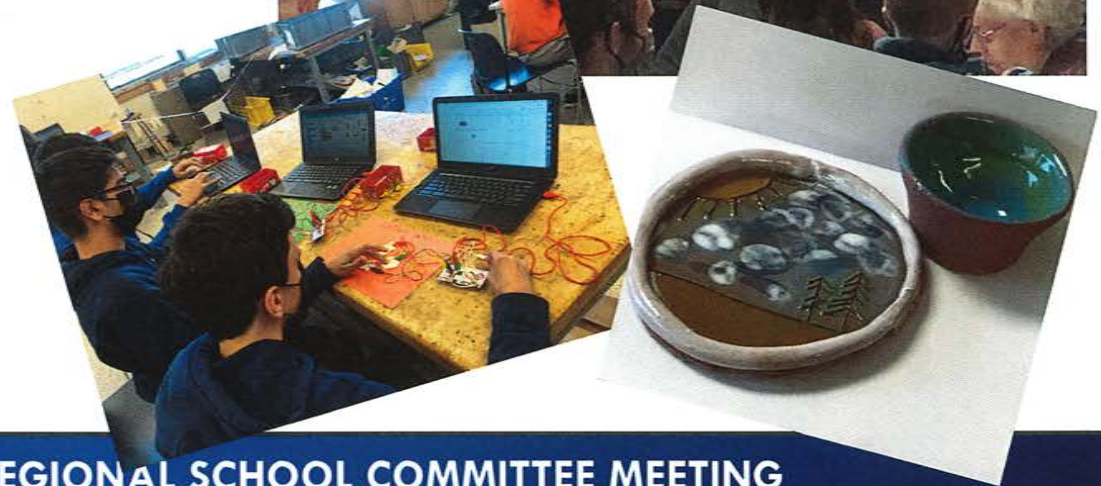
Fine/Performing Arts: General music students held Band and Blues Fest, Jazz Band and Chorus performed at Jazz Brunch with high school peer

English: Teachers have engaged students in Reader's workshop model from Columbia University

Social Studies: Student have researched and reflected on the role of protests in American History and designed some of their own protests

Technology And Engineering: Using engineering and coding software to create their own architectural designs and games

Teachers will be engaging in data team protocols



# PRINCIPAL'S UPDATE: DS MIDDLE SCHOOL

DSMS Community - working our individual and collective responsibilities as members of this community, in person and online

Commitment to  
**COMMUNITY**  
EQUITY & Excellence  
Respect & Dignity  
CLIMATE of Care  
**#WEareDS**

DOVER-SHERBORN PUBLIC SCHOOLS | REGIONAL SCHOOL COMMITTEE MEETING

**Dover-Sherborn**  
**PUBLIC SCHOOLS**  
**Thank You!**



**#WEareDS**

THE PUBLIC SCHOOLS OF DOVER AND SHERBORN  
**- Dover Sherborn Regional School Committee Meeting -**

NOVEMBER 9, 2021

Dover Sherborn High School  
9 Junction Street  
Dover, MA 02030  
Phone: 508-785-1730 Fax: 508-785-8141

John Smith  
Principal



Ellen Chagnon  
Director of Guidance

Ann Dever-Keegan  
Assistant Principal

Emily Sullivan  
Athletic Director

TO: Kathleen Smith JD, Interim Superintendent  
FROM: John G. Smith, Principal, DSHS  
RE: Principal's Monthly Report  
DATE: November 9th, 2021

### **Principal's Reflections:**

Last March, a visiting team of five members conducted a virtual visit to Dover Sherborn High School to conduct their ten year accreditation review of Dover Sherborn High School. We later learned in September our accreditation with the New England Association of Schools and Colleges was validated and continued. Like all review and audit processes, there are always areas of improvement. As a result, NEASC gave Dover Sherborn both commendations and recommendations. These recommendations are part of the improvement process. Many of the recommendations have been or will be addressed in short time. We are responsible for submitting a one year report to NEASC in March of 2022. At that time, NEASC will review our updates and give us additional feedback. Here is the full report as well as the Accreditation letter.

[Final Report](#)  
[Accreditation](#)

### **HS Events:**

Friday November 5<sup>th</sup> and Saturday November 6<sup>th</sup>- HS Drama presents the play Almost, Maine  
Monday November 8<sup>th</sup> - School Council  
Tuesday November 9<sup>th</sup> – Picture retake day 8:30-11:30 AM  
Thursday November 11<sup>th</sup>- No School-Veterans Day  
Wednesday November 24<sup>th</sup>- Early Release  
Thursday November 25<sup>th</sup> and November 26<sup>th</sup>- No School Thanksgiving weekend

### **Curriculum:**

**School Committee Report**  
**English Department, October 2021**

The English Department is so happy to be back teaching in person, in our classroom, with our classes five days a week; we are adjusting our lessons and assessments to fit the new 53-minute class blocks. We are energized by the opportunity to continue our work on many of the initiatives included in our last curriculum update, as well as the new district wide DEI initiative.

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Every teacher in our department now uses Google Classroom to keep students apprised of due dates and upcoming assessments. Some teachers are having students continue to turn in work via assignments while others are using their Google Classroom more as a means of communication of important information. We have found this platform a great way to keep students organized as well as help them complete work when they are absent.

We continue our work with integrating an independent reading component as a meaningful part of our courses. By giving students choices over their independent reading books, we hope to increase their engagement with and enjoyment of reading. These independent reading books also give students a chance to connect their classroom texts to the character, conflicts and themes in their chosen independent reading books. In addition, students are able to choose to engage with books that tackle issues that are meaningful and impactful to them personally in areas from social justice to science. English I and II classes continue to investigate ways to effectively incorporate sustained silent reading into our classes based on the newest research from National Council of Teachers of English ([Statement on Independent Reading](#)); we continue our interest in this practice, in part, because we continue to see an overall decrease in students' independent reading. We attribute this decrease not necessarily to lack of desire to read, but more to students' difficulty finding time to read outside of the school day. In surveys of students who have had independent reading in the past, we see the powerful impact on reading when students are given a choice of what to read.

American Literature has now been a full-year course for three years, but two of those years faced challenging COVID interruptions; as a result, this year's teachers are re-committed to seeking out and incorporating materials that will continue to help students dive deeper into traditional texts such as *Great Gatsby* while also giving them the opportunity to grapple with additional perspectives. For example students may study *Passing* by Nella Larsen, a novel written just four years after *Gatsby*, and they will be able to study the themes around "passing," be it socio-economically and racially.

Finally we are excited for the meaningful and engaging work that will result from the upcoming DEI audit. Within our department, we continue to increase the diversity of our authors, texts and the stories we study. We encourage students in all of our classes to reflect on how their identity and their place in the world impacts their lives as readers and as members of our community. Our texts are meant to provide "mirrors" and "windows" for students (from Dr. Rudine Sims Bishop's work [1990](#)). A mirror is a story that reflects their own culture and helps them strengthen their identity, while a window is a story that offers them a view into someone else's experiences, experiences that may be very different from their own. We feel an effective,

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culturally responsive curriculum needs to provide students with both experiences. For example, English II students study the novel *Clap When You Land* by Elizabeth Acevedo, a novel-in-verse about story of two teenage girls, one who lives in the Dominican Republic, another, with Dominican heritage, who lives in New York; the novel shows the complicated ways their lives intertwine as they deal with the difficulties of loss and the complexities of family.

We recognize, however, that our diversity work is not only in our choices for longer class texts, but also in the ways we use shorter texts to complicate students' understandings of our longer, core texts. For example, recently English I students reading *Absolutely True Diary of a Part-Time Indian* by indigenous author Sherman Alexie, read about the history of reservation schools in America in a short excerpt from *An Indigenous Peoples' History of the United States for Young People*, adapted by Jean Mendoza and Debbie Reese from Roxann Dunbar-Ortiz' original text. They will also read an excerpt from a 2018 essay about the difficulties faced by indigenous learners entitled "Unexpected Pursuits: Embracing My Indigeneity and Creativity" by Christine Day; this essay is excerpted from the collection, *Our Stories, Our Voices* (edited by Amy Reed), a collection of essays that focuses on injustice, empowerment and growing up female in America. We hope that including these shorter texts as complicators and disruptors of mainstream narratives will not only increase students' exposure to nonfiction essays (a major emphasis of the state standards, SATs and ACTs), but these texts will also help them question, investigate and think critically about the authors and texts that we are studying.

While we already identified increasing the diversity of our course texts as part of our district curriculum review cycle several years ago, we look forward to continuing our work around issues of equity, diversity and inclusion while recognizing that this work is ongoing and part of the continual process of learning. We realize that adding texts is only one part of what true diversity, equity and inclusion can look like for the students in our English classrooms.

### **School Committee Report Math Department, November 2021**

The Math Department is adjusting to being back fully in person on a new schedule. We are changing our lessons and assessments to accommodate the new class time of 53 minutes, and are valuing the ability to give extra help during our new Flex Block at the end of each school day. We celebrated our "return to normal" by once again dressing up for Halloween, this time as the cast of the T.V. show *Ted Lasso*. We chose this because of the themes of kindness, redemption and forgiveness that the show embraces. We felt it was a timely choice given all the healing and uniting we need to do as a school and community in the post-COVID world.

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Our new class, Financial Literacy, has tremendous interest from our students as a great choice for an elective option. The class is running both first and second semesters, and the curriculum explores how students can use math in “real life.” Since this course is open to 11th and 12th grade students, it can explore relevant topics for those age groups, such as “how do you pay for college?” and “how do you create a budget?” Students have genuine interest in these questions and more as the topics covered in this class feel like something they will need to use sooner rather than later.

We are exploring what class could be a good pairing for Financial Literacy in order to give 12th graders another semester-long option. Currently our seniors typically take PreCalculus, Statistics or Calculus, and it would be nice to have a wider array of options to appeal to students’ varied interests. Our discussions about possible new electives have included Big Data, Discrete Mathematics and the Mathematics of Economics, but we have not yet landed on the right fit. We are hopeful that we will be able to develop a curriculum for another one-semester class and be able to offer it in time for the 2023-2024 school year.

Some of the members of our department continue to embrace the flipped classroom style of learning. We decided to start the school year with this model based on which classes we felt it worked best for last year, including Algebra 2 Honors, PreCalculus CP1, and Calculus Honors. Some classes, such as Geometry CP1, are planning to introduce the flip later in the year to better prepare students for this style of learning when they take Algebra 2. We decided to use the flipped classroom model with classes at the same level to make the experience similar for students in the same class, even when they have different teachers. For example, all of the Algebra 2 CP1 classes are learning with the flipped model, while all of the PreCalculus Honors classes are learning with a traditional classroom model. The teachers who are teaching with the flipped classroom model learned a lot about how to make it successful from last year’s experience, and they are finding ways to improve the model this year based on lessons learned. We still find the flipped classroom model by and large to be a very successful way for students to learn, and we are working to make it a good experience for everyone. We plan to survey students once during each semester to gauge their view about the experience this year (as opposed to last), and take their feedback into account as we refine our teaching under this model.

We continue to modify our curriculum in response to some lost learning over the last eighteen months. We are noticing some of the effects of missing the end of the 2019-2020 school year as well as the modifications we made last year in response to hybrid learning needs. To meet the students where they are, we are supplementing some course materials and topics with extra practice as well as changing the amount of time we are spending in some units over others; all of our modifications are being put into place in order to provide a strong foundation for our students moving forward. These changes will likely have to remain in place for a couple of years in order to give students the time they need and topics they need to move forward and be successful this year and in future years.

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Everyone in our department now uses Google Classroom to keep students apprised of due dates and upcoming assessments. Some teachers are having students continue to turn in work via this platform while others are using it more as a means of communication of important information.

We continue to work on our equity work, and we are exploring how we can change the problems we present in class to reflect a greater diversity of topics and experiences. We are looking forward to the result of the DEI audit and to learning more about implementing new strategies once we have more training at our professional development day in November.

### **Guidance:**

#### GUIDANCE NOVEMBER NEWS

##### Seniors:

As of November 2<sup>nd</sup>, about 70% of the senior class has submitted an early application to a college or university. This number will increase with the upcoming November 15<sup>th</sup> early deadline and then of course with the regular decision deadlines in January.

##### Freshmen:

Freshmen Parent/Guardian Night was held on October 12<sup>th</sup> via Zoom. Counselors reviewed graduation requirements, discussed the MA bullying law and reporting process, gave a brief introduction to Naviance and standardized testing and shared a general overview of guidance services in grades 9-12. During the presentation and after, parents/guardians could ask questions using the chat function. About 75 parents were in attendance.

Freshmen Seminars will begin the week of November 8<sup>th</sup> and run during the second part of semester one. Counselors will visit the Flex Blocks of their grade 9 students to provide an overview of guidance services and high school requirements while taking time to get to know their students and discuss their transition to the high school.

Freshmen Individual “check-in” appointments with their school counselors have begun and will continue through the first week of December.

##### Sophomores:

Sophomore Individual appointments will begin in December and carry over to January 2022. Sophomore Seminars will be offered during the first half of the second semester.



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### Juniors:

Junior Parent/Guardian and Student Night is scheduled for Wednesday, December 1st at 6:00pm on Zoom. Junior Individual appointments will be scheduled during the first half of semester two and Junior Seminars during the second half.

### PSATs:

PSATs were held at DS on October 16<sup>th</sup> – 116 juniors and 134 sophomores participated

### AP Exam Registration:

Due to the earlier deadlines set by The College Board, students must now register for their AP exams online by November 15<sup>th</sup>, 2021 to avoid a \$40 late fee per exam (set by the College Board). Many communications have gone out to students and parents via their AP teachers and through guidance emails.

### **IMPORTANT FALL & WINTER DATES:**

Junior Parent/Guardian Night – December 01, 2021 – 6:00pm on Zoom

Eighth Grade Transition to High School Parent/Guardian Night – January 20, 2022 – 6:00pm on Zoom

Sophomore Parent/Guardian Night – February 02, 2022 – 6:00pm on Zoom

### **Music and Drama Update:**

On Friday October 29<sup>th</sup>, the DS Pep Band performed at the Friday night football game under the leadership of Band teacher Janice Barry. Approximately 15 members performed a number of fun songs in support of our football team and our fans.

On Sunday, October 31, the Fine & Performing Arts Department was thrilled to have its opening performance of the year with the support of the Dover Sherborn Friends of the Performing Arts (FOPA). The event was held in Lindquist with delicious brunch foods, festive decorations and live performances from Noteworthy, the MS Jazz Band, Regional Chorus, and the HS Jazz Band. The brunch concluded with a special vocal performance by senior Arden Caldicott. It was a great morning of music, food and enjoying the return of live performances at DS. A special

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Athletic Director

thanks to Janice Barry, Geoff Hermann and Tom Duprey, along with the fantastic members of our Friends of the Performing Arts.

DSHS Drama returned to the Mudge Auditorium stage November 5th and 6th with its annual Fall Play. This year's production was a 2004 vignette play called *Almost, Maine* by John Cariani (revision c. 2018). Propelled by the mystical energy of the northern lights and populated with characters that are humorous, plain-spoken, thoughtful, and sincere, *Almost, Maine* is a series of loosely connected surreal tales about love, loss, hope and pain, each with a compelling couple at its center, each with its own touch of fantasy. Auditions were held on September 2nd and seventeen high school students were cast (9 seniors, 2 juniors, 3 sophomores, 3 freshmen). Mrs. Carmel Bergeron (DSMS math teacher) will be directing along with seniors Izzy Taylor and Caroline Brown. Technical aspects will be led by Mrs. Mindy Allen and seniors Lauren Kelly and Austen Morris. Please join us this November for a modern light-hearted midwinter fantasy!

### Athletics:

#### Athletic School Committee Report - 11/4/21

The regular season has wrapped up for the 2021 Fall season. All seven of our varsity teams have qualified for post season play! MIAA Tournament Schedules will be released on Monday and Tuesday of this week. All ticketing for the games will be mandated by the MIAA and cashless via the app GoFan.

Tournament schedule released so far is as follows:

1. MIAA D3 Golf State Champions on Tuesday, November 2nd at Shining Rock Golf Course in Northbridge! The boys won the school's first golf state championship scoring a 344 - tying Weston exactly - and having to go to the 5th score. Sean Scannell's 5th score won it for the Raiders and brought home the trophy! Tim Hill medaled for the Raiders shooting an 82. The team was recognized on Wednesday morning in the cafeteria during break, and will be recognized at halftime of the football game on Friday, November 5th.
2. MIAA D5 Football Round of 16: Friday, November 5th 6:30 pm #7 DS vs. #10 Watertown at Nora Searle Field
3. MIAA D3 Field Hockey vs. Medway Sunday, November 7th at 11 am
4. MIAA D3 Boys Soccer at Foxboro Sunday, November 7th at 12:30 pm
5. MIAA D3 Girls Soccer vs. St Paul/Revere Saturday, November 6th 2 pm
6. MIAA Boys and Girls Cross Country Divisions Saturday, November 13th at Gardner
7. MIAA Boys and Girls Cross Country State Finals Saturday, November 20th at Wrentham

Dover Sherborn High School  
9 Junction Street  
Dover, MA 02030  
Phone: 508-785-1730 Fax: 508-785-8141

John Smith  
Principal



Ellen Chagnon  
Director of Guidance

Ann Dever-Keegan  
Assistant Principal

Emily Sullivan  
Athletic Director

Please see below a result of our Fall varsity teams:

Football 7-1\* (first time in 43 years! If Norton loses to Bellingham on Thanksgiving DS will be champions outright)

Field hockey 9-6-1\* (TVL Small Co-Champions with Dedham)

Girls Cross Country 5-0\* (Sole TVL Small Champions)

Golf 12-2\* (Sole TVL Small Champions)

Girls Soccer 12-3-3

Boys Soccer 8-8-2

Boys Cross Country 4-1

\*Denotes TVL Small Champion or a share of the TVL Small Champion

Coach Steve Ryan was named the New England Patriots High School Football Coach of the Week on Tuesday, November 2nd and the media staff from the Patriots came to campus to do a presentation with the coaching staff and senior football players.

Winter sports registration is now up on Family ID. We are currently at approximately 170 student athletes registered, and we expect that number to grow to 275-300 students over the next couple of weeks. The 2021-2022 Winter Season begins on Monday, November 29th. COVID-19 protocols will need to be followed depending on the sports venue that we are participating and competing in. For example, if the Natick ice hockey rink is mandating that masks be worn then we will need to wear masks at that rink; or if a school we are playing is requiring masks at their school and we are not then we will have to follow the rules of their school if we are traveling to their school.

Dover Sherborn won the 2020-2021 Boston Globe D4 Ames Award, which is given to the winningest school in their division. The athletic department will be recognizing and honoring all 2020-2021 captains, and all class of 2021 student athletes at halftime of the Thanksgiving football game vs. Medfield at 10 am on Thursday, November 25th at DSHS. See below for the Boston Globe write up:

***“Ames Division 4 — Since opening its doors in 1962, Dover-Sherborn has never won the Ames Award, but thanks to impressive fall and spring showings, the Raiders won 69.21 percent of their games (145-62-9) to finish ahead of second-place Westport (64.58). Boys’ cross country (5-0), boys’ swimming (6-0) and boys’ track and field (4-0) were all undefeated, while boys’ golf (9-1), girls’ soccer (8-1-1), boys’ basketball (9-2), girls’ swimming (5-1), football (5-1), boys’ and girls’ lacrosse (combined 36-3) and boys’ and girls’ tennis (combined 31-3) helped elevate D-S to the top of Division 4. Both lacrosse teams captured state championships (D2 for girls, D3 for boys) and the boys’ tennis team won a Division 3 South title.”***

## DSMS Monthly Report RSC 2021-2022

Date: November 9, 2021

Submitted by: Dr. Frank Tiano

[Link to 2021-2022 School Improvement Plan](#)

### **SIP Goals Updates:**

#### **Goal 1: *Health and Wellbeing of Students and Staff***

Assemblies were held for all students highlighting their place and responsibilities as members of our school and district community. Our guidance counselors have begun their SEL lessons in the classrooms. Next week, students in sixth grade will be sharing their lessons on respect. MetroWest Adolescent Health Surveys have been administered and will provide us with data regarding our students overall well-being.

Halloween provided a much needed return to social normalcy for both students and staff. On Friday, October 29th, students and staff who wished to, came to school dressed in halloween costumes. This student council sponsored opportunity brought some good fun into our regular student day.

#### **Goal 2: *Innovative Teaching and Learning 2.0, Merging the lessons of the pandemic with what we know to be the best in learning and teaching.***

Our Team Leaders received training on the Panorama Dashboard as we enter into a series of data meetings.

### **Department Updates:**

#### **English:**

**6th Grade:** Sixth graders completed their short story unit and have started pre-reading activities for the novel *Save Me A Seat*. Students will explore their own traditions and backgrounds as well as those that connect to the key characters in the book.

**7th Grade:** Seventh grade students have finished writing a continuation of one of the short stories they read. Next, they will begin their unit about community, which is where they will be reading Paul Fleischman's *Seedfolks*. They will form book novel groups and explore the essential question "How can one person make a difference in a community?"

**8th Grade:** Eighth graders shared their own original short stories with their classes and explored potential places where they might publish their writing. They will begin to work in book clubs, where students will read a variety of titles that connect to the eighth grade theme of citizenship.

## **Science:**

**6th Grade:** In October, sixth graders learned about the importance of the sun. They did scientific diagrams of its layers, its atmosphere and convection currents. Currently, they are working on explaining and diagramming the reason for the Earth's seasons. In addition, students are designing and building Mars nanorover models.

**7th Grade:** Students began the classification unit by observing candy. Once they were familiar with their features, they used a dichotomous key to classify the candy. We compared this engaging process to how scientists classify living things. Once students were introduced to taxonomy and classification, they compared the characteristics of organisms within the three domains and six kingdoms of life. Their comparisons were made using prepared specimens under a microscope. In order to better understand the general characteristics of organisms within each domain and kingdom, students created a Book of Life. This project encompassed all of the objectives of our classification unit. Finally, students participated in a collaborative Halloween Escape Room.

**8th Grade:** The 8th graders have been busy finishing the unit on matter, its properties and changes. Recently they were able to make their own Silly Putty and design an experiment that would test the Viscoelastic Liquid. The viscoelastic liquid was put to the test in many different ways including determining its density, heating or freezing it, and seeing how far it stretched or bounced with various objects. The ideas were creative and kept the students active in determining whether their hypothesis was supported or not. Relating back to sustainability, the students were asked for their ideas on how to reduce the use of rubber in their daily lives. This has been a fun unit and next we will move into matter and heat!

## **Math:**

On October 25, Karen Raymond and Erin Newman attended a virtual math workshop by Dr. Jo Boaler, professor at Stanford University non Teaching Heterogeneous Group in a Math Classroom. The session included a consideration of the different options available to schools and teachers and the ways they work in a classroom. In the afternoon session there was a discussion and suggestions on how to increase data science lessons in our 6th through 8th grade math classes.

All of our math students and teachers continue to use IXL to get continued feedback on individual student growth on all math skills and to identify how to best support all of our math students .

In our October math department meeting, we reviewed the Spring 2021 Math MCAS data and discussed how best to use the information to make changes in our current course levels.

## **Physical Education-**

Our students recently completed the Fitnessgram health assessment. We will be sending individual results home with your child in the next two weeks.

About the Fitnessgram: Created more than 20 years ago by The Cooper Institute, FITNESSGRAM is based on rock-solid research. It's the only health-related fitness assessment to use criterion-referenced standards, called Healthy Fitness Zones, to determine students' fitness levels based on what is optimal for good health. The assessment measures three components of health-related physical fitness that have been identified as important to overall health and function: aerobic capacity; body composition; and muscular strength, endurance, and flexibility. Our students average 85%- 95% in the Healthy Fitness Zone; the national average is 50%.

Next Up: Net Sports. We will spend as much time outdoors as weather permits this year.

## **Health Education**

**7th Grade:** The students have started a unit on mental health. We participated in the guidance led SOS - Signs of Suicide prevention program about depression. Students have had the opportunity to practice some meditation and breathing skills. We will be discussing the importance of recognizing and expressing our feelings. Students will practice expressing gratitude, using "I" messages and having positive self-talk.

**8th Grade:** Students just finished a unit of first aid skills including hands-only CPR/AED, choking rescue and how to administer an epi-pen. As an introduction to our healthy relationships unit, the students are creating a poster or slideshow that reflects their identity. Students will answer the questions: Who am I? Where am I going? How will I get there?

## **Special Education:**

The special education department is working on shifting to new assessment protocols such as the WIAT 4. The middle school has Dr. Kathleen Larche providing speech and language services on Tuesdays and Wednesdays. The department is preparing to shift to ASPEN for data management and will be engaging in discussions and training as we near the 2022-2023 school year. Matoaka, the school therapy dog, made her first visit on Friday, November 5th. There was quite a buzz of excitement and happiness around the guidance office as students waited to see her!

## **Social Studies:**

This October, students explored the greatest change in human prehistory: the switch from Paleolithic hunting and gathering to Neolithic farming and settling. Students created Venn Diagrams to compare and contrast

these lifestyles, cause and effect charts to articulate the influences of climate change and the ice ages, and synthesized their learning into timelines as a summative assessment of their understanding. We then transitioned to exploring the world's first civilization, Mesopotamia. Students witnessed the rise of complex societies and appreciated the origins of formal culture, such as the first written epic of Gilgamesh.

Knowledge of the Middle East and the people who live there is becoming increasingly important in today's world. In this unit, 7th grade students are learning about the physical geography of the Middle East, Arab culture, the religion of Islam, and the role of water and oil as important natural resources. We are also discussing the current conflicts affecting the region and what it might be like to grow up in various parts of the Middle East.

As part of our first unit on the American Revolution, 8th grade students reflected on the role of protest in American History. Some students researched and evaluated a protest that took place in some point of American History. Others wrote (and some reenacted) protests for issues they would like to change at home, school or in their communities - we want them to be active and engaged citizens. We also staged a debate over the Massachusetts state seal- an image that can be found on our state flag and is currently being studied by a special commission appointed by Governor Baker. The Massachusetts seal design reflects elements of colonial and Revolutionary history as well as concerns about race, identity and diversity. To prepare, we analyzed our US seal and learned about the symbols built into this long standing image stamped on government documents and currency. In some classes, students even created seals to represent themselves (beautiful and very creative). We then conducted research on the origins and evolution of our current state seal, divided students into debate teams, wrote arguments and staged the debate. Discussion of the state seal debate filtered into school halls and the cafeteria, and the overwhelming feedback was to try another debate again soon. This month, we begin our study of the US Constitution and 3 branches of government.

### World Language:

#### French:

**6th Grade** - 6th graders have just finished up a unit on la francophonie. For their final project, they chose a french speaking place around the world to "travel" to. They researched that location and then created all of the needed documents to take a trip (passport, plane ticket, post card, etc.). Students have now begun unit 2, which is all about family. Looking ahead, students will learn how to discuss their own families and ask questions about other people's families. One of the first activities of this unit is to create and present a family tree.

**7th Grade** - The seventh grade is continuing with their unit on healthy foods and Bon Appetit!

**8th Grade** - 8th graders are finishing a unit all about school / student life. During this month, students have read about a school in France that uses colors in place of traditional grades. In order to understand and discuss these differences, students have created a report card for a French student, presented on the main ideas in the article, engaged in partner conversations to express their own opinions / experiences about grades. Our final project asks students to debate (either in favor or against) using the color grading system at DSMS.

Students are working in pairs to prepare arguments / statements from the point of view of students, parents, administration and teachers.

## Latin

**6th Grade:** The sixth grade has completed their [Rome Tour Guide Webquests](#) and now have a better grasp of both the ancient city and how much of that ancient city lives on today. This project entailed not only researching the layout of the city and the rich history of its landmarks, but also required them to learn how to use Google Maps to map their routes, and how to create and upload videos to their presentations. They are learning the story of the Trojan War and the plight of its most famous refugee, Aeneas, as he sets out to find a new homeland. They continue to learn two languages -- Latin, and the language of language. Always a challenge!

**7th Grade:** The seventh grade is continuing to improve their grasp of the language through retelling, in Latin, foundational myths using newly acquired skills and vocabulary. They will soon be ready to begin their environmental unit, exploring how the Roman Empire had both an immediate and a long-lasting impact on the Mediterranean and European environment.

**8th Grade:** The eighth grade has just begun a [unit](#) where they combine their language skills with the history of the first century BCE. They have chosen their historical personae/roles and will be writing letters, both personal and official, in reaction to actual historical prompts. The syntactical elements will be introduced as functional means of communication, necessary for expressing the tasks in each letter. At the end, they will be asked to think about how Rome might have escaped its fate of sliding into centuries of autocratic rule.

## Spanish

**6th Grade-** We are wrapping up the Unit of communities. Students will present their final project for the first quarter. They have created their own books about communities including text, audio and videos in the target language.

**7th Grade -** They finished the units about Argentina and Technology and now they are analyzing by contrasting and comparing the traditions of different cultures around Day of the Dead. Each class is creating an educational book on this topic and will create a page to teach the community about the origin and meaning of this Hispanic celebration.

**8th Grade-** The 8th grade Spanish classes have been learning about the Mexican holiday Día de los Muertos, which takes place every year on October 31<sup>st</sup>, November 1<sup>st</sup>, and November 2<sup>nd</sup>. This holiday celebrates the lives and stories of those loved ones who are no longer with us in the world of the living, and students have learned about the role of the family in this holiday, as well as about the Parade of Día de los Muertos that happens in Mexico City each year. We will finish out this unit by filming a message from our “participation” in the parade, using the masks that we made in the style of La Catrina’s makeup.

## Technology

**Technology Literacy/Computer Science:**



**6th and 7th Grades** - Students continue to be very engaged in coding, debugging and collaborating with programming languages in block-based JavaScript, text-based JavaScript, Scratch and LOGO. Students also began using the programming language Understanding Python.

### **Engineering:**

**7th Grade-** Our 7th graders experimented with making model hovercraft and just completed some woodworking projects.

**8th Grade** - 8th graders finished up their architectural designs of what they would imagine a new Pine Hill School would look like. They are also completing their original games, designed and programmed on their own using a student-designed controller to operate each game. In quarter 2, we are looking to bring our laser cutter into the curriculum.

### **Fine and Performing Arts:**

On Sunday, October 31, the Fine & Performing Arts Department was thrilled to have its opening performance of the year with the support of the Dover Sherborn Friends of the Performing Arts (FOPA). The event was held in Lindquist with delicious brunch foods, festive decorations and live performances from Noteworthy, the MS Jazz Band, Regional Chorus, and the HS Jazz Band. This is the first time the middle school students have been involved at this event, aligning with our regional restructuring of the performing ensemble.

On Thursday October 28th and Monday November 1st, the 6th, 7th, and 8th grade general music classes held their Band and Blues Fest - in class performances of their final band arranging and performance projects. This year the audience was limited to the class and parents, and was also live streamed for parents at home. This is the first live performance by the general music curriculum since January of 2020, and it was thrilling for all to bring back this formative real-world experience for the students.

The visual art department is working to align and provide a clear scope and sequence of content and skills K-12. This month the elementary and middle school visual art teachers had the opportunity to meet and plan together to help achieve this goal. Teachers analyzed current curriculum content and identified areas of overlap. They also discussed common objectives for students K-5 to help ensure they are prepared for their future middle school art experience.

### **Grades & Teams:**

**Sixth:** Sixth grade teams, Sun and Moon, had a strong October filled with tricks and treats! Students navigated their first reception of mid-term report cards while parents and teachers participated in conferences to outline student progress and transition to Middle School. Students and staff brought excitement back to school with festive costumes and celebrations that had been missed by many. Our monthly grade-level meeting to celebrate successes was put on pause this month to welcome a meeting led by Dr. Tiano to reinforce school norms. Our monthly meetings will return in November!

**Seventh:**Seventh grade teachers were delighted to meet parents during the Parent Teacher Conferences, which occurred in all grades. The in-person and Zoom 5 minute conversations focused on student growth, specifically looking at student skills and the increased rigor in academic content. At this time in the year, the seventh grade academic curriculum and teacher instruction is focused on supporting students in the transition from being literal thinkers to more abstract thinkers.

**Eighth:** 8th Grade Citizen Action Groups held their first group meetings. Students began brainstorming ideas for future community service while establishing new student connections. Through teacher facilitated collaboration, initial service ideas were formed. Students appeared eager to participate in these new opportunities while focusing on the qualities of citizenship. November will highlight the quality of Responsibility.

### **Clubs/Activities:**

#### **Gender and Sexuality Alliance (GSA)**

GSA continues to meet regularly during lunches with strong participation! We have talked about what makes an environment truly inclusive, and we have shared our own stories about the discovery of who we are as people.

GSA is planning our first monthly joint meeting with the GSA at DSHS for later this month, in order to foster a connection between the two buildings so that the middle schoolers have mentors and role models and a built in community when they get to DSHS, and so that the older students have the opportunity to help grow the GSA in the middle school and mentor the younger students.

#### **Student Council**

Our event "Trick or Treat with Student Council" was a rousing success! We are looking forward to meeting again to decide what other events and fundraisers our student leaders are looking to accomplish this year.

The Public Schools of Dover and Sherborn

157 Farm Street

Dover, MA 02030

Phone: 508-785-0036 Fax 508-785-2239

[www.doversherborn.org](http://www.doversherborn.org)

*Commitment to Community*

*Equity and Excellence*

*Respect and Dignity*

*Climate of Care*

Kathleen Smith, J.D., Interim Superintendent

Elizabeth M. McCoy, Asst. Superintendent

Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
DATE: November 5, 2021  
RE: FY22 Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee’s designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Amount</u>
1055	10/8/2021	\$216,368.28
1062	10/24/2021	\$232,069.15
1071	10/31/2021	\$73,313.11
1072	10/31/2021	\$382,614.48

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Dawn Fattore, Business Administrator

Kate McCarthy, Director of Student Services

TO: Regional School Committee  
FROM: Dawn Fattore, Business Administrator  
RE: FY22 Operating Update  
DATE: November 5, 2021

Attached please find:

- a. General Fund Revenues as of October 31, 2021
- b. Status of Appropriations as of October 31, 2021

*Note: As in previous years, the financial narrative will be rolling with new/updated information in **bold**.*

## Revenues

There are no material variances to report at this time. Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts. The small variance in Chapter 70 is due to student enrollment in school choice districts and charter schools that were not included in preliminary cherry sheets. We anticipate receiving a higher amount of Chapter 71 revenues based on the transportation costs reported in our FY21 End of Year Report (EOYR). We are projecting no variances in athletics or activity fees. As a reminder, the high school activity fee is \$75 as approved by the Committee in the last budget cycle. We will review all activities as the year progresses and adjust projections accordingly.

## Operating Expenditures

### Salaries

We have encumbered the majority of salaries for FY21. We have a vacancy in the Business Office as well as an open custodial position resulting in positive variances as of **October 31<sup>st</sup>**. It is our hope to have these positions filled as soon as possible and encumber the related salaries. The negative variance in School Leadership represents the transition costs associated with the Middle School principal position. The costs associated with the addition of the Middle School Academic Specialist (included in Teacher –Classroom) is offset by savings from post-budget staffing changes. The current cohort of special education students has resulted in one additional educational assistant representing the negative variance. We will review other funding sources for this position and reallocate as needed. **The majority of stipends have been recorded including all coaching positions.** Custodial overtime and substitute costs are expensed as incurred.

### Expenditures

At this time we are not projecting any material variances in operating expenses. **We have encumbered employer related health insurance expenses and based on the October 1<sup>st</sup> subscriber enrollment are on target with the FY22 budgeted amount.** In addition, we are on target to contribute our funding goal of a minimum of \$100,000 to the OPEB Trust Fund based on the balance remaining in the retired employee insurance budget line item. As has been previously shared, there are provider changes occurring with West Suburban Health Group for FY23. We will share some updated information from the October Board with the Committee on Tuesday evening. **Utility projections will be encumbered in next month's statement**

## **ESSER Grants**

We submitted our application for the ESSER III grant (\$313,761) on October 4<sup>th</sup> **and are still awaiting approval notification.** The budget focuses on activities related to student learning loss and other student social/emotional issues arising from the COVID pandemic. The main areas include providing additional technology support for high school students, additional educational support for individual student needs including summer services, training for educators on addressing learning loss and additional social/emotional learning supports. We are continuing to evaluate students and are communicating with other stakeholder groups to determine any other issues that need to be addressed and can amend our budget as appropriate as the grant period extends to September of 2024.

## **FY21 Wrap-up**

The Region's EOYR was filed with DESE by the October 1<sup>st</sup> deadline. We are required to undergo a compliance audit each year to ensure our data reporting is in-line with their directives. This will take place prior to the March 31<sup>st</sup> filing deadline.

**Our auditors have completed their field work. We will present the audited financial statements to the committee in January or February based on the timing of completing the final report.**

We have submitted our June 30, 2021 E&D certification and will inform the Committee when we receive the notice of certification.

We will be happy to answer any questions the Committee may have at Tuesday's meeting.

**Dover Sherborn Regional School District**  
**General Fund Revenues**  
as of October 31, 2021

	<u>FY22</u> <u>BUDGET</u>	<u>YTD</u> <u>RECEIVED</u>	<u>EST. TO BE</u> <u>RECEIVED</u>	<u>OPERATING</u> <u>VARIANCE</u>	<u>% OF</u> <u>BUDGET</u>
DOVER ASSESSMENTS	\$12,693,092	\$4,068,676	\$8,624,416	\$0	0.00%
SHERBORN ASSESSMENTS	10,205,111	3,271,896	6,933,215	\$0	0.00%
CHAPTER 70, net	2,404,773	801,548	1,584,019	(\$19,206)	-0.80% *
CHAPTER 71 (Transportation)	499,965	0	488,023	(\$11,942)	-2.39% *
H/S ATHLETIC FEES	255,000	88,400	166,600	\$0	0.00%
H/S PARKING FEES	52,500	35,100	17,400	\$0	0.00%
H/S ACTIVITY FEE	22,500	3,045	19,455	\$0	0.00%
M/S ACTIVITY FEE	11,250	3,285	7,965	\$0	0.00%
MISC REVENUE	5,000	200	4,800	\$0	0.00%
BANK INTEREST	20,000	1,511	18,489	\$0	0.00%
NON-CASH ACTIVITY	0	0	0	\$0	na
E&D UTILIZATION	210,000	0	210,000	\$0	0.00%
<b>TOTAL REVENUES</b>	<b>\$26,379,191</b>	<b>\$8,273,661</b>	<b>\$18,074,382</b>	<b>(\$31,148)</b>	<b>-0.12%</b>

\* Based on final FY22 Cherry Sheet

**Dover Sherborn Regional School District  
Status of Appropriations as of October 31, 2021**

<u>SALARIES</u>	<u>FY22</u>	<u>EXPENDED</u>		<u>TOTAL</u>	<u>OPERATING</u>	<u>% OF</u>
	<u>BUDGET</u>	<u>THRU 10/31</u>	<u>ENCUMBRANCES</u>	<u>PROJECTED</u>	<u>VARIANCE/ BUD. REMAINING</u>	<u>BUDGET</u>
SCHOOL COMMITTEE	22,090	7,062	15,249	22,311	(221)	-1.00%
SUPERINTENDENT	212,121	72,329	135,971	208,300	3,821	1.80%
BUSINESS AND FINANCE	210,647	59,002	108,599	167,601	43,046	20.44%
DISTRICTWIDE INFORMATION MGMT	229,811	80,448	148,125	228,574	1,237	0.54%
SPED/GUIDANCE ADMINISTRATION	543,521	148,232	371,456	519,688	23,833	4.38%
SCHOOL LEADERSHIP - BUILDING	737,169	261,211	495,423	756,634	(19,465)	-2.64%
ACADEMIC LEADERS/QPO	147,414	1,100	138,530	139,629	7,785	5.28%
TEACHERS, CLASSROOM	9,985,367	1,958,009	8,036,901	9,994,910	(9,542)	-0.10%
TEACHERS, SPED	1,701,898	340,198	1,336,859	1,677,057	24,841	1.46%
SUBSTITUTES	110,000	27,692	35,198	62,890	47,111	42.83%
EDUCATIONAL ASSISTANTS, SPED	525,051	107,961	448,207	556,168	(31,117)	-5.93%
LIBRARIANS	235,326	45,255	190,071	235,326	0	0.00%
BUILDING BASED PD	38,250	45,489	0	45,489	(7,239)	-18.93%
GUIDANCE	1,031,931	219,845	815,176	1,035,021	(3,090)	-0.30%
PSYCHOLOGICAL SERVICES	217,013	41,733	175,280	217,013	0	0.00%
MEDICAL / HEALTH SERVICES	167,306	32,833	137,351	170,184	(2,878)	-1.72%
ATHLETICS	433,825	122,482	287,697	410,179	23,646	5.45%
OTHER STUDENT ACTIVITIES	184,559	0	174,179	174,179	10,379	5.62%
CUSTODIAL & GROUNDS SERVICES	789,449	237,523	453,467	690,989	98,460	12.47%
<b>TOTAL SALARIES</b>	<b>\$ 17,522,749</b>	<b>\$ 3,808,403</b>	<b>\$ 13,503,740</b>	<b>\$ 17,312,142</b>	<b>\$210,606</b>	<b>1.20%</b>
 <u>EXPENDITURES</u>						
SCHOOL COMMITTEE	40,500	8,022	26,500	34,522	5,978	14.76%
SUPERINTENDENT	55,000	19,334	16,048	35,382	19,618	35.67%
LEGAL SERVICES	38,000	7,500	7,500	15,000	23,000	60.53%
DISTRICTWIDE INFO MGMT	86,225	47,099	31,510	78,609	7,616	8.83%
SCHOOL LEADERSHIP - BUILDING	84,000	25,338	28,211	53,549	30,451	36.25%
CLASSROOM SUPPLIES	28,185	8,335	6,829	15,164	13,021	46.20%
SPED SERVICES/SUPPLIES	123,500	21,512	72,060	93,572	29,928	24.23%
LIBRARIES & MEDIA CENTER	4,775	2,107	0	2,107	2,668	55.88%
COURSE REIMBURSEMENT/PD	92,900	15,503	3,510	19,013	73,887	79.53%
TEXTBOOKS & RELATED SOFTWARE	54,235	19,030	563	19,594	34,641	63.87%
LIBRARY INSTRUCTIONAL MATERIAL	29,800	13,159	300	13,459	16,341	54.83%
INSTRUCTIONAL EQUIPMENT	81,700	13,630	29,770	43,400	38,300	46.88%
GENERAL SUPPLIES	157,575	28,511	26,976	55,487	102,088	64.79%
OTHER INSTRUCTIONAL SERVICES	19,500	275	7,200	7,475	12,025	61.67%
CLASSROOM INSTRUCTIONAL TECH.	136,574	95,706	37,496	133,202	3,372	2.47%
GUIDANCE	41,100	13,210	1,964	15,174	25,926	63.08%
MEDICAL / HEALTH SERVICES	8,800	994	518	1,512	7,288	82.82%
TRANSPORTATION SERVICES	984,350	106,182	885,079	991,260	(6,910)	-0.70%
ATHLETICS	224,500	39,755	21,122	60,877	163,623	72.88%
CUSTODIAL SERVICES	58,000	5,870	2,284	8,155	49,845	85.94%
MAINTENANCE OF BUILDINGS	585,250	134,209	174,850	309,059	276,191	47.19%
MAINTENANCE OF GROUNDS	60,000	18,368	3,289	21,656	38,344	63.91%
UTILITIES	566,100	70,857	0	70,857	495,243	87.48%
ER RETIREMENT CONTRIBUTION	751,893	730,223	0	730,223	21,670	2.88%
ER INSURANCE ACTIVE EMPLOYEES	2,817,950	972,104	1,839,324	2,811,428	6,522	0.23%
ER INSURANCE RETIRED EMPLOYEES	770,000	217,301	428,453	645,754	124,247	16.14%
OTHER NON EMPLOYEE INSURANCE	79,530	85,917	0	85,917	(6,387)	-8.03%
LONG TERM DEBT RETIREMENT	815,000	0	815,000	815,000	0	0.00%
LONG TERM DEBT SERVICE	61,500	0	61,500	61,500	0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$8,856,442</b>	<b>\$2,720,052</b>	<b>\$4,527,854</b>	<b>\$7,247,905</b>	<b>\$1,608,536</b>	<b>18.16%</b>
<b>TOTAL OPERATING</b>	<b>\$26,379,190</b>	<b>\$6,528,454</b>	<b>\$18,031,593</b>	<b>\$24,560,048</b>	<b>\$1,819,143</b>	<b>6.90%</b>

## DRAFT

### Dover-Sherborn Regional School Committee

Meeting of October 12, 2021

Dover Sherborn Middle School Library

Members Present: Kate Potter  
Maggie Charron  
Lynn Collins  
Tracey Mannion  
Judi Miller  
Angie Johnson

#### 1) Call to Order

Ms. Potter called the meeting to order at 6:30 pm.

#### 2) Community Comments - none

#### 3) Reports

- Interim Superintendent Update - Kathleen Smith presented an update from her office. She reported that one of the goals of the District is to ensure that all students have access to high quality in-person learning and instruction throughout the school year and that the District is committed to reviewing state and local data to make adjustments in order to keep students in school and return to pre-COVID conditions when possible. She also spoke about the recent School Committee Retreat which focused on a review of Operating Protocols and norms for how the school committee governs and communicates. There will also be trainings on the Open Meeting Law and Public Records Requests on October 13th.
- Assistant Superintendent - Beth McCoy updated the committee on items she has been working on including: review of departmental goals with Curriculum Leaders & Department Chairs; roll out of Panorama Data Dashboard as tool for the multi-tiered system of support; discussion of proposed changes to the evaluation system and introduction of the equity audit process with faculty; and searching for substitute teachers for all four schools.
- DSHS Principal Report - John Smith highlighted recent and upcoming events at the high school.
- DSMS Principal Report - Dr. Frank Tiano highlighted recent and upcoming events at the middle school.
- Warrant Report

#### 4) Financial Reports: FY22 Monthly Report

- Revenues - Chapter 70 and 71 revenue projections reflect the final Cherry Sheet amounts.
- Salaries - the majority of the salaries have been encumbered. There is a vacancy in the Business Office as well as an open custodial position resulting in positive variances as of September 30th. The negative variance in School Leadership represents the transition costs associated with the Middle School principal position. Most stipends have been recorded with the exception of winter and spring coaching positions. Custodial overtime and substitute costs are expenses as incurred.
- Expenditures - there are no material variances to report at this time.
- Special Revenue/Revolving Funds - a summary of activity was provided.
- Elementary and Secondary School Emergency Relief funds (ESSER) Grants - the District has submitted the application for the ESSER III grant in the amount of \$313,761. The



## **DRAFT**

budget focuses on activities related to student learning loss and other student social/emotional issues arising from the COVID pandemic.

- FY21 Wrap-Up - the auditors completed the field work last week. E&D certification has been submitted.

**5) October Enrollment Report** - the preliminary report was included in the report.

### **6) Consent Agenda**

- Approval of Minutes: September 14, 2021
- Middle School Field Trip - June 8-10, 2022 to Washington DC for 8th grade students. The Health & Hygiene Committee has recommended that vaccines be required to go on the trip. There was also discussion about the need for a detailed plan on how to address a positive test while on the trip. The Committee requested more information prior to voting on this item at next month's meeting.

*Maggie Charron made a motion to approve the Consent Agenda, minutes of September 14th only. Lynn Collins seconded.*

*21-23 VOTE: 6 - 0*

### **7) Communication**

- Update on High School Field Trips - previously approved field trips were reviewed in light of the COVID requirements/policies.

*Maggie Charron made a motion to require vaccinations for anyone participating in the high school trip to the National Parks. Judi Miller seconded.*

*21-22 VOTE: 6 - 0*

- Sherborn School Committee minutes of June 16, 2021
- Dover School Committee minutes of June 8, 2021

### **8) Items for November 9th meeting**

### **9) Adjournment at 8:30 pm.**

Respectfully submitted, Amy Davis

## APPROVED OCTOBER 26, 2021

### Dover School Committee Meeting of September 28, 2021

Members Present: Sara Gutierrez-Dunn  
Colleen Burt  
Mark Healey  
Liz Grossman

Also Present: Kathleen Smith, Interim Superintendent  
Beth McCoy, Assistant Superintendent  
Dawn Fattore, Business Manager

#### 1) **Call to Order**

Sara Gutierrez-Dunn called the meeting to order at 6:31 pm via ZOOM.

#### 2) **Community Comments** - none

#### 3) **School Committee Vacancy** - the position will be posted and applications will be taken for the next two weeks. An appointment will be made with the Board of Selectman at their October meeting. In the interim, a new secretary needs to be nominated.

*Sara Gutierrez-Dunn nominated Mark Healey as Secretary. Colleen Burt seconded.  
21-15 VOTE: 4 - 0 via roll call*

#### 4) **Reports**

- Superintendent Update - Kathleen Smith presented a District Overview including an update on the Staff Convocation, Opening Day, and the District Priorities. Additionally, MCAS results were released last week. Statewide results show critical insight into impact on student learning since beginning of pandemic. Families will receive scores after September 30th. The review and analysis of Chickering's results will be presented at the October meeting.
- Assistant Superintendent Report - Beth McCoy reviewed the professional development done by faculty and staff over the summer as well as highlighted the plans for the upcoming Leadership Retreat as well as professional development for the rest of the school year.
- Principal's Report - Dr. Reinemann reviewed her report and answered questions.
- Warrant Report

#### 5) **FY21 Monthly Budget Closeout**

- Salaries - there was a positive variance of \$98,851 in salaries. One additional classroom teacher and several regular educational assistants were added. Savings from post-FY21 budget staffing changes covered the additional classroom teacher costs. The positive variance represents the .6 adjustment counselor position that was eliminated from the SEL Center and replaced with an academic coordinator. This savings was partially offset by additional OT support for the pre-K program. Custodial salary savings were realized due to the vacancy in the Director of Facilities and custodial positions, lower overtime needs, and no utilization of summer staff.
- Expenditures - a surplus of \$97,181 was realized representing savings in utilities, educator related course reimbursement/professional development requests, and general supplies,. The TEC oil bid price for FY21 was \$1.4346 and provided a savings as the budgeted price was \$2.60 based on Warrant Committee guidance. Special Education services were over budget by \$11,899.

## APPROVED OCTOBER 26, 2021

- Out-of-District - costs exceeded budget by \$603,799. There were nine new placements during the year resulting in a negative variance of approximately \$590,000. Due to the spring closure in FY20 there was an additional \$50,000 worth of summer services incurred. The current COVID guidelines for transportation led to a net increase in transportation costs of approximately \$80,000 to date as vans were limited to two students. Over the course of the year, ACCEPT issued several transportation credits (one relating to cumulative surplus, one COVID-19 related) in addition to reimbursing the District approximately \$60,000 for transportation services we had to arrange due to driver shortages. These credits resulted in a positive variance of \$36,736 in transportation costs as of June 30th. The negative tuition variance of \$640,000 will be offset by circuit breaker reimbursement of \$1,094,158 (75% reimbursement rate).
- Summary - The overall results from school operations was a negative variance of \$407,767. After circuit breaker there will be a turn back to the Town of \$686,391.
- Special Revenue/Revolving Funds - a summary statement of FY21 activity was provided
- COVID-19 Related Grants - Sherborn received two main grants to cover unbudgeted costs due to COVID-19. One of the grants was allocated to municipalities to be used across all operating departments. The Town of Dover allocated school expenses for 156 iPads (\$46,644) needed for K-3 as well as an additional 30 laptops (\$33,630) for educators against the municipal grant. The CARES Re-opening grants (\$225 per student, \$110,700 total) was used to cover the costs of PPE, AFC contract costs for testing access, additional facility items such as the rental of tents, additional staffing for nursing, remote learning center and educational assistants, software needs for remote learning as well as additional school supplies and had an end date of June 30, 2021. A State Coronavirus Prevention Fund grant in the amount of \$12,950 which was used to purchase additional student technology devices.
- Elementary and Secondary School Emergency Relief funds (ESSER) Grants - the District has received 3 ESSER grants: 1) ESSER I in the amount of \$20,000 has been allocated to cover costs associated with social emotional learning assessment tools, summer services provided to students as needed due to the hybrid school year and staffing for COVID-19 related testing protocol. 2) ESSER II in the amount of \$85,841 has been allocated for additional SEL contracted services and additional staffing positions as needed to assist with academic interventions. 3) ESSER III funds total \$170,448 and have an expenditure period through September 20, 2024. The Administration is in the process of completing the initial application for this grant which requires at least a 20% allocation to mitigating lost instructional time. In addition, it has a requirement of soliciting feedback from multiple stakeholder groups in the planning of grant activities/expenditures. A high level budget submittal for the initial application will be completed by the October 4th due date.
- FY22 Budget Update - Based on enrollment as of July 13th, it was determined that a section needed to be added to both 1st and 2nd grade. In addition, the second physical education position was increased from .7FTE to .9FTE and .2FTE was added to the second FLES educator position. In an effort to address impacts from the FY20 school closure and the FY21 hybrid model, a .5FTE Math Specialist and a .5FTE SEL Specialist were added to support the students at Chickering. These positions are being shared with Pine Hill and for FY22 will be covered by grants.

### 6) Mask Policy - second read

*Colleen Burt made a motion to approve the mask policy as presented. Liz Grossman seconded, 21-16 VOTE: 4 - 0 via roll call*

## **APPROVED OCTOBER 26, 2021**

### **7) Consent Agenda**

- Approval of Minutes: June 8, 2021 - Sara Gutierrez-Dunn requested several edits to the minutes.

*Mark Healey made a motion to approve the Consent Agenda as amended. Colleen Burt seconded.*

*21-17 VOTE: 4 - 0 via roll call*

### **8) Communications**

- 2021-22 Meeting Calendar
- Subcommittee Assignments
- Sherborn School Committee Minutes of June 16, 2021
- Regional School Committee Minutes of June 8, 2021

### **9) Adjournment at 7:18 pm.**

Respectfully submitted,  
Amy Davis

## APPROVED OCTOBER 19, 2021

### Sherborn School Committee Meeting of September 21, 2021

Members Present: Nancy Cordell  
Angie Johnson  
Amanda Brown  
Dennis Quandt  
David Kazis

Also Present: Kathleen Smith, Interim Superintendent  
Beth McCoy, Assistant Superintendent  
Dawn Fattore, Business Administrator

#### 1) Call to Order

Nancy Cordell called the meeting to order at 6:32 pm via ZOOM.

#### 2) Community Comments - none

#### 3) Reports

- Superintendent Report - Kathleen Smith presented a District Overview including an update on the Staff Convocation, Opening Day, and the District Priorities. Additionally, MCAS results were released earlier in the day. Statewide results show critical insight into impact on student learning since beginning of pandemic. Families will receive scores after September 30th. The review and analysis of Pine Hill's results will be presented at the October meeting.
- Assistant Superintendent Report - Beth McCoy reviewed the professional development done by faculty and staff over the summer as well as highlighted the plans for the upcoming Leadership Retreat as well as professional development for the rest of the school year.
- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill.
- Warrant Report

#### 4) FY21 Budget Closeout

- Salaries - there was a positive variance of \$258,459 in salaries comprised of: 1) three educators retired post-budget resulting in savings of \$150,000; 2) three educators on leave resulting in a savings of \$180,000; 3) two additional educators were hired to cover remote learning at a cost of \$100,000; 4) additional EA support was added to cover current operations resulting in a cost of \$30,000; and 5) several other staffing changes throughout the year resulted in approximately \$30,000 of savings across multiple line items in addition to approximately \$23,000 savings in custodial services due to the vacancy in the Director of Facilities position, lower overtime needs, and no utilization of summer staff.
- Operating Expenditures - there was an overall savings in operating expenditures of \$52,837 despite a negative variance in SPED services of \$22,700. Savings were realized in transportation due to the reduction in school days and building related expenses in custodial supplies, building repair needs and utilities due to no weekend usage of the building.
- Out-of-District - Placement costs of FY21 were approximately \$50,000 less than budgeted. In addition, ACCEPT returned \$32,000 in tuition and transportation credits. These savings plus other tuition and transportation savings the year ended with a positive variance of approximately \$95,000. Circuit breaker reimbursement was 75% for FY21 with a total reimbursement of \$398,766.

## APPROVED OCTOBER 19, 2021

- Summary - Approximately \$400,000 will be returned to the Town.
- Special Revenue/Revolving Funds - a summary statement of FY21 activity was provided
- COVID-19 Related Grants - Sherborn received two main grants to cover unbudgeted costs due to COVID-19. One of the grants was allocated to municipalities to be used across all operating departments. The Town of Sherborn allocated school expenses for unbudgeted technology purchases (\$60,388) and HVAC related items (\$23,879) against the municipal grant. The CARES Re-opening grants (\$225 per student, \$90,000 total) was used to cover the costs of PPE, AFC contract costs for testing access, additional facility items such as the rental of tents, additional staffing for nursing, remote learning center and educational assistants, software needs for remote learning as well as additional school supplies and had an end date of June 30, 2021. A State Coronavirus Prevention Fund grant in the amount of \$11,625 and special earmark support of \$20,833 which were both fully expended by June 30, 2021 and covered additional technology and staffing needs.
- Elementary and Secondary School Emergency Relief funds (ESSER) Grants - the District has received 3 ESSER grants: 1) ESSER I in the amount of \$24,869 has been allocated to cover costs associated with social emotional learning assessment tools, summer services provided to students as needed due to the hybrid school year and staffing for COVID-19 related testing protocol. 2) ESSER II in the amount of \$85,841 has been allocated for additional SEL contracted services and additional staffing positions as needed to assist with academic interventions. 3) ESSER III funds total \$170,448 and have an expenditure period through September 30, 2024. The Administration is in the process of completing the initial application for this grant which requires at least a 20% allocation to mitigating lost instructional time. In addition, it has a requirement of soliciting feedback from multiple stakeholder groups in the planning of grant activities/expenditures. A high level budget submittal for the initial application will be completed by the October 4th due date.

### 5) Mask Policy - second read

*Angie Johnson made a motion to approve the mask policy as presented. Amanda Brown seconded.*

*21-13 VOTE: 5 - 0 via roll call*

### 6) Consent Agenda

- Approval of Minutes: June 16, 2021

*Amanda Brown made a motion to approve the Consent Agenda. Dennis Quandt seconded.*

*21-14 VOTE: 5 - 0 via roll call*

### 7) Communications

- 2021-22 Meeting Calendar
- Subcommittee Assignments

### 8) Items for October 19, 2021 meeting

### 9) Adjournment at 7:33 pm.

Respectfully submitted,  
Amy Davis